



# Coeur d'Alene

## CITY COUNCIL MEETING

*January 17, 2012*

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**MEMBERS OF THE CITY COUNCIL:**

**Sandi Bloem, Mayor**

**Councilmen Edinger, Goodlander, McEvers, Kennedy, Gookin, Adams**

# CONSENT CALENDAR

**MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT COEUR D'ALENE CITY HALL  
JANUARY 3, 2012**

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Hall January 3, 2012 at 6:00 p.m., there being present upon roll call the following members:

Sandi Bloem Mayor

A. J. Al Hassell, III	)	Members of Council Present
John Bruning	)	
Loren Ron Edinger	)	
Deanna Goodlander	)	
Woody McEvers	)	
Mike Kennedy	)	

**CALL TO ORDER:** The meeting was called to order by Mayor Bloem.

**INVOCATION:** The invocation was led by Pastor Paul VanNoy, Candlelight Christian Fellowship.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by Councilman Edinger.

**PRESENTATION: CITIZEN APPRECIATION CERTIFICATE:** Police Chief Longo presented Mr. Tim Patterson with a "Citizen Appreciation" certificate for his efforts in thwarting an armed robbery at the Goodwill Store last November.

**PUBLIC COMMENTS:**

Frank Orzell, 310 E. Garden Avenue, expressed his appreciation for the accomplishments of the past year and hopes that the coming year will bring resolutions to various issues.

**CONSENT CALENDAR:** Motion by Kennedy, seconded by Edinger to approve the Consent Calendar.

1. Approval of minutes for December 20, 2011.
2. Setting the General Services Committee and the Public Works Committee meetings for Monday, January 9th at noon and 4:00 p.m. respectively.
3. SS-3-10 – Final plat approval for Sanders Terrace Condominiums.
4. SS-1-11 – Final plat approval for Silver Park, 2<sup>nd</sup> Addition.

**ROLL CALL:** Bruning, Aye; Kennedy, Aye; Edinger, Aye; Hassell, Aye; Goodlander, Aye; McEvers, Aye. Motion carried.

ORDINANCE NO. 3427  
COUNCIL BILL NO. 12-1001

AN ORDINANCE AMENDING THE ZONING ACT OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, KNOWN AS ORDINANCE NO. 1691, ORDINANCES OF THE CITY OF COEUR D'ALENE, BY CHANGING THE FOLLOWING DESCRIBED PROPERTY FROM R-17 TO C-17, SAID PROPERTY BEING DESCRIBED AS FOLLOWS, TO WIT: +/- 1.2 ACRE PARCEL AT 188 & 196 W HAYCRAFT AVENUE; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDE FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

Motion by Hassell, seconded by Bruning to pass the first reading of Council Bill No. 12-1001.

ROLL CALL: Hassell, Aye; Edinger, Aye; Bruning, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

Motion by Edinger, seconded by Kennedy to suspend the rules and to adopt Council Bill No. 12-1001 by its having had one reading by title only.

ROLL CALL: Hassell, Aye; Edinger, Aye; Bruning, Aye; Goodlander, Aye; Kennedy, Aye; McEvers, Aye. Motion carried.

**ADMINISTRATOR'S REPORT:** City Administrator Wendy Gabriel congratulated elected Councilmembers. She announced that kudos go to the Coeur d'Alene Police and the North Idaho Violent Crimes Task Force who apprehended all eight suspects wanted in connection with multiple burglaries in North Idaho. We were pleased to learn last week of the arrests of the final two suspects. Well done CDA PD! Children can still submit their art to be part of an exhibit at the Coeur d'Alene Public Library in conjunction with the traveling Smithsonian exhibit "The Way We Worked." The child's name and age should be included on the front of the art and the art should be taken to the library's Checkout or Research and Information desks. In conjunction with the Smithsonian exhibit "The Way We Worked," the film "The Help" has been added to the schedule for the "Moving Books" series at the Coeur d'Alene Public Library and will be offered this Thursday, January 5th, at 7:00 p.m., at the Coeur d'Alene Library Community Room. "The Color of Conscience," a film exploring the effort to bolster human rights in North Idaho followed by a discussion with the show's Idaho Public Television producer will be hosted by the Coeur d'Alene Public Library on Thursday, January 12th, beginning at 7:00 p.m., in the Community Room. We would like to thank all of the Specialized Needs Recreation Volunteers and Supporters over the years who have contributed time, talent, and money to this wonderful program. Specialized Needs Recreation offers various recreation programs for special needs children who have problems participating in other programs because of a learning disability, sensory



impairment, mental, emotional, or physical handicap. Thank you to SNR Director Angie Goucher for her outstanding contributions to this highly successful program. The PD has been having a lot of success with posting recovered property on Facebook. If you know someone that has been a victim of a recent burglary or theft, please encourage them to go to the Coeur d'Alene Police Department's Facebook page to review the photos. The Coeur d'Alene Recreation Department will register January 3 – 13 for Kindergarten, 1st, and 2nd grade boys or girls basketball leagues. The program is set to begin the first part of February and run through mid-March. Cost is \$26.00 for city residents and \$31.00 for non-city residents.

**COUNCIL ANNOUNCEMENTS:**

COUNCILMAN BRUNING: Councilman Bruning announced that indoor swim lessons registration began today. He thanked the Council and Mayor for their assistance in helping him learn the functions of City business. He also thanked the staff for all their work. He thanked the Department Heads who he believes are true leaders of our community and are recognized by not only the city but by their peers nationally. He also thanked his family for allowing him to be gone so many hours as a City Councilman.

COUNCILMAN HASSELL: Councilman Hassell noted that he has served 40 years on City Committees and 20 years on Council working up to 30-40 hours a week.

COUNCILMAN MCEVERS: Councilman McEvers presented videos for outgoing Councilmen Bruning and Hassell.

COUNCILMAN GOODLANDER: Councilman Goodlander thanked both Councilman Hassell and Bruning for all their years of service.

COUNCILMAN KENNEDY: Councilman Kennedy commended Councilman Bruning for his quiet dedication to not only to the City Council but for his tireless, dedicated work on other community organizations, programs, and projects. He thanked Councilman Hassell for his years of service.

COUNCILMAN MC EVERS: Councilman McEvers talked about the different perspectives from the various community leaders as he was preparing the video and thanked both Councilman Hassell and Bruning for all their work for the City.

COUNCILMAN EDINGER: Councilman Edinger expressed his appreciation for the years of service given by both Councilman Bruning and Councilman Hassell. He also thanked his wife, Nancy, and his family for the many years they have put up with him being gone from home and he thanked the voters of the City of Coeur d'Alene for re-electing him to office.

**MAYOR BLOEM ANNOUNCEMENTS**: Mayor Bloem expressed her thanks for the dedicated service given by both Councilman Hassell and Bruning and presented each with a plaque as a token of thanks for their years of service.

**OATHS OF OFFICE:** City Clerk Susan Weathers administered the oath of office to re-elected Councilman Ron Edinger, and newly elected Councilmen Dan Gookin and Steve Adams.

**RECESS:** Mayor Bloem called for a recess at 6:50 p.m. The meeting reconvened at 7:00 p.m.

**ROLL CALL:** Mayor Bloem asked for a roll call of the new Council with members present being:

Dan Gookin ) Members of Council Present  
Steve Adams )  
Loren Ron Edinger )  
Deanna Goodlander )  
Woody McEvers )  
Mike Kennedy )

**ELECTION OF COUNCIL PRESIDENT:** Motion by Goodlander, seconded by McEvers to elect Mike Kennedy as Council President.

**DISCUSSION:** Councilman Gookin said that he would support this motion. Councilman Goodlander expressed her confidence in Councilman Kennedy serving as Council President. Councilman McEvers will enjoy having Councilman Kennedy as President.

**ROLL CALL:** Adams, Aye; Kennedy, Aye; Edinger, Aye; Gookin, Aye; Goodlander, Aye; McEvers, Aye. Motion carried.

Councilman Kennedy thanked Councilman Edinger for his service as Council President.

**COMMITTEE APPOINTMENTS:** Mayor Bloem appointed Councilman Kennedy as Chairman of the General Services Committee and Councilmen Edinger and Adams as committee members. Mayor Bloem appointed Councilman Goodlander as Chairman of the Public Works Committee with Councilmen McEvers and Gookin serving as committee members.

Committee appointments were as follows:

Councilman Edinger: Tubbs Hill Foundation liaison; Parks Foundation liaison; Sick Leave Bank

Councilman Kennedy: Parks and Recreation Commission; City Legislative Committee; Affordable Housing & Homelessness liaison

Councilman McEvers: CDA TV; EMS

Councilman Goodlander: Arts Commission; LCDC; KMPO; Library Board

Councilman Gookin: Kootenai Perspectives; The Basin Commission

Councilman Adams: Parking Commission; Ped/Bike Committee

**COUNCIL COMMENTS:**

COUNCILMAN GOOKIN : Councilman Gookin, as a joke, presented Councilman Adams with a name plate entitled “Dr. No” regarding Councilman Adams’ campaign statements that he would be voting no on everything.

COUNCILMAN KENNEDY: Councilman Kennedy welcomed the new Council members and expressed his optimism that they can work together for the betterment of the community.

COUNCILMAN GOODLANDER: Councilman Goodlander looks forward to serving with Councilman Gookin and Adams.

**ADJOURNMENT:** Motion by Edinger, seconded by Kennedy to recess this meeting to January 5, 2012 at 12:00 noon in the former Council Chambers in City Hall. Motion carried.

The meeting recessed at 7:05 p.m.

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Sandi Bloem, Mayor

ATTEST:

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Susan K. Weathers, CMC  
City Clerk

A CONTINUED MEETING OF  
THE COEUR D'ALENE CITY COUNCIL  
JANUARY 5, 2012

The Mayor and Council of the City of Coeur d'Alene met in continued session in the City Hall Former Council Chambers at 12:00 noon on January 5, 2012 there being present upon roll call a quorum:

Sandi Bloem, Mayor

Ron Edinger                ) Members of Council Present  
Deanna Goodlander     )  
Dan Gookin                )  
Woody McEvers         )  
Steve Adams             )  
Mike Kennedy            )(Arrived at 12:15 p.m.)

STAFF: City Administrator Wendy Gabriel, City Clerk Susan Weathers, Finance Director Troy Tymesen, Water Superintendent Jim Markley, Fire Chief Kenny Gabriel, Police Sgt. Christie Wood, Chief Building Inspector Ed Wagner, City Attorney Mike Gridley, Street Superintendent Tim Martin, Deputy City Attorney Wes Somerton, Deputy City Attorney Warren Wilson.

GUEST: Tom Hasslinger, Cd'A Press

**LEGISLATIVE WORKSHOP:** City Administrator, Wendy Gabriel, welcomed the Council and City Legislative Committee to today's workshop. Wendy explained that the City's Legislative Committee is a group of City employees with Councilman Mike Kennedy as Council liaison and their function is to monitor and respond to State legislative issues as they arise. She also noted that several staff members are members of the AIC Legislative Committee and because of their professional experience they independently advise AIC on legislative issues that concern their area of expertise. Today's workshop is to provide the Legislative Committee with the direction the Council would like this committee to take. She also noted that each councilman, as part of the governing body, is to support the Council's direction when acting as a member of the City Council even if their views differ from the majority vote of the Council.

**PRESUMPTIVE ILLNESS LAW:** Fire Chief Gabriel reported that this proposed legislation would qualify a firefighter to link an illness that has been determined to be related to the employee's occupation to receive workers compensation coverage. The cost would be 2% of the Firefighter's Workers Compensation cost which equates to approximately \$3,000 a year additional to the City's Workmen's Compensation insurance. Councilman McEvers asked if certain chemicals are listed. Chief responded that yes, the first portion of the bill covers all types of exposures. Councilman Gookin asked if this cost affects the city's budget and can the cost to up. Chief Gabriel responded that if there are employee raises the cost would go up.

MOTION: Motion by Edinger, seconded by Gookin to support this bill. Motion carried.

BAN ON CELL PHONES: Police Sgt. Christie Wood distributed a position paper prepared by the Police Department on why this State legislation should be supported. One examples was stand-alone regulations enacted by cities is difficult to enforce compared to a state-wide law. In regard to inattentive driving and careless driving laws, she noted that the Police Department is enforcing these current codes and presented current statistics. She noted that traffic stops are a result of a primary offense such as accidents or speeding. A police officer cannot stop a car for secondary offenses such as not wearing a seat belt, talking on their cell phones unless it is a result of a primary offense.

Councilman McEvers, asked why previous bills have not passed. Sgt. Wood responded that it is because a lot of people like their cell phones. Deputy City Attorney Wes Somerton noted that the Legislature had gotten bogged down in details. In conclusion Sgt. Wood recommended Council support a state-wide ban.

Councilman Goodlander asked if this will increase the workload. Sgt. Wood responded that it would not increase the workload. Councilman Goodlander asked if it would be considered a traffic hazard to pull over on the freeway to talk on a cell phone. Sgt. Wood responded that any time a person pulls over it causes an increased risk. Councilman Adams asked if there are documented statistics that banning cell phones would have an impact on accidents. Sgt. Wood responded that she will provide that information to Councilman Adams. Councilman Gookin, commented that his research noted that some regulations have it as a primary offense for drivers under 18 years of age and a secondary offense for drivers over 18 years of age. He also noted that he believes that fines are the key to its success and asked what the fines are in Idaho. Deputy Wes Somerton responded that State speeding violations begin at \$85 with the city receiving a portion of the fine. Councilman Edinger does not believe that the Legislature will enact such a law. Councilman Kennedy believes that there is more momentum at this time for passing this legislation. Councilman Edinger believes that the fine should be higher. Mayor Bloem noted that the Legislative Committee would want to know if the Council supports a band on both/either texting and/or cell phone use. Councilman Goodlander would support a State law for texting but not for cell phone use. She noted that there are two deaths related to texting in our own State. Councilman McEvers noted that Washington still allows hands free cell phone use. Councilman Goodlander would not support a city-only law as she believes it would not be effective.

MOTION: Motion by Kennedy, seconded by Edinger to support the Washington Model of legislation that would ban the use of cell phones and electronic devices while driving but would allow hands-free use of cell phones. Councilman Adams does not support a full cell phone ban, but would support a texting ban. Councilman Gookin would like to see what the State comes up with and would like to see a hefty fine and also believes that texting is the real issue. Motion carried with Goodlander and Adams voting no.

FIREARMS ON CAMPUS: Sgt. Christie Wood distributed a report from NIC who had a commissioned a consultant's recommendation which will be presented to the NIC Board. She noted that all community colleges oppose guns on campus and all state colleges oppose guns on campus. In regard to the argument that by allowing guns on campus you would have someone on campus in case of a shooting, is not reasonable and is not an argument supported by the Police Department. Sgt. Wood requested that Council opposed legislation allowing guns on campus. Councilman Kennedy said he would support no change to existing laws. Councilman Adams believes that this legislation is not so much concealing or even displaying a handgun on campus, but allows the student who is a hunter to bring their rifles onto campus and believes that it is a second amendment right. Motion carried with Gookin and Adams voting no.

STORMWATER UTILITY FEE: Deputy City Attorney Warren Wilson reported that the City's fee was a result of a lot of work and a lot of public input as a means of finding a funding source for complying with Federal Regulations. As the City's Deputy Attorney, he believes that there is statutory authority to would allow such a fee. He noted that the City of Lewiston was sued, the courts ruled was a hidden tax, and since the City of Lewiston did not argue statutory authority, the Supreme Court upheld the lower court's decision. He noted that it is a \$1.4 million cost for the City. One possible solution would to go to the State Legislature to ask for clarification of the city's statutory authority to impose such a fee. He noted that he will be providing additional information to the Council regarding our fees. In regard to Nampa, the lawsuits sponsors did not file the required tort claim that thus their lawsuit could be denied. He also noted that Nampa is not pursuing moving ahead with their fees and so they are in the process of refunding but they had their fee in place for 1 ½ years where the City of Coeur d'Alene has had their fee for 9 years. The City of Lewiston's fee was newly created.

