

WELCOME
To a Regular Meeting of the
Coeur d'Alene City Council
Held in the Library Community Room

VISION STATEMENT

OUR VISION OF COEUR D'ALENE IS OF A BEAUTIFUL, SAFE CITY THAT PROMOTES A HIGH QUALITY OF LIFE AND SOUND ECONOMY THROUGH EXCELLENCE IN GOVERNMENT.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other agenda item should plan to speak when Item F - Public Comments is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

6:00 P.M.

JANUARY 2, 2018

A. CALL TO ORDER/ROLL CALL

B. INVOCATION – Pastor Paul Van Noy with Candlelight

C. PLEDGE OF ALLEGIANCE

D. AMENDMENTS TO THE AGENDA: Any items added less than forty eight (48) hours prior to the meeting are added by Council motion at this time.

E. CONSENT CALENDAR: Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

1. Approval of Council Minutes for the December 19, 2017 Council Meeting.
2. Approval of Bills as submitted and reviewed for accuracy by Finance Department
3. Setting of Public Works and General Services Committee meetings for January 8, 2017 at 12:00 noon and 4:00 p.m. respectively
4. Setting of Public Hearings for January 16, 2018 for the 2018-2022 Consolidated Plan goals, proposed activities, estimated funding the City expects to receive, and the expected beneficiaries of the Community Development Block Grant (CDBG).

F. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 769-2231 at least 24 hours in advance of the meeting date and time.

G. ANNOUNCEMENTS

1. **City Council**
2. **Mayor**

H. OTHER BUSINESS

1. To authorize a grant awards with Trinity Group Homes, Inc. in the amount of \$21,333.00; Safe Passage in the amount of \$25,028; Children’s Village, Inc. in the amount of \$24,252.80; Commonwealth Agency, Inc. in the amount of \$17,856.20.

Staff Report by: Michelle Cushing, CDBG Grant Administrator

2. **Resolution No. 18-001** - Jurisdictional Transfer Agreement with the Idaho Department of Transportation for Coeur d’Alene Lake Drive inside the city limits.

Staff Report by: Tim Martin, Streets and Engineering Director

I. PRESENTATION:

1. Oath of Office – Mayor Widmyer
2. Oath of Office – Councilmembers Evans, Miller, and McEvers

J. ROLL CALL OF NEW COUNCIL

K. ELECTION OF COUNCIL PRESIDENT

L. ANNOUNCEMENTS

1. Mayor
 - a. Councilmember appoints to General Services and Public Works Committees
 - b. Other Committee Appointments – Councilmembers
2. Council

M. ADJOURNMENT

This Council meeting is aired live on Time Warner Cable Channel 19 (CDATV).



Coeur d'Alene

CITY COUNCIL MEETING

January 2, 2018

MEMBERS OF THE CITY COUNCIL:

Steve Widmyer, Mayor

Council Members Edinger, English, Evans, Gookin, McEvers, Miller

CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

December 19, 2017

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room, December 19, 2017 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Dan Gookin) Members of Council Present
Kiki Miller)
Amy Evans)
Loren Ron Edinger)
Dan English)

Woody McEvers) Member of Council Absent

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Michael Maksimowicz with Ignite the World Ministries gave the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gookin led the pledge of allegiance.

OATH OF OFFICE: City Clerk Renata McLeod gave the Oath of Office to Troy Tymesen for the position of City Administrator. Mayor Widmyer thanked Jim Hammond for his years of service and welcomed Mr. Tymesen to his new role with the City.

CONSENT CALENDAR: **Motion** by Evans, seconded by Miller, to approve the consent calendar.

1. Approval of Council Minutes for the November 30, 2017, December 5, 2017, and December 7, 2017 Council Meetings.
2. Approval of Bills as submitted and reviewed for accuracy by Finance Department
3. Approval of the Financial Report
4. Setting of Public Works and General Services Committee meetings for December 26, 2017 at 12:00 noon and 4:00 p.m. respectively
5. Approval of SS-17-11c – Interlake Condominiums Project Amendment No. 1, Final Plat
6. **Resolution No. 17-073 - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE, INCLUDING APPROVAL OF FINAL PLAT, AND ACCEPTANCE OF IMPROVEMENTS, A MAINTENANCE/WARRANTY AGREEMENT, AND SECURITY FOR THE TRAILS 2ND ADDITION [S-5-14]; AND APPROVAL OF**

FINAL PLAT AND SUBDIVISION IMPROVEMENT AGREEMENT, AND
ACCEPTANCE OF SECURITY FOR PARK DRIVE [S-3-17].

DISCUSSION: Councilmember English requested that he and Mayor Widmyer be reflected in the November 30, 2017 Minutes as ignite cda board members present in addition to their City Council roles.

ROLL CALL: Miller Aye; Gookin Aye; English Aye; Edinger Aye; Evans Aye. **Motion Carried.**

PUBLIC COMMENTS:

Chet Gaede, Coeur d'Alene, thanked the City and its staff for the Spokane River proposal as he felt they were receptive to public input. He feels the project has evolved nicely.

Dennis Hinrichsen, Coeur d'Alene, expressed concern regarding his Spruce Avenue neighborhood watch. He has tried to engage the City several times to keep the neighborhood character; however, he believes the City will not uphold its ordinances and/or codes. He noted several incidents regarding neighborhood dogs running at large and general harassment he has experienced. He feels that the police should have canvassed the neighborhood to seek additional input.

