

MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT THE LIBRARY COMMUNITY ROOM

July 21, 2020

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room July 21, 2020 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Dan Gookin	)	Members of Council Present
WoodyMcEvers	)	
Christie Wood	)	
Dan English	)	
Amy Evans	)	
Kiki Miller	)	

**CALL TO ORDER:** Mayor Widmyer called the meeting to order.

**INVOCATION:** Pastor Pace Hartfield with One Place Church provided the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember McEvers led the Pledge of Allegiance.

Mayor Widmyer noted that the presentation regarding the Roles and Responsibilities in government has been pulled and will be placed on a future agenda.

**PUBLIC COMMENTS:**

Lester Monte Cook III, noted that he created the "Be Fantastic Movement," which is why he calls himself Dr. Fantastic. He has toured the country the past 119 days preaching the importance of use of the word "fantastic." He suggested that when answering the question "How are you?" to try answering with "I am fantastic," whether you are or are not. The word and smile makes you feel fantastic and reduces stress. The word good is bland and has no energy. He believes that if you teach this to children it will build self-esteem and make them feel better. He hopes it makes world a kinder gentler place.

Nichole Ellis, Coeur d'Alene, noted that the death of George Floyd ignited controversies throughout the nation, but feels the City Council ignored it, as they allowed armed militia that harassed and intimidated and shouted racial slurs to take over downtown. She noted the concerns caused the Georgetown University Law Center to reach out to us. She believes the city is failing to see the inadequacies of the Police Department. Ms. Ellis noted that the police department shot her son, Tyler Rambo, who she believes painted him out to be every black stereotype. She believes the city has shown zero acknowledgment and cannot ignore these problems forever and they will continue to protest peacefully.

Ali Shute, the Executive Director of the Coeur d'Alene Arts and Cultural Alliance, thanked the Mayor and Council for the quick response to the issues surrounding the cancelation of the Nu Jack City concert. She apologized for the controversy that ensued. For several years many volunteers of the Arts and Cultural Alliance have worked to promote and strengthen arts in the community. Ms. Shute clarified that the Thursday summer concert is an event to promote arts and culture and not a political event. The group has stated all along that masks are required upon entry and they work to maintain social distancing during the event.

Jeannette Laster, Coeur d'Alene, noted that she is the Executive Director of the Human Rights Education Institute. She noted that civil rights leader John Robert Lewis previously stated that he believes in the freedom of speech but condemns hateful racist speech. She thanked the Council for their response to the racial actions surrounding the cancelation of the Friday concert. She expressed sadness that a few spoiled a great summer tradition for our community and many in our community could not otherwise afford to go to such a concert. The presence of any hate group is too much and asked the Council for zero tolerance during this time.

**FISCAL YEAR 2020- 2021 BUDGET INFORMATION UPDATE** - City Administrator Troy Tymesen provided a follow up to the July 8, 2020 City Council Workshop. He noted that the first meeting in August is when the high-water mark resolution will be presented. Updates included changes that have been made since the last presentation to include no new Sargent positions, or Property Specialist, Code Enforcement was funded at an additional part time, and the Fire Department Specialist position was removed. These items reduced the budget by \$350,000 reduced from the General Fund. He noted that small departments, like Finance, have a few large items such as the insurance payment in their budget, so a 5% reduction is not functionally an option. He noted that the Police Department is the largest department and provided a 5% decrease in service and supplies, that with other reduction provided a \$106,000 reduction to the General Fund. The Water, Wastewater, and Library Departments have also decreased their budgets by a total of \$220,000, which does not impact the General Fund. This brings the total cuts to \$680,000. He noted that the fund balance would be used this year, so he provided an estimate of what the fund balance will be at the end of the year, then again at the end of fiscal year 20-21. The September 30, 2020 projected balance is \$6,127,672. The projected balance for September 30, 2021 would be \$4,627,672, which would leave 10.7% of the total budget. He recommended whatever additional revenue comes in, that they are used to lessen the \$1.5 Million planned from the General Fund. Mr. Tymesen noted that the budget is tight on capital and service and supplies expenses. Most of the expenses are personnel costs, which are on-going expenses. He explained that if he brought a \$5,000 cut to the membership organizations, organizations such as Jobs Plus could be cut as it is a large amount, but organizations such as PAC are only \$5,180 a year. He noted that the Downtown Association contract is paid out of the parking fund so it would not impact the General Fund. He explained that if overtime in big departments were cut, they may need it and it would again impact the General Fund balance.

