



Coeur d'Alene

CITY COUNCIL MEETING

February 19, 2013

MEMBERS OF THE CITY COUNCIL:

Sandi Bloem, Mayor

Councilmen Edinger, Goodlander, McEvers, Kennedy, Gookin, Adams

CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

February 5, 2013

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room February 5, 2013 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem, Mayor

Mike Kennedy) Members of Council Present
Woody McEvers)
Dan Gookin)
Steve Adams)
Deanna Goodlander)
Loren "Ron" Edinger)

CALL TO ORDER: Mayor Bloem called the meeting to order.

INVOCATION: Led by Pastor Robert Fetveit, Elijah House.

PLEDGE OF ALLEGIANCE: Councilman Gookin led the pledge of allegiance.

PRESENTATION: LAKE CITY DEVELOPMENT CORPORATION ANNUAL REPORT

Tony Berns, Executive Director of the Lake City Development Corporation (LCDC) presented the 2012 Annual Report. LCDC has two districts, the Lake District, which has eight more years, and the River District with 14 more years. Mr. Berns introduced the board members and presented the standing sub-committees. He stated that the initiatives for the Board included McEuen Park, Higher Education Campus, Prairie Trail, Midtown place making, workforce/affordable housing, re-development initiatives (6 brownfield sites), Urban Land Institute Idaho events, and a partnership with the Downtown Association. Priorities for the year include the Higher Education Corridor, Four-Corners, and assistance to the magnet schools, workforce housing, public space, job retention/creation, public parking downtown and mid-town, and a continuation of the place-making initiative in mid-town.

Councilman McEvers stated that it was interesting to see the history of LCDC as presented and that it was nice to see the accomplishments. Councilman Gookin asked about the status of the midtown workforce housing. Mr. Berns stated that the Housing Company would like to bring forward another option that would potentially include a senior housing product, or when the time is right bring back the condominium product. Councilman Gookin asked about the LCDC video currently being produced. Mr. Berns stated that the video is intended to be an educational tool and will be produced in 2 and 5-minute spots. Councilman Gookin stated that he does not have a problem with urban renewal but rather that the LCDC does not have a plan driven approach,

which he feels would be a better way to keep the public informed. Mr. Berns stated that the annual report period gives an opportunity to present the annual goals to the public, as there are opportunities that come along that one could not have predicted 5-10 years ago. Councilman Goodlander stated that she appreciated the way the presentation was organized, as it was easy for people to see the accomplishments and goals. She further stated that it was her pleasure to serve with the Board. Councilman Edinger thanked Mr. Berns for his presentation. Councilman Kennedy asked how many jobs were created at the U.S. Bank Call Center, Riverstone, and Kroc Center. Mr. Berns stated that there are 500 employees at the call center, approximately 1,500 to 2,000 at Riverstone (dependent upon construction), and approximately 200 at the Kroc Center. Councilman Kennedy stated that the economic impact and job creation has been a great public/private partnership with proven results. Additionally, he stated that Sorensen School was at risk of being closed, but due to the flexibility of LCDC, that school was able to be refurbished to meet ADA requirements and is now flourishing. Mayor Bloem stated that the community was lucky to have this method of reinvesting in the community creating jobs. Councilman Adams stated he felt it was important to point out that LCDC is funded exclusively from property tax.

PUBLIC COMMENTS:

Patrick Blum, 3650 Government Way, thanked LCDC for their work. He hoped that the Women's Center expansion and increased affordable housing could be future goals. He would like to strengthen the community by asking businesses to hire those with disabilities and those that are homeless.

Bruce Rafford, Deer Park, asked LCDC if their video would be close-captioned for those with hearing loss as any announcement from state and local government should be closed-captioned.

Roy Wargie, 2022 Coeur d'Alene Avenue, requested a contact for who is responsible for the Citylink bus line. Mr. Tymesen stated he would provide Mr. Wargie with the correct contact information.

Dave Barger, 530 W. Harrison Avenue, stated that the federal government is going to implode and the City should be concerned with taking federal monies. He asked the Mayor to ask the community to turn off the T.V. and go to the internet experts in these matters.

Linda Wolovich, 1018 N. B Street, stated that she contacted a ULI consultant and asked his opinion of Coeur d'Alene. He stated that the City has done some great planning in our community; however, the McEuen parking lot was ugly. She wished Mr. Ames were here during the McEuen discussions. She asked why Mr. Gridley brought the project forward. Mr. Gridley stated that he had traveled to Bend several times, and happened to visit during a kickoff celebration and he thought it was a good idea for our community. She stated that she had a list of items that made her mistrust the Parks Department.

CONSENT CALENDAR: Motion by Kennedy, seconded by McEvers to approve the consent calendar as presented.

1. Approval of minutes for January 10, 2013 (noon), January 10, 2013 (5:00 p.m.), January 14, 2013, and January 15, 2013.
2. Setting General Services and Public Works Committees meetings for Monday, February 11th at 12:00 noon and 4:00 p.m. respectively.
3. Setting of Public Hearing for Water rates/fees on February 19, 2013
4. Setting of Public Hearing for Wastewater rates/fees on March 5, 2013
5. **RESOLUTION NO. 13-007** A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING THE DESTRUCTION OF WATER DEPARTMENT TEMPORARY RECORDS.

ROLL CALL: Kennedy Aye; Adams Aye; McEvers Aye; Goodlander Aye; Gookin Aye; Edinger Aye. Motion carried.

COUNCIL ANNOUNCEMENT:

Councilman Goodlander stated that the Arts Commission has several current projects. The commission is in the process of finalizing the selection of an artist for the 4th Street roundabout. Four to five artists will be chosen to create maquettes that will be on display in the Library for public comment. Additional projects include the Art Currents program (downtown street corner art) and the utility box project, which includes the digitally printed art wrapped over the utility boxes. A call to artists is expected to go out in July for the McEuen Park art piece at 4th Street. Additionally, during the year a call to artists will go out for a piece in Riverstone along the Centennial Trail.

Councilman Gookin stated that he attended the School District Board meeting last night and they stated that they had received the appraisal of Bryan Field. The appraisal came in at approximately \$309,000, which is \$4/sq. ft., the same formula as Person Field. The motion made by the School Board was to offer both fields to the City at \$750,000. He stated that the Joint Powers Agreement was still an issue that needed to be resolved and suggested that another joint meeting with the School District be held to discuss that agreement.

Councilman Edinger stated that he thinks the meeting with the School District was good, but is hesitant to make an agreement for the fields at the price suggested. He believes that staff should be involved in the Joint Powers Agreement because he does not want the City to be taken advantage of.

Councilman Goodlander stated that staff is negotiating the Joint Powers Agreement and that it should not be negotiated at a public meeting as there are so many parts. There may be future opportunities for joint meetings.

APPOINTMENT: Motion by Kennedy, seconded by Goodlander to approve the appointment of Mike Dodge to the Arts Commission. Motion carried with Gookin voting No.

ADMINISTRATOR'S REPORT: The CDA 2020 visioning project began in 2000 when a group of citizens asked the community to share its vision for the Coeur d'Alene area for the next 20 years. In an updating effort, a public visioning presentation by Steven Ames will be held tomorrow, February 6th, from 4:30 to 6:00 p.m. at the Lake City Center, 1916 Lakewood Boulevard, or from 7:00 to 9:00 p.m. at the Coeur d'Alene Eagles Lodge. Congratulations to City of Coeur d'Alene Recreation Director Steve Anthony who received the Inland Northwest Sportswriters and Broadcasters (SWABS) 25-year award – one of only three recipients. With this honor by SWABS, and his recognition last year, Mr. Anthony is only the second person ever inducted from North Idaho into ASA's Hall of Fame. There are many events happening at the Coeur d'Alene Library this month. Free computer literacy help sessions entitled "ReTool Box" resumes this month. Help sessions are led by volunteers from the Library Foundation and NIC. Sessions are designed for individuals with little or no computer skills who need to begin using computers to apply for work, to begin a job, or simply to communicate with friends and family. For more information, call the Library Foundation at 769-2380. The Sundance Film Festival movie "Arbitrage," will be screened this Thursday, February 7th, at 7:00 p.m., in the Library Community Room and is sponsored by the Library Foundation. A \$5.00 donation is suggested with proceeds going to enhance the library's DVD collection. Reservations are now being accepted for "Love Stories," a benefit concert featuring vocalist Ruth Pratt, Friday, February 15th, 7:30 to 9:30 p.m., in the Library Community Room, with proceeds benefitting the library. Reservations can be made by calling 769-2380. The City will be sponsoring a 2nd annual Development Forum on February 28th, at 11:30 a.m., in the Library Community Room. The forum is an opportunity for the building community – developers, builders, architects, and engineers to dialogue with city development-related staff with the goal of sharing information and listening to the development community to enable us to improve our processes and responsiveness. Forum invitees will be developers, builders, and architects-engineers. At the annual Idaho Association of Building Officials business meeting last week in Nampa, Building Services Director, Ed Wagner was elected to serve a second term as President. Ed's reelection reflects his outstanding reputation among Building Officials across the state of Idaho. Ms. Gabriel thanked the Police Volunteers who have worked 4159 hours in 2012, which is equivalent to two full-time employees. Due to the City Risk Management Committee's efforts, the City received a dividend check in the amount of \$14,120. The mid-February North Idaho Police academy will include four new Officers. Public safety personnel were involved in a simulation exercise of an active shooting incident, wherein approximately 50 people attended. Later this spring another public safety exercise will be held at NIC. Wastewater Superintendent Sid Frederickson recently provided a tour of the Wastewater Treatment Plant to 25 South Korean students. The Police Department recently held a quarterly meeting with the School District and discussed school safety, problem students, future SRO positions, equipment, etc. Sgt. Turrell recently received a thank you letter from a school counselor regarding his beneficial mentorship of a student.