Councilman Goodlander asked how much the City could be responsible for refunding. Mr. Wilson responded that he does not believe that we would be liable to refund prior fees collected. Councilman McEvers recalled the process the City went through to establish our fees. City Attorney Gridley noted that this fee also deals with storm events where the city had received claims as a result of storm events. These claims have essentially been eliminated as a result of stormwater funding.

MOTION: Motion by Edinger to Kennedy to support legislation clarifying authority for a Stormwater utility. Mr. Wilson explained that staff will be presenting the City's alternatives in having a Stormwater utility. Motion carried. Councilman Gookin asked if the street light utility is subject to the same litigation. Mr. Wilson noted that the street light utility could be; however, that utility has been in place for decades.

REVENUE FROM ALCOHOL SALES FOR FUNDING OF ENFORCEMENT: Finance Director Troy Tymesen explained that there is a State Alcohol Beverage Control (ABC) funding. Because of that, there are revenues that come to the City. The item coming before the Legislation is to help further fund enforcement of State Alcohol Beverage Control regulations in that the State currently has only one ABC enforcement officer. Because of this, the enforcement falls within

the City's police department. He explained the formula for revenue sharing by the State and how the City receives their share of the revenue. The proposed legislation would have the fees that go to the State General Fund be used to increase the manpower for State's ABC enforcement agency. Motion by Kennedy seconded by Goodlander to support a resolution to this issue without taking funds from the City's revenue share. Motion carried.

VIDEO FRANCHISE: Councilman McEvers noted that the currently proposed legislation would create a State franchise which would remove local franchises for use of City's public rights-of-way. He noted that as part of our franchise agreement with the Cable company, the City receives capital funding for operating the local PEG channel but this legislation would remove that from funding from cities. Additionally, this provides the opportunity for video franchises to remove local PEG channels or place them on the 900 channels. In the end, Councilman McEvers believes that the proposed legislation would bypass city franchises. Deputy City Attorney Wes Somerton noted that the newest version of the proposed legislation is to have these video companies apply through the State that would allow them to work in all city rights-of-way. One section does give the city's right to regulate, but later the legislation states that city's cannot prevent any agency from using rights-of-way access or public buildings access. One of the drawbacks to this legislation it does not give authority to act against inappropriate behavior or damages to the rights'-of-way. Another issue is that a major impact is the amount of franchise revenue received by the narrow definition of gross revenue. Additionally, the bill would allow existing cable franchise entities to obtain a state license that would immediately terminate the city's contract which is against the State's constitution. Another issue is currently the City receives capital funding from local franchising but the new legislation would eliminate that funding. Councilman Gookin believes that cable television will be gone in the next 10 years and the City would end up being an internet broadcaster. Another issue is that currently the city does have the authority to be an intermediary between city customers and the cable company.

MOTION: Motion by Goodlander, seconded by McEvers to lobby AIC to pursue the modifications, as recommended by the City Attorney's office, be made to the current proposed legislation. Councilman Gookin recommended that a one-page synopsis of the issues relating to this legislation be handed to the State Legislatures. Motion carried.

LOCAL OPTION SALES TAX: City Administrator Wendy Gabriel reported that a poll conducted resulted in a 60% support of the proposed local option sales tax. She noted that AIC had voted in favor of placing this item on the November ballot as an initiative. She noted that the proposed legislation requires that prior to having a local election, the city would be required to prepare a plan for the specific use of the sales tax to be presented to the voters for a vote. One option would be a 60% voter approval with no sunset clause and another option would be to have a 50% voter approval with a sunset. Supporters of this initiative feel confident that they can raise the funds to obtain the necessary signatures on petitions.

MOTION: Motion by Kennedy, seconded by Gookin to have a letter of support of this legislation sent to AIC. Councilman Gookin asked that if the sales tax ended, would the city's

budget be maintained at the same level and, therefore, increasing property taxes. Finance Director Troy Tymesen responded that it would not affect the property taxes and the budget would be reduced by the revenue received from sales tax if the sales tax went away. Councilman Gookin noted that the legislation does require a sunset. Councilman Kennedy explained the sunset would be for a specific project, but there is no sunset for the city's ability to continue to have elections for other sales tax revenue projects. Motion carried.

RESORT CITY SALES TAX: Wendy noted that this current law has a population cap of 10,000 and the city has the authority to tax liquor and/or hotels rooms. The proposed legislation would eliminate the cap. Motion by Goodlander, seconded by Edinger to support legislation to eliminate the population cap on local option resort sales tax. Motion carried.

URBAN RENEWAL: City Administrator Wendy Gabriel suggested that the City could wait and see what the legislation is, and then meet to obtain Council legislation. Councilman Kennedy noted that the Council has supported Urban Renewal and it would be difficult for the Legislative Committee to deal with bills within the short timeline that exists if they were required to wait until after a Council meeting to act.

MOTION: Motion by Kennedy, seconded by Goodlander to support urban renewal and authorize the legislative committee to review bills and submit letters of support or opposition accordingly. Councilman Gookin commented that he supports urban renewal but opposes how it has been done in the City. Councilman Kennedy believes that this City has been supportive of amendments to the current regulations, and personally feels that the legislature has been dealing with misinformation. Councilman Gookin asked if there is any latitude to having these items placed on the Council agenda. City Attorney Gridley noted that it can be done but time constraints may be an issue. Motion carried.

ADJOURNMENT: Motion by Kennedy, seconded by McEvers that, there being no further business for the Council, that this meeting be adjourned. Motion carried.

The meeting adjourned at 2:30 p.m.

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Sandi Bloem, Mayor

ATTEST:

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Susan K. Weathers, CMC  
City Clerk



RESOLUTION NO. 12-001

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING ADOPTING A POLICY FOR YOUTH SPORTS SCHOLARSHIPS AND APPROVING A BID AWARD AND CONTRACT WITH BUDDY'S BACKHOE SERVICE FOR SLOPE REPAIR AND EROSION CONTROL.

WHEREAS, it has been recommended that the City of Coeur d'Alene enter into the contract(s), agreement(s) or other actions listed below pursuant to the terms and conditions set forth in the contract(s), agreement(s) and other action(s) documents attached hereto as Exhibits "1 through 2" and by reference made a part hereof as summarized as follows:

- 1) Adopting a Policy for Youth Sports Scholarships;
- 2) Approving a BID Award and Contract with Buddy's Backhoe Service for Slope Repair and Erosion Control;

AND;

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreements or other actions; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the City enter into agreements or other actions for the subject matter, as set forth in substantially the form attached hereto as Exhibits "1 through 2" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreements or other actions so long as the substantive provisions of the agreements or other actions remain intact.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and they are hereby authorized to execute such agreements or other actions on behalf of the City.

DATED this 17<sup>th</sup> day of January, 2012.

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Sandi Bloem, Mayor

ATTEST

\_\_\_\_\_  
Susan K. Weathers, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER KENNEDY Voted \_\_\_\_\_

COUNCIL MEMBER GOODLANDER Voted \_\_\_\_\_

COUNCIL MEMBER MCEVERS Voted \_\_\_\_\_

COUNCIL MEMBER ADAMS Voted \_\_\_\_\_

COUNCIL MEMBER GOOKIN Voted \_\_\_\_\_

COUNCIL MEMBER EDINGER Voted \_\_\_\_\_

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.

## STAFF REPORT

**DATE:** January 9th, 2011  
**TO:** General Services  
**FROM:** Steve Anthony, Recreation Director  
**SUBJECT:** Recreation Department Scholarship Policy

### **Decision Point:**

The Parks and Recreation Commission has recommend to the General Services Committee the adoption of a Youth Scholarship policy and application

### **History:**

The department started the scholarship fund in 2007 for children who could not afford to participate in our programs. From 2007 to 2010 the department had approved 52 requests for scholarships. For 2011 the department funded 23 requests for financial aid.

**Financial Analysis:** The department awarded scholarships in the amount of \$510.00 for 2011. The trust account currently has \$1,963.00 for youth financial aid. With the economy still not improving the department is concerned that the fund could become depleted.

### **Performance Analysis:**

Staff is recommending that a uniform policy be adopted. The new policy will give the department a paper trail and set guidelines and limitations on receiving financial aid for a program. I have attached copies to the recommend policy and application for you to review.

### **Decision Point:**

That the General Services Committee recommend to the City Council the adoption of a Scholarship policy and application.



# **POLICY**

## **COEUR D'ALENE RECREATION DEPT.**

### **SCHOLARSHIP POLICY - YOUTH SPORTS PROGRAMS**

#### **OVERVIEW**

Our philosophy is to encourage participation in youth sports leagues for those who otherwise would be unable to participate due to financial constraints. Our youth scholarship program has been designed to assist those who meet the financial guidelines as set forth.

#### **SCHOLARSHIP - AVAILABLE**

The Recreation Department is able to provide scholarship funds for kids who want to participate in our seasonal sports league activities such as baseball, basketball, football, soccer, and softball. Outdoor swim lessons would be included as well.

#### **SCHOLARSHIP – NOT AVAILABLE**

Scholarships cannot be given for sports camps or instructor led programs. These limited participation programs have enrollment caps due to space restrictions or instructor teaching limits.

Instructors receive a percentage of the registration fees collected and thus cannot give free instruction in exchange for their expertise.

Examples of these would be dance, golf, gymnastics, indoor swim lessons, sports camps, tennis, and other related activities.

#### **SCHOLARSHIP PROCEDURES**

Completed scholarship paperwork must be received by our office prior to the start of the activity.

Two scholarships per child or a maximum of four per family for the calendar year in which you apply are available. Participants must be age 17 or younger and reside within School District 271.

Scholarship applications will remain confidential with the Cd'A Recreation Dept.

Failure to attend an activity paid for by scholarship will result in the loss of future financial assistance.

The Cd'A Recreation Dept. will follow the Federal income guidelines as set forth for free or reduced lunch programs.

#### ***Adopted:***

***Coeur d'Alene City Council  
Resolution No. 12-001***

***Date: January 17, 2012***

# PUBLIC WORKS COMMITTEE

## STAFF REPORT

**DATE:** January 9, 2012  
**FROM:** Gordon Dobler, Engineering Services Director  
**SUBJECT:** Award of Contract for Slope repair and Erosion Control

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### DECISION POINT

Staff is requesting that Council award a contract for slope repair and erosion control to Buddy's Backhoe Service

### HISTORY

The northerly end of the flood control levee, adjacent to the wastewater treatment plant is in serious disrepair. It has experienced substantial erosion in some areas and needs to be re-established as well as protected from further erosion by placing protective rock (rip-rap) along the lower portions of the slope. Staff estimated the cost to be more than \$25,000 and solicited three quotes, per state code and city requirements. In addition, staff prepared and submitted an application for a permit from Idaho Department of Lands which is currently in review and expected to be issued mid-January. The results of the quotes are as follows;

BCR Land Services	\$48,916
Peck and Peck excavating	\$38,614
Buddy's Backhoe Service	\$27,350

### FINANCIAL ANALYSIS

This project was included in the current fiscal year's budget, in the Stormwater Utility as Levee Maintenance.

### PERFORMANCE ANALYSIS

This portion of the levee has experienced substantial erosion and will continue to do so unless the slope is repaired and adequate erosion control is installed. It must be done in the winter, while water levels in the river are low, in order to minimize impact to the river. Failure to address the situation in a timely manner will endanger the levee and the adjacent Harbor Center building and facilities.

### RECOMMENDATION

Staff recommends that Council award the contract to Buddy's Backhoe Service for \$27,350 and execute the contract after the appropriate permits are obtained.

**CONTRACT**  
for  
**SLOPE REPAIR AND EROSION CONTROL**  
**FLOOD CONTROL LEVEE**

THIS CONTRACT, made and entered into this 17<sup>th</sup> day of January, 2012, between the **CITY OF COEUR D'ALENE**, Kootenai County, Idaho, a municipal corporation duly organized and existing under and by virtue of the laws of the state of Idaho, hereinafter referred to as the "**CITY**", and **BUDDY'S BACKHOE SERVICE**, a corporation duly organized and existing under and by virtue of the laws of the state of Idaho, with its principal place of business at 21002 N Rimrock Rd, Hayden, Idaho hereinafter referred to as "**CONTRACTOR**",

**W I T N E S S E T H:**

THAT, WHEREAS, the said **CONTRACTOR** has been awarded the contract for Slope Repair and Erosion Control – Flood Control Levee, according to plans and specifications on file in the office of the City Engineer of said **CITY**, which plans and specifications are incorporated herein by reference.

IT IS AGREED that for and in consideration of the covenants and agreements to be made and performed by the City of Coeur d'Alene, as hereinafter set forth, the **CONTRACTOR** shall complete improvements as set forth in the said plans and specifications described above, in said **CITY**, furnishing all labor and materials therefore according to said plans and specifications. All material shall be of the high standard required by the said plans and specifications and approved by the City Engineer, and all labor performed shall be of first-class workmanship.

The **CONTRACTOR** shall indemnify, defend and hold the **CITY** harmless from all claims arising from the **CONTRACTOR**'s actions or omissions in performance of this contract, and to that end shall maintain liability insurance naming the **CITY** as one of the insureds in the amount of One Million Dollars (\$1,000,000) for property damage or bodily or personal injury, death or loss as a result of any one occurrence or accident regardless of the number of persons injured or the number of claimants, it being the intention that the minimum limits shall be those provided for under Idaho Code 6-924. A certificate of insurance providing at least thirty (30) days written notice to the **CITY** prior to cancellation of the policy shall be filed in the office of the City Clerk.

The **CONTRACTOR** agrees to maintain Workman's Compensation coverage on all employees, including employees of subcontractors, during the term of this contract as required by Idaho Code Sections 72-101 through 72-806. Should the **CONTRACTOR** fail to maintain such insurance during the entire term hereof, the **CONTRACTOR** shall indemnify the **CITY** against any loss resulting to the **CITY** from such failure, either by way of compensation or additional premium liability. The **CONTRACTOR** shall furnish to the **CITY**, prior to commencement of the work, such evidence as the **CITY** may require guaranteeing contributions which will come due under the Employment Security Law including, at the option of the **CITY**, a surety bond in an amount sufficient to make such payments.

The **CONTRACTOR** shall furnish the **CITY** certificates of the insurance coverage's required herein, which certificates must be approved by the City Attorney.

The **CONTRACTOR** agrees to receive and accept as full compensation for furnishing all materials, and doing all the work contemplated and embraced in the contract, an amount equal to the sum of the total for the items of work. The total for each item of work shall be calculated by determining the actual quantity of each item of work and multiplying that actual quantity by the unit price bid by the **CONTRACTOR** for that item of work. The total amount of the contract shall not exceed Twenty Four Thousand Five Hundred Fifty and 00/100 Dollars (\$24,550.00).

Partial payment shall be made on the fourth Tuesday of each calendar month on a duly certified estimate of the work completed in the previous calendar month less five percent (5%). Final payment shall be made thirty (30) days after completion of all work and acceptance by the City Council, provided that the **CONTRACTOR** has obtained from the Idaho State Tax Commission and submitted to the **CITY** a release of liability for taxes (Form 10-248-79). Payment shall be made by the City Finance Director.

The number of calendar days allowed for completion of the Contract work shall be 45 calendar days. The Contract time shall commence within 10 days of the Notice to Proceed issued by the **CITY** herein.

The **CITY** and the **CONTRACTOR** recognize that time is of the essence and failure of the **CONTRACTOR** to complete the work within the time allowed shall result in damages being sustained by the **CITY**. Such damages are and will continue to be impractical and extremely difficult to determine. Therefore, in the event the **CONTRACTOR** shall fail to complete the work within the above time limits, the **CONTRACTOR** shall pay to the **CITY** or have withheld from monies due, liquidated damages at the rate of One Thousand Five Hundred and No/100 Dollars (\$1,500) per calendar day, which sums shall not be construed as a penalty.

