



Coeur d'Alene

CITY COUNCIL MEETING

February 1, 2011

MEMBERS OF THE CITY COUNCIL:

Sandi Bloem, Mayor

Councilmen Edinger, Goodlander, McEvers, Bruning, Hassell, Kennedy

CONSENT CALENDAR

**CONTINUED MEETING OF THE
COEUR D'ALENE CITY COUNCIL
HELD FIRE STATION NO. 2 TRAINING ROOM
AT 12:00 NOON ON JANUARY 13, 2011**

The Mayor and Council of the City of Coeur d'Alene met in a continued session of said Council at the Coeur d'Alene City Hall former Council Chambers on January 13, 2011 at 12:00 noon, there being present upon roll call the following members:

Sandi Bloem, Mayor

A.J. Al Hassell, III) Members of Council Present
John Bruning)
Woody McEvers)
Deanna Goodlander)
Mike Kennedy)

Loren Ron Edinger) Members of Council Absent

STAFF: Wendy Gabriel, Susan Weathers, Dave Yadon, Tami Stroud, Sean Holm Mike Gridley, Troy Tymesen, Jon Ingalls.

WORKSHOP – AMENDMENT TO OFF-STREET PARKING REGULATIONS:
Dave, Yadon, Planning Director gave the staff report.

Mr. Yadon reported that the bulk of the off-street parking regulations were adopted in 1982. There has been a significant amount of study and discussion in the last ten years that has resulted in a serious questioning of the parking requirements that various cities throughout the nation have including the City of Coeur d'Alene.

Mr. Yadon further stated that leading investigators submit that typical requirements, such as those that the City has adopted, are overkill and do not address the purpose for which they were intended and can be a detriment to business and the livability of a community. He noted that staff has looked at what some other communities are doing in response to the latest thinking and findings.

He noted at the last public hearing there were public comments from Susan Snedaker that Council asked staff to review and consider and he has included their response with the documents presented today . He added that there are some projects that are waiting to see what the Council does with the parking regulations. He requested that the Council take some action so the projects that are pending can move forward.

In summary, Mr. Yadon stated that the Planning Staff, with input from other city staff, Planning Commission, and Parking Commission selected a sampling of different projects that have been constructed in the last twenty plus years and evaluated the actual use of off-street parking at those sites. They also looked at Planned Unit Development projects

and regulations that have been granted alternative off-street parking requirements in the past. He reported that it appears that the amount of off-street parking spaces that were required greatly exceeds the normal demand.

In response to these findings, the Planning Commission is seeking Council's input on some comprehensive changes to the requirements for off-street parking.

Councilman Goodlander voiced her concern regarding multi-family housing and the impact on the neighborhood with the decreased off-street parking requirements.

Councilman Kennedy asked about the transitional housing. Dave Yadon responded that there are no recommended changes to this code section and that to his knowledge there have been no complaints regarding transitional housing parking. Mr. Yadon added that he has talked to the Street Superintendent regarding residential parking and if he saw any issues. Mr. Martin responded that the issue that the Street crews have is multiple driveways. Another issue that has been resolved is the lengths of the driveways were the regulations were amended to extend the length so cars do not encroach over the sidewalk. Another issue in residential neighborhoods was the issue of cars parking over the curbs. Councilman Hassell commented that there are some neighborhoods in which you cannot walk because of multiple cars parking in small driveways, parking over curbs, etc.

Mr. Yadon noted that Riverstone and Whitewater Developments want a reduction in parking requirements for multi-family complexes as our regulations are much more than the national standards.

Councilman Bruning voiced his concurrence with the proposed reduction of required parking spaces for senior housing. Councilman Kennedy asked if the regulations have built-in variances for this type of housing.

Councilman McEvers asked where the Kroc Center would fall within the proposed regulations. Dave Yadon responded that you need to look at the type of activity being housed in these facilities.

Dave Yadon had looked at the issue of whether Coeur d'Alene has a higher use of vehicles per capita than other areas in the United States and he learned that we are on par with the statistics.

Councilman Goodlander commented that she would like to see the multi-family housing parking requirements to 2 parking spaces per unit. Sean Holm noted that George Mitchell who just completed his apartment complex under the pocket-housing code (which requires far less parking spaces than the multi-family housing requirements) and his facility has a full occupancy and still it has four free parking spaces. Mr. Yadon noted that the proposed regulations bring the multi-family housing parking requirements in line with the pocket housing requirements. Councilman Goodlander reiterated her desire to have the requirements for multi-family dwelling units to be 2 parking spaces per 2-bedroom unit and eliminate the visitor parking requirements. Mayor Bloem believes

that if this is the only issue then the requirements should be changed to 2 parking spaces per 2 bedroom unit.

Councilman McEvers asked, if the parking regulations are enacted, can the existing commercial big-box places be able to expand their building footprint. Mr. Yadon responded that they can. Mr. Yadon noted that the proposed commercial parking regulations will help the smaller commercial buildings to be able to change their uses and the parking requirements for a changed use would be addressed at project review.

Councilman McEvers asked about single-family housing. Mr. Yadon responded that the proposed amendments do not change the parking requirements for single-family housing.

Mr. Yadon noted that Engineering and Planning are looking at subdivision standards to address such issue such as driveway approaches and multiple mailboxes. Sean Holm noted that one of the trends in circumventing the current parking requirements and where the plans are already drawn up is that the developer would remove a closet from a bedroom and call it a den in order to get around the parking requirements.

Motion by Kennedy, seconded by Goodlander that, there being no further business, this meeting is adjourned. Motion carried.

The meeting adjourned at 1:00 p.m.

Sandi Bloem, Mayor

ATTEST:

Susan Weathers, City Clerk

**MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM
January 18, 2011**

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room January 18, 2011 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem, Mayor

Woody McEvers)	Members of Council Present
John Bruning)	
Deanna Goodlander)	
A. J. Al Hassell, III)	
Loren Ron Edinger)	
Mike Kennedy)	

CALL TO ORDER: The meeting was called to order by Mayor Bloem.

INVOCATION was led by Robert Fetveit of Elijah House Ministries, Inc.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilman Bruning.

PUBLIC COMMENT:

APOLOGY: Dusty Rhodes, 1710 E. Hasting Avenue, representing the American Legion Kootenai Post 14, offered an apology for a statement that was made during a meeting of the legion yesterday. He noted that the member of the audience who made the statement was not a legionnaire and they will not be inviting that individual back again.

CONSENT CALENDAR: Motion by Hassell, seconded by Edinger to approve the Consent Calendar as presented.

1. Approval of minutes for January 4, 2011.
2. Setting the General Services Committee and the Public Works Committee meetings for Monday, January 24th at 12:00 noon and 4:00 p.m. respectively.
3. RESOLUTION 11:002: A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE DESTRUCTION OF TEMPORARY RECORDS FROM THE OFFICE OF THE CITY ATTORNEY – CRIMINAL DIVISION
4. Setting of Public Hearing for Amendments to certain City fees for February 1, 2011.
5. Approval of bills as submitted and on file in the Office of the City Clerk.
6. Approval of addition of liquor license for Moose Market at 401 E. Sherman and approval of beer/wine/liquor license name change from The Torch Lounge to Rendezvous.
7. SS-6-09 – Final plat approval of Erika's Addition

ROLL CALL: Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

COUNCIL COMMENTS: There were none.

APPOINTMENTS – JEWETT HOUSE ADVISORY BOARD AND ANIMAL CONTROL ADVISORY BOARD: Motion by Edinger, seconded by Kennedy to re-appoint Les Garretson and John Boraas to the Jewett House Advisory Board and re-appoint Drs. Dave Tester, Kendall Bodkin, and Noelle Giddings to the Animal Control Advisory Board.

ADMINISTRATOR’S REPORT: Deputy City Administrator Jon Ingalls announced that more McEuen meetings are on the horizon, so come weigh in. A second presentation meeting is scheduled for 6:00 PM Thursday, February 3rd, at Woodland Middle School. A follow-up meeting will give people a chance to voice their thoughts on the project on February 10th at the same time and place. The City of Coeur d’Alene has drafted an annual action plan for the use of Community Development Block Grant (CDBG) funds for the plan year 2011. The City anticipates receiving CDBG funds of \$309,469 for the plan year beginning April 1, 2011. The draft Annual Action plan is available for review and comment for a period of 30 days, January 3 – February 3, 2011. Additionally, a public workshop will be held January 19, 2011 at 5:30 p.m. at Fire Station No. 3, located at 1500 15th Street, Coeur d’Alene, Idaho, 83814. The workshop will be held in a facility that is accessible to persons with disabilities. Special accommodation will be available, upon request; requests to be made five (5) days prior to the hearing. For more information, contact Renata McLeod at (208) 666-5741. Written comments will be accepted beginning January 3, 2011 through February 3, 2011. Written comments should be submitted to Renata McLeod, 208-666-5741, City Hall, 710 E. Mullan Avenue, Coeur d’Alene, Idaho, 83814. The draft documents are available for review at the City Hall Customer Service Center, 710 E. Mullan Avenue. Online practice testing, job search skills, and career resources are as close as the nearest internet-linked computer with the return of Learning Express to the website for the for the Coeur d’Alene Public Library. A link labeled Test Prep – GED, etc. is available at www.cdalibrary.org. A user name and password are not required to access the site, but users are asked to create a free account and create their own user names and passwords for future access. The site includes interactive skill-building courses in math, reading, and writing, as well as a broad range of practice tests based on official exams such as the ACT, SAT, GED, ASVAB Core, and EMT Basic, firefighter, police officer, paramedic, Allied Healthcare, U.S. Citizenship, postal worker, cosmetology, and real estate agent and broker exams. For more information, please contact the library at 769-2426. ReTool Box – basic computer literacy help sessions – have resumed at the Coeur d’Alene Public Library. Sessions are geared to help those who are new to or inexperienced with computers as part of the joint Library Foundation/North Idaho College Program. January and February sessions include Basic Computer Operation and Keyboarding Skills/Getting Online. To reserve space call 208-769-2380. At the January 5th council meeting, a question was raised by a citizen during public comment in regard to alcohol sales on Christmas Day. The bottom line is our code defers to the county and state codes. Both county and state codes prohibit liquor sales on Christmas. There are two vacancies on the city’s Noise Abatement Board. If you are interested in serving, please contact Susan Weathers at 769-2231 for an application. The City of Coeur d’Alene continuously accepts applications and holds them on file for one year for the following positions: Police Officer, Secretarial/Clerical, Janitorial, Library Clerk, and Attorney. For applications and job information, please visit our website at www.cdaid.org or call the Human Resources Department at 769-2205. Congratulations to Chief Wayne Longo for being appointed to the Peace Officer Standards and Training Council!

Councilman Edinger asked about the difference between beer and wine, and liquor. Mr. Ingalls said that the county and state codes contain some very specific definitions and the city defers to those. People in the business know the difference and their licenses are clearly different. Mr. Ingalls noted that the City Clerk will send out a reminder memo to all of their liquor license holders. Councilman Edinger commented that he feels that beer and wine is just as harmful as liquor.

PUBLIC HEARING – LID 150 – GOVERNMENT WAY IMPROVEMENT PROJECT:

Mayor Bloem read the rules of order for this public hearing. Gordon Dobler, Engineering Services Director gave the staff report.

Mr. Dobler reported that on December 21, 2010 the Council approved resolution 10-048 initiating the formation of LID 150 which will provide partial funding for the project. The boundaries of this LID project are along Government Way between Dalton Avenue and Hanley Avenue. Staff has completed the preliminary cost estimates and the Engineers Report establishing the preliminary assessments and all of the adjacent property owners have been notified of the public hearing and of their respective preliminary assessments as required by Idaho Code.

He noted that the total project cost is estimated to be \$450,000, including our share of the sewer facilities being constructed by the City of Dalton, and that both water and sewer projects would go in before the roadway project starts this summer. The amount of the LID is about \$215,000. Of the \$215,000 about \$53,000 is cap fees, which are discretionary. The city is offering to include cap fees for water in the LID. After the water line goes in, they will probably have a few more sign up, so the final assessment roll may be a little different from the preliminary roll. The City's Water and Wastewater utilities are funding the remaining amount. These funds are accounted for in the current budget.

Mr. Dobler explained that the individual property assessments were calculated based on front foot and benefits derived. The base assessment was \$54/LF on Government Way, \$17/LF on Park Ave, and \$11/lf on Sunup Dr. In addition, the cost of individual services and capitalization fees are included in the individual assessments. Those assessments will be paid off over ten years, the term of the financing.

Mr. Dobler stated that currently there is no sewer service to this commercial area and water is from Dalton Water district. Dalton's fire flow capacity is lower than ours, and Dalton Water does not allow extension of fire hydrants onto private property which is required by fire code for development on larger lots. Installation of City water would resolve all of those issues, accommodating future growth in this area. Installation of sewer is critical for growth as well as eliminating existing septic facilities. Establishing an LID provides the funding necessary to install these facilities.

Mr. Dobler confirmed that the city will put water on the west side of Government Way, and the city of Dalton will put sewer on the east side, from Dalton Avenue to Hanley. Councilman Edinger asked if everything had been worked out with Dalton for those people on the east side of Government Way to have the street improvements done. Mr. Dobler said that it is really a separate issue. With the road project, the city is acquiring right of way for the road on both sides

of the street. All of the offers have been made and a consultant does the negotiations. The Dalton LID has been established so they are moving forward with design.

Councilman Goodlander asked if someone owns property on Government Way in the city of Coeur d'Alene and chose not to hook up to the sewer and then sell their property, would they be able to hook up to the sewer because of the road construction process. Mr. Dobler said yes, they are putting in all of the services right now, including future water services. All of the lots will have sewer stubs to the property line.

Mr. Dobler explained that cap fees are paid when the customer hooks up. If they hook up between now and when the LID is closed, then they could finance the cap fees if they wanted. If they wait until after they close the LID they would pay the current rate for the cap fee. He noted that cap fees do go up and there is no way to track that over time. They have found that it is cleaner that they offer hook up now, or the customer can pay when they hook up at the going rate.

Mr. Dobler said that the LID is roughly 45% of the costs, and the amount is comparable to what has been charged on other projects.

WRITTEN COMMENTS: There were no written protests submitted by the deadline.

PUBLIC COMMENTS:

Grant Stowe, 3365 Sebert Road, is opposed but declined to comment.

Loren Stowe, 3500 Sebert Road, is opposed but declined to comment.

Councilman Edinger asked what the cost would have been per linear foot before the city stepped in with their share. Mr. Dobler said it would have been approximately \$110 - \$112 per linear foot, for just the water and sewer. The road project cost is between \$560 and \$570 a linear foot, which is being funded through grant money. The benefit to the property is substantially more when you start looking at the worth of the road to adjacent properties.

ORDINANCE NO. 3401
COUNCIL BILL NO. 11-1000

AN ORDINANCE CREATING LOCAL IMPROVEMENT DISTRICT NO. 150 OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; DESCRIBING AND SETTING FORTH THE BOUNDARIES OF SAID LOCAL IMPROVEMENT DISTRICT; PROVIDING FOR THE IMPROVEMENTS TO BE MADE THEREIN; AUTHORIZING THE ADVERTISING FOR BIDS FOR SAID WORK AS PROVIDED BY LAW; PROVIDING FOR THE PAYMENTS OF COSTS AND EXPENSES OF SAID IMPROVEMENTS TO BE ASSESSED AGAINST THE PROPERTY WITHIN THE DISTRICT BENEFITED THEREBY AND THE METHOD OF ASSESSMENT; PROVIDING FOR THE ISSUANCE OF LOCAL IMPROVEMENT DISTRICT BONDS AND WARRANTS; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE, AND FOR OTHER MATTERS PROPERLY RELATING THERETO.

Motion by Hassell, seconded by Bruning to pass the first reading of Council Bill No. 11-1000.

ROLL CALL: Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye. Motion carried.

Motion by Edinger, seconded by McEvers to suspend the rules and to adopt Council Bill No. 11-1000 by its having had one reading by title only.

ROLL CALL: Goodlander, Aye; Kennedy, Aye; McEvers, Aye; Bruning, Aye; Edinger, Aye; Hassell, Aye. Motion carried.

EXECUTIVE SESSION: Motion by Hassell, seconded by Bruning to enter into Executive Session as provided by I.C. 67-2345 Subsection F: To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

ROLL CALL: Bruning, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

The session began at 6:45 p.m. Members present were the Mayor, City Council, Deputy City Administrator and City Attorney.

Matters discussed were those of property acquisition, claims and litigation. No action was taken and the Council returned to regular session at 7:08 p.m.

ADJOURNMENT: Motion by Bruning, seconded by Edinger that there being no further business before the Council, this meeting is adjourned. Motion carried.

The meeting adjourned at 7:08 p.m.

Sandi Bloem, Mayor

ATTEST:

Amy C. Ferguson
Deputy City Clerk

RESOLUTION NO. 11-003

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE DESTRUCTION OF CERTAIN SEMI-PERMANENT & TEMPORARY RECORDS FROM THE WATER AND STREET DEPARTMENTS.

WHEREAS, the Water and Street Departments maintains certain temporary records as set forth in the Request For Destruction of Records, a copy of which is attached hereto as Exhibit "A", and by reference made a part hereof; and

WHEREAS, all files are retained as semi- permanent & temporary records for at least 2 years;

WHEREAS, Staff is seeking Council approval to destroy all such semi-permanent & temporary records in the Water and Street Departments dated December 2008 and older.

NOW THEREFORE;

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the Water and Street Departments are authorized to destroy all eligible semi-permanent & temporary records as set forth in the form attached hereto as Exhibit "A".

DATED this 1st day of February, 2011.