RESOLUTION 13-008

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING GRIEVANCE POLICIES AND PROCEDURES TO MEET THE REQUIREMENTS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, THE AMERICANS WITH DISABILITIES ACT OF 1990 (ADA), SECTION 504 OF THE VOCATIONAL

REHABILITATION ACT OF 1973 AND THE CIVIL RIGHTS RESTORATION ACT OF 1987, AS AMENDED.

Motion by Kennedy, seconded by Gookin to adopt Resolution 13-008.

ROLL CALL: Edinger Aye; Adams Aye; McEvers Aye; Goodlander Aye; Gookin Aye; Kennedy Aye. Motion carried.

PRESENTATION OF CDA 2020 UPDATE- VISIONING COEUR D'ALENE'S FUTURE.

City Attorney Mike Gridley provided a brief history of the vision 2020 project and clarified that he found the Bend, Oregon project as an opportunity to update the 2020 plan, and believes it is the right time to bring this forward. He introduced Steven Ames as a Long Range Planner and that he is known as an architect of public process. Mr. Ames is an author and has conducted visioning throughout the United States and internationally.

Mr. Ames presented his approach to a visioning process and strategies for success. He stated that having a strategic vision for the future allows local governments to act in a proactive way to change rather than being reactive. Additionally, visioning includes a process to create public involvement and frameworks for a strategic plan, using action plans as roadmaps. He stated that key visioning qualities include the engagement of the whole community, reflection of shared community values, addresses emerging trends, and envisioning a preferred future, with a focus on location action. Mr. Ames provided examples of the Bend 2030 successes based on their action plan. He stated that a lack of follow through is the biggest obstacle to successful visioning. He hoped that the audience and community attend the community meetings being held tomorrow.

Councilman Gookin stated that the community is divided as they requested a public vote for McEuen and had a recall attempt, so he questioned how Mr. Ames would recommend getting those people to participate. Mr. Ames stated that every community has some level of conflict. Mr. Ames stated that this type of process would require a leap of faith and that people that love their community will step forward. He stated that this process can create a new playing field and people can find common ground. Councilman McEvers stated that he was involved in the 2020 process and believes that the people will make it happen and is excited about the process. Councilman Goodlander is excited to see the next step in the process and believes it is time to update the 2020 plan. Mr. Ames clarified that no decisions have been made, but that this is the beginning and an opportunity to hear what the community feels is the right direction. Councilman Kennedy believes that it is a great time to find out more about the long-term vision for the community.

RESOLUTION NO. 13-009

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING AN UNDERGROUND ELECTRIC & GAS RIGHT-OF-WAY EASEMENT WITH AVISTA CORPORATION.

Motion by Kennedy, seconded by Goodlander to adopt Resolution 13-008.

DISCUSSION: Councilman Edinger stated that his understanding is that the utility relocation is going to cost approximately \$25,000 and asked where the money would be coming from to pay for the easement. Parks Director, Doug Eastwood, stated the costs would be within the McEuen project budget and that the purpose of the easement is to give Avista a place to move their overhead utilities underground.

ROLL CALL: Adams Aye; McEvers Aye; Goodlander Aye; Gookin Aye; Kennedy Aye; Edinger Aye. Motion carried.

ADJOURNMENT: Motion by Kennedy, seconded Edinger by that there being no further business before the Council this meeting be adjourned. Motion carried

The meeting recessed at 8:18 p.m.

Sandi
ATTEST:

Bloem, Mayor

Renata McLeod,
City Clerk

RESOLUTION NO. 13-010

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING A CONTRACT WITH RC WORST & CO. INC., FOR LANDINGS WELL PUMP REHABILITATION PROJECT AND AUTHORIZING THE REQUEST TO PURCHASE A 1988 PUP TRAILER FOR THE WATER DEPARTMENT.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "A through B" and by reference made a part hereof as summarized as follows:

- A) Approving a Contract with RC Worst & Co. Inc., for Landings Well Pump Rehabilitation Project;
- B) Authorizing the request to purchase a 1988 Pup Trailer for the Water Department;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "A through B" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreements or other actions on behalf of the City.

DATED this 19th day of February, 2013.

Sandi Bloem, Mayor

ATTEST

Renata McLeod, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER GOOKIN Voted _____

COUNCIL MEMBER GOODLANDER Voted _____

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER ADAMS Voted _____

COUNCIL MEMBER KENNEDY Voted _____

COUNCIL MEMBER EDINGER Voted _____

_____ was absent. Motion _____.

**PUBLIC WORKS COMMITTEE
STAFF REPORT**

DATE: February 11, 2013
FROM: Terry W. Pickel, Assistant Superintendent
SUBJECT: Award of bid for Rehabilitation of the Landings Well Pump

DECISION POINT:

The Council is requested to award the lowest responsive bid for the Rehabilitation of the Landings Well Pump to RC Worst & Co., Inc.

HISTORY:

The Coeur d'Alene water system well pumps typically last around 20 years before they need to be visually inspected for potential maintenance and repairs or replacement. The Water Department instituted a bi-annual pump rehabilitation program in 2007 whereby a pump is pulled out and rebuilt every other year. Routine pump maintenance is crucial to ensure that we do not experience premature failures during our peak water requirements. The Landings Well is the next one on our list for pump inspection. The program can easily be adjusted if we see an indication of pending failure of any pumps within the system. During the years in between, we refurbish or replace the electric motors as they require much more frequent maintenance and repairs than do the pumps. The motors are also much easier to access and repair and are correspondingly less expensive. Typical lifespan of the electric motors is 6 to 10 years dependent on overall run time and bearing load and are refurbished accordingly.

FINANCIAL ANALYSIS:

The Water Department provided funds in the 2012–2013 budget for rehabilitation of the Landings Well pump. Specifications were generated and sealed bids were solicited. Responsive bids were received from RC Worst & Co. for \$39,978.41, Specialty Pump Service for \$42,975.00, Entegra Construction for \$49,833.74, United Crown Pump and Drilling for \$52,105.04, and H2O Well Service for \$54,394.00. After thorough review, RC Worst & Co., Inc. has submitted the lowest responsive bid for the project. Based on previous bids and expected increases in material and equipment costs, staff anticipated bids would average approximately \$59,500.00 and budgeted \$67,500.00 for contingencies.

PERFORMANCE ANALYSIS:

4th Street Well was the first pump rebuilt under this program. In the planning process, it was determined that we could potentially increase the yield of this well. Once completed, we realized a net increase of nearly 1000 gallons per minute. Prairie Well was selected next based on increased maintenance requirements and age and work began in late 2009. During the project, several problems which had been contributing to increased maintenance requirements and costs were identified and replaced. The rehab was completed in early 2010 which returned production to original levels. While we do not anticipate an increase in gpm with the Landings Well, there have been some maintenance issues which have prompted placing it next on the list. There is also an issue with the power source that currently prevents an increased production rate. Landings was originally scheduled for rehab in early 2012 however due to failure of the old pump drive panel at Prairie Well, funds were diverted to cover this unscheduled replacement.

DECISION POINT/RECOMMENDATION:

Water Department staff requests a recommendation that Council award the bid for the Landings Well Pump Rehabilitation Project to RC Worst & Co., Inc. as the lowest responsive bidder.

CITY OF COEUR d'ALENE
LANDINGS WELL REHABILITATION PROJECT
BID TABULATION
BID DUE DATE (JANUARY 30, 2013 AT 10:00 AM)

CONTRACTOR:

RC WORST

SPECIALTY PUMP SERVICE

ENTEGR A CONST.

