



Our vision of Coeur d'Alene is of a beautiful safe city
that promotes a high quality of life and sound economy
through excellence in government

GENERAL SERVICES/PUBLIC WORKS COMMITTEE

with

Council Members Wood, Evans, English

December 7, 2020, 12:00 p.m.

AGENDA

*****ITEMS LISTED BELOW ARE CONSIDERED TO BE ACTION ITEMS**

- Item 1 Approval of a Policy for Public Comments – Renata McLeod, City Clerk/Municipal Services Director, and Randy Adams, Chief Civil Deputy City Attorney
- Item 2 Approval of Purchase of MIOX Onsite Chlorine Generator from Filtration Technology for the Huetter Well – Kyle Marine, Assistant Water Director
- Item 3 Approval of Purchase of MIOX Onsite Chlorine Generator from Filtration Technology for the Atlas Well – Kyle Marine, Assistant Water Director
- Item 4 **PRESENTATION** – Planning Department – Hilary Anderson, Community Planning Director

Library Community Room
702 Front Avenue

The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical or other impairments. Please contact Juanita Knight, Senior Legal Assistant, at (208) 769-2348 at least 24 hours in advance of the meeting date and time

**GENERAL SERVICES/PUBLIC WORKS COMMITTEE
M E M O R A N D U M**

DATE: DECEMBER 7, 2020

FROM: RENATA MCLEOD, CITY CLERK/MUNICIPAL SERVICES DIRECTOR
RANDY ADAMS, CHIEF CIVIL DEPUTY CITY ATTORNEY

RE: APPROVAL OF A POLICY FOR PUBLIC COMMENTS

DECISION POINT:

- Approval of a policy for public comments.

HISTORY: In looking back in the city records, there is no policy regarding public comments. In consultation with the City Attorney's office it was recommended that the City should have one that would outline any restrictions and/or limitations within the public comment period. There were no examples throughout North Idaho; however, several examples throughout the United States. Attached please find a policy that covers our needs and is legally defensible.

FINANCIAL: There is no financial impact to this amendment.

DECISION POINT/RECOMMENDATION:

- To approve the policy regulating public comments.

Policy regarding public comments during a city Council meeting

Purpose Statement: It is at the Mayor and City Council's pleasure to determine if general public comments will be allowed during a City Council meeting and posted on the agenda accordingly. The intent of this policy is to outline the acceptable public comments and process associated with that.

General Terms: The intent of the public comment period is to allow the public a time period to talk about general city business or concerns which are not scheduled to be discussed at a public hearing. The public may use this time to talk about items they would like Council to consider adding to a future agenda. The public also may use this time to express concerns to the Council that Council may wish to direct staff to research and bring forward at a later date. Additionally, this time period may be used to provide accolades and thanks.

The same considerations apply to the City's boards and commissions that allow public comment. In such cases, where this policy refers to the Mayor or Council, the policy should be interpreted so as to refer to the chair or board/commission.

Time Limit: The time limit for public comment is set at 3 minutes unless the Mayor grants additional time.

Constraints within the public comment period: No person shall address the Council, except at the podium and using the microphone, or through the telecommunication program currently in use. Comments should address general city business or concerns, and should not address purely private business or concerns. No complaints against specific staff members will be allowed during this time. Rather complaints against staff should be conducted in a private venue, either through a written (including email and text) letter/complaint or a phone call to the City Administrator. No vulgar language, threats, or disparaging comments based on race, color, gender, sexual identity, religion, disability, or national origin will be allowed.

Process: The citizen shall approach the podium during the public comment section of the meeting and state their name and city of residence for the record. The speaker should remember that the meeting is being recorded and aired live so is important to face the microphone and cameras at the front of the room. The Mayor, as the presiding officer over meetings of the Council (I.C. § 50-602), shall determine when this policy is being violated and shall have the power to admonish the speaker and/or require the speaker to end his/her comment.

Copies to be distributed: While written documents during the public comment period is discouraged as there isn't time for Council to substantively review them, if a speaker wishes to provide documents, ten (10) copies must be provided to the City Clerk for distribution to the Mayor, Council, City Attorney, and public record.

