

February 19, 2008

# MEMBERS OF THE CITY COUNCIL:

Sandi Bloem, Mayor Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy



# MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO, HELD AT THE LIBRARY COMMUNITY ROOM February 5, 2008

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Library Community Room February 5, 2008 at 6:00 p.m., there being present upon roll call the following members:

, ,		
Woody McEvers	)	Members of Council Present
A. J. Al Hassell, III	)	
John Bruning	)	
Loren Ron Edinger	)	
Deanna Goodlander	)	
Mike Kennedy	)	

Sandi Bloem, Mayor

**CALL TO ORDER:** The meeting was called to order by Mayor Bloem.

**INVOCATION** was led by Reverend Ron Hunter, Church of the Nazarene.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by Councilman Edinger.

PRESENTATION: STUDENT ATHLETE RECOGNITION: Coeur d'Alene High School Principal Randy Russell introduced Girls Basketball Head Coach Dale Poffenroth and Assistant Coach Jamie Thacker who accepted certificates for participation in the random drug testing program to: Natalie Stewart, Dayna Drager, Kama Griffitts, Sadie Simon, Ali Johnson, Amy Warbrick, Carli Rosenthal, Whitney Heleker, Deanna Dotts, Heather Baughman, Rachel Crawford, Amanda Buttrey, Chelsea Martin, Joy Day, Kelsi DeHaas, Faith Hazard, and Kelsy Bybee. Lake City High School Varsity Cheerleader Coash Jennifer Bassett accepted certificates for Michaela Starnes, Brianna Sullivan, Kelsey Tibbitts, E'Lissa Raynor, Natalie Brown, Faith Thompson, Mara Makinson, Michelle Butterfield, Christy Rolfe, Heather Holton, Mitchell Kennedy, Lindsey Clausen, Raelynn Peterson, Lauren Ong, Jenna Hall, Brittany Sampson, Kendi Atterberry, Ashlin Cox, Elise Logan, and Ashley Sampson.

**PRESENTATION: DISABILITY RIGHTS ADVOCATE AWARDS:** Amy Dreps, Disability Action Center, presented the Disability Rights Advocate Awards in professional and volunteer categories. The recipient of the professional award went to Angie Goucher, Director of Special Needs Recreation, and the volunteer award went to Lisi Frum of the Women's Center. Ms. Dreps also presented certificates of appreciation to Jill Mikel, a Special Education teacher in the Coeur d'Alene School District; Bob Driscoll of the Department of Health & Welfare, and Dr. Bob Colonna of the Silver Valley Community Resource Center in Kellogg.

# PRESENTATION: LAKE CITY DEVELOPMENT CORPORATION ANNUAL

**REPORT:** Tony Berns, Executive Director of the Lake City Development Corporation, presented their annual report. Mr. Berns discussed the history of the Lake City Development Corporation and reviewed aerial photographs of the Lake and River Districts. The Lake City Development Corporation was formed by the Mayor and Council in 1997. The Lake District was established in 1997 and sunsets in 2021. The River District was established in 2003 and sunsets in 2027. Mr. Berns also introduced the Board of Directors, and indicated that they are volunteers who are appointed by the mayor. Two people left the board last year -- Paul Anderson, after serving for 10 years, and Dixie Reid, after seven years of service. Councilman Al Hassell is the newest member of LCDC. LCDC is run by five committees: Acquisition, Parking, Finance, Housing, and Marketing.

Mr. Berns reviewed the 2007 accomplishments. In regard to workforce housing, Mr. Berns stated that LCDC is focused on learning their role. They are partnering with IHFA for a mid-town project. LCDC is also working on the educational corridor project. In addition, they are partnering with the North Idaho Centennial Trail Foundation on the acquisition of 5.25 miles of Union Pacific rail line for the Prairie Trail. The Prairie Trail is a bike/pedestrian trail that will add huge value to the community and will allow a north/south commute into the downtown area.

The LCDC is working on quite a few partnerships in regard to infill development initiatives. They also feel that it is very important to bring the ULI (Urban Land Institute) to Coeur d'Alene. Their next visit will be on March 5<sup>th</sup> and they will be discussing workforce and student housing at the Coeur d'Alene Resort from 8:30 to 11:30.

LCDC supports through partnership a lot of the Coeur d'Alene Downtown Association programs which bring many benefits to the downtown area. They also are continuing their efforts with community outreach.

Mr. Berns reviewed the 2008 and beyond LCDC Strategic Priorities which include Education, Workforce Housing, Public Space, Job Retention/Job Creation, Public Parking, and Midtown Redevelopment. In regard to education, he stated they would like to bring the educational corridor to fruition and, in addition, they also want to bring the Sorenson and Winton schools into the Lake District.

The LCDC would also like to create new public spaces, when they can, through partnerships. Mr. Berns cited Riverstone Park and Mill River Park as examples, and further stated that LCDC also played a key role in the new Library and the Kroc Center. They would also like to play a key role in developing McEuen Field.

In regard to job creation and retention, Mr. Berns stated that LCDC had helped to create almost 1,200 new jobs and retained approximately 266 jobs in 2007. LCDC would also like to play a key role in getting a public parking structure underway and will also partner

with the city on redeveloping mid-town on Fourth Street from Lakeside to Harrison with street amenities and place-making initiatives.

2008 Tactical Goals include further defining the LCDC role regarding workforce housing, LCDC/Council workshops, continued outreach to community stakeholders, continued alternate site search for an American Legion ball field, and learning more regarding connectivity infrastructure in Coeur d'Alene.

Councilman Kennedy stated that in regards to the American Legion ball field, there are people that feel very strongly about the ball field and its current location, and asked Mr. Berns to explain LCDC's role. Mr. Berns explained that LCDC is trying to facilitate finding a new location for the ball field pursuant to the McEuen Field master plan as developed by the Committee of Nine. The master plan proposed that the ball field be moved to an equal or better place. LCDC is trying to find a new location within their realm of interest.

Councilman Edinger asked if LCDC would assist with the property owners' LID in midtown. Mr. Berns stated that LCDC's involvement has not yet been determined. They are waiting for the council to give the green light to look at it and then they will meet with 4<sup>th</sup> Street property owners. Mr. Berns confirmed that the changes that are being proposed do not have anything to do with changing the direction of the streets but that the elements that they put in would not restrict the city from being able to go back to a two-way directional system if they decided to do that.

Councilman Kennedy commented that there is a legislative bill being proposed that would change how money from school district maintenance and operations goes to the LCDC. Mr. Berns stated that LCDC has been working on that issue and is trying to be proactive, along with the Association of Idaho cities. The LCDC would support any changes that make sense for the community.

Councilman Kennedy asked Mr. Berns to explain the mid-town workforce housing project. Mr. Berns stated that LCDC is partnering with the Idaho Housing and Finance Association (IFHA) on three lots just north of the Idaho Youth Ranch. They are working to create a mixed use building that has retail on the street level and residential units above street level. It will be restricted workforce housing. IHFA is coaching them on the best model to use. The land is LCDC's equity on the project.

Discussion ensued regarding the impact that LCDC has on taxpayers. Mr. Berns stated that LCDC impacts taxpayers slightly and does not impact school districts. The city and county, highway districts, and North Idaho College are impacted by the urban renewal districts. Mr. Berns explained that LCDC does not have the authority to give rebates or to not take revenue.

# **PUBLIC COMMENTS:**

TRANSITION FACILITIES IN RESIDENTIAL NEIGHBORHOODS: Susie Snedaker, 821 Hastings Avenue, spoke regarding the issue of commercial entities in residential neighborhoods. She stated that a house in her neighborhood was operating as a boarding house in violation of the zoning ordinance. A court order a couple of years later closed the operation. During that time the city knew of a couple of houses that were operating in violation of the ordinance. An article in the Press stated that 13 transitional homes currently exist in Coeur d'Alene. Ms. Snedaker stated that there were 4 homes last year and wondered why the public has not been notified of these homes and why those homeowners didn't apply for permits. She stated that it appears to be a very booming business in Idaho and that she believed there are businesses in residential neighborhoods and that twelve people in a home impact a neighborhood. It is completely unfair for the city to impose one set of standards for bed & breakfasts and allow other operators to ignore the laws. She asked the city to address this issue and adopt standards to protect the safety and livability of our neighborhoods.

Mayor Bloem asked City Attorney Mike Gridley if any of the homes have come forward and asked for a special use permit. Mr. Gridley stated that he was not aware of any but if people are aware of a problem, they should contact code enforcement as the first step to investigate it.

Ms. Snedaker suggested that the city should review the ordinance regarding the number of persons allowed per square footage in residences and that it is a big safety issue. She further stated that the city should address the zoning and parking issues and that the city should be proactive rather than reactive and address the problem.

Councilman Kennedy mentioned that regulating the facilities as suggested by Ms. Snedaker could result in facilities such as the Women's Shelter being closed. In addition, the Americans with Disablities Act provides protections that the city cannot override.

SCHOOL ZONE CONSISTENCY: Roy Wargi, 2022 Coeur d'Alene Avenue, thanked the council and, especially, Councilman Edinger for their assistance in getting a third school crosswalk. He stated that he is concerned about school zones in that they are all different. He would like to see the school zones standardized throughout the city and the county. He is also in favor of increasing school zone fines.