COUNCIL ANNOUNCEMENTS:

Councilmember Gookin noted that the student representative, Joe Morrison, from the CDATV Committee is in the studio tonight. He is the son of the City's Fire Department Battalion Chief John Morrison. Additionally, he noted that at the recent KMPO meeting there was discussion regarding a regional traffic management center and possible funding. This center would be located in a centralized location in the County that would deal with specific roadway intersections in order to respond in real time to traffic congestion. He felt it would be a valuable item when funded. He also noted that the US 95 and Ironwood lanes that do not currently align will be addressed in the future.

The Mayor requested the appointment of Richard Colburn, Tom Messina, Scott Razor, Steve James, Kris Pereira, and Justin Miller to the International Board of Appeals.

MOTION: Motion by Edinger, seconded by Evans to approve the appointments of Richard Colburn, Tom Messina, Scott Razor, Steve James, Kris Pereira, and Justin Miller to the International Board of Appeals. **Motion carried.**

DISCUSSION REGARDING THE TRANSIT CENTER: Councilmember Gookin noted that the Transit Center Design Committee recently met. He wanted to verify that he was presenting the desires of the City Council, as his understanding was that the City wanted a lobby and restrooms to be located within the facility. He showed photos of a covered bus stop with a glass enclosure, as well as another option that would be heated and covered with a maze-type entrance, but would not have the glass enclosure all the way to the ground. The building would still have

the restrooms that would be constructed in a manner that one would not be able to barricade themselves within it, similar to the City's parks restrooms and would be entered from outside. Councilmember Miller asked what Chief White's comments were in regards to the glass enclosed stop. Councilmember Gookin noted that he wanted them to remain see-through so they could see if people were in there and expressed concerns about the parking lot and also wanted to make sure that law enforcement could see between cars. Councilmember English conveyed that he felt the enclosures were better than nothing, but a poor substitute for lobby space with indoor bathrooms. He noted that the glass enclosures would be a great addition for some of the existing bus stops, like Ramsey Road, but not at the main transit center. He would like to see a reasonable lobby and indoor bathroom. Councilmember Gookin explained that the building would be for office space for people being interviewed for the paratransit system and not a place for customers to buy tickets. Councilmember English noted that with such a large parking lot it is reasonable to seek a lobby. Councilmember Evans asked if this feedback was a time sensitive issue. Councilmember Gookin confirmed that the County has the funding and needs to move forward with design, which means they need to determine if the funds go to outdoor waiting areas or within the building itself. Councilmember Evans expressed her desire to have a comparison of the pros and cons with available options with the funding constraints. Mayor Widmyer concurred that he would like to see examples of what similar-sized cities have done. Councilmember Gookin noted that Spokane Valley has an example of an unheated unit. Councilmember Gookin explained that the building concept does not include space for interaction with riders, only office space, a breakroom for the drivers, and it could include a lobby but they do not know at this time. However, both options solve the issue of keeping people out of the weather and the cost will determine what can be built. Councilmember Gookin will report back to the full Council as the design moves forward.

RESOLUTION NO. 17-074

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC., FOR THE WASTEWATER TREATMENT FACILITY PLAN.

STAFF REPORT: Capital Program Manager James Remitz explained that the Facility Plan is a planning document that provides the City with a long-term master plan for ultimate expansion of the facilities, while identifying a program for immediate upgrade of the plant for permit compliance and to meet near-term capacity requirements. Completion of an approved Facility Plan also allows the City to pursue various funding options including the low-interest State Revolving Loan program administered by the Idaho Department of Environmental Quality. It is anticipated that the recommended plan will satisfy the City's wastewater treatment management needs for the next 10 to 20 years. HDR Engineering has a long history of providing planning and design services for the City's AWTF. They performed both the 2000 Facility Plan and the 2009 Amendment to the 2000 Facility Plan, and are well-qualified to perform this comprehensive Facility Plan. He noted that they went through an RFQ procedure and ranked HDR as the top ranked in qualifications.

MOTION: Motion by Evans, seconded by Gookin to approve **Resolution No. 17-074**, approving Professional Services Agreement with HDR Engineering, Inc. for preparation of a

comprehensive Facility Plan for the City of Coeur d'Alene Advanced Wastewater Treatment Facility (AWTF), for a total cost not to exceed \$350,000.00.

ROLL CALL: Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye.
Motion carried.

RESOLUTION NO. 17-075

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ENTERING INTO A RECREATION OR PUBLIC PURPOSES LEASE FOR BLM CORRIDOR PROPERTY DESCRIBED AS T. 50 N., R. 4 W., B.M., TRACT 44, WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT.

STAFF REPORT: City Attorney Mike Gridley noted that the land subject to this lease is owned by the federal government but has been used by BNSF Railway or its predecessors for over 100 years. When the railroad abandoned its spur line to Coeur d'Alene the rail property between Garden Avenue and through Riverstone reverted to control by BLM. The land is 28.69 acres in size and has no structures on it except for the large blue warehouse building that is now owned by the City stretching from the four-corners to Riverstone. In 2013, the City Council approved an application to lease the land for public recreation. Since 2013, many people from various entities have worked on the Four Corners/BLM Corridor Master Plan ("the Plan") that was required by the lease application procedure. The Plan is incorporated into the lease and the City is required to develop the land in accordance with the Plan. Deviation from the Plan will require approval from BLM. There is no lease payment required since the land will be used for public recreation. The City will need to fund the improvements proposed in the Plan; however, there is no deadline or date as to when the improvements must be completed. The City will need to maintain the land but that is limited to mowing and weed control until the Plan improvements are constructed.

DISCUSSION: Mayor Widmyer asked for additional information regarding the next steps after the agreement is finalized. Mr. Gridley noted that this property is being leased to City under the Recreation and Public Purpose Act, and if the City wanted to acquire the property, the City would need to be gifted the land through an Act of Congress, which would give the City more flexibility. He noted that the congressional process can be a bit complicated and the City would need to keep talking to elected officials to request them to bring it forward. However, it is uncertain how long that process would take. He thanked the local state staff and the BLM staff that have helped finalize the Lease. Councilmember Evans thanked Mr. Gridley for his work in bringing this lease to a conclusion.