GENERAL SERVICES/PUBLIC WORKS COMMITTEE

STAFF REPORT

DATE: December 7, 2020
FROM: Kyle Marine, Assistant Water Director
SUBJECT: Request to purchase a MIOX Onsite Chlorine Generator

DECISION POINT:

Water Department Staff requests that Mayor and Council approve the purchase of MIOX Onsite Chlorine Generator from Filtration Technology for the Huetter Well.

HISTORY:

Prior to 2009, the City of Coeur d'Alene Water Department historically utilized gas chlorination for disinfection of the potable water supply. Chlorine gas is inherently dangerous if improperly handled and is extremely poisonous and highly corrosive. The Water Department began looking for much safer alternatives and opted to try sodium hypochlorite generation onsite. The process uses common table salt and electricity to generate a weak sodium hypochlorite solution for disinfection. In 2009 the first onsite chlorine generator was purchased and installed at the 4th Street Well. This unit will be furnished to and installed at the new Huetter Well site.

FINANCIAL ANALYSIS:

The purchase is in our FY 2021 financial plan . Due to excessively long lead times, we are purchasing a new MIOX unit for the Huetter Well construction. The MIOX unit for the Huetter Well will be paid for out of the new well budget which is \$1,200,000.00, funded by Cap Fees.

PERFORMANCE ANALYSIS:

Water Department staff received 2 quotes back for chlorine generators. One from Filtration Technology, Inc for the amount of \$89,500 (MIOX) and the other from USGI Solutions (MicroClor) for the amount of \$185,000. Besides the clear difference in purchase cost, as the MicroClor units have doubled in price, staff is switching suppliers due to the poor customer support and parts availability by USGI Solutions. The new unit is expected to be installed and operational prior to well activation for the 2021 summer season.

DECISION POINT/RECOMMENDATION:

Mayor and Council should approve the purchase of a MIOX Onsite Chlorine Generator from Filtration Technology in the amount of \$89,500.00 for installation in the Huetter Well.



PERSONAL PROPERTY & SERVICES PRICE REASONABLENESS FORM

To: Finance Department

From: Kyle Marine

Date: 11-24-2020

Required Action: Complete for procurements of:

- Any titled or rolling stock for not more than \$50,000;
- Property with a useful life of one year and more that cost between \$20,000 - 50,000
- All property between \$50,000 and \$100,000;

Personal property or Service Description: On site chlorine Generation System for Huetter Well

Purchase in financial plan? Yes ☒ No ☐ If yes, budget amount in financial plan - \$ 1,200,000 Acco# 7938

If non-budgeted – Date Council approved: _____

Competitive Quotes Obtained:

1st vendor name and price: MIOX \$89,500

2nd vendor name and price: UGSI \$185,000

3rd vendor name and price: No other comparable unit

If Competitive Quotes not obtained, provide Price Reasonableness Analysis: _____

Vendor Awarded: _____ Date: _____

New vendor to the City? Yes ☐ No ☒ If yes, attach a completed W-9

Department Head Signature: _____

Department: Water Dep Date: 11-24-2020

Comptroller Approval Signature: _____

GENERAL SERVICES/PUBLIC WORKS COMMITTEE

STAFF REPORT

DATE: December 7, 2020
FROM: Kyle Marine, Assistant Water Director
SUBJECT: Request to purchase MIOX Onsite Chlorine Generator

DECISION POINT:

Water Department Staff requests that Mayor and Council approve the purchase of a MIOX Onsite Chlorine Generator from Filtration Technology for the Atlas Well.

HISTORY:

Prior to 2009, the City of Coeur d'Alene Water Department historically utilized gas chlorination for disinfection of the potable water supply. Chlorine gas is inherently dangerous if improperly handled and is extremely poisonous and highly corrosive. The Water Department began looking for much safer alternatives and opted to try sodium hypochlorite generation onsite. The process uses common table salt and electricity to generate a weak sodium hypochlorite solution for disinfection. In 2009, the first onsite chlorine generator was purchased and installed at the 4th Street Well. The cells have a limited operational life, averaging about ten years. The new unit will be replacing a failing unit at our Atlas Well site. Spare parts will be scavenged from the unit replaced and the remainder will be scrapped.

FINANCIAL ANALYSIS:

The purchase is in our FY 2021 financial plan to replace the failing MicroClor onsite chlorine generator at the Atlas Well with a new MIOX onsite chlorine generator. The current budget for the replacement of the existing Atlas Well MicroClor chlorine generator is \$150,000, funded by rates, which includes necessary electrical and plumbing modifications.

