



# Coeur d'Alene

## CITY COUNCIL MEETING

*November 15, 2011*

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**MEMBERS OF THE CITY COUNCIL:**

**Sandi Bloem, Mayor**

**Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy**

# CONSENT CALENDAR

**MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT THE LIBRARY COMMUNITY ROOM**

**November 1, 2011**

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room November 1, 2011 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem, Mayor

A. J. Al Hassell, III	)	Members of Council Present
John Bruning	)	
Mike Kennedy	)	
Loren Ron Edinger	)	
Woody McEvers	)	
Deanna Goodlander	)	

**CALL TO ORDER:** The meeting was called to order by Mayor Bloem.

**INVOCATION:** Invocation was led by Pastor Skip Lane, Hayden Friends Church.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by Councilman McEvers.

**PRESENTATIONS:**

IRONMAN COMMUNITY FUND AND IRONMAN AWARDS: Ironman Race Director Mac Cavasar presented the Parks Department with a check in the amount of \$1,400 as the proceeds from the Kids Ironman Fun Run. He also presented the Police Officers and Firefighters Memorial Fund with a check in the amount of \$2,600 on behalf of the Ironman athletes' raffle. He noted that Ironman presented a \$10,000 check for the Kroc Center and \$15,000 was distributed to the volunteer groups and aid stations throughout the course. He also presented a check to the City in the amount of \$15,000 for the Community Fund Grant program. Mayor Bloem announced the recipients of the \$15,000 grant program.

STREET DEPARTMENT EFFICIENCY REPORT AND 2011-2012 SNOW PLAN: Streets Superintendent Tim Martin, reminded the community that Leaf-Fest 2011 will begin November 14<sup>th</sup> starting south of Sherman and working north. He reviewed the snow plan which includes the "Name the Storm" contest that was conducted by the students at Bryan School. This year's theme is "berries". He noted that the Street Department's goal is 37 hours for a complete plow of the city, and plowing information is announced on KVNI, local TV, and the city's web site. He presented some winter tips on how citizens can help crews keep the streets open and plowed including removal of cars from the streets. He explained the cost of plowing residential streets is approximately \$.50/household for each plowing cycle. Mr. Martin reported that the Street Department works in partnership with the area's district highway departments, ITD, as well as

the City's Engineering Department, and other cities such as Hayden. Steve Roberge, Waste Management District Manager, presented the plan for closure of alleyways for garbage pickup during the winter months, which will be to continue to do alleyway pickup until the snow level prevents alleyway passage. In the event of alley garbage pickup being discontinued, they will notify the residents.

**PUBLIC COMMENTS:**

Dennis Hinricksen, 946 E. Spruce Avenue, requested the City teach students the rules of the road, requested a street light at Spruce and 9<sup>th</sup>, and signalization at the intersections of Locust and 3<sup>rd</sup> and 4<sup>th</sup> Streets.

**CONSENT CALENDAR:** Motion by Hassell, seconded by McEvers to approve the Consent Calendar as presented.

1. Approval of minutes for October 18, 2011.
2. Setting the General Services Committee and the Public Works Committee meetings for Monday, November 7<sup>th</sup> at 12:00 noon and 4:00 p.m. respectively.
3. RESOLUTION 11-037: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING THE ANNUAL AUDIT AGREEMENT WITH MAGNUSON, MCHUGH & COMPANY P.A. FOR FISCAL YEAR ENDING SEPTEMBER 30,2011; ADOPTING AN INTERNAL POLICY REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT WORK PRODUCT; APPROVING A MEMORANDUM OF AGREEMENT WITH MEADOW RANCH DEVELOPMENT CORPORATION REGARDING THE MEADOW RANCH PUD.
4. Approval of cemetery lot transfer from Gertrude Norris to Pamela Hite.
5. Approval of 2011-2012 Snow Plan.
6. S-2-03: Final Plat approval for The Landings at Waterford, 6<sup>th</sup> Addition.

ROLL CALL: Edinger, Aye; Hassell, Aye; Goodlander, Aye; McEvers, Aye; Bruning, Aye; Kennedy, Aye. Motion carried.

**COUNCIL COMMENTS:**

COUNCILMAN GOODLANDER: Councilman Goodlander encouraged the residents to vote next Tuesday. Councilman Hassell also noted that absentee voting by mail requests deadline is Wednesday, Nov. 2<sup>nd</sup>.

COUNCILMAN MC EVERS: Councilman McEvers described the Parking Commission's various responsibilities and invited interested citizens to attend their meetings at 3:00 p.m. at City Hall and possibly volunteer to serve on the committee.

**ADMINISTRATOR'S REPORT:** City Administrator Wendy Gabriel announced that kudos go to the Coeur d'Alene Parks Department and the Kootenai County Dog Park Association who held a dedication ceremony opening the city's second dog park. Now, in addition to "Central Bark" located on the west side of the city off of Atlas Road and Nez Perce this second dog park,

