



DE-ANNEXATION APPLICATION

STAFF USE ONLY			
Date Submitted: _____	Received by: _____	Fee paid: _____	Project #: _____

REQUIRED SUBMITTALS

Application Fee: \$ 700.00
+ Actual Cost of Surveyor Review**

**Public Hearing with City Council required*

A **COMPLETE APPLICATION** is required at time of application submittal, as determined and accepted by the Planning Department located at <http://cdaid.org/1105/departments/planning/application-forms>.

- Completed application form**
- Map:** Conforming to State of Idaho requirements (see attached example), and legal description of the property for which De-Annexation is requested.
- Letter:** Addressed to the Mayor and City Council stating the reason you are requesting De-Annexation from the City of Coeur d'Alene.
- A legal description:** in MS Word compatible format, together with a meets and bounds map stamped by a licensed Surveyor.
- A vicinity map:** To scale, showing property lines, thoroughfares, existing and proposed zoning, etc.
- Record of Survey:** showing bearings/distances for the exterior boundaries including any linkages needed for contiguity. The existing city limits, the proposed city limits, city limits of nearby cities, when appropriate and a narrative description of the property boundaries taken for the Record of Survey.

APPLICATION INFORMATION

PROPERTY OWNER:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:
APPLICANT OR CONSULTANT:		STATUS: ENGINEER OTHER
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:

FILING CAPACITY

- Recorded property owner as to of _____
- Purchasing (under contract) as of _____
- The Lessee/Renter as of _____
- Authorized agent of any of the foregoing, duly authorized in writing. *(Written authorization must be attached)*

SITE INFORMATION:

PROPERTY LOCATION OR ADDRESS OF PROPERTY:		
EXISTING CITY ZONING (CHECK ALL THAT APPLY):		
<i>R-1</i> <input type="checkbox"/> <i>R-3</i> <input type="checkbox"/> <i>R-5</i> <input type="checkbox"/> <i>R-8</i> <input type="checkbox"/> <i>R-12</i> <input type="checkbox"/> <i>R-17</i> <input type="checkbox"/> <i>MH-8</i> <input type="checkbox"/> <i>NC</i> <input type="checkbox"/> <i>C-17</i> <input type="checkbox"/> <i>C-17L</i> <input type="checkbox"/> <i>DC</i> <input type="checkbox"/> <i>LM</i> <input type="checkbox"/> <i>M</i> <input type="checkbox"/> <i>NW</i> <input type="checkbox"/>		
TAX PARCEL #:	EXISTING ZONING:	ADJACENT ZONING:
GROSS AREA/ACRES:	CURRENT LAND USE:	ADJACENT LAND USE:
DESCRIPTION OF PROJECT/REASON FOR REQUEST:		

CERTIFICATION OF APPLICANT:

I, _____, being duly sworn, attests that he/she is the applicant of this
(Insert name of applicant)
 request and knows the contents thereof to be true to his/her knowledge.

Signed: _____
(applicant)

Notary to complete this section for applicant:

Subscribed and sworn to me before this _____ day of _____, 20_____.

Notary Public for Idaho Residing at: _____

My commission expires: _____

Signed: _____
(notary)

CERTIFICATION OF PROPERTY OWNER(S) OF RECORD:

I have read and consent to the filing of this application as the owner of record of the area being considered in this application.

Name: _____ Telephone No.: _____

Address: _____

Signed by Owner: _____

Notary to complete this section for all owners of record:

Subscribed and sworn to me before this _____ day of _____, 20____.

Notary Public for Idaho Residing at: _____

My commission expires: _____

Signed: _____
(notary)

For multiple applicants or owners of record, please submit multiple copies of this page.

NOTIFICATION OF ADDITIONAL FEES:

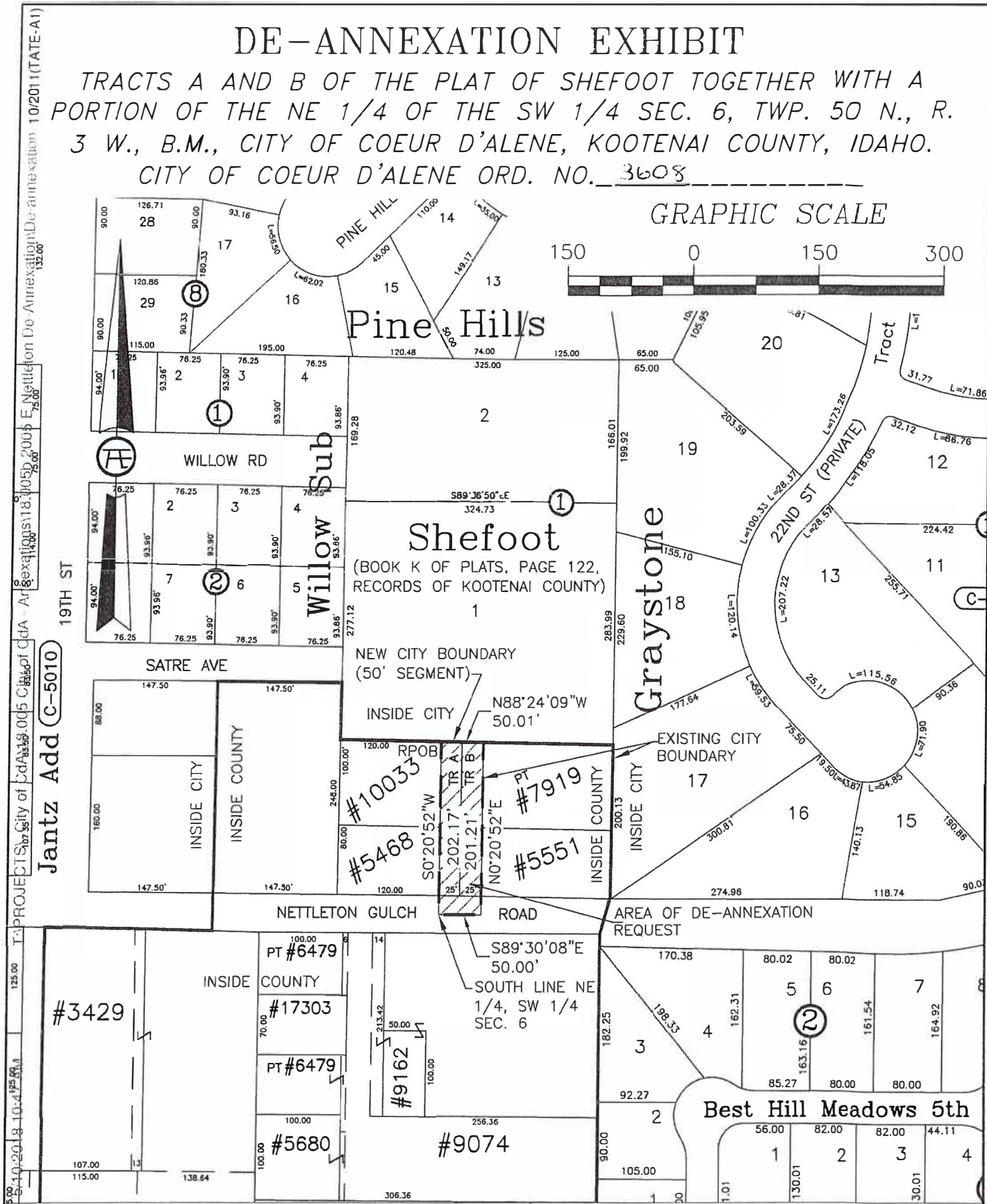
** A De-Annexation request requires review and verification of the map and legal description by a city-contracted surveyor. Applicant will be responsible for paying the cost of the city-contracted surveyor in addition to the application fee.

EXAMPLE OF DE-ANNEXATION MAP

DE-ANNEXATION EXHIBIT

TRACTS A AND B OF THE PLAT OF SHEFOT TOGETHER WITH A PORTION OF THE NE 1/4 OF THE SW 1/4 SEC. 6, TWP. 50 N., R. 3 W., B.M., CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO.
CITY OF COEUR D'ALENE ORD. NO. 3608

GRAPHIC SCALE



PROJECTS: City of Coeur d'Alene, 18055 2005 E Nettleton De-Annexation 10/2011 (TATE-A1)
 18055 2005 E Nettleton De-Annexation 10/2011 (TATE-A1)
 18055 2005 E Nettleton De-Annexation 10/2011 (TATE-A1)
 18055 2005 E Nettleton De-Annexation 10/2011 (TATE-A1)

DE-ANNEXATION EXHIBIT
PORTIONS OF SHEFOT ADDITION

PROJECT NO. : 18.005B	DRAWN BY: ERN	SCALE: 1" = 150'
SHEET NO.: 1	CHECKED BY: EMW	DATE: 5/10/18
	DRAWING: DE-ANNEXATION	



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