



City of Coeur d'Alene
 Municipal Services Department
 710 Mullan Avenue
 Coeur d'Alene, Idaho 83814
 (208) 769-2229
 kathylew@cdaid.org

(Office Use Only)

Amount Paid _____
 Receipt # _____
 Date _____
 License # _____
 Date Issued _____ By: _____
 Police Approval _____ Date _____

New License
Private Detective Agency/Individual License Application
 Expires Annually on December 31st
 Agency License Fee - \$60.00
 Agent/Individual License Fee - \$30.00 per person

- **ALL NEW APPLICANTS ARE REQUIRED TO UNDERGO A CRIMINAL BACKGROUND CHECK** through the City of Coeur d'Alene. (Must first complete paperwork and pay fees of \$51.50 at City Hall).
- **Evidence of 5 years of Law Enforcement/employment in licensed agency to obtain agency license.**
- Check all that pertain. I am applying for:
 Private Detective Agency License Private Detective Individual License

Agency License – Fee \$60.00 (Annually)
 (Agency License covers agency only)

Company: _____ Phone: _____
 Mailing Address: _____ City/State/Zip: _____
 Physical Address: _____ City/State/Zip: _____
 Cell: _____ Email: _____

Company Owner – If partnership, LLC or Corporation, list all members (attach additional sheets if necessary):

- _____ SSN: _____ DOB: _____ Place of Birth: _____
- _____ SSN: _____ DOB: _____ Place of Birth: _____
- _____ SSN: _____ DOB: _____ Place of Birth: _____

Agent/Individual License - \$30.00 per person (Annually)

(Every Detective/Agent must carry an individual license card from the City of Coeur d'Alene)

Company Name: _____
 Applicant Name: _____ Phone: _____
 Applicant Address: _____ Cell: _____
 City/State/Zip: _____ Email: _____
 Applicant Social Security or Tax ID Number: _____ Date of Birth: _____
 City/State of Birth: _____

Complete the following information for all person(s) with the Agency or Individual License

If a partnership, LLC or Corporation, list all officers and complete the information below for each person. If further space is needed, attach a separate piece of paper with the requested information on each individual:

- _____
- _____
- _____
- _____

List all previous addresses for the past five years:

- _____
- _____
- _____
- _____

List previous employers and city name for past five years:

- _____
- _____
- _____
- _____

Prior Arrest Record and Location – include DUI & Reckless Driving (other than traffic):

- Date: _____ Charge: _____ Disposition: _____
- Date: _____ Charge: _____ Disposition: _____
- Date: _____ Charge: _____ Disposition: _____

I certify that I am a citizen of the United States, over twenty one years of age, of good repute and that the information listed on this application is complete and true to the best of my knowledge, that I am qualified and meet the requirements as per the Ordinance of the City of Coeur d'Alene, the County of Kootenai, and the laws of the state of Idaho to receive a license. If renewing, I certify there have been no changes since last applying for this license.

Applicant Signature

Date

Sworn to before me this ____ day of _____, 20__.

City Clerk

Date