

**WELCOME**  
To a Regular Meeting of the  
**Coeur d'Alene City Council**  
Held in the Library Community Room

**AGENDA**

**VISION STATEMENT**

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item G - Public Comments** is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

**6:00 P.M.**

**AUGUST 16, 2016**

**A. CALL TO ORDER/ROLL CALL**

**B. INVOCATION:** Pastor Craig Miles with Real Life Ministries CDA Church

**C. PLEDGE OF ALLEGIANCE**

**D. AMENDMENTS TO THE AGENDA:** Any items added less than forty eight (48) hours prior to the meeting are added by Council motion at this time.

**E. PRESENTATION:**

1. North Idaho Skateboard Park Association Update

**Presented by: Nathan Baker**

**F. CONSENT CALENDAR:** Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilperson that one or more items be removed for later discussion.

1. Approval of Council Minutes for the August 2, 2016 Council Meeting.

2. Approval of Bills as Submitted.

3. Approval of Minutes for the General Services Meeting held August 8, 2016.

4. Setting of General Services and Public Works Committees meetings for August 22, 2016 at 12:00 noon and 4:00 p.m. respectively.

5. Setting of a Public Hearing on September 20, 2016 for A-4-16: Marina Yacht Club, LLC., located at 1000 N. Marina Drive, for a proposed annexation and zone request from County Commercial to City C-17.

**As Recommended by the City Clerk**

6. Approval of Beer and Wine for Alley Cat LLC. DBA/ Strada Café; Jeffrey Gagnon, 1830 N. 3<sup>rd</sup> Street (New)

**As Recommended by the City Clerk**

7. Approval of Beer and Wine for Prairie Jifi Stop, Kerr Oil, Inc., W. 1600 Prairie Avenue (New)

**As Recommended by the City Clerk**

8. Approval of a Cemetery lot repurchase from Amber Vandenberg for Niche 002, Block NGC, Section Riv in Forest Cemetery Annex (Riverview)

**As Recommended by the City Clerk**

**9. Resolution No. 16-038**

- a. Approval of the purchase of four vehicles in the Police Department
- b. Agreement for Mutual Aid with Kootenai County Fire Service.

**As Recommended by the General Services Committee**

**F. PUBLIC COMMENTS:** (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

**G. ANNOUNCEMENTS**

**1. City Council**

**2. Mayor**

- a. Appointment of Kay Nelson to the Jewett House Advisory Board

**H. OTHER BUSINESS**

1. **Resolution No. 16-039** - Budget Amendment for Fiscal Year 2015-2016 and scheduling a public hearing for September 20, 2016.

**Staff Report by Troy Tymesen, Finance Director**

2. **Council Bill No. 16-1016** - A-2-16-: Annexation of +/- 1.83 acres of city-owned property from County Restricted Residential to C-17 (Commercial at 17 units/acre); property immediately southwest of the Blackwell Island RV Park, 800 S. Marina Drive

**Pursuant to Council Action: July 19, 2016**

3. **Resolution No. 16-041** – Right of Way Easement Agreement with Kootenai Electric Cooperative

**Staff Report by Jim Washko, Deputy Fire Chief**

**I. PUBLIC HEARINGS**

1. (Legislative) V-16-4 – Vacation of the Davis Avenue Condominiums Plat (Book K of Plats, Page 165).

**Staff Report by: Dennis Grant, Engineering Project Manager**

- a. **Council Bill No. 16-1017** - Ordinance approving V-16-4: Vacation of the Davis Avenue Condominiums Plat (Book K of Plats, Page 165).
2. (Legislative) Fee increase/creation in the Finance (related to public parking lots), Fire (related to tent inspection fees and blasting permits), and Parks and Recreation Departments related to the cemetery

**Staff Report by: Renata McLeod, Municipal Services Director**

- a. **Resolution No. 040** – Approving fees for Finance, Fire, and Parks and Recreation.

**J. ADJOURN:**

*This meeting is aired live on CDA TV Cable Channel 19*



# Coeur d'Alene

## CITY COUNCIL MEETING

*August 16, 2016*

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**MEMBERS OF THE CITY COUNCIL:**

**Steve Widmyer, Mayor**

**Council Members Edinger, English, Evans, Gookin, McEvers, Miller**

# CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT THE LIBRARY COMMUNITY ROOM

August 2, 2016

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room August 2, 2016 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Loren Ron Edinger	)	Members of Council Present
Dan Gookin	)	
Kiki Miller	)	
Woody McEvers	)	
Amy Evans	)	
Dan English	)	

**CALL TO ORDER:** Mayor Widmyer called the meeting to order.

**INVOCATION:** Pastor Jim Williams with Emmanuel Baptist Church gave the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember McEvers led the pledge of allegiance.

**CONSENT CALENDAR:** **Motion** by Miller, second by McEvers to approve the consent calendar.

1. Approval of Council Minutes for the July 13 and July 19, 2016 Council Meetings.
2. Approval of Bills as Submitted.
3. Approval of General Service Committee Minutes for July 25, 2016.
4. Setting of General Services and Public Works Committees meetings for August 8, 2016 at 12:00 noon and 4:00 p.m. respectively.
5. Approval of a Beer and Wine License for Grille at Ipanema, 2374 N. Old Mill Loop (transfer) from Grille at Ipanema 601 E. Front Avenue, St. 201
6. **Resolution No. 16-035 - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AGREEMENTS WITH SID FREDRICKSON, PAT CARDWELL, MIKE CALDERWOOD, JAY HEINTZ, ED WAGNER, KATHY LEWIS, AND TOM HOWARD THROUGH THE VOLUNTARY SEPARATION INCENTIVE PROGRAM**

**ROLL CALL:** Miller Aye; McEvers Aye; Gookin Aye; Evans Aye; English Aye; Edinger Aye. **Motion Carried.**

## **PUBLIC COMMENTS:**

David Schreiber, Coeur d'Alene, lives on Park Drive within the Fort Grounds neighborhood. He expressed frustration with the seasonal closure of Fort Ground Drive. He does not believe it would take much staff time to open the bollards during the week when no special events are being held. He noted that it is inconvenience to the homeowners within the neighborhood to have the road closed.

Kathrine Boss, Coeur d'Alene, noted that she is also a resident of the Fort Grounds neighborhood and expressed concern with the summer season closure, as it is an inconvenience to the neighborhood. She said that she attended all the design meetings and the seasonal closure was not discussed. Ms. Boss noted that the choice given to the neighborhood was to have no road or to have a softened road with one lane in each direction. The softened road option was their compromise. She believes that motorists are more confused by the closure on an average weekend, as it would be expected during large events like Art on the Green. She feels that the road was narrowed to address safety concerns, but it is not being used.

## **MAYOR AND COUNCIL COMMENTS:**

Councilmember Miller noted that the Library has been working on a project with the Community Library Network, North Idaho College Library, and the Coeur d'Alene Press to digitize newspapers from 1892 to current. This will allow the archives to be searchable at local libraries and/or remotely for free to library cardholders. She announced that it will be completed soon and thanked the Coeur d'Alene Press and members of the group for their hard work and dedication to this project.

Councilmember Edinger asked for clarification regarding the meetings held with the Fort Ground neighborhood regarding the street closure. City Administrator Jim Hammond noted that there were two public meetings held wherein the closure was discussed. Information regarding the seasonal closure has been sent out to the Press and posted to the city website.

Councilmember Gookin explained that he lives within the Fort Ground neighborhood and attended homeowner association meetings approximately two years ago. At one of those meetings an informal poll of the residents was conducted to determine either support of the road closure or to keep it open, which resulted in close to a tie. The design of the street was intended to be traffic calming, pedestrian oriented, and to connect the parks. In the previous state of Mullan Road, people would cross all over the street rather than at the designated crosswalk. During one of the Council meetings it was discussed that the road would include a seasonal closure, from Memorial through Labor Day; although, a formal vote on the closure was not conducted. He noted that when the carousel is running there will be a lot of pedestrian traffic that will fuel the need to connect the parks.

Councilmember English said that he has lived in Coeur d'Alene nearly all his life and when he read in the newspaper that the street would be closed, it was the first time he had heard about the closure. He is not in favor of closing the street for the whole summer as it was engineered to be

traffic calming and it does favor pedestrians. He noted that the drawback is the impact to the neighborhood traveling out and the community's access point into the neighborhood. He believes that providing more egress is better than less.

The Mayor noted that the design is flexible, so the road can be opened if the City determines closure is not working. He has talked to five neighbors that like the layout and who feel it has calmed traffic within the neighborhood.

Deputy City Administrator Sam Taylor noted that the City has reached over 3,700 people with information regarding the street closure through Facebook and no negative comments have been received.

Mayor Widmyer asked for confirmation of appointments.

**APPOINTMENTS:** **Motion** by Edinger, seconded by McEvers to approve the re-appointments of Dixie Reid, Kelly Ostrum, and Sharmon Schmitt to the Personnel Appeals Board; Sharmon Schmitt to the Civil Service Commission; Mike McDowell and Jim Lien to the Parks and Recreation Commission; and John Bruning to the Pedestrian Bicycle Committee. **Motion carried.**

#### **RESOLUTION NO. 16-036**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH THE COEUR D'ALENE POLICE ASSOCIATION.

**STAFF REPORT:** Police Chief White explained that the Police Department currently has ten (10) unfilled positions. It can often take up to one year to get a new officer hired, trained, and ready for service as a solo patrol officer. In addition, over the past few years the department has had several new officers fail to complete the field-training program. Hiring officers who already have police experience is beneficial because of the increased training, experience, and knowledge base that a seasoned officer brings to the job. However, incentivizing seasoned officers is difficult because changing jobs often means coming in at or near the bottom of the pay and benefit scale. New officers with no experience are good to hire as they can be trained into the department culture; however, there is a cost of approximately \$15,000 through the field training process. He thinks the money is better spent on a lateral hire. Chief White believes a blend of new and lateral hires brings a good mix to the department. The Police Association agrees that a blend of pay and vacation incentives would be the best recruitment program. He noted that only half of the last group of those that tested passed the test. The Sheriff's Department can bring in laterals at the top of their pay grade on day one. Other agencies across the nation utilize incentives ranging from a sign on bonus, increased pay and benefits. He noted that additional vacation accrual is a sensitive subject, and reviewed how the credit would work based on the size of the agency in which the lateral previously served. This would be in effect until the next contract negotiation comes forward in 2017.

**DISCUSSION:** Mayor Widmyer clarified that Chief's recommendation is to include the vacation incentive. Councilmember Edinger asked for confirmation that the Police Association



supports this program. Association President Nic Lowry confirmed that the Association is very much in support of the program and believes it would be competitive to recruit lateral officers. Councilmember English supports including the vacation and questioned why it is a pilot program. Chief White explained that the Association Contract expires in 2017 and that this amendment would be added to their current contract. Councilmember McEvers questioned if this change in recruitment would set a precedent for other departments. Chief White noted that no other departments have 10 full time positions vacant. Mr. Hammond noted that other departments do not hire laterals and does not have a concern with other departments doing an enhanced recruitment program if they get better employees. Councilmember Gookin asked what other recruitment efforts they are doing. Chief White explained the recruitments efforts in the past have focused on our region; however, they are now looking at Portland, Seattle, Boise, and Montana. They have produced brochures outlining benefits, are utilizing officers to network, and recruit while at trainings. Councilmember Miller asked for clarity regarding what the cost savings might be, and the washout factor of a new recruit. Chief White explained that it costs approximately \$15,000 for academy and tuition to NIC and it takes approximately four weeks for field training before they can determine if someone is not meeting standards, which all includes several months of salary up to \$15,000. He clarified that a number of people make it through the program, but approximately 25-30% of entry-level applicants washout. Councilmember Miller noted that the national landscape has changed and fewer people are drawn toward law enforcement as a career so this program makes sense. She expressed concern with offering all incentives in the beginning of the program, as it could be an option to add the vacation later if other incentives do not work. Chief White agreed there has to be a cap and it does not make sense to go immediately to maximum pay grade. He believes that both pieces of incentives are needed now because they have ten vacancies. Chief White explained that 80% of officer's time is spent on calls for service and the national level should be 30%. Additionally, overtime costs are up. Councilmember English felt that vacation is important and that people need it, especially in a high stress position.

**MOTION:** Motion by Miller, seconded by Edinger to approve the **Resolution No. 16-036**, approving Amendment No. 2 to the Contract with the Police Association for the Inclusion of the Lateral Officer Recruitment Program with the vacation incentive.

**ROLL CALL:** McEvers Aye; Gookin Aye; Evans Aye; English Aye; Edinger Aye; Miller Aye.  
**Motion Carried.**

#### **RESOLUTION NO. 16-037**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING A NOTICE OF TIME AND PLACE OF PUBLIC HEARING FOR THE PROPOSED BUDGET FOR FISCAL YEAR 2016-2017, AND INCLUDING PROPOSED EXPENDITURES BY FUND AND/OR DEPARTMENT, AND STATEMENT OF THE ESTIMATED REVENUE FROM PROPERTY TAXES AND THE TOTAL AMOUNT FROM SOURCES OTHER THAN PROPERTY TAXES OF THE CITY FOR THE ENSUING FISCAL YEAR, AND LISTING EXPENDITURES AND REVENUES DURING EACH OF THE TWO (2) PREVIOUS FISCAL YEARS, AND PROVIDING FOR PUBLICATION OF THE SAME.

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the following be and the same is hereby adopted as an Estimate of Expenditures and Anticipated Revenue of the City of Coeur d'Alene for the fiscal year beginning October 1, 2016:

	<b>FY 2013-14 ACTUAL</b>	<b>FY 2014-15 ACTUAL</b>	<b>FY 2015-16 BUDGET</b>	<b>FY 2016-17 PROPOSED</b>
<b>GENERAL FUND EXPENDITURES:</b>				
Mayor and Council	231,469	233,787	\$ 247,345	\$ 242,705
Administration	293,956	282,453	305,263	379,120
Finance Department	706,659	730,651	798,079	1,185,287
Municipal Services	1,404,951	1,532,812	1,587,774	1,670,299
Human Resources	188,041	234,104	264,861	326,657
Legal Department	1,497,194	1,403,645	1,200,180	1,207,341
Planning Department	371,593	501,520	558,908	584,648
Building Maintenance	416,293	461,699	497,773	605,786
Police Department	10,331,666	11,297,102	13,272,575	13,140,468
Drug Task Force	114,452	52,324	29,710	30,710
ADA Sidewalks	245,279	249,852		
Byrne Grant - Police Dept	107,459	17,486		
COPS Grant - Police Dept				190,189
Fire Department	8,017,461	7,796,424	13,567,735	9,682,938
General Government	816,806	1,125,020	49,250	94,725
Engineering Services	2,037,857	1,529,433	1,306,016	1,312,561
Streets/Garage	2,828,787	2,880,709	2,898,101	3,094,113
Parks Department	1,789,570	1,906,337	1,973,062	2,019,987
Recreation Department	696,380	774,441	723,984	721,239
Building Inspection	810,201	838,992	937,133	952,967
<b>TOTAL GENERAL FUND EXPENDITURES:</b>	<b>\$32,906,074</b>	<b>\$ 33,848,791</b>	<b>\$40,217,749</b>	<b>\$ 37,441,740</b>

	<b>FY 2013-14 ACTUAL</b>	<b>FY 2014-15 ACTUAL</b>	<b>FY 2015-16 BUDGET</b>	<b>FY 2016-17 PROPOSED</b>
<b>SPECIAL REVENUE FUND EXPENDITURES:</b>				
Library Fund	\$ 1,287,479	\$ 1,368,538	\$ 1,509,151	\$ 1,568,148
Community Development Block Grant	130,824	243,103	529,424	606,873
Impact Fee Fund	386,665	177,385	1,842,000	904,063
Parks Capital Improvements	222,784	426,524	524,000	146,500
Annexation Fee Fund	14,000	117,000		193,000
Insurance / Risk Management	389,045	351,581	372,000	
Cemetery Fund	261,509	300,001	304,272	316,735
Cemetery Perpetual Care Fund	97,102	96,935	127,500	157,500
Jewett House	31,205	66,270	29,355	25,855
Reforestation/Street Trees/Community Canopy	116,775	58,790	103,500	103,500
Arts Commission	5,810	6,312	7,300	
Public Art Funds	226,678	117,130	324,000	231,300
<b>TOTAL SPECIAL FUNDS:</b>	<b>\$ 3,169,876</b>	<b>\$ 3,329,569</b>	<b>\$ 5,672,502</b>	<b>\$ 4,253,474</b>
<b>ENTERPRISE FUND EXPENDITURES:</b>				
Street Lighting Fund	627,501	626,324	\$ 584,150	\$ 622,000
Water Fund	5,803,925	6,128,014	8,310,421	9,553,005
Wastewater Fund	8,518,679	9,406,602	16,265,161	24,489,066
Water Cap Fee Fund	783,477	483,467	850,000	1,950,000
WWTP Cap Fees Fund	549,458	1,807,972	2,500,000	2,500,000
Sanitation Fund	3,540,135	3,724,820	3,737,479	3,359,286
City Parking Fund	562,447	738,997	167,896	374,546
Drainage	630,234	663,314	1,257,307	1,147,511
<b>TOTAL ENTERPRISE EXPENDITURES:</b>	<b>\$21,015,856</b>	<b>\$ 23,579,510</b>	<b>\$33,672,414</b>	<b>\$ 43,995,414</b>
<b>FIDUCIARY FUNDS:</b>	<b>2,504,846</b>	<b>2,623,969</b>	<b>\$ 2,661,900</b>	<b>\$ 2,888,400</b>
<b>STREET CAPITAL PROJECTS FUNDS:</b>	<b>1,586,777</b>	<b>2,725,428</b>	<b>2,842,000</b>	<b>6,204,039</b>
<b>DEBT SERVICE FUNDS:</b>	<b>1,254,006</b>	<b>2,917,555</b>	<b>882,660</b>	<b>937,407</b>
<b>GRAND TOTAL OF ALL EXPENDITURES:</b>	<b>\$62,437,435</b>	<b>\$ 69,024,822</b>	<b>\$85,949,225</b>	<b>\$ 95,720,474</b>