PERFORMANCE ANALYSIS:

Water Department staff received 2 quotes back for chlorine generators. One from Filtration Technology, Inc., for the amount of \$89,500 (MIOX) and the other from UGSI Solutions (MicroClor) for the amount of \$185,000. The MIOX onsite chlorine generators have an anticipated life expectancy of about ten years depending on annual hours used. Besides the clear difference in purchase cost, as the MicroClor units have doubled in price, staff is switching suppliers due to the poor customer support and parts availability by USGI Solutions. The new unit is expected to be installed and operational prior to well activation for the 2021 summer season.

DECISION POINT/RECOMMENDATION:

Mayor and Council should approve the purchase of a MIOX Onsite Chlorine Generator from Filtration Technology in the amount of \$89,500.00 for installation in the Atlas Well.



PERSONAL PROPERTY & SERVICES PRICE REASONABLENESS FORM

To: Finance Department

From: Kyle Marine

Date: 11-24-2020

Required Action: Complete for procurements of:

- Any titled or rolling stock for not more than \$50,000;
- Property with a useful life of one year and more that cost between \$20,000 - 50,000
- All property between \$50,000 and \$100,000;

Personal property or Service Description: On site chlorine Generation System for Atlas Well

Purchase in financial plan? Yes ☒ No ☐ If yes, budget amount in financial plan - \$ 150,000 Accto# 7937

If non-budgeted – Date Council approved: _____

Competitive Quotes Obtained:

