

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

January 2, 2018

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room, January 2, 2018 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Kiki Miller) Members of Council Present
Amy Evans)
Loren Ron Edinger)
Dan English)
Woody McEvers)
Dan Gookin)

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor Paul Van Noy with Candlelight gave the invocation.

PLEDGE OF ALLEGIANCE: Councilmember McEvers led the pledge of allegiance.

CONSENT CALENDAR: **Motion** by McEvers, seconded by Evans, to approve the consent calendar.

1. Approval of Council Minutes for the December 19, 2017 Council Meeting.
2. Approval of Bills as submitted and reviewed for accuracy by Finance Department
3. Setting of Public Works and General Services Committee meetings for January 8, 2017 at 12:00 noon and 4:00 p.m. respectively
4. Setting of Public Hearings for January 16, 2018 for the 2018-2022 Consolidated Plan goals, proposed activities, estimated funding the City expects to receive, and the expected beneficiaries of the Community Development Block Grant (CDBG).

ROLL CALL: Edinger Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion Carried.

COUNCIL ANNOUNCEMENTS:

Councilmember Miller encouraged the community to check the city web site for updates regarding the Atlas Waterfront Project at <http://www.cdavid.org/atlaswaterfront> .

Councilmember McEvers thanked the Council for their support of the skate park funding in his absence at the last Council meeting. He noted the history of skateboarding in the community beginning in 1979 when the Parks and Recreation Commission recommended a prohibition of

skateboards within the park due to liability. The City later created an ad hoc committee to help plan for a skate park. In 1995, funding in the amount of \$15,000 was dedicated for the construction of a skate park. He thanked all the supporters over the years.

AUTHORIZATION OF GRANT AWARDS WITH TRINITY GROUP HOMES, INC. IN THE AMOUNT OF \$21,333.00; SAFE PASSAGE IN THE AMOUNT OF \$25,028; CHILDREN'S VILLAGE, INC. IN THE AMOUNT OF \$24,252.80; COMMONWEALTH AGENCY, INC. IN THE AMOUNT OF \$17,856.20.

STAFF REPORT: CDBG Grant Administrator Michelle Cushing explained that on October 13, 2017, the City advertised the request for proposals for projects benefiting low-to-moderate income people or neighborhoods, and/or promoting job creation/economic development. Additionally, the notice was posted on the City webpage, City Facebook, CDA TV, shared via flyers and emails to 139 stakeholders, which includes many service organizations and interested parties. On October 30, 2017 and November 8, 2017, training and technical assistance workshops were provided, both of which were held in the Coeur d'Alene Library with ten community members attending the first and one attending the second. This year's grant opportunities were open to only Plan Year 2017. Five applications were received. The committee members met on December 4, 2017 to review and rate the applications. The Volunteer Ad Hoc Grant Review Committee included the following participants: a Coeur d'Alene City Council member, a Kootenai Health representative, a Coeur Group Representative, and a Department of Labor Data Specialist. The committee did not recommend a grant allocation to Matt's Place Foundation for the requested funding of housing operational costs for Matt's Place House based on its low scoring application, longer timeline for grant completion than suggested by HUD, uncertain operating costs, and cost benefit vs. administrative burden. She noted that \$90,880 was budgeted in the 2017 CDBG Action Plan for the Community Opportunity Grants. The proposed awards to Trinity Group Homes, Inc., Safe Passage, Children's Village, and Commonwealth Agency, Inc. equal \$46,361.00 toward building rehabilitation projects and \$42,109.00 for public service projects. The public service maximum for the 2017 fund year is \$42,475.50. These funding suggestions keep Coeur d'Alene in compliance with the CDBG established 15% public service maximum, with a remaining public service budget of \$366.50. All funding suggestions total \$88,470.00, leaving \$2,410.00 remaining. The Ad Hoc Committee suggested moving these remaining funds into the 2017 Emergency Minor Home Repair Program (EMRAP) budget, increasing its \$50,000 budget to \$52,410.00.

DISCUSSION: Councilmember English noted that he is pleased to see the variations in the grant applications and projects that came forward and that funding will go to multiple non-profits. Mayor Widmyer noted that the Commonwealth Agency was a new agency and requested additional information. Ms. Cushing noted that they have been around for a year or two and have a sound financial plan. Their Board consists of several people in real estate. The services that they will provide are related to seniors, including slip and fall training, a food bank freezer, and wages toward staffing for the program. Councilmember Miller asked when the next grant cycle would begin. Ms. Cushing noted that this year's cycle was a bit delayed due to the funding release notice from HUD being delayed. Municipal Services Director Renata McLeod

noted that they hope to release the notice of available funding shortly after the action plan for the year is approved, which would be closer to May.