	<b>FY 2013-14 ACTUAL</b>	<b>FY 2014-15 ACTUAL</b>	<b>FY 2015-16 BUDGET</b>	<b>FY 2016-17 PROPOSED</b>
<b>ESTIMATED REVENUES:</b>				
Property Taxes:				
General Levy	\$16,890,992	\$ 17,197,814	\$17,408,461	\$ 19,268,566
Library Levy	1,207,557	1,318,394	1,472,116	1,533,398
Policeman's Retirement Fund Levy	154,349	157,569	152,000	
Comprehensive Liability Plan Levy	7	345,152	339,513	
Fireman's Retirement Fund Levy	250,000	250,000	250,000	250,000
2006 and 2008 G.O. Bond Levy	1,161,372	1,185,928	875,900	875,900
<b>TOTAL REVENUE FROM PROPERTY TAXES:</b>	<b>\$19,664,277</b>	<b>\$ 20,454,857</b>	<b>\$20,497,990</b>	<b>\$ 21,927,864</b>

	<b>FY 2013-14 ACTUAL</b>	<b>FY 2014-15 ACTUAL</b>	<b>FY 2015-16 BUDGET</b>	<b>FY 2016-17 PROPOSED</b>
<b>ESTIMATED OTHER REVENUES:</b>				
Interfund Transfers	\$ 3,278,399	\$ 2,681,674	\$ 7,992,523	\$ 7,824,969
Beginning Balance	30,517,419	38,624,211	20,465,053	22,096,505
Other Revenue:				
General Fund	14,340,232	21,815,158	19,750,896	15,007,408
Library Fund	39,320	42,003	37,035	34,750
Community Development Block Grant	130,782	243,103	529,424	606,873
Parks Capital Improvement Fund	253,978	176,234	133,500	138,500
Insurance/Risk Management	331	14		
Cemetery	133,140	153,158	181,627	181,735
Annexation Fee Fund	116,542	31,014		
Impact Fee Fund	1,292,842	685,775	904,000	756,000
Cemetery Perpetual Care Fund	25,786	42,742	5,200	50,000
Jewett House	25,878	9,033	18,000	21,000
Reforestation	32,601	94,573	5,000	5,000
Street Trees	87,109	83,958	83,060	84,250
Community Canopy	1,123	1,723	1,500	1,500
Arts Commission	5,531	7,096	7,300	
Public Art Funds	122,256	131,597	113,000	100,000
Street Lighting Fund	505,779	514,970	510,075	520,075
Water Fund	4,633,704	6,685,421	4,577,900	4,814,000
Wastewater Fund	7,281,821	8,314,105	9,324,000	18,540,500
Water Capitalization Fees	1,133,554	869,845	853,200	1,005,000
WWTP Capitalization Fees	2,591,976	1,809,901	1,302,500	1,508,000
Sanitation Fund	3,681,654	3,858,014	3,937,479	3,812,228
City Parking Fund	185,000	289,250	250,000	390,000
Drainage	1,014,657	1,022,407	1,019,682	1,024,644
Fiduciary Funds	39,986	57,638	2,439,600	2,640,350
Capital Projects Fund	1,272,787	2,388,530	1,315,000	5,114,976
Debt Service Fund	76,251	1,786,079	6,760	12,300
<b>SUMMARY:</b>				
	<b>FY 2013-14 ACTUAL</b>	<b>FY 2014-15 ACTUAL</b>	<b>FY 2015-16 BUDGET</b>	<b>FY 2016-17 PROPOSED</b>
<b>PROPERTY TAXES</b>	\$19,664,277	\$ 20,454,857	\$20,497,990	\$ 21,927,864
<b>OTHER THAN PROPERTY TAXES</b>	72,820,438	92,419,226	75,763,314	86,290,563
<b>TOTAL ESTIMATED REVENUES</b>	<u>\$92,484,715</u>	<u>\$112,874,083</u>	<u>\$ 96,261,304</u>	<u>\$108,218,427</u>

**STAFF REPORT:** Mr. Tymesen explained that this request is to set the public hearing for September 6 and set the high water mark (\$95,720,474) in expenditures for the 2016-2017 Fiscal Year Financial Plan (Annual Appropriation). He explained that the purpose of the Resolution is to establish a ceiling for expenditures and to disclose the potential property tax revenue necessary to balance the budget at this time. The revenue includes 3% in property tax revenue, new growth, with no foregone property taxes. He reviewed the status of the City's foregone tax balance and the amount the City has taken over the past 6 years; to include 1% in 2010 and 2% in 2013, all other years were 0%. He explained that the Fund Balance is at \$7,663,870, which is 20.47% of General Fund expenses. New construction dollars are estimated at \$533,706 (lower than last year). Personnel expenses have been modified since the last meeting, as this budget proposed 17 FTE and 84% of the General Fund is spent on personnel and operating expenses. Expenses include health insurance, COLA, Merit increases, new positions, and a wastewater capital outlay over \$7.9 Million. Cash flow includes new growth, highway/sales/liquor taxes, Firefighter Retirement Fund, and 3% in property tax. He reviewed the General Fund capital outlay included in the budget proposal. He noted that as positions in the Police Department are slow hired, funds are saved, which can be used to purchase patrol vehicles throughout the year.

The Citywide valuation provided by the County is \$3.6 Billion, with a forecasted levy rate of \$6.05/\$1,000 of valuation with the 3% increase included; which is lower than the \$6.09/1,000 valuation from last year. Mr. Tymesen provided examples of property taxes based on home valuations. He clarified that the changes to the budget presented were suggested to provide a comfortable cash flow.

**DISCUSSION:** Councilmember Gookin noted that there are 10 unfilled positions, but no cars funded at that time. Mr. Tymesen confirmed and noted that some vehicles are purchased through personnel cost savings. Cars must be ordered in advance, as they are only produced once a year. If the Fund Balance has growth, the City can buy cars and amend the budget for it later. Mayor Widmyer asked about the leasing programs and how they may help with cash flow. Mr. Tymesen explained that it makes sense to lease certain equipment like heavy equipment, but other vehicles are moved through the organization and leasing companies specifically do not want patrol cars back. Councilmember English asked what the current ratio of cars to officers is. Chief White explained that it depends on the time of day, during the morning the lot is full of cars, but Friday afternoon or Saturday evenings there are very few vehicles available. Even fewer cars are available during the school year, which means as one Patrol Officer unloads a car at the end of the shift; another Officer begins loading the car for a new shift. He believes that the best fleet management is to have two officers on separate shifts share a vehicle. Councilmember McEvers asked how many Building Inspector vehicles are budgeted. Mr. Tymesen noted the budget includes two building inspector vehicles. He reiterated that he would assume personnel cost savings would provide an opportunity to purchase vehicles throughout the year.

Councilmember Edinger asked how it would affect the budget to propose a 2% rather than a 3% increase in property taxes. Mr. Tymesen explained that his concern is that they will continue to either cut capital or use Fund Balance for on-going operations, which will not be sustainable, especially with the 9-firefighter positions coming onboard. Mayor Widmyer reiterated that tonight's action is to propose a high-water mark and he encouraged Council to ask Mr. Tymesen questions over the next month, as the final budget will need to be set in September.

Additionally, the Mayor clarified that with the urban renewal de-annexation process; there is a certain amount of money that will flow back for tax relief to the entire County. Mr. Hammond confirmed that new growth could be placed on the rolls of the taxing agencies. This will reduce the levy to the tax districts and will not be received in cash. He explained that if the City takes the 3% increase the de-annexation would lower the amount due as the de-annexation funds lower the levy rate. Councilmember Gookin said he would like staff to look at a 2% increase instead of a 3%. Mr. Tymesen explained that a high-water mark is required to be set by Idaho Code to disclose potential property tax increases and that the final budget cannot be above that amount. Councilmember Gookin noted that the difference between 2-3% is a \$200,000 difference that could be accomplished through a change in the amount of the overlay, and removal of the two cars for the Building Department. Councilmember McEvers expressed support for leaving the overlay budget as proposed, as the City should have pride in their street conditions. He also noted that the City gave up two years of overlay funding for the McEuen Park project and now is the time to pay it back. Councilmember Gookin said it would be important to look for things to cut, as he is concerned with people on a fixed income. Councilmember McEvers noted that this is the first time that the City could take 3% and he would pay less in taxes and believes it is the right time to do it. Councilmember Miller asked for clarification regarding police and other department retirements and how that affects the overall budget. Mr. Tymesen explained that the retirement costs are absorbed in each department's budget that is affected. Councilmember English supports the 3% tax, as the bottom line is that most people will break even or come out ahead. In his 20 years of experience, it has been proven that if you keep up on overlay and do a little bit on a regular basis you have better maintenance. He noted that he is comfortable with the high-water mark. Mayor Widmyer requested more information as to where the overlay funding will be spent. Mr. Hammond clarified that part of overlay will include chip seal and streets are very expensive and he will provide the five-year overlay plan to Council soon. Councilmember Edinger reiterated that he would like department heads to try to cut \$200,000 from the final budget. Mr. Hammond clarified that staff has already cut approximately \$2 Million from the budget before it was presented to the Council. He clarified that there are legitimate items such as lifts used to maintain traffic signals, cherry pickers, and personnel that were cut; as staff is trying to make due as long as possible. Mr. Tymesen noted that there was \$500,000 in service and supplies cut this year from last year and capital is as low as it has been in years. He reiterated that he needs cash flow to take care of the General Fund personnel costs and he cannot continue to fund operations out of the Fund Balance. Councilmember Gookin noted that the Fund Balance is just over 20%, which is high; and the County sets a maximum amount with anything over being used for capital items. With GASB recommending 12% or more he thinks the City should do the same as the County. Mr. Tymesen agreed that the Fund Balance could be used for capital expenses and explained that the City is funding more than capital in the budget this year, which is problematic. Additionally, a \$1 Million railroad right-away loan is due from the General Fund to Wastewater. He has not received annexation fees for that property either. Councilmember Evans thanked staff for being conscientious in working with Finance on the budget proposal.

**MOTION:** Motion by Evans, seconded by English to approve the **Resolution No. 16-037**, approving the Setting Preliminary Budget for Fiscal Year 2016-2017 and scheduling a public hearing for September 6, 2016.

**ROLL CALL:** Gookin No; Evans Aye; English Aye; Edinger No; Miller Aye; McEvers Aye.  
**Motion carried.**

**MOTION:** Motion by McEvers, seconded by Miller to enter into Executive Session as provided by Idaho Code 74-206 Sections (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code and (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

**ROLL CALL:** Edinger Aye; Gookin Aye; Evans Aye; Adams Aye; Miller Aye; McEvers Aye.  
**Motion carried.**

The City Council entered into Executive Session at 7:55 p.m. Those present were the Mayor, City Council, City Administrator, Deputy City Administrator, Finance Director, City Attorney, Deputy City Attorney Tinkey, and Chris Bromley. The session was held to communicate with legal counsel regarding pending litigation regarding water rights and to consider with legal counsel written records that are exempt from disclosure.

Council returned to regular session at 10:02 p.m.

**ADJOURNMENT:** Motion by Gookin, seconded by McEvers that there being no other business this meeting be adjourned. **Motion carried.**

The meeting adjourned at 10:04 p.m.

ATTEST:

\_\_\_\_\_  
Steve Widmyer, Mayor

\_\_\_\_\_  
Renata McLeod, CMC, City Clerk

August 8, 2016  
**GENERAL SERVICES COMMITTEE**  
**MINUTES**  
**12:00 p.m., Library Community Room**

**COMMITTEE MEMBERS**

Council Member Ron Edinger, Chairperson **ABSENT**  
Council Member Kiki Miller  
Council Member Amy Evans, acting Chairperson

**STAFF**

Juanita Knight, Senior Legal Assistant  
Steve Moran, Fleet Manager - Police Department  
Jim Hammond, City Administrator  
Kenny Gabriel, Fire Chief  
Capt. Steve Childers, PD  
Sam Taylor, Deputy City Administrator  
Troy Tymesen, Finance Director  
Tim Martin, Streets Department

**Item 1. Request to Purchase Four Vehicle for the Police Department.**  
**(Resolution No. 16-038)**

Capt. Steve Childers is requesting Council authorize staff to purchase four (4) vehicles for the Police Department. Steve Moran, Fleet Manger, noted in his staff report that the Police Department has several vehicles that have reached the end of their useful life. The current Code Enforcement vehicle is nearing 140,000 miles with a slipping transmission issue that could require several thousand dollars to repair. The two Report Taker vehicles are currently a 1993 van and a 2004 van. The 1993 van has been on the replacement schedule for several years, but was always removed for budgetary reasons. The detective division has several cars that were once used as patrol vehicles and have between 107,000 and 149,000 miles with various mechanical issues. In researching vehicle models that would provide the best fit for the duties of Report Taker and Code Enforcement, the Ford Edge All Wheel Drive appears to be the best fit and cost. The costs will be approximately \$28,901 per vehicle (approximately \$86,703 total). The recommended detective vehicle is a Ford Escape priced at approximately \$25,357.57 (plus fees). These vehicles will be provided to the Police Department by Lake City Ford using the state bid pricing.

Capt. Childers added that these vehicles were originally part of the FY 2016-17 budget plan. However, in an effort to keep next year's budget as low as possible, and due to the fact that the Police Department has budget capacity because of personnel vacancies, we are requesting to use existing funds from the Police Department's budget for this purchase.

Council Member Miller asked Capt. Childers to confirm that these vehicle were scheduled to be purchased next year but they are being purchased this year because of salary savings. Capt. Childers said that is correct. In order to keep next year's budget down, they found salary savings they can use in this year's budget, which allows them to purchase the vehicles early vs. putting them into next year's budget.

Council Member Miller said there were some budget conversations, that whenever there is a budget surplus, we find something we need to spend the money on. Therefore, she wanted to confirm that this was already in next year's budget and staff is simply moving it ahead.

Capt. Childers confirmed that is the case and noted that the report taker vehicle has been on the schedule for approximately the last 5 years.

**MOTION: by Miller, seconded by Evans, to recommend that Council adopt Resolution No. 16-038 authorizing staff to purchase 4 vehicles from Lake City Ford. Motion Carried.**



**Item 2.           Forest Service Reciprocal Access Agreement.    *[PULLED FROM THE AGENDA]***

**Item 3.           Kootenai County Fire Service Mutual Aid Agreement.  
(Resolution No. 16-038)**

Chief Gabriel is requesting Council approve a Mutual Aid Agreement with Kootenai County Fire Service. Chief Gabriel noted in his staff report that in June of 2006 the City entered into the North Idaho Mutual Aid Agreement with fire service entities in and around Kootenai County. In the last decade the complexities of service delivery has changed dramatically and this new document reflects the way we are actually responding to emergency calls in the County. The Fire Department routinely uses and gives mutual aid with surrounding fire districts. This document will incorporate language from the Idaho Fire Chiefs Association Response Guidelines and the Idaho Department of Lands Resource Plans.

**MOTION: by Miller, seconded by Evans, to recommend that Council adopt Resolution No. 16-038 authorizing a Kootenai County Fire Service Mutual Aid Agreement. Motion Carried.**

The meeting adjourned at 12:04 p.m.