1st vendor name and price: MIOX \$89,500

2nd vendor name and price: UGSI \$185,000

3rd vendor name and price: No other comparable unit

If Competitive Quotes not obtained, provide Price Reasonableness Analysis: _____

Vendor Awarded: _____ Date: _____

New vendor to the City? Yes ☐ No ☒ If yes, attach a completed W-9

Department Head Signature: _____

Department: Water Dep Date: 11-14-19

Comptroller Approval Signature: _____



A presentation to the General Services/
Public Works Subcommittee

December 7, 2020
December 21, 2020

Coeur d'Alene's Planning Department

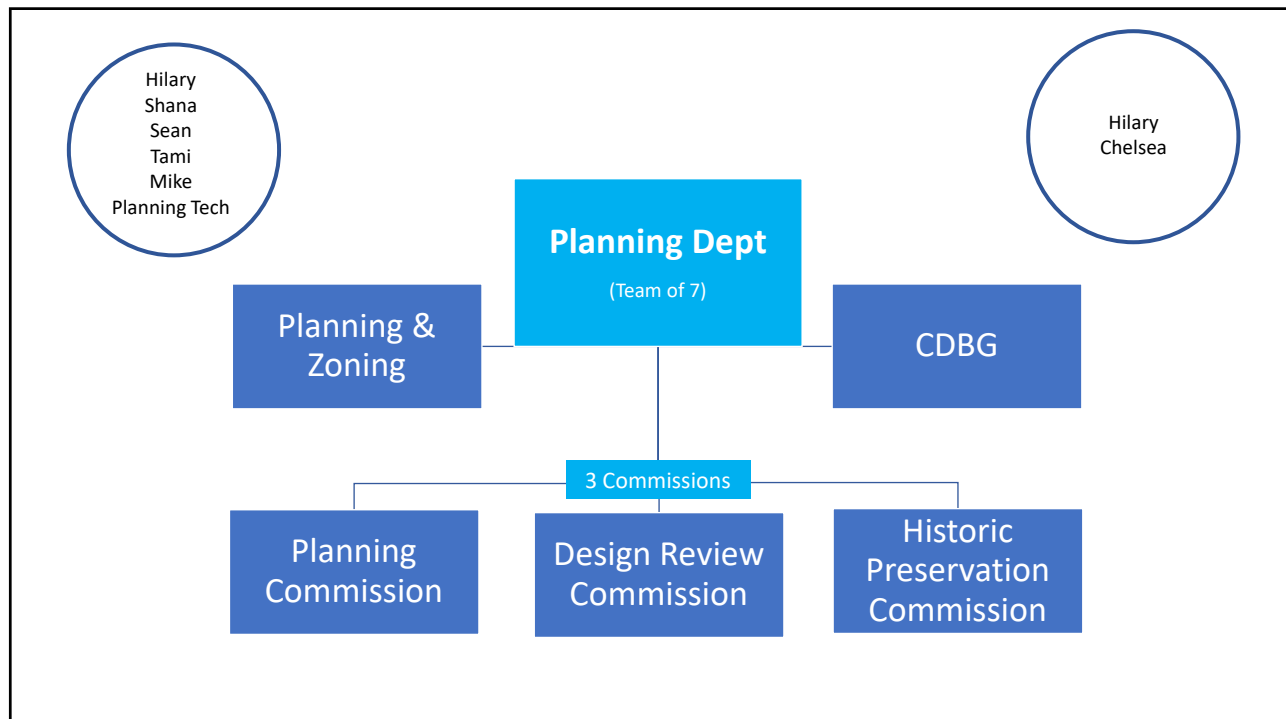


Planning Department Overview

- Who are we?
- What do we do?
- Current Efforts
- Goals
- Accomplishments



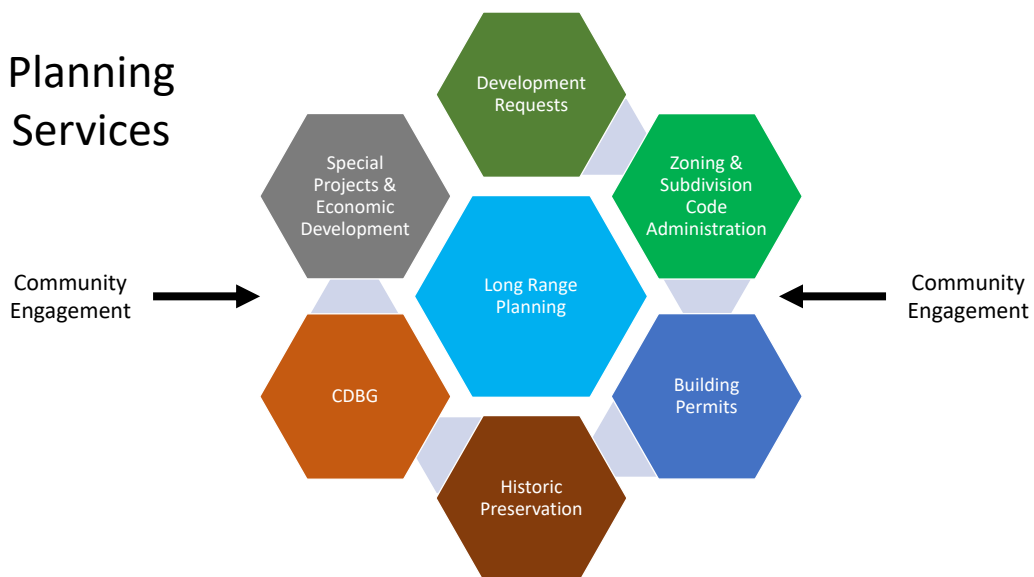
Who are we?



What do we do?



Planning Services



Current Efforts

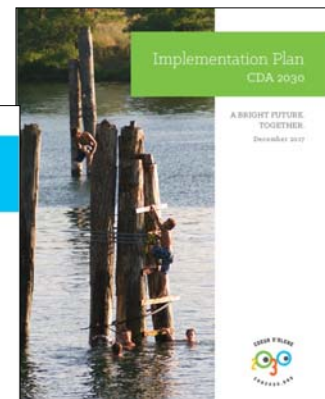
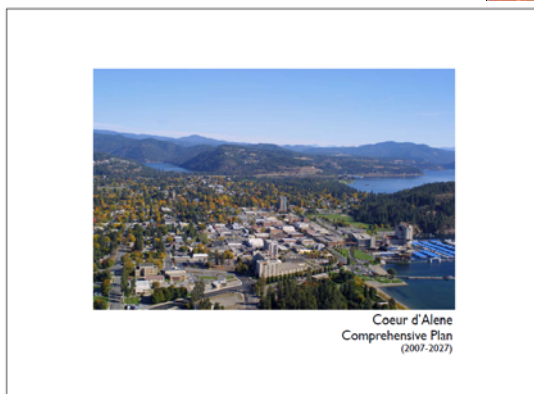


