

HISTORIC PRESERVATION COMMISSION AGENDA

Virtual Meeting
FEBRUARY 25, 2021

ZOOM LOGIN INFORMATION

THANK YOU FOR JOINING OUR VIRTUAL MEETING. PLEASE FOLLOW THE ZOOM INSTRUCTIONS BELOW TO PARTICIPATE AND MUTE YOUR MICROPHONE/PHONE UPON JOINING.

Join by Computer <https://cdaid-org.zoom.us/j/91745268777?pwd=aFVpODJKbHE2elhUeE1ZUzZXZEorUT09>
Join by Phone (Toll Free): 888 475 4499 or 877 853 5257
Meeting ID: 917 4526 8777
Passcode: 246148

4:00 P.M. CALL TO ORDER:

ROLL CALL: Walker, Emerson, Straza, Beebe, Burns, Marienau, Miller, Mueller, Singletary

MINUTES: ****ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM****

December 17, 2020

ELECTION OF OFFICERS:

Chair, Vice Chair and Secretary

PUBLIC COMMENTS:

STAFF COMMENTS:

OTHER BUSINESS: ****ITEMS BELOW ARE CONSIDERED ACTION ITEMS****

1. Historic Preservation Plan – Katie Pratt & Spencer Howard, Northwest Vernacular
 - Draft Plan status
 - Survey results
 - Relationship to Coeur Housing
 - What's Next?

SUB-COMMITTEE REPORTS:

TRACKING TIME:

COMMISSION COMMENTS:

FUTURE AGENDA ITEMS: ****ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM****

ADJOURNMENT/CONTINUATION:

Motion by _____, seconded by _____,
to continue meeting to _____, ____, at __ p.m.; motion carried unanimously.
Motion by _____, seconded by _____, to adjourn meeting; motion carried unanimously.

**HISTORIC PRESERVATION COMMISSION
MINUTES
DECEMBER 17, 2020
"ZOOM MEETING"**

COMMISSIONERS PRESENT:

Dave Walker, Chair
Anneliese Miller, Vice Chair
Alexandria Marienau
Jon Mueller
Robert Singletary
Courtney Beebe
Sandy Emerson

STAFF MEMBERS PRESENT:

Hilary Anderson, Community Planning Director
Shana Stuhlmiller, Admin. Assistant

CITY COUNCIL LIAISON ABSENT:

Kiki Miller, City Council

COMMISSIONERS ABSENT:

Lisa Straza, Secretary

4:30 p.m. CALL TO ORDER:

ROLL CALL: Walker, Miller, Straza, Beebe, Burns, Emerson, Marienau, Mueller, Singletary

MINUTES: ****ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM****

Motion by Miller, seconded by Burns, to approve the minutes for November 18, 2020. Motion approved.

PUBLIC COMMENTS:

None.

STAFF COMMENTS:

PRESENTATION:

J.C. White House - Britt Thurman, Museum Director

Ms. Thurman presented a Power Point on what will be happening to the Museum in 2021.
Click [here](#) to view the Power Point presentation.

Commission Comments:

Commissioner Emerson stated that this was a great presentation and is surprised how much of the museum is completed.

Chairman Walker stated great presentation and asked if there is anything else to add before we let you go. Ms. Thurman asked if any of the commissioners know of other groups who would want an update on the museum please let me know.

Ms. Anderson stated our consultants Spencer Howard and Katie Pratt are online inquired if they would like to talk to Ms. Thurman later about getting additional information on the museum that might be helpful to include in our Historic Preservation plan. Mr. Howard replied that would be helpful and if they could contact Ms. Thurman at a later time.

OTHER BUSINESS: **ITEMS BELOW ARE CONSIDERED ACTION ITEMS**

1. Coeur Housing Code Update and Discussion – Hilary Anderson

Ms. Anderson provided the following comments.