Respectfully submitted,

[Juanita Knight](#)  
Recording Secretary

DATE: AUGUST 10, 2016  
TO: MAYOR AND CITY COUNCIL  
FROM: PLANNING DEPARTMENT  
RE: SETTING OF PUBLIC HEARING DATE: SEPTEMBER 20, 2016

Mayor Widmyer,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
A-4-16	Applicant: Marina Yacht Club, LLC Location: 1000 N. Marina Drive Request: A proposed annexation from County Commercial to City C-17	Recommended approval	Legislative

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **September 20, 2016**

# BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually

**City of Coeur d' Alene**  
**Municipal Services**  
**710 Mullan Avenue**  
**Coeur d' Alene, Idaho 83814**  
**208.769.2229 Fax 769.2237**

[Office Use Only] Amt Pd 175.00  
 Rec No 1073023  
 Date 8/9/2016  
 Date to City Council: 8/16/2016  
 Reg No. \_\_\_\_\_  
 License No. \_\_\_\_\_  
 Rv \_\_\_\_\_

Date that you would like to begin alcohol service \_\_\_\_\_

**Check the ONE box that applies:**

<input type="checkbox"/>	Beer only (canned and bottled) not consumed on premise	\$ 50.00 per year
<input type="checkbox"/>	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
<input type="checkbox"/>	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
<input checked="" type="checkbox"/>	Beer and Wine (canned and bottled only) consumed on premise	\$300.00 per year
<input type="checkbox"/>	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year
<input type="checkbox"/>	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year
<input type="checkbox"/>	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
<input type="checkbox"/>	Transfer of ownership of a City license with current year paid Beer-to go only \$6.25 Beer- Can, Bottled only COP \$12.50 Beer- Draft, can, bottled COP \$25 Wine additional \$25 Consumed on premise yes no Transfer from _____ to _____	\$

Business Name	Alley Cat LLC dba Strada Cafe	
Business Mailing Address	1830 N. 3rd St.	
City, State, Zip	Coeur d'Alene, Id - 83814	
Business Physical Address	Same	
City, State, Zip		
Business Contact	Business Telephone: (208) 966-4098	Fax:
	Email address:	
License Applicant	Alley Cat LLC	
If Corporation, partnership, LLC etc. List all members/officers	Jeffrey Bagdon	

# BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually



**City of Coeur d'Alene Municipal Services**  
**710 East Mullan Ave Coeur d Alene ID 83814**  
**Ph and Fax 208.769.2229 [kathylew@cdaid.org](mailto:kathylew@cdaid.org)**

*[Office Use Only]*

Amt \_\_\_\_\_

Pd \_\_\_\_\_

Rec No \_\_\_\_\_

Date \_\_\_\_\_

Date that you would like to begin alcohol service \_\_\_\_ 8-27-16 \_\_\_\_\_

**Check the ONE box that applies:**

_____	Beer only (canned and bottled) not consumed on premise	\$ 50.00 per year
__X__	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
_____	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
_____	Beer and Wine (canned and bottled only) consumed on premise	\$300.00 per year
_____	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year
_____	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year
_____	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
<b>Check one box below</b>		
_____	Transfer of ownership of a City license from _____ to _____ with current year paid For fee add the following : Beer-to go <b>only</b> \$6.25 Beer- Can, Bottled Consumed on premise \$12.50 Beer- Draft, can, bottled consumed on premise \$25 Wine additional \$25 Liquor additional \$25	Total \$
__X__	New Application PRAIRIE JIFI STOP	

<b>Name of Applicant</b>	<b>KERR OIL COMPANY, INC</b>
<b>Name of business where alcohol will be served</b>	<b>PRAIRIE JIFI STOP</b>
<b>Business Physical Address</b>	<b>W. 1600 PRAIRIE CDA, IDAHO 83815</b>
<b>Business Mailing Address</b>	<b>W. 650 CLAYTON CDA, IDAHO 83815</b>
<b>Business Contact</b>	<b>Business Telephone : 208 765 2266 Fax: 208 664 2428</b> <b>Email address: barbs@kerroil.com</b>
<b>If Corporation, partnership, LLC etc. List all members/officers</b>	<b>See attached</b>

CEMETERY LOT TRANSFER/SALE/REPURCHASE PROCEDURE AND ROUTING SLIP

Request received by: Municipal Services Kathy Lewis 8/2/16  
Department Name Employee Name Date  
Request made by: Amber Vanden berg 208-290-6476  
Name Phone  
PO Box 876 Sagle ID 83860  
Address

The request is for:  Repurchase of Lot(s)  
 /  Transfer of Lot(s) from \_\_\_\_\_ to \_\_\_\_\_

Niche(s): 002  
Lot(s): \_\_\_\_\_ Block: NBC Section: RIV

Lot(s) are located in / / Forest Cemetery  Forest Cemetery Annex (Riverview).  
Copy of / / Deed or / / Certificate of Sale must be attached.

Person making request is  Owner / / Executor\* / / Other\* \_\_\_\_\_  
\*If "executor" or "other", affidaviats of authorization must be attached.

Title transfer fee (\$ NIA ) attached\*\*.  
\*\*Request will not be processed without receipt of fee. Cashier Receipt No.: \_\_\_\_\_

ACCOUNTING DEPARTMENT Shall complete the following:

Attach copy of original contract.

Vonnie Jensen  
Accountant Signature

CEMETERY SUPERVISOR shall complete the following:

1. The above-referenced Lot(s) is/are certified to be vacant:  Yes / / No
2. The owner of record of the Lot(s) in the Cemtery Book of Deeds is listed as:  
Amber Vanden berg
3. The purchase price of the Lot(s) when sold to the owner of record was \$ 900<sup>00</sup> per lot.  
MRBundt 8/9/2016  
Supervisor's Init. Date

LEGAL/RECORDS shall complete the following:

1. Quit Claim Deed(s) received:  Yes / / No.
- Person making request is authorized to execute the claim: PLA 8/9/16  
Attorney Init. Date

I certify that all requirements for the transfer/sale/repurchase of cemetery lot(s) have been met and recommend that that transaction be completed.

\_\_\_\_\_  
City Clerk's Signature Date

COUNCIL ACTION

Council approved transfer/sale/repurchase of above-referenced Lot(s) in regular session on: \_\_\_\_\_  
Mo./ Day /Yr.

CEMETERY SUPERVISOR shall complete the following:

Change of ownership noted/recorded in the Book of Deeds: / / Yes / / No  
Cemetery copy filed / / ; original and support documents returned to City Clerk / /

\_\_\_\_\_  
Cemetery Supervisor's Signature Date

Distribution: Original to City Clerk  
Yellow copy Finance Dept.  
Pink copy to Cemetery Dept.

RESOLUTION NO. 16-038

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE, INCLUDING APPROVING THE PURCHASE OF FOUR (4) VEHICLES FOR THE POLICE DEPARTMENT AND APPROVING THE KOOTENAI COUNTY FIRE CHIEFS MUTUAL AID AGREEMENT.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "A" and "B," by reference made a part hereof, and summarized as follows:

- A) Approving the purchase of four (4) vehicles for the Police Department;
- B) Approving the Kootenai County Fire Chiefs Mutual Aid Agreement;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions;

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "A" and "B," incorporated herein by reference, with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be, and they hereby are, authorized to execute such agreements or other actions on behalf of the City.

DATED this 16<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Steve Widmyer, Mayor

ATTEST

\_\_\_\_\_  
Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

**ROLL CALL:**

COUNCIL MEMBER EVANS Voted \_\_\_\_\_

COUNCIL MEMBER MILLER Voted \_\_\_\_\_

COUNCIL MEMBER MCEVERS Voted \_\_\_\_\_

COUNCIL MEMBER ENGLISH Voted \_\_\_\_\_

COUNCIL MEMBER GOOKIN Voted \_\_\_\_\_

COUNCIL MEMBER EDINGER Voted \_\_\_\_\_

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.



# Coeur d'Alene Police Department

*Protect and Serve with Excellence*

3818 SCHREIBER WAY  
COEUR D'ALENE, IDAHO 83815  
(208) 769-2321  
www.cdapolice.org

## CITY COUNCIL STAFF REPORT

**DATE:** August 16, 2016  
**FROM:** Steve Moran – Fleet Manager  
**SUBJECT:** Request to purchase four vehicles

### **Decision Point**

The Police Department requests authorization to purchase two new Report Taker Vehicles, one new Code Enforcement vehicle, and one detective vehicle.

### **History**

The police department has several vehicles that have reached the end of their useful life. The current Code Enforcement vehicle is nearing 140,000 miles with a slipping transmission issue that could require several thousand dollars to repair. The two Report Taker vehicles are currently a 1993 van and a 2004 van. The 1993 van has been on the replacement schedule for several years, but was always removed for budgetary reasons. The detective division has several cars that were once used as patrol vehicles and have between 107,000 and 149,000 miles with various mechanical issues.

### **Financial Analysis**

In researching vehicle models that would provide the best fit for the duties of Report Taker and Code Enforcement, the Ford Edge All Wheel Drive appears to be the best fit and cost. The costs will be approximately \$28,901 per vehicle (approximately \$86,703 total). The recommended detective vehicle is a Ford Escape priced at approximately \$25,357.57 (plus fees). These vehicles will be provided to the Police Department by Lake City Ford using the state bid pricing.

These vehicles were originally part of the FY 2016-17 budget plan. However, in an effort to keep next year's budget as low as possible and due to the fact that the Police Department has budget capacity because of personnel vacancies, we are requesting to use existing funds from the Police Department's budget for this purchase.

### **Decision Point/ Recommendation**

Staff recommends the City Council authorize the purchase of four vehicles for the Police Department.



# **City of Coeur d'Alene**

## **FIRE DEPARTMENT**

*“City of Excellence”*

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### **Staff Report**

**Date:** July 26, 2016

**From:** Kenny Gabriel, Fire Chief

**Re:** Kootenai County Fire Service Mutual Aid Agreement

**DECISION POINT:** Should the City of Coeur d'Alene Fire Department enter into the Kootenai County Fire Service Mutual Aid Agreement?

**HISTORY:** In June of 2006 the City entered into the North Idaho mutual aid agreement with fire service entities in and around Kootenai County. In the last decade the complexities of service delivery has changed dramatically and this new document reflects the way we are actually responding to emergency calls in the County.

**FINANCIAL ANALYSIS:** There is no impact to the General Fund.

**PERFORMANCE ANALYSIS:** The Fire Department routinely uses and gives mutual aid with surrounding fire districts. This document will incorporate language from the Idaho Fire Chiefs Association Response Guidelines and the Idaho Department of Lands Resource Plans.

**DECISION POINT/RECOMMENDATION:** For the City of Coeur d'Alene to become part of the Kootenai County Fire Service Mutual Aid Agreement.

## **Kootenai County Fire Chiefs Mutual Aid Agreement**

This Agreement is entered into by and between various emergency response agencies (see signature page addendum) for the purpose of receiving and rendering mutual aid assistance during the initial response phase of an emergency.

Whereas, each party maintains emergency service equipment, trained personnel and/or other resources for emergency responses; and

Whereas, in the event of a major emergency, a party may need to request one or more other parties to provide assistance; and

Whereas, each party's geographical location makes it capable of rendering effective mutual aid to each of the other parties,

### **NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:**

#### **1. Definition of Initial Phase**

The initial phase of an incident is the period during which response is initiated and control or mitigation of the emergency occurs until management of the incident can be turned over to an agency that has the full resources available to manage the incident. Each party to this Agreement understands the initial phase is generally short term and any assisting party will be returned to its own protection area as soon as possible unless another agreement or contract is in force.

#### **2. Request for Assistance**

- (a) A request for assistance shall only be made by the officer in charge of the emergency (incident commander) or his or her designee via Kootenai County 911.
- (b) A request for assistance shall specify the amount and type of equipment and number of personnel requested, and where to dispatch the equipment and personnel.
- (c) An automatic request for assistance may be established in advance and placed on file with the appropriate dispatch center along with protocols for usage.
- (d) A request for assistance shall be made to the nearest party with adequate equipment and personnel appropriate for response. A move-up procedure as defined by the responding party's Standard Operating Procedures shall be used to provide protection to areas vacated by a response to a call for assistance.

#### **3. Response to Request**

Upon receipt of an assistance request, the responding party's commanding officer shall:

- (a) Determine if and how much adequate equipment and personnel are available, and the requested response time, and advise the requesting party accordingly.

- (b) Dispatch available personnel and equipment to the emergency, providing proper operating instructions for the equipment as agreed to by the respective Fire Chiefs and outlined in the Run Cards established in the CAD.
- (c) As rendering assistance under this Agreement is not mandatory, the commanding officer shall immediately inform the requesting party if assistance cannot be rendered.

4. Status of Equipment and Personnel

- (a) All equipment used by any responding party in carrying out this Agreement shall, at the time of action, remain in the responding party's possession and control, and any persons operating the equipment must be authorized to do so by the officer in charge for the responding party.
- (b) All personnel of a responding party shall remain at all times the employees and/or volunteers of that responding party.

5. Command Responsibility

The incident commander shall be in command of the incident and a responding party's equipment and personnel shall be under the immediate supervision of the officer in charge of those responding units.

6. Termination of Service

- (a) The incident commander shall release the responding party's equipment and personnel when, in his or her best judgment, it is no longer needed, or when a responding party determines that its equipment and personnel are needed back in the responding party's service area.
- (b) A responding party's equipment and personnel may be transferred pursuant to another contractual agreement, the terms of which will be in force upon transfer.

7. Liability and Claims

- (a) Each party shall be responsible for its equipment and personnel used in providing assistance pursuant to this Agreement. Each party waives all claims against any other party for loss, damage, personal injury, or death occurring during performance under this Agreement that the waiving party, or its employees or volunteers, suffered solely as a result of the waiving party's own negligence or other wrongful acts or omissions, or those of its employees while acting within the course and scope of their employment. Each party shall be liable for damages caused to third parties during the performance of this Agreement that arise out of its own negligence or other wrongful acts or omissions, or the acts of its employees while acting within the course and scope of their employment. Each party agrees to indemnify, defend and hold harmless the other parties, and their employees, volunteers, and officials, against any and all claims of every kind and nature, including but not limited to costs, expenses, loss, damages, and attorney's fees and costs, that are brought by third parties solely as a result of the negligence or other wrongful acts or omissions of the party (indemnitor), or from its employees while acting within the course and scope of their employment.

8. Insurance

Each party shall maintain adequate insurance coverage for its equipment and personnel.

9. Compensation and Reimbursement

- (a) Each party agrees that its response for services rendered shall not be reimbursable for any period in which the responding agency is on scene for less than twenty-four (24) hours.
- (b) Responses by an agency at the request of another involving the responding agency's participation for any period over twenty-four (24) hours may be subject to compensation by the requesting agency in reasonable amounts for the period exceeding twenty-four (24) hours. Such compensation may include reimbursement for equipment, staffing and other expenses commonly incurred.
- (c) Responses to incidents such as wild land fires or to assist federal or state agencies shall be compensable only by the state or federal agency whether requested by that agency or any other.
- (d) Any agency in Kootenai County may request move-up as needed for incidents where all host agency units are committed or not available for a short period of time (short term). A short term assignment is normally four (4) hours or less.
- (e) Nothing in this Agreement precludes a Fire Chief or their designee from hiring back staff from another agency at a rate that is agreed to by both parties when call back personnel are not available.

10. Pre-Emergency Planning

The parties through their commanding officers shall, from time to time, establish pre-emergency plans that identify potential problem areas and the type of equipment and number of personnel that will be needed in those areas under various circumstances. The pre-emergency plans shall consider and insure proper protection of a responding party's own protection area while performing under this Agreement.

11. Strike Team/Task Force deployment

This agreement allows the agency's Chief Officer or their designee to develop mutually agreed to strike teams or task forces for deployment outside of Kootenai County. Compensation and Reimbursement terms are established as outlined in Section 9 (a), (b) and (c).

12. Non-Exclusive Agreement

The parties to this Agreement may enter into similar agreements or first response agreements with other entities.

13. Duration and Termination

This Agreement shall become effective upon the date of subscription hereto, and shall remain in full force and effect unless all parties terminate participation. Any party may terminate participation in this Agreement by providing written notice to each of the other parties to this Agreement not less than ninety (90) days before the date of termination. Termination of one party does not affect the validity of this Agreement between the remaining parties.

14. Binding Agreement

This Agreement shall be binding on and shall inure to the benefit of all of the parties hereto. The parties further agree that, in order for any modification of this Agreement to be effective, it must be in writing and signed by the participating parties. This Agreement contains the entire and complete Agreement and understanding of the parties, and there are no other agreements, understandings, representations, warranties, or conditions, oral or written, except as stated herein. This Agreement is the final agreement of the parties and supersedes all prior agreements, understandings, representations, warranties and conditions between the parties relating to its subject matter.

15. Invalidity

If any portion of this Agreement is determined to be invalid or unenforceable by a court of competent jurisdiction, such invalidity or lack of enforceability shall be limited to such portion, and shall not affect any other portions or provisions, which shall be given the fullest effect permitted by law.

16. Comprehension

The parties hereto further mutually covenant, agree and represent, that the terms of this agreement have been completely read by them, and are fully understood and voluntarily accepted by them.

17. Governing Law

This Agreement shall be construed and interpreted in accordance with the laws of the State of Idaho.

18. Venue

Venue for any action to enforce, or for breach of, this agreement shall be Kootenai County, State of Idaho.

*[Signatures Appear On Following Page]*

**Kootenai County Fire Chiefs Association Mutual Aid Agreement**  
**Signature Page Addendum**

Kootenai County Fire & Rescue

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Coeur d’Alene Fire Department

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Title

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Hauser Lake Fire Protection District

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Mica-Kidd Island Fire Protection District

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Spirit Lake Fire Protection District

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East Side Fire District

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Northern Lakes Fire Protection District

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Worley Fire District

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Timberlake Fire District

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Kootenai County Emergency Medical Services System

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St. Maries Fire Department

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Shoshone County Fire District 2

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Title

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Date

# ANNOUNCEMENTS



# Memo to Council

DATE: August , 2016

RE: Appointments to Boards/Commissions/Committees

The following reappointment is presented for your consideration for the August 16th Council Meeting:

KAY NELSON

Jewett House Advisory Board

A copy of the data sheet has been placed by your mailboxes.