Sandi Bloem, Mayor

ATTEST:

Susan K. Weathers, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER KENNEDY Voted _____

COUNCIL MEMBER MCEVERS Voted _____

COUNCIL MEMBER HASSEL Voted _____

COUNCIL MEMBER GOODLANDER Voted _____

COUNCIL MEMBER BRUNING Voted _____

COUNCIL MEMBER EDINGER Voted _____

_____ was absent. Motion _____.

REQUEST FOR DESTRUCTION OF RECORDS
DATE: February 2, 2011


DEPARTMENT: Water

RECORD DESCRIPTION	TYPE OF RECORD (Perm./Semi-P/Temp)	DATES OF RECORDS (From - To)
Backflow Assembly Test Reports	Temporary	2007 - 2008
Billing Summaries	Temporary	2003 - 2007
New Account Information	Temporary	1996 - 2001
Project Reviews	Temporary	1998 - 2007
Maps	Temporary	1999 - 2002

DEPARTMENT: Street

RECORD DESCRIPTION	TYPE OF RECORD (Perm./Semi-P/Temp)	DATES OF RECORDS (From - To)
Daily Time Sheets	Semi-Permanent	Oct. 2000 to Sept. 2005
Absence Requests/Reports	Temporary	Oct. 2000 to Sept. 2008
Phone Logs/Citizen calls	Temporary	Oct. 2000 to Sept. 2008

CITY COUNCIL STAFF REPORT

DATE: February 1, 2011
FROM: Christopher H. Bates, Engineering Project Manager 
SUBJECT: Relinquishment of Sanitary Sewer Easement in the Riverstone Development

DECISION POINT

The City Council action must be taken to release easements that have been dedicated on behalf of the City, if they are no longer deemed necessary.

HISTORY

Portions of the Riverside Sanitary Sewer Interceptor line previously crossed property that was under the ownership of the Central Pre-Mix concrete company, and, this easement covered that segment. The easement was given to the City in 1996.

PERFORMANCE ANALYSIS

The sanitary interceptor that crossed the subject property was relocated to the west of the site in 2002, thus eliminating the need for the easement. Riverstone West, LLC, developer of the old lumber mill and concrete company sites, is in the process of completing another plat on the subject property and would like to remove the noted easement in order to clean up that aspect of the title prior to the completion of the plat document. Recordation of a Quit Claim Deed (attached) will accomplish that task. The City has previously completed a similar action to this in 2007 when the Council relinquished an easement for sewer and water pipelines that had been given in 1908 on other portions of the subject property.

FINANCIAL ANALYSIS

There is no financial impact to the City.

SUMMARY

The sanitary sewer easement that was granted to the City in 1996 has been rendered unnecessary since the sanitary interceptor line that was contained in it was relocated in 2002. Because the sanitary sewer line has been relocated off of the subject property, relinquishment of the easement will not impact the City, and, will benefit the developer of the site. The Council should take the action of

QUIT CLAIM DEED

City of Coeur d'Alene, Kootenai County, Idaho, a municipal corporation existing pursuant to the laws of the state of Idaho, hereinafter "**Grantor**," whose address is City Hall, 710 Mullan Avenue, Coeur d'Alene, ID, 83814-3958, does release and forever quitclaim unto **Riverstone West, LLC**, a Washington limited liability company, whose address is 111 N. Post Street, Suite 200, Spokane, WA 99201, hereinafter "**Grantee**," and to its heirs and assigns, all right, title and interest which Grantor now has or may hereafter acquire in the following described real property situated in Kootenai County, State of Idaho, to-wit:

The Grant of Easement, Recorded as Instrument # 1517432 records of Kootenai County, Idaho, recorded on December 16, 1997 in the office of the Kootenai County, Idaho, Recorder, and attached as Exhibit "A".

TO HAVE AND TO HOLD, all and singular the said premises, together with the appurtenances, unto Grantee, and to its heirs and assigns forever.

IN WITNESS WHEREOF, the **GRANTOR** has set its hand and seal this ____ day of February, 2011.

CITY OF COEUR D'ALENE

ATTEST

BY: _____
Sandi Bloem, Mayor

Susan Weathers, City Clerk

STATE OF IDAHO)
) ss.
County of Kootenai)

On this ____ day of February, 2011, before me, the undersigned, a Notary Public, in and for the State of Idaho, duly commissioned and sworn, personally appeared **Sandi Bloem** and **Susan K. Weathers**, known to me to be the Mayor and City Clerk, respectively, of the City of Coeur d'Alene and acknowledged to me that they executed the foregoing instrument in their official capacity on behalf of the City of Coeur d'Alene.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at _____
My Commission expires: _____

6

1517432

GRANT OF EASEMENT

KNOW ALL MEN BY THESE PRESENTS that CENTRAL PRE-MIX CONCRETE CO., a Washington Corporation, the Grantor, for and in consideration paid the CITY OF COEUR D'ALENE, Kootenai County, Idaho a municipal corporation, the Grantee, does hereby give, grant, and quitclaim unto the said City an easement shown on the attached Exhibit "A" which is hereby made a part hereof, for the construction, improvement, operation and maintenance of a sanitary sewer line upon, under, across and through the following described property situated in Kootenai County, Idaho, to wit:

DESCRIBED IN ATTACHED EXHIBIT "A" & "B"

together with all the rights of ingress and egress necessary for the full and complete use, occupation and enjoyment of the easement hereby granted and all rights and privileges thereto.

The Grantor further agrees to keep the easement clear of all buildings, structures and other obstructions, not to include, however, paving for parking or the storage of removable items. The Grantor agrees that all underground facilities installed by or for the City will and shall remain the property of the City removable by the City at its option.

The Grantor covenants that it is the owner of the above described property.

Should it be necessary for the City to remove fencing, remove or damage any asphalt, concrete or their surfacing for the construction, maintenance or repair of any underground facility, the City shall repair and restore such facilities to the original condition at the expense of the City.

TO HAVE AND TO HOLD the said easement for the purposes so long as the same shall be used, operated and maintained as such.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal this 3rd day of December, 1996.

CENTRAL PRE-MIX CONCRETE, CO.

By: [Signature]
Title: Branch Manager

STATE OF IDAHO } ss
COUNTY OF KOOTENAI }
ATTEST: AT THE REQUEST OF
CITY OF COEUR D'ALENE

DEC 16 1 41 PM '97

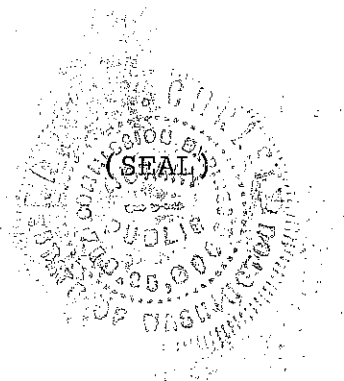
DANIEL J. ENGLISH
DEPUTY
FEE\$ 15.00

1517432

STATE OF Washington)
County of Spokane) ss.

On this 3rd day of December, 1996, before me, a Notary Public, personally appeared Dan J. Malcolm and _____, known to me to be the Branch Manager and _____ of the corporation that executed the foregoing instrument, and the persons who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Karen R. Christy
Notary Public for Washington
Residing at Spokane
My commission expires 2-25-00

1517432

EXHIBIT A

LEGAL DESCRIPTION

FOR

PARCEL K

A PARCEL OF LAND situated in Lot 5, Block 28, "Riverside Park Addition" (recorded June 20, 1907, in Book B of Kootenai County Plat Records, Page 138), in Government Lot 4 of Section 10, Township 50 North, Range 4 West, Boise Meridian, City of Coeur d'Alene, Kootenai County, Idaho, more particularly described as follows:

BEGINNING at the Southeast Corner of said Lot 5, being situated South $77^{\circ}44'30''$ West, 385.52 feet, from the 3 inch aluminum cap taken to monument the East Quarter Corner of said Section 10 (as described in Corner Perpetuation and Filing Instrument No. 1287350, Kootenai County Records);

Thence, along the Southerly Line of said Lot 5, North $57^{\circ}57'45''$ West, 16.31 feet, to a point 15.86 feet right, at station 61+00, of the Centerline of the sanitary sewer Right-of-Way, as depicted upon the Official Right-of-Way Plan documents for the "Riverside Sanitary Sewer Interceptor", on file with the City of Coeur d'Alene (hereafter referred to as the "Riverside R/W Centerline");

Thence, leaving said Southerly Line, perpendicular to said "Riverside R/W Centerline", North $31^{\circ}19'44''$ East, 4.14 feet, to a point 20 feet right, at said station 61+00, of said "Riverside R/W Centerline";

Thence, parallel with said "Riverside R/W Centerline", South $58^{\circ}40'16''$ East, 15.97 feet, to the Easterly Line of said Lot 5, at station 60+84.03 of said "Riverside R/W Centerline";

Thence, along said Easterly Line, South $26^{\circ}48'59''$ West, 4.35 feet, to the POINT OF BEGINNING.

Containing 0.001 Acres (68 Square Feet), more or less.

References to distances left and right of centerline, herein, are presumed to be measured perpendicularly, and are oriented relative to the direction of increase in stationing.

The basis of bearings for this description is taken to be North $54^{\circ}49'14''$ West, from City of Coeur d'Alene horizontal control Sta Seltice to horizontal control Sta Fairwood. The City of Coeur d'Alene horizontal control is based upon a GPS survey performed in 1988, using Idaho State Plane Coordinate System West Zone, NAD 1983. A convergence angle of $-00^{\circ}46'55''$ was calculated at Sta Seltice. To convert to a geodetic bearing, subtract the convergence angle from Northeast and Southwest bearings, and add the convergence angle to all Northwest and Southeast bearings. An adjustment factor of 1.0001052 was used to bring grid coordinates to project elevation. All distances herein reflect adjustment to project elevation.

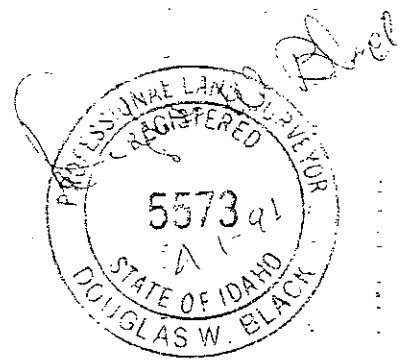


EXHIBIT B

1517432

LEGAL DESCRIPTION

FOR

PARCELL

A TRACT OF LAND situated in the Northeast Quarter of Section 10, Township 50 North, Range 4 West, Boise Meridian, City of Coeur d'Alene, Kootenai County, Idaho, more particularly described as follows:

BEGINNING at the Southeast Corner of Lot 8, Block 19, of "Riverside Park Addition" (recorded June 20, 1907, in Book B of Kootenai County Plat Records, Page 138), said corner being situated North 57°15'16" West, 2974.23 feet, from the 3 inch aluminum cap taken to monument the East Quarter Corner of said Section 10 (as described in Corner Perpetuation and Filing Instrument No. 1287350, Kootenai County Records), and also situated 10.51 left, at station 88+96.38, of the Centerline of the sanitary sewer Right-of-Way, as depicted upon the Official Right-of-Way Plan documents for the "Riverside Sanitary Sewer Interceptor"; on file with the City of Coeur d'Alene (hereafter referred to as the "Riverside R/W Centerline");

Thence, along the Easterly Line of said Lot 8, and the Northeasterly extension thereof, North 32°02'15" East, 136.00 feet, to the Southeasterly extension of the Southerly Line of Lot 5, of said Block 19;

Thence, leaving said Northeasterly extension of said Easterly Line of Lot 8, along said Southeasterly extension of said Southerly Line of Lot 5, North 57°57'45" West, 20.80 feet, to a point 15 feet left, at station 90+30.65, of said "Riverside R/W Centerline";

Thence, leaving said Southeasterly extension of said Southerly Line of Lot 5, parallel with said "Riverside R/W Centerline", North 36°31'42" East, 19.35 feet, to station 90+50 of said "Riverside R/W Centerline";

Thence, perpendicularly, North 53°28'18" West, 10.00 feet, to a point 25 feet left, at said station 90+50, of said "Riverside R/W Centerline";

Thence, parallel with said "Riverside R/W Centerline", North 36°31'42" East, 133.74 feet, to an angle point;

Thence, continuing parallel with said "Riverside R/W Centerline", North 08°10'27" East, 267.44 feet, to a point on the Easterly Line of the Union Pacific Railroad Right-of-Way, at station 94+63.81 of said "Riverside R/W Centerline", said point being situated North 47°32'01" West, 3153.06 feet, from said East Quarter Corner;

Thence, along said Easterly Railroad Right-of-Way Line, as follows:

93.27 feet, along the arc of a 522.86 foot radius curve concave to the Northeast, having a central angle of 10°13'15", and a long chord bearing North 31°43'15" East, 93.15 feet, to the beginning of a non-tangent curve;

140.61 feet, along the arc of a 1095.92 foot radius curve concave to the Northeast, having a central angle of 07°21'05", and a long chord bearing North 42°17'27" East, 140.51 feet, to a point situated 22.71 feet right, at station 97+00, of said "Riverside R/W Centerline", and also situated North 43°20'55" West, 3179.33 feet, from said East Quarter Corner;

Thence, leaving said Easterly Railroad Right-of-Way Line, perpendicular to said "Riverside R/W Centerline", South 48°06'29" East, 2.29 feet, to a point 25 feet right, at said station 97+00, of said "Riverside R/W Centerline";

Thence, parallel with, and 25 feet right of, said "Riverside R/W Centerline", as follows:

1517432

South 41°53'31" West, 122.37 feet, to an angle point;

South 08°10'27" West, 378.74 feet, to an angle point;

Thence, South 36°31'42" West, 146.37 feet, to station 90+50 of said "Riverside R/W Centerline";

Thence, perpendicularly, North 53°28'18" West, 10.00 feet, to a point 15 feet right, at said station 90+50, of said "Riverside R/W Centerline";

Thence, parallel with, and 15 feet right of, said "Riverside R/W Centerline", as follows:

South 36°31'42" West, 81.90 feet, to the beginning of a non-tangent curve;

75.19 feet, along the arc of a 385.00 foot radius curve concave to the East, having a central angle of 11°11'24", and a long chord bearing South 13°47'08" West, 75.07 feet, to a point on the Southeasterly extension of the South Line of said Lot 8, at station 88+85.45 of said "Riverside R/W Centerline";

Thence, along said Southeasterly extension of said South Line, North 57°57'45" West, 27.73 feet, to the POINT OF BEGINNING.

Containing 0.601 Acres (26,187 Square Feet), more or less.

References to distances left and right of centerline, herein, are presumed to be measured perpendicularly, and are oriented relative to the direction of increase in stationing.

The basis of bearings for this description is taken to be North 54°49'14" West, from City of Coeur d'Alene horizontal control Sta Seltice to horizontal control Sta Fairwood. The City of Coeur d'Alene horizontal control is based upon a GPS survey performed in 1988, using Idaho State Plane Coordinate System West Zone, NAD 1983. A convergence angle of -00°46'55" was calculated at Sta Seltice. To convert to a geodetic bearing, subtract the convergence angle from Northeast and Southwest bearings, and add the convergence angle to all Northwest and Southeast bearings. An adjustment factor of 1.0001052 was used to bring grid coordinates to project elevation. All distances herein reflect adjustment to project elevation.



MEMORANDUM

DATE: February 1, 2011

TO: MAYOR BLOEM AND THE CITY COUNCIL

FROM: RENATA MCLEOD, PROJECT COORDINATOR

RE: REQUEST FOR PUBLIC HEARING

I am requesting the City Council set a public hearing for the Council meeting regularly scheduled for March 1, 2011 to hear public testimony regarding amendments to the Community Development Block Grant Plan Year 2010 Action Plan.

BEER, WINE, AND/OR LIQUOR APPLICATION Expires March 1 annually

City of Coeur d' Alene
 Municipal Services
 710 Mullan Avenue
 Coeur d' Alene, Idaho 83814
 208.769.2229 Fax 769.2237

[Office Use Only] Amt Pd 250 -
 Rec No 533698
 Date 01-14-2011
 Date to City Council: 02-01-2011
 Reg No. _____
 License No. _____
 Rv _____

Date that you would like to begin alcohol service March 1, 2011

Check the ONE box that applies:

<input type="checkbox"/>	Beer only (canned and bottled) not consumed on premise	\$ 50.00 per year
<input checked="" type="checkbox"/>	Beer and Wine (canned and bottled) not consumed on premise	\$250.00 per year
<input type="checkbox"/>	Beer only (canned and bottled only) consumed on premise	\$100.00 per year
<input type="checkbox"/>	Beer and Wine (canned and bottled only) consumed on premise	\$300.00 per year
<input type="checkbox"/>	Beer only (draft, canned, and bottled) consumed on premise	\$200.00 per year
<input type="checkbox"/>	Beer and Wine (Draft, canned, and bottled) consumed on premise	\$400.00 per year
<input type="checkbox"/>	Beer, Wine, and Liquor (number issued limited by State of Id)	\$762.50 per year
<input type="checkbox"/>	Transfer of ownership of a City license with current year paid Beer-to go only \$6.25 Beer- Can, Bottled only \$12.50 Beer- Draft, can, bottled \$25 Consumed on premise yes no Transfer from _____ to _____	\$

new convenience store

Business Name	Lakeside Mini Mart
Business Mailing Address	5015 N Penn Ave
City, State, Zip	Spokane, WA 99206
Business Physical Address	1311 E Sherman Ave
City, State, Zip	Coeur D'Alene, ID 83814
Business Contact	NguyetNhi Ho Business Telephone: 509-768-4638 Fax:
License Applicant	Lakeside Market LLC
If Corporation, partnership, LLC etc. List all members/officers	NguyetNhi Ho

DATE: January 24, 2011
TO: MAYOR AND CITY COUNCIL
FROM: PLANNING DEPARTMENT
RE: SETTING OF PUBLIC HEARING DATE: APRIL 5, 2011

Mayor Bloem,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
AA-1-11	Fort Grounds Chapel Appeal Appellant: Mr. Ed Kok		

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **April 5, 2011.**

JS:ss

DATE: January 24, 2011
TO: MAYOR AND CITY COUNCIL
FROM: PLANNING DEPARTMENT
RE: SETTING OF PUBLIC HEARING DATE: FEBRUARY 15, 2011

Mayor Bloem,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
0-3-10	Applicant: City of Coeur d'Alene Request: Amendments to off-street parking	Recommended approval	Legislative

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **February 15, 2011**

JS:ss

STAFF REPORT

DATE: January 24, 2011

FROM: Sid Fredrickson, Wastewater Superintendent

SUBJECT: Parkson Washer/Compactors & GMC ½ ton pickup Surplus

DECISION POINT: The Council is requested to decide surplus eligibility of 2 inoperable Parkson brand washer/compactor's and one 1996 GMC ½ ton pickup.