MOTION: Motion by Edinger, seconded by English to approve **Resolution No. 17-075**, approving a Recreation or Public Purposes Lease with BLM.

ROLL CALL: Gookin Aye; English Aye; Edinger Aye; Evans Aye; Miller Aye.
Motion carried.

APPROVAL OF THE ARTS COMMISSION’S RECOMMENDATION TO SELECT ART PIECE “COEUR” BY JASON SANCHEZ, AND TO APPROVE ITS LOCATION WITHIN THE NEW MEMORIAL PARK PLAZA.

STAFF REPORT: Deputy City Administrator Sam Taylor explained that the Arts Commission issued a call to artists on May 31, 2017 seeking a major art piece to be placed within the traffic circle at the intersection of Fort Grounds Drive, Park Drive, and Garden Avenue. Placement of art work within this traffic circle is called for within the Four Corners Master Plan and continues the City’s traditional placement of artwork within its traffic circles and roundabouts which can help keep motorists’ vision focused toward the appropriate “site triangle” to their left to look for oncoming traffic already in the traffic circle or roundabout. The Commission selected local artist Jason Sanchez’s piece, “Coeur.” The piece is a steel and bronze sculpture that appears to be water flowing upward toward the sky – representing the waters of Lake Coeur d’Alene – with a bronze heart adorning the top (referred to as the “heart of Coeur d’Alene”). The heart is intended to have the names of the City founders, the U.S. Constitution or the Idaho State Constitution etched upon it. The piece is approximately 20 to 24 feet high and 12-15 feet across. After the selection of “Coeur” some residents of the Fort Ground Neighborhood raised concerns about artwork within the traffic circle and specifically argued it was difficult to navigate for large vehicles and the art might be hit. Some residents who spoke simply said they disagreed with art in the circle regardless of any circumstance. While staff does not believe the art would be hit (it would have been within a curbed internal landscaping area outside of a vehicle apron), the Arts Commission unanimously recommended that the City Council approve the selection of “Coeur” and seek a different location. The Arts Commission recommended the piece be placed within the new Memorial Park plaza that is being constructed as part of the Phase II improvements. Mr. Taylor explained the art selection process and the public input provided. He felt that the new location would provide the opportunity for people to get close to the large piece and explore the art directly.

DISCUSSION: Councilmember Miller noted that within the City there is another piece entitled “Coeur” located at the Chamber building and wondered if the title would be a conflict. Mr. Taylor noted that the Arts Commission did not have that discussion but did not think it was a conflict. Mr. Gridley explained that there is no copyright issue with a title. Councilmember Gookin noted that the Fort Ground neighborhood had an extended discussion on the piece and wondered why the piece didn’t express something about the history of the military fort since it was going to be the entrance to the Fort Grounds. He felt that the City should be more aware of its art collection and that it is crucial for the collection to be managed and have goals for future acquisitions. He noted that the Art Master Plan is out of date as it was created in 2006 and that it is time to update the plan. Councilmember Evans noted that she is the liaison to the commission, it is their desire for more historical pieces, and that they want to ensure a balance between other pieces. Councilmember Gookin noted that he would be in favor of a position to manage the collection, give feedback to the Council, and build the collection. Mr. Taylor noted that there is interest in updating the Master Plan in order to provide a better vision and strategic implementation plan. He noted that it is important to keep the diversity in the art collection. Mayor Widmyer suggested the Commission provide follow up to the Council early next year.

MOTION: Motion by Evans, seconded by Gookin to approve of the Arts Commission's recommendation to select art piece "Coeur" by Jason Sanchez, and to approve its location within the new Memorial Park Plaza. **Motion carried.**

A-4-12 ANNEXATION OF 1354 SILVER BEACH ROAD; OWNER SCOTT AND CAROL STEPHENS -PURSUANT TO COUNCIL ACTION ON AUGUST 7, 2012.

STAFF REPORT: Planner Tami Stroud noted that the City Council approved the annexation of this property on August 7, 2012, with the R-5 zoning, but the annexation process was never finalized. The property owners, the Stephens, recently completed the outstanding items, as requested by the approval of the annexation in 2012, and are now in the process of selling the property. The Stephens and the buyers are motivated to have the property annexed into the City. Ms. Stroud explained that the background of the request stems from the applicant's desire to sell the home; however, the building was built too close to the property line and was not compliant with the County code. The sale could not occur without a Certificate of Occupancy, which the County would not issue due to the non-compliance with its Code. The home met the then current City setback requirements. During the 2012 City Council public hearing, there was discussion regarding the lack of public utilities on the property. The Minutes note that Mr. Stephens would have to connect to sewer as required by the City and Panhandle Health policies, and that Mr. Stephens would have to resolve the outstanding issues with the County and lack of a Certificate of Occupancy before finalizing the annexation. Additionally, it was noted that the City would not be obligated to provide Mr. Stephens water or sewer. Ms. Stroud demonstrated the water and sewer connection points closest to the property are approximately 3,000 lineal feet for water and 6,000 lineal feet for sewer. The City's policy is to follow Panhandle Health district's requirement that if a property is within 200 lineal feet from a connection, it would be required to connect.

DISCUSSION: Councilmember Gookin asked if the water agreement between the two properties would be binding to future owners. Ms. Stroud confirmed that it would be binding.