Captain Ron Clark, CDA PD, stated that they are working with the legislature and are trying to standardize the school zones as best as possible. Other entities are also having the same difficulties.

<u>LAKE CITY PLAYHOUSE</u>: Dan Gookin, 714 W. Empire Avenue, expressed appreciation to Mr. Berns for a good presentation, and stated that the city council does have oversight of the LCDC. He further stated that the Lake City Playhouse is

putting on a show coming up later this month – "An Evening of Vaudeville." The show will be presented on February 15<sup>th</sup> and 16<sup>th</sup>, at 7:30 p.m. at the Lake City Playhouse. For more information you can call 667-1323 or visit lakecityplayhouse.org. The facility is completely run by private donations.

<u>IMPACT FEES</u>: Dennis Hinrichsen, 946 E.Spruce Avenue, commended the mayor and council regarding the excellent snowplowing. He further stated that the Boise City Council is looking at adding an impact fee for police, fire, and parks for all new residences and commercial projects going on. It might cut into the affordability of houses going into the area but it would give a break to existing taxpayers that have been paying for decades and wanting to remain in their houses. Mr. Hinrichsen stated that the city needs to find a way to meet expansion. Councilman Hassell commented that the city does have impact fees for parks, streets, fire, and police.

Mr. Hinrichsen asked for a report at the next city council meeting regarding whether anything can be done to increase our police. Councilman Kennedy responded that the main tool would be a local option tax and the state does not allow for that. The state also does not allow for impact fees for schools. The city has advocated for a local option tax and it would be great for citizens to write letters to your legislators. The only tool the city has right now is the urban renewal district.

Mr. Hinrichsen commented on the quality of the snowplowing efforts. Mayor Bloem stated that the city crew is plowing more miles than they ever have and doing it in less time than ever. Coeur d'Alene is the only city in the state to use the snow gate. There are some hardships this winter. The best thing you can do is get together as neighbors and help each other out. Mayor Bloem commented that the City of Coeur d'Alene is as well plowed as any city you will find in the State of Idaho.

<u>NEW COUNCIL MEETING LOCATION</u>: Jeff Crowe, 4011 N. 21<sup>st</sup> Street, stated that the move to this new facility has been fast and pretty effective so far. He expressed appreciation to Doug Eastwood and Howard Gould, Councilman McEvers, Richard Pruitt, Donna Patterson from North Idaho College, his assistant Kyle, and Andy Finney.

**CONSENT CALENDAR**: Motion by Goodlander, seconded by Hassell, to approve the Consent Calendar as presented.

- 1. Approval of minutes for January 15, 2008 and January 22, 2008.
- 2. Setting the General Services Committee meeting for Monday, February 11, 2008, at Noon, in the Library Community Room, and the Public Works Committee meeting for Monday, February 11, 2008, at 4:00 p.m., in the Library Community Room.
- 3. RESOLUTION 08-006: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING DECLARATION OF SURPLUS PROPERTY AND

AUTHORIZATION TO GO TO AUCTION - FIRE DEPARTMENT; APPROVAL OF AN ENGINEERING CONTRACT WITH J-U-B ENGINEERS FOR DESIGN OF REPLACEMENT PUMP FOR THE WASTEWATER PUMP STATION; APPROVAL OF AN ENGINEERING CONTRACT WITH TRINDERA ENGINEERING FOR DESIGN OF ELECTRICAL AND STANDBY POWER SYSTEMS FOR THE WASTEWATER PUMP STATION.; APPROVAL OF S-9-06 MEADOW RANCH FINAL PLAT APPROVAL, SUBDIVISION AGREEMENT AND BOND; BID AWARD AND CONTRACT WITH TML CONSTRUCTION, INC. FOR THE 2007 ARMSTRONG PARK BOOSTER STATION REPLACEMENT AND AUTHORIZING THE DESTRUCTION OF RECORDS – WASTEWATER DEPARTMENT.

- 4. Setting of Public Hearing for Fire Department Development & Operations New and Amended Fees for March 4, 2008.
- 5. Approval of Beer License for San Francisco Sourdough Eatery, 2392 N. Old Mill Loop
- 6. Approval of Beer/Wine License for Hampton Inns & Suites, 1500 Riverstone Drive

ROLL CALL: Goodlander, Aye; Kennedy, Aye, McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye. Motion carried.

# **COUNCIL ANNOUNCEMENTS:**

<u>COUNCILMAN EDINGER</u> encouraged citizens that live by fire hydrants to remove the snow by their hydrants in at least a three foot diameter so the Fire Department can get to the hydrants. He also reminded citizens to not move snow into the streets. Mr. Edinger commended the Street Department who has done an excellent job.

<u>COUNCILMAN HASSELL</u> announced that the Public Works and General Services committee meetings will now be held in the Library Community Room so that these meetings can be televised. The meeting change will take effect on February 11<sup>th</sup>. The General Services meeting will be held at 12:00 p.m. (noon), and the Public Works meeting will be held at 4:00 p.m.

<u>COUNCILMAN MCEVERS</u> commented that he believes that the Public Works and General Services meetings are more interesting than council meetings because there is more detail and questions are discussed at those meetings. He also presented a short snow video that he had put together.

<u>COUNCILMAN BRUNING</u> stated that on January 28<sup>th</sup> he attended a presentation of letters of commendation at the Police Department for recent law enforcement events at Lake City High School and the recent home invasion assault. He expressed appreciation to those officers who were awarded the letters of commendation and, also, to law enforcement leadership.

<u>COUNCILMAN GOODLANDER</u> commended all of the people who made it possible to be in the new Community Room tonight. She also thanked Councilman McEvers for his

assistance in the process. As a result of the move, there will be opportunities for other types of programs. Councilman Goodlander thanked Howard Gould and commented on the very high quality of people that work for the city. She also commended the Police and Fire departments and stated that she feels it a privilege to work with city staff as well as the mayor and council.

**APPOINTMENTS:** Motion by Edinger, seconded by Kennedy, to appoint Ben Wolfinger to the Civil Service Commission; John Schwandt, Carolyn Leege, and Steve Bloedel to the Urban Forestry Committee; Kendall Bodkin, Noelle Giddings, and David Tester to the Animal Control Board; Theresa Shaffer to the Arts Commission; Frank Costello and John Boraas to the Jewett House Advisory Board; and Barbi Harrison to the Childcare Commission. Motion carried.

**ADMINISTRATOR'S REPORT:** Wendy Gabriel, City Administrator presented the Administrator's Report. In coordination with Commissioner Rick Currie from Kootenai County, Mayor Bloem has declared an emergency. This declaration is primarily to have the necessary processes in place for gaining emergency resources should conditions worsen. For now, city operations continue.

Patrons with overdue fines on their library cards can wipe the slate clean and help the food bank during the "Love Your Library . . . Food for Fines" drive beginning February  $10^{th}$  and continuing through February  $23^{rd}$ . The donation of nonperishable food items – either for people or pets – will result in the removal of late fees on a patron's record.

The first Citizen's Academy will be held from March 5<sup>th</sup> to April 26, 2008. The CDA PD is hosting the 10 week academy in cooperation with the Kootenai County Sheriff's Department and the Post Falls Police Department. Our goal is to increase our potential volunteer "pool" as well as recruit potential applicants for our upcoming "Citizens on Patrol" program. Efforts such as this will go a long way to bring the community and police together. Volunteers served 5,076 hours in 2007, which equals 2.5 full time employees. We are grateful for our volunteers.

The efforts of the Street Department were applauded for dealing with the record snow fall. Yesterday, she was informed by the Street Superintendent that we are 1½ inches away from the all time snow record in Coeur d'Alene. Also, thanks to PD and FD and building inspectors. Howard Gould does a great job with city properties and keeping public right of way clear. We would also welcome citizen's help in adopting a fire hydrant in your area and digging it out if you can.

Building Services Director Ed Wagner, and Building Inspector Keith Clemans recently presented the library with new 2006 code books. In the spirit of helping the public use the construction codes as they are intended, the North Idaho Code Enforcers, of which Ed and Keith are members, will be donating the commonly used construction code books to four local public libraries and NIC.

We are currently accepting applications for Information Technology Technician – deadline is February 8<sup>th</sup>; Wastewater Field Inspector – open until filled; and Police Officer – application deadline is March 7<sup>th</sup> for an April 7<sup>th</sup> testing date.

Councilman McEvers is working on a documentary to submit to the National Parks Foundation for an award. We look forward to seeing how we rank there. Part of the documentary will include some of our local activities including the Hangover Handicap, polar bear plunge, and sledding hill.

Councilmen and city staff were in Boise last week to meet with our legislators. Our rapport with the legislators keeps getting better. We are continuing to learn about the North Idaho water adjudication process. The city sent word to Boise that we are in favor of the adjudication process.

We received notice from FEMA that our levy dike road has been officially recertified.

We have added a link to the city web page for HousingIdaho.com It is a user friendly site that allows people to seek affordable rentals in Idaho. Councilman Kennedy also commented there is a link on the web page to informational documents regarding ending homelessness.

<u>RECESS</u>: Councilman Edinger called for a five minute recess at 7:55. The meeting reconvened at 8:00 p.m.