HISTORY: Phase 4B of the Wastewater Plant upgrade included a contract with CNI for construction services including equipment. May 2006, two- washer/compactor's were installed as a part of this contract. The manufacturer that supplied this product was Parkson Corporation. The product carried a limited warranty of 1 year. After many problems with these machines, we replaced the agitator's, seals, flange and bearing (cost \$7967.28) in March of 2009. Problems with this machinery have continued.

The GMC pickup was purchased in 1996 for the Wastewater Utility Department to use during business hours for City business. This vehicle was in an accident in October 2010 that left it un-drivable. This vehicle has exceeded its estimated equipment life.

FINANCIAL ANALYSIS: Repair of the washer/compactor equipment would be significant and would require higher ongoing maintenance costs.

The GMC is worth scrap value only.

PERFORMANCE ANALYSIS: The high costs to continue to repair and maintain the washer/compactor's would exceed the replacement costs in the long run. Due to the necessity of this equipment, replacements have already been sought.

The GMC has little to no value after its accident and would cost the City considerably to try to repair and maintain it.

DECISION POINT/RECOMMENDATION: Please consider these items for surplus to eliminate the added cost of maintaining them.

CITY COUNCIL STAFF REPORT

DATE: February 1, 2011
FROM: Christopher H. Bates, Engineering Project Manager 
SUBJECT: Acceptance of Sanitary Sewer Easement in the Riverstone Development

DECISION POINT

The City Council action must be taken to accept easements that are being dedicated on behalf of the City by separate action if they are not included in a subdivision plat.

HISTORY

The developers of the Riverstone subdivision are in the process of initiating another phase of the development (Riverstone West 3rd Addition), and need to install a sanitary sewer easement that will provide a corridor for the installation of a new sanitary sewer line.

PERFORMANCE ANALYSIS

The easement is necessary to provide a corridor for access and maintenance that will extend from the public right-of-way of John Loop road to the future point of connection with the Riverside sanitary sewer interceptor.

FINANCIAL ANALYSIS

There is no financial impact to the City.

SUMMARY

This easement which is necessary for the installation of the new sanitary sewer line that will serve the Riverstone West 3rd Addition, is being granted by separate instrument in order to proceed with the installation of the main line. The easement is required to be granted prior to action on the 3rd Addition plat in order for it to be shown on the subsequent plat document and allow for the sewer installation. The Council should take the action of approving the easement and direct staff to proceed with the recordation.

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Riverstone West, LLC, a Washington limited liability company, whose address is 111 N. Post Street, Suite 200, Spokane, WA 99201, with John Stone, Manager, the **GRANTOR**, for and in consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration, paid by the City of Coeur d'Alene, Kootenai County, State of Idaho, receipt of which is acknowledged, does hereby, grant, quitclaim and convey unto the **CITY OF COEUR D'ALENE**, a municipal corporation existing pursuant to the laws of the state of Idaho, the **GRANTEE**, whose address is 710 Mullan Avenue, Coeur d'Alene, Idaho, 83814, its successors and assigns, an easement, together with the rights of ingress and egress for the installation, improvement, operation and maintenance of public utilities over, on and through the following described property:

See attached " Exhibit A & Exhibit B"

The GRANTOR further agrees to keep the easement clear of all buildings, structures, and other obstructions. The GRANTOR agrees that all underground facilities installed by or for the GRANTEE shall remain the property of the GRANTEE, removable by the GRANTEE at its option.

GRANTOR, its heirs, successors and assigns shall not erect or construct or permit to be erected or constructed any building, structure or improvement, or plant any tree or trees, or plant any other vegetation or flora excepting grass within said easement, or increase or decrease the existing ground elevations without the express written approval of the City of Coeur d'Alene as evidenced by the signature of the City Engineer on an approved plan. GRANTOR, its heirs, successors and assigns shall not dig or drill any hole or wells on any portion of the easement. Should it be necessary for the GRANTEE to remove fencing or any other obstructions, remove or damage any asphalt, concrete or their surfacing for the maintenance or repair of the underground facility, the GRANTOR shall repair and restore them to their original condition at the expense of the GRANTOR.

GRANTOR agrees that no other easement or easements shall be granted on, under, or over this easement without obtaining the prior written consent of GRANTEE.

TO HAVE AND TO HOLD such easement for public purposes so long as the same shall be used, operated and maintained as such.

This agreement shall be binding upon the GRANTEES and GRANTORS heirs, assigns and successors in interest, and shall be deemed to be covenants running with the land.

IN WITNESS WHEREOF, the GRANTOR has caused this instrument to be executed, this _____ day of January, 2011.

Riverstone West, LLC

BY: _____

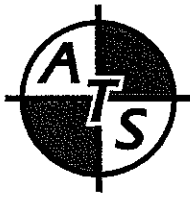
John Stone, Manager

STATE OF WASHINGTON)
) SS
COUNTY OF Spokane)

On this _____ day of _____, 2011, before me a Notary Public, personally appeared John Stone, known or identified to me to be the Manager of Riverstone West, LLC, and the person who executed the foregoing instrument on behalf of said Limited Liability Company and acknowledged to me that such Limited Liability Company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

Notary Public for the State of Washington
Residing at: _____
My Commission Expires: _____



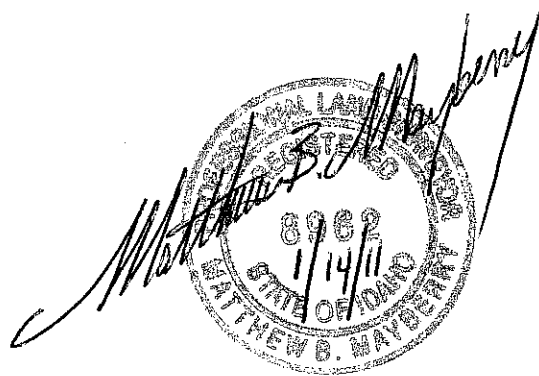
Advanced Technology Surveying & Engineering

EXHIBIT A
LEGAL DESCRIPTION FOR SEWER LINE EASEMENT

A STRIP OF LAND 20.00 FEET WIDE, 10 FEET ON EACH SIDE OF THE COMMON LINE FOR LOT 2 AND LOT 3, BLOCK ONE OF RIVERSTONE WEST 2nd. ADDITION, AS RECORDED WITH KOOTENAI COUNTY IN BOOK *K* OF PLATS AT PAGE *183*, BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 50 NORTH, RANGE 4 WEST OF THE BOISE MERIDIAN, CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO.

THE SIDE LINES OF SAID STRIP OF LAND SHALL BE SHORTENED AND/OR LENGTHENED TO END ON THE SOUTH BOUNDARY OF SAID LOT 2 AND LOT 3 AND THE SOUTH RIGHT-OF-WAY LINE FOR JOHN LOOP AND THE FUTURE WESTERLY EXTENSION THEREOF.

TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, COVENANTS, RESERVATIONS AND RESTRICTIONS OF RECORD AND IN VIEW.

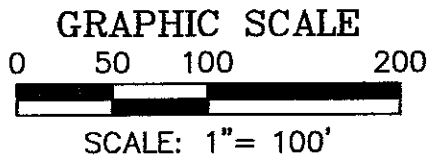
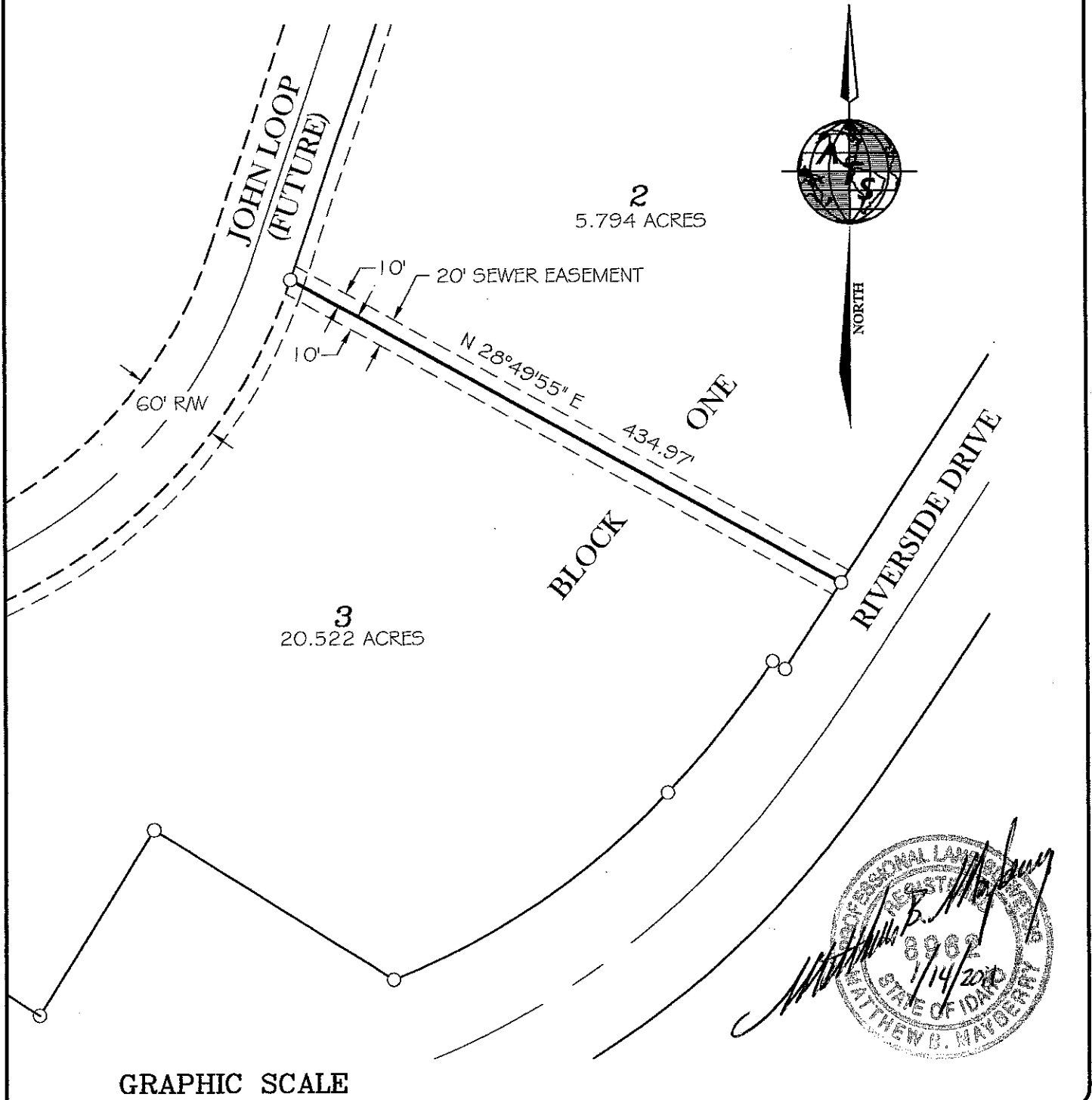


Z:\proj\10-070\survey\LEGAL DESCRIPTIONS\20' WIDE SEWER EASEMENT.doc

P.O. Box 3457, Hayden, Idaho 83835
PH. (208) 772-2745 Fax. (208) 762-7731

EXHIBIT B

LOT 2 & LOT 3, BK 1, RIVERSTONE WEST 2nd ADDITION,
SECTION 10, TOWNSHIP 50 NORTH, RANGE 4 WEST, B.M.,
CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO



**ADVANCED
TECHNOLOGY
SURVEYING &
ENGINEERING**
INC.

P.O. BOX 3457, HAYDEN IDAHO, 83835
• PH. (208)-772-2745 • FAX (208)-762-7731 •

SCALE: 1"=100'
CHECKED BY: MBM
DATE: 01-17-2011
DRAWN BY: MBM
DATE: 01-14-2011
DWG: SEWER-EASE
PROJ: 10-070

RIVERSTONE PHASE III SHORT PLAT

A REPLAT OF TRACT 'B', BLOCK ONE OF RIVERSTONE WEST FIRST ADDITION AND THE UNPLATTED TAX PARCEL NO. 21647 LOCATED IN THE NE 1/4 OF SECTION 10, T. 50 N., R. 4 W., B.M., CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO

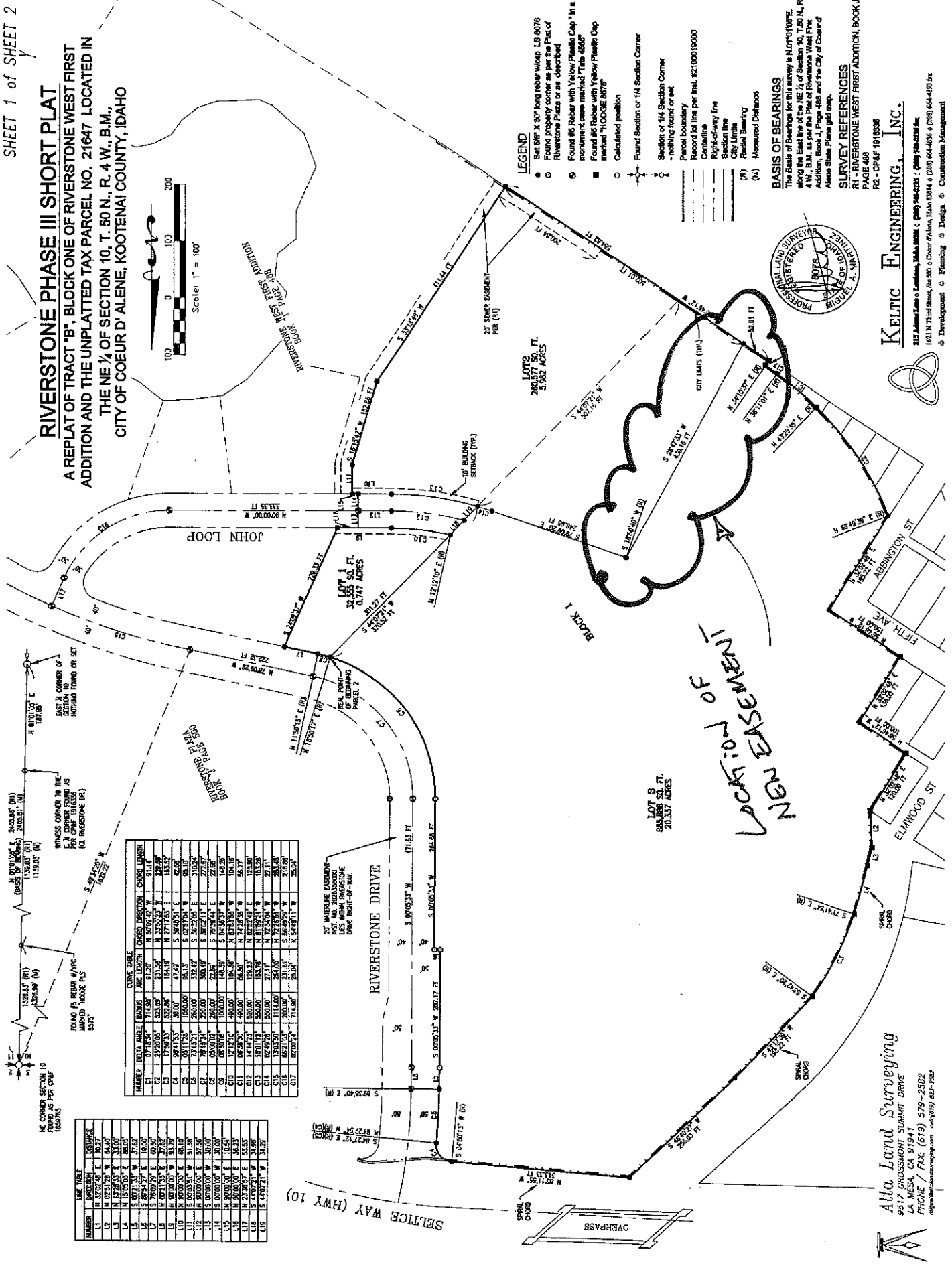


- LEGEND**
- Set 6" x 3" long rebar w/cap L.S. 8076
 - Found property corner as per the Plat of Riverstone Plaza or as described
 - Found 8/8 Rebar with Yellow Plastic Cap "In" monument cases marked "T-14 458"
 - Found 8/8 Rebar with Yellow Plastic Cap marked "11005E 8076"
 - Calculated position
 - Found Section or 1/4 Section Corner
 - Section or 1/4 Section Corner - nothing found or set
 - Parcel boundary
 - Record lot line per plat #2100019000
 - Contourline
 - Right-of-way line
 - Section line
 - City Limits
 - Radial Bearing
 - (R) Measured Distance
 - (M) Measured Distance

BASIS OF BEARINGS
The Basis of Bearings for this survey is N 0° 00' 00" E along the East line of the NE 1/4 of Section 10, T. 50 N., R. 4 W., B.M., as per the Plat of Riverstone West First Addition, Book J, Page 488 and the City of Coeur d'Alene State Plane grid map.