RESOLUTION NO. 17-072

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN ANNEXATION AGREEMENT WITH SCOTT AND CAROL STEPHENS FOR PROPERTY LOCATED AT 1354 SILVER BEACH ROAD.

MOTION: Motion by Gookin, seconded by Edinger to approve **Resolution No. 17-072**, approving an Annexation Agreement Scott Stephens for 1354 Silver Beach Road.

ROLL CALL: English Aye; Edinger Aye; Evans Aye; Miller Aye; Gookin Aye.
Motion carried.

COUNCIL BILL 17-1038

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, A +/- .234 ACRE PARCEL LOCATED AT 1354 SILVER BEACH ROAD, CONSTITUTING A PORTION OF SECTION 20, TOWNSHIP 50 NORTH, RANGE 3 WEST, BOISE MERIDIAN, AS SPECIFICALLY DESCRIBED IN EXHIBIT "A" HERETO; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

MOTION: Motion by Gookin, seconded by Miller, to dispense with the rule and read **Council Bill No. 17-1038** once by title only.

ROLL CALL: Edinger Aye; Evans Aye; Miller Aye; Gookin Aye; English Aye.
Motion carried.

MOTION: Motion by Gookin, seconded by Evans, to adopt **Council Bill 17-1038**.

ROLL CALL: Edinger Aye; Evans Aye; Miller Aye; Gookin Aye; English Aye.
Motion carried.

AUTHORIZE THE ALLOCATION OF \$50,000 FROM THE PARKS CAPITAL IMPROVEMENT FUND FOR THE NEW SKATE PARK AND ACCEPT IGNITE CDA FUNDING.

STAFF REPORT: Parks and Recreation Director Bill Greenwood explained that they did not receive a grant that they had applied for to cover the needed funding for the skate park. He asked ignite for additional funding needed in the amount of \$150,000, and they agreed to provide the additional funding for a total project cost of \$400,000.

MOTION: Motion by Edinger, seconded by Evans to the allocation of \$50,000 from the Parks Capital Improvement Fund for the new Skate Park and accept ignite cda funding.

DISCUSSION: Councilmember Gookin thanked Mr. Greenwood for following through on this project. Councilmember Miller noted that one of the issues with receiving the grant was that the signing of the BLM Lease was not completed. She hopes there are future opportunities for funding now that the BLM Lease has been finalized. Mr. Greenwood hopes for savings within the project that could go toward a bowl element.

Motion carried.

DISCUSSION REGARDING WATER-BASED BUSINESSES WITHIN COEUR D'ALENE.

STAFF REPORT: Mr. Greenwood noted that the Parks and Recreation Commission has reviewed the concept of water-based businesses and recommends that the City not allow those type of businesses and wanted to seek Council input. He explained that over the years there have been requests for additional commercial spaces within the waterfront corridor. Those requests have not come to fruition due to the lack of space available. Additionally, there were concerns about creating conflicts with the general public and the current vendors. He noted that the City's commercial docks have nine bays with five different vendors, as well as one food vendor at Independence Point beach. Each of these businesses works within our jurisdiction and complies with regulations and stipulations of their lease agreement with the City. The creation of a water-based business would be difficult to manage, and would require other departments to assist in that management given the nature and location of this type of business.

DISCUSSION: Councilmember Edinger noted that the Parks and Recreation Commission did not want to have additional businesses, as the area is busy enough with the current leases. Councilmember Gookin noted that he would be in favor of regulations; however, believes that the water-based business will eventually come forward as we are a lake city. Councilmember Miller concurred that it will eventually have to be addressed as our community is a place with water recreation and staff should consider addressing how it will be managed sooner rather than later. Mr. Greenwood noted that safety is the issue and they were not able to get a safety plan submitted from the Tarzan boat. Councilmember Miller noted that this limits someone new coming in and tourists will want to have this recreational option.

MOTION: Motion by Edinger, seconded by Evans to not allow water-based businesses within the city limits.

ROLL CALL: Edinger Aye; Evans Aye; Miller No; Gookin No; English Aye. **Motion carried.**

(LEGISLATIVE PUBLIC HEARING) THE ADOPTION OF THE 2015 INTERNATIONAL BUILDING CODE WITH AMENDMENTS, AMENDMENTS TO THE 2012 INTERNATIONAL RESIDENTIAL CODE, THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE (COMMERCIAL PROVISIONS) WITH AMENDMENTS, THE 2012 INTERNATIONAL ENERGY CONSERVATION CODE (RESIDENTIAL PROVISIONS) WITH AMENDMENTS, THE 2015 INTERNATIONAL EXISTING BUILDING CODE WITH AMENDMENTS, AND THE 2017 IDAHO STATE PLUMBING CODE WITH AMENDMENTS.

STAFF REPORT: Deputy City Administrator Sam Taylor explained that the State legislature has mandated jurisdictions currently issuing building permits and performing building code enforcement adopt the updated code prior to January 1, 2018, per Idaho Code 39-4116. This legislation is a continuation of the State's attempt to establish uniformity and consistency of building codes and promote health, safety and welfare of the occupants of homes, businesses, institutions, and entertainment establishments. Through this process, the City is required to

ensure it adopts those codes as set out by the State, and local amendments can be made in certain areas to help ensure a community's requirements reflect its on-the-ground conditions. Good cause exists to propose amendments to the code adopted by the State Building Code Board. Most of the building departments within our area are consistent with the adoption and amendments within the proposal. The goal of providing for these amendments is to ensure that most local jurisdictions adopt the same standards, which will provide consistency for the development community regardless of what part of Kootenai County they are working in, and establishes a basis for regulatory authority. Staff is not recommending any major changes, through the local amendment process, that are different from past code adoptions. For instance, the City already has modified standards related to snow loads and fire protection. Those local standards are well-known to our development community and are not being modified with this proposal. The proposal before Council continues these amendments and they need to be recognized in this re-codification. In some cases, the new 2015 code books may have changed the section references for these processes versus the 2012 manuals, and so the proposal ensures those updated references are reflected in the City's code. Sections of the City's code related to minimum reinforcement of structures for both residential and commercial construction has been edited to provide clarity; although the requirements themselves have not changed from the previous code language. The intent is to make sure that section is better understood so that staff is providing enhanced customer service.