# **RESOLUTION NO. 08-007**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING A VENDOR AGREEMENT TO PROVIDE PREVENTIVE HEALTH ASSISTANCE (PHA) BENEFITS TO MEDICAID PARTICIPANTS WITH THE IDAHO DEPARTMENT OF HEALTH AND WELFARE MEDICAID DIVISION, WITH ITS PRINCIPAL PLACE OF BUSINESS AT 3232 ELDER STREET, BOISE, ID 83720-0036.

STAFF REPORT: Steve Anthony, Recreation Director, stated that this is a new program started by the State of Idaho Health & Welfare Medicaid Division which recognizes the importance of recreation in people's lives. Anyone that qualifies for Idaho Medicaid can get a voucher to sign up for programs through the Recreation Department of the City of Coeur d'Alene. The city will accept the vouchers as payment and will be reimbursed by the state.

MOTION: Motion by Edinger, seconded by Kennedy, to adopt Resolution 08-007.

ROLL CALL: Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye. Motion carried.

**FOURTH STREET RECONSTRUCTION:** Gordon Dobler, Engineering Services Director, discussed possible scenarios for the reconstruction of Fourth Street, from simple reconstruction to an LID. The simplest scenario would be to bring 4<sup>th</sup> Street up to ADA standards. Staff's recommendation is that the city look at a full reconstruction that would include an LID and participation by LCDC. The LID would most likely be city initiated. The cost for the project depends on how many place-making enhancements are put in. The recommendation is that staff move forward and begin some dialogue with LCDC and property owners regarding their participation. Mr. Dobler stated that the reconstruction would probably take around three months.

Mr. Dobler explained the normal process for the reconstruction, which would include meetings with property owners and open houses. He also confirmed that the reconstruction would be on Fourth Street from Lakeside to Harrison. Once plans have been drafted and funding sources identified, they would come before council.

MOTION: Motion by Hassell, seconded by Kennedy, to authorize staff to proceed forward with looking at options for funding of the 4<sup>th</sup> Street Reconstruction, including a possible LID and funding from LCDC. Motion carried.

REQUEST TO CONSIDER ANNEXATION (BLM) RCA-1-08: John Stamsos, Senior Planner, explained that this Request to Consider Annexation is a new procedure that was adopted by the council. The council can vote yes to allow the applicant to proceed forward with a formal application for annexation, or they can vote no, which would prevent the applicant from coming forward with the same request for a period of one year. Mr. Stamsos reviewed his staff report, and stated that the subject property is within the Area of City impact, and the land use designation pursuant to the 2007 Comprehensive Plan is Stable Established. The property is within the Spokane River District and the Shorelines Special Area. He also reviewed public facilities and services, and stated that no public sewer extension would be needed. Mr. Stamsos stated that the reason for the annexation is that BLM wants to establish an RV pad for a seasonal care taker.

Motion by Hassell, seconded by Goodlander, to allow the applicant to proceed forward with a formal application for annexation.

Motion carried.

**PUBLIC HEARING – AMENDING SIGN PERMIT FEES:** Mayor Bloem read the rules of order for this public hearing. Kathy Lewis, Deputy City Clerk, gave the staff report. The Sign Board is recommending the implementation of a new double fee for obtaining a sign permit after a sign is installed, adopting the same re-inspection fee of \$47.00 charged by the building inspectors when they arrive at site for sign footing

inspection and are unable to approve due to site not being ready, or not done properly according to the plans submitted, and increasing the fee charged for political signs from \$5.00 to \$25.00. Ms. Lewis explained that currently signs are being installed without a permit and the installers just wait for the city to discover the installation. Some clients are being told by sign installers not to get a permit but to wait and see if the city notices, and then obtain a permit at no higher cost. Ms. Lewis also explained that the fee for political signs is a one-time fee for all signs placed within the city limits.

PUBLIC COMMENTS: Mayor Bloem called for public comments, with none being received.

# **RESOLUTION NO. 08-008**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ESTABLISHING AND AMENDING VARIOUS FEES.

Motion by Goodlander, seconded by Edinger, to adopt Resolution 08-008.

ROLL CALL: McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye. Motion carried.

**ADJOURNMENT:** Motion by Kennedy, seconded by Hassell, that there being no further business, this meeting adjourn. Motion carried.

The meeting adjourned at 8:37 p.m.		
ATTEST:	Sandi Bloem, Mayor	
Amy C. Ferguson, Deputy City Clerk		

# RESOLUTION NO. 08-009

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING DECLARING CERTAIN COMPUTER EQUIPMENT AS SURPLUS AND APPROVING A LOCAL PROFESSIONAL SERVICES AGREEMENT WITH J-U-B ENGINEERS, INC. FOR THE ATLAS BIKE PATH EXTENSION.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "1 through 2" and by reference made a part hereof as summarized as follows:

- 1) Declaring Certain Computer Equipment as Surplus;
- 2) Approving a Local Professional Services Agreement with J-U-B Engineers, Inc. for the Atlas Bike Path Extension;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "1 through 2" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreements or other actions on behalf of the City.

DATED this 19<sup>th</sup> day of February, 2008.

Sandi Bloem, Mayor	

ATTEST	
Susan K. Weathers, City Clerk	
Motion by, Seconded by resolution.	, to adopt the foregoing
ROLL CALL:	
COUNCIL MEMBER BRUNING	Voted
COUNCIL MEMBER GOODLANDER	Voted
COUNCIL MEMBER MCEVERS	Voted
COUNCIL MEMBER HASSELL	Voted
COUNCIL MEMBER KENNEDY	Voted
COUNCIL MEMBER EDINGER	Voted
was absent. Motion	1 .

Date: January 28, 2008

From: Brandon Russell, Database Administrator RE: Declare old computer equipment as surplus

# **Decision point:**

To declare listed computer equipment as surplus so it can be auctioned off to free up much needed storage space.

# History:

This older hardware cannot effectively be re used internally. This equipment was replaced by more reliable devices, thus the hardware is of no use to the City. Hanging onto this old equipment takes up storage space.

# **Financial Analysis:**

These items are of little value to the city, and cannot be effectively re-used anywhere within the city.

# **Performance Analysis:**

This old equipment is taking up too much space, and makes it difficult to work efficiently in our areas. Declaring this as surplus will free up storage room.

# Quality of Life Analysis:

Declaring these items as surplus will allow for Information Technology to auction off older hardware.

# Decision point/recommendation:

Approve the listed hardware as surplus so Information Systems can proceed with public silent auction on city website for a two week period of time. Any remaining surplus will be considered zero value, and disposed of.

11/1/2007				
ltem	Brand	Model	S/N	Asset Tag
Computers				
				1845
				1596
AMD 2100 with wiped HD				1637
Old intel with wiped HD	-			1451
AMD 1800+ with no HD	Walderford Control of the Control of			1340
AMD Athlon(tm) XP 2100+ replaced HD and wiped it				1911
Printers				
	HewHewlett-Packard	1100 laserjet		1934
	HewHewlett-Packard	720c deskjet		3296
Monitors				
	KDS	VS-7	0791216701	1732
	KDS	VS-7	1082074899	1335
			муулган ан а	
Laptops				
Network Switches				
	INTEL INTEL	330T EXPRESS STACKABLE	SHW103000505	
		330T EXPRESS STACKABLE	HHW105001795	
		330T EXPRESS STACKABLE	HHW193001295	
	NTEL	330T EXPRESS STACKABLE	HHW193001291	
	NETGEAR	FSM726	FM77135D8004432	
	NETGEAR	FSM726	FM77134DB001917	
	NETGEAR	FSM726	FM77135DB004212	
	NETGEAR	FSM726	FM77135DB004431	
	NETGEAR	FSM726	FM77135DB004420	
	NETGEAR	FS726	FS76136DB030454	
	NETGEAR	FSM750S	FM70134DB004033	3301

# CITY COUNCIL STAFF REPORT

**DATE:** February 19, 2008

**FROM:** Monte McCully, Parks Dept.

**SUBJECT:** Atlas Trail Extension Project

# **DECISION POINT:**

Recommend entering into an agreement with J-U-B Engineering for the design of the Atlas Trail Extension.

## **HISTORY:**

The Atlas Trail is a Class 1 pedestrian bike trail which runs from just north of Kathleen Avenue to its terminus just north of the I-90 overpass on Atlas Road. The Atlas Trail Extension is a project designed to connect the existing Atlas Trail with Seltice Way including a ramp that will connect the Atlas Trail to the existing Centennial Trail just south under the I-90 overpass. The Project will be in the Highway Development Program for construction in 2010.

# FINANCIAL ANALYSIS:

J-U-B Engineering submitted a final negotiated fee to design the project for \$109,000. This amount is \$14,000 over the estimated design budget of \$95,000. City Council reviewed and approved the cost increase of the design of this project back in October of 2007. The TE Grant will pay \$88,000 of the \$109,000 cost and the city's portion will be approximately \$21,000. Our portion of the cost will come from the Bike Path line item in the Parks Capital Improvement Fund.