IT IS AGREED that the **CONTRACTOR** must employ ninety-five percent (95%) bona fide Idaho residents as employees on any job under this contract except where under this contract fifty (50) or less persons are employed by the **CONTRACTOR**, in which case the **CONTRACTOR** may employ ten percent (10%) nonresidents; provided, however, in all cases the **CONTRACTOR**, must give preference to the employment of bona fide residents in the performance of said work.

The **CONTRACTOR** further agrees: In consideration of securing the business of construction the works to be constructed under this contract, recognizing the business in which he is engaged is of a transitory character and that in the pursuit thereof, his property used therein may be without the state of Idaho when taxes, excises or license fees to which he is liable become payable, agrees:

1. To pay promptly when due all taxes (other than on real property), excises and license fees due to the State of Idaho, its subdivisions, and municipal and quasi-municipal



corporations therein, accrued or accruing during the term of this contract, whether or not the same shall be payable at the end of such term.

2. That if the said taxes, excises and license fees are not payable at the end of said term but liability for said payment thereof exists, even though the same constitutes liens upon his property, to secure the same to the satisfaction of the respective officers charged with the collection thereof.
3. That in the event of his default in the payment or securing of such taxes, excises and license fees, to consent that the department, officer, board or taxing unit entering into this contract may withhold from any payment due him hereunder the estimated amount of such accrued and accruing taxes, excises and license fees for the benefit of all taxing units to which said **CONTRACTOR** is liable.

IT IS FURTHER AGREED that for additions or deductions to the plans and specifications, the unit prices as set forth in the written proposal of the **CONTRACTOR** are hereby made part of this contract.

For the faithful performance of this contract in accordance with the plans and specifications and payment for all labor and materials, the **CONTRACTOR** shall execute good and sufficient performance bond and payment bond in a form acceptable to the City Attorney each in the amount of one hundred percent (100%) of the total amount of the bid as hereinbefore stated, said bonds to be executed by a surety company authorized to do business in the state of Idaho.

The term "CONTRACT DOCUMENTS" means and includes the following:

- A) Advertisement For Bids
- B) Information For Bidders
- C) Bid Proposal
- D) Bidding Forms as Required
- E) Contract
- F) Notice of Award
- G) Notice to Proceed
- H) Change Order
- I) General Conditions
- J) Technical Specifications
- K) Plans

THIS CONTRACT, with all of its forms, specifications and stipulations, shall be binding upon the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the Mayor and City Clerk of the City of Coeur d'Alene have executed this contract on behalf of said **CITY**, and the **CONTRACTOR** has caused the same to be signed by its President, the day and year first above written.

**CITY OF COEUR D'ALENE,  
KOOTENAI COUNTY, IDAHO**

**CONTRACTOR:  
BUDDY'S BACKHOE SERVICE**

\_\_\_\_\_  
Sandi Bloem, Mayor

By: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Susan K. Weathers, City Clerk



**PUBLIC WORKS COMMITTEE  
STAFF REPORT**

**DATE:** January 9, 2012  
**FROM:** Kyle Marine, Utility Supervisor, Water Department  
**SUBJECT:** Request to declare two used Leer Tonneau covers as surplus.

**DECISION POINT:**

Water Department Staff requests that Mayor and Council declare two used Leer Tonneau covers surplus property and authorize the Water Department to sell them through Reinland Auction. Reinland has been used by the City on numerous occasions for disposal of small surplus items.

**HISTORY:**

The covers were originally used on the service and meter reading trucks for keeping tools and equipment dry and accessible. Since then we have upgraded to using canopies which are more accessible and user-friendly and we have no need for the covers. The covers were offered within the city however there were no vehicles in the other departments that these would fit. They are taking up valuable space in cold storage and also run the risk of being damaged. We need to move them out as soon as we can.

**FINANCIAL ANALYSIS:**

The covers are approximately 4 years old with an estimated value of \$400 each.

**PERFORMANCE ANALYSIS:**

The tonneau covers no longer have any practical application within the city water fleet.

**QUALITY OF LIFE ANALYSIS:**

The declaration of surplus of these covers will not affect the City's customers in any way in regards to a financial impact or customer service as the covers have not been in use for two years

**DECISION POINT/RECOMMENDATION:**

Water Department Staff requests that the Public Works Committee recommends that City Council declare two used Tonneau covers as surplus and authorize the Water Department to dispose of them through Reinland Auction, 2618 Beck Rd., Post Falls Idaho.

DATE: JANUARY 11, 2012  
TO: MAYOR AND CITY COUNCIL  
FROM: PLANNING DEPARTMENT  
RE: SETTING OF PUBLIC HEARING DATE: FEBRUARY 21, 2012

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Mayor Bloem,

The Planning Department has forwarded the following item to the City Council for scheduling of a public hearing. In keeping with state law and Council policy, the Council will set the date of the public hearing upon receipt of recommendation.

<u>ITEM NO.</u>	<u>REQUEST</u>	<u>COMMISSION ACTION</u>	<u>COMMENT</u>
0-1-12	Change to Plat Expiration Applicant City of Coeur d'Alene	Recommended Approval	Legislative

In order to satisfy the mandatory 15-day notice requirement, the next recommended hearing date will be **February 21, 2012**



# Coeur d'Alene Police

*Protect and Serve*

3818 SCHREIBER WAY  
COEUR D'ALENE, IDAHO 83815  
208/769-2321 – FAX 208/769-2307  
www.cdapolicy.org

TO: Mayor  
City Council

FROM: Wayne Longo  
Chief of Police

SUBJECT: Request to purchase four (4) vehicles for Patrol

DATE: January 6, 2012

**Decision Point:** Authorization to purchase four (4) Patrol vehicles as listed in the Capital Outlay Summary for 2011-2012.

**History:** Four (4) new replacement Patrol vehicles are in the Capital Outlay accounting history as part of our long range replacement schedule. On January 5, 2012, quotes were obtained for two (2) cars with a minimum 3.8 liter displacement engine and two (2) cars with a minimum 4.5 liter displacement engine. The quote received from Lake City Ford in the amount of \$24,964.88 is \$452.59 less than the Idaho State contractor quote. The quote received from Knudtsen Chevrolet in the amount of \$22,035.00 matches the quote given by the Idaho State contractor. The quotes were reviewed and found to meet department specifications. I recommend that the City of Coeur d' Alene accept the quotes for two (2) 4.6 liter engine vehicles from Lake City Ford and two (2) 3.8 liter engine vehicles from Knudtsen Chevrolet.

**Financial Analysis:** The desire to produce the best possible price on these vehicles. The Financial Summary for 2010-2011 has allocated a total of \$115,086.00 for four (4) Patrol vehicles to include the purchase and equipping of these vehicles. The quote from Lake City Ford was \$24,964.88 per car for a total of \$49,929.76 for the two (2) vehicles. The quote from Knudtsen Chevrolet was \$22,035.00 per car for a total of \$44,070.00 for the two (2) vehicles. The total of all four (4) vehicles is \$93,999.76

**Performance Analysis:** The patrol vehicles are used for a variety of patrol functions. These vehicles obtain a high amount of mileage being used in traffic and patrol-related enforcement. The line patrol vehicles run on a 24-hour, 7-days-a-week basis.

**Quality of Life Analysis:** A properly maintained patrol fleet is essential for the efficiency of a Police Department and the many duties tasked to the police officer.

**Decision Point:** Authorization to purchase two (2) Patrol vehicles from Lake City Ford and two (2) Patrol vehicles from Knudtsen Chevrolet.

Wayne Longo  
Chief of Police

# ANNOUNCEMENTS

# Memo to Council

DATE: January 6, 2012

RE: Appointments to Boards/Commissions/Committees

The following reappointment is presented for your consideration for the January 17th Council Meeting:

VIRGINIA "GINNY" TATE

PARKS & RECREATION COMMISSION

A copy of the data sheet is in front of your mailboxes.

Sincerely,

Amy Ferguson  
Executive Assistant

cc: Susan Weathers, Municipal Services Director  
Doug Eastwood, Parks & Recreation Commission Liaison



# Memo to Council

DATE: January 10, 2012

RE: Appointments to Boards/Commissions/Committees

The following appointment is presented for your consideration for the July 17th Council Meeting:

RANDY TEALL

PARKING COMMISSION

A copy of the data sheet is in front of your mailboxes.

Sincerely,

Amy Ferguson  
Executive Assistant

cc: Susan Weathers, Municipal Services Director  
Troy Tymesen, Parking Commission Liaison

# Memo to Council

DATE: January 11, 2012

RE: Appointments to Boards/Commissions/Committees

The following re-appointments are presented for your consideration for the January 17th Council Meeting:

<b>JOHN SCHWANDT</b>	<b>URBAN FORESTRY COMMITTEE</b>
<b>STEVE BLOEDEL</b>	<b>URBAN FORESTRY COMMITTEE</b>
<b>GLENN TRUSCOTT</b>	<b>URBAN FORESTRY COMMITTEE</b>

Copies of the data sheets are in front of your mailboxes.

Sincerely,

Amy Ferguson  
Executive Assistant

cc: Susan Weathers, Municipal Services Director  
Karen Haskew, Urban Forestry Committee Liason

OTHER COMMITTEE MINUTES  
(Requiring Council Action)

**January 9, 2012**  
**PUBLIC WORKS COMMITTEE**  
**MINUTES**

**COMMITTEE MEMBERS PRESENT**

Council Member Woody McEvers  
Council Member Dan Gookin  
Council Member Deanna Goodlander

**STAFF PRESENT**

Amy Ferguson, Executive Assistant  
Jim Markley, Water Superintendent  
Jon Ingalls, Deputy City Administrator  
Kyle Marine, Utility Supervisor  
Gordon Dobler, Eng. Svcs. Director  
Warren Wilson, Deputy City Attorney  
Troy Tymesen, Finance Director  
John Kelly, Police Department

**Item 1            Request for Line Item Adjustment to Purchase Dump Truck**  
**Agenda Item**

Jim Markley, Water Superintendent, presented a request for a budget line adjustment to purchase a 2012 tandem axle dump truck from Freightliner of Idaho with Freedom Truck Centers, Inc. Mr. Markley stated in his staff report that the Water Department routinely hauls asphalt, concrete, boulders and other various types of materials often encountered in water main construction and maintenance. Their existing dump truck is too light duty to efficiently carry this material. The dump truck bid, in partnership with the Wastewater Department is best suited to carry the variety of materials and meet current and future construction and maintenance needs.

The Water Department currently has an approved line item for the fiscal year 2011-2012 budget for the purchase of a replacement dump truck. The current budget line item is \$100,000. Staff felt that bidding two relatively identical dump trucks in partnership with the Wastewater Department would serve to garner a better price for both trucks. The bid submitted by Freightliner of Idaho/Freedom Truck Centers, Inc. of \$126,219.00 exceeds the current budget amount but is the lowest responsive bid. The truck being replaced will be made available to other city departments for addition to their fleet. The replacement dump truck should also see additional fuel savings and significantly reduced emissions. The self-cleaning design of the new dump body and larger capacity tailgate should also assist in greater production. The new truck may also be available to the Street Department for leaf pickup and hauling snow.

Mr. Markley noted that the current dump truck is 25 years old and will be surplus unless there is a use for it. The proposed dump truck is twice as big as the old one and having a larger truck helps the department to be more efficient. Mr. Markley said that this summer they are trying to get ahead of the overlay project south of the Forest Cemetery and they have a lot of extra water main to put in the ground this year. They sent out a request for bids to seven dealers and only received two bids back.

Mr. Markley said that the additional amount over the \$100,000 line item would be paid for with savings in other budgeted line items. He also noted that the Water Department has a cooperative agreement with the Street Department and during the snow season, the truck will be made available to them.

Councilman Gookin asked why the price for the truck was so high. Mr. Markley said that they underestimated the price and thought that they could receive a better deal due to the competition for vehicles.

Councilman Gookin asked how many dump trucks are in the Water Department inventory. Mr. Markley said that they have two trucks, one for each of their two construction crews. Councilman Gookin asked if there was any way that they could borrow from another department. Mr. Markley said that the problem is they need the trucks at the same time as other departments and it is very hard to schedule, except for the winter when the Street Department would need the dump truck and the Water Department wouldn't. Mr. Markley confirmed that they do have the money to cover the purchase from savings in other budgeted line items.

Councilman Gookin asked about the Wastewater Department also buying a dump truck and wondered why they had not come before the Public Works Committee seeking approval. Mr. Markley said that they were more accurate in their budgeting and as a result their line item had enough money in it to fund the truck. Councilman Gookin asked if the request was not approved, what would they use for a dump truck. Mr. Markley responded that they would use what they had.

**MOTION by McEvers, seconded by Goodlander, to recommend that Council authorize a budget line adjustment to purchase a 2012 Freightliner tandem axle dump truck from Freightliner of Idaho with Freedom Truck Centers, Inc. in the amount of \$126,219.00. Motion carried with Councilman Gookin voting no.**

**Item 2 Request to Declare Two Used Leer Tonneau Covers as Surplus  
Consent Calendar**

Jim Markley, Water Superintendent, requested that council declare two used Leer Tonneau covers as surplus property and authorize the Water Department to sell them through Reinland Auction. He noted in his staff report that the covers were originally used on the service and meter reading trucks for keeping tools and equipment dry and accessible. Since then, the department has upgraded to using canopies which are more accessible and user-friendly and has no further need for the covers. The covers were offered within the city however there were no vehicles in the other departments that they would fit. The covers are approximately 4 years old with an estimated value of \$400.00 each. The declaration of surplus of these covers will not affect the city's customers in any way in regard to financial impact or customer service as the covers have not been in use for two years.

**MOTION by Gookin, seconded by McEvers, to recommend that Council approve Resolution #12-001 declaring two used Tonneau covers as surplus and authorize the Water Department to dispose of them through Reinland Auction, 2618 Beck Road, Post Falls, Idaho. Motion carried.**

**Item 3 Award of Contract for Slope Repair and Erosion Control  
Consent Calendar**

Gordon Dobler, Engineering Services Director, presented a request for council approval of a contract for slope repair and erosion control to Buddy's Backhoe Service. Mr. Dobler stated in his staff report that the northerly end of the flood control levee, adjacent to the wastewater treatment plant, is in serious disrepair. It has experienced substantial erosion in some areas and needs to be re-established as well as protected from further erosion by placing protective rock (rip-rap) along the lower portions of the slope. Staff solicited three quotes per state code and city requirements. In addition, staff prepared and submitted an

application for a permit from the Idaho Department of Lands which is currently in review and expected to be issued in mid-January. The lowest quote was Buddy's Backhoe Service.

Mr. Dobler noted in his staff report that this project was included in the current fiscal year's budget, in the Stormwater Utility as Levee Maintenance. He further noted that the repair must be done in the winter, while the water levels in the river are low, in order to minimize impact to the river.

Councilman Gookin asked about the large spread between the low bid and the high bid. Mr. Dobler said that this is a unique project so they were not surprised to see a little bit of a spread. They confirmed with Buddy's Backhoe that they had a confirmed source of rock "rip rap" at the agreed upon quantities and made sure that he had been to the site, and asked him about the slope repair. Most of the difference in his bid was the placement of the rip rap. Mr. Dobler further noted that Buddy's Backhoe is satisfied with their bid, and is familiar with the project and has done this kind of work before. The Engineering Department is satisfied that there won't be any fatal flaws. Mr. Dobler did note, however, that the quantities may come in a little different because of Engineering's quantity estimation.

Councilman Gookin asked about the budget. Mr. Dobler said that the line item budget is \$100,000, but they are doing two or three different maintenance projects out of that line item. They just recently put sand on the beach to shore up the erosion beneath the wall, and the Street Department went out last fall and cleaned out vegetation near where the Old Mill was. There is also a feasibility study coming out of that fund.