Councilmember Wood noted that the last time the Council met there was a consensus that public safety would be a priority. She noted that the fire position was self-funded through revenue and two Sargent positions would continue to be paid from overtime savings. She questioned why

they would shy away from public safety. Councilmember Wood also noted that \$80,000 from the police supplies seems to be a large cut. The commitment to public safety so she would like to see the public safety items come back into the proposed budget. Mayor Widmyer noted that we do have the potential of \$105,000 from the state to come back to public safety and that could be a source if the program works. Councilmember English thought that there was more interest express in the property tax relief program so the estimated return from the City would be reduced to something closer to 40%. Mr. Tymesen confirmed that there appears to be more demand than the dollars would allow for based on the 103%, and clarified that he has not included it in the proposed budget. Councilmember Gookin would like to see the Sargent position put back in as the noted savings from overtime. He noted that there are a lot of expense for the city use of water and questioned if there is a way to have a municipal water rate that is lower. Mr. Tymesen clarified that the City's use of water is during the high season and at the most expensive time. He noted that it could be looked at in the next rate study; however, as an enterprise fund they must charge a fee for service. Mr. Tymesen further explained that the two Sargent positions will cost \$249,000 and if the Council takes \$1.5 Million from fund balance, we would need to find cuts to revenue to cover that. He would like to see if they could get the 3% and get a good Proforma for overtime in the Police Department to ensure savings. Councilmember Wood noted that for revenue purposes, this might be a year to take a property tax increase. Mayor Widmyer noted that next City Council meeting will be the time to discuss the highwater mark resolution. Councilmember Miller if they would know about the state program before the highwater mark resolution discussion. Mr. Tymesen noted they hope have more information from the state and will be prepared with a slide to demonstrate the positions at the next meeting. Councilmember English would like to see a 10% cut from the membership groups. Councilmember Wood asked for clarification as to if the parking fund can be used for public safety. Mr. Tymesen confirmed the fund can be used for public safety, and noted that some of those funds have been used for public safety in the past; however, that would not help the General Fund.

Councilmember McEvers stated that he is uncomfortable using Fund Balancing for on-going expenses. He noted that in 2008, the City cut raises and held everyone at the same salary, which would currently do the most good right away. He continued that he is uncomfortable taking Fund Balance and setting up the premise that it is alright to take from the Fund Balance, but it is one-time money. Councilmember McEvers noted that they have given to public safety every year and just asked them to give a bit this year and believes it is not going to be easier next year. He would like to hold with the status que, like local businesses who are in survival mode. Mayor Widmyer agreed that they may need to take another \$1.5 million out of fund balance next year, so he would like to see it closer to \$500,000 this year.

Councilmember Gookin asked what would the savings be if they suspended merit and COLA's and understands the process would be messy. Mayor Widmyer noted that it would be \$527,000 in merit increase, COLA would be \$685,000, and there is \$160,000 in contract wage adjustments. Councilmember Wood as far as public safety never taking cuts and remembers years without police cars and the fire department does the safety bond every so many years. In 2008 the police and fire offered to give back their COLA and years without needed equipment. The Sargent position is about a need, as the City has officers that need supervision, especially now with COVID and so many exposures and quarantines. Councilmember McEvers explained that the City needs to look at this as a moment in time and we don't know where we are going.