# **PERFORMANCE ANALYSIS:**

The construction of this segment of the Atlas Trail will remove pedestrians and bicyclists along this 1/3-mile stretch of shared roadway from the high volume of vehicle traffic, especially under the I-90 overpass where the road narrows and ped/bike use enters the roadway. The route will then be safer and more enjoyable.

# **DECISION POINT/RECOMMENDATION:**

Recommend entering into an agreement with J-U-B Engineering for the design of Federal-Aid Project No. A010 (483) a.k.a. the Atlas Trail Extension.

# IDAHO TRANSPORTATION DEPARTMENT

# LOCAL PROFESSIONAL SERVICES AGREEMENT

Agreement Number 6885

THIS AGREEMENT is made and entered into this day of
20, by and between the CITY OF COEUR D'ALENE, whose address is 710 E. MULLAN
AVENUE, Coeur d'Alene, ID 83814, hereinafter called the "Sponsor," and J-U-B Engineers, Inc.
whose address is 250 S. Beechwood Ave., Ste 201, Boise, ID 83709-0944, hereinafter called the
"Consultant."

# RATIFICATION

The Idaho Transportation Department, representing the Federal Highway Administration on all local federal-aid highway projects, is authorized to ratify all agreements for engineering services entered into between sponsoring local agencies and their retained consultants. All references to State used hereafter shall denote the Idaho Transportation Department.

**NOW, THEREFORE,** the parties hereby agree as follows:

The work covered by this Agreement is for the following project(s):

PROJECT NAME: OFFSYS ATLAS BIKE PATH EXTENSION, CDA

PROJECT NO:

A010(483)

KEY NO:

10483

### I. **SUBCONSULTANTS**

The Sponsor approves the Consultant's utilization of the following Subconsultants: ALLWEST Testing & Engineering, LLC; EWU – Archaeological Services.

### П. AGREEMENT ADMINISTRATION

This Agreement shall be administered by GREGORY BRANDS, Idaho Transportation Department, District 1, 600 West Prairie, Coeur d'Alene, ID 83815-8764; (208) 722-1274; or an authorized representative.

### III. **DUTIES AND RESPONSIBILITIES OF CONSULTANT**

### A. DESCRIPTION OF WORK

The Consultant shall provide professional services as outlined in the attachment(s) and as further described herein.

- 1. The following attachments are made a part of this Agreement:
  - a. **Attachment No. 1** is the Consultant CADD Specifications and the negotiated Scope of Work, Cost Estimate, Milestones, Man-Day Estimate.
  - b. Attachment No. 2L is the Consultant Agreement Specifications which are generic to all agreements.

In the case of discrepancy, this Agreement shall have precedence over Attachment No. 1, and Attachment No. 1 shall have precedence over Attachment No. 2L.

- Aerial photography negatives and other items as identified in Section J, Paragraph 9 of the Consultant Agreement Specifications shall be sent to Greg Mead, Idaho Transportation Department, P.O. Box 7129, Boise, ID 83707.
- 3. Per Diem will be reimbursed at the current approved rates. These rates are listed at <a href="http://www.itd.idaho.gov/design/cau/policies/policies.htm">http://www.itd.idaho.gov/design/cau/policies/policies.htm</a>.

# IV. <u>DUTIES AND RESPONSIBILITIES OF SPONSOR AND/OR STATE</u>

The Sponsor and/or State shall provide to the Consultant, upon request, copies of any records or data on hand which are pertinent to the work under the Agreement.

# V. TIME AND NOTICE TO PROCEED

- A. The Consultant shall start work under this Agreement no later than ten (10) calendar days from the receipt of the written NOTICE TO PROCEED. The Consultant shall complete all work by 01/31/2010.
- B. The Consultant shall remain available to perform additional work for an additional sixty (60) days or until the Agreement is closed out, whichever comes first.

# VI. BASIS OF PAYMENT

- A. Payment Basis: Cost Plus Fixed Fee Consultant agrees to accept as full compensation for all services rendered to the satisfaction of the State for completion of the work, the lesser of the actual cost plus the fixed fee or Not-To-Exceed amount of the Agreement.
- B. Compensation Amount

Not-To-Exceed Amount: \$109,000.00
 Additional Services Amount: \$0.00
 Total Agreement Amount: \$109,000.00

- D. Approved Overhead Rates for Prime Consultant and Subconsultants
  J-U-B Engineers, Inc. 178.28%
- E. Reasonable increases in labor rates during the life of this Agreement will be accepted. Payroll additive rate, general administrative overhead rate, and unit prices are subject to adjustment during the life of this Agreement based on audit and negotiations. If the State approves an adjustment to the overhead rate or unit prices, the Consultant must then submit a written request to the Agreement Administrator requesting use of the approved rate(s) on this agreement. If the new rate(s) are accepted by the Agreement Administrator, they shall apply from the date the written request was made to the Agreement Administrator. An adjustment shall not change the Not-To-Exceed amount of the Agreement. For projects of duration greater than two years, the Not-To-Exceed amount may be negotiated.

In no case will rates be adjusted more than once per agreement year.

F. PSA No. 1 is issued in the amount of \$85,000.00 to begin the work of this Agreement. The remaining amount will be issued by consecutive PSAs.

IN WITNESS WHEREOF, the Parties hereto have set their hands on the day and year in this Agreement first written above.

J-U-B ENGINEERS, INC. Consultant	CITY OF COEUR D'ALENE Sponsor
By: Dale R Baum P.E.	By:
Title: VICE PRESIDENT	Title:
	IDAHO TRANSPORTATION DEPARTMENT
APPROVED AS TO FORM: Steven J. Schuster Deputy Attorney General 7-29-05	By: Assistant Chief Engineer (Development)

LHickman:10483Lpro.doc

# PUBLIC WORKS COMMITTEE STAFF REPORT

DATE:

February 11, 2008

FROM:

Gordon Dobler, PE, City Engineer

SUBJECT: Pavement Installation for Streets and Alleys as a Requirement

of Building Permit Approval

# **DECISION POINT**

Staff is requesting the Public Works Committee recommend to the City Council that paying of streets and alley's be made a requirement of City Code Title 15, Buildings and Construction, with any building permit for residential projects that is three (3) units or greater, and, any commercial project.

# HISTORY

City policy has always been to require the paving of alleys with multi-family construction when they serve as access to any area to be utilized for parking, whether it is parking spaces, carports or garages. There has not been any similar procedure for pavement widening on streets when new curbing has been installed and there is a gravel "gap" between the existing edge of asphalt and the newly installed curb. There is no process that covers installation of asphalt paving in these cases.

# FINANCIAL ANALYSIS

The cost for the engineering design work, and, the installation of all required materials and labor is the responsibility of the applicant. Due to the fact that the sight design work incorporates all of the necessary information, the cost for the work and the installation of pavement is minimal.

# PERFORMANCE ANALYSIS

Section 17.44.310 (A): PAVING, of the OFF-STREETPARKING AND DISPLAY LOT REGULATIONS, requires that "ALL parking areas, driveways and maneuvering areas shall be paved....." Paving of alleys, and areas of street widening, is a natural extension of this section and achieves a number of purposes. It creates a dustless surface, it reduces dirt and gravel runoff into the City streets and storm drains, and it results in a reduced maintenance surface.

# RECOMMENDATION

Recommend to the City Council that staff proceed with the compilation of an ordinance to address all aspects of pavement installation as a component of the building permit process.

BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually

City of Coeur d' Alene Municipal Services 710 Mullan Avenue Coeur d' Alene, Idaho 83814 208.769.2229 Fax 769.2237

**Business Contact** 

License Applicant

If Corporation, partnership, LLC etc. List all members/officers

	- March
[Office Use Only]Amt Pd 400	- 2008-2009
Rec No	C
Date	8_
Date to City Councul: Od-19-C	)
Reg No.	
License No.	
Rv	

Date that you would like to Check the ONE box tha	t applies	
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Beer only (canned	and bottled only) consumed on premise	\$100.00 per year
Beer and Wine ( ca	nned and bottled only) consumed on premise	\$300.00 per year
Beer only ( draft, co	anned, and bottled) consumed on premise	\$200.00 per year
Beer and Wine (Drapremise	aft, canned, and bottled) consumed on	\$400.00 per year
Beer, Wine, and Liq	uor (number issued limited by State of Id)	\$762.50 per year
Beer- Draft, can, bo Transfer from	ottled \$25) Consumed on premise yes no	#2500\$
Transfer of Business Name	Owner- same location	
Business Mailing Address	601 W. Andaway	
City, State, Zip	Coent d'alene 101	87414
Business Physical Address	SAME	0004
City, State. Zip	011111	

Business Telephone: 755-7305 Fax:

BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually

City of Coeur d' Alene **Municipal Services** 710 Mullan Avenue Coeur d' Alene, Idaho 83814 208.769.2229 Fax 769.2237