SURVEY REFERENCES
R1 - RIVERSTONE WEST FIRST ADDITION, BOOK J, PAGE 488
R2 - CP#48 1018336

KELTIC ENGINEERING, INC.
1812 N Third Street, Ste 200 • Coeur d'Alene, Idaho 83814 • (208) 664-4838 • (208) 664-4833 fax
• Development • Planning • Design • Construction Management



LINE	BEARING	DISTANCE
L1	S 87° 00' 00" E	10.00
L2	S 87° 00' 00" E	10.00
L3	S 87° 00' 00" E	10.00
L4	S 87° 00' 00" E	10.00
L5	S 87° 00' 00" E	10.00
L6	S 87° 00' 00" E	10.00
L7	S 87° 00' 00" E	10.00
L8	S 87° 00' 00" E	10.00
L9	S 87° 00' 00" E	10.00
L10	S 87° 00' 00" E	10.00
L11	S 87° 00' 00" E	10.00
L12	S 87° 00' 00" E	10.00
L13	S 87° 00' 00" E	10.00
L14	S 87° 00' 00" E	10.00
L15	S 87° 00' 00" E	10.00
L16	S 87° 00' 00" E	10.00
L17	S 87° 00' 00" E	10.00
L18	S 87° 00' 00" E	10.00

NUMBER	DEPT.	DATE	BY	REVISION	DESCRIPTION	CHANGED	DATE
01							
02							
03							
04							
05							
06							
07							
08							
09							
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11							
12							
13							
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15							
16							
17							
18							

Alta Land Surveying
9517 PROSPECT SUMMIT DRIVE
BOZEMAN, MT 59714-2562
PHONE / FAX: (406) 578-2562
alta@altaland.com

ANNOUNCEMENTS

Memo to Council

DATE: January 24, 2011

RE: Appointments to Boards/Commissions/Committees

The following re-appointment is presented for your consideration for the February 1st Council Meeting:

THERESA SHAFFER

ARTS COMMISSION

A copy of the data sheet is in front of your mailboxes.

Sincerely,

Amy Ferguson
Executive Assistant

cc: Susan Weathers, Municipal Services Director
Steve Anthony, Arts Commission Liaison

PUBLIC HEARINGS

STAFF REPORT

DATE: February 1, 2011
TO: Mayor and City Council
RE: Public Hearing – Various City Fee Amendments
REPORT BY: Troy Tymesen, Finance Director

Tonight's public hearing is to consider various fee amendments for the City.

HISTORY: The following is an overview of the proposed fee amendments and staff's justification for the proposed increases:

WATER UTILITY DEPARTMENT:

Sidewalk Replacement Fee of \$500.00: The existing fee that covers the Water Department's cost to install new water services for customers includes materials, meters, labor, etc. There is also an asphalt patching fee when appropriate. What has not been included in this existing fee is the cost to replace sidewalk panels. In some cases, the installation of new services required that a sidewalk panel be removed and replaced. The new fee will allow the Water Department to recover the cost of replacing a sidewalk panel when needed.

Design Locate Fee of \$50.00/Hour: The Water Department is an active member of the Kootenai County Utilities Council which is affiliated with the "call before you dig" service. This service is intended to be a service to protect the public and utilities when excavation is happening. Over the past several years, engineering firms and other designers have begun to call for locates to develop drawings for proposed construction. Once the projects begin, locates are called in again for the same area. Some of these locates can be quite extensive. An example of such a call was a request for a locate for "the entire US 95 right-of-way from Prairie Avenue through town to the Spokane River Crossing". The Utility Council is working on having a category called "design locates" for a charge up to \$50.00/hour for their locating services. The local chapter of the Idaho Society of Professional Engineers has been advised of the intent to create the fee. They have not taken any formal position, but informally indicated that they are not opposed to the proposal. The proposed fee covers wages and overhead for locating water facilities when requested for design purposes.

HUMAN RESOURCES DEPARTMENT:

Increase Police Officer & Firefighter Application Fee from \$10 to \$20: The application fee for entry level Police Officer and Firefighter recruitments is based on the time and cost of the testing process regarding the following considerations:

- Application and testing expenses related to test location and written test selection
Average written test cost - \$12.00 per applicant
- Test costs are incurred based on the number of applications received and approximately 10% of the anticipated applicants don't show for the written test.
- Personnel expense to conduct written, oral board and physical agility test/proctors
Average personnel expense to proctor the test - \$13.00 per applicant

The total average cost per applicant is \$25.00. Therefore it is reasonable to increase the fee to the recommended \$20.00. To more than double the fee would be counter productive in the current economy.

RECREATION DEPARTMENT:

Gym Rental Fee from \$12.00/hour to \$25.00/hour for AAU Basketball Teams: The Recreation Department has rented out gyms that are cost shared with the School District to AAU teams that participate in city basketball programs and tournaments. Staff initially recommended an increase to \$15.00/hour; however, the School District charges \$27.00/hour to rent gym space and they have requested the City charge a comparable fee. Therefore, we are proposing to increase the City's fee to \$25.00/hour to be more in line with the School District fee. The fee will not affect Recreational Teams in the City program as their practice fees are included in the player's fee. The fee increase will not prohibit AAU teams from renting a gym for practice, but will help the City recover some of our staff costs.

PARKS DEPARTMENT:

City Park Bandshell and Amphitheater at Riverstone from \$100 to \$125: The public performances held at the City Park Bandshell and Riverstone Amphitheater requires licensed or copyrighted material licensing by several different companies ASCAP (American Society of Composers, Authors, and Publishers), BMI (Broadcast Music Incorporated) and SESAC. Each company charges \$300-\$400 each year to cover licensing requirements for these public performances. The fees collected go into the Parks Capital Improvement Fund to pay for the coverage of an event and to help offset capital improvements due to long term wear and tear on the facilities.

MUNICIPAL SERVICES DEPARTMENT:

Outdoor Eating Sidewalk Encroachment permit from \$100 to \$115: The current fee is the same as all other sidewalk encroachment permits issued for one to two days. The Outdoor eating sidewalk encroachment permit currently being issued for May through October was established in 2006. The increase was determined by an inflation factor of 3%/year for the past five years which would be \$115. This proposed modest fee increase over a more drastic increase is due to the still tough economy.

Parade/Special Events fees from \$100 to \$125 for low impact events, from \$200 to \$250 for medium impact events, and from \$500 to \$625 for high impact events. And to clarify that parade/special event fees are a per day fee: In 2010 parade and special events cost the city \$80,456.25 in resources. The parade/special event fees recovered \$8,500.00. Staff recommends that we do not try to capture in fees the full

expenses, but rather follow the strategy of a modest increase based on inflation and, in parallel we will continue to work on a more equitable sharing of logistics with the event sponsors. The last rate change was in 2003 and to adjust those fees forward to 2011 using a 3%/year factor, the rates would adjust to \$125 for low impact events, \$250 for medium impact events, and \$625 for high impact events. There has also been some confusion on how to apply the fee for multiple-day events and it is staff's recommendation that the fee be applied for each day of a permit since the current code allows only one event per day.

FINANCE DEPARTMENT:

Please see the attached list. The City has a contract with Waste Management to pick up solid waste in the City. The contract has an annual increase provision based on fuel and labor costs. The minimum increase is 1.5% and the maximum is 2.75%. The City has not raised rates since 2003. Kootenai County assists the City with the verification of the annual increase and the negotiation of the solid waste contract. The expenses in the City's Solid Waste Fund are street sweeping \$20,060.00 street wear \$243,000.00 and overhead for personnel, computers and billing equaling \$151,712.00.

POLICE DEPARTMENT Animal Control Fees:

Please see the attached list. The proposed fee increases are designed to capture a portion of the animal control expense the City is incurring for this service. There is a new fee proposal called the appeal processing fee which would cover a portion of City personnel cost for their time for this service.

PARKING FEES:

All rates for parking are being disclosed in the attachment, not all rates are increasing. The parking fee recommendations have been examined by the parking commission after great discussion. The commission was very intentional in not recommending an increase the cost of parking for business owners and workers downtown, which means there is no change to the 5 day per week monthly pass. It is still \$20.00 per month. The recommendation includes no change to the first two hours of free parking in the large downtown 3rd Street lot. The proposed increases will enable the parking fund, which receives no property tax dollars to continue to add equipment to the lots to provide better customer service. Examples of new equipment is the electronic gate at 5th Street for monthly proximity card pass holders and the new computerized pay station at Independence Point.

RECOMMENDED ACTION: Staff is recommending adoption of Resolution 11-004 accepting the fee increases as proposed.

**CITY OF COEUR D'ALENE
PROPOSED FEE INCREASES**

Public Hearing: February 1, 2011, 6:00 PM, Library Community Room

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Animal Control	License Fee – Unaltered Dog (R.98-020)	\$15.00	\$20.00		
Animal Control	License Fee – Altered Dog (R.98-020)	\$7.00	\$10.00		
Animal Control	License Fee Increase (not timely licensed) (R.98-020)	\$1.00	\$0		
Animal Control	Replacement Tag (R.98-020)	\$2.00	\$5.00		
Animal Control	Impound Processing Fee (R.07-022)	\$20.00	\$30.00		
Animal Control	Additional Impounds Processing Fee (R.07-022)	\$20.00	\$0	Fee added to base fee for each additional impound within 12 months	
Animal Control	Daily Animal Housing Fee (R.07-022)	\$20.00	\$20.00		
Animal Control	Animal Control Civil Penalty (R.08-064)	\$75.00	\$75.00		
Animal Control	Annual Kennel License Fee	\$20.00	\$30.00		
Animal Control	Appeal Processing Fee		\$75.00		
Finance	Garbage Fees				
Garbage – Additional Compactor Service	Perm 1.5 Yd	\$22.88	\$25.17	10.01%	
Garbage – Additional Compactor Service	Perm 3 Yd	\$45.85	\$50.50	10.14%	
Garbage – Additional Compactor Service	Perm 4 Yd	\$61.10	\$67.10	9.82%	
Garbage – Additional Compactor Service	Perm 5 Yd	\$76.35	\$84.00	10.02%	
Garbage – Additional Compactor Service	Perm 6 Yd	\$91.65	\$101.00	10.20%	
Garbage – Additional Compactor Service	Perm 15 Yd	\$135.00	\$148.50	10%	
Garbage – Additional Compactor Service	Perm 20 Yd	\$179.50	\$197.00	9.75%	
Garbage – Additional Compactor Service	Perm 25 Yd	\$222.00	\$244.00	9.91%	
Garbage – Additional Compactor Service	Perm 30 Yd	\$269.00	\$296.00	10.04%	
Garbage – Additional Compactor Service	Perm 40 Yd	\$359.00	\$389.00	8.36%	
Garbage – Cleaning & Sanitizing	1 Yd Container	\$32.00	\$36.00	12.5%	
Garbage – Cleaning & Sanitizing	2 Yd Container	\$37.50	\$42.00	12%	
Garbage – Cleaning & Sanitizing	3 Yd Container	\$42.00	\$48.00	14.29%	

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Garbage – Cleaning & Sanitizing	4 Yd Container	\$47.00	\$54.00	14.89%	
Garbage – Cleaning & Sanitizing	6 Yd Container	\$57.75	\$66.00	14.29%	
Garbage – Cleaning & Sanitizing	8 Yd Container	\$68.25	\$78.00	14.29%	
Garbage – Cleaning & Sanitizing	15 Yd Container	\$105.25	\$115.00	9.27%	
Garbage – Cleaning & Sanitizing	20 Yd Container	\$131.25	\$141.00	7.43%	
Garbage – Cleaning & Sanitizing	25 Yd Container	\$155.10	\$168.00	8.32%	
Garbage – Cleaning & Sanitizing	30 Yd Container	\$183.00	\$195.00	6.56%	
Garbage – Cleaning & Sanitizing	40 Yd Container	\$232.25	\$250.00	7.64%	
Garbage – Commercial	Delivery Charge/Container	\$30.72	\$32.22	4.88%	
Garbage – Commercial	Delivery Charge/Roll Off	\$51.80	\$54.10	4.44%	
Garbage – Commercial	Make Container Lockable	\$13.05	\$15.05	15.33%	
Garbage – Commercial	Lock Charge	\$22.50	\$25.00	11.11%	
Garbage – Commercial	Special Pickup/Return Fee	\$37.75	\$38.50	1.99%	
Garbage – Commercial	Extra – Bag, Box, Can	\$1.60	\$1.75	9.38%	
Garbage – Commercial	Curb Service – 32 ga. can	\$3.95	\$7.70	94.94%	
Garbage – Commercial	Cart Service – 35 ga. can	\$4.80	\$6.00	25%	
Garbage – Commercial	Cart Service – 64 ga. can	\$9.60	\$10.50	9.38%	
Garbage – Commercial	Cart Service – 96 ga. can	\$14.40	\$15.50	7.64%	
Garbage – Commercial	Additional Cart Service	\$4.25	\$5.00	17.65%	
Garbage – Commercial	Cart Rental	\$2.00	\$2.50	25%	
Garbage – Commercial	Return Trip – Container	\$37.75	\$38.00	.66%	
Garbage – Commercial	Return Trip – Roll Off	\$37.75	\$40.00	5.96%	
Garbage – Commercial	Fighting Creek Trip Charge	\$112.00	\$120.00	7.14%	
Garbage - Commercial Rent Monthly	1 Yd	\$2.35	\$4.00	70.21%	
Garbage - Commercial Rent Monthly	1.5 Yd	\$3.15	\$5.00	58.73%	
Garbage - Commercial Rent Monthly	2 Yd	\$4.70	\$6.00	27.66%	
Garbage - Commercial Rent Monthly	3 Yd	\$6.25	\$8.00	28%	
Garbage - Commercial Rent Monthly	4 Yd	\$7.80	\$10.00	28.21%	
Garbage - Commercial Rent Monthly	6 Yd	\$12.50	\$14.00	12%	
Garbage - Commercial Rent Monthly	8 Yd	\$15.55	\$17.00	9.32%	
Garbage - Commercial Rent Monthly	15 Yd	\$56.00	\$59.00	5.36%	
Garbage - Commercial Rent Monthly	20 Yd	\$62.20	\$65.00	4.50%	
Garbage - Commercial Rent Monthly	25 Yd	\$70.00	\$72.50	3.58%	
Garbage - Commercial Rent Monthly	30 Yd	\$82.41	\$85.50	3.75%	
Garbage – Compactor Service Monthly	Perm 1.5 Yd	\$77.75	\$80.25	3.21%	
Garbage – Compactor Service Monthly	Perm 3 Yd	\$157.25	\$160.50	2.07%	

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Garbage – Compactor Service Monthly	Perm 4 Yd	\$211.50	\$220.00	4.02%	
Garbage – Compactor Service Monthly	Perm 5 Yd	\$260.25	\$272.00	4.51%	
Garbage – Compactor Service Monthly	Perm 6 Yd	\$317.25	\$324.00	2.13%	
Garbage – Compactor Service Monthly	Perm 15 Yd	\$466.55	\$486.00	4.17%	
Garbage – Compactor Service Monthly	Perm 20 Yd	\$622.10	\$642.00	3.20%	
Garbage – Compactor Service Monthly	Perm 25 Yd	\$750.00	\$790.00	5.33%	
Garbage – Compactor Service Monthly	Perm 30 Yd	\$895.80	\$979.00	9.29%	
Garbage – Compactor Service Monthly	Perm 40 Yd	\$1,195.00	\$1,366.00	14.31%	
Garbage – Extra Pick Up	1 Yd	\$5.35	\$6.75	26.17%	
Garbage – Extra Pick Up	1.5 Yd	\$7.40	\$8.50	14.86%	
Garbage – Extra Pick Up	2 Yd	\$9.00	\$10.00	11.11%	
Garbage – Extra Pick Up	3 Yd	\$13.45	\$15.00	11.52%	
Garbage – Extra Pick Up	4 Yd	\$16.05	\$20.00	24.61%	
Garbage – Extra Pick Up	6 Yd	\$21.20	\$25.00	17.92%	
Garbage – Extra Pick Up	8 Yd	\$28.00	\$30.00	7.14%	
Garbage – Extra Pick Up	15 Yd	\$91.60	\$95.00	3.71%	
Garbage – Extra Pick Up	20 Yd	\$91.60	\$119.00	29.91%	
Garbage – Extra Pick Up	25 Yd	\$115.00	\$125.00	8.70%	
Garbage – Extra Pick Up	30 Yd	\$134.60	\$140.00	4.01%	
Garbage – Extra Service	1 Yd	\$43.10	\$44.00	2.09%	
Garbage – Extra Service	1.5 Yd	\$45.15	\$46.00	1.88%	
Garbage – Extra Service	2 Yd	\$46.75	\$48.00	2.67%	
Garbage – Extra Service	3 Yd	\$51.20	\$52.00	1.56%	
Garbage – Extra Service	4 Yd	\$53.80	\$55.00	2.23%	
Garbage – Extra Service	6 Yd	\$58.95	\$60.00	1.78%	
Garbage – Extra Service	8 Yd	\$65.75	\$67.00	1.90%	
Garbage – Perm Service Monthly	Perm 1 Yd	\$17.50	\$18.50	5.71%	
Garbage – Perm Service Monthly	Perm 1.5 Yd	\$24.90	\$25.90	4.02%	
Garbage – Perm Service Monthly	Perm 2 Yd	\$30.36	\$31.40	3.43%	
Garbage – Perm Service Monthly	Perm 3 Yd	\$45.11	\$46.15	2.31%	
Garbage – Perm Service Monthly	Perm 4 Yrd	\$54.42	\$55.50	1.98%	
Garbage – Perm Service Monthly	Perm 6 Yd	\$76.65	\$77.00	.46%	
Garbage – Perm Service Monthly	Perm 8 Yd	\$93.31	\$94.40	1.17%	