UNITED CROWN PUMP

H2O WELL SERVICE

PAY ITEM NO.	ITEM DESCRIPTION	EST QNT	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	REMOVE / INSTALL MOTOR, PUMP & EQUIPMENT	1	LS		\$ 15,199.20		\$ 16,300.00		\$ 9,888.00		\$ 12,989.00		\$ 10,500.00
2	REMOVAL, CLEANING AND INSPECTION, AND INSTALLATION OF COLUMNS	1	LS		\$ 533.80		\$ 960.00		\$ 3,575.00		\$ 3,250.00		\$ 3,200.00
3	REMOVAL, CLEANING, INSPECTION, STRAIGHTEN AS NEEDED, AND INSTALLATION OF 416 SS SHAFTS	34	EA	\$ 27.00	\$ 918.00		\$ 1,546.00	\$ 106.70	\$ 3,627.80	\$ 97.00	\$ 3,298.00	\$ 190.00	\$ 6,460.00
4	REMOVAL, CLEANING AND INSPECTION OF SPIDERS BEARINGS, INSTALLATION OF NEW BUSHINGS, INSTALLATION	34	EA	\$ 16.10	\$ 547.40		\$ 952.00	\$ 56.17	\$ 1,909.64	\$ 51.06	\$ 1,736.04	\$ 176.00	\$ 5,984.00
5	VIDEO INSPECTION OF WELL CASING AND SCREENS	1	LS		\$ 870.00		\$ 1,200.00		\$ 1,482.80		\$ 1,348.00		\$ 1,500.00
6	REPLACEMENT OF EXISTING BOWLS WITH NEW PEERLESS BOWLS OR EQUAL CAPABLE OF 3000 GPM AT 512' TDH	1	EA	\$ 12,724.25	\$ 12,724.25		\$ 13,457.00		\$ 17,381.00	\$ 17,381.00	\$ 17,381.00	\$ 13,750.00	\$ 13,750.00
7	CLEANING, INSPECTION AND BEARING REPLACEMENT FOR 500 Hp MOTOR	1	LS		\$ 7,182.80		\$ 4,500.00		\$ 6,827.00		\$ 7,428.00		\$ 7,800.00
8	REMOVAL AND REPLACEMENT OF 1" TRANSDUCER TUBES AND INSTALL 1" SCHEDULE 80 PVC SOUNDING TUBE	2	LS	\$ 299.14	\$ 598.28		\$ 1,468.00		\$ 2,164.80	\$ 984.00	\$ 1,968.00		\$ 1,500.00
9	CHLORINATE WELL, PUMP EQUIPMENT AND LINES, AND PUMP TO DRAIN, CITY TO ACQUIRE BAC-T SAMPLE	1	LS		\$ 385.88		\$ 1,632.00		\$ 1,492.70		\$ 1,357.00		\$ 1,500.00
10	START UP SERVICES TO INCLUDE FINAL CONNECTIONS, TESTING AND DOCUMENTATION	1	LS		\$ 1,018.80		\$ 960.00		\$ 1,485.00		\$ 1,350.00		\$ 2,200.00
	TOTAL BASE BID				\$ 39,978.41		\$ 42,975.00		\$ 49,833.74		\$ 52,105.04		\$ 54,394.00

Bid pack noted as: \$ 42,957.00 clerical error?

SCONTRACT

THIS CONTRACT, made and entered into this 19th day of February, 2013, between the **CITY OF COEUR D'ALENE**, Kootenai County, Idaho, a municipal corporation duly organized and existing under and by virtue of the laws of the state of Idaho, hereinafter referred to as "CITY", and **RC WORST & CO., INC.**, a corporation duly organized and existing under and by virtue of the laws of the state of Idaho, with its principal place of business at 625 Best Ave., Coeur d'Alene, ID 83814, hereinafter referred to as the CONTRACTOR.

WITNESSETH:

THAT, WHEREAS, the said CONTRACTOR has been awarded the contract for the Landings Well Rehabilitation Project in Coeur d'Alene, according to plans and specifications on file in the office of the City Clerk of the CITY, which plans and specifications are entitled:

IT IS AGREED that for and in consideration of the covenants and agreements to be made and performed by the CITY OF COEUR D'ALENE, as hereinafter set forth, the CONTRACTOR shall construct and install a modular administrative building as set forth in the said plans and specifications described above, in said city, furnishing all labor and materials therefore according to said plans and specifications and under the penalties expressed in the performance bond bearing even date herewith, and which bond with said plans and specifications are hereby declared and accepted as parts of this contract. All material shall be of the high standard required by the said plans and specifications and approved by the Water Superintendent, and all labor performed shall be of first-class workmanship.

The CONTRACTOR shall employ appropriate means to prevent accidents and defend the CITY from all claims for injury to person or property resulting from the CONTRACTOR's actions or omissions in performance of this contract, and to that end shall maintain insurance of the type and in the amount specified in the Contract Documents, it being the intention that the minimum limits shall be those provided for under Chapter 9, Title 6, Section 24 of the Idaho Code. Certificates of insurance providing at least thirty (30) days written notice to the City prior to cancellation of the policy shall be filed in the office of the City Clerk.

The CONTRACTOR agrees to maintain Workman's' Compensation coverage on all employees, including employees of subcontractors, during the term of this contract as required by Idaho Code Sections 72-101 through 72-806. Should the CONTRACTOR fail to maintain such insurance during the entire term hereof, the CITY shall indemnify the CONTRACTOR against any loss resulting to the CITY from such failure, either by way of compensation or additional premium liability. The CONTRACTOR shall furnish to the CITY, prior to commencement of the work, such evidence as the CITY may require guaranteeing contributions which will come due under the Employment Security Law including, at the option of the CITY, a surety bond in an amount sufficient to make such payments.

The CONTRACTOR shall furnish the CITY certificates of the insurance coverage's required herein, which certificates must be approved by the City Attorney.

The CITY OF COEUR D'ALENE, the CITY, shall pay to the CONTRACTOR for the work, services and materials herein provided to be done and furnished by it, the sum of \$39,978.41, as hereinafter provided. Partial payment shall be made on the third Tuesday of each calendar month on a duly certified estimate of the work completed in the previous calendar month less five percent (5%). Final payment shall be made thirty (30) days after completion of all work and acceptance by the City Council, provided that the contractor has obtained from the Idaho State Tax Commission and submitted to the City a release of liability for taxes (Form 10-248-79).

The CONTRACTOR shall complete all work and be ready for final acceptance within **NINETY (90) calendar days** of the commencement date given in the Notice to Proceed issued by the CITY. The CONTRACTOR shall complete all work necessary to build and install the Water Department modular administrative building fully operational and inhabitable within the above specified time frame.

The CITY and the CONTRACTOR recognize that time is of the essence and failure of the CONTRACTOR to complete the work within the time allowed shall result in damages being sustained by the CITY. Such damages are and will continue to be impractical and extremely difficult to determine. Therefore, in the event the CONTRACTOR shall fail to complete the work within the above time limit, the CONTRACTOR shall pay to the CITY or have withheld from moneys due, liquidated damages at the rate of **\$250.00** per calendar day, which sums shall not be construed as a penalty.

The CONTRACTOR further agrees: In consideration of securing the business of constructing the works to be constructed under this contract, recognizing the business in which he is engaged is of a transitory character and that in the pursuit thereof, his property used therein may be without the state of Idaho when taxes, excises or license fees to which he is liable become payable, agrees:

1. To pay promptly when due all taxes (other than on real property), excises and license fees due to the State of Idaho, its subdivisions, and municipal and quasi-municipal corporations therein, accrued or accruing during the term of this contract, whether or not the same shall be payable at the end of such term.
2. That if the said taxes, excises and license fees are not payable at the end of said term but liability for said payment thereof exists, even though the same constitutes liens upon his property, to secure the same to the satisfaction of the respective officers charged with the collection thereof.
3. That in the event of his default in the payment or securing of such taxes, excises and license fees, to consent that the department, officer, board or taxing unit entering into this contract may withhold from any payment due him thereunder the estimated amount of such accrued and accruing taxes, excises and license fees for the benefit of all taxing units to which said contractor is liable.

IT IS FURTHER AGREED that for additions or deductions to the plans and specifications, the unit prices as set forth in the written proposal of the CONTRACTOR are hereby made a part of this contract.

For the faithful performance of this contract in accordance with the plans and specifications and payment for all labor and materials, the CONTRACTOR shall execute good and sufficient performance bond and payment bond each in the amount of one hundred percent (100%) of the total amount of the bid as herein before stated, said bonds to be executed by a surety company authorized to do business in the state of Idaho.

The term "CONTRACT DOCUMENTS" are defined in Section 2 of the Contract Documents, entitled, "Standard General Conditions of the Construction Contract.

THIS CONTRACT, with all of its forms, specifications and stipulations, shall be binding upon the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the Mayor and City Clerk of the CITY OF COEUR D'ALENE have executed this contract on behalf of said city, the City Clerk has affixed the seal of said city hereto, and the CONTRACTOR has caused the same to be signed by its President, and its seal to be affixed hereto, the day and year first above written.