located on the east side of the city at Cherry Hill Park, is now open. Two tree care workshops are scheduled for Friday, November 4<sup>th</sup>, at the Finch Arboretum in Spokane. The topics to be covered are tree pruning and tree species selection for landscape and community use. The preregistration deadline is November 2<sup>nd</sup>. Workshop and registration information can be obtained at [www.communitycanopy.org](http://www.communitycanopy.org) or call the Coeur d'Alene Parks Department at 208-415-0415. The Coeur d'Alene Police Department and the city's Enough is Enough Committee would like to thank everyone who participated in the "Prescription Drug Turn-in Day" as part of the Drug Enforcement Agency's third National Pharmaceutical Drug Take Back Day, October 29<sup>th</sup>. During the week of November 7 – 11, 2011, Coeur d'Alene Police Department (CDAPD) personnel will be looking for abandoned vehicles. Vehicles in violation will be tagged for 48-hour removal. If the vehicles are not moved in the allotted time, they will be towed. Monday, November 14, 2011 marks the start of the City of Coeur d'Alene annual leaf pick-up program. Please rake your leaves and pine needles about one foot away from the gutter/curb line to allow for water drainage. City crews and equipment are limited, so we need your help. Leaves will be picked up only once. Pick-up will start south of Sherman Avenue and move north. Completion is expected by Wednesday, November 23<sup>rd</sup>. If you have any questions or need additional information please check the website [STREETS.CDAID.ORG](http://STREETS.CDAID.ORG) or call the Street Maintenance Information line at 769-2233. The Coeur d'Alene Arts Commission is seeking artists for public art in three vehicular round-a-bouts in the "Education Corridor." It is anticipated that the public art will embody the area's diverse and rich history, the vibrant present, and the bright future. Information packets are available at City Hall, 710 E. Mullan Avenue, or online at [www.cdaid.org](http://www.cdaid.org). Artist proposals are due by 5:00 p.m., November 24, 2011. Artists with questions are encouraged to contact Steve Anthony, Arts Commission Liaison, at 769-2249. We are currently accepting applications for a Wastewater Treatment Operator II. Deadline for applications is December 2<sup>nd</sup>. For applications and job information, please visit our website at [www.cdaid.org](http://www.cdaid.org) or call the Human Resources Department at 769-2205. With the city's one-year anniversary in our recycling program, our contractor has picked up over 4,000,000 pounds of recyclable material. Mrs. Gabriel reported that Kootenai County Office of Emergency Management has announced that on November 9<sup>th</sup> there will a nationwide test to be conducted at 11:00 a.m. PST.

**COUNCIL BILL NO. 11-1016  
ORDINANCE NO. 3425**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AMENDING SECTION 5.68.020 TO AMEND DEFINITIONS; SECTION 5.68.030 TO FURTHER DEFINE LICENSE TYPES AND REQUIREMENTS; SECTION 5.68.060 TO FURTHER CLARIFY LICENSE DENIAL CONDITIONS; SECTION 5.68.120 REGARDING IMMUNIZATION REQUIREMENTS; SECTION 5.68.130 AMENDING THE STAFF-CHILD RATIOS; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDE FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.**

Motion by Kennedy, seconded by Edinger to pass the first reading of Council Bill No. 11-1016.

ROLL CALL: Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye. Motion carried.

Motion by Goodlander, seconded by McEvers to suspend the rules and to adopt Council Bill No. 11-1016 by its having had one reading by title only.

ROLL CALL: Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Hassell, seconded by Bruning to enter into Executive Session as provided by I.C. 67-2345: §B: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agenda, and §F To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

ROLL CALL: Bruning, Aye; Kennedy, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; McEvers, Aye. Motion carried.

The session began at 7:00 p.m. Members present were the Mayor, City Council, City Administrator, Deputy City Administrator and City Attorney.

Matters discussed were those of personnel and litigation. No action was taken and the Council returned to regular session at 8:25 p.m.

**ADJOURNMENT:** Motion by Bruning, seconded by Goodlander that there being no further business before the Council, this meeting is adjourned. Motion carried.

The meeting adjourned at 8:25 p.m.

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Sandi Bloem, Mayor

ATTEST:

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Susan Weathers, CMC  
City Clerk

RESOLUTION NO. 11-038

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVAL OF S-2-03 ACCEPTANCE OF IMPROVEMENTS AND MAINTENANCE / WARRANTY AGREEMENT WITH ACI NORTHWEST, INC. FOR LANDINGS AT WATERFORD, 6<sup>TH</sup> ADDITION AND APPROVAL OF S-6-09M ACCEPTANCE OF IMPROVEMENTS AND MAINTENANCE / WARRANTY AGREEMENT WITH MEADOW RANCH DEVELOPMENT CORPORATION FOR MEADOW RANCH, 1<sup>ST</sup> ADDITION.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "1 through 2" and by reference made a part hereof as summarized as follows:

- 1) Approval of S-2-03 Acceptance of Improvements and Maintenance / Warranty Agreement with ACI Northwest, Inc. for Landings at Waterford, 6<sup>th</sup> Addition;
- 2) Approval of S-6-09m Acceptance of Improvements and Maintenance / Warranty Agreement with Meadow Ranch Development Corporation for Meadow Ranch, 1<sup>st</sup> Addition;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "1 through 2" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreements or other actions on behalf of the City.

DATED this 15<sup>th</sup> day of November, 2011.

\_\_\_\_\_  
Sandi Bloem, Mayor

ATTEST

\_\_\_\_\_  
Susan K. Weathers, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER BRUNING Voted \_\_\_\_\_

COUNCIL MEMBER GOODLANDER Voted \_\_\_\_\_

COUNCIL MEMBER MCEVERS Voted \_\_\_\_\_

COUNCIL MEMBER HASSELL Voted \_\_\_\_\_


COUNCIL MEMBER KENNEDY Voted \_\_\_\_\_

COUNCIL MEMBER EDINGER Voted \_\_\_\_\_

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.