DISCUSSION: Councilmember Gookin asked for clarification on what the State recommend for adoption, and what would happen if the City does not adopt it. Mr. Taylor noted the specific sections of the code and that if they are not adopted there is potential the City's ability to issue permits could be revoked and/or there could be potential lawsuits. Mr. Gridley noted that the Attorney General could seek an injunction. Councilmember Gookin asked what was going on in Boise regarding the potential of not adopting the code. Mr. Taylor clarified that the state authorized cities to adopt the 2015 International Building Code but to keep the 2012 Residential Code. Boise wanted to adopt the 2015 Residential Code and the Attorney General's office said that it would be against state code to adopt.

Mayor Widmyer called for public comments and, with none being heard, public comment was closed.

COUNCIL BILL NO. 17-1039

AN ORDINANCE AMENDING SECTIONS 15.08.005 AND 15.12.010 OF THE MUNICIPAL CODE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, TO ACCOUNT FOR THE RECENT ADOPTION, WITH AMENDMENTS AND REVISIONS, OF UPDATED VERSIONS OF UNIFORM CODES BY THE STATE OF IDAHO; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THE ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

MOTION: Motion by Gookin, seconded by Evans, to dispense with the rule and read **Council Bill No. 17-1039** once by title only.

DISCUSSION: Councilmember Gookin wanted to clarify that building codes are about public safety, and allow people to know that buildings are safe and that it has been inspected. He believes it is important to provide that protection for the citizens of Coeur d'Alene.

ROLL CALL: Evans Aye; Miller Aye; Gookin Aye; English Aye; Edinger Aye. **Motion carried.**

MOTION: Motion by Gookin, seconded by Evans, to adopt **Council Bill 17-1039.**

ROLL CALL: Evans Aye; Miller Aye; Gookin Aye; English Aye; Edinger Aye. **Motion carried.**

ADJOURNMENT: Motion by Miller, seconded by English that there being no other business this meeting be adjourned. **Motion carried.**

The meeting recessed at 7:27 p.m.

ATTEST:

Steve Widmyer, Mayor

Renata McLeod, CMC, City Clerk

MEMORANDUM

DATE: December 28, 2017

TO: MAYOR WIDMYER AND THE CITY COUNCIL

FROM: RENATA MCLEOD, CITY CLERK/MUNICIPAL SERVICES DIRECTOR

RE: SETTING OF PUBLIC HEARING DATE: JANUARY 16, 2018

A public hearing on the 2018-2022 Consolidated Plan goals, proposed activities, estimated funding the City expects to receive, and the expected beneficiaries of the Community Development Block Grant (CDBG) is respectfully requested to be scheduled for January 16, 2018.

ANNOUNCEMENTS

OTHER BUSINESS

**CITY COUNCIL
MEMORANDUM**

DATE: DECEMBER 19, 2017

FROM: MICHELLE CUSHING, CDBG GRANT ADMINISTRATOR
RENATA MCLEOD, MUNICIPAL SERVICES DIRECTOR

RE: APPROVAL OF GRANT AWARDS TO TRINITY GROUP HOMES, INC.,
SAFE PASSAGE, CHILDREN’S VILLAGE INC., AND COMMONWEALTH
AGENCY, INC. THROUGH THE COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) PROGRAM.

DECISION POINT:

- To authorize a grant award with Trinity Group Homes, Inc. for flooring improvements to their newly acquired transitional housing 16-unit group home apartments: CDBG funding totaling \$21,333.00.
- To authorize a grant award with Safe Passage for a new roof and needed electrical code upgrades to an emergency women’s shelter: CDBG funding totaling \$25,028.
- To authorize a grant award with Children’s Village, Inc. for public service funding to support two part-time employee positions supporting the expansion of their on-site youth and family counseling program: CDBG funding totaling \$24,252.80.
- To authorize a grant award with Commonwealth Agency, Inc. for various public service activities supporting low-to-moderate income seniors: CDBG funding totaling \$17,856.20.

HISTORY: On October 13, 2017, the City advertised the request for proposals for projects benefiting low-to-moderate people or neighborhoods, and/or promoting job creation/economic development. Additionally, the notice was posted to the City webpage, City Facebook, CDA TV, shared via flyers and emails to all 139 on stakeholders list, which includes many service organizations and interested parties. On October 30, 2017 and November 8, 2017, training and technical assistance workshops were provided, both of which were held in the Coeur d’Alene Library with ten community members attending the first and one attending the second. This year’s grant opportunities were open to only Plan Year 2017. Five applications were received for Plan Year 2017. The committee members met on December 4, 2017 to review and rate the applications. The Volunteer Ad Hoc Grant Review Committee included the following participants: a Coeur d’Alene City Council member, a Kootenai Health representative, a Coeur Group Representative, and a Department of Labor Data Specialist. The committee did not recommend a grant allocation to Matt’s Place Foundation for the requested funding of housing operational costs for Matt’s Place House based on it low scoring application, longer timeline for grant completion than suggested by HUD, uncertain operating costs, and cost benefit vs. administrative burden.

ATTACHMENT: Funding and point breakdown attributed to each reviewed application.