CITY:

CITY OF COEUR D'ALENE
KOOTENAI COUNTY, IDAHO

By: _____
Sandi Bloem, Mayor

ATTEST:

Renata McLeod, City Clerk

CONTRACTOR:

RC WORST & CO., INC

By: _____

ATTEST:

STATE OF IDAHO)
) ss.
County of Kootenai)

On this 19th day of February, 2013, before me, a Notary Public, personally appeared **Sandi Bloem** and **Renata McLeod**, known to me to be the Mayor and City Clerk, respectively, of the City of Coeur d'Alene that executed the foregoing instrument and acknowledged to me that said City of Coeur d'Alene executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission expires: _____

STATE OF IDAHO)
) ss.
County of Kootenai)

On this _____ day of _____, 2013, before me, a Notary Public, personally appeared _____, known to me to be the _____, of _____, and the persons who executed the foregoing instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission Expires: _____

**PUBLIC WORKS COMMITTEE
STAFF REPORT**

DATE: February 11, 2013
FROM: Kyle Marine, Utility Supervisor, Water Department
SUBJECT: Request to purchase 1988 pup trailer

DECISION POINT: Water Department Staff requests Council approval to purchase a used 1988 axle pup trailer.

HISTORY: In our continuing efforts to improve overall efficiency, the large Freightliner dump truck purchased in 2010 was equipped to pull a pup trailer. A pup is a trailer pulled behind a dump truck. It allows increased carrying capacity without the need of an extra driver. In 2012 during water main replacement projects, a used pup was rented from Arrow Construction for the summer and proved very beneficial in reducing overall vehicle trips and manpower for hauling excavated material out and replacement fill in to the job sites. This significantly reduced “down time” in waiting for backfill material to be brought to the worksite. Consequently, in the 2013 Financial Plan, staff included a budget line item to purchase a pup trailer for construction purposes. We may also find the pup useful on some of the larger leaks where we can haul two different loads of fill at once to expedite repairs. The pup may also be useful for hauling leaves and snow for the Street Department as well.

FINANCIAL ANALYSIS: Staff contemplated new versus used in this particular situation. As this is not a critical piece of equipment, it was determined that if a suitable used pup trailer could be located, we could significantly save money primarily due to the drastic depreciation of a new trailer versus a used one. We have researched numerous pup trailers that would fit our needs. A value/cost comparison of the trailers we checked out is attached to this report. \$36,000 was budgeted for this purchase. Staff has extensively researched nationwide via the internet as well as looked at other pup trailers in the vicinity and have found what is believed to be the best quality trailer for a reasonable price to meet our needs.

PERFORMANCE ANALYSIS: This used tandem axle pup trailer has been recently repainted, new brakes installed, a rebuilt hydraulic cylinder and looks to be very well maintained. Based on our analysis and the recommendations of our Street Maintenance Department, we feel the condition and price of this trailer is the most cost efficient option available to us.

DECISION POINT/RECOMMENDATION:

Water Department Staff requests Council authorization to purchase a 1988 two axle pup trailer from private sellers Russ & Cellie Bensch for a quoted price of \$5750 which includes delivery

STAFFREPORTFORM/TWP/WDCS/09

All trailers listed below meet the same criteria of a two axle, hydraulic dump box with hauling capabilities of 8 to 12 yards

SELLER	LOCATION	MAKE	SOURCE	CONDITION	PRICE	COMMENTS
Russ - Cellie Bensch	Colville Washington	1988/Alcop	Craigslist	Used – excellent	\$5,750	Has new hydraulic ram, new brakes and has been recently painted
Workhorse industries	Texas	new	Vendor	New	\$26,195	New unit with full warranty
Steve	Hayden Idaho	1980s/?	Craigslist	Used – poor	\$4,000	Trailer is in poor condition and needs repairs before being used
Commercial truck trader	Sagle Idaho	1968/?	Craigslist	Used – fair	\$8,900	Trailer is usable but needs minor repairs
Aero construction	Post falls Idaho	1980s		Used – poor	\$5,000	Everything works but is in very poor shape
Commercial truck trader	Texas	1989 sturdy	CTT	Used – good	\$7,500	Used for cost comparison only
Commercial truck trader	Oklahoma	2001 SEI	CTT	Used – excellent	\$15,500	Used for cost comparison only
Commercial truck trader	New York	2000 J&J	CTT	Used – excellent	\$25,000	Used for cost comparison only
Commercial truck trader	New York	1985 Cheroke	CTT	Used – good	\$5,200	Used for cost comparison only
Trailer shopper	Nevada	1984 Williams		Used – good	\$6,500	Used for cost comparison only
private seller	Olympia Washington	1980s/?	Craigslist	Used – good	\$6,500	Used for cost comparison only
Cascade	Manitoba Canada	2009		Used – excellent	\$30,615	Used for cost comparison only
Midland manufacturing	Canada	New	Internet	New	\$36,990	New unit with full warranty
Freedom truck Center	Spokane	New\alumin	Salesman	New	\$51,270	New unit with full warranty
Freedom truck centers	Spokane	New	Salesman	New	\$37,500	New unit with full warranty



**CITY COUNCIL
STAFF REPORT**

DATE: February 19, 2013
FROM: Christopher H. Bates, Engineering Project Manager *CB*
SUBJECT: Cottage Grove First Addition Subdivision: Final Plat Approval

DECISION POINT

Staff is requesting the following:

1. Approval of the final plat document, a 46 lot residential/commercial development.

HISTORY

- a. Applicant: Herb Janhsen
Janhsen Properties, LLC
515 E. Cedar Lane
Priest River, ID 83856
- b. Location: Adjacent to West Pinegrove Dr. and Canfield Avenue.
- c. Previous Action:
 1. City Council approval of the Cottage Grove subdivision plat, November 2008.
 2. Planning Commission approval of the Cottage Grove First Addition preliminary plat, March 2012.

PERFORMANCE ANALYSIS

The noted development is a re-plat of the original Cottage Grove subdivision (21 residential / 8 commercial lots) that was approved and developed in 2007/08, but never populated. With this new re-plat, the applicant has chosen to increase the number of residential lots by reducing the overall size of the existing platted ones. Additional lateral services were installed to provide sewer and water service to the newly created lots, and, the through street Grove Way has remained gated and private. Approval of the final plat document will allow for the sale and development of all of the lots in the newly re-platted development.

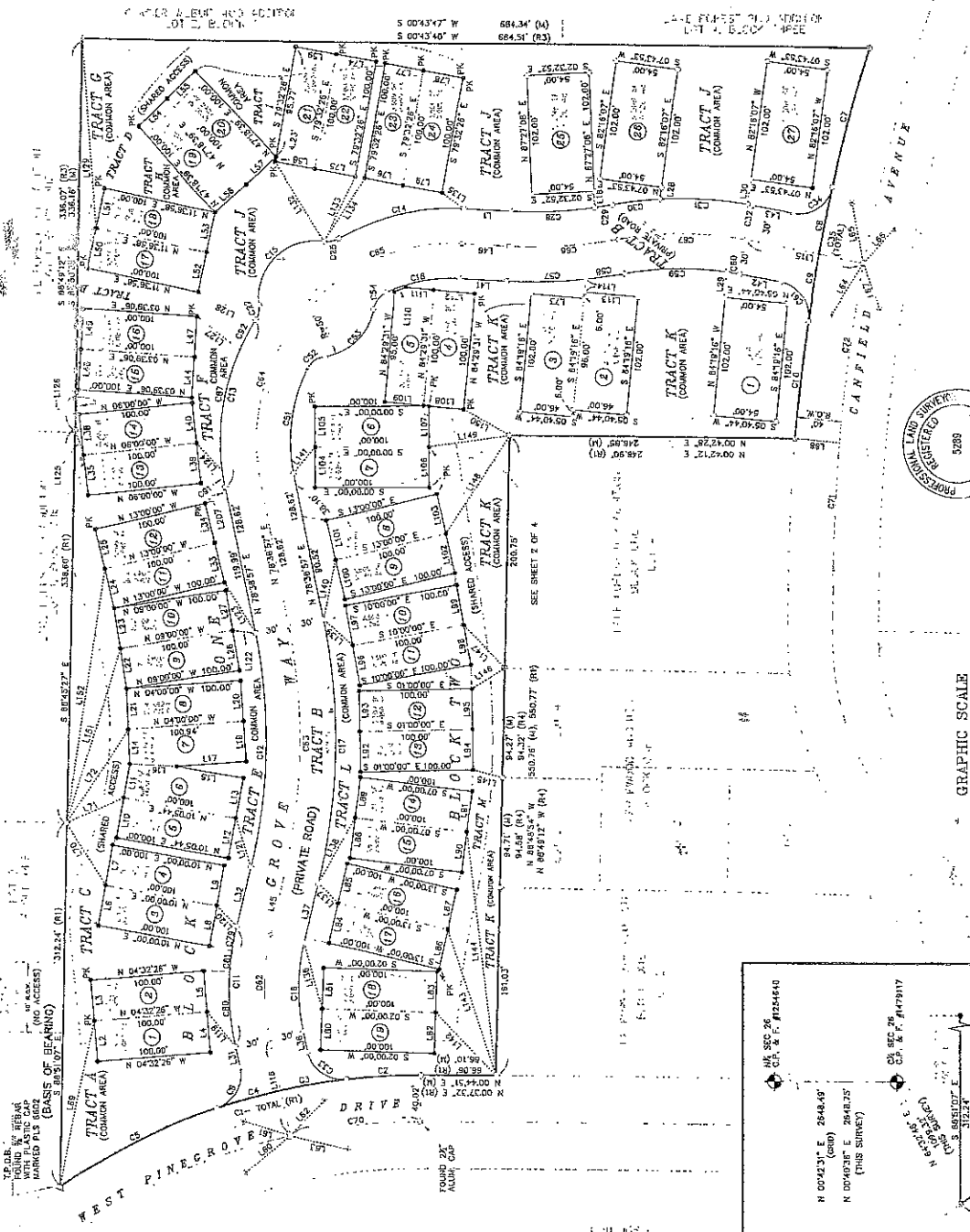
FINANCIAL ANALYSIS

All of the main utility line installations have been previously installed, approved, and, accepted by the City, therefore, there are no financial agreements required for this development.