**CITY COUNCIL  
STAFF REPORT**

**DATE:** November 15, 2011  
**FROM:** Christopher H. Bates, Engineering Project Manager   
**SUBJECT:** Landings at Waterford 6<sup>th</sup> Addition: Acceptance of Improvements,  
Maintenance/Warranty Agreement and Security Approval

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**DECISION POINT**

Staff is requesting the following:

1. City Council acceptance of the installed public improvements for The Landings at Waterford 6<sup>th</sup> Addition subdivision.
2. City Council approval of the maintenance/warranty agreement and security.

**HISTORY**

- a. Applicant: ACI Northwest, Inc.  
6600 N. Government Way  
Coeur d'Alene, ID 83815
- b. Location: West of Atlas Rd., south of Prairie Avenue.
- c. Previous Action:
  1. Final plat approval of the Landings at Waterford 6<sup>th</sup> Addition, Nov. 1, 2011.

**FINANCIAL ANALYSIS**

The developer is providing warranty security amounting to \$23,000.00 to insure the maintenance of the installed public infrastructure improvements during the one (1) year warranty period.

**PERFORMANCE ANALYSIS**

The developer has installed all of the required public improvements, and the appropriate City departments have approved the installations and have found them ready to accept them for maintenance. Acceptance of the installed improvements will allow issuance of all building permits for the development. The City maintenance will be required to start after the one (1) year warranty period expires on November 15, 2012.

**DECISION POINT RECOMMENDATION**

1. Accept the installed public improvements.
2. Approve the Maintenance/Warranty Agreement and accompanying security.

## AGREEMENT FOR MAINTENANCE/WARRANTY OF SUBDIVISION WORK

THIS AGREEMENT made this \_\_\_\_ day of November, 2011 between ACI Northwest, Inc., whose address is 6600 N. Government Way, Coeur d'Alene, ID, 83815, with Ada Loper, Secretary/Treasurer, hereinafter referred to as the "**Developer**," and the city of Coeur d'Alene, a municipal corporation and political subdivision of the state of Idaho, whose address is City Hall, 710 E. Mullan Avenue, Coeur d'Alene, ID 83814, hereinafter referred to as the "**City**";

WHEREAS, the City has approved the final subdivision plat of Landings at Waterford 6<sup>th</sup> Addition, a twenty (20) lot residential development, in Coeur d'Alene, situated in the Northwest ¼ of Section 28, Township 51 North, Range 4 West, B.M., Kootenai County, Idaho; and

WHEREAS, the Developer completed the installation of certain public improvements in the noted subdivision as required by Title 16 of the Coeur d'Alene Municipal Code and is required to warrant and maintain the improvements for one year; NOW, THEREFORE,

### IT IS AGREED AS FOLLOWS:

The Developer agrees to maintain and warrant for a period of one year from the approval date of this agreement, the public improvements as shown on the construction plans entitled "The Landings At Waterford 7<sup>th</sup> Addition Record Drawings", signed and stamped by Ray Kimball, PE, # 11617, dated October 18, 2011, including but not limited to: sanitary sewer main, manholes, laterals and appurtenances, potable water main, laterals and appurtenances, fire hydrant assembly, concrete roll curb, stormwater drainage swales, drywells and appurtenances, concrete sidewalk and pedestrian ramps, asphalt pedestrian/bicycle path, street base rock and asphalt paving, street signage, and, monumentation as required under Title 16 of the Coeur d'Alene Municipal Code.

The Developer herewith delivers to the City, security in a form acceptable to the City, for the amount of Twenty Three Thousand and 00/100 Dollars (\$23,000.00) securing the obligation of the Developer to maintain and warrant the public subdivision improvements referred to herein. The security shall not be released until the 15<sup>th</sup> day of November 2012. The City Inspector will conduct a final inspection prior to the release of the security to verify that all installed improvements are undamaged and free from defect. In the event that the improvements made by the Developer were not maintained or became defective during the period set forth above, the City may demand the funds represented by the security and use the proceeds to complete maintenance or repair of the improvements thereof. The Developer further agrees to be responsible for all costs of warranting and maintaining said improvements above the amount of the security given.

Owner's Reimbursement to the City: The Parties further agree that the City has utilized substantial staff time to prepare this agreement, which will benefit the Owner. The Parties further agree the City should be reimbursed a reasonable fee for its costs to prepare such agreement. The Parties further agree that such fee should be in the amount of Twenty Five and No/100 Dollars (\$25.00).

IN WITNESS WHEREOF, the parties have set their hands and seal the day and year first above written.

**City of Coeur d'Alene**

**ACI Northwest, Inc.**

\_\_\_\_\_  
Sandi Bloem, Mayor

\_\_\_\_\_  
Ada Loper, Secretary/Treasurer

ATTEST

\_\_\_\_\_  
Susan Weathers, City Clerk

Bond No. 929534165

**MAINTENANCE BOND**

KNOW ALL MEN BY THESE PRESENTS: That we, ACI Northwest, Inc.

As Principal, and Western Surety Company

A South Dakota Corporation, as Surety, are held and firmly bound unto

City of Coeur d' Alene, ID, as Obligee, in the

sum of TWENTY-THREE THOUSAND AND NO/100THS

(\$ 23,000.00) Dollars, for the payment of which, well and truly to be made, the said Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

WHEREAS, the Obligee has required said Principal to provide this maintenance bond for a period of

One (1) year commencing 11/15/2011 and ending

11/15/2012 in connection with:

Public Infrastructure in connection with the project known as The Landings at Waterford 6th Addition; and as more fully described in the approved infrastructure plans entitled The Landings at Waterford 7th Addition Record Drawings

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That, if the principal shall maintain and remedy said work free from defects in materials and workmanship for a period of time above indicated, then this obligation to be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED, This 1st day of November, 2011.