Councilman Gookin asked Mr. Dobler to explain where the city's property is in that area. Mr. Dobler said that the Wastewater Treatment Plant's southerly fence is the city's property line from the fence out into the water, and the city owns from that line north. Councilman Gookin also commented on the trail in that area that was created by the Engineering Department. Mr. Dobler noted that it is a great opportunity for public access.

Councilman McEvers asked if the stormwater utility levee maintenance fund uses funds from the stormwater utility that is in "limbo." Mr. Dobler said that there is a fund balance in stormwater that was previously accrued and that balance is being used to fund various things such as personnel, maintenance, and capital commitments. There are a lot of things going on with the stormwater utility that are being sorted out, but they have pared down on the things that they don't have to do.

**MOTION by McEvers, seconded by Gookin, to recommend Council approve Resolution #12-001 awarding a contract to Buddy's Backhoe Service for \$27,350 for slope repair and erosion control, and executing the contract after the appropriate permits are obtained. Motion carried.**

#### **Item 4           Property Adjacent to Lilac Lane Agenda Item**

Warren Wilson, Deputy City Attorney, requested a recommendation to Council regarding whether to exclude an approximate .046 portion of Foss Addition Lot 5 (located on N. Lilac Lane) from the city boundaries. Mr. Wilson stated in his staff report that Barth North has requested the exclusion because a lot line adjustment (processed by the County) has left the lot bisected by the city limits. The bulk of Lot 5 is outside of the city limits. The proposed exclusion will have a limited financial impact on the city. Idaho Code allows a city to exclude territory from its city limits provided that the excluded property is not relieved of its obligation for any outstanding indebtedness such as bonds, improvement districts, etc. Further, the applicant would be responsible to generate a new boundary map and legal description and will need to pay annexation fees for the area when the entire property is ultimately annexed into the city.

However, the city could potentially see nominal decrease in property tax revenue from the property. Mr. Warren further noted in his staff report that excluding the property should not alter the quality of life for residents or negatively impact the ability of the city to provide services to surrounding properties.

Councilman Gookin asked when this was done. Mr. Wilson responded that he thinks within the last few months. He believes that the current owner of the property was looking to give the person who lives in Lot 5 a bigger backyard. He further noted that ultimately, it makes sense for all of that property to come into the city and he thinks that eventually the owner will annex the property.

**MOTION by Gookin, seconded by McEvers, to recommend that Council approval of the de-annexation of an approximately .046 acre portion of Foss Addition Lot 5 (located on N. Lilac Lane) from the city boundaries. Motion carried.**

The meeting adjourned at 4:24 p.m.

Respectfully submitted,

Amy C. Ferguson  
Public Works Committee Liaison

**PUBLIC WORKS COMMITTEE  
STAFF REPORT**

**DATE:** January 9, 2012  
**FROM:** Terry W. Pickel, Assistant Superintendent, Water Department  
**SUBJECT:** Request for line item adjustment to purchase Dump Truck.

---

**DECISION POINT:**

Staff is requesting a budget line item adjustment to purchase a 2012 tandem axle dump truck from Freightliner of Idaho with Freedom Truck Centers, Inc.

**HISTORY:**

The Water Dept. routinely hauls asphalt, concrete, boulders and other various types of materials often encountered in water main construction and maintenance. Our existing dump truck is too light duty to efficiently carry this material. In planning for the current fiscal year we requested budgetary authority to purchase a replacement dump truck. The trucks bid in partnership with the Wastewater Department are best suited to carry the variety of materials for our respective purposes and meet our current and future construction and maintenance needs.

**FINANCIAL ANALYSIS:**

The Water Dept. currently has an approved line item in the budget for fiscal year 2011-2012 for the purchase of a replacement for our 1986 Chevrolet C60 dump truck. The current budget line item is \$100,000.00. Staff felt that bidding two relatively identical dump trucks in partnership with the Wastewater Department would serve to garner a better price for both trucks. The past economy has been very favorable in purchases at lower competitive prices and so we had budgeted conservatively in anticipation of receiving very favorable bids. We had anticipated receiving several bids for the trucks as the invitation to bid was sent to seven known truck dealers. However, we only received two bids, one from Freightliner of Idaho/Freedom Truck Centers, Inc. of \$126,219.00 and the other from Western States Equipment of \$161,522. The bid submitted by Freightliner of Idaho/Freedom Truck Centers, Inc. of \$126,219.00 exceeds our current budget amount but is the lowest responsive bid. The funds will be from rate revenue in the current budget as we anticipate reduced expenditures in other project line items. The truck being replaced will be made available to other city departments for addition to their fleet.

**PERFORMANCE ANALYSIS:**

The replacement of this dump truck will not only increase production with a more user friendly truck, we should also see additional fuel savings with the more fuel efficient engine and aerodynamic design and significantly reduced emissions with the new SCR/DEF EPA emission control system. The self cleaning design of the new dump body and larger capacity tailgate should also assist in greater production as excess time should not have to be spent cleaning out the body when hauling materials from and to the work site, thus greatly improving overall efficiency and performance. The new truck may also be available to the Street Department for leaf pickup and hauling snow.

**QUALITY OF LIFE ANALYSIS:**

The overall design of this heavy duty construction and maintenance vehicle should not only enhance the productivity of the construction and maintenance crews with the hauling capacity and durability, but should also aid in reducing operator fatigue with its up to date ergonomic design and safety features. Greater operator visibility from the driver's seat along with larger mirrors will enhance employee and public safety on the job site and on the street as well. This will also be an environmentally friendly addition to the city fleet with its near zero emissions capability.

**DECISION POINT/RECOMMENDATION:**

Staff requests authorization from City Council for a budget line item adjustment to purchase a 2012 Freightliner tandem axle dump truck from Freightliner of Idaho with Freedom truck Centers, Inc. in the amount of \$126,219.00.



**PUBLIC WORKS COMMITTEE  
STAFF REPORT**

DATE: January 9, 2012

FROM: Warren Wilson, Deputy City Attorney

SUBJECT: Lilac Lane Area Request to Exclude (De-Annex) Property from City Boundaries.

---

**DECISION POINT:**

Provide a recommendation to the full council regarding whether to exclude an approximate .046 acre portion of Foss Addition Lot 5 (located on N. Lilac Lane) from the city boundaries.

**HISTORY:**

I.C. 50-225 authorizes the City Council to exclude property from city boundaries by ordinance. Barth North has requested that the City exclude a small portion of Lot 5 Foss Addition from the city boundary because a lot line adjustment (processed by the County) has left the lot bisected by the city limits. As can be seen on the attachments, the bulk of Lot 5 is outside city limits.

**FINANCIAL ANALYSIS:**

The proposed exclusion will have a limited financial impact on the City. Idaho Code section 50-225 allows a city to exclude territory from its city limits provided that the excluded property is not relieved of its obligation for any outstanding indebtedness such as bonds, improvement districts etc. Further, the applicant will be responsible to generate a new boundary map and legal description and will need to pay annexation fees for the area when the entire property is ultimately annexed into the City. However, the city could potentially see a nominal decrease in property tax revenue from the property.

**PERFORMANCE/QUALITY OF LIFE ANALYSIS:**

Given the size and location of the property, excluding the property should not alter the quality of life for residents or negatively impact the ability of the city to provide services to surrounding properties.

**DECISION POINT/RECOMMENDATION:**

Recommend to the full City Council that the requested property be excluded from the city limits.

EXHIBIT "A"  
LEGAL DESCRIPTION

A PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 18,  
TOWNSHIP 50 NORTH, RANGE 3 WEST, BOISE MERIDIAN CITY OF COEUR D'ALENE,  
KOOTENAI COUNTY IDAHO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

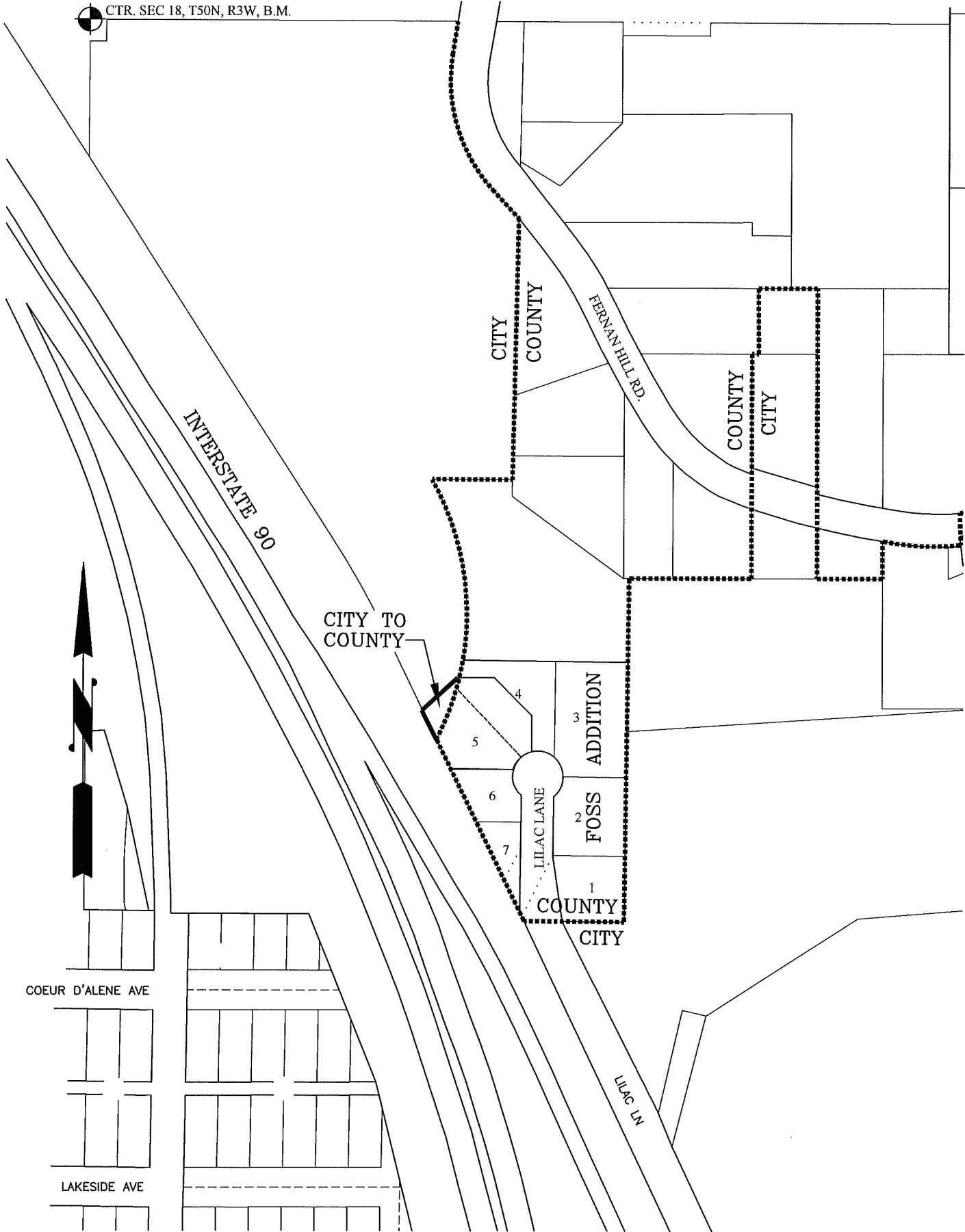
BEGINNING AT THE CENTER QUARTER CORNER OF SAID SECTION 18 FROM WHICH THE  
SOUTH QUARTER OF SAID SECTION 18 BEARS  $S00^{\circ}48'00''E$ , A DISTANCE OF 2683.50 FEET;  
THENCE  $S00^{\circ}48'00''E$  ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF THE  
SOUTHEAST QUARTER OF SAID SECTION 18, A DISTANCE OF 33.30 FEET TO THE SOUTH  
RIGHT-OF-WAY LINE OF PENNSYLVANIA AVENUE;  
THENCE  $S00^{\circ}48'00''E$  CONTINUING ALONG SAID WEST LINE, A DISTANCE OF 174.61 FEET TO  
THE INTERSECTION WITH THE NORTHEAST RIGHT-OF-WAY LINE OF INTERSTATE 90;  
THENCE  $S33^{\circ}50'18''E$  ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 684.55 FEET;  
THENCE 173.59 FEET, CONTINUING ALONG SAID RIGHT-OF-WAY LINE BEING A CURVE TO  
THE RIGHT WITH A RADIUS OF 1433.20 FEET, A CENTRAL ANGLE OF  $6^{\circ}56'23''$  AND A  
CHORD BEARING  $S30^{\circ}22'06''E$ , A DISTANCE OF 173.48 FEET;  
THENCE  $S26^{\circ}55'43''E$  CONTINUING ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF  
124.80 FEET TO THE **TRUE POINT OF BEGINNING** OF THE HEREIN DESCRIBED PARCEL  
OF LAND;  
THENCE  $N47^{\circ}58'54''E$ , A DISTANCE OF 74.38 FEET TO A POINT ON THE WEST LINE OF SAID  
LOT 4, FOSS ADDITION;  
THENCE  $S11^{\circ}54'26''W$  ALONG SAID WEST LINE, A DISTANCE OF 15.39 FEET TO THE NORTH  
CORNER OF LOT 5 OF SAID FOSS ADDITION;  
THENCE  $S18^{\circ}00'34''W$  ALONG THE WEST LINE OF SAID LOT 5, A DISTANCE OF 64.26 FEET;  
THENCE  $S27^{\circ}44'27''W$  CONTINUING ALONG SAID WEST LINE, A DISTANCE OF 20.56 FEET TO  
THE NORTHEAST RIGHT-OF-WAY LINE OF INTERSTATE 90;  
THENCE  $N26^{\circ}55'43''W$  ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 50.00 FEET TO  
THE **TRUE POINT OF BEGINNING** OF THE HEREIN DESCRIBED PARCEL OF LAND.

PARCEL CONTAINS 2,003 SQUARE FEET MORE OR LESS

END OF DESCRIPTION.

# EXHIBIT "B"

CTR. SEC 18, T50N, R3W, B.M.



CITY  
COUNTY

FERNAN HILL RD.