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Garbage – Perm Service Monthly	Perm 15 Yd	\$317.50	\$320.00	.79%	
Garbage – Perm Service Monthly	Perm 20 Yd	\$317.50	\$320.00	.79%	
Garbage – Perm Service Monthly	Perm 25 Yd	\$398.15	\$405.00	1.72%	
Garbage – Perm Service Monthly	Perm 30 Yd	\$466.55	\$472.00	1.17	
Garbage - Residential	1 Can Cart = 35 Gal. Cart	\$6.75	\$7.70	14.07%	
Garbage – Residential	2 Can Cart = 64 Gal. Cart	\$7.95	\$8.80	10.69%	
Garbage – Residential	3 Can Cart = 96 Gal. Cart	\$8.85	\$9.60	8.47%	
Garbage – Residential	Duplex (3) Can Cart (1) = (1) 96 Gal. Cart	\$8.85	\$9.60	8.47%	
Garbage – Residential	Duplex (3) Can Cart (2) = (2) 96 Gal. Cart	\$17.50	\$19.20	9.71%	
Garbage – Residential	Duplex (2) Can Cart (1) = (1) 64 Gal. Cart	\$7.95	\$8.80	10.69%	
Garbage – Residential	Duplex (2) Can Cart (2) = (2) 64 Gal. Cart	\$15.90	\$17.60	10.69%	
Garbage – Residential	Duplex (1) Can Cart (1) = (1) 35 Gal. Cart	\$7.15	\$7.70	7.69%	
Garbage – Residential	Duplex (1) Can Cart (2) = (2) 35 Gal. Cart	\$14.30	\$15.40	7.69%	
Garbage – Residential	Triplex (3) Can Cart (1) = (1) 96 Gal. Cart	\$8.85	\$9.60	8.47%	
Garbage – Residential	Triplex (3) Can Cart (2) = (2) 96 Gal. Cart	\$17.70	\$19.20	8.47%	
Garbage – Residential	Triplex (3) Can Cart (3) = (3) 96 Gal. Cart	\$26.55	\$28.80	8.47%	
Garbage – Residential	Triplex (2) Can Cart (1) = (1) 64 Gal. Cart	\$7.95	\$8.80	10.69%	
Garbage – Residential	Triplex (2) Can Cart (2) = (2) 64 Gal. Cart	\$15.90	\$17.60	10.69%	
Garbage – Residential	Triplex (2) Can Cart (3) = (3) 64 Gal. Cart	\$23.85	\$26.40	10.69%	
Garbage – Residential	Triplex (1) Can Cart (1) = (1) 35 Gal. Cart	\$7.15	\$7.70	7.69%	
Garbage – Residential	Triplex (1) Can Cart (2) = (2) 35 Gal. Cart	\$14.30	\$15.40	7.69%	
Garbage – Residential	Triplex (1) Can Cart (3) = (3) 35 Gal. Cart	\$21.45	\$26.40	23.08%	
Garbage – Residential	Fourplex (1) Can Cart (1) = (1) 35 Gal. Cart	\$7.15	\$7.70	\$7.69%	
Garbage – Residential	Fourplex (1) Can Cart (2) = (2) 35 Gal. Cart	\$14.30	\$15.40	7.69%	
Garbage – Residential	Fourplex (1) Can Cart (3) = (3) 35 Gal. Cart	\$21.45	\$26.40	23.08%	
Garbage – Residential	Fourplex (1) Can Cart (4) = (4) 35 Gal. Cart	\$28.60	\$30.80	7.69%	
Garbage – Residential	Fourplex (1) Can Cart (1) = (1) 64 Gal. Cart	\$7.95	\$8.80	10.69%	
Garbage – Residential	Fourplex (1) Can Cart (2) = (2) 64 Gal. Cart	\$15.90	\$17.60	10.69%	
Garbage – Residential	Fourplex (1) Can Cart (3) = (3) 64 Gal. Cart	\$23.85	\$26.40	10.69%	

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Garbage – Residential	Fourplex (1) Can Cart (4) = (4) 64 Gal. Cart	\$31.80	\$35.20	10.69%	
Garbage – Residential	Fourplex (1) Can Cart (1) = (1) 96 Gal. Cart	\$8.85	\$9.60	8.47%	
Garbage – Residential	Fourplex (1) Can Cart (2) = (2) 96 Gal. Cart	\$17.70	\$19.20	8.47%	
Garbage – Residential	Fourplex (1) Can Cart (3) = (3) 96 Gal. Cart	\$26.55	\$28.80	8.47%	
Garbage – Residential	Fourplex (1) Can Cart (4) – (4) 96 Gal. Cart	\$35.40	\$38.40	8.47%	
Garbage – Residential	Extras	\$1.60			
Garbage – Residential	Additional Cart Service (unscheduled/return trip)	\$4.80			
Garbage – Short Term Service for Residential Customers and for Non-Current Commercial Customers	1 Yd thru 8 Yd Pick-Up	\$35.00	\$37.00	5.71%	
Garbage – Short Term Service for Residential Customers and for Non-Current Commercial Customers	1 Yd thru 8 Yd Rent	\$35.00	\$37.00	5.71%	
Garbage – Short Term Service for Residential Customers and for Non-Current Commercial Customers	1 Yd thru 8 Yd Delivery	\$35.00	\$37.00	5.71%	
Garbage – Temp Service for Current Commercial Customers	Temporary 15 Yd	\$94.50	\$98.00	3.70%	
Garbage – Temp Service for Current Commercial Customers	Temporary 20 Yd	\$118.00	\$122.25	3.60%	
Garbage – Temp Service for Current Commercial Customers	Temporary 25 Yd	\$120.00	\$125.00	4.17%	
Garbage – Temp Service for Current Commercial Customers	Temporary 30 Yd	\$137.50	\$140.00	1.82%	
Garbage – Temporary Container Rental Monthly	1 Yd	\$2.35	\$4.00	70.21%	
Garbage – Temporary Container Rental Monthly	2 Yd	\$4.70	\$6.00	27.66%	
Garbage – Temporary Container Rental Monthly	3 Yd	\$6.25	\$7.50	20%	
Garbage – Temporary Container Rental Monthly	4 Yd	\$7.80	\$9.00	15.38%	
Garbage – Temporary Container Rental Monthly	6 Yd	\$12.50	\$15.00	20%	
Garbage – Temporary Container Rental Monthly	8 Yd	\$15.55	\$18.00	15.76%	
Garbage – Temporary Container Rental Monthly	15 Yd	\$96.00	\$100.00	4.17%	
Garbage – Temporary Container Rental Monthly	20 Yd	\$96.00	\$100.00	4.17%	
Garbage – Temporary	25 Yd	\$96.00	\$100.00	4.17%	

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Container Rental Monthly					
Garbage – Temporary Container Rental Monthly	30 Yd	\$108.00	\$112.00	3.70%	
Human Resources	Police Officer & Firefighter Application Fee	\$10.00	\$20.00	Total average cost per applicant is \$25.00	
Municipal Services	Outdoor Eating Sidewalk Encroachment Permit	\$100.00	\$115.00 per day		
Municipal Services	Parade/Special Events (Low Impact Events)	\$100.00	\$125.00 per day	Clarifies that the fee will be applied for each day of permit	
Municipal Services	Parade/Special Events (Medium Impact Events)	\$200.00	\$250.00 per day	Clarifies that the fee will be applied for each day of permit	
Municipal Services	Parade/Special Events (High Impact Events)	\$500	\$625.00 per day	Clarifies that the fee will be applied for each day of permit	
Parking	Third Street Lot	0 – 2 Hrs Free	0 – 2 Hrs Free		
Parking	Third Street Lot	2 – 3 Hrs \$1.00	2 – 3 Hrs \$3.00		
Parking	Third Street Lot	3 – 4 Hrs \$2.00	3 – 4 Hrs \$4.00		
Parking	Third Street Lot	4 – 5 Hrs \$2.50	4 – 5 Hrs \$5.00		
Parking	Third Street Lot	5 – 6 Hrs \$3.00	5 – 6 Hrs \$6.00		
Parking	Third Street Lot	6 – 7 Hrs \$3.50	6 – 7 Hrs \$7.00		
Parking	Third Street Lot	7 – 8 Hrs \$4.00	7 – 8 Hrs \$8.00		
Parking	Third Street Lot	8 – 9 Hrs \$4.50	8 – 9 Hrs \$9.00		
Parking	Third Street Lot	9 – 10 Hrs \$5.00	9 – 10 Hrs \$10.00		
Parking	Third Street Lot		.50 ea. addl hour after 10 Hrs.		
Parking	Third Street Lot – Monthly Parking	\$20.00 \$35.00	\$20.00/5 Day Pass \$35.00/7 Day Pass		
Parking	Third Street Lot – Overnight Parking	\$15.00	\$18.00		
Parking	Event Parking – 4 th of July	\$5.00	\$7.00		
Parking	Event Parking – Holiday Lights Parade	\$3.00	\$5.00		
Parking	Event Parking – Art on the Green	\$5.00	\$7.00		
Parking	Boat Launch – In Idaho	\$4.00	\$5.00		
Parking	Boat Launch – Outside Idaho	\$8.00	\$10.00		
Parking	Boat Launch Seasonal - In Idaho	\$40.00	\$45.00		
Parking	Boat Launch Seasonal – Outside Idaho	\$80.00	\$85.00		
Parking	Independence Point Lot	0 – 1 Hrs – Free	0 – 1 Hrs \$1.00		
Parking	Independence Point Lot	1 – 2 Hrs - \$1.00	1 – 2 Hrs - \$2.00		
Parking	Independence Point Lot	2 – 3 Hrs - \$1.50	2 – 3 Hrs - \$3.00		
Parking	Independence Point Lot	3 – 4 Hrs - \$2.00	3 – 4 Hrs - \$4.00		
Parking	Independence Point Lot	5 – 6 Hrs - \$3.00	5 – 6 Hrs - \$6.00		

Dept /Category	Description	Current Fee	Proposed Fee	Add'l Comments	Council Action
Parking	Independence Point Lot	6 – 7 Hrs - \$3.50	6 – 7 Hrs - \$7.00		
Parking	Independence Point Lot	7 – 8 Hrs - \$4.00	7 – 8 Hrs - \$8.00		
Parking	Independence Point Lot	8 – 9 Hrs - \$4.50	8 – 9 Hrs - \$9.00		
Parking	Independence Point Lot	9 – 10 Hrs - \$5.00	9 – 10 Hrs - \$10.00		
Parking	Independence Point Lot		.50 ea. addl hour		
Parking	Museum Parking Lot	0 – 1 Hrs – Free	0 – 2 Hrs - \$1.00		
Parking	Museum Parking Lot	1 – 2 Hrs - \$1.00 .50 ea. addl hr	\$1.00 ea. add'l hour or \$6.00 for 10 Hrs.		
Parking	Memorial Field Parking Lot	0 – 2 Hrs Free	0 – 2 Hrs Free		
Parking	Memorial Field Parking Lot	2 – 3 Hrs \$1.00	2 – 3 Hrs \$3.00		
Parking	Memorial Field Parking Lot	3 – 4 Hrs \$2.00	3 – 4 Hrs \$4.00		
Parking	Memorial Field Parking Lot	4 – 5 Hrs \$2.50	4 – 5 Hrs \$5.00		
Parking	Memorial Field Parking Lot	5 – 6 Hrs \$3.00	5 – 6 Hrs \$6.00		
Parking	Memorial Field Parking Lot	6 – 7 Hrs \$3.50	6 – 7 Hrs \$7.00		
Parking	Memorial Field Parking Lot	7 – 8 Hrs \$4.00	7 – 8 Hrs \$8.00		
Parking	Memorial Field Parking Lot	8 – 9 Hrs \$4.50	8 – 9 Hrs \$9.00		
Parking	Memorial Field Parking Lot	9 – 10 Hrs \$5.00	9 – 10 Hrs \$10.00		
Parking	Memorial Field Parking Lot		.50 ea. addl hour		
Parking	4 th & Coeur d'Alene Parking Lot	Reserved \$20.00/Mo.	Reserved \$20.00/Mo.		
Parking	4 th & Coeur d'Alene Parking Lot (Evenings & Weekends)		0 – 1 Hrs - \$1.00		
Parking	4 th & Coeur d'Alene Parking Lot (Evenings & Weekends)		1 – 2 Hrs - \$2.00		
Parking	4 th & Coeur d'Alene Parking Lot (Evenings & Weekends)		2 – 10 Hrs - \$4.00		
Parks	City Park Bandshell and Amphitheater at Riverstone Rental	\$100.00	\$125.00		
Recreation	Gym Rental Fee	\$12.00/Hr.	\$25.00/Hr.		
Water	Sidewalk Replacement Fee		\$500.00	Allows Water Department to recover the cost of replacing a sidewalk panel when needed	
Water	Design Locate Fee		\$50.00/Hr.	Covers wages and overhead for locating water facilities when requested for design purposes	

MEMORANDUM

TO: MAYOR BLOEM AND THE CITY COUNCIL
DATE: JANUARY 25, 2011
FROM: RENATA MCLEOD, PROJECT COORDINATOR
RE: APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2011 ANNUAL ACTION PLAN.

DECISION POINT:

- To authorize the 2011 Action Plan, the CPMP Non-State Grantee Certifications, the 424 certification, and direct staff to address any additional public comments.

HISTORY: The City of Coeur d'Alene receives a direct allocation of HUD Community Development Block Grant (CDBG) funds. Each year the City is required to complete an annual action plan in accordance with the adopted citizen participation plan. On December 30, 2010, the City sent an email notification to approximately 89 community stakeholders, inviting them to public workshop to provide input toward the proposed Plan Year 2011 Action Plan (to be held January 19, 2011). Additionally, an advertisement was published on January 1, 2011 notifying the community of the thirty-day public comment period January 3 – February 3, 2011 and notice of the January 19, 2011, public workshop. There was one citizen present at the January 19 workshop. One survey form was completed and turned in, with no substantial changes requested. One email public comment was submitted questioning why sidewalks were not budgeted this year. An email reply was sent outlining the \$40,000 available from Plan Year 2009 and Plan Year 2010 that will be utilized this spring in a pilot project with our Street Department. Therefore, staff requests that the City Council adopt the attached Plan Year 2011 Action Plan.

FINANCIAL: The City has not been notified of its exact allocation amount for Plan Year 2011, and has been directed by HUD to utilize previous year's allocation for budget purposes. Last year additional stimulus funds were allocated, therefore, the City expects to receive approximately the same funding as Plan Year 2009, in the amount of 309,469.00.

PERFORMANCE ANALYSIS: Authorizing the proposed plan will allow staff to present the Action Plan to HUD in a timely manner.

DECISION POINT/RECOMMENDATION:

- To authorize the 2011 Action Plan, the CPMP Non-State Grantee Certifications, the 424 certification, and direct staff to address any additional public comments.



Fourth Program Year Action Plan

The CPMP Fourth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 4 Action Plan Executive Summary:

General Questions

Program Year 4 Action Plan General Questions response:

1. Describe the geographic areas of the jurisdiction (including areas of low-income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

*The City of Coeur d'Alene is located in Kootenai County along the north shore of Lake Coeur d'Alene. Access to the City is provided by two major arterials, Interstate 90 and U.S. Highway 95. The Coeur d'Alene Airport, located north of the city in Hayden, Idaho is a General Services facility, and does not provide commercial passenger services. The airport does support year round charter service and storage for private aircraft. Thirty miles to the west of Coeur d'Alene lies Spokane, the second largest city in Washington. The ability of Coeur d'Alene residents to access services in Spokane, including the International Airport, Fairchild Air Force Base, numerous hospitals, cultural activities, etc. allows Coeur d'Alene to maintain its small town demeanor while attracting tourists, new residents and businesses. The relationship is symbiotic as many Spokane residents view Coeur d'Alene (and the lake) as an extension of their backyard. The City of Coeur d'Alene has no significant, dense areas of low-income residents nor are there areas of racial/minority concentration; the total minority population (2000 census) is less than 5%. The City of Coeur d'Alene does use Census Tract mapping (**Attachment "A "**) when conducting planning activities for projects under the CDBG Entitlement program (for example sidewalk repair/replacement) The City's planning is focused more toward the number of persons who can be helped, and identifying projects that will produce the best benefit for the investment. As in previous years, the City will budget approximately one third of the annual allocation for Plan Year 2011 for land acquisition to benefit future LMI housing. Where the land is located is secondary to how many LMI persons will benefit through that purchase of land. The City will increase the percentage of funding allocated to the highly successful Emergency Minor Repair and Accessibility Program (EMRAP) to 16%. Assistance through EMRAP is available to anyone within the City limits who meets the income eligibility and program requirements. The funding for the Community Grant Opportunity program (29% for PY2011) is part of a competitive process; appropriate projects may be located anywhere providing the beneficiaries are LMI residents of Coeur d'Alene.*

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2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a) (1)) during the next year and the rationale for assigning the priorities.

Because there are no significant areas of poverty or extremely dense concentrations of LMI, the City's planning activities are focused on assisting/benefitting the greatest number of LMI residents possible, with the resources available throughout the city limits. The City does use Census Tract data for project planning when appropriate. Data from the 2010 Census will not be available until at least the next planning cycle.

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3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The City will continue to work with local organizations such as St Vincent de Paul, North Idaho Housing Coalition, the Committee to End Homelessness, IHFA, the Continuum of Care Coalition, and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. (Helping Empower Local People) Center continues to provide vital services to area residents. An innovative partnership lead by St Vincent de Paul, the center provides office space and basic operating functions in a "one stop shop" so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance (or not, as the case may be.) As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on going and flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Additionally, the City will continue to support warming shelters and Project Homeless Connect.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. Idaho Housing and Finance Association (IHFA) is the public housing authority for the region and administers the Section 8 program (tax credits, McKenney Vento, Continuum of Care, ESG, etc.) in the City of Coeur d'Alene. The estimated amount available to assist households through the Section 8 program during Plan Year 2011 is \$1,496,465, to assist 366 households in the City of Coeur d'Alene.

The City of Coeur d'Alene Police Department received Federal Byrne funds and funds from the Department of Justice (bulletproof vest program and COPS) in fiscal year 2007-2008 in the amount of \$86,059, \$52,912 for fiscal year 2008-2009 and \$105,818 for fiscal year 2009-2010. The City has continued to seek Byrne funding at that level.

The FBI provides reimbursement to the Police Department for overtime for the drug task force. This amount varies, depending on types of cases and resources required. The City of Coeur d'Alene could provide costs (unless classified) for prior years, however projecting if those resources will needed for a future year is not practical. Fiscal year 2008-2009, the City received \$27,093 in reimbursements. Fiscal Year 2009-2010 included additional COPS hiring recovery program dollars in the amount of \$125,094.