FINANCIAL: \$90,880 was budgeted in the 2017 CDBG Action Plan for the Community Opportunity Grants. The proposed awards to Trinity Group Homes, Inc., Safe Passage, Children's Village, and Commonwealth Agency, Inc. equal \$46,361.00 toward building rehabilitation projects and \$42,109.00 for public service projects. The public service maximum for the 2017 fund year is \$42,475.50. These funding suggestions keep Coeur d'Alene in compliance with the CDBG established 15% public service maximum, with a remaining public service budget of \$366.50. All funding suggestions total \$88,470.00, leaving a remaining \$2,410.00. The Ad Hoc Committee suggested moving these remaining funds into the 2017 Emergency Minor Home Repair Program (EMRAP) budget, increasing its \$50,000 budget to \$52,410.00.

PERFORMANCE ANALYSIS: Authorizing these grant awards will allow Trinity Group Homes, Inc., Safe Passage, Children's Village, and Commonwealth Agency, Inc. to move forward with their projects. All Ad Hoc Committee funding suggestions support projects for at-risk members of Coeur d'Alene's low-to-moderate income community and meet HUD project and activity standards.

DECISION POINT/RECOMMENDATION:

- To authorize a grant award with Trinity Group Homes, Inc. for flooring improvements to their newly acquired transitional housing 16-unit group home apartments: CDBG funding totaling \$21,333.00.
- To authorize a grant award with Safe Passage for a new roof and needed electrical code upgrades to an emergency women's shelter: CDBG funding totaling \$25,028.
- To authorize a grant award with Children's Village, Inc. for public service funding to support two part-time employee positions supporting the expansion of their on-site youth and family counseling program: CDBG funding totaling \$24,252.80.
- To authorize a grant award with Commonwealth Agency, Inc. for various public service activities supporting low-to-moderate income seniors: CDBG funding totaling \$17,856.20.

Grant Applicant	Funding Req.	Public Service	Bld. Rehab	Funding Suggestion	TJ	Alivia	Andrea	Woody
Safe Passage	25,028.00		x		25,028	25,028	25,028	25,028
Trinity Group Homes	21,333		x		21,333	21,333	21,333	21,333
Children's Village	24,252.80	x			24,252.80	24,252.80	24,252.80	24,252.80
Commonwealth	20,000.00	x			17,856.20	17,856.20	17,856.20	17,856.20
Matt's Place	25,000	x			0	0	0	0
Grant Requested	115,613.80			Total	88,470.00	88,470.00	88,470.00	88,470.00
Requested Totals by Type		69,252.80	46,361.00					
	Max. Public Srvc.	42,475.50						
Grant Dollars Available	90,880							

Grantee Applicant	Average Points Awarded by Grant Review Committee(0-115 available)
Safe Passage	103
Trinity Group Homes	106
Children's Village	88
Commonwealth	72
Matt's Place	59

CITY COUNCIL STAFF REPORT

DATE: January 2, 2018
FROM: Tim Martin, Street & Engineering Director
SUBJECT: **Entering into a jurisdictional transfer agreement with (ITD)
Idaho Transportation Department**

DECISION POINT:

The purpose of this report is for council to consider jurisdictional transfer of Coeur d'Alene Lake Drive inside the city limits and enter into a signed agreement with the Idaho Department of Transportation

HISTORY:

Since 2012, the Idaho Department of Transportation has been looking into transferring Coeur d'Alene Lake Drive to the local stakeholders.

In 2014, the city was approached by Idaho Department Transportation and a local engineering firm retained by ITD. At that time there was discussion of the city acquiring jurisdiction.

In October of 2017, Council approved staff to work with ITD on the agreement.

PERFORMANCE ANALYSIS

Other than asphalt maintenance and striping the city of Coeur d'Alene, is already plowing or sweeping sections of the road frequently.

FINANCIAL ANALYSIS

In discussion with the Idaho Department of Transportation, it was suggested the city of Coeur d'Alene had no interest in owning the Rutledge Hill Bridge, and if the bridge was to be dismantled the Idaho Department of Transportation they would need to fund and build an intersection onto Coeur d'Alene Lake Drive.

Subject to the Idaho Department of Transportation Board approval, ITD plans to provide funding to the city of Coeur d'Alene for on-going maintenance for the next 30 years. The funding value for the CDA Lake Drive Sherman Avenue to City Limits at Silver Beach is \$840,000 and includes the Sherman Avenue signal upgrades.

DECISION POINT:

Staff would like to have Council consider entering into a jurisdictional transfer agreement of with the Idaho Department of Transportation for Coeur d'Alene Lake Drive inside the city limits.

RESOLUTION NO. 18-001

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING A JURISDICTIONAL TRANSFER AGREEMENT WITH THE IDAHO DEPARTMENT OF TRANSPORTATION FOR THAT PORTION OF COEUR D'ALENE LAKE DRIVE WITH THE CITY LIMITS.

WHEREAS, the Street & Engineering Director of the City of Coeur d'Alene has recommended that the City of Coeur d'Alene enter into a Jurisdictional Transfer Agreement with the Idaho Department of Transportation (ITD) for the transfer of that portion of Coeur d'Alene Lake Drive which lies within the City limits to the City of Coeur d'Alene, pursuant to terms and conditions set forth in an agreement, a copy of which is attached hereto as Exhibit "1" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreement.

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City enter into a Jurisdictional Transfer Agreement with ITD for the transfer of that portion of Coeur d'Alene Lake Drive which lies within the City limits, in substantially the form attached hereto as Exhibit "1" and incorporated herein by reference, with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreement to the extent the substantive provisions of the agreement remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to execute such agreement on behalf of the City.