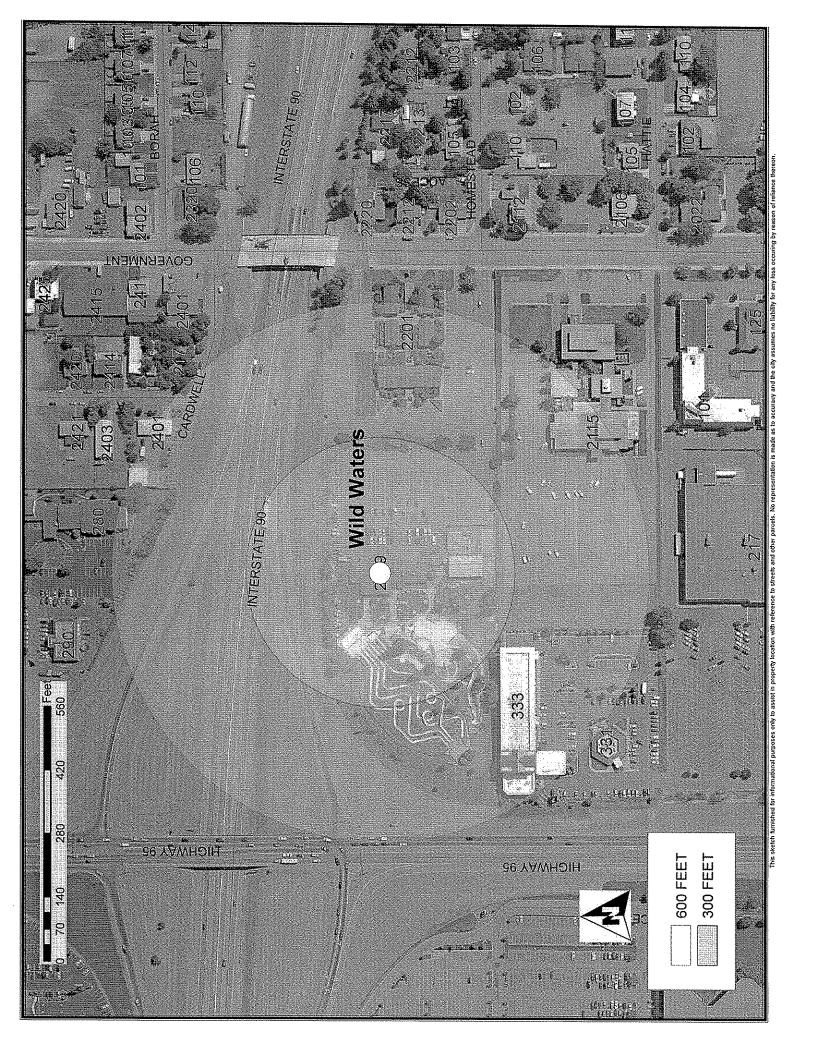
[Office Use Only]Amt Pd635	40
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Date 2-4-0	28
Date to City Councul: 02 -101.	-01
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License No	
Rv	Y

Originally Paid for Amusement hic- not available if less than 40 acres Date that you would like to begin alcohol service

Check the ONE box that applies:

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	Beer only ( canned and bottled) not consumed on premise	\$ 50.00 per year
	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
***************************************	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
	Beer and Wine ( canned and bottled only) consumed on premise	\$300.00 per year
	Beer only ( draft, canned, and bottled) consumed on premise	\$200.00 per year
	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year
	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
	Transfer of ownership of a City license with current year paid Beer–to go only \$6.25 Beer- Can, Bottled only \$12.50 Beer- Draft, can, bottled \$25 Consumed on premise yes no to	\$

Business Name	
	Wind WATERS THOME Park
Business Mailing Address	
	2119 N. Government way
City, State, Zip	
Duain and Division	Cound Alex Idaho 83814
Business Physical Address	
City Ct-1-7	2119 N. Government WAY
City, State. Zip	
Pugingan Contact	SAME AS ABOUE
Business Contact 2	8-667-6491 coof 509-994-3645
	Business Telephone : Fax:
License Applicant	RIVEThousE, LLC.
If Corporation, partnership, LLC	
etc. List all members/officers	STACEY LAUIN, A single member.
	·



DATE:

February 13, 2008

TO:

MAYOR AND CITY COUNCIL

FROM:

PLANNING DEPARTMENT

RE:

SETTING OF PUBLIC HEARING DATE: MARCH 18, 2008

Mayor Bloem,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

ITEM NO.	REQUEST	COMMISSION ACTION	<u>COMMENT</u>
0-1-08	Applicant: City of Coeur d'Alene Request: Expanded role of Design Review Commission for projects in Downtown core and the East, North, And Midtown Infill Overlay Districts	Recommended approval	Legislative
0-2-08	Applicant: City of Coeur d'Alene Request: Proposed amendments to the Existing Downtown Design Regulations	Recommended approval	Legislative

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be March 18, 2008

JS:ss

# MEMORANDUM

DATE: February 19, 2008

TO: Mayor and Council

FROM: Troy Tymesen, Finance Director

RE: Setting of a public hearing

\_\_\_\_\_

The Water Rate Study has been completed and reviewed by staff. At this time, it is requested that the City Council set a public hearing for the amendments to the water rates for **March 18, 2008.** 



# Memo to Council

DATE: February 12, 2008

RE: Appointments to Boards/Commissions/Committees

The following appointment and re-appointments are presented for your consideration for the February 19th Council Meeting:

GLENN TRUSCOTT JON MUELLER MIKE DODGE Urban Forestry Committee Design Review Committee Design Review Committee

Copies of the data sheets are in front of your mailboxes.

Sincerely,

Amy Ferguson Executive Assistant

cc:

Susan Weathers, Municipal Services Director Karen Haskew, Urban Forestry Committee Liaison Dave Yadon, Design Review Committee Liaison

# OTHER COMMITTEE MINUTES (Requiring Council Action)

# GENERAL SERVICES COMMITTEE MINUTES

February 11, 2008

COMMITTEE MEMBERS PRESENT

Deanna Goodlander, Chairperson Ron Edinger John Bruning STAFF PRESENT

Mike Gridley, City Attorney Wendy Gabriel, City Administrator

**CITIZENS PRESENT** 

Pat Acuff

**Item 1**. Request to Surplus Property/Computer Equipment. **(Consent Resolution No. 08-009)** 

The Committee reviewed the staff report submitted by the I.T. Department. They are requesting approval to declare certain hardware as surplus and proceed with public silent auction on the city's website for a two week period of time. Any remaining surplus items will be considered zero value, and disposed of.

MOTION: RECOMMEND Council adopt Resolution No. 08-009 approving staff's request to declare the list of computer equipment, as submitted, as surplus and to proceed with a public silent auction. Any items remaining thereafter shall be disposed of.

**Item 2**. Endorsement of share Principles and Common Goals/Rathdrum Prairie. **(Resolution No. 08-010)** 

Wendy Gabriel, City Administrator, is asking whether the city should endorse the shared principles and common goals related to the Rathdrum Prairie as proposed by Kootenai County and other cities. Mrs. Gabriel reported that Kootenai County and the cities of Post Falls, Rathdrum, Hayden, and Hauser, hereafter referred to as the "core entities," have been requested to endorse "shared principles and common goals" related to growth on the Rathdrum Prairie. To date, the Board of Kootenai County Commissioners and the Councils of the cities of Post Falls and Hayden have endorsed the agreement. It is expected that the cities of Rathdrum and Hauser will adopt the agreement next week at their respective Council meetings. The cities of Coeur d'Alene and Dalton Gardens have also been invited to participate. The core entities believe that this endorsement is essential to their success as they collaboratively renegotiate an area of city impact agreement. They recognize that the cities of Coeur d'Alene and Dalton Gardens are potential players which may desire to participate as discussions of shared infrastructure and other planning issues are defined. Mrs. Gabriel added that a collaboration of these six cities and Kootenai County in the Rathdrum Prairie planning effort is important. Indeed, whatever growth takes place on the Prairie will impact all of these entities to some degree. A joint collaboration will lead to better planning.

MOTION: RECOMMEND Council adopt Resolution No. 08-010 to endorse the Share Principles and Common Goals related to the Rathdrum Prairie.

Item 3. Ford Ironman Agreement/Verbal Report (TABLED)

# **Public Comments – Re: Commerce Park / Meadow Ranch Development**

Pat Acuff is requesting an update regarding the *Land Use Conflict / Noise*, *Vibration*, *Light-Glare* issues he raised at the January 7<sup>th</sup> meeting.

Councilman Edinger asked Mike Gridley, City Attorney, if he spoke with Active West and/or their attorney, Gary Allen. Mr. Gridley responded that he spoke with Mr. Allen as recently as last week. Mr. Allen still didn't say no to the possibility of rezoning to commercial but it didn't sound as they had changed their position yet. Mr. Gridley noted that staff has looked at amending the performance standards which would protect property owners when adjacent property is rezoned, as in this case. Dave Yadon and Warren Wilson have been looking at other cities to see if they have addressed these issues but have found none.

Councilman Edinger made a motion to direct staff to draft an ordinance which will address the noise, vibration and light issues between these property owners.

Mr. Gridley stated that he agrees this is an important issue though he is concerned with making a hasty amendment to the city code that could result in unintended consequences. However, he and his staff will give it their best effort.

Councilman Goodlander asked Mr. Gridley to present the draft document at the February 25<sup>th</sup> General Services meeting.

The meeting adjourned at 4:13 p.m.