The City of Coeur d'Alene Fire Department receives grant funding from FEMA (via Homeland Security) for equipment. Grant funding for equipment, training, etc. varies from year to year, if it is received at all. In fiscal year 2007-2008, the City

received \$18,000, \$39,984 in fiscal year 2008-2009, and \$37,238 for fiscal year 2009-2010.

The City of Coeur d'Alene is working with a local developer on a project that will be funded in part with Low-Income Housing Tax Credits. The project will provide a return of 50 units of rental housing for LMI seniors for a nominal investment by the City of \$240,000. Completion of the project could be as early as the fall of 2011.

St. Vincent de Paul is in the process of constructing a 37-unit (including one managers unit) HUD 202 complex on property at Howard and Neider Avenues, adjacent to the parcel for which the City previously provided infrastructure for a 15 unit (including one manager unit), 811 project. In support of the housing projects, and to directly benefit area residents, more than 51% of whom are LMI by census tract, the City has extended Neider Avenue from Fruitland Lane to Howard Street, constructing the infrastructure necessary to support the projects and meet the City's development requirements. Additionally, the City utilized \$82,719.00 of CDBG-R funding for design services for Howard Avenue.

Although, the City of Coeur d'Alene is not a direct recipient of I.H.F.A. funding/grants, the projected amount of funding for the Coeur d'Alene area is \$263,839 distributed through St. Vincent de Paul via the Supportive Housing Program (SHP), and Emergency Shelter Grant Program (ESG), including transitional housing grants (CdATH) and Kamps TH grants.

Additionally, St Vincent de Paul has received more than \$850,000 (HPRP) to be used through 2012 for the prevention of homelessness. The newly established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance. They are at year two of the grant and have a balance of \$238,634. They have assisted 375 families into housing with these funds within the community (including the entire County).

*The newly established H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless, and special-needs populations to access services. Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center; the services include housing, health care, social services, employment assistance, and Veteran's programs. The H.E.L.P. Center is an innovative partnership in which the City is contributing use of the old library building at a modest rent, with plans for a permanent sale in the future. A list of the H.E.L.P Center partners is attached as **Attachment "B."***

Managing the Process

Program Year 4 Action Plan Managing the Process response:

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The City of Coeur d'Alene staff is the lead agency in the Consolidated planning Process. As lead agency, the staff works with a citizen ad hoc committee and the City Council to implement the Action Plan and oversee the process by which it was developed.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

In 2007, the City of Coeur d'Alene became eligible to receive federal Community Development Block Grant, or CDBG. The City of Coeur d'Alene, Administration Department, oversaw the completion of the City's first Consolidated Plan, the City retained BBC Research & Consulting (BBC) of Denver to complete the report and provide needed technical assistance related to CDBG. In addition to members of the general public, participants in the planning process included: North Idaho College Head Start, St Vincent de Paul, League of Women Voters, Affordable Housing Committee, Coeur d'Alene Association of Realtors, affordable and workforce housing advocates, various lenders, and title companies. In April 2008, HUD approved the City's 2008-2012 Five-Year Consolidated Plan. This plan covers a five year time period, is comprehensive in scope and provides a road map for housing and community development activities in the City.

The three main objectives set by HUD that consolidated planning must address are: 1) provide decent housing, 2) provide a suitable living environment, and 3) expand economic opportunities. A consolidated strategy and plan furthers HUD's statutory goals, particularly through a collaborative process whereby a community establishes a unified vision for community development actions. Consolidation offers communities a better chance to shape the various programs into effective, coordinated neighborhood and community development strategies.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. Idaho Housing and Finance Association (IHFA) is the public housing authority for the region and administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2011(based on 2010 figures) is \$1,496,465, to assist 366 households in the City of Coeur d'Alene.

The Mill River Senior Apartments has being approved for tax credits and is currently under construction. The City identified the project in the 2010 Action Plan and completed the final funding approval through the City's established Substantial Amendment process. The project will provide 50 units of rental housing for LMI seniors for a nominal investment by the City of \$240,000. The project developers are currently seeking tax credits for additional LMI projects. Additionally, the City is planning to allocate \$10,000 of CDBG funding toward a tax credit project within the

Riverstone development. This project will provide 50 units of LMI housing in a mixed unit development that will include employment opportunities.

St. Vincent de Paul is in the process of constructing a 37-unit (including a manager's unit) HUD 202 complex on property at Howard and Neider, adjacent to the parcel for which the City previously provided infrastructure for a 15 unit (including a manager's apartment) 811 project. In support of the housing projects, and to directly benefit area residents, more than 51% of whom are LMI by census tract, the City has extended Neider Avenue from Fruitland Lane to Howard Street, constructing the infrastructure necessary to support the projects and meet the City's development requirements. Additionally, the City utilized \$82,719.00 of CDBG-R funding for design services for Howard Avenue.

The City will continue to attend IHFA quarterly housing roundtables and to support the 10-year Plan to end Homelessness, which provides opportunities to discuss issues with most service providers within our community. Additionally, the City will continue attendance, support, and participation at the Region 1 Homeless Coalition meetings (Continuum of Care group).

Additional projected funding for the Coeur d'Alene area of \$263,839 will be distributed through St. Vincent de Paul via the Supportive Housing Program (SHP), Emergency Shelter Grant Program (ESG), and other transitional housing grants.

St Vincent de Paul has received more than \$850,000 (HPRP) to be used through 2012 for the prevention of homelessness. The newly established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance. The City will continue to support and promote these efforts in coordination with the 10-year plan to end homelessness.

The newly established H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless and special-needs populations to access services. Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center, the services include housing, health care, social services, employment assistance, and Veteran's programs. The H.E.L.P. Center is an innovative partnership in which the City is contributing use of the old library building at a modest rent, with plans for a permanent sale in the future.

Citizen Participation

Program Year 4 Action Plan Citizen Participation response:

1. Provide a summary of the citizen participation process.

In 2007, the City of Coeur d'Alene became eligible to receive federal Community Development Block Grant, or CDBG. The City of Coeur d'Alene, Office of Administration, oversaw the completion of the City's first Consolidated Plan, The City retained BBC Research & Consulting (BBC) of Denver to complete the report and provide needed technical assistance related to CDBG. In April 2008, HUD approved the City's 2008-2012 Five-Year Consolidated Plan. This plan covers a five year time period, is comprehensive in scope and provides a road map for housing and community development activities in the City.

The three main objectives set by HUD that consolidated planning must address are: 1) provide decent housing, 2) provide a suitable living environment, and 3) expand economic opportunities. A consolidated strategy and plan furthers HUD's statutory goals, particularly through a collaborative process whereby a community establishes a unified vision for community development actions. Consolidation offers communities a better chance to shape the various programs into effective, coordinated neighborhood and community development strategies.

***Development of the City's Annual Action Plan** follows the process established in the consolidated plan and approved citizen participation plan. Once City Staff have indentified priorities and activities and have projected funding amounts, a document is prepared describing the plan to the City Council and the public. A legal notice was printed in the CDA Press on January 1, 2011 to inform the public that the draft 2011 Action Plan has been posted on the City's website and is available in the City Hall customer service center (located next door to the City Library). A Public Workshop will be conducted on January 19, 2011 at Fire Station No. 3 to provide details of the City's proposed CDBG expenditures for Plan Year 2011, answer questions, and receive input and comments from interested parties. The City will email the public comment, workshop, and public hearing notice to the community stakeholder's list attached as **Attachment "C"** posted the notice, draft Action Plan to the City website on January 3, 2011, and will made hardcopies available in the City Customer Service Center or upon request.*

*The public comment period for the action plan will be open from January 3, 2011 through February 3, 2011. An announcement of the comment period is made during all regularly scheduled City Council meetings immediately prior to and during comment periods for any planning activities. A public hearing specific to the action plan has been scheduled for February 1, 2011 following the City Council Meeting. A summary of verbal and written comments from the public is attached as **Attachment "D."***

2. Provide a summary of citizen comments or views on the plan.
*A summary of verbal and written comments from the public is attached as **Attachment "D."***
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

In Program Year Four, the City will begin the process of preparing for the update of the Consolidated Plan. The first activities in that process will be focused on Fair Housing, beginning with an Analysis of Impediments (AI). The City of Coeur d'Alene is collaborating with Idaho Department of Commerce, Idaho Housing & Finance and other entitlement cities on individual and a statewide AI. Procurement activities were conducted earlier this year in accordance with standard protocol. BBC Research & Consulting of Denver was the company selected to conduct the project

*For all planning activities, the City utilizes a list of previously identified Community Stakeholders and interested groups. (**Attachment "C"**) This list represents a broad spectrum of organizations and agencies whose clientele include LMI persons, DBE, MBE and WBE businesses, special populations, financial institutions, realtors, local governments, volunteer groups, etc...*

The City of Coeur d'Alene's minority population is less than 5% by the 2000 census. Non-English speaking persons and those with disabilities may request special accommodations regarding planning documents or public hearing attendance. Notice that accommodation may be requested is included in the City's published legal notice and on their website.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 4 Action Plan Institutional Structure response:

Many of the activities to assist low/moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of well-established programs under the direction of reputable organizations and agencies such as Idaho Housing and Finance Association (IHFA) and the Disability Action Agency. Newer programs such as the H.E.L.P. Center, Supportive Housing Program (SHP), Emergency shelter Grant Program (ESG) and transitional housing grants are overseen by St. Vincent de Paul North Idaho, or other local not for profit organizations. Additional non-profit efforts include Family Promise, transitional housing for family, Community Action Partnership food bank services, weatherization, and circles (mentorship) program.

The City of Coeur d'Alene attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

The City recognizes that agencies such as IHFA, who has been acting as the public housing authority for the region for many years, have a well-established, successful and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City of Coeur d'Alene is the lead agency for the CDBG funding. The City has established goals under their Entitlement program, and will work to integrate City planning and projects with the related activities of other agencies in the area. The City does not plan to duplicate services or subjugate the authority of other established and successful programs.

Monitoring

Program Year 4 Action Plan Monitoring response:

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Several projects from previous Plan Years will undergo monitoring at varies levels throughout this plan year.

Monitoring of the St. Vincent de Paul North Idaho, Angel Arms transitional housing project (Plan Year 2009 funding) consists of periodic meetings with more frequent telephone and e-mail communication. Each monthly request for funds includes a detailed report of the participating families prepared by the caseworker.

The Habitat for Humanity of North Idaho housing development infrastructure project (Plan Year 2009 funding) is complete as relates to the construction funded by the CDBG Community Opportunity Grant. The infrastructure is in place to support the four housing units to be constructed through Habitat's standard program. As a nationally established, non-profit housing provider, Habitat for Humanity has established protocols for owner selection, sweat equity requirements and eligibility. PAC will coordinate with Habitat to ensure documentation of compliance.

The Mill River Senior Apartment project (Plan Year 2009 and 2010 funding) involves land acquisition in support of 50 units of low-income rental housing for seniors. Monitoring includes full documentation of project activities and communication as part of a collaborative effort with the other partners such as IHFA and Pacific West Communities. The project includes tax credit financing and carries substantial state and federal commitments (40 years total). The City's contribution to the project represents approximately 5% of the total project. Project completion (for the City) would be realized when 5% of the rental units are occupied by LMI persons. The City will continue involvement, at a reduced level, and will use lessons learned during the development and implementation of the project for future planning.

Each project under the City's EMRAP program proceeds through an established set of protocols where monitoring begins with a checklist of required activities. To begin, financial eligibility verification, three bids reviewed, and emergency need narrative. All projects include at least two site visits, one prior to construction and one upon completion, and may require several depending on the complexity of the project. Project documentation is filed individually, by address to protect the identity of the homeowner.

Monitoring plans for 2011 Community Grant Opportunity projects will follow established protocol. The Community Action Partnership project for 2011 will require the same monitoring as their 2010 project. The rehabilitation at the TESH Apartments will follow a process similar to that used for the previously completed Habitat for Humanity infrastructure project. Monitoring will include strict adherence with procurement and labor compliance regulations. The City has allocated \$100,000 for Community Grant Opportunity projects for Plan Year 2011. The Ad Hoc Committee has already reviewed and recommended two projects for funding.

In addition to the monitoring of specific projects and programs, the City will utilize the checklists from the CPD Monitoring Handbook to test compliance of all program activities.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 4 Action Plan Lead-based Paint response:

The City distributes Lead Hazard information pamphlets to any residents seeking information and with each application for the Emergency Minor Repair Program. The pamphlets are also available on the City's web page and within the customer service center where building permits are issued. Additionally, the City provided pamphlets and information to the local building contractors association (NIBCA). Starting April 2010, all for-hire construction work in child-occupied facilities must comply with the RRP rule. RRP requires that any person doing this work get RRP certification and perform additional recordkeeping and site cleanup. In October 2010, the City sponsored an EPA Renovator, Repair and Painting (RRP) training. Most of the 23 individuals who received certification were contractors who have worked on projects funded with CDBG dollars, including EMRAP.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 4 Action Plan Specific Objectives response:

The City has established a partnership that will result in 50 units of rental housing for low-income seniors (known as the Mill River Senior Apartments). The City's contribution was \$100,000 for land acquisition from Plan Year 2009, \$100,000 for land acquisition from Plan Year 2010 and \$40,000 for engineering fees. Assisting opportunities for affordable rental housing continues to be one of the City's highest priorities.

The City, with the assistance of the Ad Hoc Committee identified two projects for funding under the Community Grant Opportunity for Plan Year 2011. One, a public service project with Community Action Partnership for housing counseling will help homeowners remain in their homes, assist persons purchasing housing and provide budget counseling, including reverse mortgages.

The other project will provide funding to TESH Inc. to rehabilitate a 7-unit tax credit housing facility on Homestead Avenue. TESH Inc. provides job training for special needs individuals.

Two projects awarded through the City's Community Grant Opportunity program for Plan Year 2009 begin in calendar year 2010. The Angel Arms transitional housing for homeless families' project is currently housing three homeless families while providing self-sufficiency counseling during the year. The initial plan was to house two families, but circumstances have allowed an additional family to be added. The other project was the first year of funding for the public service project with Community Action Partnership for housing counseling. This service will help homeowners remain in their homes, assist persons purchasing housing and provide budget counseling, including reverse mortgages.

Habitat for Humanity of North Idaho constructed infrastructure for a four-unit housing development in mid-town Coeur d'Alene. The first of the housing units may be occupied during the 2011 calendar year, but the construction schedule will be influenced by Habitat's regulations and volunteer availability. Four low-income individuals will eventually be able to purchase these homes. Providing homes for purchase to low/moderate income persons is a goal of the City, but one that will take more time and resources than some of the other City goals

Although not directly funded with CDBG funding, the infrastructure provided to the HUD 811 project also provided the ability to construct on this site for the HUD 202 project. St. Vincent de Paul is constructing a 37-unit HUD 202 complex on property at Howard and Neider Avenues, adjacent to the parcel for which the City previously provided infrastructure for a 15 unit, HUD 811 project. Both facilities include an onsite manager's unit.

Additional housing projects may be identified for next year's Community Grant Opportunity, RFP cycle. The City has not set a goal creating a specific number of housing units for sale or rent because their yearly allocation is not large enough to purchase housing, and no partnerships beyond those listed above have been identified. However, the City has a 2006 Housing Needs Assessment that provides some basis of need, which is currently in the process of being updated. The updated data is expected to be available in February 2012 and will help with establishing goals for the next consolidated planning session.

If additional opportunities are presented, during the RFP process, or directly to the City as was the case with Mill River Apartments, the City will consider and evaluate each project for compatibility with the goals as established in the Consolidated Plan and CDBG eligibility.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 4 Action Plan Public Housing Strategy response:

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the Section 8 program in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2010 was \$1,496,465, and assisted 366 households in the City of Coeur d'Alene. It is estimated that this amount will be available during Plan Year 2011.

The City of Coeur d'Alene has agreed to have the North Idaho Housing Coalition (NIHC) administers Neighborhood Stabilization (NSP) funds. NIHC works in the Idaho Panhandle, with a strong focus on the City of Coeur d'Alene. North Idaho Housing Coalition (NIHC) has received funding to assist families with affordable housing. NIHC works with families that are LMI and those whose income is 80-120% of median. The City of Coeur d'Alene supports the Coalition's goal to help provide affordable and workforce housing. NIHC is working to acquire new units and rehabilitating some of the units when necessary. NIHC has assisted 26 families to purchase homes; an additional 15 home purchases are predicted for 2011. NIHC also requires participants to contribute some funds towards the

housing purchase, and participate in credit counseling if applicable. Participants also contribute to the community through donations of time through the Deeds of Distinction program. Several local non-profits have benefitted from these contributions. The City attends meetings with NIHC and during Plan Year 2011 will concentrate on identifying new avenues for partnerships.

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service that is well received within the region. The City of Coeur d'Alene has no plans to interfere with IHFA's service delivery; additionally the City feels it would be redundant, expensive and inefficient for the City of Coeur d'Alene to attempt to create a jurisdictional service separate from the current program. The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with the State and local service organizations to determine the best method of forming a new system.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 4 Action Plan Barriers to Affordable Housing response:

The Mill River Senior Apartment project will provide 50 units of low-income rental housing for seniors and is currently the best opportunity the City has identified to add to the stock of affordable rental housing. Lack of affordable housing stock is one of the major barriers to affordable housing in Coeur d'Alene. Although the City is willing to pursue any reasonable suggestion or proposal regarding creation of affordable housing stock, they have extremely limited resources with which to participate in large development projects.

Other major barriers facing households and individuals trying to obtain homeownership are the high unemployment rate and limitations regarding home loans for low/moderate income persons. The City has an excellent record of working with local organizations, such as Jobs Plus, to promote the City as an optimal place to establish a business. The local community College (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis-Clark State College, and Idaho State University to create an education corridor and better opportunities for residents to reach a level of education or expertise that will assist them to achieve living wage employment while creating additional jobs at the colleges (e.g., Professors, service workers, and building maintenance staff).

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidate Plan. The City continues to seek methods of encouraging developers to construct LMI housing. The Planning Commission will be reviewing incentives, such as fee deferrals, this year.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e) (2) or a federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 4 Action Plan HOME/ADDI response:

The City of Coeur d'Alene does not receive HOME dollars.