ACI Northwest, Inc. Principal

[Handwritten Signature]

Western Surety Company Surety

[Handwritten Signature]  
Darlene P. Jakielski, Attorney-in-Fact

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Michael A Murphy, Darlene P Jakielski, Julie M Glover, Steven K Bush, M J Cotton, Jim W Doyle, Nancy J Osborne, Andy D Prill, S M Scott, Theresa A Lamb, Jim S Kuich, Brandon K Bush, Chad M Epple, Brett N Meier, Individually**

of Bothell, WA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Senior Vice President and its corporate seal to be hereto affixed on this 18th day of February, 2011.



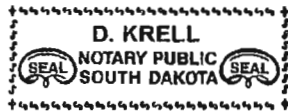
WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Senior Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 18th day of February, 2011, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Senior Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
November 30, 2012



D. Krell  
D. Krell, Notary Public

### CERTIFICATE


I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 1st day of November, 2011.



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

**CITY COUNCIL  
STAFF REPORT**

**DATE:** November 15, 2011  
**FROM:** Christopher H. Bates, Engineering Project Manager   
**SUBJECT:** **Meadow Ranch 1<sup>st</sup> Addition: Acceptance of Improvements, Maintenance/Warranty Agreement and Security Approval**

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**DECISION POINT**

Staff is requesting the following:

1. City Council acceptance of the installed public improvements for the Meadow Ranch 1<sup>st</sup> Addition subdivision.
2. City Council approval of the maintenance/warranty agreement and security.

**HISTORY**

- a. Applicant: Dennis Cunningham  
Meadow Ranch Development Corporation  
424 E. Sherman Avenue  
Suite 205  
Coeur d'Alene, ID 83814
- b. Location: West side of Howard Street at Knoll Lane.
- c. Previous Action:
  1. Final plat approval of the Meadow Ranch 1<sup>st</sup> Addition, October 2011.

**FINANCIAL ANALYSIS**

The developer is providing warranty security amounting to \$1,500.00 to insure the maintenance of the installed public infrastructure improvements during the one (1) year warranty period.

**PERFORMANCE ANALYSIS**

The developer has installed all of the required public improvements for the eleven (11) residential lots, and the appropriate City departments have approved the installations and have found them ready to accept them for maintenance. Acceptance of the installed improvements will allow issuance of all building permits for the development. The City maintenance will be required to start after the one (1) year warranty period expires on November 15, 2012.

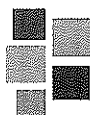
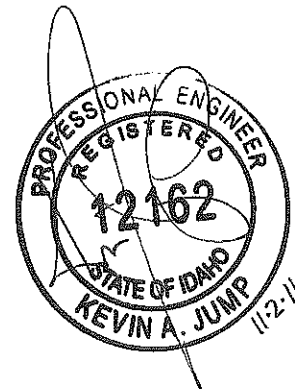
**DECISION POINT RECOMMENDATION**

1. Accept the installed public improvements.
2. Approve the Maintenance/Warranty Agreement and accompanying security.

**Meadow Ranch First Addition**  
**Estimated Value of New Public Water and Sanitary Sewer System Improvements**

11.2.2011

Description	Quantity	Unit	Unit Price	Extended Cost
<b>Existing Potable Water Extension - along Knoll Lane</b>				
Hydrant Assembly - includes 6" gate valve	1	EA	\$ 1,800.00	\$ 1,800.00
Hydrant Assembly - using existing 6" gate valve	1	EA	\$ 1,400.00	\$ 1,400.00
Water Service Line, 1" (main-to-meter)	176	LF	\$ 5.50	\$ 968.00
<b>Sanitary Sewer Main Extension - along Knoll Lane</b>				
Sanitary Sewer Main, 8" Dia.	385	LF	\$ 22.00	\$ 8,470.00
Sewer Service Connections	10	EA	\$ 85.00	\$ 850.00
Sanitary Sewer Manhole	1	EA	\$ 1,900.00	\$ 1,900.00
<b>Estimated Total, Construction =</b>				<b>\$ 15,388.00</b>



**ASCENT ENGINEERING**  
 2833 W. BOLIVAR AVE.  
 COEUR D'ALENE, ID 83815  
 P 208.640.0346  
 E kevinjump@yahoo.com  
 WWW.ASCENT-ENGINEER.COM

## AGREEMENT FOR MAINTENANCE/WARRANTY OF SUBDIVISION WORK

THIS AGREEMENT made this \_\_\_\_ day of November, 2011 between Meadow Ranch Development Corporation, whose address is 424 E. Sherman Avenue, Suite 205, Coeur d'Alene, ID, 83814, with Dennis Cunningham, President, hereinafter referred to as the "**Developer**," and the city of Coeur d'Alene, a municipal corporation and political subdivision of the state of Idaho, whose address is City Hall, 710 E. Mullan Avenue, Coeur d'Alene, ID 83814, hereinafter referred to as the "**City**";

WHEREAS, the City has approved the final subdivision plat of Meadow Ranch 1<sup>st</sup> Addition, an eleven (11) lot residential development, in Coeur d'Alene, situated in the Northwest ¼ of Section 2, Township 50 North, Range 4 West, B.M., Kootenai County, Idaho; and

WHEREAS, the Developer completed the installation of certain public improvements in the noted subdivision as required by Title 16 of the Coeur d'Alene Municipal Code and is required to warrant and maintain the improvements for one year; NOW, THEREFORE,

### IT IS AGREED AS FOLLOWS:

The Developer agrees to maintain and warrant for a period of one year from the approval date of this agreement, the public improvements as shown on the construction plans entitled "Knoll Lane Improvements Record Drawings", signed and stamped by Kevin A. Jump, PE, # 12162, dated July 19, 2011, including but not limited to: sanitary sewer main, manhole, and appurtenances, domestic water services, and fire hydrant assembly as required under Title 16 of the Coeur d'Alene Municipal Code.

