



APPEAL APPLICATION

STAFF USE ONLY
 Date Submitted: _____ Received by: _____ Fee paid: _____ Project # _____

REQUIRED SUBMITTALS

Action Appeal Fee: \$200.00
Administrative Appeal: \$100.00

A **COMPLETE APPLICATION**, as determined by the Planning Department, is required at time of submittal. Application forms can be obtained at <http://cdaid.org/1105/departments/planning/application-forms>.

DEADLINE FOR SUBMITTALS

The completed form must be submitted to the Planning Department not later than ten (10) days following the date of the decision, administrative action, or interpretation to be appealed.

- Completed application form
- Information that may be required to facilitate review
- Fee \$200.00/\$100.00

NATURE OF APPEAL:

PROJECT NAME:
ADDRESS:
DATE OF DECISION OR OTHER ACTION:
PROJECT NUMBER:

- Appeal of Design Review Commission's decision, administrative action, or interpretation (Action Appeal)
- Appeal of Planning Commission's decision, administrative action, or interpretation (Action Appeal)
- Appeal of Planning Department's decision, administrative action, or interpretation (Administrative Appeal)

APPELLANT INFORMATION:

**Please attest that you have standing to appeal the project. This means that you are: 1) a resident of the City of Coeur d'Alene; 2) a person having an interest in real property in the City of Coeur d'Alene; and/or 3) a person with an interest in real property located within three hundred feet (300') of the external boundaries of the land subject to the decision or other action.*

NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:

APPLICATION INFORMATION:

PROPERTY OWNER:		
PROPERTY ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:

APPEAL JUSTIFICATION:

State specifically the nature of the appeal.

You must state specifically your objection(s) to the decision or other action, stating whether you believe there was an abuse of discretion and/or whether you believe the decision or other action was not supported by the evidence. You must include any information that supports your contentions in order to facilitate review. Please fill out all boxes below.

1. State the basis of your appeal (abuse of discretion, lack of evidence, etc.): (Required)

2. Identify the decision or action you believe was in error: (Required)

3. State the information that supports your appeal (e.g., evidence of record that does not support the decision, findings, etc.):

I _____ certify that I have standing to appeal the decision.
(Name of Appellant)

Dated this _____ day of _____, 20____.

Signature

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public for State of Idaho
Residing at: _____
My commission expires: _____