He believes they should not raise taxes and hold on, as it will be two years before the city has Urban renewal funds. Councilmember Wood noted that the City cannot go on forever with a zero percent tax increase, and doesn't think it can do that long term. Mayor Widmyer asked if the Council wants Mr. Tymesen to go back and talk to the labor groups to ask them to forego merit and COLA's in order to fund public safety. Councilmember Wood stated that she thought it would be good to have an open discussion and/or they can be asked to delayed the increases for 6 months. Mayor Widmyer noted that contract is for a 2.5% COLA, and they could take 1.5% to save \$300,000 and we need \$250,000 to fund the public safety requests. Councilmember McEvers noted that the projections could get better, so he is having a hard time supporting it. Councilmember Wood would suggest the conversation with the Police Chief to see where he wants to go and he may not want to be in discussion of pay cuts. Councilmember English noted that he is not comfortable with discussion but thinks Mr. Tymesen should talk to the groups. Councilmember Evans noted she is also not comfortable but agrees Mr. Tymesen should explore the options, not that they want to do it but would like to explore it. Mr. Tymesen confirmed he is looking for \$300,000.

#### **COUNCIL COMMENTS:**

Councilmember Gookin stated that KMPO announced that in August they will be discussing placing a measure on the ballot to charge a Kootenai County regional registration fee that will provide funding for transportation infrastructure. This would be a \$50.00 increase and would be a local tax to be spent on specific projects and would help to complete \$800 Million infrastructure over the next 20 years.

Councilmember Miller wanted to acknowledge the passing of former councilmember Chris Copstead who served as Councilmember from 1996-2004, and is remembered for his passion of cycling, kind smiling face, and his commitment to make community a better place. She will personally miss him. She expressed condolences to his family and friends at this time. Additionally, she and Jennifer Drake made a presentation to the ignite board for a performing art bridge grant that would help avoid shut down during the COVID period. They hope to have submissions made in August with Ignite board approving grants in September. She has been working the last 7 days with regional entities for the wear a mask initiative. She hopes that people will voluntarily wear a mask while doing business throughout the community. Mayor Widmyer thanked Councilmember Miller for the time-consuming work she has done to make this a joint community effort.

Councilmember McEvers noted that the former Executive Director of the Lake City Center, Bob Small, has move to Canada. Marlis Style will fill that role going forward and he feels that Mr. Small has left them in great shape. He reminded the Council of a funny story about Chris and the infamous cats on leashes proposal.

Councilmember English hopes that the Council would have a discussion to mandate the wearing of masks. He is concerned with the spread of COVID 19 and wants the city to look at what they can do to control the spread. He has been looking to CDC, Panhandle Health District, and Kootenai Health and notes that they all believe that face coverings are effective at slowing the spread at this disease. Masks prevent the sharing of droplets that spread the disease and it is