The Developer herewith delivers to the City, security in a form acceptable to the City, for the amount of One Thousand Five Hundred and 00/100 Dollars (\$1,500.00) securing the obligation of the Developer to maintain and warrant the public subdivision improvements referred to herein. The security shall not be released until the 15<sup>th</sup> day of November 2012. The City Inspector will conduct a final inspection prior to the release of the security to verify that all installed improvements are undamaged and free from defect. In the event that the improvements made by the Developer were not maintained or became defective during the period set forth above, the City may demand the funds represented by the security and use the proceeds to complete maintenance or repair of the improvements thereof. The Developer further agrees to be responsible for all costs of warranting and maintaining said improvements above the amount of the security given.

Owner's Reimbursement to the City: The Parties further agree that the City has utilized substantial staff time to prepare this agreement, which will benefit the Owner. The Parties further agree the City should be reimbursed a reasonable fee for its costs to prepare such agreement. The Parties further agree that such fee should be in the amount of Twenty Five and No/100 Dollars (\$25.00).



IN WITNESS WHEREOF, the parties have set their hands and seal the day and year first above written.

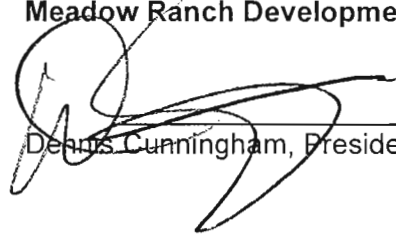
**City of Coeur d'Alene**

\_\_\_\_\_  
Sandi Bloem, Mayor

ATTEST

\_\_\_\_\_  
Susan Weathers, City Clerk

**Meadow Ranch Development Co.**

  
\_\_\_\_\_  
Dennis Cunningham, President

**CEMETERY LOT TRANSFER/SALE/REPURCHASE PROCEDURE AND ROUTING SLIP**

Request received by: Municipal Services Kathy Lewis 10/27/2011  
Department Name / Employee Name / Date

Request made by: Torri Gray 208-745-9500  
Name / Phone  
PO Box 1379 Coeur d'Alene ID 83816  
Address

The request is for: Ruth Anne Miller - 515 North Garden Plaza Ct. #101 Post Falls, ID 83854  
Address  
 Repurchase of Lot(s)  
 /  Transfer of Lot(s) from Ruth Annette Miller to \_\_\_\_\_

Niche(s): \_\_\_\_\_  
 Lot(s): 39, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 Block: 04 Section: N

Lot(s) are located in  Forest Cemetery /  Forest Cemetery Annex (Riverview).  
 Copy of  Deed or  Certificate of Sale must be attached.  
 Person making request is  Owner /  Executor\*  Other\* Power of Attorney/Trustee  
 \*If "executor" or "other", affidaviats of authorization must be attached.

Title transfer fee (\$ N/A ) attached\*\*.  
 \*\*Request will not be processed without receipt of fee. Cashier Receipt No.: \_\_\_\_\_

**ACCOUNTING DEPARTMENT** Shall complete the following:

Attach copy of original contract.  
Vorned Jensen  
 Accountant Signature

**CEMETERY SUPERVISOR** shall complete the following:

1. The above-referenced Lot(s) is/are certified to be vacant:  Yes /  No
2. The owner of record of the Lot(s) in the Cemtery Book of Deeds is listed as:  
Ruth Anne Miller
3. The purchase price of the Lot(s) when sold to the owner of record was \$ 800.00 per lot.  
RDE 11/28/11  
Supervisor's Init. / Date

**LEGAL/RECORDS** shall complete the following:

1. Quit Claim Deed(s) received:  Yes /  No.  
 Person making request is authorized to execute the claim: [Signature] 10-28-11  
Attorney Init. / Date

I certify that all requirements for the transfer/sale/repurchase of cemetery lot(s) have been met and recommend that that transaction be completed.  
Susan K. Weathers 10-31-11  
City Clerk's Signature / Date

**COUNCIL ACTION**

Council approved transfer/sale/repurchase of above-referenced Lot(s) in regular session on: \_\_\_\_\_  
Mo./ Day /Yr.

**CEMETERY SUPERVISOR** shall complete the following:

Change of ownership noted/recorded in the Book of Deeds:  Yes /  No  
 Cemetery copy filed / ; original and support documents returned to City Clerk /

\_\_\_\_\_  
Cemetery Supervisor's Signature / Date

Distribution: Original to City Clerk  
 Yellow copy Finance Dept.  
 Pink copy to Cemetery Dept.