- She announced that Mike Behary, Associate Planner who has been leading the effort on Coeur Housing will join later to answer any further questions the commission might have on Coeur Housing.
- She explained that the Coeur Housing code will be replacing the two infill codes that had some issues.
- She commented when looking at the development of this code we looked at Opticos Design who were the ones who came up with the term “Missing Middle Housing” that is housing in between single family detached and midrise apartments including duplexes, triplexes, Cottage Courts, tiny homes, live/work, multiplex small/large, stacked triplex, townhomes.
- She stated that the committee has been looking at this code change and what staff is seeking from this committee is a discussion on what should the parameters be for historic neighborhoods.
- She explained this presentation is an overview and an opportunity to talk about Coeur Housing.
- She stated in the packet is draft language from our Comprehensive Plan update to see where to place infill housing that will be compatible with historic neighborhoods.
- She explained that Ms. Pratt and Mr. Howard will be looking at our current zoning code as part of the Historic Preservation Plan.
- She said that we want to make sure the code wouldn't hurt Historic neighborhoods by demolishing a bunch of historic houses rather than figure out ways to preserve those and keep the character of the neighborhood.
- She added that we have also included a list of Frequently Asked Questions regarding Coeur Housing that might address any concerns the community might have regarding Coeur Housing.

Mike Behary provided a Power Point presentation explaining Coeur Housing.

Click [here](#) to view the presentation.

Commission Comments:

2. Historic Preservation Plan Update and Discussion – Katie Pratt & Spencer Howard, Northwest Vernacular
- Public Outreach Strategy
 - FAQ's
 - Background Review Update

Chairman Walker stated that he really liked the FAQs and hopefully we can get a copy to the Coeur d'Alene Press for them to use.

Ms. Spencer and Mr. Pratt provided the following updates:

- Ms. Pratt stated we are moving ahead on scheduling a public meeting and will be sending out a copy of the community survey questions for the commission to review.
- She explained for the upcoming public meeting we have been trying to think of ways on how to make the experience interactive since it is virtual and time is limited. They are excited for people to take the survey on what they think is valuable for historic housing in Coeur d'Alene.
- Ms. Pratt commented that she likes the Missing Middle concept and understands how Historic neighborhoods can support the missing middle concept and important to work in tandem with

each other.

- Mr. Pratt discussed how the background review about the city has been educational.
- He addressed density and explained that Historic Preservation is not at odds with density and feels that exclusion can pit neighborhoods against each other.
- He stated that we have been looking at the architectural styles within the city and is starting to get a feel of what the city styles are.
- Ms. Pratt stated that she is currently working on background review to summarize historic context, common property types and architectural styles within the city.
- She stated as an example, working on the education buildings in the city on what is still existing and how have the buildings have changed through the years. She thanked staff for sending the book on the parks.

Commissioner Singletary commented that he will send a copy of his book to Ms. Pratt and Mr. Spencer to help with their research.

Commission Comments:

Ms. Anderson inquired if there is an update on the Garden District Survey.

Commissioner Burns apologized for not being at the last meeting and reported that the Garden District survey has been extended to the end of the month, because of the pandemic and that the project was bigger than what we anticipated. He added that a draft of the survey will be submitted to SHPO December 31st and hopefully be able to send a copy to the consultants that includes over 500 properties.

Ms. Pratt commented that would be fantastic.

Commissioner Emerson inquired if they will be working on Design Standards for transition areas between the historic neighborhoods and older houses. Ms. Pratt commented that we will not be working on that specifically within the Historic Preservation Plan but could recommend that as a “next step”

Ms. Anderson inquired about public outreach strategies after we get a copy of the draft survey and questioned when should we release the survey to the public.

Ms. Pratt said they would like the survey to go live as part of the advertising for the meeting, so people have a chance to look at it and come to the meeting ready to ask questions and after the meeting hold it open for another week so people who attended the meeting would like to share additional feedback. She added at the last meeting a discussion on how to get the word out and if we decided to do a post card, or news letters or we can do a graphic one sheet with the FAQ's with information about the meeting. We would like to get these items out at the beginning of January.

Chairman Walker stated he really likes the “one sheet” FAQ's that explains what this commission is trying to achieve. He added that he knows Mike Patrick, editor or the Coeur d'Alene Press and if ok with staff he could contact him to see if they would do an article on this event.

Ms. Anderson stated that is a great idea and likes the idea of using a postcard would be great to be used with Social Media and post in various locations.

Ms. Pratt replied that they can do that and would give them something to share with the public and likes the idea of contacting the Coeur d'Alene Press to get a story for them to share.

Chairman Walker commented that he will contact the press tomorrow.

TRACKING TIME:

Chairman Walker requested the commission update their time cards and send a copy to Commissioner Straza since she is keeping track of our time.

ADJOURNMENT:

Motion by Burns, seconded by Emerson to adjourn the meeting. Motion approved.

The meeting was adjourned at 6:00 p.m.

Prepared by Shana Stuhlmiller, Administrative Assistant