



# CITY OF COEUR D'ALENE

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WASTEWATER DEPARTMENT

765 W. Hubbard Ave.  
Coeur d'Alene, ID 83814

Policy #:	Title:	Effective Date:
708	CITY PUBLIC SEWER INFRASTRUCTURE REVIEW, INSPECTION AND APPROVAL	July 6, 2021

## PURPOSE

The intent of this policy is to define the procedures for the review, inspection and approval of public sewer infrastructure that is intended to become part of the City of Coeur d'Alene Public Wastewater System.

## REFERENCE

This policy will replace and supersede any prior policies that reference the inspection and review requirements for the acceptance of all City public sewer infrastructure by the City of Coeur d'Alene Wastewater Department.

## POLICY

### I. APPLICABILITY

This policy is applicable to all wastewater facilities (including, but not limited to, piping, manholes, lift stations, pressure & force mains, appurtenances, etc.) that are being designed and constructed, and are, or are intended to be, owned, operated and maintained by the City of Coeur d'Alene Wastewater Department.

### II. POLICY STATEMENT

Required Inspections:

- A. Prior to beginning any construction and in conformance with City of Coeur d'Alene Sewer Standard Notes, Developer/Contractor shall install and secure an inflatable plug to prevent debris and foreign material from discharging into the active downstream sewer system. Wastewater Department plug inspection is required. Developer/Contractor must provide forty-eight (48) hours' notice to schedule Wastewater Department inspection.

- B. Prior to paving or hard surface improvements, Developer/Contractor shall:
1. Remove and dispose of all foreign material within sewer system in conformance with City of Coeur d'Alene Sewer Standard Notes and Idaho State Public Works Construction (ISPWC),
  2. Schedule a Wastewater Department pre-pave manhole inspection,
  3. Submit for Wastewater Department's review, a CCTV video of all newly constructed sewer pipes pausing and recording the inside of all sewer lateral connections in conformance with City of Coeur d'Alene Sewer Standard Notes,
  4. Schedule with City Inspectors all required pressure testing in conformance with ISPWC, and
  5. Schedule a Wastewater Department pre-pave Manhole Thicken Collar Inspection.

The Wastewater Department's pre-pave manhole inspection may be scheduled concurrently with the Developer/Contractor's CCTV video inspection. Developer/Contractor must provide forty-eight (48) hours' notice to schedule all Wastewater Department inspections. Wastewater Department approval following all pre-pave inspections is required prior to paving or hard surface improvements.

- C. Post pavement or post hard surface improvements, Developer/Contractor shall:
1. Remove and dispose of all foreign material within sewer system in conformance with City of Coeur d'Alene Sewer Standard Notes and ISPWC, and
  2. Schedule a final CCTV video inspection and post-pave manhole inspection with the Wastewater Department.

Developer/Contractor must provide forty-eight (48) hours' notice to schedule Wastewater Department inspections.

- D. All public sewer infrastructure videos must be reviewed and approved by the Wastewater Department before newly constructed sewer infrastructure will be accepted. Upon Wastewater Department acceptance, inflatable plugs may be removed, and the Wastewater Department will start signing off on building permits.

### **RESPONSIBLE DEPARTMENT**

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The City of Coeur d'Alene Wastewater Department shall be charged with the implementation and enforcement of this adopted policy.