Proceeds to purchase new lot 19 Block 15 Section A  
 Will pay \$250 difference by check 10/28/2011

33.33 x 4

**BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually**

City of Coeur d' Alene  
Municipal Services  
710 Mullan Avenue  
Coeur d' Alene, Idaho 83814  
208.769.2229 Fax 769.2237

[Office Use Only] Amt Pd Transfer \$ 25  
Rec No 516890  
Date 10/31/2011  
Date to City Council: 11-15-11 (11-15-11)  
Reg No. \_\_\_\_\_  
License No. \_\_\_\_\_  
Rv \_\_\_\_\_

Date that you would like to begin alcohol service K-10730

**Check the ONE box that applies:**

<input type="checkbox"/>	Beer only (canned and bottled) not consumed on premise	\$ 50.00 per year
<input type="checkbox"/>	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
<input type="checkbox"/>	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
<input type="checkbox"/>	Beer and Wine (canned and bottled only) consumed on premise	\$300.00 per year
<input type="checkbox"/>	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year
<input type="checkbox"/>	Beer and Wine (Draft, canned, and bottled) consumed on premise	<u>\$400.00 per year</u>
<input type="checkbox"/>	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
<input type="checkbox"/>	Transfer of ownership of a City license with current year paid Beer-to go only \$6.25 Beer- Can, Bottled only \$12.50 Beer- Draft, can, bottled \$25 Consumed on premise yes no Transfer from _____ to _____	\$

Business Name	<u>Kelly's IRISH Pub &amp; Grill</u>
Business Mailing Address	<u>12377 Bradbury Dr.</u>
City, State, Zip	<u>Hayden, ID 83835</u>
Business Physical Address	<u>726 N. 4th St.</u>
City, State, Zip	<u>CDA Idaho 83814</u>
Business Contact	Business Telephone: <u>562-453-7409</u> Fax: _____
License Applicant	<u>Chbe Enterprises, LLC</u>
If Corporation, partnership, LLC etc. List all members/officers	<u>MEG D. SULLIVAN</u>

**BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually**

**City of Coeur d' Alene**  
**Municipal Services**  
**710 Mullan Avenue**  
**Coeur d' Alene, Idaho 83814**  
**208.769.2229 Fax 769.2237**

[Office Use Only] Amt Pd \$12.50  
 Rec No 577371  
 Date 11-03-2011  
 Date to City Council: 11-15-11  
 Reg No. \_\_\_\_\_  
 License No. \_\_\_\_\_  
 Rv \_\_\_\_\_

Date that you would like to begin alcohol service 11/4/11

**Check the ONE box that applies:**

<input type="checkbox"/>	Beer only (canned and bottled) not consumed on premise	\$ 50.00 per year
<input type="checkbox"/>	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
<input type="checkbox"/>	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
<input type="checkbox"/>	Beer and Wine (canned and bottled only) consumed on premise	\$300.00 per year
<input type="checkbox"/>	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year
<input type="checkbox"/>	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year
<input type="checkbox"/>	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
<input checked="" type="checkbox"/>	Transfer of ownership of a City license with current year paid Beer-to go only \$6.25      Beer- Can, Bottled only \$12.50 Beer- Draft, can, bottled \$25      Consumed on premise <u>yes</u> no Transfer from _____ to _____	\$ <u>12.50</u>

*Transfer from Casade Oro*

Business Name	<i>Stovel Inc/ DBA Susie's Home Kitchen</i>
Business Mailing Address	<i>445 Cherry Ln</i>
City, State, Zip	<i>CDA Id 83815</i>
Business Physical Address	<i>445 Cherry Ln</i>
City, State, Zip	<i>CDA Id 83815</i>
Business Contact	Business Telephone: <i>755-0954</i> Fax: _____
License Applicant	<i>Susan D Reindel</i>
If Corporation, partnership, LLC etc. List all members/officers	<i>Susan D Reindel president</i>

**PUBLIC WORKS COMMITTEE STAFF REPORT**

**DATE:** November 1, 2011  
**FROM:** James Remitz, Utilities Project Manager  
**SUBJECT:** **Bid Award of 2012 Sewer Jet Truck**

=====

**DECISION POINT:**

The City Council may wish to award the contract for the purchase of the 2012 Sewer Jet Truck to Sahlberg Equipment Company for the bid amount of \$161,712.26.

**HISTORY:**

The City of Coeur d'Alene Wastewater Utility solicited bids for a 2012 Sewer Jet Truck to replace the aging existing 2000 Sewer Jet Truck. This equipment is vital to the efficient maintenance of the wastewater collection system and is used on a regular (almost daily) basis. The solicitation for bids was advertised in the Coeur d'Alene Press on October 17 and 24, 2011 and bids were publicly opened November 1, 2011.

**FINANCIAL ANALYSIS:**

Funding for this equipment is budgeted in the approved FY 2011-2012 Wastewater budget. The low bid amount is less than the line item budgeted amount (Acct. # 031-058-4352-7515), therefore no additional funding is required.

**PERFORMANCE ANALYSIS:**

Two (2) bids were received for the 2012 Sewer Jet Truck in response to the solicitation. The bid results are as follows:

- Western System Refuse & Street Equipment .....\$189,495.00
- Sahlberg Equipment Company.....\$161,712.26

Both bids were reviewed by Wastewater staff and deemed responsible and responsive. The Wastewater Utility has previously and satisfactorily purchased equipment from Sahlberg Equipment.

**RECOMMENDATION:**

Approve the bid and recommend that the Coeur d'Alene City Council award the purchase of a 2012 Sewer Jet Truck from **Sahlberg Equipment Company for the bid amount of \$161,712.26**



October 28, 2011

Coeur d'Alene City Council

The Coeur d'Alene Downtown Association, in partnership with the Spokane Teacher's Credit Union (STCU), would like to provide free carriage rides in the Downtown area, traveling between 1<sup>st</sup> Street, East on Sherman to 6<sup>th</sup> Street, North on 6<sup>th</sup> Street to Lakeside Avenue, West on Lakeside Avenue back to 1<sup>st</sup> Street and the circle parking lot.