Respectfully submitted,

Juanita Van Cleave Recording Secretary

# MEMORANDUM

TO: GENERAL SERVICES COMMITTEE

FROM: WENDY GABRIEL, CITY ADMINISTRATOR

DATE: FEBRUARY 11, 2008

RE: ENDORSEMENT OF SHARED PRINCIPLES AND COMMON GOALS

RELATED TO THE RATHDRUM PRAIRIE

DECISION POINT: Whether to endorse the shared principles and common goals related to the Rathdrum Prairie as proposed by Kootenai County and other cities?

HISTORY: Kootenai County and the cities of Post Falls, Rathdrum, Hayden, and Hauser hereafter referred to as the "core entities" have been requested to endorse "shared principles and common goals" related to growth on the Rathdrum Prairie. To date, the Board of Kootenai County Commissioners and the Councils of the cities of Post Falls and Hayden have endorsed the agreement. It is expected that the cities of Rathdrum and Hauser will adopt the agreement next week at their respective Council meetings. The cities of Coeur d'Alene and Dalton Gardens have also been invited to participate. The core entities believe that this endorsement is essential to their success as they collaboratively renegotiate an area of city impact agreement. They recognize that the cities of Coeur d'Alene and Dalton Gardens are potential players which may desire to participate as discussions of shared infrastructure and other planning issues are defined.

FINANCIAL IMPACT: In endorsing the agreement, the City commits to having a staff person participate in this collaboration which will identify specific strategies to be addressed through subsequent agreements with and between the respective jurisdictions. Sid Fredrickson and Dave Yadon have already been attending various meetings related to this issue, and will continue to participate as necessary in this additional effort. No financial commitment exists by this endorsement.

QUALITY OF LIFE ANALYSIS: A collaboration of these six cities and Kootenai County in the Rathdrum Prairie planning effort is important. Indeed, whatever growth takes place on the Prairie will impact all of these entities to some degree. A joint collaboration will lead to better planning.

RECOMMENDATION: Staff recommends that the City of Coeur d'Alene partner in this effort and endorse the shared principles and common goals as proposed.

# RESOLUTION NO. 08-010

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ENDORSING THE SHARED PRINCIPLES AND COMMON GOALS RELATED TO THE RATHDRUM PRAIRIE AS PROPOSED BY KOOTENAI COUNTY AND OTHER CITIES.

WHEREAS, the General Services Committee of the City of Coeur d'Alene has recommended that the City of Coeur d'Alene authorize an Endorsement of Shared Principles and Common Goals as outlined in the attached agreement, a copy of which is attached hereto as Exhibit "1" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreement; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into an agreement for Shared Principles and Common Goals, in substantially the form attached hereto as Exhibit "1" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreement to the extent the substantive provisions of the agreement remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreement on behalf of the City.

DATED this 19<sup>th</sup> day of February, 2008.

	Sandi Bloem, Mayor
ATTEST:	
Susan K. Weathers, City Clerk	

Motion byresolution.	, Seconded by	, to adopt the foregoing
ROLL CALL:		
COUNCIL MEM	IBER GOODLANDER	Voted
COUNCIL MEN	MBER MCEVERS	Voted
COUNCIL MEN	IBER HASSELL	Voted
COUNCIL MEM	IBER KENNEDY	Voted
COUNCIL MEN	BER BRUNING	Voted
COUNCIL MEM	IBER EDINGER	Voted
	was absent. Motio	on

# AN ENDORSEMENT OF SHARED PRINCIPLES AND COMMON GOALS

Whereas, Kootenai County and the cities of Coeur d'Alene, Dalton Gardens, Hauser, Hayden, Post Falls and Rathdrum are mutually facing the pressures and benefits of shared growth on the Rathdrum Prairie; and

Whereas, the jurisdictions share governmental responsibility for management and development of public services and facilities on the Rathdrum Prairie; and

Whereas, the jurisdictions recognize the need to collaboratively and cooperatively plan for future land use and infrastructure in support of that future land use on the Prairie; and

Whereas, a coordinated prairie planning effort can be attained by cooperation between affected agencies and service providers, including but not limited to county agencies, city governments, fire districts, highway districts, and neighboring counties; and

Whereas, development of private lands on the Rathdrum Prairie will be subject to the regulatory jurisdiction of one or more of the public agencies referenced above; and

Whereas, the jurisdictions recognize that need to protect the common water resource and to integrate means of transportation and provisions of other public services in developing areas on the prairie; and

Now, therefore, be it known that as the executives elected to guide our respective local units of government, we endorse a common effort to chart a meaningful intergovernmental plan and implementation strategy for the Rathdrum Prairie.

Further, we collectively embrace the above stated principles, and endorse the following common goals to serve as guidance in future land use planning efforts on the Rathdrum Prairie:

- To collaboratively and cooperatively plan for infrastructure in support of future land use on the Prairie, encourage coordinated planning efforts between affected agencies and service providers, and provide adequate levels of public services in an integrated, efficient and effective manner;
- To establish common principles for land use on the Prairie;
- To protect our shared water resource, consider wildlife habitat in planning, and ensure open space is provided in balance with development; and
- To preserve the unique identity of each city as future development expands existing boundaries.

Additionally, we hereby direct staff to undertake the collaborative development of a framework for implementation, incorporating the shared principles and common goals

Endorsement of Shared Principles and Common Goals

Re: Resolution No. 08-010

to focus on definite issues and identify specific strategies, to be addressed through subsequent agreements with and between the respective jurisdictions. We request a progress report from our collective staff within one hundred twenty (120) days of the date of this concurrence.

Lastly, we intend to adopt an amended Coordinated Impact Agreements and <u>any</u> associated Memorandums of Understanding prior to January 1, 2009.

Endorsed this	day of	,2008.
Ву	By	By
City of Coeur d'Alene	City of Dalton Gardens	City of Hauser
By	By	By
City of Hayden	City of Post Falls	City of Rathdrum
By		•
Kootenai County		

Endorsement of Shared Principles and Common Goals

## February 11, 2008 PUBLIC WORKS COMMITTEE MINUTES

#### **COMMITTEE MEMBERS PRESENT**

Council Member Mike Kennedy Council Member Woody McEvers Council Member Al Hassell

#### STAFF PRESENT

Warren Wilson, Chief Deputy City Attorney Christopher Bates, Project Manager John Stamsos, Senior Planner Jon Ingalls, Deputy City Administrator Amy Ferguson, Committee Liaison

### Item 1 Pavement Installation for Streets and Alleys as a Requirement of Building Permit Approval

#### **Consent Calendar**

Gordon Dobler, Engineering Services Director, presented a request for a recommendation to the City Council that paving of streets and alleys be made a requirement of City Code Title 15, Buildings and Construction, with any building permit for residential projects that is three (3) units or greater, and any commercial project. Mr. Dobler explained that the paving of streets and alleys has always been enforced as a matter of city policy in regard to the paving of alleys with multi-family construction but there has not been any similar procedure for pavement widening on streets when new curbing has been installed and there is a gravel "gap" between the existing edge of asphalt and the newly installed curb. Mr. Dobler further explained that the proposed requirement would be for new projects only, and not retroactive, and that the cost for the work and the installation of pavement would be minimal due to the fact that the site design work would incorporate all of the necessary installation.

MOTION: RECOMMEND City Council instruct staff to proceed with the compilation of an ordinance to address all aspects of pavement installation as a component of the building permit process.

#### Item 2 RCA-3-08 – Request to Consider Annexattion (Riverstone West LLC)

John Stamsos, Senior Planner, presented a request to consider annexation of a +/- 15,625 sq. ft. parcel near the intersection of Beebe Boulevard and Tilford Lane. Mr. Stamsos reviewed his staff report, which consisted of general information about the site, a performance analysis and how the parcel fits in with the 2007 Comprehensive Plan, a review of public facilities, including Sewer, Water, Streets, Parks, Fire, and Police, and any physical constraints on the property. He further stated that the subject property is an "island" of unincorporated land surrounded by land within the City of Coeur d'Alene, and that utilities are all available to the property with no physical constraints.

## $\label{eq:motion:motion:motion:motion} \textbf{RECOMMEND Council allow the applicant to proceed forward with a formal application for annexation.}$

The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Amy C. Ferguson Public Works Committee Liaison

#### PUBLIC WORKS COMMITTEE STAFF REPORT

FROM: JOHN J. STAMSOS, SENIOR PLANNER

DATE: FEBRUARY 11, 2008

SUBJECT: RCA-3-08 – REQUEST TO CONSIDER ANNEXATION

LOCATION: +/- 15,625 SQ. FT. PARCEL NEAR THE INTERSECTION OF BEEBE

BOULEVARD AND TILFORD LANE

#### **DECISION POINT:**

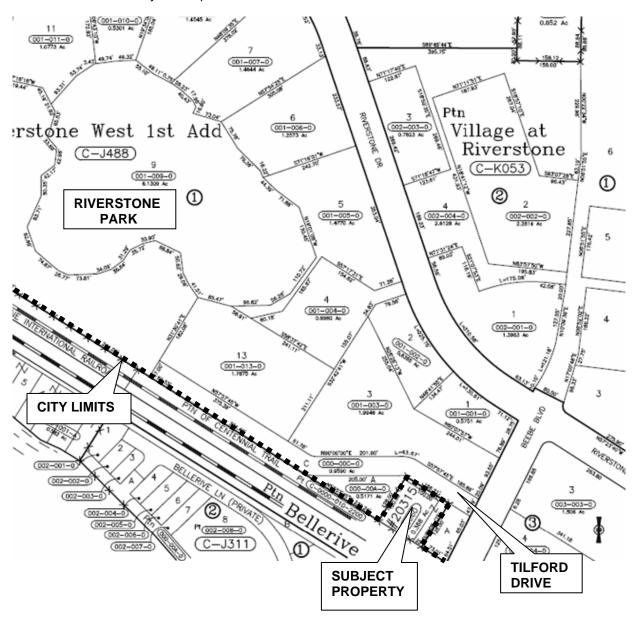
Riverstone West, LLC is requesting approval of a Request to Consider Annexation of a +/- 15,625 sq. ft. parcel into the City of Coeur d'Alene.