DECISION POINT RECOMMENDATION

1. Approve the final plat document for recordation.

COTTAGE GROVE FIRST ADDITION
A REPLAT OF COTTAGE GROVE, RECORDS OF KOOTENAI COUNTY, BOOK K, PAGE 195,
IN A PORTION OF SEC. 26, T.51N., R.4W., B.M., CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO



LEGEND
 1. FOUND CORNERS AS NOTED
 2. FOUND 3/4" REBAR WITH PLASTIC CAP MARKED "PLS 4589"
 3. FOUND 1/2" REBAR WITH PVC CAP MARKED "PLS 4589"
 4. FOUND 1/4" REBAR WITH 1/4" ALUMINUM CAP MARKED "PLS 4589"
 5. FOUND 1/8" REBAR WITH 3/8" ALUMINUM CAP MARKED "PLS 4589"
 6. FOUND 1/4" REBAR WITH DISK MARKED "PLS 4589"
 7. SET 1/4" x 30" REBAR WITH PVC CAP MARKED "PLS 4589"
 8. SET 1/4" x 30" REBAR WITH DISK MARKED "PLS 4589"
 9. TRUE POINT OF BEGINNING

BASIS OF BEARING
 The basis of bearings for this plat is S 69°10'00" E, the north line of the plat of Lot 16, First Addition, Book 1, Page 433, Records of Kootenai County, Idaho, as shown on the plat of the First Addition to the Pine Crook System, NAD 83, First Zone, 1982 Adjustment, the point bearings must be related 0°00'00" clockwise as illustrated in the diagram below. The center quarter corner of section 26 and the north quarter corner of section 28 with a convergence angle of -0°00'00" at the center quarter corner of section 26.

NOTE
 TRACT B, GROVE WAY IS A PRIVATE ACCESS AND PUBLIC WATER AND SEWER EASEMENT

REFERENCES
 PLAT OF COTTAGE GROVE, BOOK K, PAGE 195



PROFESSIONAL LAND SURVEYOR
 REGISTERED
 STATE OF IDAHO
 3299
 Russell S. Kinsman, P.L.S., P.E.

GRAPHIC SCALE
 (IN FEET)
 1 inch = 60 ft.

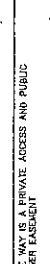
DETAIL "A"
 N 00°42'13" E, 2648.69' (GRO)
 N 00°40'38" E, 2648.75' (THIS SURVEY)
 N 01°01'01" E, 15,494.00' (THIS SURVEY)
 S 81°24'47" E, 3,299,222.8' (THIS SURVEY)
 FOUND 1/4" REBAR WITH PLASTIC CAP MARKED "PLS 4589"

LEGEND
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COTTAGE GROVE FIRST ADDITION
 SHEET 1 OF 4
 DATE: 07/28/13
 28-S1N-4W L12S
 FRANK & SUEYAMA, PA
 Consulting Engineers
 600 West 16 Street, Coeur d'Alene, Idaho, 83814
 Phone: 208-765-1111 Fax: 208-765-1112

ANNOUNCEMENTS

PUBLIC HEARINGS

**CITY COUNCIL
STAFF REPORT**

NOTE: *This is a re-hearing of the Water Rate/Fee Hearing from January 2, 2013. There were some concerns about the notice of the hearing and to be on the safe side and conservative we have re-advertised it and will be re-soliciting public comments and requesting Council approval.*

DATE: 19 February 2013
FROM: Jim Markley, Water Department Superintendent
SUBJECT: Water Comp Plan: Acceptance of plan and setting of public hearing for water rate and fee increases.

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DECISION POINT: Staff is requesting acceptance of the comprehensive plan and the setting of a hearing for revised water rates/fees. We will make a presentation at the meeting to review the highlights of the plan and to address any questions.

HISTORY: The first water comprehensive plan was produced in 1987. It has been updated many times since then, most recently in 1999 and 2007. The purpose of these periodic updates is to evaluate the criteria used and to reflect any changed conditions. As needs change and as the system matures, the plan is adjusted.

FINANCIAL ANALYSIS: The update was included in the approved financial plan and will be completed within budget.

PERFORMANCE ANALYSIS: We periodically review and update the water comprehensive plan so we can know where the water system is going and to identify when we get there. In that process, among other things: the existing plan is revisited, assumptions tested, a hydraulic analysis conducted, and financial elements re-calculated. We began this process earlier in the year a consultant was selected and work began in April. The document is now complete and we are looking to present it to the Council and ask for its approval and adoption. In the financial portion we would like to set a public hearing to go over rate and fee increases.

QUALITY OF LIFE ANALYSIS: Without a current comprehensive plan we cannot know that the water system will meet the long term needs of the City or that the rates/fees levels are appropriate and sustainable. These things are necessary to ensure that we are meeting the needs of both our current and our future customers

DECISION POINT/RECOMMENDATION:
Amended recommendation: Staff requests Council approval of rate & fee changes as described and discussed on January 2, 2013.

RESOLUTION NO. 13-011

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AMENDING THE RULES AND REGULATIONS OF THE COEUR D' ALENE WATER DEPARTMENT AS TO RATES, SCHEDULES AND CHARGES.

WHEREAS, pursuant to Coeur d' Alene Municipal Code Section 13.04.130, the City of Coeur d'Alene has reviewed the water service fees, rates, schedules, and charges currently in effect in the city, and a public hearing has been held on the proposed amended rates, schedules and charges; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof that the water fees, rates, schedules and charges contained in the attached Exhibit "A", which by this reference is incorporated herein, be adopted to ensure that the operations of the water utility is self-sustaining; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that water fees, rates, charges and schedules established in Resolution No's 08-064, 09-050, 11-004 and 13-004 are repealed effective March 1, 2013. All other fees established by those resolutions remain in full force and effect, and

BE IT FURTHER RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the fees, rates, charges and schedules outlined in Exhibit "A" be and hereby are adopted, and

BE IS FURTHER RESOLVED, that such amended rates, schedules, and charges be effective on March 1, 2013; and

BE IT FURTHER RESOLVED, that three certified copies of the Water Rates, Schedules, and Charges as herein adopted, will be kept on file with the City Clerk of the City of Coeur d'Alene.

DATED this 19th day of February, 2013

Sandi Bloem, Mayor

ATTEST:

Renata McLeod, City Clerk

Motion by _____, Seconded by _____,

to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER ADAMS Voted _____

COUNCIL MEMBER GOODLANDER Voted _____

COUNCIL MEMBER KENNEDY Voted _____

COUNCIL MEMBER GOOKIN Voted _____

COUNCIL MEMBER EDINGER Voted _____

_____ was absent. Motion _____.

EXHIBIT "A"

Water Rates, Schedules, and Charges for the City of Coeur d'Alene Water System

SCHEDULE 1: WATER RATES

A. Metered Services

METERED RATES

Cost of Service Water Rates

Meter Size	Current	Approved Future Rate Increases					
	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
3/4"	\$6.51	\$6.67	\$7.00	\$7.34	\$7.70	\$8.08	\$8.48
1"	\$7.17	\$7.35	\$7.71	\$8.09	\$8.49	\$8.91	\$9.35
1-1/2"	\$8.04	\$8.24	\$8.64	\$9.06	\$9.50	\$9.97	\$10.46
2"	\$10.45	\$10.71	\$11.23	\$11.78	\$12.36	\$12.97	\$13.61
3"	\$28.19	\$28.89	\$30.31	\$31.80	\$33.36	\$34.99	\$36.70
4"	\$34.77	\$35.64	\$37.39	\$39.22	\$41.14	\$43.16	\$45.27
6"	\$50.10	\$51.35	\$53.87	\$56.51	\$59.28	\$62.18	\$65.23
8"	\$67.62	\$69.31	\$72.71	\$76.27	\$80.01	\$83.93	\$88.04
10"	\$87.33	\$89.51	\$93.90	\$98.50	\$103.33	\$108.39	\$113.70

Volume Rates (\$/1,000gal)

Class	Current	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
Residential (0-30,000 gals)	\$0.72	\$0.74	\$0.78	\$0.82	\$0.86	\$0.90	\$0.94
Residential (Over 30,000 gals)	\$1.04	\$1.07	\$1.12	\$1.17	\$1.23	\$1.29	\$1.35
Non-Residential	\$0.63	\$0.65	\$0.68	\$0.71	\$0.74	\$0.78	\$0.82
Irrigation-Only	\$0.84	\$0.86	\$0.90	\$0.94	\$0.99	\$1.04	\$1.09

Definitions:

Residential

Includes single-family dwellings or single permanent mobile homes on individually platted lots and duplexes. Includes former class: Residential.