Sincerely,

Amy Ferguson  
Executive Assistant

cc: Renata McLeod, Municipal Services Director  
Bill Greenwood, Jewett House Advisory Board Liaison

OTHER BUSINESS



## FINANCE DEPARTMENT

---

710 E. Mullan Avenue  
Coeur d' Alene, Idaho 83814  
(208)769-2225 – FAX (208)769-2284  
[www.cdaid.org](http://www.cdaid.org)

### STAFF REPORT

Date: August 16, 2016

From: Troy Tymesen, Finance Director

Subject: Amendment to the 2015-2016 Fiscal Year Appropriations (Budget)

---

**Decision Point:**

To approve the Resolution No 16-039 which sets the public hearing date for the approval of the ordinance presented by staff to amend the Fiscal Year 2015-16 Budget by a total of \$2,671,865.

**History:**

The City Council annually amends the original appropriations ordinance for unanticipated expenditures.

**Financial Analysis:**

Idaho code allows the City Council at any time during the current fiscal year to amend the appropriations ordinance to reflect the receipt of revenues and/or the expenditure of funds that were unanticipated when the ordinance was adopted. The City each year adopts an amendment or amendments to the appropriation's ordinance.

**Performance Analysis:**

The budget amendment shows increases in expenditures due to carryovers of projects, capital purchases from the GO Bond Sale, retirement and separation accumulated leave payouts, State and Federal grants received, availability pay in the Police Dept and an increase in constant manning in the Fire Dept. Additional revenues of \$526,080 are projected to be received in the General Fund to cover the increased expenses for the fiscal year, \$745,000 is coming from the GO Bond funds, and \$774,385 is projected to come from General Fund fund balance.

**Decision Point:**

To approve the Resolution No 16-039 which sets the public hearing date for the approval of the ordinance presented by staff to amend Fiscal Year 2015-16 Budget by a total of \$2,671,865.

CITY OF COEUR D'ALENE  
FISCAL YEAR 2015-16 BUDGET AMENDMENT

General Fund Revenue Projections

	FY 15-16 BUDGETED	FY 15-16 PROJECTED	Projected Increase
<u>TAXES</u>			
CURRENT YEAR	17,658,461	17,658,461	0
<u>FEES &amp; LICENSES</u>			
CABLE TV	354,397	354,397	0
NATURAL GAS	775,000	775,000	0
ELECTRICITY	2,044,000	2,044,000	0
BUSINESS LICENSES	88,000	95,200	7,200
BLDG/INSPECTN	1,317,999	1,147,000	(170,999)
BLDG/INSPECTN MECHANICAL	100,000	82,000	(18,000)
STORMWATER REVIEW	20,000	17,200	(2,800)
PLUMBING INSPECTION	150,000	160,000	10,000
ENCROACHMENT PERMITS	23,500	23,500	0
ELECTRICAL PERMITS	20,000	58,000	38,000
BUSINESS PERMITS	32,000	34,000	2,000
BURN PERMITS	500	500	0
SIGN PERMITS	24,000	24,000	0
ANNEX/ZONING FEES	17,000	22,000	5,000
FIRE DEPT PERMITS	75,000	57,000	(18,000)
TOTAL FEES AND LICENSES	5,041,396	4,893,797	(147,599)
<u>INTERGOVERNMENTAL</u>			
LIQUOR	1,124,248	1,124,248	0
HIGHWAY USER	2,075,349	2,075,349	0
REVENUE SHARE	2,254,645	2,254,645	0
SALES TAX	907,657	907,657	0
HIGHWAY DIST	630,000	630,000	0
KOOTENAI CNTY EMSS	1,556,000	1,581,000	25,000
FEDERAL GRANT		315,219	315,219
STATE GRANT		95,000	95,000
SCHOOL RESOURCE OFFICER	411,161	423,421	12,260
COST OF PROSECUTION (THRU CNTY)		1,700	1,700
OTHER INCOME (THRU CNTY)	27,000	500	(26,500)
TOTAL INTERGOVERNMENTAL	8,986,060	9,408,739	422,679
<u>SERVICES</u>			
BID SPECS	900	900	0
FEES FOR DOCUMENT PREP	600	600	0
POLICE	20,000	20,000	0
FIRE	9,500	15,000	5,500
BILLING SERVICES	1,000	17,700	16,700
PARKING PERMITS	1,800	600	(1,200)
RECREATION	210,000	225,000	15,000
PRINTING AND PHOTOCOPYING	200	200	0
MAP/CODE BOOKS	250	250	0
TOTAL SERVICES	244,250	280,250	36,000

CITY OF COEUR D'ALENE  
FISCAL YEAR 2015-16 BUDGET AMENDMENT

	<u>FY 15-16 BUDGETED</u>	<u>FY 15-16 PROJECTED</u>	<u>Projected Increase</u>
<u>FINES/FORFEITS</u>			
DISTRICT COURT	234,000	240,000	6,000
PEN/ INTEREST ON PROP TAXES	130,000	130,000	0
PARKING	47,000	33,000	(14,000)
RESTITUTION	350	350	0
DRUG TASK FORCE	29,710	29,710	0
LATE FEE ON UTILITY BILLS	41,000	41,000	0
ANIMAL CITATION FINES	13,000	13,000	0
ORDINANCE VIOLATIONS	400	400	0
NSF CHECK FEES	1,440	1,440	0
TOTAL FINES AND FORFEITS	<u>496,900</u>	<u>488,900</u>	<u>(8,000)</u>
<u>INTEREST EARNINGS</u>			
INTEREST EARNINGS	<u>1,000</u>	<u>32,000</u>	<u>31,000</u>
<u>MISCELLANEOUS</u>			
SURPLUS SALE	30,000	65,000	35,000
RENTS & ROYALTIES	20,000	8,000	(12,000)
CDA TV DONATIONS	10,000	10,000	0
OTHER	16,000	83,000	67,000
TOTAL MISCELLANEOUS	<u>76,000</u>	<u>166,000</u>	<u>90,000</u>
<u>TRANSFERS</u>			
INTERFUND TRANSFER	1,386,603	1,386,603	0
TRANSFERS IN	1,236,433	1,338,433	102,000
			0
TOTAL TRANSFERS	<u>2,623,036</u>	<u>2,725,036</u>	<u>102,000</u>
DESIGNATED FUND BALANCE	4,935,000	5,680,000	745,000
FUND BALANCE	155,645	930,030	774,385
TOTAL FUND BALANCE	<u>5,090,645</u>	<u>6,610,030</u>	<u>1,519,385</u>
TOTALS	<u><u>40,217,748</u></u>	<u><u>42,263,213</u></u>	<u><u>2,045,465</u></u>

CITY OF COEUR D'ALENE  
FISCAL YEAR 2015-16 BUDGET AMENDMENT

<u>SUMMARY</u>	<u>FY 15-16 BUDGETED</u>	<u>FY 15-16 PROJECTED</u>	<u>Projected Increase</u>
Property Taxes	\$ 17,658,461	\$ 17,658,461	0
Fees and Licenses	5,041,396	4,893,797	(147,599)
Intergovernmental	8,986,060	9,408,739	422,679
Services	244,250	280,250	36,000
Fines and Forfeits	496,900	488,900	(8,000)
Interest	1,000	32,000	31,000
Miscellaneous	76,000	166,000	90,000
Interfund Transfer	2,623,036	2,725,036	102,000
Beginning Balance	5,090,645	6,610,030	1,519,385
<b>TOTAL GENERAL FUND</b>	<b>\$ 40,217,748</b>	<b>\$ 42,263,213</b>	<b>\$ 2,045,465</b>

**General Fund - Added Expenses**

	<u>Cost</u>
Legal Department - Retirement leave accrual payout	10,000
Legal Department - Unemployment Claims	12,000
Legal Department - de-annexation	14,000
Police Dept - Seperation Incentive Payout	68,000
Police Dept - Availability Pay	75,250
Police Dept - SRO Summer School - NIC and SD 271	12,260
Police Dept - Grants - Overtime from the State	15,000
Police Dept - STEP Officer Traffic Safety Grant	80,000
Police Dept - Grants - COPS Grant	136,000
Police Dept - 2013 JAG Grant	285
Police Dept - 2014 JAG Grant (IT Computers, recorders)	49,025
Police Dept - 2015 JAG Grant	42,965
Police Dept - 2016 JAG Grant - (FARO Scanner)	64,850
Police Dept - Bulletproof Vest Grant	4,394
Police Dept - IT Office Space - from Impact Fees	102,000
Police Dept - Police Vehicle paid for with ICRMP payment	40,526
Fire Dept - Constant Manning	190,000
Fire Dept - 2 Inspector Vehicles - GO Bond	100,000
Fire Dept - 1 Battalion Chief Unit - GO Bond	85,000
Fire Dept - Shared Facility - GO Bond	560,000
Fire Dept - Homeland Security Grant	17,700
General Government - City Hall Remodel	104,250
Street Dept - Signal Upgrades	50,000
Engineering - Vacation Payout	10,000
Engineering - Consulting Fees	3,000
Engineering - Overlay Carryover from FY 14-15	179,360
Parks Dept - expensed full value of new truck - partial funding came from trade in	6,900
Recreation - Storage structure at Person Field - budgeted in FY 14-15	12,700
	<b>\$ 2,045,465</b>

CITY OF COEUR D'ALENE  
FISCAL YEAR 2015-16 BUDGET AMENDMENT

**Other Funds - Added Expenses**

**Cost**

Impact Fees - Police IT Office Space	102,000
Impact Fees - Seltice Way Reconstruction	92,900
Capital Projects - Government Way - Hanley to Prairie	20,000
Capital Projects - Ironwood Drive	630,000
Capital Projects - Seltice Way Reconstruction	92,900
Capital Projects - Kathleen Rewidening	(325,000)
Cemetery Fund - Fence	6,900
Parks Capital Improvements Fund - Shared Parking with County - Designer	6,700
	<u>\$ 626,400</u>

RESOLUTION NO. 16-039

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING A NOTICE OF TIME AND PLACE OF PUBLIC HEARING OF THE PROPOSED AMENDED BUDGET FOR FISCAL YEAR 2015-2016, AND INCLUDING PROPOSED EXPENDITURES BY FUND AND/OR DEPARTMENT, AND STATEMENT OF THE AMENDED ESTIMATED REVENUE FROM PROPERTY TAXES AND THE AMENDED TOTAL AMOUNT FROM SOURCES OTHER THAN PROPERTY TAXES OF THE CITY FOR THE ENSUING FISCAL YEAR AND PROVIDING FOR PUBLICATION OF THE SAME.

WHEREAS, it is necessary, pursuant to Idaho Code 50-1003, for the City Council of the City of Coeur d'Alene, prior to passing an Amended Annual Appropriation Ordinance, to prepare a proposed amended Budget, tentatively approve the same, and enter such proposed amended Budget at length in the journal of the proceedings; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the following be and the same is hereby adopted as an Amended Estimate of Expenditures and Anticipated Revenue of the City of Coeur d'Alene for the fiscal year beginning October 1, 2015:

**GENERAL FUND EXPENDITURES:**

Mayor and Council	\$247,345	
Administration	305,263	
Finance Department	798,078	
Municipal Services	1,587,774	
Human Resources	264,861	
Legal Department	1,200,180	\$1,236,180
Planning Department	558,908	
Building Maintenance	497,773	
Police Department	13,272,575	13,670,005
Drug Task Force	29,710	
Byrne Grants		157,125
COPS Grant		136,000
Fire Department	13,567,735	14,520,435
General Government	49,250	153,500
Engineering Services	1,306,016	1,498,376
Streets/Garage	2,898,101	2,948,101
Parks Department	1,973,062	1,979,962
Recreation Department	723,984	736,684
Building Inspection	937,133	
<b>TOTAL GENERAL FUND EXPENDITURES:</b>	<u>\$40,217,748</u>	<u>\$42,263,213</u>



**SPECIAL REVENUE FUND EXPENDITURES:**

Library Fund	\$1,509,151	
Community Development Block Grant	529,424	
Impact Fee Fund	1,842,000	\$2,036,900
Parks Capital Improvements	524,000	530,700
Insurance / Risk Management	372,000	
Cemetery Fund	304,272	311,172
Cemetery Perpetual Care Fund	127,500	
Jewett House	29,355	
Reforestation/Street Trees/Community Canopy	103,500	
Arts Commission	7,300	
Public Art Funds	324,000	
<b>TOTAL SPECIAL FUNDS:</b>	<u>\$5,672,502</u>	<u>\$5,881,002</u>

**ENTERPRISE FUND EXPENDITURES:**

Street Lighting Fund	\$584,150	
Water Fund	8,310,421	
Wastewater Fund	16,265,161	
Water Cap Fee Fund	850,000	
WWTP Cap Fees Fund	2,500,000	
Sanitation Fund	3,737,479	
City Parking Fund	167,896	
Drainage Fund	1,257,307	
<b>TOTAL ENTERPRISE EXPENDITURES:</b>	<u>\$33,672,414</u>	<u>\$33,672,414</u>

FIDUCIARY FUNDS:	\$2,661,900	
STREET CAPITAL PROJECTS FUNDS:	2,842,000	\$3,259,900
DEBT SERVICE FUNDS:	882,660	
<b>GRAND TOTAL OF ALL EXPENDITURES:</b>	<u>\$85,949,224</u>	<u>\$88,621,089</u>

BE IT FURTHER RESOLVED, that the same be spread upon the Minutes of this meeting and published in two (2) issues of the Coeur d'Alene Press, seven (7) days apart, to be published on August 22, 2016 and August 29, 2016.

BE IT FURTHER RESOLVED, that a Public Hearing on the Budget be held on the 20th day of September, 2016 at the hour of 6:00 o'clock p.m. on said day, at which time any interested person may appear and show cause, if any he has, why the proposed amended Budget should or should not be adopted.

DATED this 16th day of August, 2016.

\_\_\_\_\_  
Steve Widmyer, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER MILLER	Voted _____
COUNCIL MEMBER EVANS	Voted _____
COUNCIL MEMBER GOOKIN	Voted _____
COUNCIL MEMBER EDINGER	Voted _____
COUNCIL MEMBER MCEVERS	Voted _____
COUNCIL MEMBER ENGLISH	Voted _____

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.

ORDINANCE NO. \_\_\_\_\_  
COUNCIL BILL NO. 16-1016

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, PROPERTY SPECIFICALLY DESCRIBED AS PORTIONS OF GOVERNMENT LOTS 5 AND 6 IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED AS C-17; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after public hearing, the City Council finds it to be in the best interests of the City of Coeur d'Alene and the citizens thereof that said property be annexed;

NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene, Kootenai County, Idaho:

**SECTION 1.** That the property as set forth in Exhibit "A," attached hereto and incorporated herein, contiguous and adjacent to the City of Coeur d'Alene, Kootenai County, Idaho, be and the same is hereby annexed to and declared to be a part of the City of Coeur d'Alene, Kootenai County, Idaho, and that the same is hereby zoned as C-17 (COMMERCIAL AT 17 UNITS/ACRE).

**SECTION 2.** That the Zoning Act of the City of Coeur d'Alene, known as Ordinance No. 1691, Ordinances of the City of Coeur d'Alene, be and the same is hereby amended as set forth in the preceding section hereof.

**SECTION 3.** That the Planning Director be and she is hereby instructed to make such change and amendment on the three (3) official Zoning Maps of the City of Coeur d'Alene.

**SECTION 4.** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 5.** After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

*Passed under suspension of rules upon which a roll call vote was duly taken and duly enacted an Ordinance of the City of Coeur d'Alene at a regular session of the City Council on August 16, 2016.*

APPROVED by the Mayor this 16<sup>th</sup> day of August, 2016.

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Steve Widmyer, Mayor

ATTEST:

---

Renata McLeod, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. \_\_\_\_\_  
A-2-16 annexation of +/- 1.83 acres of City Owned Property on Blackwell Island

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, PROPERTY SPECIFICALLY DESCRIBED AS PORTIONS OF GOVERNMENT LOTS 5 AND 6 IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED AS C-17; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH AND PROVIDING A SEVERABILITY CLAUSE. THE ORDINANCE SHALL BE EFFECTIVE UPON PUBLICATION OF THIS SUMMARY. THE FULL TEXT OF THE SUMMARIZED ORDINANCE NO. \_\_\_\_\_ IS AVAILABLE AT COEUR D'ALENE CITY HALL, 710 E. MULLAN AVENUE, COEUR D'ALENE, IDAHO 83814 IN THE OFFICE OF THE CITY CLERK.

---

Renata McLeod, City Clerk

## **STATEMENT OF LEGAL ADVISOR**

I, Randall R. Adams, am Chief Civil Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. \_\_\_\_\_, A-2-16 annexation of +/- 1.83 acres of City-Owned Property on Blackwell Island, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the content thereof.

DATED this 16<sup>th</sup> day of August, 2016.

---

Randall R. Adams, Chief Civil Deputy City Attorney

## ANNEXATION LEGAL

A portion of Government Lots 5 and 6 in the Northwest Quarter of Section 14, Township 50 North, Range 4 West, Boise Meridian, Kootenai County, Idaho, described as follows;

**COMMENCING** at the West Quarter corner of said section 14; Thence North  $75^{\circ} 13' 24''$  East a distance of 1107.08 feet to a point on the east right of way of South Marina Drive and the northwest corner of said parcel, said point being on the existing City of Coeur d'Alene city limits, said point being the **TRUE POINT OF BEGINNING**.