worse than the common flu. Some of those that recover will have long term damage and scarring to their lungs. Currently the ICU is at capacity and affects those that may need this level of care due to COVID and other that need it for other services. When someone is good enough to move out of hospital and cannot go back to long term care it causes a bottle neck. The case numbers are a reflection as to what happened two or three weeks ago. We will follow Panhandle Health guidelines, which includes the recommendation to wear masks but the mandatory mask wearing motion was not seconded at the Health Board meeting. The City's position has been that it is a medical issue to be handle by a medical board but they think it's political, which demonstrates it is both. He noted tonight the buck stops here, with the City Council. He noted that enforcement has to be a community conscious approach. In the grieving process one may ask if there is something different, I could have done to prevent this, and this is a cause that we can do something about. Councilmember Wood noted she appreciates what Councilmember English said and she would add that this is a situation that isn't going to change and kicking it down the road two weeks won't change. She noted that the City should support Panhandle Health and should go the same direction if we do nothing, put a law in place and put the resources in place to do what you can. Councilmember Wood noted that she would like to mandate businesses as that is where people are gathering and a campaign for individuals and at a minimum, we should be asking employees to wear a mask within the work place. Mr. Tymesen noted that the City endorses it and asks employees to wear mask if not within 6' feet of each other. Mayor Widmyer noted that the decision for PHD in holding pattern as they meet again on Thursday. He believes we should follow the PHD lead on and that it has been dropped in the city's lap. The City is in the worse state we have every been in with the number of active cases and this a problem related to health, that is not our expertise and expressed frustration. In his personal business he requires mask be worn, and noted a story of an employee testing positive, so he had to test all employees. The employee was wearing a mask and no other employees tested positive, which he would demonstrates the importance of wearing of masks. Councilmember Gookin agrees with the campaign for it to be most effective it has to include changing the masks out along with hand washing. He doesn't think this is the City's role, so his preference is a recommendation for people to start wearing mask. Businesses are slowing requiring them and it is becoming socially acceptable to wear masks. Councilmember Gookin believes that having the City mandate it makes it a political move and may cause protesters and harassment to our staff for a decision we made. Councilmember Evans agreed the leadership should be from the state and the health district. She noted that the community is feeling the strain the ICU being full and the vulnerable community members is at a higher risk now more than ever. She believes the City has to do everything they can to slow the spread, maintaining social distancing and wearing a mask when you can't, as well as hand washing. Everyone must pitch in and we are short distance from the beginning of the school year and need to take every action we can. Councilmember Evans made a plea to the community to do their part. Councilmember Miller does not believe the buck stops here, there has to be a community and county-wide effort as the City of Coeur d'Alene cannot stop this spread on their own. They have to put a message out together, and a mandate isn't going to change people's minds, rather it will stir up controversy. She believes the community needs to work as a unified group. Mayor Widmyer noted that Councilmember Miller is working on a professional campaign and all the other health care guidelines. The neighbors from Washington and Montana coming to our area should understand we are united in the use of masks. Councilmember McEvers noted that a lot of his customers think it is not true and nothing works, he supports the program but is not wild to making the mandate. Councilmember Wood

noted that the Police Department has had over 100 exposures and dozens of quarantines, which will be an issue at some point. She would we like to send a message to PHD to support them or would like to meet again after Thursday if need be. Mayor Widmyer noted that the City could schedule another meeting. Councilmember Gookin asked if there was a way the City can provide COVID funding for mask for Fire and Police to hand out to citizens. Mayor Widmyer noted that has already started and they are getting more masks to hand out. Councilmember Wood suggested hand sanitization stations in the downtown area.

Mayor Widmyer noted that the City will wait to see what happens on Thursday. Councilmember English would like the Council and Mayor to have a meeting on Friday to discuss the mask mandate if Panhandle does not make the requirement so that the City can take action. He clarified that if PHD takes action then the Friday meeting would be canceled. Mayor Widmyer clarified that we would only have the meeting if PHD does not mandate wearing masks. Councilmember Miller noted that she believes it has to be a countywide effort. Councilmember Wood felt it would be good to discuss it but if PHD does not take action the City might have to step up. Councilmember Evans would support a discussion as well.

**MOTION:** Motion by Miller, seconded by Evans to have a noon special call meeting on Friday, July 24, 2020 to discuss the issue of face coverings. **Motion carried with Gookin opposed.**

**CONSENT CALENDAR:**

1. Approval of Council Minutes for the July 7 and July 8, 2020 Council Meetings.
2. Approval of Bills as Submitted.
3. Approval of Financial Report.
4. Setting of General Services/Public Works Committee meeting for Monday, July 27, 2020 at 12:00 noon.
5. Setting of a Public Hearing on August 18, 2020 for ZC-2-20; by applicant Thomas Fisher for property located at 217 W. Cardwell Drive, to be zoned from R-12 to C-17.

**MOTION:** Motion by McEvers, seconded by Evans, to approve the Consent Calendar as presented.

**ROLL CALL:** Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.  
**Motion carried.**

**ENDORSEMENT OF ST. VINCENT DE PAUL OF NORTH IDAHO AS AN ENVISION CENTER AT THE EXISTING HELP CENTER.**

**STAFF REPORT:** Community Planning Director Hilary Anderson explained that the EnVision Center designation supports “one-stop” or “single-site” service centers, such as the existing St. Vincent de Paul HELP Center, through the delivery of integrated services from philanthropic organizations, community-based non-profit providers, private industry, and all levels of government thereby increasing the opportunity for low-income individuals and families to achieve self-sufficiency. The U.S. Department of Housing and Urban Development (HUD) administers the EnVision Centers initiative, which is premised on the notion that financial support alone is not sufficient to solve the problem of poverty. Intentional and collective efforts