Long-Range Planning (Strategic Planning & Managing Growth)



Envision Coeur d'Alene

Comprehensive Plan Update & CDA 2030 Vision Validation





Public Kickoff

80+ Attendees



Community Advisory

Committee 30 Members | 4 Meetings



Game Nights

100+ Players | 40+ Games



Focus Groups

65 Members | 23 Meetings



Four Public Surveys

1400+ Participants | 11,500+ Data Points

Community and Identity | Health and Safety | Growth and Development | Environment and Recreation | Jobs and Economy



Leadership Committee

Meetings

Planning Commission | City Council | CDA 2030 Executive Team



Community Service

Organizations 60+

KMPO Growth Projections

			2010						PROPOSED	
Jurisdiction	1990 Census Population	2000 Census Population	(1) 2010 Census Population	2020			Total Increase 2010-2020			(3) Average Annual Growth Rate Proposed for Model Projections
				(4) Total Population	(5) Total Dwelling Units	POP % of County	Pop'n Increase	No. of New Dwelling Units to Distribute (add to 2010 values)	NEW Dwelling Units Total % of County Growth	
Cities (Incorporated areas Only in 2010 data - ACI's are included in 2035 projections)										
Alhol	346	676	692	708	289	0.4%	16	7	0.043%	0.234%
Coeur d'Alene	24,563	34,514	44,137	56,494	23,545	31.7%	12,357	5,150	33.316%	2.499%
Dalton Gardens	1,951	2,278	2,335	2,393	905	1.3%	58	22	0.143%	0.247%
Fernan (Included w/CDA)	170	186	169	169	72	0.1%	0	0	0.000%	0.000%
Harrison	226	267	203	203	100	0.1%	0	0	0.000%	0.000%
Hauser Lake	380	668	678	688	307	0.4%	10	5	0.029%	0.149%
Hayden	3,744	9,159	13,294	19,296	7,565	10.8%	6002	2353	15.223%	3.796%
Hayden Lake	338	494	574	667	297	0.4%	93	41	0.268%	1.512%
Huettler (Incid w/Post Falls)	82	96	100	104	44	0.1%	4	2	0.011%	0.409%
Post Falls	7,249	17,247	27,574	44,071	16,403	24.7%	16497	6140	39.723%	4.801%
Rathdrum	2,000	4,816	6,826	9,674	3,440	5.4%	2848	1013	6.552%	3.549%
Spirit Lake	790	1,376	1,945	2,749	1,045	1.5%	804	306	1.977%	3.521%
State Line (Included w/Post Falls)	26	28	38	52	27	0.0%	14	14	0.091%	3.101%
Worley	182	223	257	296	120	0.2%	39	15	0.096%	1.429%
Urban Totals	42,047	72,028	98,822	137,665	54,158	77%	38,743	15,067	97.472%	3.253%



Coeur d'Alene is the fastest-growing metropolitan area in the fastest-growing state in the nation, U.S. Census Bureau data show.

When Hilary Anderson looks ahead to Coeur d'Alene's future, everything points in one direction: up.

The city population will go up. New, taller buildings will be built up. The demand for housing, and housing prices overall, will go up.

"We have a lot of people moving into the area," says Anderson, community planning director for the city of Coeur d'Alene.

Coeur d'Alene is the fastest-growing metropolitan area in the fastest-growing state in the nation, U.S. Census Bureau data show. That metro area, the 11th fastest-growing area in the country, includes Coeur d'Alene, but also the rest of Kootenai County — Post Falls, Hayden, Rathdrum, Athol.

The city of Coeur d'Alene, currently with a population of about 51,000, is projected to reach 81,000 people by 2035, Anderson says. Post Falls, nearer to the Washington border, is growing even faster and at this rate would surpass Coeur d'Alene's population sometime between 2025 and 2027.

The growth is largely driven by people fleeing California or other Western states in favor of North Idaho's relatively low cost of living, outdoor lifestyle and, yes, the conservative politics. But along with the influx of growth arises more questions for politicians, developers and city planners, all bracing for what's to come.