COUNTY  
CITY

INTERSTATE 90

CITY TO  
COUNTY

FOSS  
ADDITION

LILAC LANE

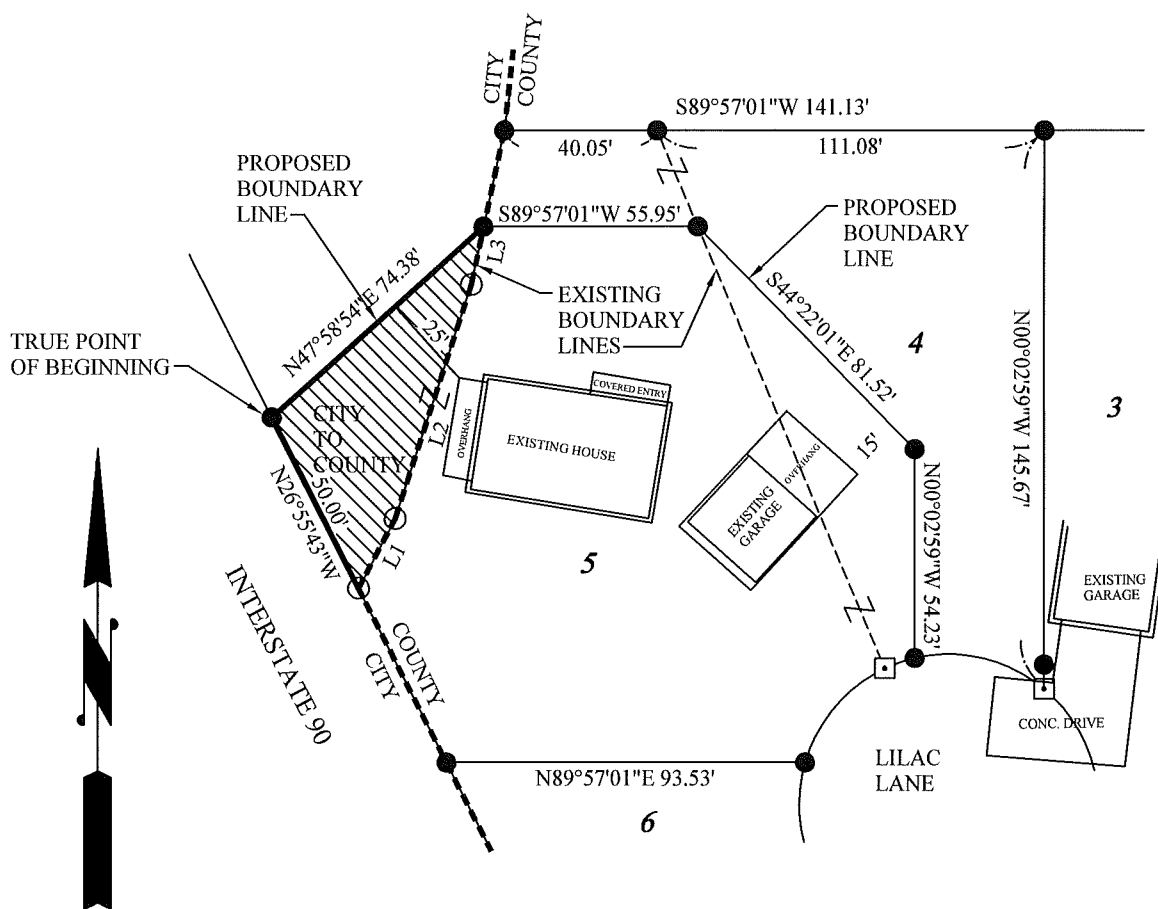
1  
COUNTY  
CITY

COEUR D'ALENE AVE

LAKESIDE AVE

LILAC LN

# EXHIBIT "C"



LINE TABLE

LINE	LENGTH	BEARING
L1	20.56	S27°44'27"W
L2	64.26	S18°00'34"W
L3	15.39	S11°54'26"W

**SEGREGATION REVISIONS**

The revision dates below represent the file save dates for the posting of the listed revisions to the ARCHIVE REVISIONS box in the drawing title block.

- 03/27/97 - JJC  
Tax #17327 out of C-0000-019-8500 and combined w/  
50N03W-18-7910-0 (new -A) (99)
- 10/28/97 - JJC  
50N03W-18-7910-0 (new -A) (99)
- 01/08/98 - JJC  
C-0000-019-7930 out of 8000 (98)
- 09/30/99 - VMC  
C-0000-019-8350 out of 8000 (98)
- 04/25/01 - VMC  
C-0000-019-8350 out of 8350 and 8500 as Tax #18953 (02)
- 10/19/01 - VMC  
50N03W-18-7910-0 redescrbed as Tax #19098 (02)
- 12/31/03 - JJC  
50N03W-18-7930 out of 7430 (04)
- 01/13/04 - SLW  
Pin of C-3330-003-005-D combined w/ 005-0 (both new -A) (04)
- 07/07/04 - SLW  
C-4320-024-007-A and 003-A combined w/  
021-000-0 (new -A) (05)
- 02/03/05 - ET  
C-4320-017-010-A revised to include pin vac alley (05)
- 08/23/05 - VMC  
50N03W-18-2150 redescrbed as Tax#27271; Rem 2150 & all  
7400 described as Tax#20722 (06)
- 01/23/06 - VMC  
50N03W-18-7930 out of 2150 as Tax#20938 (06)
- 04/11/06 - bc  
50N03W-18-2150 redescrbed as Tax #21011 (06)
- 08/29/06 - ET  
Pin of C-4320-022-004-A combined w/ 021-000-4 (07)  
50N03W-18-7935 combined w/ 7930 and redescrbed  
as Tax #21154 (07)
- 10/29/07 - JJC  
50N03W-18-2150 platted into TUSCAN RIDGE (08)
- 08/26/08 - VMC  
C-3285-002-007-A dimension on Sky boundary of lot amended (08)
- 01/02/09 - JB  
Pin of 50N-03W-18-7910 out to R/W (09)
- 01/21/09 - TH  
50N03W-18-7910 (new C-0000-018-7910) amended into CDA per  
Ord #3247 (09)
- 07/23/09 - ET  
Pin of C-3285-002-011-A combined w/ C-3330-003-001-0  
(new -A) as Tax #22384; Pin of 001-A combined w/ 011-A  
as Tax #22386  
Acresqy: 1000 C-3330-003-000-A, 005-0 and 006-0 (10)

**ARCHIVE REVISIONS**

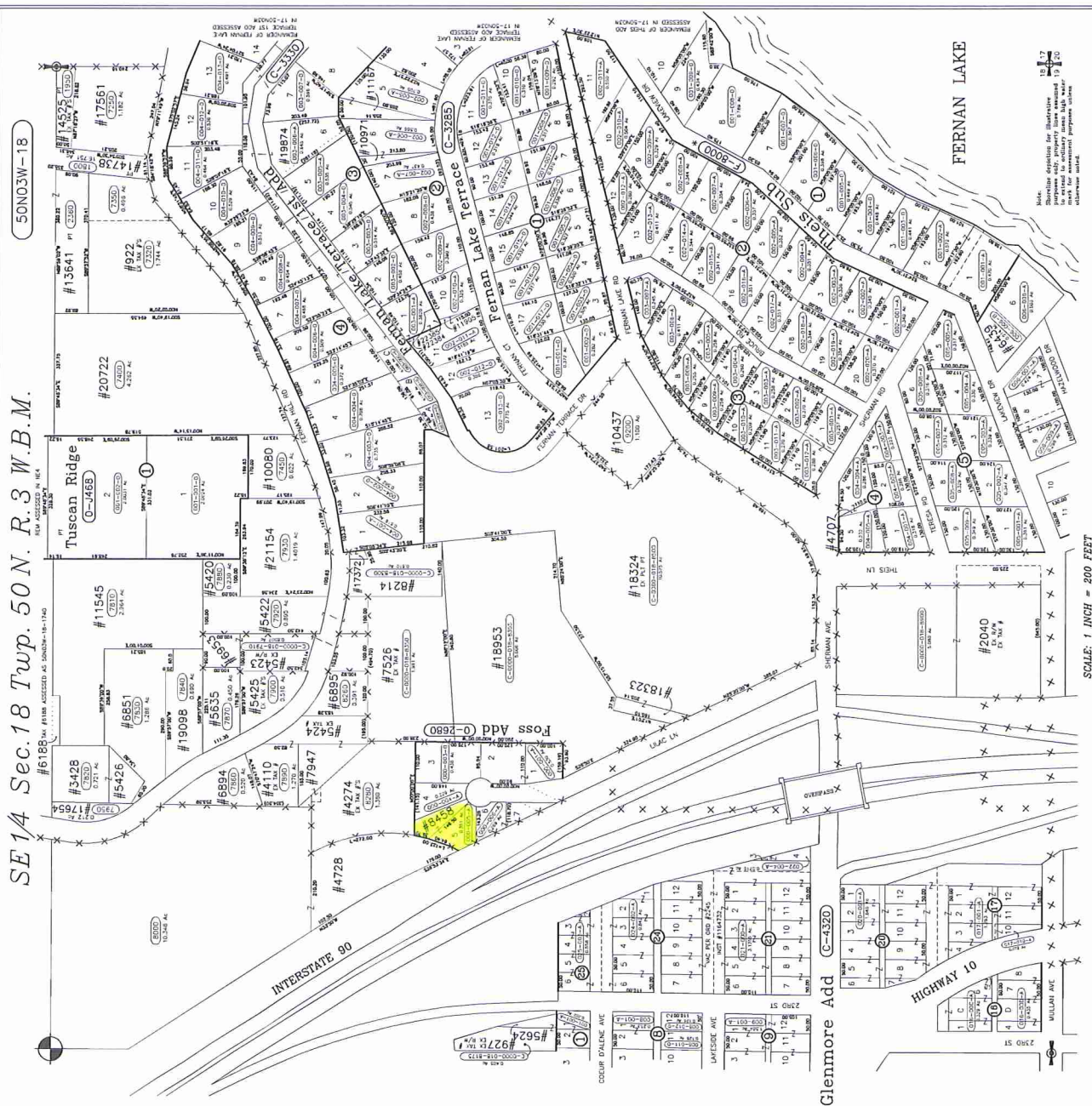
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ROOSEVELT COUNTY  
IDAHO

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NOTES:  
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 4. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY HIMSELF OR HIS FIRM.  
 5. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY HIMSELF OR HIS FIRM.

Records of Survey used:  
 B/L/DC DESCRIPTION

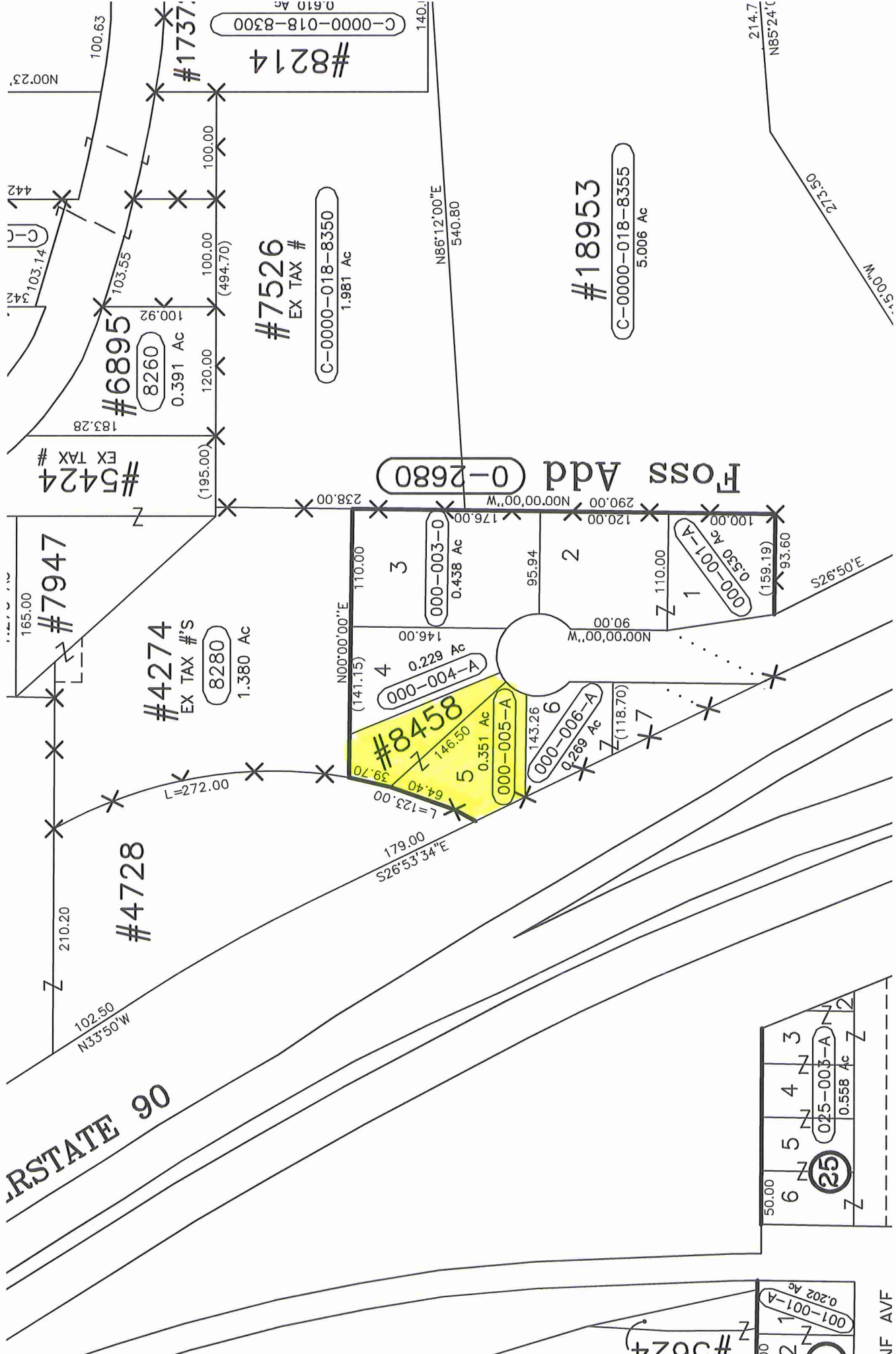


SE 1/4 Sec. 18 Twp. 50N. R. 3W. B.M.

50N03W-18

SE 1/4 Sec. 18 Twp. 50N. R. 3W. B.M.

STATE 90



#5424  
EX TAX #

#7947

#4274  
EX TAX #S  
8280  
1.380 Ac

#4728

#8458  
146.50  
0.351 Ac

Foss Add 0-2680

#7526  
EX TAX #  
C-0000-018-8350  
1.981 Ac

#8214  
C-0000-018-8300  
0.610 Ac

#18953  
C-0000-018-8355  
5.006 Ac

#6895  
8260  
0.391 Ac

000-003-0  
0.438 Ac

000-004-A  
0.229 Ac

000-005-A  
0.351 Ac

000-006-A  
0.269 Ac

000-001-A  
0.530 Ac

025-003-A  
0.558 Ac

001-001-A  
0.202 Ac

AVF



# Kootenai County, Idaho

generated on 12/5/2011 6:58:18 PM CST

## Parcel

<b>Parcel Number</b>	<b>AIN</b>	<b>Situs Address</b>
02680000005A	120573	415 N LILAC LN, COEUR D ALENE

### Owner Information

<b>Owner Name</b>	PENNSYLVANIA AVENUE LLC
<b>Owner Address</b>	21241 VENTURA BLVD #276 WOODLAND HILLS CA 91364
<b>Transfer Date</b>	01/01/2011

### Location / Description

<b>Tax Authority Group</b>	020000	<b>Current Legal Desc.</b>	FOSS ADD. TO CDA, TAX #8458 IN LT 4, LT 5 EX RW 18 50N 03W
<b>Situs Address</b>	415 N LILAC LN, COEUR D ALENE		
<b>Acreage</b>	.3510		

### Parcel Type

<b>Property Class Code</b>	537- Imp res rural sub
<b>Neighborhood Code</b>	4015 FERNAN LAKE TERRACE

### Assessment Information

<b>Appraisal Date</b>	01-01-2011	<b>Current Year - 2011</b>	0	<b>Prior Year - 2010</b>	0
<b>Market Value Land</b>	\$30,000	<b>Homeowners Eligible Amt Land</b>	\$0	<b>Homeowners Eligible Amt Land</b>	\$0
<b>Market Value Improvement</b>	\$65,930	<b>Homeowners Eligible Amt Imp</b>	\$0	<b>Homeowners Eligible Amt Imp</b>	\$0
<b>Total Market Value</b>	\$95,930	<b>Sum Homeowners Eligible Amt</b>	\$0	<b>Sum Homeowners Eligible Amt</b>	\$0
		<b>Homeowners Exemption Allowed</b>	\$0	<b>Homeowners Exemption Allowed</b>	\$0
<b>Acreage</b>	0.3510	<b>Total Market Value</b>	\$95,930	<b>Total Market Value</b>	\$105,830
		<b>Homeowners Exemption Allowed</b>	\$0	<b>Homeowners Exemption</b>	\$0
		<b>Ag/Timber Exemption</b>	\$0	<b>Ag/Timber Exemption</b>	\$0
		<b>Net Taxable Value</b>	\$95,930	<b>Net Taxable Value</b>	\$105,830

# Kootenai County, Idaho

generated on 12/5/2011 7:15:52 PM CST

## Parcel

<b>Parcel Number</b> C00000188000	<b>AIN</b> 148626	<b>Situs Address</b> 2310 E PENNSYLVANIA AVE, COEUR D ALENE
--------------------------------------	----------------------	--