across a diverse set of organizations are needed to empower households to self-sufficiency. The mission of the initiative is to provide communities with centralized hubs for support in the following four pillars: 1) economic empowerment, 2) educational advancement, 3) health and wellness, and 4) character and leadership. SVDP North Idaho has been in existence since 1946 and has run the HELP Center [Helping Empower Local People] on Harrison Avenue in the former public library facility since 2009. From their headquarters, they have provided a multitude of programs that align with the Four Pillars outlined in the EnVision Center concept. She noted that the closest EnVision Center is in the Spokane Valley and is known as the Spokane Resource Center (A HUD EnVision Center), located at 130 S Arthur St, Second Floor, Spokane, WA 99202. Both HUD's Regional Administrator and Idaho State Director see interactions between the Spokane Resource Center and the SVDP HELP Center, as a win-win situation for individuals and families. If designated as an EnVision Center by HUD, SVDP North Idaho HELP Center would be the first EnVision Center in Idaho, and 3rd EnVision Center in HUD's Region X (WA, ID, OR, and AK). This is a prestigious designation and would allow St. Vincent de Paul North Idaho to build upon their partnerships with Federal Partners. Departments of Education; Health and Human Service; Social Security; IRS; Labor; FDIC; CNCS; and others, partner with HUD to provide webinars, grant opportunities, and assist in bringing state and local partners to the EnVision Centers. While there is no funding provided from HUD to the EnVision Centers, HUD local staff are on the ground to provide assistance and one-on-one connections to Federal, State and Local partners through Federal and philanthropic roundtables. Ms. Anderson confirmed that there would be no financial impact to the City for the endorsement of SVDP seeking the designation as and EnVision Center. Their goal is to continue with their current programs and continue to seek grants with this designation.

**DISCUSSION:** Councilmember McEvers asked if this designation would impact the City's CDBG program. Ms. Anderson clarified they are two separate things and this designation would not obligate the CDBG funds to this program. Councilmember Miller asked if this would have any effect of their zoning. Ms. Anderson clarified that this is an existing facility already doing the programs set out under this designation, so it is appropriately zoned. Councilmember Wood noted that she does not see a downside to this proposal and would be helpful to endorse this designation.

**MOTION:** Motion by Wood, seconded by Gookin to approve of the endorsement of St. Vincent De Paul of North Idaho as an "Envision Center" at the existing Help Center. **Motion carried.**

#### **RESOLUTION NO. 20-039**

#### **A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING A CONTRACT WITH KELLER ASSOCIATES, INC., FOR DESIGN AND CONSTRUCTION ENGINEERING AND CONSULTANT SERVICES FOR THE NEW HUETTER WELL.**

**STAFF REPORT:** Water Department Director Terry Pickel explained that the 2012 Water Comprehensive Plan set out paths to keep up with growth and peak water production requirements. The department thought the completion of the Ralph Capaul Well would be enough capacity; however, peak day demands have increased more rapidly than previously

anticipated. A test well was completed in FY 2018 to check the water quality and ground conditions on a lot granted to the City just east of Huetter Road. All test results came back excellent and staff proceeded with the drilling of a 24” production well this fiscal year. All largescale production tests came back excellent, which meant construction of the well could proceed. It is our intent to have the Huetter Well online by the summer of 2021. This well will augment current capacity with an additional 5.7 MGD and is critical to keeping up with growing water demands and DEQ peak day production requirements. The proposed contract will be for design and construction consultant services for a new pump, well house and related site improvements. Mr. Pickel noted that cap fee funds will pay for the project and Fiscal Year 2021 will have a budget of \$1,200,000 for the well construction. He noted that they solicited proposals and received responses from Welch Comer and Associates, Keller Associates, and Verdis. A three-member committee reviewed the submitted proposals, utilizing a preapproved scoring system to evaluate the submittals with Keller Associates receiving the highest overall score.