DATED this 2nd day of January, 2018.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER GOOKIN Voted _____

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER MILLER Voted _____

COUNCIL MEMBER EDINGER Voted _____

COUNCIL MEMBER EVANS Voted _____

COUNCIL MEMBER ENGLISH Voted _____

_____ was absent. Motion _____.



**Your Safety • Your Mobility
Your Economic Opportunity**

IDAHO TRANSPORTATION DEPARTMENT
600 W. Prairie Ave. • Coeur d'Alene, ID 83815-8764
(208) 772-1200 • itd.idaho.gov

December 19, 2017

Chris Bosley, P.E.
City of Coeur d'Alene
710 E. Mullan Ave
Coeur d'Alene, ID 83814

Dear Mr. Bosley,

I am pleased to announce that on December 13, 2017, I met with the ITD Board Subcommittee on Additions and Deletions to update them on the Coeur d'Alene Lake Drive Master Plan and negotiate funding for jurisdictional transfer. The Subcommittee approved the proposal to move forward. At this time I would like the City of Coeur d'Alene to formally approve and execute the agreement through your Council. Upon approval, please forward me copies of the executed agreement and your resolution. I will then take those documents back to the ITD Board Subcommittee to recommend to the full ITD Board.

Assuming both Coeur d'Alene and East Side Highway District execute their respective agreements, transfer of funds and jurisdictional authority can officially happen this spring once winter maintenance operations are over.

If you have any questions please advise.

Thank you,

Damon Allen
District 1 Engineer

ROAD CLOSURE AND MAINTENANCE AGREEMENT

PARTIES

This Agreement is made and entered into this _____ day of _____, _____, by and between the **IDAHO TRANSPORTATION BOARD, by and through the IDAHO TRANSPORTATION DEPARTMENT**, hereafter called the “State,” and the **CITY OF COEUR D’ALENE**, hereafter called the “City.”

PURPOSE

The State will relinquish to the City the portion of Coeur d’Alene Lake Drive that falls within the existing city limits, as shown on the attached print marked “Exhibit A” (“multimodal transportation facility”) and made part of this Agreement. This Agreement is entered into pursuant to Idaho Code Section 40-203B.

The City intends to manage and maintain the multimodal transportation facility, including the existing trail, parkway, and road, except as otherwise stated herein.

The Parties agree as follows:

SECTION I: That the State will:

1. Relinquish and abandon to the City, by official notification from the Idaho Transportation Board, the multimodal transportation facility consisting of E. Coeur d’Alene Lake Drive, including the right-of-way appurtenant thereto, between Sherman Avenue and S. Silver Beach Road within the boundaries of the City, as shown on Exhibit A, pursuant to the following conditions:
 - a. To be utilized as multimodal transportation facility.
 - b. To revert to the State if it ever ceases to function as a public transportation facility.
 - c. The relinquished transportation facility includes state lands other than lands owned by the Idaho Transportation Department. These other state lands include fill placed below the ordinary high water mark of Lake Coeur D’Alene during construction of the highway. These state lands are under the jurisdiction of the State Board of Land Commissioners through the Idaho Department of Lands. The proposed transfer of the transportation facility does not affect ownership of these state lands. Such lands will remain under the ownership of the State Board of Land Commissioners through the Idaho Department of Lands.
2. Pay the sum of \$840,000 to the City for the care and maintenance of E. Coeur d’Alene Lake Drive as a multimodal transportation facility as described in Exhibit A.
3. Maintain the Potlatch Hill Bridge and slide area until such time that funds become available to remove the bridge and construct an at-grade intersection,
4. Upon transfer of the multimodal transportation facility, modify the MOU between ITD and Idaho Parks and Recreation regarding the park and trail system to eliminate the portion of

the roadway transferred to the City.

SECTION II: That the City will:

1. Except as otherwise stated in the agreement, consent to the abandonment by the State and accept the jurisdiction of and responsibility for, in full and every respect, that portion of existing multimodal transportation facility known as E. Coeur d'Alene Lake Drive, within the city limits, including the right-of-way appurtenant thereto, as shown on Exhibit A, as of the date of approval by the Idaho Transportation Board.
2. Maintain and administer the roadway as public multimodal transportation facility in its entirety except as prescribed above by the State.

SECTION III: Approval and Effect

This Agreement will become effective when it is signed by the parties then reviewed and approved by the Idaho Transportation Board.

EXECUTION

This Agreement is executed for the State by its Chief Engineer; and executed for the City by the Mayor, attested to by the City Clerk, with the imprinted corporate seal of the City of Coeur d'Alene.

IDAHO TRANSPORTATION DEPARTMENT

APPROVED FOR SUBMISSION TO THE
IDAHO TRANSPORTATION BOARD

Chief Engineer

APPROVED AS TO FORM:

RECOMMENDED BY:

Deputy Attorney General

District Engineer

ATTEST:

CITY OF COEUR D'ALENE

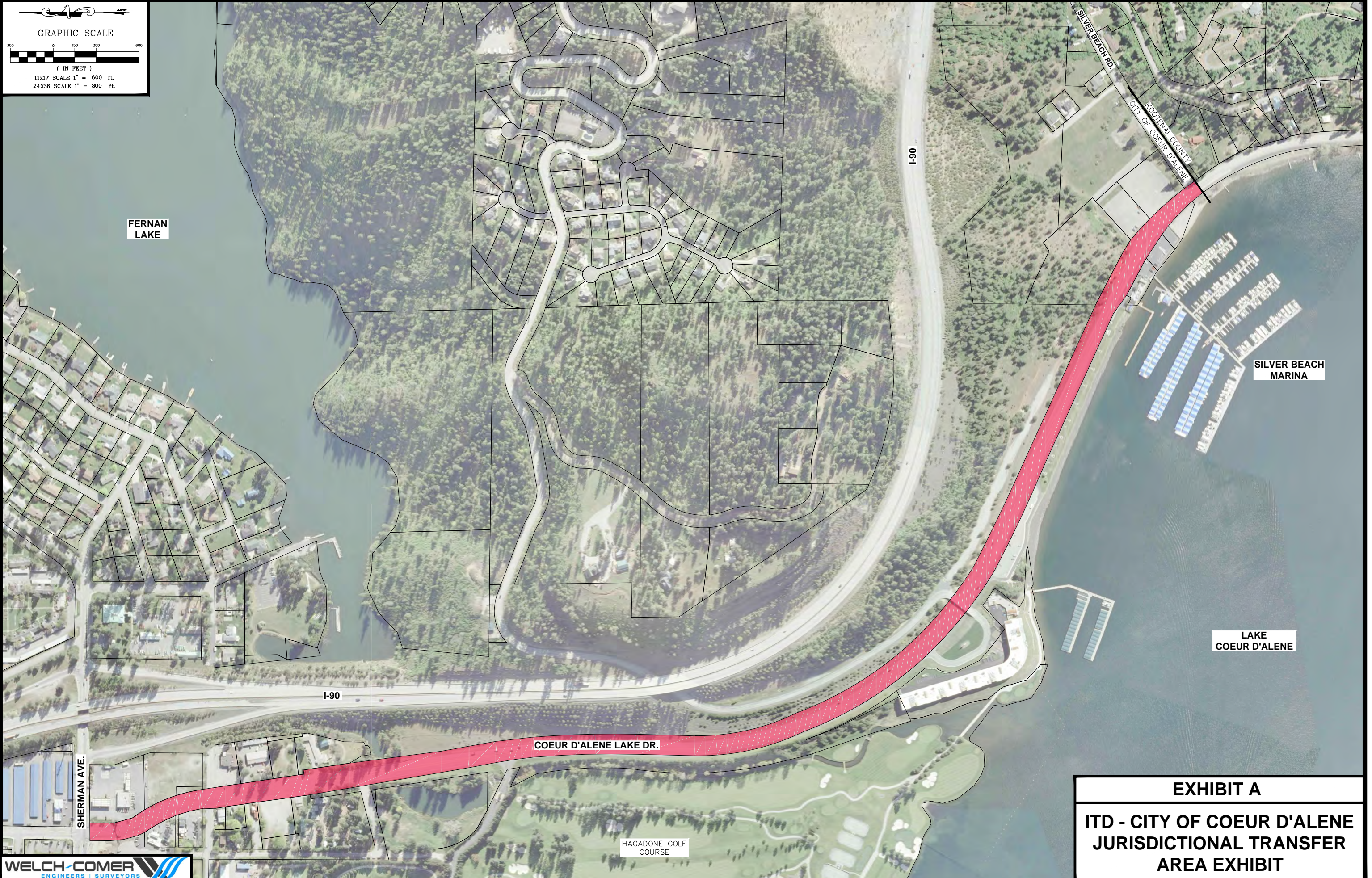
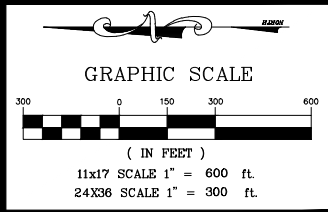
City Clerk

Mayor

(SEAL)

By regular/special meeting on

hm:filename



FERNAN LAKE

SILVER BEACH MARINA

LAKE COEUR D'ALENE

I-90

COEUR D'ALENE LAKE DR.

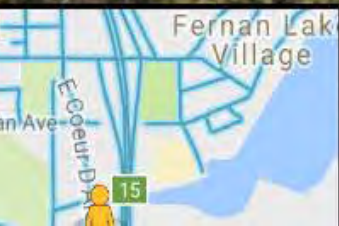
HAGADONE GOLF COURSE

SHERMAN AVE.

EXHIBIT A
ITD - CITY OF COEUR D'ALENE
JURISDICTIONAL TRANSFER
AREA EXHIBIT



City of
Coeur d'Alene
IDAHO





lake Dr

Summary of Contract

- ✓ City of Coeur d'Alene will agree to the abandonment by the State of Idaho, and accept jurisdictional responsibility of the existing multimodal transportation facility within the city limits, including the ROW.
- ✓ ITD to provide \$840,000.00 for ongoing maintenance of Facility.
- ✓ ITD will continue to hold jurisdiction over Potlatch Hill Bridge and slide area until such time funds become available to remove bridge and construct an at-grade intersection.

Sherman to CDA City Limits – Summary

- Roadway
 - Remove strip of asphalt, providing separation between Centennial Trail and CDA Lake Drive, overlay, and restripe
- Sherman Ave Traffic Signal
 - Upgrade the Signal to Current City Standards.
- Potlatch Road Bridge
 - Unique maintenance requirements.
 - ITD can continue to maintain the bridge



Sherman to CDA City Limits

- Other Facilities
 - Potlatch Road Bridge (ITD Retains)
 - Sherman Ave/CDA Lake Drive traffic signal



Maintenance Costs

1. Striping and Paint

1.27 miles of centerline roadway solid and skip lines

16 gallons/lane mile

38 gallons of paint X \$12.00/gal.

Approx. \$456.00/ twice yearly

2. Winter/ Summer Maintenance

✓ Average 13 arterial plows per year

✓ Anticipate more sand and de-icer usage

✓ Do not anticipate plow times going up

✓ Anticipate Asphalt maintenance cost to go up slightly