### Owner Information

<b>Owner Name</b>	PENNSYLVANIA AVENUE LLC
<b>Owner Address</b>	21241 VENTURA BLVD #276 WOODLAND HILLS CA 91364
<b>Transfer Date</b>	01/01/2011

### Location / Description

<b>Tax Authority Group</b>	001010	<b>Current Legal Desc.</b>	NW-NW-SE EX RW & EX TX#17654; TAX #4728 18 50N 03W
<b>Situs Address</b>	2310 E PENNSYLVANIA AVE, COEUR D ALENE		
<b>Acreage</b>	10.3480		

### Parcel Type

<b>Property Class Code</b>	541- Imp res lot/tract in city
<b>Neighborhood Code</b>	4015 FERNAN LAKE TERRACE

### Assessment Information

<b>Appraisal Date</b>	01-01- 2011	<b>Current Year - 2011</b>	0	<b>Prior Year - 2010</b>	0
<b>Market Value Land</b>	\$150,970	<b>Homeowners Eligible Amt Land</b>	\$0	<b>Homeowners Eligible Amt Land</b>	\$0
<b>Market Value Improvement</b>	\$16,940	<b>Homeowners Eligible Amt Imp</b>	\$0	<b>Homeowners Eligible Amt Imp</b>	\$0
<b>Total Market Value</b>	\$167,910	<b>Sum Homeowners Eligible Amt</b>	\$0	<b>Sum Homeowners Eligible Amt</b>	\$0
		<b>Homeowners Exemption Allowed</b>	\$0	<b>Homeowners Exemption Allowed</b>	\$0
<b>Acreage</b>	10.3480	<b>Total Market Value</b>	\$167,910	<b>Total Market Value</b>	\$214,650
		<b>Homeowners Exemption Allowed</b>	\$0	<b>Homeowners Exemption</b>	\$0
		<b>Ag/Timber Exemption</b>	\$0	<b>Ag/Timber Exemption</b>	\$0
		<b>Net Taxable Value</b>	\$167,910	<b>Net Taxable Value</b>	\$214,650



# Kootenai County, Idaho

generated on 12/5/2011 7:18:20 PM CST

## Parcel

**Parcel Number** 0268000004A      **AIN** 105790      **Situs Address** ,

### Owner Information

**Owner Name** PENNSYLVANIA AVENUE LLC  
**Owner Address** 21241 VENTURA BLVD #276  
 WOODLAND HILLS CA 91364  
**Transfer Date** 01/01/2011

### Location / Description

**Tax Authority Group** 020000      **Current Legal Desc.** FOSS ADD. TO CDA, LT 4 EX TAX #8458 18 50N 03W  
**Situs Address** ,  
**Acreage** .2290

### Parcel Type

**Property Class Code** 515- Rural residential sub  
**Neighborhood Code** 4015 FERNAN LAKE TERRACE

### Assessment Information

<b>Appraisal Date</b>	01-01-2011	<b>Current Year - 2011</b>	0	<b>Prior Year - 2010</b>	0
<b>Market Value Land</b>	\$10,000	<b>Homeowners Eligible Amt Land</b>	\$0	<b>Homeowners Eligible Amt Land</b>	\$0
<b>Market Value Improvement</b>	\$0	<b>Homeowners Eligible Amt Imp</b>	\$0	<b>Homeowners Eligible Amt Imp</b>	\$0
<b>Total Market Value</b>	\$10,000	<b>Sum Homeowners Eligible Amt</b>	\$0	<b>Sum Homeowners Eligible Amt</b>	\$0
		<b>Homeowners Exemption Allowed</b>	\$0	<b>Homeowners Exemption Allowed</b>	\$0
<b>Acreage</b>	0.2290	<b>Total Market Value</b>	\$10,000	<b>Total Market Value</b>	\$25,000
		<b>Homeowners Exemption Allowed</b>	\$0	<b>Homeowners Exemption</b>	\$0
		<b>Ag/Timber Exemption</b>	\$0	<b>Ag/Timber Exemption</b>	\$0
		<b>Net Taxable Value</b>	\$10,000	<b>Net Taxable Value</b>	\$25,000

# PUBLIC HEARINGS

**CITY COUNCIL  
STAFF REPORT**

**DATE:** January 17, 2012  
**FROM:** Christopher H. Bates, Engineering Project Manager   
**SUBJECT:** V-11-6, Vacation of Alley Between Lots 16 & 17, Block 2, Taylor's Park Addition

---

**DECISION POINT**

The applicant, Fort Grounds, LLC, is requesting the vacation of a portion of the fifteen foot (15') platted alley that lies between Lots 16 & 17, Block 2, of the Taylor's Park Addition adjoining River Avenue (map attached).

**HISTORY**

The Taylor's Park Addition subdivision which was platted in 1906, originally consisted of sixty four (64) residential lots, but now contains fewer than twenty (20) actual residences, one (1) commercial enterprise, and, portions of the North Idaho College. Over the past year, an infrastructure development project funded by the Lake City Development Corporation (LCDC), has constructed a new network of roads to provide access and service to this area, and that construction changed some points of access while eliminating others. The subject of this request is one of the points of access that was eliminated. The subject alley was previously accessible from River Avenue, however, that point of intersection is now gone.

**FINANCIAL ANALYSIS**

There is no financial impact to the City. Should the alley be vacated, a minor amount of additional tax revenue would be generated at the time that the County assesses the adjoiner for the increased property value (+/- 1620 s.f.).

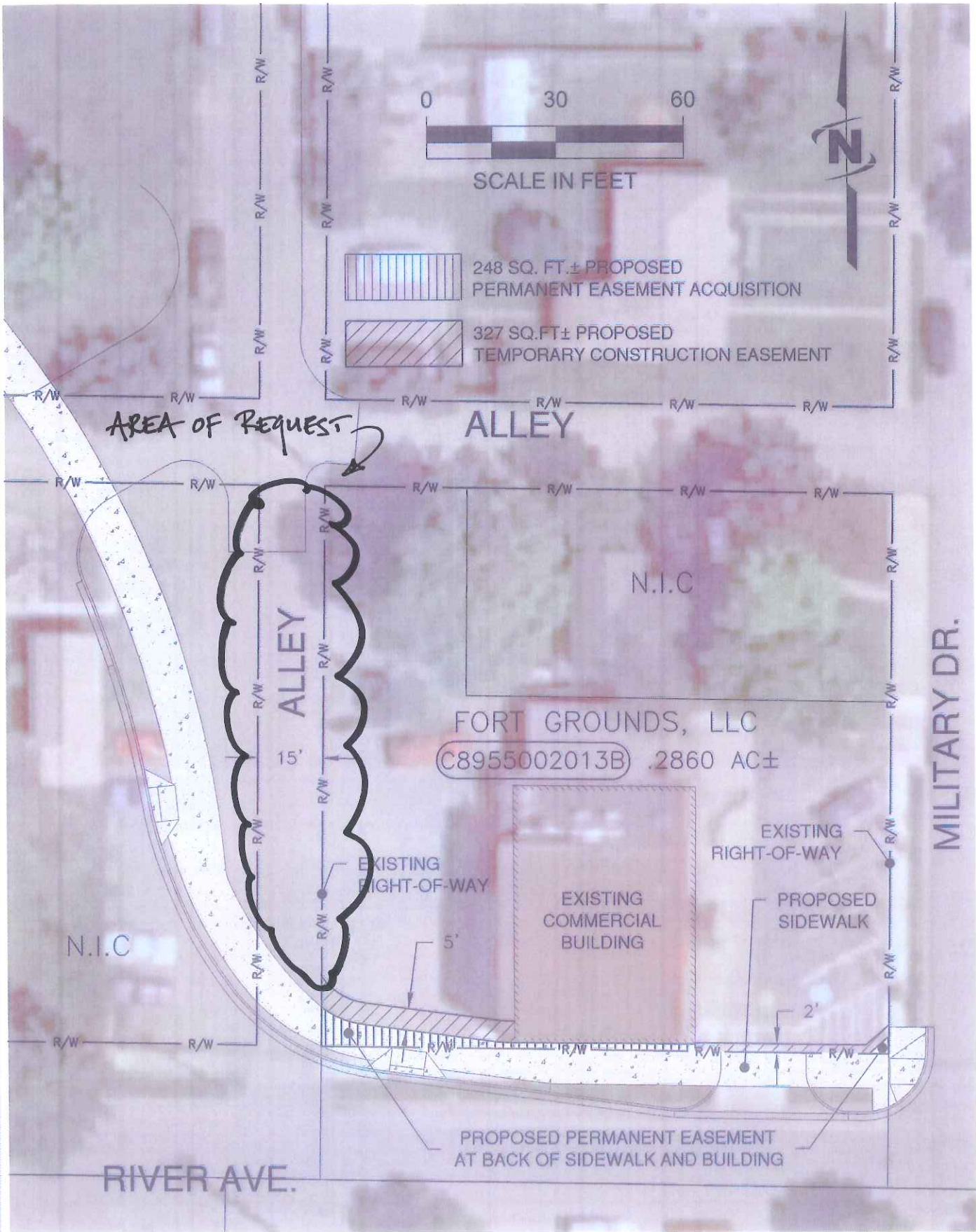
**PERFORMANCE ANALYSIS**

The area requested for vacation is a fifteen foot (15') wide public alley that now terminates at the back of the newly installed River Avenue sidewalk. The reconstruction of River Avenue as part of the Education Corridor Phase 1A project, eliminated the through access for the alley due to the construction of the round-about at the Hubbard/River intersection. The upper portion of the alley now is accessible via an approach that was installed on Hubbard Street. The applicant wishes to enlarge the parking area for his commercial enterprise (Fort Grounds Grill) to the east of the alley, and should the vacation be approved, would construct a parking lot with the additional ground. The subject alley contains City sewer and water utility mains, which if the alley were vacated, would be contained in an easement as part of the vacation ordinance. This easement would allow unrestricted access to the City utilities in that area.

## **RECOMMENDATION**

North Idaho College, the adjoiner to the west of the alley, fully supports this request by the Fort Grounds, LLC, and if approved, has no interest in receiving any portion of the vacated alley. Therefore, the recommendation to the City Council would be to approve the vacation request by the Fort Grounds, LLC, and, to vacate the area of request to the applicant.

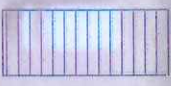




AREA OF REQUEST

0 30 60

SCALE IN FEET



248 SQ. FT. ± PROPOSED PERMANENT EASEMENT ACQUISITION



327 SQ. FT. ± PROPOSED TEMPORARY CONSTRUCTION EASEMENT

ALLEY

N.I.C

FORT GROUNDS, LLC  
(C8955002013B) .2860 AC±

EXISTING RIGHT-OF-WAY

EXISTING COMMERCIAL BUILDING

PROPOSED SIDEWALK

PROPOSED PERMANENT EASEMENT AT BACK OF SIDEWALK AND BUILDING

RIVER AVE.

MILITARY DR.

File: D:\2010\201011\_1100.AM\_Plotter By: Bruce L. Coppert  
 Date Created: 2/19/2011 1:00:00 PM PROJECT NUMBER: 2010110101 EDUCATION CORRIDOR/ROAD SURVEY/NOISE/20101118\_ROW\_X.DWG

REUSE OF DRAWINGS  
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FILE: 20-10-016\_ROW\_X  
 JUB PROJ #: 0000  
 DRAWN BY: 0000  
 DESIGN BY: 0000  
 CHECKED BY: 0000  
 LAST UPDATED: 3/20/2011



EXHIBIT

FORT GROUNDS, LLC

RIGHT-OF-WAY ACQUISITION & TEMPORARY CONSTRUCTION EASEMENT

SHEET

1

NO.	REVISION DESCRIPTION	BY	APR	DATE



**CITY COUNCIL  
STAFF REPORT**

FROM: SEAN E. HOLM, PLANNER  
DATE: JANUARY 17, 2012  
SUBJECT: ZC-4-11 – ZONE CHANGE  
LOCATION: +/-6.79 ACRES IN PARCELS CURRENTLY ZONED LM & C-17L WITHIN THE EDUCATION CORRIDOR

**DECISION POINT:**

North Idaho College is requesting approval of a Zone Change from the existing C-17L (Limited Commercial at 17 units/acre) and LM (light Manufacturing) areas within the Educational Corridor to the C-17 (Commercial at 17 units/acre) zoning district.

**SITE PHOTOS:**

A. Aerial photo:



B. Current photos:

*View from River Avenue looking north:*



*Hubbard Ave looking north:*



*Northern boundary of request adjacent to WWTP:*



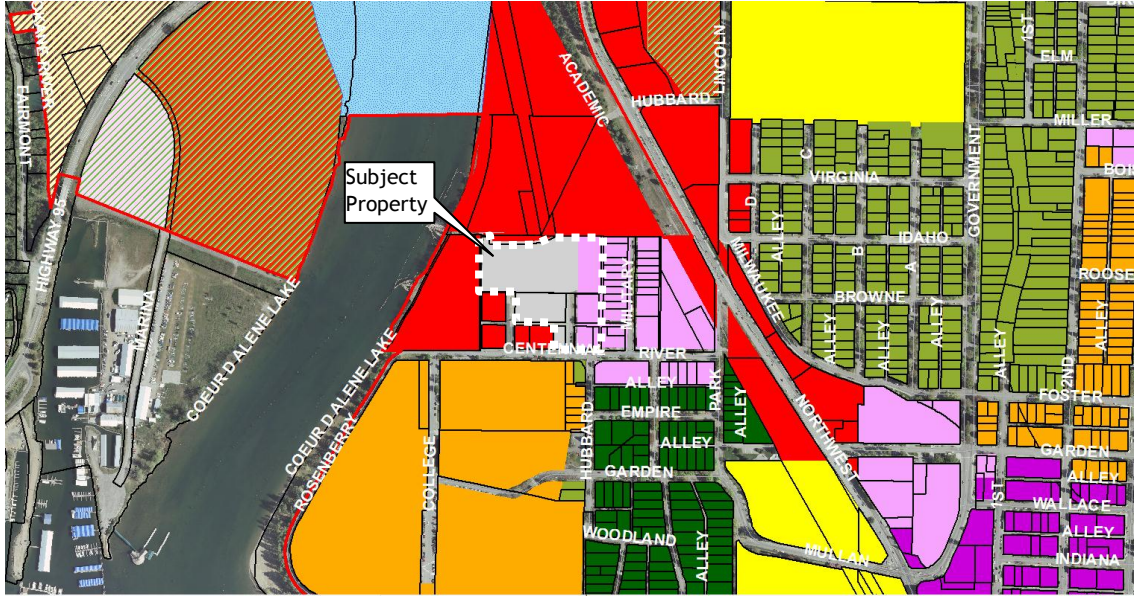


**GENERAL INFORMATION:**

A. Zoning:

zoning

- C-17
- C-17L
- C-17LPUD
- C-17PUD
- DC
- DCPUD
- LM
- M
- MH-8
- MH-8PUD
- NC
- NW
- R-1
- R-12
- R-12PUD
- R-17
- R-17PUD
- R-1PUD
- R-3
- R-3PUD
- R-5
- R-5PUD
- R-8
- R-8PUD
- R-8SF