**DISCUSSION:** Councilmember McEvers asked if the contract was solely for the design not the construction. Mr. Pickel clarified that the contract is for the bidding design and construction management services. Due to requirements from DEQ and Idaho Department of Water Resources, an engineering stamp on the drawings is required. Councilmember Miller asked if there is a standard for scoring and if the scoring sheets have been kept. Mr. Pickel confirmed the scoring system has been used by other departments too and copies are kept. Councilmember English expressed appreciation to see a few bidders come forward.

**MOTION:** Motion by Evans, seconded by McEvers to approve **Resolution No. 20-039** - approving a contract for design and construction engineering and consultant services with Keller Associates for the new Huetter Well in the amount of \$218,930.00.

**ROLL CALL:** McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.  
**Motion carried.**

#### **RESOLUTION NO. 20-040**

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, ACCEPTING THE BID OF, AND AUTHORIZING A CONTRACT WITH, COLEMAN OIL COMPANY, LLC, FOR FUEL SERVICES.

**STAFF REPORT:** Mr. Tymesen noted that the Street and Engineering Superintendent Tim Martin provided a staff report that noted the city’s fuel services contract with Coleman Oil Company (previously Clark Oil) will expire on August 31, 2020. To incentivize performance, this contract was for a one-year base contract and annual options to renew the contract for up to three additional one-year periods. The city’s contract with Coleman Oil is in its last option year. Coleman Oil has performed to expectations. The proposed bid specifications and draft contract reflect housekeeping items made to keep terms and conditions current. This contract as proposed would offer a one-year base contract with 3 additional option years that could be exercised provided performance meets or exceeds the city’s minimum contract requirements. This bid solicitation will ensure price competition of vendor mark-up prices over prevailing wholesale



prices. The bid instructions and specifications require the bidder to provide in their bid a “mark up” factor to be added to the prevailing wholesale prices based on the Oil Price Information Service (OPIS) also referred to as the “OPIS Rack Average” for Spokane. Structuring this contract with a base year and 3 additional one-year extensions was designed to save the administrative costs associated with bidding this package on a yearly basis. Bids were received from Coleman Oil in the amount of \$257,546.50 and Kerr Oil in the amount of \$260,980.55. Staff recommends approval of the agreement with Coleman Oil for fuel services.

**DISCUSSION:** Councilmember McEvers asked if the bid set on price per gallon. Mr. Martin explained that the OPIS Rack is a weekly average out of Spokane and the cost is the mark up, tight bids because they are working on same OPIS number only difference is the mark up price. He explained that it changes weekly and daily. When prices drop, we get to benefit from that as well. Councilmember English in terms of end user does it impact where we fill up. Mr. Martin noted that they have four sites that we can fill up at, used their sites for years. It is too costly to put our tanks in due to insurance costs. Mr. Martin noted that he has worked with this company through out last contract and they have sites throughout the western United States and we can go to any of the CFM sites if we need to.

**MOTION:** Motion by McEvers, seconded by Evans to approve **Resolution No. 20-040** - approving an agreement with Coleman Oil for fuel services for one year with options for three additional one-year terms.

**ROLL CALL:** Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye.  
**Motion carried.**

## **COUNCIL LIAISON DISCUSSION**

**STAFF REPORT:** Councilmember Gookin explained that the liaison positions would be assigned based on subcommittee assignments as follows: General Services (currently the group assigned to the first meeting of the month, Evans [Committee Chair], English, and Wood): This committee hears items associated with General government projects. The proposal is to only cover liaisons for the following departments: Fire, Planning, Police. The Public Works (Currently the group assigned to the second meeting of the month, McEvers [Committee Chair], Gookin, and Miller): This Committee generally heard items associated with city-wide infrastructure projects. The proposal is to only cover liaisons for the following departments: Streets, Wastewater, Water. He further explained that each committee is to make its own liaison assignments. After 4 months, council members can rotate to a new assignment within their subcommittee, if they choose to do so. In addition to what was presented at the July 7 Council meeting, this proposal adds that Council shall also resume meeting with the Executive Team. Each council member to take turns attending the meeting individually, with the cycle repeating every 6 meetings. Staff shall set a schedule notifying each council member of their ET meeting schedule for the current year. He noted that they want to learn and observe not direct staff. He noted that he talked with former Mayor Bloem and noted that liaisons help build a team and improve communication. He noted that at the Executive Team meeting was held on Thursday and some points were brought forward, some department heads thought the sub-committee meetings helped to prepare them for council meetings. He thought that would be a valid way to

have the departments bring non action items forward rather than having Council attend staff meetings.