Non-Residential

Includes all government and public agencies (City, County, State, Federal, and Schools), commercial, and industrial users. Also included are Hospitals, RV and Trailer Park users. Includes former classes: Multi-Family, Mobile Home Park, Government, Commercial.

Irrigation-Only

Water consumed specifically for outdoor usage only.

Note

Users which are covered in more than one of the classifications above will be charged the highest commodity charge of their user classification for all water use.

EXHIBIT "A"

B. Rates For Private Fire Sprinkler, Fire Hydrant, And Hose Service

PRIVATE FIRE LINE RATES

Applicability:

Customers who have private fire hydrants, sprinkler systems and/or inside hose connections for firefighting purposes.

Monthly Rates:

For unmetered service through a separate line for firefighting purposes:

<u>SERVICE SIZE</u>	<u>MONTHLY RATE</u>
1.5" or smaller	\$6.60
2"	\$6.60
3"	\$6.60
4"	\$8.80
6"	\$13.17
8"	\$17.57
10"	\$21.95
12"	\$26.39

C. Bulk Water Use.

RATES AND FEES FOR THE PERMANENT STATIONS

Contractors using the permanent stations shall pay the following:

- \$25.00 dollar key deposit to begin using the permanent stations.
- \$1.11 per 1000 gallons of bulk water drawn from the stations, billed monthly.

RATES AND FEES FOR THE PORTABLE STATIONS

Contractors using the portable stations shall pay the following:

- A monthly rental fee of \$25.00 with a minimum of one month rental.
- An installation fee of \$100.00 for installation and reading by City personnel.
- Damage deposit of \$1000.00
- \$.70 per 1000 gallons of bulk water drawn from the stations, billed monthly.

EXHIBIT "A"

SCHEDULE 2: CAPITALIZATION FEES

WATER CAPITALIZATION FEES

A capitalization fee will be assessed for every separate metered service connection to a water pipeline.

CAPITALIZATION FEE SCHEDULE

Cap Fees	Current Fees	March/April 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
<u>Meter Size:</u>							
3/4"	\$2,045	\$2,157	\$2,276	\$2,401	\$2,533	\$2,672	\$2,819
1"	\$3,467	\$3,602	\$3,801	\$4,010	\$4,230	\$4,462	\$4,708
<u>Service Size:</u>							
Existing Only 1-1/2"	\$6,759	\$7,183	\$7,579	\$7,995	\$8,435	\$8,898	\$9,387
2"	\$10,849	\$11,497	\$12,131	\$12,797	\$13,501	\$14,242	\$15,025
3"	\$20,451	\$23,015	\$24,285	\$25,619	\$27,027	\$28,510	\$30,079
4"	\$34,144	\$35,957	\$37,941	\$40,025	\$42,225	\$44,542	\$46,993
6"	\$68,112	\$71,893	\$75,859	\$80,025	\$84,425	\$89,058	\$93,957
8"	\$109,014	\$115,033	\$121,379	\$128,045	\$135,085	\$142,498	\$150,337
10"	\$195,122	\$165,377	\$174,501	\$184,085	\$194,205	\$204,862	\$216,133

Note: 1 1/2" service stubs are no longer allowed.

Service size(s) & meter size(s) must be indicated in order to process permit applications. Fees to be paid at the time of building permit issuance.

Any structure designed to house one family shall be defined as a "dwelling unit". Any structure designed to house more than one family, or any facility with one meter which is used to provide service to more than one structure will be assessed the capitalization fee of the greater of either \$360.00 per dwelling unit, or the capitalization fee of the installed meter.

Capitalization fee for a mobile home park, where water service is provided by a master meter, will be assessed on the higher cost of either \$360.00 per unit, or the capitalization cost of the installed meter. Mobile home parks or subdivisions with individual metered services will be assessed the capitalization fee for each meter size installed for each unit.

EXHIBIT "A"

SCHEDULE 2: CAPITALIZATION FEES - continued

PRIVATE FIRE LINE FEES

Applies to all customers who have sprinkler systems and/or inside hose connections for firefighting purposes.

For unmetered service through a separate line for firefighting purposes, the following cap fees shall apply:

<u>SERVICE SIZE</u>	<u>CAPITALIZATION FEE</u>
3" or smaller	\$484
4"	\$968
6"	\$1,936
8"	\$2,903
10"	\$4,839
12"	\$6,049

If the installation of a private fire service requires an extension of the existing mains of the utility, such extension shall be at the customer's cost.

All private fire services shall be equipped with resilient seated gate valves at the main. State approved backflow prevention must also be installed on each fire service.

Meters may be placed on fire services by the utility at any time; however, metered rates will not apply unless improper use of water is disclosed, and if such be the case, usage will be billed to the consumer based on the Commodity Charge rate schedule.

EXHIBIT "A"

SCHEDULE 3: HOOK UP FEES

WATER HOOKUP FEES (Only due if City installs Service) (Labor & Materials)

Standard service hookup fee schedule (b y size) complete from main to adjoining property line, including meter, meter box, and setting:

<u>METER SIZE</u>	<u>HOOKUP FEE</u>	<u>ASPHALT CUT</u>
3/4"	\$1930.00	\$950.00
1" or less	\$2050.00	\$950.00
1-1/2"	\$4280.00	\$950.00
2"	\$4580.00	\$950.00

Radio read MXU equipment fee = \$130.00 for all services (whether city installed or not).

If a sidewalk panel must be removed, an additional panel replacement fee of \$500 may be charged.

NOTE: 1 1/2" hookup fees include a 2" service tap and will be billed a 2" Capitalization Fee

Where a service hookup is other than standard, costs may be calculated by the City to represent actual costs.

The HOOKUP FEE is a separate fee paid in addition to the CAPITALIZATION FEE.

Hookup may be made by a private contractor or licensed plumber to City specifications.

EXHIBIT “A”

SCHEDULE 4: BILLING DELINQUENCY CHARGES

TAG FEE: A \$25.00 fee will be charged for the delivery of a disconnection notice to the services address for nonpayment.

SHUT OFF: A \$25.00 fee will be charged to physically terminate water service for nonpayment.

Past due utility fees and charges shall be paid in full before the customer's service will be turned on.

EXHIBIT "A"

SCHEDULE 5: SERVICE CALL FEES

AFTER HOURS CALL OUT FEES

Calls after hours to have a service turned on or off will be charged an \$80.00 call out fee. Service personnel have call out forms for the customer to sign; the fee will then be added to the utility account.

In the event of a plumbing emergency such as a service or customer water line break that occurs after hours that cannot be controlled with the customer's valve, there will be a \$40.00 call out fee assessed. Service personnel will have a call out form for the customer to sign; the fee will be added to the utility account.

These charges need to be agreed upon by the customer before service personnel go to the property to perform the work. Service personnel shall be responsible for completion of the call out billing form and getting the customer's signature, if possible.

SPECIAL METER READING FEE

A \$10.00 fee will be charged for special meter readings for customer benefit (such as reading other than at normal times).

OTHER BUSINESS

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes

February 11, 2013
**GENERAL SERVICES COMMITTEE
MINUTES**

COMMITTEE MEMBERS PRESENT

Mike Kennedy, Chairperson
Ron Edinger
Steve Adams

CITIZENS PRESENT

Tom Hasslinger, CdA Press
Kay Nelson, Chair, Jewett House Advisory Board
Art Flanagan, Vice Chair, Jewett House Advisory Board
Marla Lake, Jewett House Manager
Zak Adams, Item 1

STAFF PRESENT

Kenny Gabriel, Fire Chief
Jon Ingalls, Deputy City Administrator
Warren Wilson, Chief Civil Deputy City Attorney
Juanita Knight, Senior Legal Assistant
Robert Gonder, Fire
Craig Etherton, Fire

**Item 1. Pot Bellied Pigs.
(Denied)**

Warren Wilson said the City had received a citizen request to consider amending the city code allowing potbellied pigs as pets within the city limits. Mr. Wilson reported that approximately a year ago, the General Services Committee considered a similar request to allow pygmy goats to be kept as pets and that request was rejected. Staff has reviewed the Post Falls ordinance allowing one pot-bellied pig to be kept per residence after receiving a special license from the city. According to Post Falls animal control they have only one licensed pot-bellied pig in the city (belonging to Mr. Adams), so they have little history enforcing their ordinance. Mr. Wilson noted this is the only request that the city has had in recent years to allow pot-bellied pigs as pets and a similar request for pygmy goats was recently denied. It appears unlikely, based on Post Falls experience, that there would be many people seeking to license pot-bellied pigs. However, there may be negative impacts on surrounding neighbors that may or may not be mitigated by our other ordinances. There are additional hurdles in defining exactly what type of pig would be allowed. For instance Post Falls allows Vietnamese or Chinese pot-bellied pigs up to 125 pounds without further defining what a pot-bellied pig is. Further, pot-bellied pigs can grow to exceed 125 pounds creating the possibility that an allowed pet “outgrows” the ordinance and must be removed from the city or be impounded.