#### **GENERAL INFORMATION:**

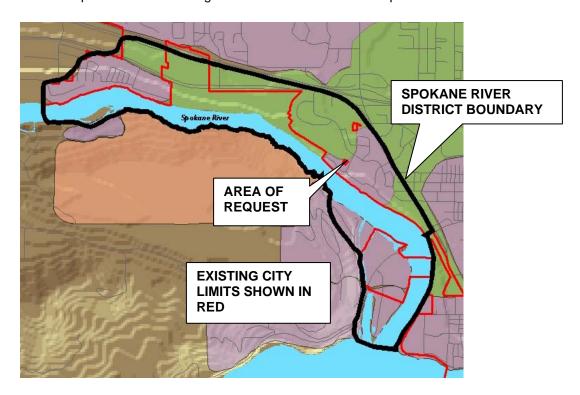
#### A. Site photo

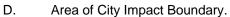


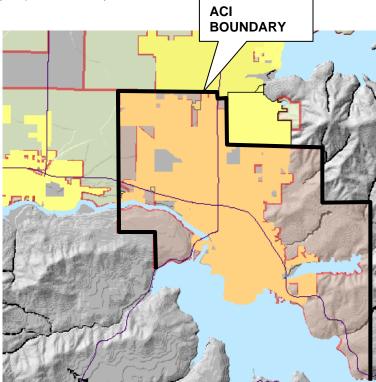
#### B. Kootenai County tax map of area.



#### C. 2007 Comprehensive Plan designation - Stable Established - Spokane River District







D. Applicant: Riverstone West, LLC South 104 Division Street

Spokane, WA 99202

- E. Land use undeveloped vacant land.
- F. The County zoning of the subject property is Agriculture.

#### **PERFORMANCE ANALYSIS:**

The following issues should be considered in evaluating this request:

#### A. Area of City Impact:

The subject property is within the Cœur d'Alene Area of City Impact boundary. (See page 2)

#### B. Contiguity with existing city boundary:

The subject property is an "island" of unincorporated land surrounded by land within the City of Coeur d'Alene.

#### C. 2007 Comprehensive Plan:

The subject property has a land use designation of Stable Established and is within the Spokane River District, as follows:

#### Stable Established Areas:

These areas are where the character of neighborhoods has largely been established and, in general, should be maintained. The street network, the number of building lots and general land use are not expected to change greatly within the planning period.

#### 2. Spokane River District:

Spokane River District Today:

The Spokane River District is in a state of flux from its historic past use as a site of four major waterfront sawmills and other industrial uses. In place of sawmills, recently subdivided property in this area along portions of the shoreline is developing into commercial, luxury residential units, and mixed use structures. Recent subdivisions aside, large ownership patterns ranging from approximately 23 to 160+ acres provide opportunities for large scale master planning.

The Spokane River is now under study by federal and state agencies to determine how the quality of the water may be improved. Through coordination with neighboring communities and working with other agencies, our planning process must include protecting the quality of the water from any degradation that might result from development along the river's shores.

Public infrastructure is not available in some locations and would require extensions from existing main lines.

Spokane River District Tomorrow:

This area is going through a multitude of changes and this trend will continue for many years. Generally, the Spokane River District is envisioned to be mixed use neighborhoods consisting of housing and commercial retail and service activities that embrace the aesthetics of the proximity to the Spokane River. As the mills are removed to make way for new development, the river shoreline is sure to change dramatically.

The characteristics of the Spokane River District will be:

- Various commercial, residential, and mixed uses.
- Public access should be provided to the river.
- That overall density may approach ten to sixteen dwelling units per acre (10-16:1), but pockets of denser housing are appropriate and encouraged.
- That open space, parks, pedestrian and bicycle connections, and other public spaces will be provided throughout, especially adjacent to the Spokane River.
- That the scale of development will be urban in nature, promoting multi-modal connectivity to downtown.
- The scale and intensity of development will be less than the Downtown Core.
- Neighborhood service nodes are encouraged where appropriate.
- That street networks will be interconnected, defining and creating smaller residential blocks and avoiding cul-de-sacs.
- That neighborhoods will retain and include planting of future, large-scale, native variety trees.

#### 3. Significant policies:

Objective 1.12 - Community Design:

Support the enhancement of existing urbanized areas and discourage sprawl.

➤ Objective 1.13 - Open Space:

Encourage all participants to make open space a priority with every development and annexation.

Objective 1.14 - Efficiency:

Promote the efficient use of existing infrastructure, thereby reducing impacts to undeveloped areas.

Objective 3.02 - Managed Growth:

Coordinate planning efforts with our neighboring cities and Kootenai County, emphasizing connectivity and open spaces.

Objective 3.16 - Capital Improvements:

Ensure infrastructure and essential services are available prior to approval for properties seeking development.

#### Objective 4.02 - City Services:

Provide quality services to all of our residents (potable water, sewer and stormwater systems, street maintenance, fire and police protection, street lights, recreation, recycling, and trash collection).

#### D. Public Facilities and services:

Sewer: If this well site parcel is annexed, lateral sewering to parcel will have to be

worked out. This should not create a need for additional public sewer extension. Applicant may already anticipate a lot line consolidation, in which case, two smaller parcels surrounding this parcel would be added together to create a single larger lot that would work well and be of similar size to surrounding lots.

Water: If there is an existing well casing, they will have to have it abandoned by a

certified well drilling contractor to prevent possible contamination of the ground

water.

Streets: No comments.

Parks: No comments.

Fire: The fire department does not have any concerns at this time.

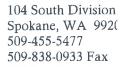
Police: No comments.

#### E. Physical constraints:

None.

#### **ACTION ALTERNATIVES:**

The Public Works Committee must make a recommendation to be forwarded to the City Council to either consider annexing the subject property to the City of Coeur d'Alene or not consider annexing the subject property to the City of Coeur d'Alene.





January 14, 2008

City of Coeur d'Alene

RE: Annenation of the ACI Well Lot

Dear John:

Below is our response to questions regarding the request to consider annexation?

1. How the proposed annexation benefits the City?

By annexing this lot into the City of Coeur d'Alene it will allow us to straighten out Tillford Lane that leads into the park and use the balance of the land for its current mixed use design.

2. Relationship to the Comprehensive Plan?

In the Spokane River District section of the 2007 Comprehensive plan it is envisioned to be mixed use neighborhoods consisting of housing and commercial retail and service activities that embrace the aesthetics of the proximity to the Spokane River. This location is an extension of the Riverstone Development which is part of the River District section of the 2007 comprehensive plan. Once annexed, the property will fall into the mixed use design for this area of the development which represents the vision of the 2007 comprehensive Plan.

- 3. Proposed use of property including a general description of densities and intensities.

  The property will be used as a part of the existing mixed use concept in this area of the development which most likely will be balanced between retail and commercial.
- 4. Compatibility with surrounding area.

This property is on the southwest end of the Riverstone between Tillford Lane and the rail road right of way/Centennial Trail and would naturally extend into the development with little disruption to the surrounding area. By annexing this land into the Riverstone Development it would comply with the current designed land uses for this area of the development. It would also comply with the Final PUD which was submitted to the City of Coeur d'Alene in December of 2007 for final acceptance.

If you have any comments or questions, please contact me at (509) 455-5477 (office) or on my cell at (509)991-1075.