**DISCUSSION:** Mayor Widmyer asked what and how the scheduling would be determined for the ET meetings and if Council would be responsible for any other meetings. Councilmember Gookin felt that each councilmembers responsibility to reach out and decide how much to interact and have wide latitude. Councilmember English would like to have the sub-committee meetings even if they don't have an action item and that if they do the liaisons it should be six months not four and if assigned it should be on a set rotation. Councilmember Wood felt the more information the better for our decision making here. She was taken aback by some of the discussion at E.T. and has a different feeling about the push back as no one has an intention to give direction to the Department Head. She just wants this to be a learning experience and more about the Council being more informed. She hopes people would feel comfortable with the Council. Councilmember Miller said she misses the Public Works meeting and feels like a lot have been cancel this year, so she would like to go back to alternating committee meetings. She would only be involved in Public Works groups and would like to be included in the General Services departments as well. She respects Executive Team and would like to try attending at some level and test the waters as a team building effort, she offered that one Councilmember could attend once a month. She noted that the role and definition of liaison has been a struggle for her. She looked at liaisons to bring back information back to the rest of the group. Councilmember Evans intrigued by the idea of the sub-committee meetings and would solve a few obstacles we are having and they become more educated themselves and in support moving forward with that idea. She expressed concern after reading department head comments and doesn't want to be perceived to be in their way and would like to try it out, but is hesitant. She would like to have department presentations at committee meetings. Councilmember English noted that there appears to be consensus to bring committees back and in between step once a month rotation to Executive Team he would support. Councilmember Wood noted that they do presentations at the college and at every agenda item they have a celebrated success and highlight that department and what they are doing and gives kudos out in the community. Councilmember McEvers noted that the parks bring their crew to the Parks and Recreation Committee and highlights what they do and how they do it and felt it was fascinating. However, it was never brought forward to Council. He noted that Executive Team is uncomfortable and agreed that there should be no more than one Councilmember at a meeting. He felt it will be up to each Councilmember to determine how much they want to put into it and there isn't a right or wrong to do these things. Councilmember Gookin summarized that they will revive the two meetings each Monday and have staff organize two different departments at that meeting to be available to answer questions and rotate through the committees to have different departments each time, beyond the normal business. They will wait until COVID is lifted to start the executive team meetings and will revisit it later.

**MOTION:** Motion by Gookin, seconded by Miller to reactivate sub-committees and staff to organize schedule for a department presentation at each meeting.

**DISCUSSION:** Councilmember Wood felt the department presentations should not be formal and that they should share a success and answer questions no pressure. Councilmember Evans noted that she doesn't want to use a bunch of resources to prepare for this, and questioned if it

should be one or two departments presenting at a time. Mr. Tymesen suggested we look at the agenda and back it off to one and go to both meetings that month and hit all departments within the year. Councilmember English noted that the sub-committees provided a communication tool with the public and often garnered a newspaper story before the City Council meeting. Mr. Tymesen would like to feature a department of the month and provide some pictures and such and with some details. Councilmember McEvers Gookin clarified that the two meetings are once a month at noon, just twice a month not four meetings a month and would have presentations even if there was no other business.

**Motion carried.**

**ADJOURN:** Motion by Gookin, seconded by English that there being no other business this meeting be adjourned.

**Motion carried.**

The meeting recessed at 8:19 p.m.

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Steve Widmyer, Mayor

ATTEST:

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Renata McLeod, CMC  
City Clerk