Zoning & Subdivision Code Amendments

Coeur Housing Code



Special Projects &
Economic Development

Atlas Waterfront

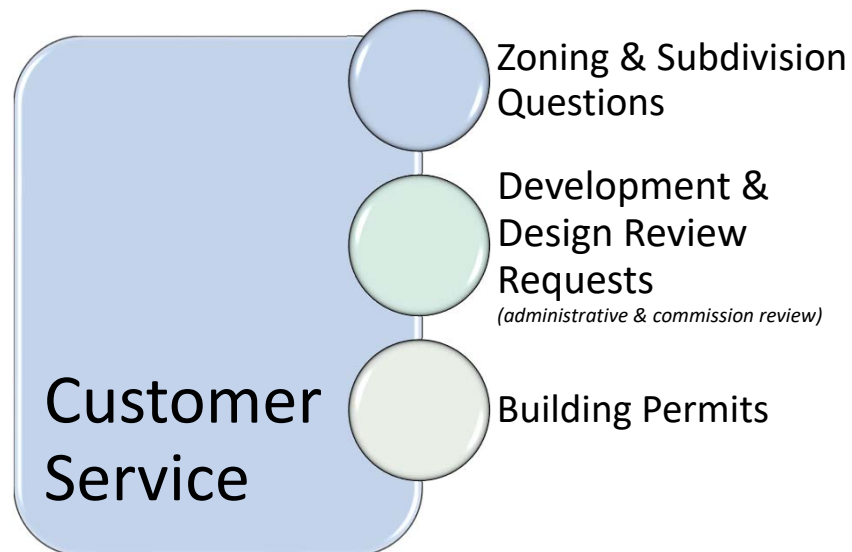


Visit the website: eastsherman.org

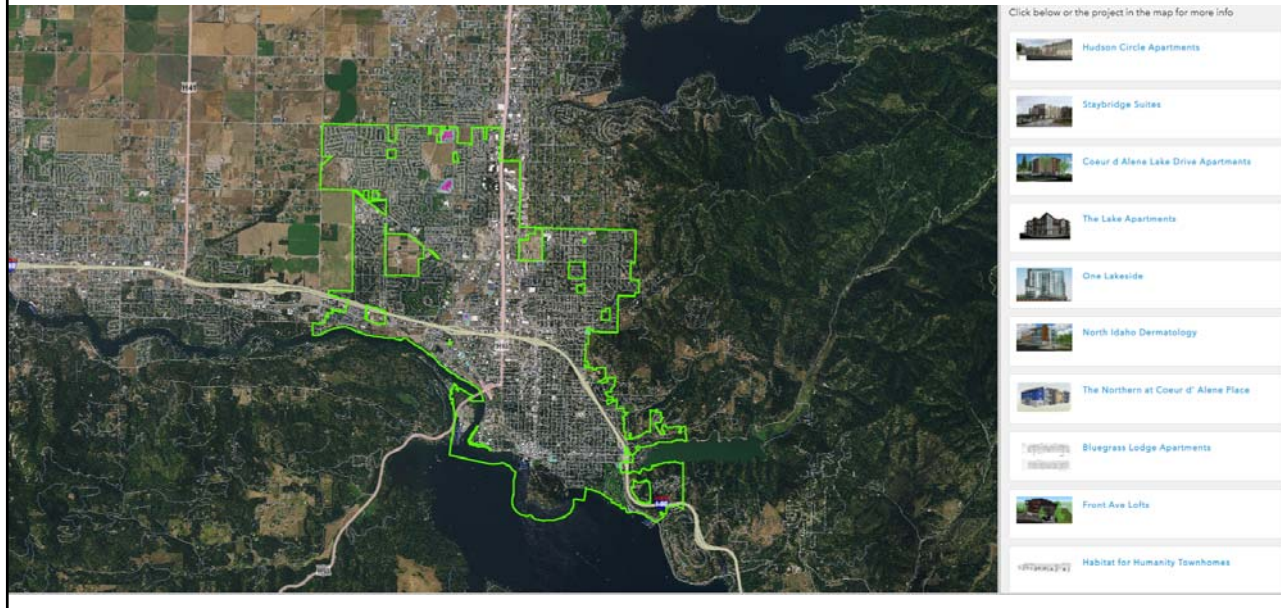


Development

(building permits, zoning/subdivision questions, development requests, design review)



Current Development Activity in Cd'A



Historic Preservation

RFP - Citywide Historic Preservation Plan

The Plan is critical to identifying historic resources in our community and preserving our community heritage. The plan will identify, prioritize, direct, and guide the preservation efforts of the Historic Preservation Commission, City Council, and City staff by establishing a 10-year plan for planning and preservation in the community. The plan will establish clear goals and priorities for identifying, evaluating, registering, and treating historic properties according to the Secretary of Interior's Standards for Preservation Planning. The Historic Preservation Plan will also guide the activities of the Historic Preservation Commission, ensuring that its efforts are more valuable, efficient, and productive.