These rides would be available each Saturday, December 3<sup>rd</sup>, 10<sup>th</sup> & 17<sup>th</sup> from Noon – 4 pm. They will also be available on Saturday, December 24<sup>th</sup> from Noon – 3 pm.

The agreement to provide these rides was formed on the following requirements:

- ❖ Both the STCU and the Coeur d'Alene Downtown Association maintain General Liability insurance with coverage limits of at least \$1,000,000.
- ❖ The TnT Muffler parking lot has been allocated for the loading/unloading of the animals and carriages.
- ❖ Any animal wastes to be cleaned up by the carriage operator.
- ❖ The provider/operator of the animals will have final say as to inclement/unsafe conditions for the animals.
- ❖ The carriage rides will be offered free of charge.
- ❖ The carriage rides will be promoted in all of the Downtown advertising for the general holiday events.
- ❖ The Coeur d'Alene Downtown Association reserves the right to cancel the carriage rides if at any time practices detrimental to the general well being of the Downtown are brought to the notice of, and so voted upon by, the Downtown Board of Directors (or Executive Board).

We believe these carriage rides will enhance the spirit of the holiday season Downtown.

Terry Cooper

A handwritten signature in black ink, appearing to read "Terry Cooper", is written over the typed name.

General Manager  
Coeur d'Alene Downtown Association

DATE: NOVEMBER 9, 2011  
TO: MAYOR AND CITY COUNCIL  
FROM: PLANNING DEPARTMENT  
RE: SETTING OF PUBLIC HEARING DATE: DECEMBER 20, 2011

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Mayor Bloem,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
ZC-5-11	Applicant: Scott Poorman Location: 188 & 196 W. Haycraft Request: Zone change from R-12 (Residential At 17 units/acre) to C-17(Commercial at 17 units/acre)	Recommended approval	Quasi-Judicial

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **December 20, 2011**

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes



CITY OF COEUR D'ALENE  
 BUDGET STATUS REPORT  
 ONE MONTH ENDED  
 31-Oct-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 10/31/2011	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$199,267	\$15,788	8%
	Services/Supplies	10,645	725	7%
Administration	Personnel Services	509,809	40,785	8%
	Services/Supplies	4,560	475	10%
Finance	Personnel Services	612,255	47,402	8%
	Services/Supplies	86,480	3,229	4%
Municipal Services	Personnel Services	908,242	72,420	8%
	Services/Supplies	483,894	70,506	15%
	Capital Outlay	13,640		
Human Resources	Personnel Services	214,257	17,070	8%
	Services/Supplies	26,500	80	0%
Legal	Personnel Services	1,319,612	104,620	8%
	Services/Supplies	91,533	2,602	3%
	Capital Outlay	60,000		
Planning	Personnel Services	434,394	34,024	8%
	Services/Supplies	23,850	228	1%
Building Maintenance	Personnel Services	277,058	25,099	9%
	Services/Supplies	131,207	673	1%
	Capital Outlay			
Police	Personnel Services	8,682,213	711,326	8%
	Services/Supplies	804,799	4,572	1%
	Capital Outlay	100,450	162	0%
Fire	Personnel Services	7,177,070	529,602	7%
	Services/Supplies	376,013	6,741	2%
	Capital Outlay			
General Government	Services/Supplies	131,750	131,000	99%
	Capital Outlay			
Byrne Grant (Federal)	Personnel Services	152,311	11,449	8%
	Services/Supplies	91,507		
COPS Grant	Personnel Services	170,843	18,477	11%
CdA Drug Task Force	Services/Supplies	36,700	83	0%
	Capital Outlay			
Streets	Personnel Services	1,678,695	148,413	9%
	Services/Supplies	442,075	(1,150)	0%
	Capital Outlay	50,000	1,600	3%
ADA Sidewalk Abatement	Personnel Services	179,604	13,608	8%
	Services/Supplies	40,300	12	0%

CITY OF COEUR D'ALENE  
 BUDGET STATUS REPORT  
 ONE MONTH ENDED  
 31-Oct-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 10/31/2011	PERCENT EXPENDED
Engineering Services	Personnel Services	453,118	36,328	8%
	Services/Supplies	476,125	9,659	2%
	Capital Outlay			
Parks	Personnel Services	1,267,823	87,198	7%
	Services/Supplies	417,750	(287)	0%
	Capital Outlay	9,000		
Recreation	Personnel Services	628,342	45,673	7%
	Services/Supplies	135,000	1,054	1%
Building Inspection	Personnel Services	685,687	54,016	8%
	Services/Supplies	21,545	1,446	7%
Total General Fund		<u>29,615,923</u>	<u>2,246,708</u>	<u>8%</u>
Library	Personnel Services	1,020,775	81,388	8%
	Services/Supplies	173,850	28,888	17%
	Capital Outlay	90,000	900	1%
CDBG	Services/Supplies	297,600	13,211	4%
Cemetery	Personnel Services	164,489	13,392	8%
	Services/Supplies	84,975	1,202	1%
	Capital Outlay			
Impact Fees	Services/Supplies	925,000		
Annexation Fees	Services/Supplies	133,000	133,000	100%
Parks Capital Improvements	Capital Outlay	676,600	62,050	9%
Insurance	Services/Supplies	234,000	4,085	2%
Cemetery Perpetual Care	Services/Supplies	98,000	613	1%
Jewett House	Services/Supplies	17,790	49	0%
Reforestation	Services/Supplies	3,000	2,915	97%
Street Trees	Services/Supplies	75,000	2,100	3%
Community Canopy	Services/Supplies	1,200		
CdA Arts Commission	Services/Supplies	6,650		
Public Art Fund	Services/Supplies	189,600		
KMPO	Services/Supplies	350,000		
Total Special Revenue		<u>4,541,529</u>	<u>343,793</u>	<u>8%</u>
Debt Service Fund		<u>1,500,680</u>		

