

RULES & REGULATIONS ESTABLISHED BY RESOLUTION NO. 95-083

- 1) *Parks are open from 5 am to 11 pm each day.*
- 2) *All permits must include a complete description or explanation of the proposed activity, including number of people expected to attend, date, time, and duration of event.*
- 3) *Fee payments and deposits must be made at the time a reservation is made. All fees are on a per time block basis.*
- 4) *Paid fees will only be refunded if the Parks Director is notified in writing that the event is cancelled and the notice is received thirty (30) days or more before the scheduled date of the event. A \$15 processing fee will be withheld on cancellations when a refund is issued.*
- 5) *All persons and organizations are required to pay reservation fees; no waivers of these fees are possible.*
- 6) *Bandshell special events require park personnel to be on site for the monitoring of the event. Gate access for any event also requires monitoring.*
- 7) *Applicant is responsible for set-up and clean-up within their reserved time period. Applicant agrees to be responsible for vacating the park at the end of their reservation. Applicant agrees to pay additional fees for use beyond original time agreed upon and only if another reservation has not been posted.*
- 8) *The named group, individual(s) or applicant(s) listed on this Facility Use Permit, in consideration for the use of said facility, agree to hold the city harmless from all claims for injury to persons or property resulting from group's, individual's or applicant's actions or omissions during use of said facility.*
- 9) *All reservations will be made on a first-come, first-serve basis.*
- 10) *It shall be the sponsor's responsibility to insure that all guidelines and other rules and regulations as provided are followed by all individuals participating in the event. Failure to comply with said guidelines, rules, and regulations may result in rejection of subsequent applications of the sponsor.*
- 11) *The following rules and regulations shall also apply to all persons using any city park:*
 - a) *No vehicles, except city vehicles, are allowed on the park grounds unless gate access has SPECIFICALLY been granted and described on Facility Use Permit, and park employee(s) are onsite.*
 - b) *No nailing or stapling is allowed on any park fixtures, buildings, or trees.*
 - c) *No driving of stakes or digging on park grounds.*
 - d) *No overnight camping is allowed in the park or in parking lots adjacent to the park.*
 - e) *No dogs, alcohol, or glass containers are allowed in the park.*
 - f) *No fences or barriers shall be erected on park grounds except as may be necessary for city employees to perform their duties.*
 - g) *All water amenities are prohibited in city parks, e.g., misters, dunk tanks, water slides, kiddie pools, and water balloons.*
- 12) *Organizers / sponsors of special events are required to meet with Parks Department staff to review the scope of special event.*
- 13) *Noise decibel levels must not exceed 65 decibels as per Ordinance #2416. Amplified events require staff monitoring.*
- 14) *It shall be the sponsor's responsibility to insure that all rules and regulations as provided are followed by all individuals participating in the event. Failure to comply with said rules and regulations may result in rejection of subsequent applications of the sponsor.*
- 15) *Failure to comply with the above rules and regulations may result in cancellation of event. Damage to facilities directly related to the event will be deducted from the deposit. Any damages above the deposit amount will be repaired and billed to the person responsible for the event.*