Councilman Edinger asked if the Post Falls ordinance contains verbiage that would require permission from the neighbors. Mr. Wilson said there is nothing that speaks to their permission. Though it does say that it shouldn't impact the neighbors right to enjoy their property, i.e. noise, odor.

Councilman Kennedy noted that ordinance does require a veterinarian to confirm that the pig is indeed a pot-bellied pig.

Councilman Adams noted that he made the motion to deny the pigmy goat request denied. He has nothing against goats or pigs. However, it's a slippery slope and thinks Coeur d'Alene is morphing more into a metropolitan area than a rural area and therefore does not support amending the code.

Councilman Edinger said he believes staff has enough to do that they don't need to be worrying about pot-bellied pigs.

Mr. Wilson reported that currently, pot-bellied pigs are considered livestock and are prohibited except in the R-1 zone.

Councilman Edinger suggested Mr. Adams look at Indian Meadows which is zoned R-1.

MOTION: by Councilman Adams, seconded by Councilman Edinger, directing staff to no longer invest time drafting an ordinance amendment to allow pot-bellied pigs as pets in the City.

PULLED FROM AGENDA

~~Item 2. Amendments to Municipal Code 15.06.050 Firefighter Equipment Rooms.
()~~

~~MOTION: by _____ seconded by _____ that Council~~

**Item 3. Jewett House / Allowance of permitted alcohol.
(Information Only)**

Members of the Jewett House Advisory Board, Kay Nelson (Chair), Art Flanagan (Vice Chair), and Marla Lake (House Director) are requesting Council explore revising the current city code regarding alcohol on public property in order that alcohol may be served at the Jewett House by permit only. Mr. Nelson said the reason for the request is for events like birthday's, weddings, etc. When they receive a call about their facility, the first question asked is can alcohol be served. Folks go elsewhere when they are told no. The Board would like to be able to serve the people's needs. If approved, the permit would allow those renting to use a licensed person to dispense the alcohol.

Councilman Kennedy, if the request was approved, what would the earned funds go towards. Ms. Lake said the Jewett House needs a new roof, a wheelchair lift, new carpeting, new painting, and a new furnace. Approximately \$70,000 worth of repairs are needed.

Councilman Edinger said the Library Foundation can now serve by special permit and doesn't see why the Jewett House cannot do the same.

Councilman Adams said "by lots of request" how many is that actually. Ms. Lake said she from December – February she gets approximately 15-20 calls per week. She said there is a \$2,100 potential earnings per wedding.

Councilman Adams asked about liability insurance. Mr. Nelson said licensed caterers are fully licensed

Jon Ingalls asked the Committee if they see fit to direct staff to develop an ordinance.

Councilman Adams motioned to move forward with staff developing an ordinance to allow alcohol at the Jewett House. Second by Councilman Edinger. Councilman Kennedy agrees that the ordinance needs to be specific where alcohol is allowed (in a controlled environment).

Staff will return to the GSC in a few weeks with a drafted ordinance.

Ms. Lake added that the Jewett House prices are very competitive with other venues at this time.

MOTION: by Councilman Adams, seconded by Councilman Edinger, to direct staff to draft an ordinance and turn to the General Services Committee.

The meeting adjourned at 12:25 p.m.

Respectfully submitted,

Juanita Knight
Recording Secretary

February 11, 2013
PUBLIC WORKS COMMITTEE
MINUTES
4:00 p.m., Library Community Room

COMMITTEE MEMBERS PRESENT

Council Member Woody McEvers
Council Member Dan Gookin Jim
Council Member Deanna Goodlander

 Kyle
 Warren

STAFF PRESENT

Amy Ferguson, Executive Assistant
Markley, Water Superintendent
Jon Ingalls, Deputy City Administrator
Terry Pickel, Asst. Water Supt.
Marine, Utility Supervisor
Wilson, Deputy City Attorney

**Item 1 Award of Bid for Rehabilitation of the Landings Well Pump
Consent Calendar**

Terry Pickel, Assistant Superintendent, presented a request that Council award the lowest responsive bid for the Rehabilitation of the Landings Well Pump to RC Worst & Co., Inc.

Mr. Pickel explained in his staff report that the Water Department provided funds in the 2012-2013 budget for the rehabilitation of the Landings Well pump. The Water Department instituted a bi-annual pump rehabilitation program in 2007 whereby a pump is pulled out and rebuilt every other year. Routine pump maintenance is crucial to ensure that the city does not experience premature failures during its peak water requirements. Specifications were generated and sealed bids were solicited. After a thorough review of the responsive bids, RC Worst & Co., Inc. submitted the lowest responsive bid for the project.

Mr. Pickel said that the well pumps have about a 20 year life cycle, which is about average for when they will need repairs. The Water Department is doing the Landings Well a little sooner because they suspect a chlorine leak in the well and want to make sure there is no damage. They received five bids from local vendors ranging from \$39,978 to \$54,394. The estimate for the project based on past projects was \$59,500 and the department budgeted \$65,000 for contingencies.

Councilman McEvers asked if RC Worst & Co, Inc. has rehabilitated other city wells before. Mr. Pickel responded that they have. H2O did the last two well rehabilitations, and Specialty Pump Service also did some work for them in the past. He explained that the rehabilitation includes rebuilding the pumps, refurbishing the motor, and cleaning up the shafts. Mr. Pickel also noted that the Landings Well has the capacity to produce larger amounts of water but they have a problem with the power supply to it. They really can't get more horsepower until they can get with Kootenai Electric to see if they can rebuild the lines, but that will be out in the future.

MOTION: Motion by Gookin , seconded by McEvers , to recommend Council award the lowest responsive bid to RC Worst & Co., Inc., and approve Resolution No. 13-010 authorizing an agreement with RC Worst & Co., Inc. for the Landings Well Rehabilitation Project. Motion carried.

**Item 2 Request to Purchase 1988 Pup Trailer
Consent Calendar**

Kyle Marine, Utility Supervisor, presented a request for Council approving of the purchase of a used 1988 axle pup trailer.

Mr. Marine explained in his staff report that the Water Department's large Freightliner dump truck which was purchased in 2010 was equipped to pull a pup trailer, which allows for increased carrying capacity without the need of an extra driver. In 2012 during water main replacement projects, a used pup trailer was rented for the summer to measure its usefulness and it proved very beneficial in reducing overall vehicle trips, reducing fuel costs and manpower needs for hauling excavated material out and replacement fill in to the job sites. Consequently, in the 2013 Financial Plan, staff included a budget line item to purchase a new pup trailer for construction purposes. The pup trailer may also be useful for hauling leaves and snow for the Street Department as well.

The staff report further stated that staff contemplated new versus used in this particular situation. As this is not a critical piece of equipment, it was determined that if a suitable used pup trailer could be located, a significant savings could be realized due to the drastic depreciation of a new trailer versus a used one. The used tandem axle pup trailer staff is looking to purchase has been recently repainted, has had new brakes installed, has a rebuilt hydraulic cylinder and looks to be very well maintained.

Mr. Marine mentioned that the trailer has decent tires that will last quite a few years. He also had an opportunity to look over the owner's other equipment before meeting with him. Mr. Marine noted that the owner's other equipment looked to be very well maintained. The owner had the pup trailer since it was new and it was immaculate. To determine a fair price, they did internet research, looked at other pups for sale, and looked at Truck Trailer.com. By far, the pup trailer is one of the best ones that they have found. Mr. Marine was able to negotiate with the owner to reduce the price and also get the trailer delivered to the city.

The committee commended Mr. Pickel and Mr. Marine for their efforts.

MOTION: Motion by McEvers , seconded by Gookin , to recommend Council authorize the purchase of a used 1988 two axle pup trailer from private sellers Russ & Cellie Bensch for the quoted price of \$5,750. Motion carried.

The meeting adjourned at 4:11 p.m.