CITY OF COEUR D'ALENE  
 BUDGET STATUS REPORT  
 ONE MONTH ENDED  
 31-Oct-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 10/31/2011	PERCENT EXPENDED
River / NW Blvd Intersection	Capital Outlay	1,750,000		
Govt Way - Dalton to Hanley	Capital Outlay	2,700,000		
Govt Way - Hanley to Prairie	Capital Outlay	418,000		
Govt Way - sewer & water LID	Capital Outlay			
Howard Street - North	Capital Outlay			
15th Street - Lunceford to Dalton	Capital Outlay			
McEuen Field Project	Capital Outlay	2,677,000		
Kathleen Avenue Widening	Capital Outlay	25,000		
Total Capital Projects Funds		7,570,000		
Street Lights	Services/Supplies	575,021	42,029	7%
Water	Personnel Services	1,589,394	132,713	8%
	Services/Supplies	3,987,557	5,448	0%
	Capital Outlay	1,817,500	16,960	1%
Water Capitalization Fees	Services/Supplies	850,000		
Wastewater	Personnel Services	2,271,589	176,240	8%
	Services/Supplies	6,875,920	45,819	1%
	Capital Outlay	7,538,880	55,222	1%
	Debt Service	1,073,110		
WW Capitalization	Services/Supplies	802,750		
Sanitation	Services/Supplies	3,229,772	258,364	8%
Public Parking	Services/Supplies	177,957	3,683	2%
	Capital Outlay			
Stormwater Mgmt	Personnel Services	435,690	33,497	8%
	Services/Supplies	681,938	2,192	0%
	Capital Outlay	300,000	58	0%
Total Enterprise Funds		32,207,078	772,225	2%
Kootenai County Solid Waste		2,200,000		
Police Retirement		194,000	16,052	8%
Business Improvement District		137,200		
Homeless Trust Fund		6,100		
Total Fiduciary Funds		2,537,300	16,052	1%
TOTALS:		\$77,972,510	\$3,378,778	4%

**CITY OF COEUR D'ALENE**  
**Treasurer's Report of Cash and Investment Transactions**

FUND	BALANCE 9/30/2011	RECEIPTS	DISBURSE- MENTS	BALANCE 10/31/2011
<u>General-Designated</u>	\$389,953	\$4,572	\$1,107	\$393,418
<u>General-Undesignated</u>	4,430,778	4,675,360	4,766,371	4,339,767
<u>Special Revenue:</u>				
Library	107,472	4,895	122,087	(9,720)
CDBG	136		13,598	(13,462)
Cemetery	16,682	24,441	24,102	17,021
Parks Capital Improvements	363,756	20,946	73,850	310,852
Impact Fees	2,168,007	108,967		2,276,974
Annexation Fees	135,964		133,000	2,964
Insurance	1,611,272	256	56,906	1,554,622
Cemetery P/C	1,850,396	21,095	8,888	1,862,603
Jewett House	9,442	10,831	410	19,863
KCATT	-	3		3
Reforestation	3,202	4,454	2,915	4,741
Street Trees	170,153	627	3,140	167,640
Community Canopy	369		65	304
CdA Arts Commission	601			601
Public Art Fund	99,616	17		99,633
Public Art Fund - LCDC	528,309	387	1,200	527,496
Public Art Fund - Maintenance	134,672	22	149	134,545
<u>Debt Service:</u>				
2000, 2002 & 2006 G.O. Bonds	376,985	2,265		379,250
LID Guarantee	75,460	45,788		121,248
LID 124 Northshire/Queen Anne/Indian Meadows	-	167		167
LID 127 Fairway / Howard Francis	-			-
LID 129 Septic Tank Abatement	-	172		172
LID 130 Lakeside / Ramsey / Industrial Park	3,004			3,004
LID 146 Northwest Boulevard	46,029	4,954		50,983
<u>Capital Projects:</u>				
Street Projects	23,392	152,758	168,118	8,032
<u>Enterprise:</u>				
Street Lights	2,620	92,149	42,106	52,663
Water	613,370	742,839	290,930	1,065,279
Water Capitalization Fees	1,453,886	49,297		1,503,183
Wastewater	8,181,437	1,798,004	674,306	9,305,135
Wastewater-Reserved	1,341,296	27,500	183,505	1,185,291
WWTP Capitalization Fees	1,025,048	188,874	1,025,000	188,922
WW Property Mgmt	60,668			60,668
Sanitation	644	295,757	445,561	(149,160)
Public Parking	644,283	212,135	6,213	850,205
Stormwater Mgmt	366,598	114,721	57,750	423,569
Wastewater Debt Service	43			43
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	-	205,357		205,357
LID Advance Payments	198	40	130	108
Police Retirement	1,419,981	19,702	38,009	1,401,674
Sales Tax	10	1,827	10	1,827
BID	174,051	6,033		180,084
Homeless Trust Fund	-	473		473
<b>GRAND TOTAL</b>	<b>\$27,829,783</b>	<b>\$8,837,685</b>	<b>\$8,139,426</b>	<b>\$28,528,042</b>