MOTION: Motion by English, seconded by Edinger to authorize grant awards with Trinity Group Homes, Inc. in the amount of \$21,333.00; Safe Passage in the amount of \$25,028; Children's Village, Inc. in the amount of \$24,252.80; Commonwealth Agency, Inc. in the amount of \$17,856.20. **Motion carried.**

RESOLUTION NO. 18-001

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING A JURISDICTIONAL TRANSFER AGREEMENT WITH THE IDAHO DEPARTMENT OF TRANSPORTATION FOR THAT PORTION OF COEUR D'ALENE LAKE DRIVE WITH THE CITY LIMITS.

STAFF REPORT: Streets and Engineering Director Tim Martin explained that since 2012, the Idaho Department of Transportation (ITD) has been looking into transferring Coeur d'Alene Lake Drive to the local stakeholders. In 2014, the City was approached by Idaho Department Transportation and a local engineering firm retained by ITD. At that time, there was discussion of the City acquiring jurisdiction. In October of 2017, Council approved staff to work with ITD on the agreement. In discussion with the ITD, it was suggested the City had no interest in owning the Rutledge Hill Bridge, and if the bridge were to be dismantled, they would need to fund and build an intersection onto Coeur d'Alene Lake Drive. Subject to the Idaho Department of Transportation Board approval, ITD plans to provide funding to the City for on-going maintenance for the next 30 years. The funding value for the Coeur d'Alene Lake Drive, Sherman Avenue to City Limits at Silver Beach is \$840,000 and includes the Sherman Avenue signal upgrades. ITD will continue to hold jurisdiction over the Potlatch Hill Bridge and slide area until funds become available to remove the bridge and reconstruct. Mr. Martin provided some estimated maintenance costs, and noted that the winter snow removal is difficult to estimate, but did not feel it would extend the plow times.

DISCUSSION: Councilmember McEvers asked if the \$840,000 would be paid annually. Mr. Martin clarified that it is a one-time pay out. Councilmember English asked if the state is transferring ownership of the dirt and the right-of-way. Mr. Martin confirmed that they were transferring all of their land ownership that is within the city limits. Mayor Widmyer asked if the abutting strips of land along the roadway that front the water are also included. Mr. Martin confirmed that they are part of the transfer. Councilmember Edinger asked what was the status of Eastside Highway District's negotiations. Mr. Martin said that his understanding was that they are ready to sign their agreement with ITD, as ITD will maintain the slide area at Redman Hill. Councilmember Gookin asked if the funding can be set aside solely for the use of roadway maintenance. City Administrator Troy Tymesen suggested that the motion include a request for staff to set up a dedicated account for those dollars.

MOTION: Motion by Gookin, seconded by Evans to approve **Resolution No. 18-001**, approving a Jurisdictional Transfer Agreement with the Idaho Department of Transportation for

Coeur d'Alene Lake Drive inside the city limits and to direct staff to provide a dedicated fund within the Fund Balance for the \$840,000.00 payment from ITD.

ROLL CALL: Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye; Edinger Aye.
Motion carried.

OATH OF OFFICE: City Clerk Renata McLeod gave the Oath of Office to Steve Widmyer for Mayor and Councilmembers Amy Evans, Kiki Miller, and Woody McEvers who were all re-elected November 7, 2017.

The City Clerk conducted a Roll Call of the New Council.

ELECTION OF COUNCIL PRESIDENT: **Motion** by Evans, seconded by Miller to nominate Woody McEvers as Council President. **Motion carried.**

COMMITTEE ASSIGNMENTS: Mayor Widmyer noted that he is proud of the job the Council has done over the past 4 years and looks forward to the next few years. He appointed Councilmember Gookin to the General Services Committee and Councilmember Miller to the Public Works Committee with all other committee assignments remaining the same.

ADJOURNMENT: **Motion** by McEvers, seconded by Miller that there being no other business this meeting be adjourned. **Motion carried.**

The meeting adjourned at 6:36 p.m.

ATTEST:

Steve Widmyer, Mayor

Renata McLeod, CMC, City Clerk