Respectfully submitted,

Amy C. Ferguson
Public Works Committee Liaison

CITY OF COEUR D'ALENE
Treasurer's Report of Cash and Investment Transactions

FUND	BALANCE 12/31/2012	RECEIPTS	DISBURSE- MENTS	BALANCE 1/31/2013
<u>General-Designated</u>	\$445,094	\$18,865	\$37,298	\$426,661
<u>General-Undesignated</u>	1,986,513	21,797,875	14,827,937	8,956,451
<u>Special Revenue:</u>				
Library	(120,253)	612,777	101,052	391,472
CDBG	(38)		93	(131)
Cemetery	61,681	23,416	14,035	71,062
Parks Capital Improvements	146,838	86,304	22,607	210,535
Impact Fees	2,664,461	75,019	13,051	2,726,429
Annexation Fees	522			522
Insurance	1,314,953	2,000,385	241	3,315,097
Cemetery P/C	1,850,437	4,740	25,681	1,829,496
Jewett House	8,162	2	1,605	6,559
Reforestation	10,395	1,543		11,938
Street Trees	169,454	3,049		172,503
Community Canopy	1,602	21		1,623
CdA Arts Commission	833	1		834
Public Art Fund	95,918	28	300	95,646
Public Art Fund - LCDC	496,205	145		496,350
Public Art Fund - Maintenance	117,927	35	108	117,854
<u>Debt Service:</u>				
2000, 2002 & 2006 G.O. Bonds	449,033	585,988		1,035,021
LID Guarantee	36,324	5,299		41,623
LID 130 Lakeside / Ramsey / Industrial Park	49,004			49,004
LID 146 Northwest Boulevard	48,000	6,215		54,215
LID 149 4th Street	1,046			1,046
<u>Capital Projects:</u>				
Street Projects	43,845	13,499	1,341	56,003
<u>Enterprise:</u>				
Street Lights	100,816	43,071	47,663	96,224
Water	451,703	235,785	339,448	348,040
Water Capitalization Fees	2,149,227	126,705		2,275,932
Wastewater	5,676,928	453,232	348,617	5,781,543
Wastewater-Reserved	1,088,775	27,500		1,116,275
WWTP Capitalization Fees	1,186,461	151,442		1,337,903
WW Property Mgmt	60,668			60,668
Sanitation	(246,982)	271,566	263,687	(239,103)
Public Parking	(120,006)	10,474	82,771	(192,303)
Stormwater Mgmt	(12,986)	10,815	16,833	(19,004)
Wastewater Debt Service	1,012,115	28,634	28,500	1,012,249
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	176,358	183,516	176,358	183,516
LID Advance Payments	4,569	77	3,609	1,037
Police Retirement	1,390,744	92,090	52,520	1,430,314
Sales Tax	1,368	1,920	1,368	1,920
BID	167,909	6,899	40,000	134,808
Homeless Trust Fund	439	538	439	538
GRAND TOTAL	\$22,966,061	\$26,879,470	\$16,447,162	\$33,398,369

CITY OF COEUR D'ALENE
 BUDGET STATUS REPORT
 FOUR MONTHS ENDED
 31-Jan-2013

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 1/31/2013	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$207,739	\$70,288	34%
	Services/Supplies	12,275	1,780	15%
Administration	Personnel Services	330,656	125,158	38%
	Services/Supplies	69,210	8,390	12%
Finance	Personnel Services	590,947	196,506	33%
	Services/Supplies	85,980	31,229	36%
Municipal Services	Personnel Services	923,631	348,830	38%
	Services/Supplies	437,018	208,694	48%
	Capital Outlay	9,000		
Human Resources	Personnel Services	214,763	73,543	34%
	Services/Supplies	26,900	8,441	31%
Legal	Personnel Services	1,335,864	450,806	34%
	Services/Supplies	93,033	17,831	19%
Planning	Personnel Services	450,912	151,370	34%
	Services/Supplies	24,600	1,192	5%
Building Maintenance	Personnel Services	279,060	91,236	33%
	Services/Supplies	119,359	28,596	24%
	Capital Outlay			
Police	Personnel Services	8,996,923	3,033,501	34%
	Services/Supplies	830,019	197,447	24%
	Capital Outlay	142,749	10,000	7%
Fire	Personnel Services	7,250,642	2,563,854	35%
	Services/Supplies	376,787	99,096	26%
	Capital Outlay			
General Government	Services/Supplies	192,635	192,467	100%
	Capital Outlay			
Byrne Grant (Federal)	Personnel Services	53,079	52,251	98%
	Services/Supplies	95,998	21,554	22%
	Capital Outlay		34,109	
COPS Grant	Personnel Services	69,819	45,930	66%
CdA Drug Task Force	Services/Supplies	36,700	24,219	66%
	Capital Outlay			
Streets	Personnel Services	1,800,904	593,854	33%
	Services/Supplies	589,400	180,370	31%
	Capital Outlay			

CITY OF COEUR D'ALENE
 BUDGET STATUS REPORT
 FOUR MONTHS ENDED
 31-Jan-2013

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 1/31/2013	PERCENT EXPENDED
ADA Sidewalk Abatement	Personnel Services	182,335	49,709	27%
	Services/Supplies	38,450	4,101	11%
Engineering Services	Personnel Services	508,936	173,595	34%
	Services/Supplies	729,500	44,743	6%
	Capital Outlay			
Parks	Personnel Services	1,257,438	358,145	28%
	Services/Supplies	408,450	65,101	16%
	Capital Outlay			
Recreation	Personnel Services	625,654	155,199	25%
	Services/Supplies	138,800	16,490	12%
Building Inspection	Personnel Services	697,044	253,788	36%
	Services/Supplies	24,395	4,879	20%
Total General Fund		<u>30,257,604</u>	<u>9,988,292</u>	<u>33%</u>
Library	Personnel Services	1,004,510	314,789	31%
	Services/Supplies	182,450	48,330	26%
	Capital Outlay	92,000	18,977	21%
CDBG	Services/Supplies	267,325	11,381	4%
Cemetery	Personnel Services	137,465	36,591	27%
	Services/Supplies	86,835	23,189	27%
	Capital Outlay	15,000		
Impact Fees	Services/Supplies	613,133	13,051	2%
Annexation Fees	Services/Supplies	70,000	70,000	100%
Parks Capital Improvements	Capital Outlay	881,215	223,282	25%
Insurance	Services/Supplies	264,000	37,112	14%
Cemetery Perpetual Care	Services/Supplies	98,000	32,448	33%
Jewett House	Services/Supplies	42,000	8,167	19%
Reforestation	Services/Supplies	1,500	1,988	133%
Street Trees	Services/Supplies	65,000	5,400	8%
Community Canopy	Services/Supplies	1,500	215	14%
CdA Arts Commission	Services/Supplies	7,000	74	1%
Public Art Fund	Services/Supplies	245,000	23,640	10%
Total Special Revenue		<u>4,073,933</u>	<u>868,634</u>	<u>21%</u>
Debt Service Fund		<u>1,381,865</u>	<u>97,000</u>	<u>7%</u>

CITY OF COEUR D'ALENE
BUDGET STATUS REPORT
FOUR MONTHS ENDED
31-Jan-2013

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 1/31/2013	PERCENT EXPENDED
Govt Way - Dalton to Hanley	Capital Outlay		6,697	
Govt Way - Hanley to Prairie	Capital Outlay	420,000	21,098	5%
Levee Certification	Capital Outlay	250,000		
15th Street - Lunceford to Dalton	Capital Outlay		1,321	
3rd / Harrison signal	Capital Outlay	100,000		
Kathleen Avenue Widening	Capital Outlay			
Total Capital Projects Funds		770,000	29,116	4%
Street Lights	Services/Supplies	570,050	145,094	25%
Water	Personnel Services	1,569,132	517,439	33%
	Services/Supplies	4,167,607	419,730	10%
	Capital Outlay	1,865,550	339,897	18%
Water Capitalization Fees	Services/Supplies	850,000		
Wastewater	Personnel Services	2,231,295	693,348	31%
	Services/Supplies	6,247,788	1,533,117	25%
	Capital Outlay	8,384,600	232,415	3%
	Debt Service	2,133,241	565,054	26%
WW Capitalization	Services/Supplies	879,336		
Sanitation	Services/Supplies	3,285,480	1,126,505	34%
Public Parking	Services/Supplies	190,957	106,323	56%
	Capital Outlay	385,000	473,183	123%
Stormwater Mgmt	Personnel Services	97,846	32,839	34%
	Services/Supplies	526,121	34,433	7%
	Capital Outlay	300,000	189	0%
Total Enterprise Funds		33,684,003	6,219,566	18%
Kootenai County Solid Waste		2,200,000	562,121	26%
Police Retirement		176,000	58,450	33%
Business Improvement District		156,000	90,000	58%
Homeless Trust Fund		6,100	1,354	22%
Total Fiduciary Funds		2,538,100	711,925	28%
TOTALS:		\$72,705,505	\$17,914,533	25%