Sincerely,

Dave Tomson

Development Manager, Riverstone

# INFORMATION SECTION Including Correspondence Board, Commission, Committee Minutes

## CITY OF COEUR D'ALENE Treasurer's Report of Cash and Investment Transactions

FUND	BALANCE 12/31/07	RECEIPTS	DISBURSE- MENTS	BALANCE 1/31/08
General-Designated	\$578,757	\$23,919	\$8,611	\$594,065
General-Undesignated	(1,285,167)	19,464,411	12,124,405	6,054,839
Special Revenue:	(1,=00,101)	, ,	1-, 1- 1, 100	5,553,555
Library	(176,768)	546,806	88,718	281,320
Cemetery	34,681	21,351	19,634	36,398
Parks Capital Improvements	433,710	48,409	7,343	474,776
Impact Fees	3,306,196	96,828	,	3,403,024
Annexation Fees	82,809	70,814		153,623
Insurance	2,065,615	63,274	13,645	2,115,244
Debt Service:	, ,	,	•	
2000, 2002 & 2006 G.O. Bonds	688,098	1,070,021		1,758,119
LID Guarantee	268,667	1,361		270,028
LID 124 Northshire/Queen Anne/Indian Meadows	19,165			19,165
LID 127 Fairway / Howard Francis	74,260	1,155	49,845	25,570
LID 129 Septic Tank Abatement	233,842	7,467		241,309
LID 130 Lakeside / Ramsey / Industrial Park	162,347			162,347
LID 133 E Sherman/Gravel Sts/Forest Prk Paving	28,821	4,209		33,030
LID 143 Lunceford / Neider	15,541			15,541
LID 145 Government Way	-			-
LID 146 Northwest Boulevard	197,586	11,394		208,980
LID 148 Fruitland Lane Sewer Cap Fees	367			367
Capital Projects:				
Street Projects	430,682	2,024	237	432,469
2006 GO Bond Capital Projects	629,486	2,381	263,786	368,081
Enterprise:				
Street Lights	173,417	41,688	41,291	173,814
Water	571,360	211,754	239,878	543,236
Water Capitalization Fees	1,764,169	40,248	730	1,803,687
Wastewater	12,945,888	506,729	408,052	13,044,565
Wastewater-Reserved	1,854,593	27,500		1,882,093
WWTP Capitalization Fees	3,850,924	159,819		4,010,743
WW Property Mgmt	60,668			60,668
Sanitation	81,908	265,970	236,514	111,364
Public Parking	633,853	12,814	56,018	590,649
Stormwater Mgmt	424,611	114,364	31,047	507,928
Water Debt Service	97			97
Wastewater Debt Service	39	64,546	64,546	39
Trust and Agency:	400.000	407.044	400.000	107.011
Kootenai County Solid Waste Billing	169,293	197,214	169,293	197,214
LID Advance Payments	419			419
Police Retirement	1,332,089	93,902	19,141	1,406,850
Cemetery P/C	2,071,346	43,844	1,548	2,113,642
Sales Tax	960	1,409	960	1,409
Fort Sherman Playground	4,931	19	1.015	4,950
Jewett House	26,249	99	1,915	24,433
KCATT Referentation	3,297	13		3,310
Reforestation	626	4,683		5,309
Street Trees	198,371	3,401		201,772
Community Canopy	1,255	5	10	1,260
CdA Arts Commission	868 78 043	200	10	862 60 542
Public Art Fund	78,943	299	9,700	69,542
Public Art Fund - LCDC	108,891	412	20	109,303
Public Art Fund - Maintenance	104,590	395	28	104,957
KMPO - Kootenai Metro Planning Org BID	53,797 141 297	37,970 10.245	23,259 35,000	68,508 116 542
Homeless Trust Fund	141,297 274	10,245 309	35,000 274	116,542 309
GRAND TOTAL				
GIVAND IOIAL	\$34,447,719	\$23,275,479	\$13,915,428	\$43,807,770

#### CITY OF COEUR D'ALENE BUDGET STATUS REPORT FOUR MONTHS ENDED 31-Jan-2008

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 1/31/2008	PERCENT EXPENDED
DEI ARTIWEITI	EXI ENDITORE	DODOLIED	1/31/2000	EXI LINDED
Mayor/Council	Personnel Services	\$177,165	\$55,079	31%
	Services/Supplies	16,420	2,541	15%
Administration	Personnel Services	471,791	154,624	33%
	Services/Supplies	315,561	9,078	3%
Finance	Personnel Services	597,890	198,884	33%
	Services/Supplies	173,480	116,805	67%
Municipal Services	Personnel Services	744,968	227,550	31%
	Services/Supplies	492,140	232,458	47%
	Capital Outlay	14,000	13,143	94%
Human Resources	Personnel Services	196,632	67,093	34%
	Services/Supplies	48,000	9,602	20%
Legal	Personnel Services	1,122,598	366,070	33%
	Services/Supplies Capital Outlay	88,921	31,033	35%
Planning	Personnel Services	471,106	150,316	32%
T latining	Services/Supplies	75,300	4,628	6%
Building Maintenance	Personnel Services	296,516	66,340	22%
	Services/Supplies	213,120	62,891	30%
	Capital Outlay	18,000	4,755	26%
Police	Personnel Services	7,682,206	2,698,640	35%
	Services/Supplies	846,147	180,767	21%
	Capital Outlay	147,612	5,089	3%
Fire	Personnel Services	5,479,301	1,969,780	36%
	Services/Supplies Capital Outlay	400,633	159,549	40%
General Government	Personnel Services	38,400	2,607	7%
	Services/Supplies	305,913	790,345	258%
Byrne Grant (Federal)	Services/Supplies	45,730		
COPS Grant	Services/Supplies	58,061	29,680	51%
CdA Drug Task Force	Services/Supplies	24,340	111,870	460%
	Capital Outlay			
US Streets	Personnel Services	1,745,130	567,455	33%
	Services/Supplies	484,625	143,163	30%
	Capital Outlay	122,000		
Engineering Services	Personnel Services	594,849	145,637	24%
	Services/Supplies Capital Outlay	715,232	72,098	10%

#### CITY OF COEUR D'ALENE BUDGET STATUS REPORT FOUR MONTHS ENDED 31-Jan-2008

FUND OR	TYPE OF	TOTAL	SPENT THRU	PERCENT
DEPARTMENT	EXPENDITURE	BUDGETED	1/31/2008	EXPENDED
Parks	Personnel Services	1,137,525	300,544	26%
Tans	Services/Supplies	373,291	52,569	14%
	Capital Outlay	132,500	13,089	10%
Recreation	Personnel Services	549,983	160,394	29%
	Services/Supplies	151,127	14,037	9%
	Capital Outlay	99,000	31,993	32%
Building Inspection	Personnel Services	783,216	257,569	33%
	Services/Supplies	51,105	12,062	24%
Total General Fund		27,501,534	9,491,827	35%
Library	Personnel Services	831,377	271,812	33%
	Services/Supplies	167,650	48,542	29%
	Capital Outlay	75,000	17,473	23%
Cemetery	Personnel Services	167,483	50,564	30%
	Services/Supplies	111,255	25,153	23%
	Capital Outlay	15,000	9,915	66%
Impact Fees	Services/Supplies	585,000		
Annexation Fees	Services/Supplies	230,000	230,000	100%
Parks Capital Improvements	Capital Outlay	487,500	58,033	12%
Insurance	Services/Supplies	310,500	37,906	12%
Total Special Revenue		2,980,765	749,398	25%
Debt Service Fund		2,372,479	1,174,884	50%
Ramsey Road	Capital Outlay			
Govt Way	Capital Outlay			
Ped Ramps	Capital Outlay			
Atlas Road 4th St - Anton to Timber	Capital Outlay		270	
Ironwood	Capital Outlay Capital Outlay		370	
15th Street - Best to Dalton	Capital Outlay	250,000		
Seltice Way	Capital Outlay	200,000		
Atlas Signals	Capital Outlay			
Front Street	Capital Outlay			
GO Bond - Refunding & Misc	Capital Outlay			
Library Building	Capital Outlay	0.040.045	242,785	
Fire Dept GO Bond Expenditure	Capital Outlay	2,940,015	578,405	
Total Capital Projects Funds		3,190,015	821,560	26%

#### CITY OF COEUR D'ALENE BUDGET STATUS REPORT FOUR MONTHS ENDED 31-Jan-2008

FUND OR	TYPE OF	TOTAL	SPENT THRU	PERCENT
DEPARTMENT	EXPENDITURE	BUDGETED	1/31/2008	EXPENDED
Street Lights	Services/Supplies	560,203	127,265	23%
Water	Personnel Services	1,379,833	414,339	30%
	Services/Supplies	2,925,071	433,201	15%
	Capital Outlay	1,660,000	441,185	27%
	Debt Service	320,000	8,200	3%
Water Capitalization Fees	Services/Supplies	960,000		
Wastewater	Personnel Services	1,887,548	575,907	31%
	Services/Supplies	3,740,921	406,576	11%
	Capital Outlay	5,874,114	578,757	10%
	Debt Service	1,498,881	65,096	4%
WW Capitalization	Services/Supplies	2,482,683		
Sanitation	Services/Supplies	3,025,984	988,306	33%
Public Parking	Services/Supplies Capital Outlay	167,132	90,124	54%
Stormwater Mgmt	Personnel Services	377,365	98,244	26%
- -	Services/Supplies	634,804	83,552	13%
Total Enterprise Funda	Capital Outlay	492,000	4 240 752	15%
Total Enterprise Funds		27,986,539	4,310,752	15%
Kootenai County Solid Waste		2,000,000		
Police Retirement		249,170	79,045	32%
Cemetery Perpetual Care		101,500	33,889	33%
Jewett House		15,338	4,401	29%
Reforestation		54,000	742	1%
CdA Arts Commission		5,700	1,244	22%
Public Art Fund		25,000	9,700	39%
Public Art Fund - LCDC		61,000	443	1%
Public Art Fund - Maintenance		4,000	276	7%
Fort Sherman Playground KMPO		2,000	15	1%
Business Improvement District		126,000	60,000	48%
Homeless Trust Fund		4,000	946	24%
Total Trust & Agency		2,647,708	190,701	7%
TOTALS:		\$66,679,040	\$16,739,122	25%