NORTH IDAHO COLLEGE  
 NORTH CAMPUS  
**PLANNED  
 UNIT  
 DEVELOPMENT**

EXISTING ZONING  
 Exhibit 3

LEGEND

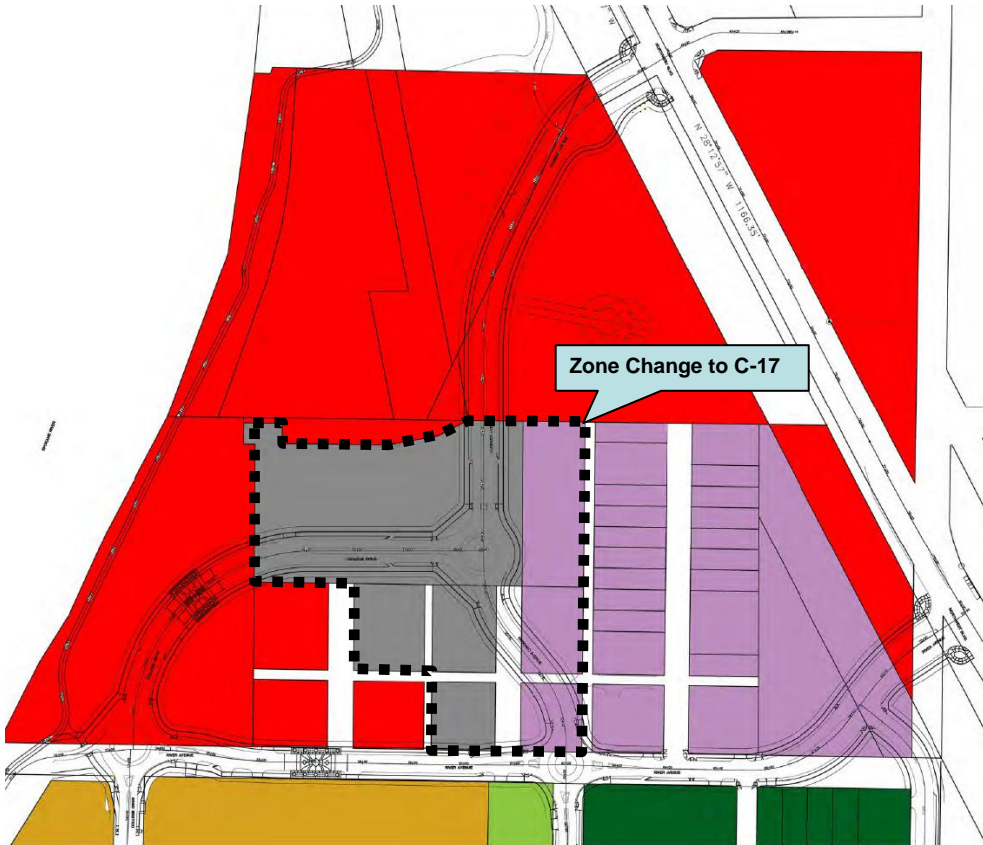
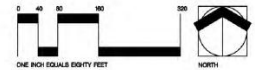
- C - 17
- C - 17L
- R - 17
- R - 12
- R - 8 - SF
- LM

PREPARED FOR:

North Idaho College  
 Coeur d'Alene, Idaho

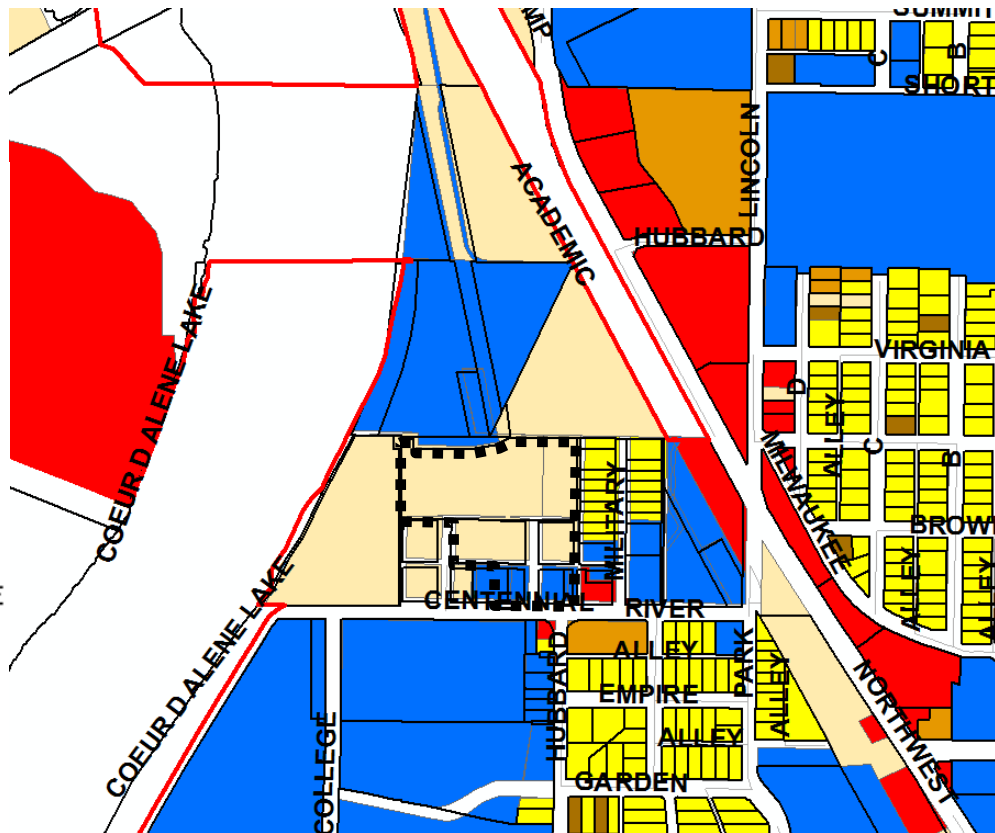
PREPARED BY:

LANDMARK ARCHITECTURE & PLANNING  
 1000 W. MAIN ST. STE. 200  
 COEUR D'ALENE, IDAHO 83814  
 TEL: 208.661.1438  
 FAX: 208.661.1439  
 WWW.LANDMARKARCHITECTURE.COM

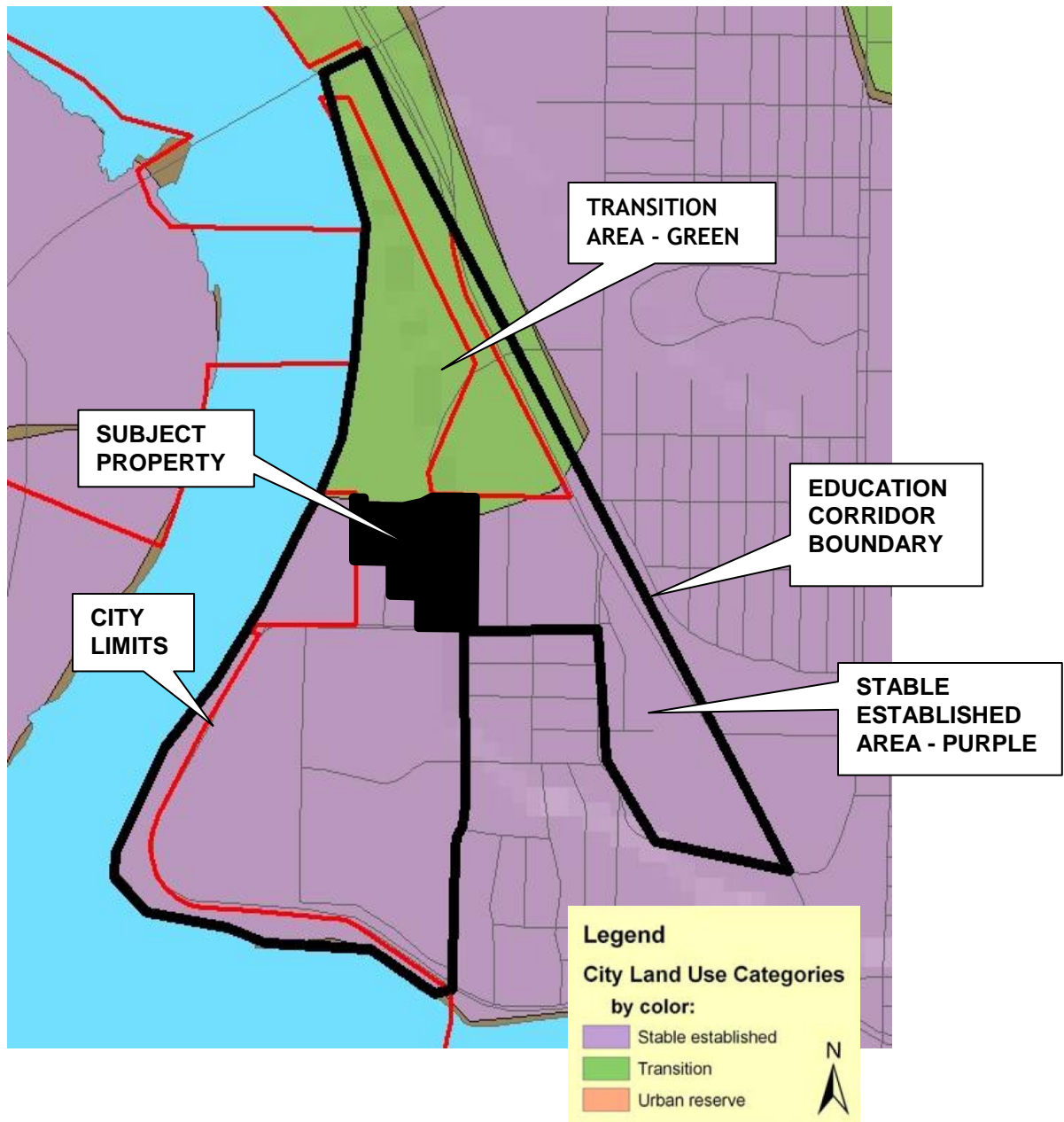


B. Generalized land use:

- Land Use
- SFA
- SFD
- DUPLEX
- MH
- MHP
- MFD
- CIVIC
- COMM
- MFGR
- AGRICULTURE
- VACANT



C. 2007 Comprehensive Plan designation - Stable Established – Education Corridor:



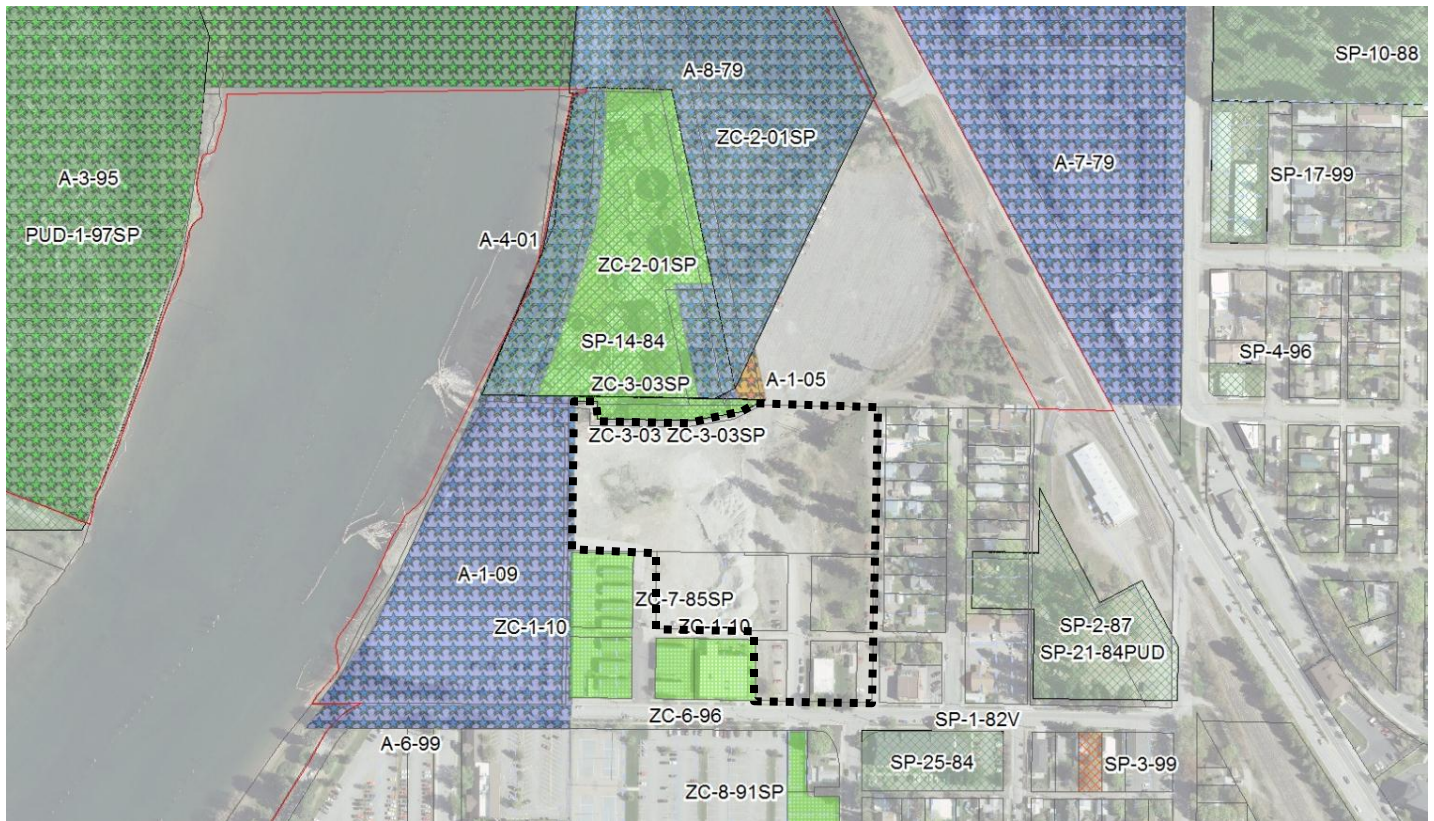
**Stable Established:**

These areas are where the character of neighborhoods has largely been established and, in general, should be maintained. The street network, the number of building lots, and general land use are not expected to change greatly within the planning period.

**Transition:**

These areas are where the character of neighborhoods is in transition and should be developed with care. The street network, the number of building lots, and general land use are expected to change greatly within the planning period.

D. Previous actions on and near subject property:



HEARING ITEM	REQUEST	APPROVED/ DENIED/ WITHDRAWN
A-7-79	county indust. To city c-2L-pud	APPROVED
A-8-79	From county industrial to city c-2l-pud	APPROVED
A-3-95	From County Restrictive residential PUD to C-17	APPROVED
A-6-99	County Indus. To R-17	APPROVED
A-4-01	from R-12 to C-17	APPROVED
A-1-05	from County M to C-17	APPROVED
A-1-09	From County Indus. To C-17	APPROVED
PUD-1-97SP	Blackwell Island, Auto camp SUP	APPROVED
ZC-7-85SP	LM to R-17 with an R-34 SUP	APPROVED
ZC-8-91SP	R-12 to R-17 with a parking lot and an increase in the max. impervious surface to 85%	APPROVED
ZC-1-10	R-17 (parcel A) & LM (parcel B) to C-17	APPROVED
ZC-2-01SP	R-12 to C-17 and an Extensive Impact SUP	APPROVED
ZC-3-03	LM to C-17	APPROVED
ZC-3-03SP	LM TO C-17 and an extensive impact SUP	APPROVED
ZC-6-96	R-17 to C-17	APPROVED
SP-1-82V	A proposed R-34 SUP & a 10% density Variance	APPROVED
SP-14-84	An essential service SUP in R-12	APPROVED



SP-21-84PUD	An R-34 SUP and a supplemental SUP allowing for up to 4 dwelling unit/acre increase in the C-17L	APPROVED
SP-25-84	An R-34 SUP in the R-17 zoning district	APPROVED
SP-2-87	Riverlake Inn, A request for a hotel/motel SUP in the C-17L zoning district	APPROVED
SP-10-88	A community assembly/essential service SUP in the R-3 and R-12 zoning district	APPROVED
SP-4-96	manufacturing SUP on 1 lot in the C-17 zoning district	APPROVED
SP-3-99	An R-34 SUP in the C-17L zoning district	DENIED WITHOUT PREJUDICE
SP-17-99	A warehouse/storage SUP in the C-17 zoning district	APPROVED

E. Applicant/ Owner North Idaho College  
1000 West Garden Avenue  
Coeur d'Alene, ID 83814

F. Land uses in the area include civic (North Idaho College, Lewis & Clark State College, University of Idaho), waste water treatment plant, commercial, and residential (single-family and multi-family).