Thence South  $68^{\circ} 30' 18''$  East along said City Limits a distance of 494.60 feet to the beginning of a curve to the right, having a radius of 5763.00 feet;

Thence southeast along said curve and along said City Limits, an arc length 191.11 feet, through a central angle of  $01^{\circ} 54' 00''$ , a chord bearing of South  $67^{\circ} 33' 18''$  East and a chord distance of 191.10 feet;

Thence South  $66^{\circ} 36' 18''$  East along said City Limits a distance of 53.75 feet to the westerly approximate summer pool contour of the Spokane River;

Thence along said westerly approximate summer pool contour, South  $21^{\circ} 17' 07''$  West a distance of 65.64 feet;

Thence along said westerly approximate summer pool contour, South  $36^{\circ} 29' 37''$  West a distance of 45.59 feet;

Thence North  $66^{\circ} 36' 18''$  West a distance of 45.84 feet to the beginning of a curve to the left, having a radius of 5653.00 feet;

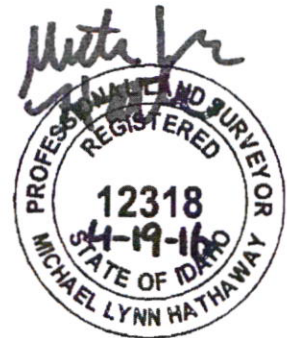
Thence northwest along said curve, an arc length 187.46 feet, through a central angle of  $01^{\circ} 54' 00''$ , a chord bearing of North  $67^{\circ} 33' 18''$  West and a chord distance of 187.45 feet;

Thence North  $68^{\circ} 30' 18''$  West a distance of 472.86 feet;

Thence North  $10^{\circ} 54' 10''$  East a distance of 93.15 feet;

Thence North  $07^{\circ} 25' 29''$  East a distance of 19.00 feet to the **TRUE POINT OF BEGINNING**.

**CONTAINING** 79,848 square feet or 1.833 acres more or less.

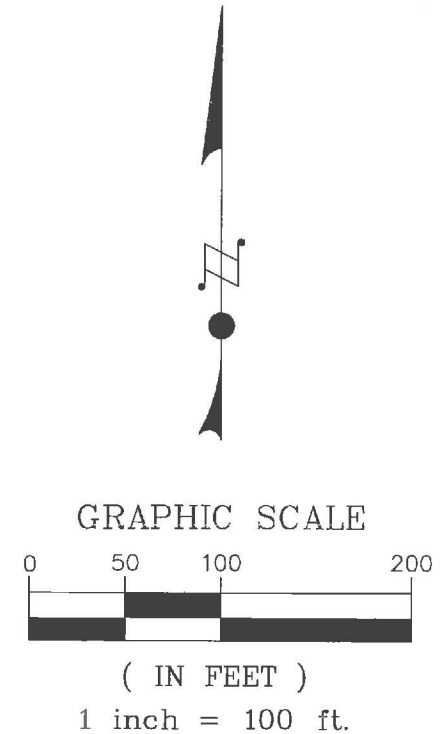
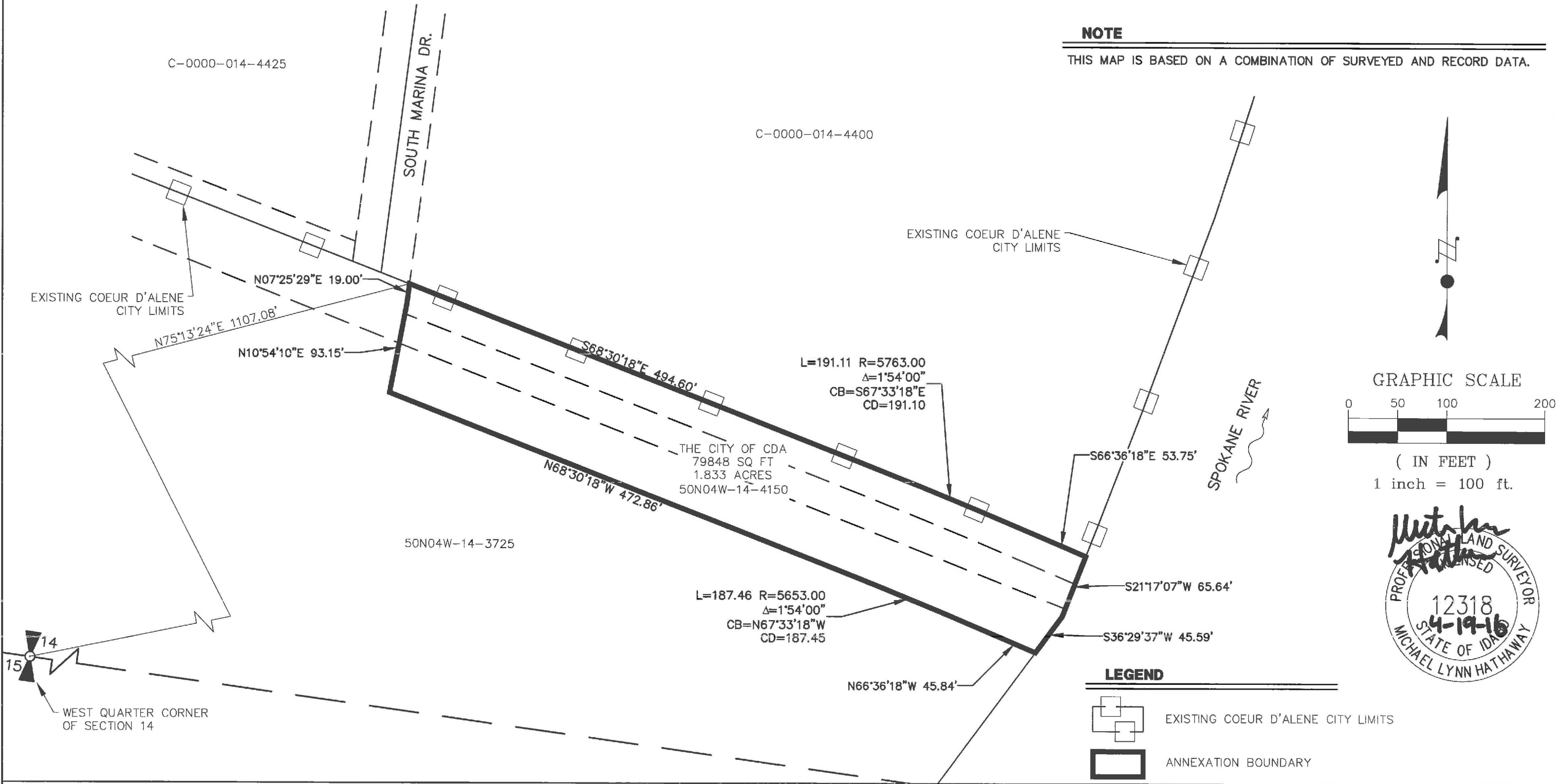


# CITY OF COEUR D'ALENE ANNEXATION ORDINANCE NO.

A PORTION OF GOVERNMENT LOTS 5 AND 6 IN THE NORTHWEST QUARTER OF SECTION 14,  
TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN, KOOTENAI COUNTY, IDAHO

**NOTE**

THIS MAP IS BASED ON A COMBINATION OF SURVEYED AND RECORD DATA.



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CITY OF COEUR D'ALENE, IDAHO

ANNEXATION MAP  
ANNEXING INTO CITY LIMITS

PROJECT NUMBER: 41252  
DESIGNED BY:  
DRAWN BY: TJF  
DRAWING NAME: 41252ANNEX.DWG  
DATE: 4-15-16  
SHEET NO:



# **City of Coeur d'Alene**

## **FIRE DEPARTMENT**

*“City of Excellence”*

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### **Staff Report**

**Date:** 8-10-16

**From:** Jim Washko, Deputy Chief

**Re:** Electrical Line Right of Way Easement

**DECISION POINT:** To accept the easement request from the Kootenai Electric Cooperative to provide electrical service to the new storage/office facility location in the city yard off Ramsey Road.

**HISTORY:** This service will provide electrical power to the PD, Fire buildings and the Brine tank building. Kootenai Electric provides all the power to the city yard facility and there are other easements that have been established for different services throughout the facility, such as the water building and fire facility.

**FINANCIAL ANALYSIS:** The easement is a requirement from KEC in order to provide electrical power to our facilities. They are allowing the city to excavate the trench in order to save cost. Total cost for service is \$6208.88. The original estimate for trenching was \$1735.44 which is a savings to us.

**PERFORMANCE ANALYSIS:** This allows us to do the trenching when it is most convenient for the street crews vs. waiting for availability of KEC crew. The easement has been reviewed by Randy Adams in Legal and was deemed ok.

**DECISION POINT/RECOMMENDATION:** Approve the Electric Line Right Of Way Easement to provide electrical power to the new storage/office buildings for the Kootenai Electric Cooperative.

RESOLUTION NO. 16-041

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN ELECTRIC LINE RIGHT-OF-WAY EASEMENT AGREEMENT WITH KOOTENAI ELECTRIC COOPERATIVE TO PROVIDE ELECTRICAL POWER TO THE NEW STORAGE/OFFICE BUILDINGS LOCATED IN THE CITY YARD OFF RAMSEY ROAD.

WHEREAS, it is recommended that the City of Coeur d'Alene enter into an Electric Line Right-of-Way Easement Agreement with Kootenai Electric Cooperative pursuant to terms and conditions set forth in an agreement, a copy of which is attached hereto as Exhibit "1" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreement;

NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into an Electric Line Right of Way Easement Agreement with Kootenai Electric Cooperative, in substantially the form attached hereto as Exhibit "1" and incorporated herein by reference, with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreement to the extent the substantive provisions of the agreement remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreement on behalf of the City.

DATED this 16<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Steve Widmyer, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER MILLER Voted \_\_\_\_\_

COUNCIL MEMBER MCEVERS Voted \_\_\_\_\_

COUNCIL MEMBER GOOKIN Voted \_\_\_\_\_

COUNCIL MEMBER ENGLISH Voted \_\_\_\_\_

COUNCIL MEMBER EVANS Voted \_\_\_\_\_

COUNCIL MEMBER EDINGER Voted \_\_\_\_\_

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.



SO#: 253004,  
253005, 253557

Taken By: \_\_\_\_\_

WO#: \_\_\_\_\_

**ELECTRIC LINE RIGHT OF WAY EASEMENT**

KNOWN ALL MEN BY THESE PRESENTS, that the undersigned, \_\_\_\_\_  
City of Coeur d' Alene, a municipal corporation organized and existing under the laws of the state of Idaho, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant unto Kootenai Electric Cooperative, Inc., an Idaho nonprofit corporation (hereinafter referred to as the "Cooperative") whose mailing address is 2451 W. Dakota Ave. Hayden, Idaho, 83835, and to its successors or assigns, an easement and the right to enter upon the undersigned's real property situated in the County of Kootenai State of Idaho, Township 50N, Range 4W, Section 2, and more particularly described as follows:

A fifteen foot (15') wide easement lying seven and one half feet (7.5') on each side of the centerline of all Kootenai Electric Cooperative power lines, equipment, and appurtenances, as installed, within County Parcel No. 14468, Schreiber Addition in the NW1/4 of Section 2, T50N, R4W, B.M. as shown on the attached Exhibit "A".

This easement shall in all events provide the Cooperative the right to construct, operate and maintain an electric transmission and/or distribution line and/or system on or under the above-described real property and/or in, upon or under all streets, roads or highways abutting said real property; to inspect and make such repairs, changes, alterations, improvements, removals from, substitutions and additions to its facilities as Cooperative may from time to time deem advisable, including, by way of example and not by way of limitation, the right to increase or decrease the number of conduits, wires, cables, hand holes, manholes, connection boxes, transformers and transformer enclosures. The scope and purpose of this easement and right-of-way shall not be limited to the provision of service to the subject property. The Cooperative shall have the continuing and unconditional right to utilize the easement and the right-of-way to reasonably operate and maintain its electric transmission and/or distribution lines and/or system to provide service to all other portions of its service territory. The Cooperative shall also have the express right to reasonably expand the scope and purpose of the easement to allow for the joint use of the Cooperative's facilities by other unrelated utilities and/or parties. The Cooperative

shall also have the right to cut, trim and control the growth by machinery or otherwise of trees and shrubbery located within fifteen (15) feet of the center of said line or system, or that may interfere with or threaten to endanger the operation and maintenance of said line or system (including any control of the growth or other vegetation in the right of way which may incidentally and necessarily result from the means of control employed); to keep the easement clear of all buildings, structures, or other obstructions; and to license, permit or otherwise agree to the joint use or occupancy of the lines, systems or, if any of said system is placed underground, of the trench and related underground facilities, by any other person, association or corporation.

The undersigned agrees that all of the Cooperative's poles, wires and all other equipment and facilities of any nature whatsoever, including but not limited to any main service entrance equipment, installed in, upon or under the above described real property shall remain as the Cooperative's sole property. All of such property shall be removable at the sole option of the Cooperative without the giving of any advance notice.

The undersigned covenants that it is the owner of the above-described real property and that said real property is free and clear of encumbrances and liens of any nature whatsoever which would in any way frustrate or interfere with the easement rights granted to the Cooperative herein.

Dated this 16 day of, August, 20 16.

City of Coeur d'Alene

X \_\_\_\_\_

By: Steve Widmyer

Its: Mayor

ATTEST:

\_\_\_\_\_  
**Renata McLeod, City Clerk**

STATE OF IDAHO )  
                                              : ss.  
County of Kootenai )

On this 16th day of August, 2016, before me personally appeared Steve Widmyer & Renata McLeod, who by me being personally sworn, declared that ~~(s)he~~ they are the Mayor and City Clerk of City of Coeur d'Alene, that (s)he signed the foregoing document in his/her duly authorized capacity for the uses and purposes therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL the day and year in this certificate first written above.

(SEAL)

\_\_\_\_\_  
Notary Public in and for the State of Idaho  
Residing At: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

*Revised August 4, 2016*

# EXHIBIT "A"



NEW XFMR



3-PLACE METER PACK

225'

CENTERLINE OF  
15' WIDE EASEMENT  
FOR UG POWER LINE

925052

35173

35173

10'

75'

# PUBLIC HEARINGS



# CITY COUNCIL STAFF REPORT

**DATE:** August 16, 2016  
**FROM:** Dennis J. Grant, Engineering Project Manager  
**SUBJECT:** **V-16-4, Vacation of the Davis Avenue Condominiums plat  
(Book K of Plats, Page 165)**

---

## **DECISION POINT**

The applicant, David Graser, is requesting the vacation of the Davis Avenue Condominiums plat (Book K of Plats, Page 165). The location is at 1520 & 1522 Davis Avenue.

## **HISTORY**

The Davis Avenue Condominiums plat was recorded in 2008 as a part of Lot 5, Block 3, of the Shanrachelle Terrace plat, which was recorded in 1976.

## **FINANCIAL ANALYSIS**

There is no financial impact to the City. No additional tax revenue would be generated by this vacation.