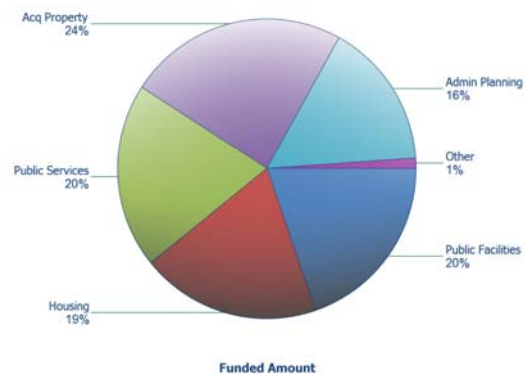
CDBG
(Community Development Block Grant)

Coeur d'Alene's CDBG History

- CDBG is a grant from the Housing and Urban Development Agency (HUD) to support low-to-moderate income (LMI) residents through specific allowable activities:
 - Affordable Housing
 - Public Facility improvements
 - Public Service projects
 - Economic Development
- The City first became eligible to receive funds in 2007.

CDBG Funding Breakdown (2008-2019)

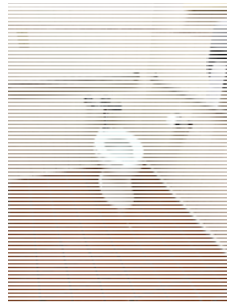
Consolidated Plan Funding by IDIS Categories in Percentage



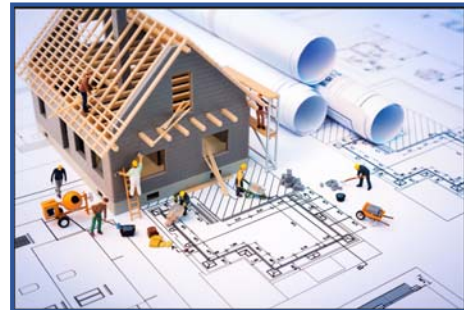
EMRAP (Emergency Home Repair)



Community Opportunity Grants



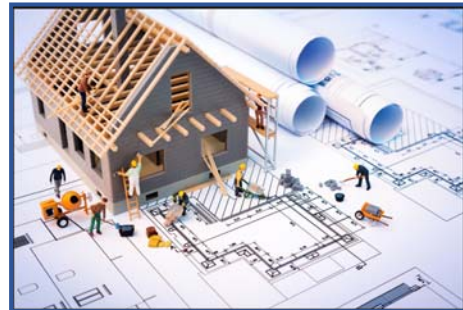
Goals



Goals

- Atlas Waterfront development – ongoing
- Envision Coeur d'Alene – adoption in 2021
- Coeur Housing Code – adoption in 2021
- Historic Preservation Plan – submit to SHPO by October 2021
- East Sherman Revitalization Plan – adoption in 2021
- Zoning Code Amendments
- CDBG – 2021
 - Continue to prioritize CDBG-CV funding in response to COVID-19
 - Achieve economic development goal – PY 2020 funds

Accomplishments



2020 Accomplishments

- Historic Preservation
 - Formed new Historic Preservation Commission
 - Became a CLG community
 - Received grant for Historic Preservation Plan & hired consultant
- Streamlined Design Review Procedures
- Atlas Waterfront development is underway
- Envision Coeur d'Alene and Coeur Housing are on track
- CDBG:
 - Hired new CDBG Community Development Specialist
 - Funded 4 Community Opportunity Grants, 1 sidewalk project and 8 CDBG-CV Grants
 - Funded 15 EMRAP projects
 - Allocated \$201,431 (to date) in CDBG-CV funds to prevent, prepare for and respond to COVID-19, including City Utility Subsistence

Questions??