The City does participate in meetings such as the quarterly Fair Housing Roundtable with organizations who do use HOME funds, and maintains communications with IHFA regarding projects that may occur within the City.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

Program Year 4 Action Plan Special Needs response:

Sources of Funds— identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state, local, and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

The City receives no funding beyond their CDBG Entitlement for the homelessness activities. St. Vincent de Paul North Idaho distributes McKinney-Vento funding through the Supportive Housing Program (SHP), Emergency Shelter Grant Program (ESG), and transitional housing grants. The projected amount of for the Coeur d'Alene area for 2011 is \$263, 839.

St Vincent de Paul currently operates a project called Angel Arms that provides funding for 10 single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with a 1counseling, Life Skills classes, parenting classes, financial literacy classes, etc.

A Plan Year 2009 Community Grant Opportunity project, was implemented during calendar year 2010 adding housing for two/three homeless families. St. Vincent de Paul will provide housing and intensive weekly case management, which begins with a self-sufficiency plan. Each family is housed for a year unless they fulfill their goals through the program, at which time a new family could be brought into the program for the duration of the project period. St. Vincent de Paul also plans to furnish the apartments with beds, living room furniture, and kitchen items since the clients are homeless, with few if any possessions. The grant will also fund a part-time case manager to assist with the self-sufficiency and progress of the families.

Plan Year 2008 St. Vincent de Paul project, included the installation of public infrastructure to the construction site for the future HUD 811 housing project. The 811 complex is now complete and is currently housing 14 chronically mentally ill people.

Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

The 2010 Action Plan specifically allocates money toward the goal of future, for rent housing units, and a competitive grant opportunity to area non-profits to benefit LMI citizens.







The City's 10-Year Plan to end homelessness estimates that there are 600 (in 2009) homeless individuals on the street, in shelters, and transitional housing. \$6.5 million in services are already being provided in Coeur d'Alene and the surrounding community (from 40 agencies/businesses - data spreadsheet available on request). Approximately 1,300 volunteers assisted in providing services to the homeless, including warming shelters, which open when the temperature falls below 20 degrees. Aggregate statistics are collected for Kootenai County not just Coeur d'Alene, but Coeur d'Alene is coordinating and leading this effort. Housing First, administered by St Vincent de Paul, is a model that has been promoted by the Federal Government and when implemented will be customized for the local realities in Coeur d'Alene.

The City's 10-year plan will be a living document, implementation and periodic reviews are vital to the success of the plan. The City and partner agencies intend to work with and include citizens that are homeless and/or have been homeless to find and address gaps in the system.

The full plan is available on the City's website at http://www.cdaid.org/mod/userpage/images/city_10_year_homeless_plan.pdf

1. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

The City's 10 Year Plan to End Homelessness describes the following approaches to combat homelessness in the Coeur d'Alene area, which will continue to be the focus areas of the City's efforts:

-  *Develop better data collection and coordination of agency efforts*
-  *Identify and increase the inventory of available affordable housing stock*
-  *Improve economic development opportunities and coordinate the response among local governments*
-  *Deploy the Housing First model for Permanent Supportive Housing*
-  *Create a "One-Stop-Shop" to end the practice of having individuals who are struggling and have no transportation, from being "bounced" from one agency (and location) to the next when seeking services.*
-  *Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.*

Barriers include poor and non-existent affordable housing stock and lack of jobs.

Additionally barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual.

Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Plan to End Homelessness will continue to support efforts to helping as many persons as possible, using all resources at their disposal. The City will utilize the soon to be released Housing Needs Assessment, completed by BBC Research of Denver, to assist with planning for the prevention and elimination of chronic homelessness. The City will continue support area nonprofit efforts, such as the Union Gospel Mission's goal to build a women's rehabilitation center in Coeur d'Alene, Dirne Health Clinic's desire to provide more mental health services, and promoting the use of the HELP Center.

Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

The City will continue to support the efforts of the School District through its 10-year plan to end homelessness.

Background: School District #271 has identified over 230 children that have been determined to be homeless. The School District has taken steps to assist families in working with existing community resources and state resource service providers. It is, and will continue to be, important to work together to surround the families with needed services and long-term housing opportunities. Housing is very important to the child's ability to function in the educational environment.

The Coeur d'Alene School District is continually working toward removing barriers to education caused by homelessness and poverty.

Goals/Benchmarks:

1. To end homelessness for children within the School District

Strategies:

- The School District will continue to work with existing organizations to seek resources to house families and provide long term needed assistance.*

2. Break the generational cycle of homelessness and poverty

Strategies:

- The School District will work with the homeless coalition and existing organization to establish a job-training program for parents as well as youth.*

- Continue to provide and increase the number of after school programs (i.e., CDA for Kids).*

3. Educate children and families to look at long-term goals

Strategies

- A financial literacy program would help to educate families to look toward long-term goals.*

4. Continue to train the staff at SD #271 regarding the needs of homeless students.

Strategies

- *Provide training materials and contact information*

2. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City does not currently have a discharge policy. The citizen committee working on implementation of the 10-year Plan to end Homelessness is currently coordinating communication between the Kootenai County Jail and the local area hospital regarding housing options upon release. The committee will investigate the appropriate discharge policy and those agencies who should be involved in the coordination of such a policy.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 4 Action Plan ESG response: N/A

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 4 Action Plan Community Development response:

The City of Coeur d'Alene has identified two priority goals that relate to non-housing community development needs in its Consolidated Plan. The first 03L Sidewalks 570.201 (c) has the objectives of bringing the City's sidewalks into compliance with the American with Disabilities Act (ADA) and providing funding to assist low-income owners who need sidewalk repair/replacement and cannot afford to accomplish the task. Sidewalk projects planned for 2011 will be completed using City work crews. The second goal, Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development is not tied to a specific category, as the City has not identified a project to accomplish this goal. Their objective "Support private and public sector economic development efforts that result in job training and employment for the City's low-to-moderate income residents" would be associated with 05H Employment Training 570.201(e). The City included Economic Development as a goal in their Community Grant Opportunity RFP, and has actively encouraged proposals for that activity.

There is one goal that has been identified for economic development in the City's Consolidated Plan. The objective "Support private and public sector economic development efforts that result in job training and employment for the City's low-to-moderate income residents" would be associated with 05H Employment Training 570.201(e). Furthering economic development activities, specifically those that create jobs is both a short-term and a long-term goal for the City.

The City will encourage proposals for economic development projects in their annual Community Grant Opportunity RFP. To be awarded, an eligible economic development project proposal would need to be one of the highest ranked projects, fall within the available funding limits and could not exceed the City's public service percentage cap (if applicable). Until a project is identified, the City has no reasonable or realistic method of determining a quantifiable numeric goal, or specific time period for accomplishment. Therefore, although the City will actively and vigorously pursue projects and partnerships that could result in job creation and other economic development opportunities for low-to-moderate income persons the proposed goal for Plan Year 2011 is zero.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 4 Action Plan Antipoverty Strategy response:

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to a number of strategies to help reduce poverty. Through partnerships with organizations such as Jobs Plus and Lake City

Development Corporation (LCDC), and improvements to infrastructure including sidewalk repair/replacement, road improvements at Neider and Howard, revitalization of the 4th Street Mid-Town area, the City actively supports economic development efforts.

The City promotes workforce development and has been a strong supporter of the proposed education corridor, which will provide access for local residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally the Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education.

Providing services to at-risk youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening. The Center has a sliding scale for fees, allowing low-moderate income families and individuals to benefit from the Center's many programs at little or no cost.

The City of Coeur d'Alene is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, City Link. The City contributes over \$40,000 annually to the program. Mid-size buses, approximately 32 passenger, run established routes from the southern most point of the reservation at US 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. There is no cost to ride City Link buses, which are accessible by ramp for persons who are physically unable to enter by the stairs, and equipped with bicycle racks for those are combining modes of transportation. The City is in the process of establishing a bus stop at or near the H.E.L.P. Center.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 4 Action Plan Specific Objectives response:

The City has not set specific numeric goals to assist special needs populations during Plan Year 2011. The two City goals not directly related to housing, improvement of sidewalks and expand economic development are intended to benefit all LMI person, including those with special needs. If one of the proposals the City chooses to fund under the Community Grant Opportunity should specifically benefit a Special Needs population(s), quantifiable goals will be established during the contracting phase.

The City is working with TESH Inc., a non-profit that provides job training and employment to persons with physical and mental disabilities. The City provided funding (\$20,000) as match to a state Vocational Rehabilitation grant (\$130,000) for rehabilitation of TESH's training facility. This funding was further leveraged by a local House to Home TV show, which provided an additional \$240,000 of labor and supplies to the project. The project is utilized 2008 funding and was completed this October (2010). The City is open to collaborating on more projects that can leverage their dollars similar to this project.

The City is not funding any other Non-homeless Special Needs projects at this time, but through a previous project, provided infrastructure, which supports a 37-unit HUD 202 complex next door to St. Vincent de Paul's recently completed 15-unit HUD 811 project. Each of the facilities includes an onsite manager's unit.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

Program Year 4 Action Plan HOPWA response:

The City of Coeur d'Alene does not receive an allocation of HOPWA formula funds.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness, (2) rental assistance programs, and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 4 Specific HOPWA Objectives response:

The City of Coeur d’Alene does not receive an allocation of HOPWA formula funds.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

	Consolidated Plan Goals	Projects and funding amounts Proposed for Accomplishment in PY2011 Action Plan
Goal No.1. Increase the supply of for-sale housing at prices affordable to the City’s low- and moderate-income workers.	Objective 1.1: Provide incentives for workforce housing production. Objective 1.2 Inventory and donate publicly owned land and building and private land for workforce housing development. Objective 1.3 Promote existing buyer resources	Under the City’s Community Grant Opportunity program advertise for proposals from eligible organizations for projects benefiting low-and moderate-income persons. Proposals must be an eligible activity, meet a National Objective and at least one of the City’s five Goals.
Goal No.2. Increase the supply of rental housing	Objective 2.1: Develop deeply subsidized rentals Objective 2.2 Continue to work with homeless/housing providers to respond to	Purchase land through a partnership to provide affordable housing for low-and-moderate income persons. Proposed city contribution: \$100,000 from PY 2011

Jurisdiction

<p>affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless.</p>	<p>requests for funding assistance as appropriate.</p>	
<p>Goal No.3. Improve the City's sidewalks to make them more accessible to persons with disabilities.</p>	<p>Objective 3.1: Continue the City's Sidewalk Compliance Program to bring the City's sidewalks into compliance with the American with Disabilities Act. (ADA) Objective 3.2: Provide funding to low-income owners who have sidewalks needing repair but who cannot afford to make the repairs without some type of assistance. Objective 3.3 Use CDBG funding to make repairs to sidewalks abutting publicly owned properties.</p>	<p>No funds are planned for this activity in Plan Year 2011, as funds from prior years will be utilized to complete projects this Spring.</p>
<p>Goal 4: Continue with neighborhood revitalization efforts, including code enforcement activities, to improve the condition of housing and commercial properties in low-income areas.</p>	<p>Objective 4.1: Fund code enforcement programs in CDBG eligible areas. Objective 4.2: As opportunities become available, provide CDBG funding to revitalizations of commercial and residential properties in CDBG eligible areas and/or which benefit low and moderate-income households.</p>	<p>Provide grants of up to \$6,000 per household to assist LMI homeowners correct building conditions that threaten the health and safety, or the soundness of their home. Emergency Minor Repair and Accessibility Program.</p>
<p>Goal No.5. Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.</p>	<p>Objective 5.1: Support private and public sector economic development efforts that result in job training and employment for the City's low to moderate-income residents.</p>	<p>No specific goal, proposals under the Community Grant Opportunity program will be considered.</p>

		FUNDING	
ALLOCATION		\$309,469.00	Explanation
ADMINISTRATION	19.2%	\$59,469.00	<ul style="list-style-type: none"> • Contract for Administration • Advertisements • Publications • Training
INCREASE HOUSING FOR PURCHASE AND/OR RENT	32.3%	\$110,000.00	Land Acquisition to benefit future LMI housing – Specifically property located at 102 and 106 Homestead Avenue
COMMUNITY PROJECTS TO BENEFIT LOW TO MODERATE INCOME CITIZENS	32.3%	\$100,000.00	RFP process will be reviewed and implemented by an Ad Hoc Committee in compliance with HUD regulations – Specifically, \$77,000 for rehabilitation of apartments located at 106 Homestead; \$23,000 to Community Action Partnership for housing counseling services October 2011 through March 2012.
SIDEWALKS	0%	\$0.00	Sidewalk projects will be paid for out of PY 2009 & 2010
NEIGHBORHOOD REVITALIZATION/ CODE ENFORCEMENT	12.9%	\$40,000	Grants to assist LMI homeowners to correct conditions that threaten the health and safety, or the soundness of their homes.
INCREASE HOUSING SPECIAL NEEDS/HOMELESS	0%	\$	
ECONOMIC DEVELOPMENT	0%	\$0.00	No current projects identified. Will look for future partnerships.
TOTAL	100%	\$309,469	

Exhibit "A"

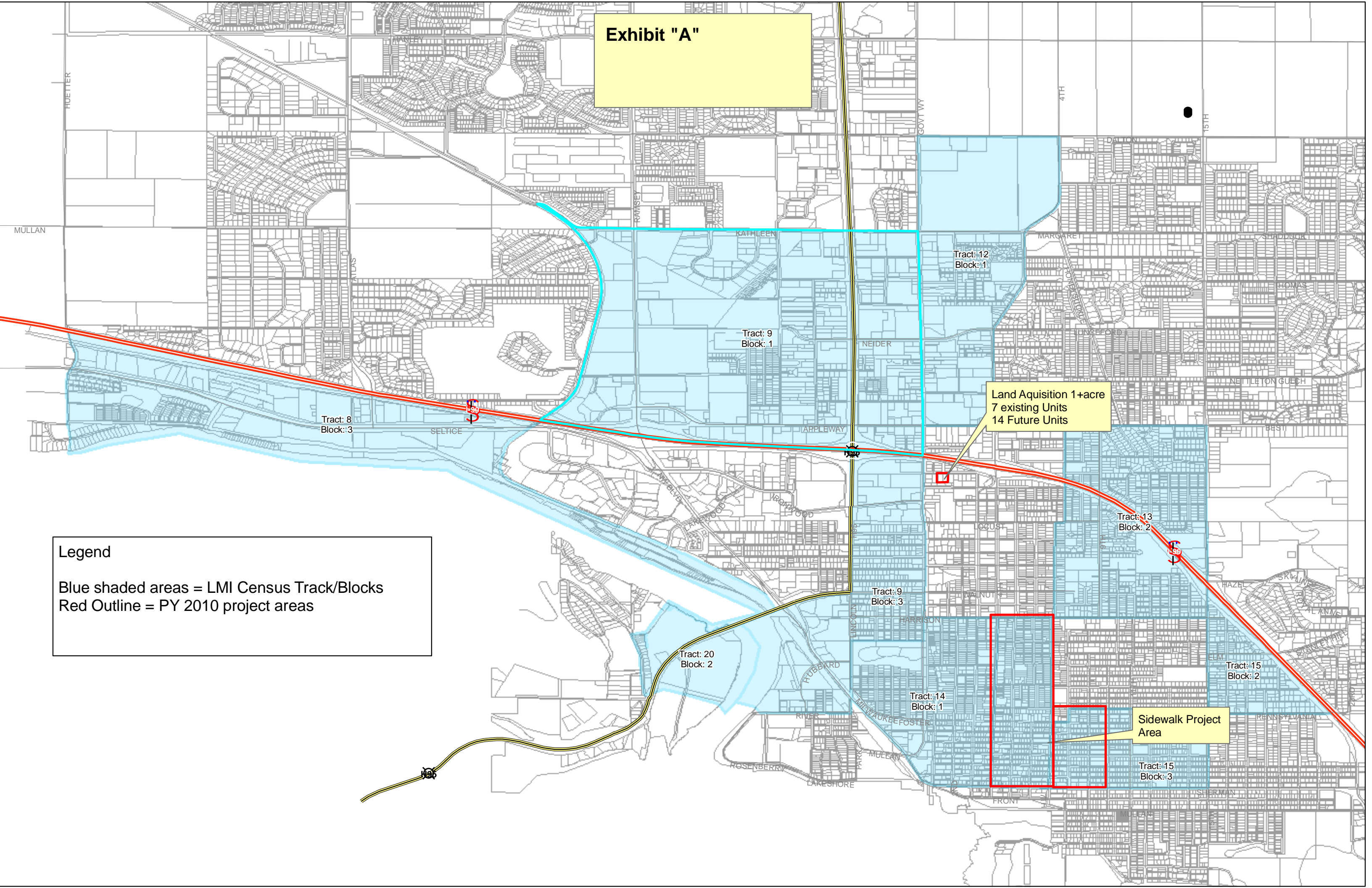


EXHIBIT "B"

ST. VINCENT DE PAUL H.E.L.P. CENTER PARTNERS

Community Action Partnership Food Bank
Dept of Health & Welfare Navigation
Dept of Labor Job Search
Dept of Labor Veteran's Services
Dirne Community Health Center
Family Promise
NAMI (National Alliance of Mental Illness)
Panhandle Health District
Project Safe Place
Veterans Administration
SVDP
 Affordable Housing
 HPRP
 ICARE
 CACFP-Child & Adult Care Food Program
 Case Management
 Payee Services
 Rent & Utility Assistance
 Fashions for your Future
 Legal Link

EXHIBIT "C"