## **PERFORMANCE ANALYSIS**

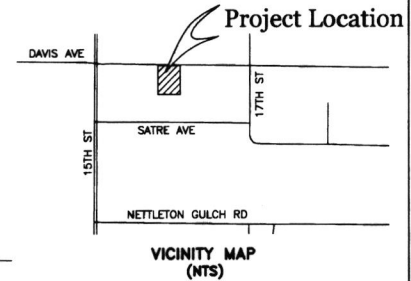
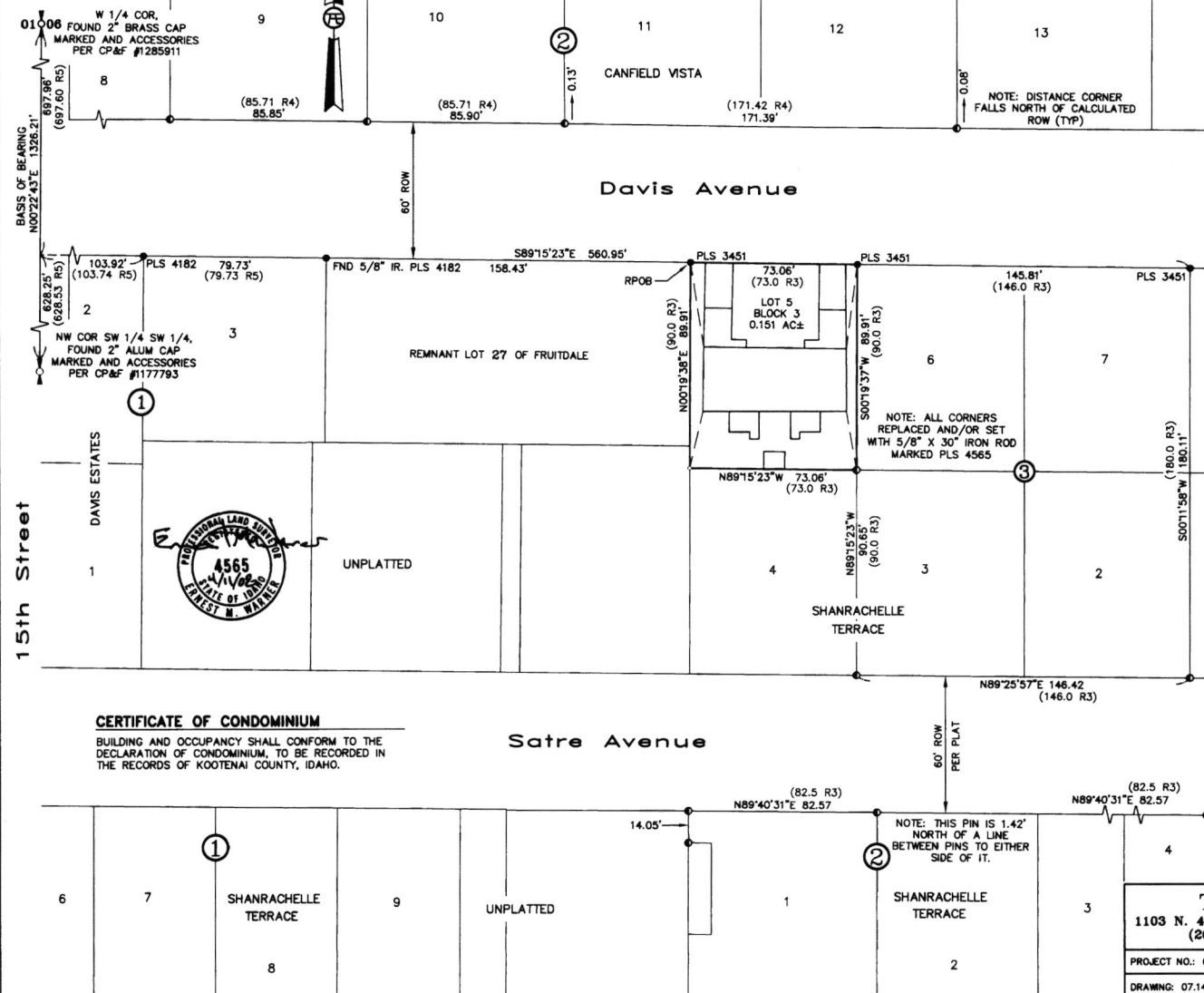
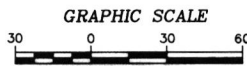
The purpose of this request is to provide for a simpler form of ownership.

## **RECOMMENDATION**

Staff recommends to the City Council to approve the vacation process per Idaho Code Section 50-1306, and, to vacate the property to the applicant, David Graser.

# DAVIS AVENUE CONDOMINIUMS

LOT 5, BLOCK 3, OF SHANRACHELLE TERRACE, SITUATED IN  
THE SOUTHWEST 1/4, SEC.6, T.50N., R.3W., B.M., CITY OF  
COEUR D'ALENE, KOOTENAI COUNTY, IDAHO



- LEGEND**
- FOUND 1/2 INCH X 30 INCH LONG IRON ROD, NO CAP
  - FOUND 1/2 INCH IRON X 30 INCH LONG ROD MARKED AS SHOWN OR AS NOTED
  - CALCULATED POINT NOTHING FOUND

**BASIS OF BEARING**

BASIS OF BEARING ~ N00°22'43\"/>

- SURVEYS OF RECORD & PRIOR SURVEYS**
- 1) RECORD OF SURVEY TAX# 11556, BOOK 22, PAGE 47.
  - 2) RECORD OF SURVEY PART OF TRACTS 11 AND 12, BOOK 20, PAGE 122.
  - 3) PLAT OF SHANRACHELLE TERRACE, BOOK E, PAGE 223.
  - 4) PLAT OF CANFIELD VISTA, BOOK E, PAGE 141.
  - 5) PLAT OF DAVIS ESTATES, BOOK G, PAGE 109.

- NOTES**
- 1) AREAS AND ELEVATIONS SHOWN ARE BASED ON FIELD MEASUREMENTS AND BUILDING PLANS. EXACT VALUES MAY VARY FROM THE INFORMATION SHOWN. BASIS OF ELEVATIONS WEST 1/4. ELEVATION= 2220.35 PER KOOTENAI COUNTY GPS CONTROL, NGVD 29 DATUM.
  - 2) UNITS ARE SHOWN IN U.S. FEET.

- SHEET INDEX**
- |          |                  |
|----------|------------------|
| SHEET 1: | PLAT BOUNDARY    |
| SHEET 2: | CONDOMINIUM PLAN |
| SHEET 3: | SIGNATURE PAGE   |

**CERTIFICATE OF CONDOMINIUM**

BUILDING AND OCCUPANCY SHALL CONFORM TO THE DECLARATION OF CONDOMINIUM, TO BE RECORDED IN THE RECORDS OF KOOTENAI COUNTY, IDAHO.



**TATE ENGINEERING**

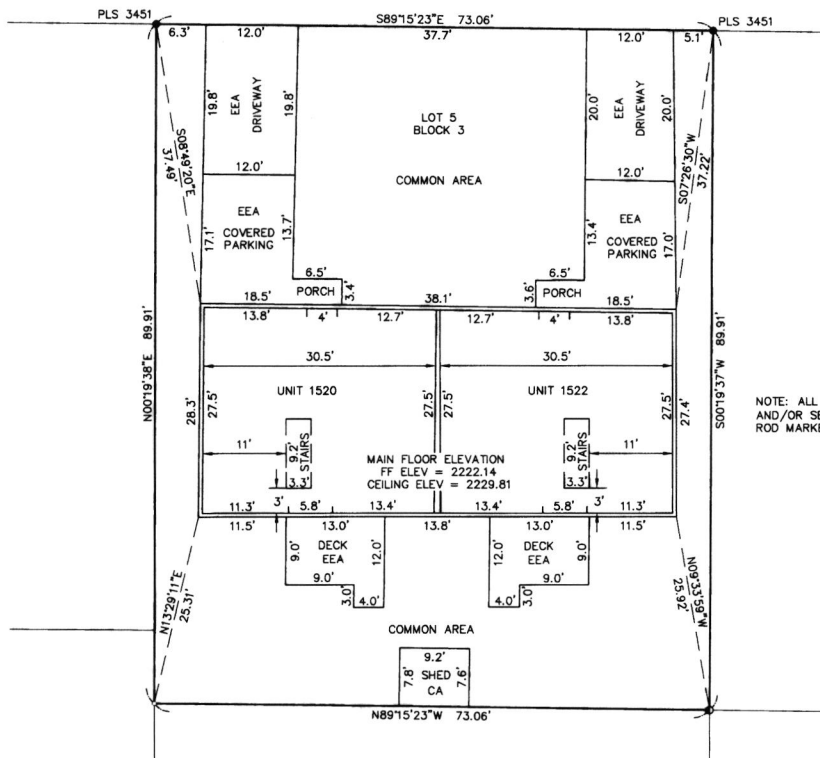
1103 N. 4TH STREET, COEUR D'ALENE, IDAHO, 83814  
(208) 676-8708 FAX: (208) 667-2129

PROJECT NO.: 07.141	DATE: 09/17/07	SCALE: 1"= 30'	PAGE 1 OF 3
DRAWING: 07.141P	CHECKED: EMW	DRAWN BY: DCH	

## DAVIS AVENUE CONDOMINIUMS

LOT 5, BLOCK 3, OF SHANRACHELLE TERRACE, SITUATED IN  
THE SOUTHWEST 1/4, SEC. 6, T. 50N., R. 3W., B.M., CITY OF  
COEUR D'ALENE, KOOTENAI COUNTY, IDAHO

### MAIN LEVEL



NOTE: ALL CORNERS REPLACED AND/OR SET WITH 5/8" IRON ROD MARKED PLS 4565.

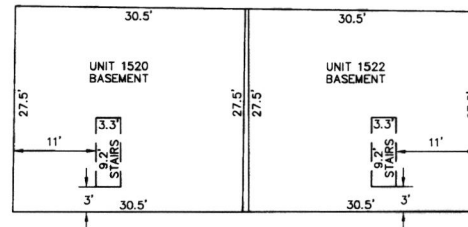


### GRAPHIC SCALE



1" = 10'

### BASEMENT



BASEMENT ELEVATION  
FF ELEV = 2213.81  
CEILING ELEV = 2221.31

### LEGEND

- FOUND 1/2 INCH X 30 INCH LONG IRON ROD, NO CAP
  - FOUND 1/2 INCH IRON X 30 INCH LONG ROD MARKED AS SHOWN OR AS NOTED
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CA COMMON AREA

### NOTES

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CONDO AREA			
DESCRIPTION	BASEMENT	MAIN FLOOR	EEA
UNIT 1520	782.6 SQ. FT.±	825.1 SQ. FT.±	593.3 SQ. FT.±
UNIT 1522	782.6 SQ. FT.±	825.1 SQ. FT.±	595.7 SQ. FT.±
COMMON AREA	3733.0 SQ. FT.±		

## TATE ENGINEERING

1103 N. 4TH STREET, COEUR D'ALENE, IDAHO, 83814  
(208) 676-8708 FAX: (208) 667-2129

PROJECT NO.: 07.141	DATE: 08/17/07	SCALE: 1" = 10'	
DRAWING: 07.141P	CHECKED: EMW	DRAWN BY: DCH	PAGE 2 OF 3

DAVIS AVENUE CONDOMINIUMS  
LOT 5, BLOCK 3, OF SHANRACHELLE TERRACE, SITUATED IN  
THE SOUTHWEST 1/4, SEC.6, T.50N., R.3W., B.M., CITY OF  
COEUR D'ALENE, KOOTENAI COUNTY, IDAHO

CERTIFICATE OF OWNERS

KNOW ALL MEN BY THESE PRESENTS: That David E. Graser is the owner of the property hereinafter described and intend to include said property in said plot.

Lot 5, Block 3 of SHANRACHELLE TERRACE (Recorded in Book E of Plats at page 223, records of Kootenai County, Idaho,) situated in the Southwest 1/4 of Section 6, Township 50 North, Range 3 West, Boise Meridian, City of Coeur d'Alene Kootenai County, Idaho.

Comprising of 6,569 square feet, more or less, being subject to all existing easements and rights of way of record or appearing on said tract.

Water and sewer service will be provided by the City of Coeur d'Alene.

David E. Graser  
David E. Graser

ACKNOWLEDGMENT

State of Idaho }  
County of Kootenai } ss.

On this the 2nd day of April, 2008, before me, the undersigned, a Notary Public in and for the said State, personally appeared David E. Graser, known to me to be the person whose name is subscribed to the above instrument, and acknowledged to me that he executed the same.



Stephanie D. Nelson  
Notary Public for the State of Idaho  
Residing at Spokane, WA  
Commission Expires November 2, 2013

COUNTY TREASURER

I hereby certify that on this 10 day of April, 2008, the required taxes on the herein plotted land have been paid through 31 December, 2007.

Jesse Paul through Dec. 31, 2007  
Receipt July 14, 2008 Jessie Shomo  
City Deputy

Don Taylor  
Kootenai County Treasurer

CITY OF COEUR D' ALENE

This plot has been examined by the Coeur d'Alene City Council and is hereby approved for filing this 14th day of July, 2008. Approval and recording of this plot for Owner and/or Assignees does not guarantee availability of sewer treatment plant capacity, or of subsurface treatment. Sewer treatment plant capacity is filled on a first come, first serve basis based on the time of application for building permit, unless the City of Coeur d'Alene adopts a policy modifying the same.

Scott Paul O'Hanlon Mayor Pro Tem  
Mayor - City of Coeur d'Alene

Kathleen Dennis Deputy City Clerk  
Attest: Clerk - City of Coeur d'Alene

Udo W. Atley  
Engineer - City of Coeur d'Alene

COUNTY RECORDER

I hereby certify that this Plat of DAVIS AVENUE CONDOMINIUMS was filed for record in the office of the Recorder of Kootenai County, Idaho at the request of DAVID E. GRASER this 14th day of JULY, 2008 at 9:44 o'clock A.M., and duly recorded in Plat Book K at Pages 145B and 145B as instrument Number 2108202000 145B

Don Taylor  
Kootenai County Recorder  
Fee: \$11.00

SURVEYOR'S CERTIFICATE

I, Ernest M. Warner, do hereby certify that I am a Registered Professional Land Surveyor, licensed by the State of Idaho and that this plot of DAVIS AVENUE CONDOMINIUMS, as shown hereon, was prepared from an actual survey made on the ground under my supervision and accurately represents the points platted hereon, and is in conformity with the State of Idaho Code relating to plats and surveys.

Ernest M. Warner  
ERNEST M. WARNER, P.L.S. 4/1/08  
REG. NO. 4565

HEALTH DISTRICT APPROVAL

A Sanitary Restriction according to Idaho Code 50-1326 to 50-1329 is imposed on this Plat. No building, dwelling, or shelter shall be erected until Sanitary Restriction Requirements are satisfied and lifted.

This plat approved this 10th day of April, 2008.  
Jane Anderson  
Pantwilde Health District

Sanitary Restriction satisfied and lifted this 10th day of April, 2008.  
Jane Anderson  
Pantwilde Health District

COUNTY SURVEYOR

I hereby certify that on this 14th day of JULY, 2008 I have examined this Plat of Davis Avenue Condominiums and approved the same for filing.

R. Bruce Adams  
Kootenai County Surveyor

<b>TATE ENGINEERING</b>			
1103 N. 4TH STREET, COEUR D' ALENE, IDAHO, 83814 (208) 676-8708 FAX: (208) 667-2129			
PROJECT NO.: 07.141	DATE: 09/17/07	SCALE: N/A	PAGE 3 OF 3
DRAWING: 07.141P	CHECKED: EMW	DRAWN BY: DCH	

ORDINANCE NO. \_\_\_\_\_  
COUNCIL BILL NO. 16-1017

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, VACATING THE DAVIS AVENUE CONDOMINIUMS PLAT (BOOK K OF PLATS, PAGE 165) LOCATED IN THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 50 NORTH, RANGE 3 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

WHEREAS, after a duly noticed public hearing, the City Council finds it to be in the best interests of the City of Coeur d'Alene and the citizens thereof that the Davis Avenue Condominium Plat be vacated;

NOW, THEREFORE,

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene:

SECTION 1. That the Davis Avenue Condominium plat (Book K of Plats, Page 165) with a legal description of:

Davis Avenue Condominiums, Units 1520 & 1522, & Undivided Interests  
In Common Area, Section 06, Township 50 North, Range 4 West, Boise Meridian

the plat of which is shown in Exhibit "A," attached hereto and incorporated herein, be and the same is hereby vacated;

SECTION 2. That the property which was the subject of the vacated plat shall remain a single parcel, which is Parcel Number CK1650005200 in the records of the Kootenai County Recorder;

SECTION 3. That the franchise and easement rights of any lot owners, public utility, or the City of Coeur d'Alene shall not be impaired by this vacation, as provided by law;

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed; and

SECTION 5. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Coeur d'Alene, and upon such publication shall be in full force and effect.

*Passed under suspension of rules upon which a roll call vote was duly taken and duly enacted an ordinance of the City of Coeur d' Alene at a regular session of the City Council on August 16, 2016.*

APPROVED by the Mayor this 16<sup>th</sup> day of August, 2016.

---

Steve Widmyer, Mayor

ATTEST:

---

Renata McLeod, City Clerk

SUMMARY OF COEUR D'ALENE ORDINANCE NO. \_\_\_\_\_  
V-16-4, DAVIS AVENUE CONDOMINIUMS PLAT VACATION

The City of Coeur d'Alene, Idaho hereby gives notice of the adoption of Coeur d'Alene Ordinance No. 35xx, vacating the Davis Avenue Condominiums plat.

Such plat is more particularly described as follows:

Davis Avenue Condominiums (Book K of Plats, Page 165)

with a legal description of:

Davis Avenue Condominiums, Units 1520 & 1522, & Undivided Interests  
In Common Area, Section 06, Township 50 North, Range 4 West, Boise Meridian

Attached Exhibit "A" is on file in the City Clerk's Office.

The ordinance further provides that the ordinance shall be effective upon publication of this summary. The full text of the summarized Ordinance No. \_\_\_\_\_ is available at Coeur d'Alene City Hall, 710 Mullan Avenue, Coeur d'Alene, Idaho 83814 in the office of the City Clerk.

---

Renata McLeod, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Randall R. Adams, am Chief Civil Deputy City Attorney for the City of Coeur d'Alene, Idaho. I have examined the attached summary of Coeur d'Alene Ordinance No. \_\_\_\_\_, V-16-4, concerning the Davis Avenue Condominiums plat vacation, and find it to be a true and complete summary of said ordinance which provides adequate notice to the public of the content thereof.

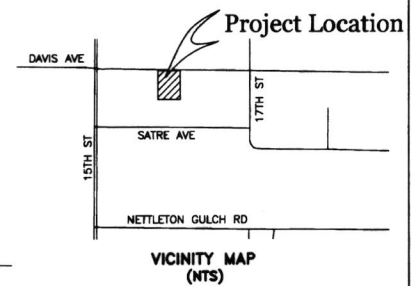
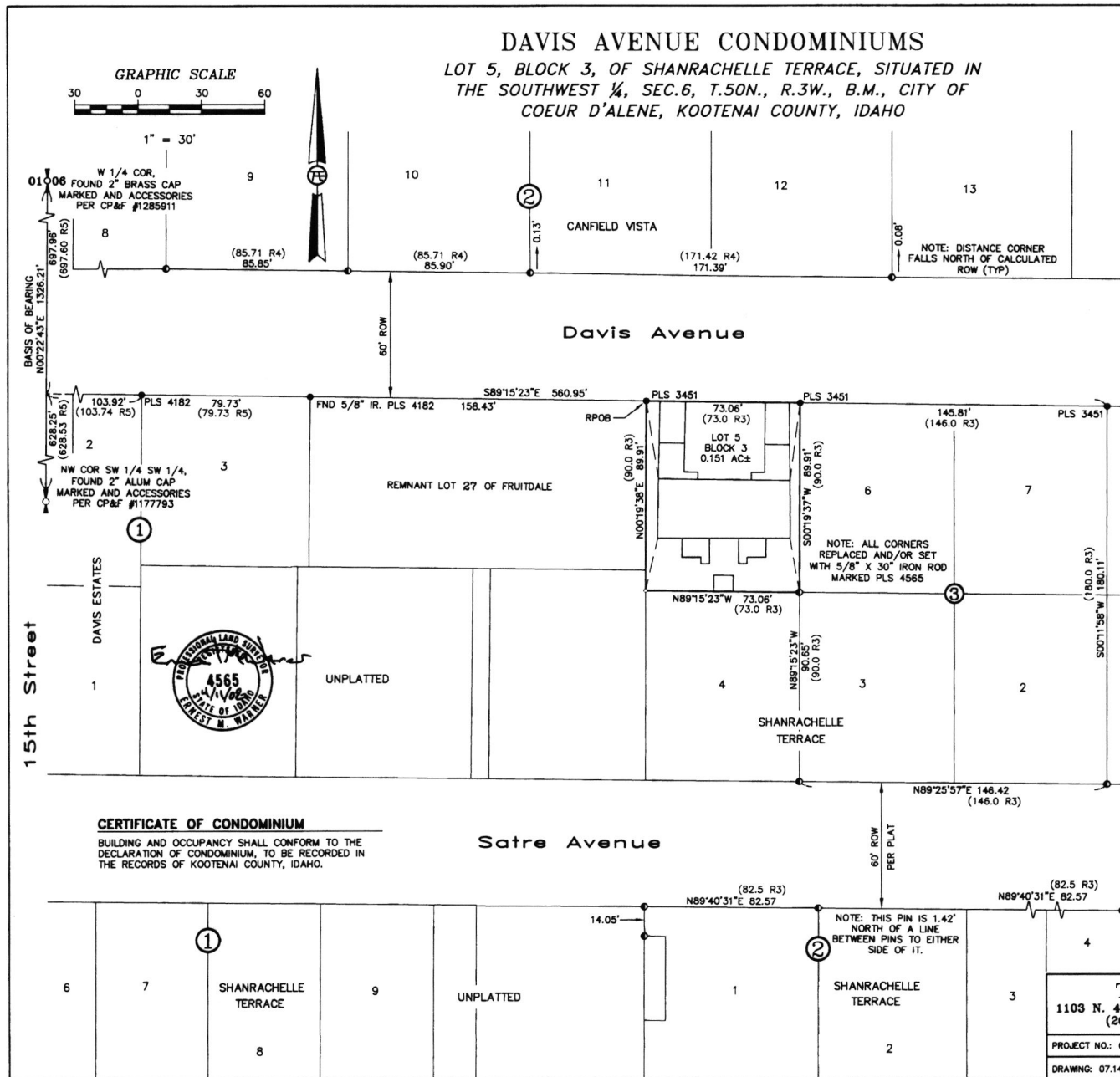
DATED this 16<sup>th</sup> day of August, 2016.

---

Randall R. Adams, Chief Civil Deputy City Attorney



**DAVIS AVENUE CONDOMINIUMS**  
 LOT 5, BLOCK 3, OF SHANRACHELLE TERRACE, SITUATED IN  
 THE SOUTHWEST 1/4, SEC.6, T.50N., R.3W., B.M., CITY OF  
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**LEGEND**

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- CALCULATED POINT NOTHING FOUND

**BASIS OF BEARING**

BASIS OF BEARING ~ N00°22'43"E ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF SECTION 6 PER CITY OF COEUR D'ALENE GPS CONTROL MAP ON FILE AT THE CITY OF COEUR D'ALENE. CONVERGENCE ANGLE AT THE WEST 1/4 CORNER FOR CONVERSION TO GEODETIC BEARINGS EQUALS -0°45'03\"/>

**SURVEYS OF RECORD & PRIOR SURVEYS**

- 1) RECORD OF SURVEY TAX# 11556, BOOK 22, PAGE 47.
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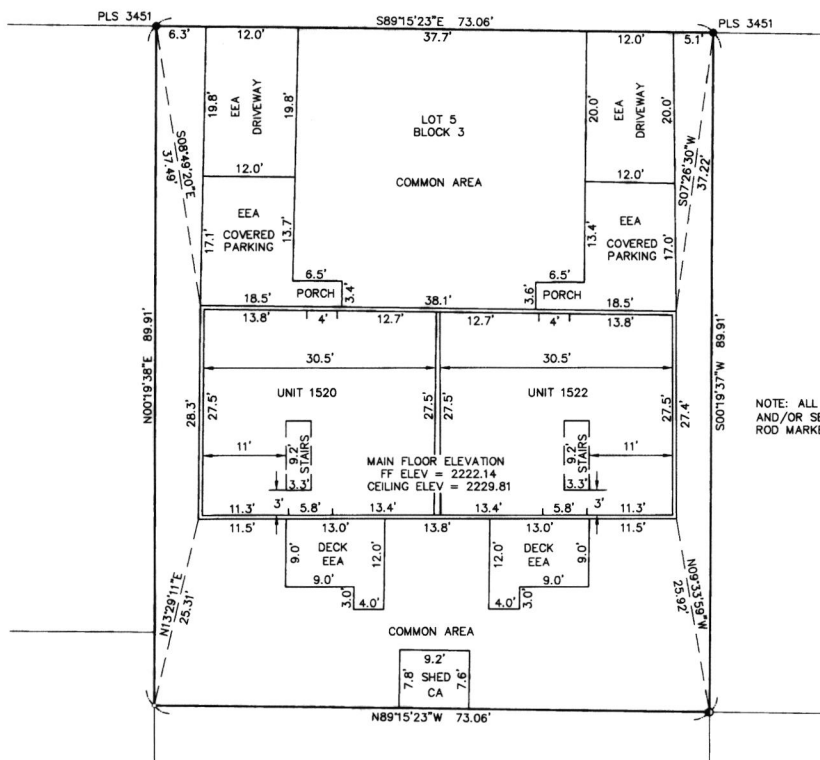
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 1103 N. 4TH STREET, COEUR D'ALENE, IDAHO, 83814  
 (208) 676-8708 FAX: (208) 667-2129

PROJECT NO.: 07.141	DATE: 09/17/07	SCALE: 1"= 30'	PAGE 1 OF 3
DRAWING: 07.141P	CHECKED: EMW	DRAWN BY: DCH	

## DAVIS AVENUE CONDOMINIUMS

LOT 5, BLOCK 3, OF SHANRACHELLE TERRACE, SITUATED IN  
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### MAIN LEVEL



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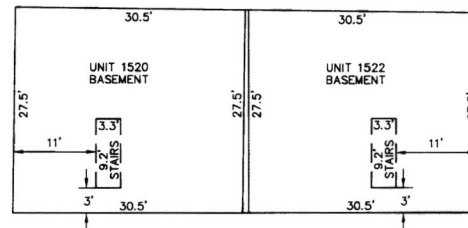


#### GRAPHIC SCALE



1" = 10'

### BASEMENT



BASEMENT ELEVATION  
FF ELEV = 2213.81  
CEILING ELEV = 2221.31

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Comprising of 6,569 square feet, more or less, being subject to all existing easements and rights of way of record or appearing on said tract.

Water and sewer service will be provided by the City of Coeur d'Alene.

*David E. Graser*  
David E. Graser

ACKNOWLEDGMENT

State of Idaho }  
County of Kootenai } ss.

On this the 2nd day of April, 2008, before me, the undersigned, a Notary Public in and for the said State, personally appeared David E. Graser, known to me to be the person whose name is subscribed to the above instrument, and acknowledged to me that he executed the same.



*Stephanie D. Nelson*  
Notary Public for the State of Idaho  
Residing at Spokane, WA  
Commission Expires November 2, 2013

COUNTY TREASURER

I hereby certify that on this 10 day of April, 2008, the required taxes on the herein plotted land have been paid through 31 December, 2007.

*Jesse Paul* through Dec. 31, 2007  
*Joseph* July 14, 2008 *Jessie Shomo*  
*Chief Deputy*

*Don Taylor*  
Kootenai County Treasurer

CITY OF COEUR D' ALENE

This plat has been examined by the Coeur d'Alene City Council and is hereby approved for filing this 14th day of July, 2008. Approval and recording of this plat for Owner and/or Assignees does not guarantee availability of sewer treatment plant capacity, or of subsurface treatment. Sewer treatment plant capacity is filled on a first come, first serve basis based on the time of application for building permit, unless the City of Coeur d'Alene adopts a policy modifying the same.

*Scott Paul* Mayor - City of Coeur d'Alene

*Kathleen Dennis* Deputy City Clerk  
Attest: Clerk - City of Coeur d'Alene

*Udo W. Atley*  
Engineer - City of Coeur d'Alene

COUNTY RECORDER

I hereby certify that this Plat of DAVIS AVENUE CONDOMINIUMS was filed for record in the office of the Recorder of Kootenai County, Idaho at the request of DAVID E. GRASER this 14th day of July, 2008, at 9:44 o'clock A.M., and duly recorded in Plat Book K at Pages 145B and 145B as Instrument Number 2168202000 145B

*Don Taylor*  
Kootenai County Recorder  
Fee: \$11.00

SURVEYOR'S CERTIFICATE

I, Ernest M. Warner, do hereby certify that I am a Registered Professional Land Surveyor, licensed by the State of Idaho and that this plat of DAVIS AVENUE CONDOMINIUMS, as shown hereon, was prepared from an actual survey made on the ground under my supervision and accurately represents the points platted hereon, and is in conformity with the State of Idaho Code relating to plats and surveys.

*Ernest M. Warner*  
ERNEST M. WARNER, P.L.S. 4/1/08  
REG. NO. 4565



HEALTH DISTRICT APPROVAL

A Sanitary Restriction according to Idaho Code 50-1326 to 50-1329 is imposed on this Plat. No building, dwelling, or shelter shall be erected until Sanitary Restriction Requirements are satisfied and lifted.

This plat approved this 10th day of April, 2008.

*Jesse Paul*  
Pantwilde Health District

Sanitary Restriction satisfied and lifted this 10th day of April, 2008.

*Jesse Paul*  
Pantwilde Health District I

COUNTY SURVEYOR

I hereby certify that on this 14th day of July, 2008 I have examined this Plat of Davis Avenue Condominiums and approved the same for filing.

*R. Bruce Adams*  
Kootenai County Surveyor



TATE ENGINEERING  
1103 N. 4TH STREET, COEUR D' ALENE, IDAHO, 83814  
(208) 676-8708 FAX: (208) 667-2129

PROJECT NO.: 07.141	DATE: 09/17/07	SCALE: N/A	PAGE 3 OF 3
DRAWING: 07.141P	CHECKED: EMW	DRAWN BY: DCH	

**MEMORANDUM**

DATE: AUGUST 16, 2016  
FROM: RENATA MCLEOD, MUNICIPAL SERVICES DIRECTOR/CITY CLERK  
RE: FEE INCREASES

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**DECISION POINT:** To approve fee increases and set City fees.

**HISTORY:** The City is required to hold a public hearing for proposed fee increases that exceeds 5%. Staff is recommending approval of fee increases that fall within the Finance Department, the Cemetery Fund and the Fire Department which are mainly housekeeping in nature.

The Finance Department oversees the collection of parking fees, so fees for parking are classified under that Department. Please see the staff report by Deputy City Administrator Sam Taylor for information pertaining to those fees. The Fire Department would like to clarify that they no longer provide CPR classes for a fee, complementary classes are provided to city departments and schools only. They are recommending the addition of fees for tent inspections and blasting permits, both of which are such old fees that staff cannot locate an approving resolution number. Blasting permits are required under “IFC 105.6.14 Explosives” for the handling and use of any quantity of explosives (or fireworks). The Fire Department would not issue a permit for the storage of explosives or fireworks in the City of Coeur d’ Alene, however, some of the soils around the City may require blasting agents and very stringent safeguards are required under the permit. Additionally, they would like to clarify under plan review fees that more than one inspection is included. See recommended fees/changes below:

**Blasting Permit:**

Permit for Single Detonation	\$100
Permit for Multiple Detonations	\$200
Inspections/Monitoring	\$50/site visit

**Tent Permits:**

Single tents	\$50
Multiple tents	\$100

**Miscellaneous Fees:**

CPR Class	<del>\$20/City residents</del>
	<del>\$25/non-City residents</del>

**Fire Alarm System** – new/alterations

Plan Review	\$4.00 per device - \$50 minimum (or whichever is greater) (Includes the plan review and <del>one</del> inspection)
Each Additional Inspection	\$50 per hour, minimum one hour charge

**Commercial Hood:**

Plan Review	\$50 minimum or 5% of value of the Hood Suppression Unit, whichever is greater. (plan review and <del>one final</del> inspection)
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**Flammable Liquid Storage Tanks:**

Permit for Installation            \$150 (includes plan review and ~~one~~ inspection)

The last increase in Cemetery fees occurred five years ago. These adjustments are being proposed to capture the increase in labor and material costs.

**FINANCIAL:** These fee increases and clarifications should bring the fees closer in line with the cost of service.

**DECISION POINT/RECOMMENDATION:** After hearing public testimony, approve the City fee increases as proposed.

## MEMORANDUM

DATE: July 12, 2016

FROM: SAM TAYLOR, DEPUTY CITY ADMINISTRATOR

RE: FEE SCHEDULE CLARIFICATION FOR PARKING

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**DECISION POINT:** To approve modifications to the Municipal Fee Schedule related to fees for parking at McEuen Park, Memorial Field and the Museum lot and to clarify the name of the current parking facility at McEuen Field.

**HISTORY:** As the City has undertaken major improvements to the Four Corners/Memorial Field area, it is likely this section of City park will become ever more popular. Upon review of recent parking at the field within the new lot, it is clear that many visitors utilize this and the Museum Parking lot frequently to take advantage of City park facilities and downtown.

Out-of-area visitors comprise a significant portion of the license plates noted within these lots. It is appropriate to capture revenue from visitors, who do generate a portion of local sales tax collections, though they don't pay property taxes. Revenue collections from these parking facilities assist with maintaining the lots and could be utilized to further enhance the overall parks system in those areas, too, further improving both residents' and visitors' experiences. At this time, the City does charge from minute one within the Museum lot, but at Memorial Field the first hour is free. It is believed by staff that the first free hour was originally intended to alleviate the cost of parking for those playing softball games. However, it is likely that parking will be needed for more than an hour to play a game so these players probably pay anyway. The fee suggested is minimal, simply starting at \$1, with another \$1 each hour thereafter, but in the aggregate those dollars can provide revenues needed to ensure the parks and parking facilities remain in pristine shape on behalf of the community. Fees provide revenue but also help to create circulation within in parking lots, allowing for the facility to be utilized by even more people throughout the day.

It should be noted that the fee schedule as currently adopted is inaccurate, and indicates the first two hours of parking at Memorial are free. It is staff's understanding that it has been many, many years of only the first hour being free. Whether or not the City begins charging from minute one, as recommended by staff, the schedule should be correct.

The fee schedule also still refers to McEuen Park's parking facility as "3rd and 4th Street Public Parking Lots," which is technically the McEuen parking facility. No rate is provided in the fee schedule for oversized vehicles, while those charges have existed since bringing the facility online. Those fees are twice the regular vehicle parking rate. Staff recommends modifying the name within the fee schedule to more accurately reflect the structure.

The Museum Lot also has a \$1 rate from the first hour of parking, which is not reflected in the fee schedule.

**FINANCIAL:** No revenue collections should change with these housekeeping modifications as these are already existing practices.

**DECISION POINT/RECOMMENDATION:** After hearing public testimony, approve these modifications to the fee code.

RESOLUTION NO. 16-040

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ESTABLISHING AND AMENDING CERTAIN CITY FEES.

WHEREAS, the City of Coeur d'Alene is authorized by law to establish reasonable fees for services provided by the City or administrative costs incurred by the City; and

WHEREAS, the City Council has determined that reasonable adjustments to certain City Fees are necessary; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof that the following new and adjusted fees shall be established;

NOW THEREFORE,

BE IT RESOLVED by the Mayor and City Council that the following new and adjusted fees are adopted as indicated.