Community Stakeholders/Interested Groups

Name	Organization	Contact Info.	
Community Development			
Tony Berns	LCDC (Urban Renewal Agency)	292-1630	tonyb@lcdc.org
Steve Griffiths	Jobs Plus	667-4753	steve@jobsplusonline.org
Todd and Maryann Prescott	Whitewater Creek Development	772-0108	toddp@whitewatercreek.com
Jason Wheaton	Greenstone		info@greenstonehomes.com
Rick Vernon	CDA Assoc. of Realtors	667-0664	rick@cdarealtors.com
Kathryn Tacke	Id. Commerce and Labor	769-1558, x 3984	kathryn.tacke@cl.idaho.gov
Monte Miller	Miller Stauffer Architects		monte@millerstauffer.com
Terry Farr	Kootenai Health	666-2000	tfarr@kmc.org
Tom Legal	Kootenai Medical Center	666-2012	tlegal@kmc.org
Dan Klocko	Kootenai Medical Center	666-2057	dklocko@kmc.org
Rick Shipman	US Bank		rick.shipman@usbank.com
Lori Isenberg	Northwest Dynamics		lori@northidahohousing.org
Mara'd Sjostrom	DA Davidson		Msjostrom@dadco.com
Dave Dean	Panhandle State Bank	755-2806	daved@panhandlebank.com
Scott Fischer	Architects West		scottf@architectswest.com
Linda Davis	Copper Basin Construction	765-5059	linda@copperbasin.com
Philip Boyd	Welch Comer & Assoc.		phil@welchcomer.com
Ron Nilson	Ground Force Manf.	664-9291	rnilson@gfmfg.com
Dale Baune, P.E	JUB Engineers		dbaune@jub.com
Bruce Cyr	Jobs Plus		cyrdad@aol.com
Mac Cavasar	USDA		mcavasar@roadrunner.com
Kenn Gimbel	CDA Assoc. of Realtors	664-9221	gimbel@msn.com
Rod Underhill	Underhill Construcion, Inc. Past President, NIBCA	755-1096	
Cassie Worth	NIBCA	765.5518	cassie@nibca.com
Jim Deffenbaugh	Panhandle Area Council	772-0584	jimd@pacni.org
Judy Morris	Mountainwest Bank/NIBCA	763-3432	jmmorris@mountainwestback.com
Tim Herzog	Treaty Rock		timherzog@treatyrock.com
John Corcoran	Remax		john@corcoranteam.com
Pat Krug	Windermere		patkrug@windermere.com
Scott	Viking Construction	762-9106	
Art Elliot	Shelter Associates	664-0372	art@shelterassociates.com
Carrie Oja	Century 21		coja@21goldchoice.com
Cheryl Shippy	Pioneer Title Comp.	664-8254	cshippy@pioneercca.com
Government Contacts	Organization	Contact Info.	
Sandi Bloem	CDA Mayor		Hand deliver notices
Ron Edinger	CDA Councilmember		Hand deliver notices
Woody McEvers	CDA Councilmember		Hand deliver notices
Al Hassell, III	CDA Councilmember		Hand deliver notices
Mike Kennedy	CDA Councilmember		Hand deliver notices
Deanna Goodlander	CDA Councilmember		Hand deliver notices
John Bruning	CDA Councilmember		Hand deliver notices
Harry Amend	Salvation Army		Harry.amend@usw.salvationarmy.org
Pam Pratt	School District 271		pprat@cdaschools.org

EXHIBIT "C"

Nancy (Taylor) Lowery	City of Hayden Councilmember's		nancert@yahoo.com
Lora Whalen	Panhandle Health District	(208) 415-5100	Lwhalen@phd1.state.id.us
Todd Tondee	County Commissioner		KCBOCC@kcgov.us
Hazel Bauman	Coeur d'Alene School Distirct	664-8241	hbauman@cdaschools.org
Brad Murray	Lakeland School District	687-0431	bmurray@lakeland272.org
Dick Harris	Post Falls School District		
Eric Keck	Post Falls City Admin.	292-2310	ekeck@postfallsidaho.org
Eric Kingston	IHFA	208-331-4706	Erikk@ihfa.org
Laurie Taylor	IHFA - CDA Branch Office	667-3380	lauriet@ihfa.org
Stefan Chatwin	City of Hayden Admin.		schatwin@cityofhaydenid.us
Priscilla Bell	North Idaho College Pres.		Priscilla_Bell@nic.edu
Vicki Kunz	IDOL	769-1558, ext 3941	vicki.kunz@labor.idaho.gov
Robert Shoeman	IDOL	769-1558	robert.shoeman@labor.idaho.gov
Mike Wall	K.C.Misdemeanor Probation	446-1992	mwall@kcgov.us
Ron Dorn	North Idaho College	769-3340	Ron_Dorn@nic.edu
Groups and Organizations	Organization	Contact Info.	
Bette Woinowsky	IHFA Family Self Suff.	667-3380	bettew@ihfa.org
Marcie Schribers	Habitat for Humanity	762-4532	marci.schreiber@northidahohabitat.org
Michele Britton	State Dep. Of H&W	769-1515	Brittonm@idhw.state.id.us
Bob Driscoll	State Dep. Of H&W - Navigator	665-8864	DriscollR@dhw.idaho.gov
Ann Chatfield	Women's Center	664-9303	wcoutreach@adelphia.net
Mary Herrick	CAP	664-8757 x. 203	m.herrick@communityactionpartnership.org
Mark Haberman	CAP	770-3008	m.haberman@cap4action.org
Shelly Hines	St. Vincent de Paul	659-4770	shelly_hine_svdp@yahoo.com
Lynn Peterson	St. Vincent de Paul	664-3095	lynnsvdp@yahoo.com
Nancy Mabile	Panhandle Area Council	772-0584 x 3014	nancy@pacni.org
Meredith Bryant	Consultant		cdabryant@gmail.com
Caryl Johnston	United Way of Kootenai County	667-8112	caryl@kootenaiunitedway.org
Sherydene Rogers	Goodale & Barbieri	509-777-6352	srogers@g-b.com
Noelle Adams	Kootenai Perspectives		noelleterese@yahoo.com
Amy Bartoo	IDFY	664-4339	amy@idahodrugfreeyouth.org
Bonnie Douglas	League of Women Voters	664-5659	
Jeff Conroy	St. Vincent De Paul		jeff@stvincentdepaulcda.org
Colleen Allison	Kootenai County Grant Writer	446-1612	callison@kcgov.us
Cindy Wood	Family Promise	714-4870	cwood@familypromiseni.org
Tinka Schaffer	Children's Village	667-1189	tinka@thechildrensvillage.org
Carolyn Mattoon	Dirne Clinic	415-0300	cmattoon@dirnechc.org
Edie Rice-Sauer	Volunteers of America	509-624-2378	erice-sauer@voaspokane.org
Mike Grabenstein	Coeur d'Alene Homes	664-8119	mike@heritageplace.org
Vickie Harrison	Lake City Senior Center	667-4628	cdaseniors@yahoo.com
Alan Wasserman	Idaho Legal Aid		alanwasserman@idaholegalaid.org

EXHIBIT "C"

Individuals/disability advocates	Organization	Contact Info.	
Amy Drepps	Consultant		dac@icehouse.net
Disability Action Center		664-9896	cda@dacnw.org
Don Waddell		667-8798	shalee@icehouse.net
Jayne and Russ Merriman		665-2172	1866 W. Windsor Ave., CDA
Community Members/Business	Organization	Contact Info.	
Terry Cooper	Downtown Association	667-5986	terry@cdadowntown.com
Todd Christensen	Cd'A Chamber of Commerce	292-1626	todd@cdachamber.com
Tom Messina	Messina Construction	765-5714	tmessina@messinaconstruction.com
Jack Beebe	Local Developer/IHFA board	667-0485	jack@bmdcda.com
Steve Roberge 755-3493	Rotary	765-4968	sroberge@wm.com
Anita Parisot	HP/Work at home	667-0662	anita.parisot@hp.com
Austen VanLack	Gnosis Corp.	208-683-0967	mavanlack@gnosiscorp.com
Sarah McCracken	Kawanis		smccracken@mmcocpa.com
Bill and Agnes Harger	NAMI	664-8485	aorharger@gmail.com
LaDonna Beaumont	US Bank	769-4507	ladonna.beaumont@usbank.com
Howard Martinson	Fresh Start		howard.martinson@gmail.com
Jon Hippler	Mountain West Bank		jhippler@mtnwb.com
Sholeh Patrick	CDA Press		patrickclan@verizon.net
Brandi Smitherman	Volunteers of America		bsmitherman@voaspokane.org
Joseph Cool	USDA	762-4939	Joseph.Cool@id.usda.gov
Send When Updating Consolidate Plan:			
HUD			
Bill Fattic	Field Office Director		bill.fattic@hud.gov
Doug Carlson	HUD Region Rep.		doug_carlson@hud.gov

Allocation	Rating 1(highest) - 5 (lowest)	\$	Comments
Administration <i>May not exceed 20 %</i>	5	\$ 40k	
Increase Housing For Purchase	4	\$ 70k	
Community Projects to Benefit Low-Moderate Income Citizens	1	\$ 100k	
Sidewalks		\$	
Neighborhood Revitalization/ Code Enforcement	3	\$ 80k	
Increase Housing Special Needs/Homeless Economic Development	2	\$ 10k	
		\$	
		\$	
		\$	
		\$	
		\$	
TOTAL	100%	\$309,469.00	

Name: Eula Hickman

Contact phone: 661-3228

Email: ehickam

Goals from	City of Coeur d'Alene Consolidated Plan 2008-2012	Suggestions for new Goals or changes to existing goals.
GOAL NO. 1	Increase supply of for sale housing at prices affordable to city's low to moderate income workers	
GOAL NO. 2	Increase the supply of rental housing affordable to extremely low income renters/residents with special needs/homeless	
GOAL NO. 3	Improve the City's sidewalks to make them more accessible to persons with disabilities	
GOAL NO. 4	Continue with neighborhood revitalization efforts including code enforcement, to improve the condition of housing and commercial properties in low income areas	
GOAL NO. 5	Expand higher paying employment opportunities for the residents, through economic development	

The Consolidated plan is in effect from 2008 through 2012; public input is appreciated for help with this future planning activity. Thank you.

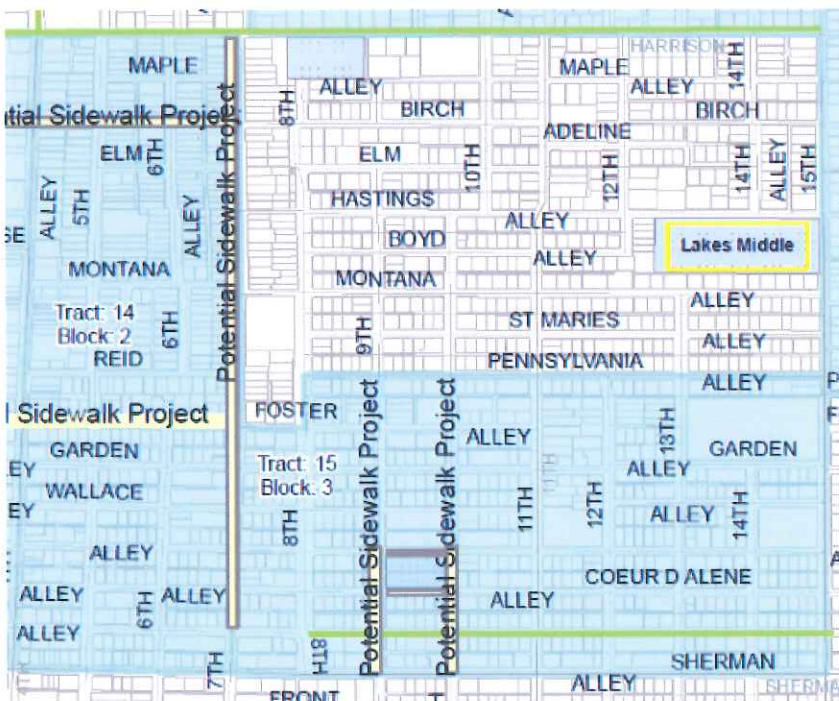
MCLEOD, RENATA

From: MCLEOD, RENATA
Sent: Tuesday, January 25, 2011 11:28 AM
To: 'shalee@icehouse.net'
Cc: Kay Kitchel; 'Nelle Coler'; 'Nancy Mabile'
Subject: RE: City of Coeur d'Alene Plan Year 2011 Action Plan

Don, thank you for your public comment regarding Plan Year 2011 Action Plan. Your comment will be reflected in our Action Plan under public comments received section. Also, pursuant to HUD regulations we are required to provide a statement as to how we responded to the public comment (which we would have done anyway, but it needs to be done in the HUD documents formally).

So, to reiterate what I mentioned in our phone conversation a couple weeks ago, the City has budgeted CDBG funds over the past two year for sidewalk enhancements, however, never formalized a plan of action for how to physically complete the removal, replacement, and installation of ADA improvements. We looked at several options of bidding the project out, however, the bid packet began to get very complicated due to the various sidewalk conditions and ADA codes. Therefore, the City has decided that our in-house street department staff has the ability to complete the project and meet ADA codes. The City will utilize funding from CDBG Plan Year 2009 and 2010 (approximately \$40,000) to complete sidewalk enhancements in Census Tract 14, Block 2, and Census Track 15, Block 3. Attached please find a picture of the improvement area (shaded in light blue). We are using this project as a pilot project for future sidewalk enhancements and will measure the amount of improvements that can be done during the Spring and Summer with the amount of funds provided. I am hopeful that it will be successful and the City will continue with sidewalk improvement allocations in Plan Year 2012.

Again, if you would like additional information, please do not hesitate to contact me. Renata McLeod 208-666-5741



From: donald waddell [mailto:shalee@icehouse.net]
Sent: Monday, January 24, 2011 8:59 PM
To: FERGUSON, AMY
Subject: Re: City of Coeur d'Alene Plan Year 2011 Action Plan

hi, i looked over the action plan. i see there is no grant money for sidewalks.i would like to see some grant money added to the money from the city budget, to speed the sidewalk ped ramp project. thanks don

----- Original Message -----

From: [FERGUSON, AMY](#)
To: 'shalee@icehouse.net'
Sent: Thursday, December 30, 2010 3:06 PM
Subject: City of Coeur d'Alene Plan Year 2011 Action Plan

You have been included in those that may have a stake in and/or have expressed an interest in the City's use of the Community Development Block Grant dollars. The City has completed its draft Plan Year 2011 Action Plan and has posted it to its web page for review and comment over the next thirty days (January 3 to February 2, 2011). Additionally, a public hearing will be held in front of the City Council on February 1, 2011.

Please find the Action Plan through the following web link:

<http://www.cdaid.org/mod/userpage/images/PlanYear2011ActionPlan.pdf>



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

2/3/2011

Signature/Authorized Official

Date

Sandi Bloem

Name

Mayor

Title

710 E Mullan Avenue

Address

Coeur d'Alene, Idaho 83814

City/State/Zip

208-666-5741

Telephone Number

 Jurisdiction

- | |
|--|
| <input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable. |
|--|

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2009, 2010, 2011, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

2/3/2011

Signature/Authorized Official

Date

Sandi Bloem

Name

Mayor

Title

710 E Mullan Avenue

Address

Coeur d'Alene, Idaho, 83814

City/State/Zip

208-666-5741

Telephone Number

Jurisdiction

- This certification does not apply.**
- This certification is applicable.**

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

- This certification does not apply.**
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

<input checked="" type="checkbox"/> This certification does not apply. <input type="checkbox"/> This certification is applicable.
--

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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Signature/Authorized Official	Date
<div style="border: 1px solid black; width: 380px; height: 20px; margin-top: 10px;"></div>	
Name	
<div style="border: 1px solid black; width: 380px; height: 20px; margin-top: 5px;"></div>	
Title	
<div style="border: 1px solid black; width: 380px; height: 20px; margin-top: 5px;"></div>	
Address	
<div style="border: 1px solid black; width: 380px; height: 20px; margin-top: 5px;"></div>	
City/State/Zip	
<div style="border: 1px solid black; width: 380px; height: 20px; margin-top: 5px;"></div>	
Telephone Number	

Jurisdiction

- | |
|--|
| <input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable. |
|--|

ESG Certifications

I, _____, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
 2. The building standards requirement of 24 *CFR* 576.55.
 3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
 4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
 5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
 6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
 7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
 8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
 9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
 10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related
-
-

Jurisdiction

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

2/3/2011

Signature/Authorized Official

Date

Sandi Bloem

Name

Mayor

Title

310 E Mullan Avenue

Address

Coeur d'Alene, Idaho 83814

City/State/Zip

208-666-5741

Telephone Number



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		Application	
Date Received by HUD		Federal Identifier		Pre-application	
				<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information					
City of Coeur d'Alene,			UOG Code		
710 E Mullan Avenue			Organizational DUNS: 063905418		
Street Address Line 2			Organizational Unit		
Coeur d'Alene		Idaho		Department Administration	
83814		Country U.S.A.		Division	
Employer Identification Number (EIN):			County Kootenai		
82-6000176			Program Year Start Date (04/11)		
Applicant Type:			Specify Other Type if necessary:		
Local Government: Township			Specify Other Type		
Program Funding			U.S. Department of Housing and Urban Development		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant			14.218 Entitlement Grant		
CDBG Project Titles			Description of Areas Affected by CDBG Project(s)		
\$309,469.00		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged			\$Additional State Funds Leveraged		
\$Locally Leveraged Funds			\$Grantee Funds Leveraged		
\$Anticipated Program Income			Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s)					
Home Investment Partnerships Program			14.239 HOME		
HOME Project Titles			Description of Areas Affected by HOME Project(s)		
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged			\$Additional State Funds Leveraged		
\$Locally Leveraged Funds			\$Grantee Funds Leveraged		

\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOME-based Project(s)		
Housing Opportunities for People with AIDS		14.241 HOPWA
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOPWA-based Project(s)		

Emergency Shelter Grants Program		14.231 ESG
ESG Project Titles		Description of Areas Affected by ESG Project(s)
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application			
First Name: Renata	Middle Initial: M	Last Name: McLeod	
Title: Project Coordinator	Phone: (208) 666-5741	Fax: (208) 769-2366	
eMail: Renata@cdaid.org	Grantee Website: www.cdaid.org	Other Contact	
Signature of Authorized Representative			Date Signed