**FINANCE DEPARTMENT FEES:**

**3<sup>rd</sup> and 4<sup>th</sup> Street Public Parking Lots McEuen Parking Structure**

0-2 hours	N/C
2-3 hours	\$ 3.00/parking space
3-4 hours	\$ 4.00/parking space
4-5 hours	\$ 5.00/parking space
5-6 hours	\$ 6.00/parking space
6-7 hours	\$ 7.00/parking space
7-8 hours	\$ 8.00/parking space
8-9 hours	\$ 9.00/parking space
9-10 hours	\$ 10.00/parking space
Ea. add'l hour after 10 hours <b><u>(to 18 hours)</u></b>	\$ <del>5</del> <b>1.00</b> /hour/parking space

**Oversized Vehicles**

**Parking Rate x 2**

Monthly Parking Permits:

5 Day Pass	\$ 20.00/5 Day Pass
Bulk – minimum 15 prepaid 5-day passes	\$ 15.00/5 day Pass
7 Day Pass	\$ 35.00/parking space
Overnight Parking*	\$ 18.00/parking space

Event Parking:



4 <sup>th</sup> of July (all day)	\$ 7.00/parking space
Holiday Lighting Parade (½ day)	\$ 5.00/parking space
Art on the Green/Street Fair (all day)	\$ 7.00/parking space

\*Overnight parking is continuous parking between the hours of 11:00 p.m. and 6:00 a.m.

NOTES:

1. Any vehicle or vehicle trailer combination with a total length of 21 feet would increase fee to two-times the ticket price.
2. No trailer parking without vehicle is allowed
3. Moorage Dock Fees same as ~~3<sup>rd</sup> Street parking lot~~ [McEuen Parking Structure](#) fees

**Memorial Field Public Parking Lot**

0- <del>2</del> <b>1</b> hours	N/C
<del>2-3</del> <b>1-2</b> hours	<del>\$3</del> <b>1.00</b> /parking space
<del>3-4</del> <b>2-3</b> hours	<del>\$4</del> <b>2.00</b> /parking space
<del>4-5</del> <b>3-4</b> hours	<del>\$5</del> <b>3.00</b> /parking space
<del>5-6</del> <b>4-5</b> hours	<del>\$6</del> <b>4.00</b> /parking space
<del>6-7</del> <b>5-6</b> hours	<del>\$7</del> <b>5.00</b> /parking space
<del>7-8</del> <b>6-7</b> hours	<del>\$8</del> <b>6.00</b> /parking space
<del>8-9</del> <b>7-8</b> hours	<del>\$9</del> <b>7.00</b> /parking space
<del>9-10</del> hours	<del>\$10.00</del> /parking space
Ea. add'l hour	<del>\$ .50</del> /hour/parking space

Event parking:

4 <sup>th</sup> of July (all day)	\$7.00/parking space
Holiday Lighting Parade (½ day)	\$5.00/parking space
Art on the Green/Street Fair (all day)	\$7.00/parking space

**Museum Parking Lot**

0- <del>2</del> <b>1</b> hour	\$1.00/parking space
Ea. add'l hour <del>to 8 hours</del>	<del>\$1.00/hour or \$6.00 for 10</del> <del>hours/parking space</del>

Event parking:

4 <sup>th</sup> of July (all day)	\$ 7.00/parking space
Holiday Lighting Parade (½ day)	\$ 5.00/parking space
Art on the Green/Street Fair (all day)	\$ 7.00/parking space

**FIRE DEPARTMENT FEES:**

**Blasting Permit:**

Permit for Single Detonation	\$100
Permit for Multiple Detonations	\$200
Inspections/Monitoring	\$50/site visit

**Tent Permits:**

Single tents	\$50
Multiple tents	\$100

**Miscellaneous Fees:**

<del>CPR Class</del>	<del>\$20/City residents</del>
	<del>\$25/non-City residents</del>

**Fire System Plan Review:**

**Fire Sprinkler/Underground/Standpipe Systems** – new/alterations

Plan Review	\$4.00 per sprinkler head – \$50 minimum (or whichever is greater) (Includes the plan review and inspections)
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**Fire Alarm System** – new/alterations

Plan Review	\$4.00 per device - \$50 minimum (or whichever is greater) (Includes the plan review and <del>one</del> inspection)
Each Additional Inspection	\$50 per hour, minimum one hour charge

**Commercial Hood:**

Plan Review	\$50 minimum or 5% of value of the Hood Suppression Unit, whichever is greater. (plan review and <del>one final</del> inspection)
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**Flammable Liquid Storage Tanks:**

Permit for Installation	\$150 (includes plan review and <del>one</del> inspection)
Permit for Removal/Abandonment/ Disposal	\$50/hr

**Coeur d'Alene Cemetery Fees**

Proposed Fee Increases/Changes

(If no Proposed Fee is noted, the Current Fee remains in place)

<b><u>CEMETERY LOTS</u></b>	<b><u>CURRENT</u></b>	<b><u>PROPOSED</u></b>
Adult-Raised Headstone Area	1050	<u>1250</u>
Adult-Flat Headstone Area	800	<u>1000</u>
Infant	250	-
Cremains Lot (Single)	500	<u>700</u>
Cremains Lot (Double)	800	<u>1000</u>
*Veteran - Double Depth (Sect. B)	250	-
*American Legion (Sect. A)	50	-
*Lots reserved for V.F.W. and American Legion		-
		-
<b><u>NICHE</u></b>		-
Single	800	<u>1000</u>
Companion	1500	<u>1900</u>
Replacement Door-Single	100	-
Replacement Door-Double	200	-
		-
<b><u>OPENING &amp; CLOSING - FULL</u></b>		-
Adult - Weekday (to 3:00 pm)	550	-
Adult - Weekday (after 3:00 pm)	550	-
Adult - Saturday	650	<u>750</u>
Adult - Holiday	650	<u>900</u>
Infant - Weekday (to 3:00 pm)	225	-
Infant - Weekday (after 3:00 pm)	225	-
Infant - Saturday	275	-
		-
<b><u>OPENING &amp; CLOSING - CREMAIN</u></b>		-
No Attendance - Weekday	200	-
With Attendance - Weekday (to 3:00 pm)	300	<u>350</u>
With Attendance - Weekday (after 3:00 pm)	450	<u>550</u>
With Attendance - Saturday	450	<u>700</u>
		-

<b><u>OPENING &amp; CLOSING - DOUBLE DEPTH</u></b> <i>(Veterans Section Only)</i>		-
Bottom - Weekday <i>(to 3:00 pm)</i>	600	-
Bottom - Weekday <i>(after 3:00 pm)</i>	600	<u>700</u>
Bottom - Saturday	700	<u>950</u>
Top - Weekday <i>(to 3:00 pm)</i>	0	<u>500</u>
Top - Weekday <i>(after 3:00 pm)</i>	400	<u>575</u>
Top - Saturday	500	<u>825</u>
		-
<b><u>OTHER</u></b>		-
Door Removal for Nameplate or Inscription	80	-
Plaque Installation	80	-
Stone Inspection	80	<u>100</u>
<del>Placement of Secondary or Memorial Headstone</del>	250	<u>0</u>
<u>Secondary Use Fee</u>	0	<u>250</u>
Liner	350	<u>450</u>
Double Depth Liner Delivery	200	-
Niche Vase	120	-
Flat Headstone Collar Work	235	-
<u>Winter Rate</u>	0	<u>75</u>
<i>Niche vases must be approved by Cemetery</i>		-
		-
<b><u>BRONZE NAMEPLATES</u></b>		-
Standard	200	-
Large (4" x 7")	200	<u>300</u>
Extra Large (5/12" x 8/12")	200	<u>400</u>
<b>NO SERVICES ON SUNDAYS AND HOLIDAYS</b>		
<i>Exceptions: President's Day, Labor Day, Veteran's Day, Day after Thanksgiving, or by Order of the Health Department</i>		

BE IT FURTHER RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the fees, as set forth above, are hereby adopted, effective immediately.

DATED this 16<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Steve Widmyer, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER MCEVERS Voted \_\_\_\_\_

COUNCIL MEMBER MILLER Voted \_\_\_\_\_

COUNCIL MEMBER EVANS Voted \_\_\_\_\_

COUNCIL MEMBER ENGLISH Voted \_\_\_\_\_

COUNCIL MEMBER GOOKIN Voted \_\_\_\_\_

COUNCIL MEMBER EDINGER Voted \_\_\_\_\_

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes

**CITY OF COEUR D'ALENE**  
**Treasurer's Report of Cash and Investment Transactions**

FUND	BALANCE 6/30/2016	RECEIPTS	DISBURSE- MENTS	BALANCE 7/31/2016
<u>General-Designated</u>	\$615,464	\$10,429	\$22,541	\$603,352
<u>General-Undesignated</u>	11,677,397	13,724,051	9,980,729	15,420,719
<u>Special Revenue:</u>				
Library	(39,326)	552,193	113,341	399,526
CDBG	(347)	60	60	(347)
Cemetery	(51,037)	30,323	25,296	(46,010)
Parks Capital Improvements	407,294	19,602	84,008	342,888
Impact Fees	3,946,650	59,530		4,006,180
Annexation Fees	193,506	22,554		216,060
Insurance	(62,949)	126,572	1,988	61,635
Cemetery P/C	1,707,732	5,490	3,216	1,710,006
Jewett House	21,844	9,541	2,540	28,845
Reforestation	20,674	6		20,680
Street Trees	231,404	7,264	11,138	227,530
Community Canopy	1,652	21	260	1,413
CdA Arts Commission	2,328	1	1	2,328
Public Art Fund	59,723	17		59,740
Public Art Fund - LCDC	427,282	119		427,401
Public Art Fund - Maintenance	106,206	429	1,275	105,360
<u>Debt Service:</u>				
2002 & 2006 G.O. Bonds	991,690	327,800	651,813	667,677
LID Guarantee	43,511	3,352		46,863
LID 130 Lakeside / Ramsey / Industrial Park	-			-
LID 149 4th Street	11,840	7,818		19,658
<u>Capital Projects:</u>				
Street Projects	250,245	4,213	15,139	239,319
<u>Enterprise:</u>				
Street Lights	4,860	43,770	49,324	(694)
Water	1,034,325	579,270	369,520	1,244,075
Water Capitalization Fees	4,270,425	53,409		4,323,834
Wastewater	5,056,513	816,395	1,166,165	4,706,743
Wastewater-Reserved	1,074,961	27,500		1,102,461
WWTP Capitalization Fees	5,919,524	119,679		6,039,203
WW Property Mgmt	60,668			60,668
Sanitation	(24,363)	341,002	31,837	284,802
Public Parking	2,499	7,501	4,614	5,386
Drainage	483,825	83,574	43,747	523,652
Wastewater Debt Service	1,016,365	809,761		1,826,126
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	208,788	217,255	208,788	217,255
LID Advance Payments	250			250
Police Retirement	1,399,754	70,947	34,262	1,436,439
Sales Tax	110	178	1,867	(1,579)
BID	154,916	16,299		171,215
Homeless Trust Fund	309	296	309	296
<b>GRAND TOTAL</b>	<b>\$41,226,511</b>	<b>\$18,098,221</b>	<b>\$12,823,778</b>	<b>\$46,500,954</b>

CITY OF COEUR D'ALENE  
BUDGET STATUS REPORT  
TEN MONTH ENDED  
July 31, 2016

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 7/31/2016	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$235,945	\$187,079	79%
	Services/Supplies	11,400	11,583	102%
Administration	Personnel Services	256,143	174,371	68%
	Services/Supplies	49,120	43,570	89%
Finance	Personnel Services	669,468	564,514	84%
	Services/Supplies	128,610	96,616	75%
Municipal Services	Personnel Services	1,100,049	925,147	84%
	Services/Supplies	487,725	415,503	85%
	Capital Outlay			
Human Resources	Personnel Services	213,211	170,397	80%
	Services/Supplies	51,650	21,188	41%
Legal	Personnel Services	1,101,327	952,768	87%
	Services/Supplies	98,853	70,275	71%
Planning	Personnel Services	521,558	391,162	75%
	Services/Supplies	37,350	21,777	58%
Building Maintenance	Personnel Services	350,898	257,698	73%
	Services/Supplies	146,875	100,076	68%
	Capital Outlay			
Police	Personnel Services	11,109,117	8,738,463	79%
	Services/Supplies	1,120,843	1,032,387	92%
	Capital Outlay	1,042,615	740,171	71%
Fire	Personnel Services	7,700,642	6,445,015	84%
	Services/Supplies	597,093	314,369	53%
	Capital Outlay	5,270,000	2,083,001	40%
General Government	Services/Supplies	49,250	46,699	95%
	Capital Outlay		60,547	
Byrne Grant (Federal)	Services/Supplies		61,104	
	Capital Outlay		64,840	
COPS Grant	Personnel Services		90,496	
CdA Drug Task Force	Services/Supplies	29,710	6,700	23%
	Capital Outlay		1,200	
Streets	Personnel Services	2,138,021	1,844,147	86%
	Services/Supplies	680,080	516,678	76%
	Capital Outlay	80,000	83,349	104%
Engineering Services	Personnel Services	556,456	495,132	89%
	Services/Supplies	749,560	749,122	100%
	Capital Outlay			



CITY OF COEUR D'ALENE  
BUDGET STATUS REPORT  
TEN MONTH ENDED  
July 31, 2016

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 7/31/2016	PERCENT EXPENDED
Parks	Personnel Services	1,409,262	1,080,726	77%
	Services/Supplies	518,800	344,855	66%
	Capital Outlay	45,000	51,200	114%
Recreation	Personnel Services	575,554	421,910	73%
	Services/Supplies	143,430	134,130	94%
	Capital Outlay	5,000	12,694	254%
Building Inspection	Personnel Services	838,421	700,413	84%
	Services/Supplies	50,920	24,200	48%
	Capital Outlay	47,792	47,792	100%
Total General Fund		<u>40,217,748</u>	<u>30,595,064</u>	<u>76%</u>
Library	Personnel Services	1,172,301	945,649	81%
	Services/Supplies	196,850	157,269	80%
	Capital Outlay	140,000	100,002	71%
CDBG	Services/Supplies	529,424	137,261	26%
Cemetery	Personnel Services	173,772	144,945	83%
	Services/Supplies	100,500	59,265	59%
	Capital Outlay	30,000	36,845	123%
Impact Fees	Services/Supplies	1,842,000	684,707	37%
Annexation Fees	Services/Supplies			
Parks Capital Improvements	Capital Outlay	524,000	385,176	74%
Insurance	Services/Supplies	372,000	354,788	95%
Cemetery Perpetual Care	Services/Supplies	127,500	103,211	81%
Jewett House	Services/Supplies	29,355	18,653	64%
Reforestation	Services/Supplies	2,000	5,708	285%
Street Trees	Services/Supplies	100,000	51,790	52%
Community Canopy	Services/Supplies	1,500	1,051	70%
CdA Arts Commission	Services/Supplies	7,300	3	0%
Public Art Fund	Services/Supplies	324,000	34,996	11%
Total Special Revenue		<u>5,672,502</u>	<u>3,221,319</u>	<u>57%</u>
Debt Service Fund		<u>882,660</u>	<u>731,514</u>	<u>83%</u>

CITY OF COEUR D'ALENE  
BUDGET STATUS REPORT  
TEN MONTH ENDED  
July 31, 2016

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 7/31/2016	PERCENT EXPENDED
Seltice Way Design	Capital Outlay	555,000	119,000	21%
Seltice Way Sidewalks	Capital Outlay	79,000		
Front Avenue Project	Capital Outlay			
Govt Way - Hanley to Prairie	Capital Outlay	50,000	51,300	103%
Levee Certification	Capital Outlay	498,000	174,303	35%
I-90 Curb Ramps	Capital Outlay			
15th Street	Capital Outlay	150,000	20,669	14%
Mullan Road Realignment	Capital Outlay	1,000,000		
Kathleen Avenue Widening	Capital Outlay	325,000		
Margaret Avenue	Capital Outlay	65,000	3,840	
Ironwood / US 95	Capital Outlay	120,000	328,568	274%
Total Capital Projects Funds		<u>2,842,000</u>	<u>697,680</u>	<u>25%</u>
Street Lights	Services/Supplies	584,150	421,355	72%
Water	Personnel Services	1,965,322	1,520,947	77%
	Services/Supplies	4,319,099	1,041,246	24%
	Capital Outlay	2,026,000	829,577	41%
Water Capitalization Fees	Services/Supplies	850,000		
Wastewater	Personnel Services	2,506,979	1,996,382	80%
	Services/Supplies	7,060,119	1,975,013	28%
	Capital Outlay	4,520,000	1,648,684	36%
	Debt Service	2,178,063	1,326,475	61%
WW Capitalization	Services/Supplies	2,500,000		
Sanitation	Services/Supplies	3,737,479	2,871,385	77%
Public Parking	Services/Supplies	167,896	82,708	49%
	Capital Outlay			
Drainage	Personnel Services	107,327	91,200	85%
	Services/Supplies	819,980	364,888	44%
	Capital Outlay	330,000	176,887	54%
Total Enterprise Funds		<u>33,672,414</u>	<u>14,346,747</u>	<u>43%</u>
Kootenai County Solid Waste		2,300,000	1,826,774	79%
Police Retirement		170,900	141,490	83%
Business Improvement District		186,000	80,000	43%
Homeless Trust Fund		5,000	3,587	72%
Total Fiduciary Funds		<u>2,661,900</u>	<u>2,051,851</u>	<u>77%</u>
TOTALS:		<u><u>\$85,949,224</u></u>	<u><u>\$51,644,175</u></u>	<u><u>60%</u></u>