G. On November 8, 2011, the Planning Commission approved the requested zone change by a vote of 4 to 0.

**ANALYSIS:**

A. **Zoning:**

The portion of the property currently zoned C-17L (Limited Commercial at 17units/acre) will allow a community education use by right, while the remainder is zoned LM (Light Manufacturing) and does not allow community education, either by right or special use permit.

Per the corresponding PUD application's narrative North Idaho College is making the zone change request, "...a zone change has also been requested to change the parcels with the LM and C17-L zones to C-17 which would apply consistent zoning to the entire PUD area and would better allow for those types of limited education uses that relate to delivery of higher education services."

The applicant is requesting C-17 (Commercial at 17 units/acre) for all parcels, which allows the following uses by right and special use permit:

**Purpose and Intent:**

The requested C-17 zoning district is intended as a broad spectrum commercial district that permits limited service, wholesale/retail and heavy commercial in addition to allowing residential development at a density of seventeen (17) units per gross acre. It should be located adjacent to arterials, however, joint access developments are encouraged:

**Uses permitted by right:**

1. Single-family detached housing (as specified by the R-8 District).
2. Duplex housing (as specified by the R-12 District).
3. Cluster housing (as specified by the R-17 District).
4. Multiple-family (as specified by the R-17 District).
5. Home occupations.
6. Community education.
7. Essential service.
8. Community assembly.
9. Religious assembly.
10. Public recreation.
11. Neighborhood recreation.
12. Commercial recreation.
13. Automobile parking when serving an adjacent business or apartment.
14. Hospitals/health care.
15. Professional offices.
16. Administrative offices.
17. Banks and financial institutions.
18. Personal service establishments.
19. Agricultural supplies and commodity sales.
20. Automobile and accessory sales.
21. Business supply retail sales.
22. Construction retail sales.
23. Convenience sales.
24. Department stores.
25. Farm equipment sales.
26. Food and beverage stores, on/off site consumption.
27. Retail gasoline sales.
28. Home furnishing retail sales.
29. Specialty retail sales.
30. Veterinary office.
31. Hotel/motel.
32. Automotive fleet storage.
33. Automotive parking.
34. Automobile renting.
35. Automobile repair and cleaning.
36. Building maintenance service.
37. Business support service.
38. Communication service.
39. Consumer repair service.
40. Convenience service.
41. Funeral service.
42. General construction service.
43. Group assembly.
44. Laundry service.
45. Finished goods wholesale.
46. Group dwelling-detached housing.
47. Mini-storage facilities.
48. Noncommercial kennel.
49. Handicapped or minimal care facility.
50. Rehabilitative facility.
51. Child care facility.
52. Juvenile offenders facility.
53. Boarding house.
54. Commercial kennel.

- 55. Community organization.
- 56. Nursing/convalescent/rest homes for the aged.
- 57. Commercial film production.

**Uses allowed by special use permit:**

- 1. Veterinary hospital.
- 2. Warehouse/storage.
- 3. Custom manufacturing.
- 4. Extensive impact.
- 5. Adult entertainment sales and service.
- 6. Auto camp.
- 7. Residential density of the R-34 district as specified.
- 8. Underground bulk liquid fuel storage-wholesale.
- 9. Criminal transitional facility.
- 10. Wireless communication facility.

The zoning pattern (see zoning map on page 3) in the surrounding area shows R-8, R-17, C-17L, and C-17. The North Idaho College property to the south is zoned R-17 and the City owned property to the north containing the wastewater treatment plant and University of Idaho is zoned C-17. The subject property is currently zoned LM and C-17L.

**B. Finding #B8: THAT THIS PROPOSAL (IS) (IS NOT) IN CONFORMANCE WITH THE COMPREHENSIVE PLAN POLICIES.**

- 1. The subject property is within the Area of City Impact Boundary.
- 2. The subject property has a land use designation of Stable Established and is within the Education Corridor land use area and the Education Corridor Conceptual Plan and Neighborhoods (Fort Grounds) Special Areas, as follows:

**Stable Established Areas:**

These areas are where the character of neighborhoods has largely been established and, in general, should be maintained. The street network, the number of building lots and general land use are not expected to change greatly within the planning period.

**Education Corridor:**

The Education Corridor is becoming an important asset to our community as institutions of higher learning continue to grow in this area. A study looking at future land use patterns in the Education Corridor is currently underway. This study should provide the needed framework to ensure compatibility with the existing neighborhoods, wastewater treatment plant, shoreline, and the planned higher educational uses.

**The characteristics of the Education Corridor will include:**

- An increasing number of uses related to the provision of higher education that is suitable in scale and density with the existing surrounding uses.
- Ensuring connectivity is maintained and improved throughout the corridor to provide multi-modal transportation options.
- Retaining and increasing trees and landscaping.

3. **Special Areas – Education Corridor Conceptual Plan**

Coeur d'Alene is home to three institutions of higher education: the main campus of North Idaho College (NIC), and branch campuses of the University of Idaho (UI) and Lewis-Clark State College (LCSC). NIC has made its home at the Fort Grounds since it was founded in 1933, and UI and LCSC have been offering classes and services in various locations for many years. In 2002, the City of Coeur d'Alene sold a former restaurant/office building down river from NIC to UI. It is probable that an additional institution, Idaho State University, will also offer programs from this location in the future.

The city recognizes that the continuation and growth of these higher education institutions is crucial for its quality growth. Our vision is that the locations be joined to form an Education Corridor that would extend along Northwest Boulevard and the Spokane River for more than a mile.

Two other entities are currently included in this land mix: the city's Wastewater Treatment Facilities and the DeArmond Lumber Mill, owned and operated by the Stimson Lumber Company.

The city's vision is that the treatment facilities remain, but be designed and landscaped to be compatible with a new, more expansive campus.

**Policy:**

Working in conjunction with LCDC, NIC, UI, LCSC, and private development groups, we will create an education corridor that will connect the existing NIC campus with other higher education institutions.

**Methods:**

We will support educational institutions in their planning efforts for the Education Corridor.

We will enlarge the wastewater treatment plant, but will design and build it to ensure compatibility of the adjoining land uses.

4. **Special Areas: Neighborhoods – Fort Grounds:**

During the next 20-year planning period, this neighborhood will be impacted by extensive development along its borders to the north and east. Careful planning in cooperation with the Fort Grounds Home Owners Association will be necessary to preserve this neighborhood's character and charm.

**Policy:**

- We will preserve the Fort Grounds as an historic area, park, and campus.

**Methods:**

- Establish an additional traffic ingress/egress for increased circulation.
- Support the higher education institutes in their existing and planned campuses.

5. **Significant Policies:**

- Objective 1.01 - Environmental Quality:

Minimize potential pollution problems such as air, land, water, or hazardous

materials.

- Objective 1.02 - Water Quality:  
  
Protect the cleanliness and safety of the lakes, rivers, watersheds, and the aquifer
- Objective 1.12 - Community Design:  
  
Support the enhancement of existing urbanized areas and discourage sprawl.
- Objective 1.13 - Open Space:  
  
Encourage all participants to make open space a priority with every development and annexation.
- Objective 1.14 - Efficiency:  
  
Promote the efficient use of existing infrastructure, thereby reducing impacts to undeveloped areas.
- Objective 2.01 - Business Image & Diversity:  
  
Welcome and support a diverse mix of quality professional, trade, business, and service industries, while protecting existing uses of these types from encroachment by incompatible land uses.
- Objective 2.02 - Economic & Workforce Development:  
  
Plan suitable zones and mixed use areas, and support local workforce development and housing to meet the needs of business and industry.
- Objective 3.05 - Neighborhoods:  
  
Protect and preserve existing neighborhoods from incompatible land uses and developments.
- Objective 3.06 - Neighborhoods:  
  
Protect the residential character of neighborhoods by allowing residential/commercial/industrial transition boundaries at alleyways or along back lot lines if possible.
- Objective 3.12 - Education:  
  
Support quality educational facilities throughout the city, from the pre-school through the university level
- Objective 3.16 - Capital Improvements:  
  
Ensure infrastructure and essential services are available prior to approval for properties seeking development.
- Objective 4.01 - City Services:  
  
Make decisions based on the needs and desires of the citizenry.



➤ Objective 4.02 - City Services:

Provide quality services to all of our residents (potable water, sewer and stormwater systems, street maintenance, fire and police protection, streetlights, recreation, recycling, and trash collection).

*Evaluation: The City Council must determine, based on the evidence before them, whether the Comprehensive Plan policies do or do not support the request. Specific ways in which the policy is or is not supported by this request should be stated in the finding.*

C. **Finding #B9: THAT PUBLIC FACILITIES AND UTILITIES (ARE) (ARE NOT) AVAILABLE AND ADEQUATE FOR THE PROPOSED USE.**

SEWER:

No comments.

*-Submitted by Don Keil, Assistant Wastewater Superintendent*

WATER:

Water has no concerns for the proposed zone change.

*-Submitted by Terry Pickel, Assistant Wastewater Superintendent*

STREETS, TRAFFIC AND STORMWATER:

No comments.

*-Submitted by Chris Bates, Engineering Project Manager*

FIRE:

No issues.

*-Submitted by Brian Keating, Fire Inspector*

*Evaluation: The City Council must determine, based on the evidence before them, whether the public facilities and utilities are adequate for the proposed use.*

D. **Finding #B10: THAT THE PHYSICAL CHARACTERISTICS OF THE SITE (MAKE) (DO NOT MAKE) IT SUITABLE FOR THE REQUEST AT THIS TIME.**

There are no physical constraints such as topography that would make the subject property unsuitable for development.

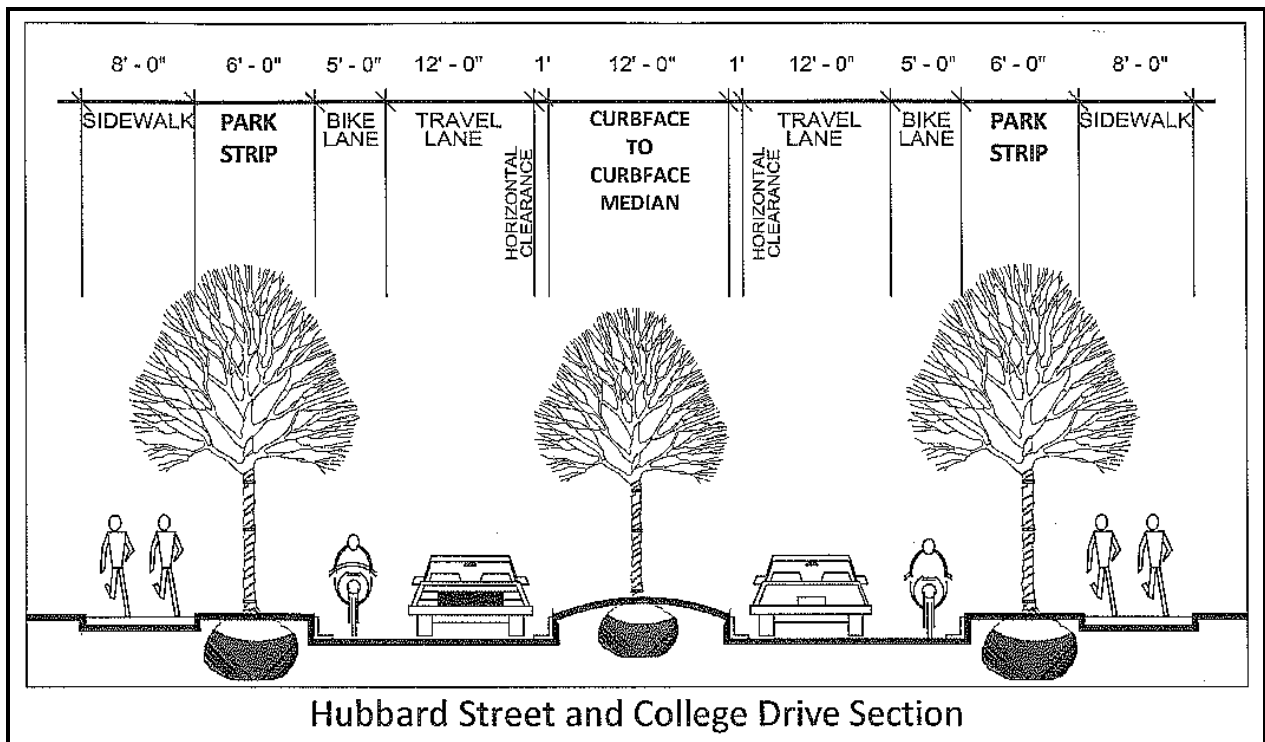
*Evaluation: The City Council must determine, based on the evidence before them, whether the physical characteristics of the site make it suitable for the request at this time.*

E. **Finding #B11: THAT THE PROPOSAL (WOULD) (WOULD NOT) ADVERSELY AFFECT THE SURROUNDING NEIGHBORHOOD WITH REGARD TO TRAFFIC, NEIGHBORHOOD CHARACTER, (AND) (OR) EXISTING LAND USES.**

The proposed Zone Change is bordered by River Avenue on the south, and, Hubbard Street and College Drive traverse the subject property. Hubbard Street is a direct connection to Northwest Boulevard and points beyond.

The existing streets have recently been reconstructed to meet City standards, and the future needs of the college campus area. Wider street sections w/ median dividers, roundabouts, and controlled points of access have been constructed to meet the anticipated traffic flows.

The October 2010 Education Corridor Preliminary Infrastructure Design Report, contained the typical seventy-six foot (76') road section that was approved and implemented in the design of the street network through the PUD site:



This is the road section that was constructed to serve the future needs of the college, and cannot be deviated from without approval of the city. Alterations to this design may have adverse effects on the volume of traffic, and, the flow of that traffic through the local street network. Therefore, any proposed change to the typical street section must be approved by the City Engineer.

At this time, the streets within the area of the proposed PUD have not been dedicated to the public; however, they have been signed and striped per the requirements of the Manual of Uniform Traffic Control Devices (MUTCD).

In order to maintain continuity with all streets within the City limits, and, for the general safety of the driving, walking and bicycling public, signing and striping of the streets will be required to adhere to and be maintained in the format dictated by the MUTCD.

The ITE Trip Generation Manual estimates the project may generate 8,100 trips per day based upon the published student count of 6,750 and 1.20 ADT's (average daily trips).

The adjacent and connecting streets will accommodate the noted traffic volumes. The recent completion of the new road network that traverses the area encompassed by the PUD included a

new signalized intersection at the Hubbard Street / Northwest Blvd juncture. This now provides two signalized intersections (NW/Mullan/Gov't Way being the other) by which to access the subject property. In addition, a third signalized intersection is slated to be built in the spring of 2012 at the intersection of River Avenue and Northwest Boulevard, which will provide yet another point of connection to the area. This will allow for a greater dispersion of traffic entering and leaving the site.

Since the traffic flows to a college campus tend to fluctuate throughout the day, and, also during the days of the week, the average number of trips per day is generally less than the total number of predicted trips. That number is an assumption that all of the students are there on a daily basis and that is typically not the case. In reality, it is actually a portion of that number.

*-Submitted by Chris Bates, Engineering Project Manager*

Evaluation: *The City Council must determine if the proposal adversely affects the surrounding neighborhood at this time with regard to traffic, neighborhood character existing land uses.*

F. Recommended conditions:

None

G. Ordinances and Standards Used In Evaluation:

Comprehensive Plan - 2007.  
Municipal Code.  
Idaho Code.  
Wastewater Treatment Facility Plan.  
Water and Sewer Service Policies.  
Urban Forestry Standards.  
Transportation and Traffic Engineering Handbook, I.T.E.  
Manual on Uniform Traffic Control Devices.

**ACTION ALTERNATIVES:**

The City Council must consider this request and make appropriate findings to approve, deny or deny without prejudice. The findings worksheet is attached.

## GENERAL NARRATIVE

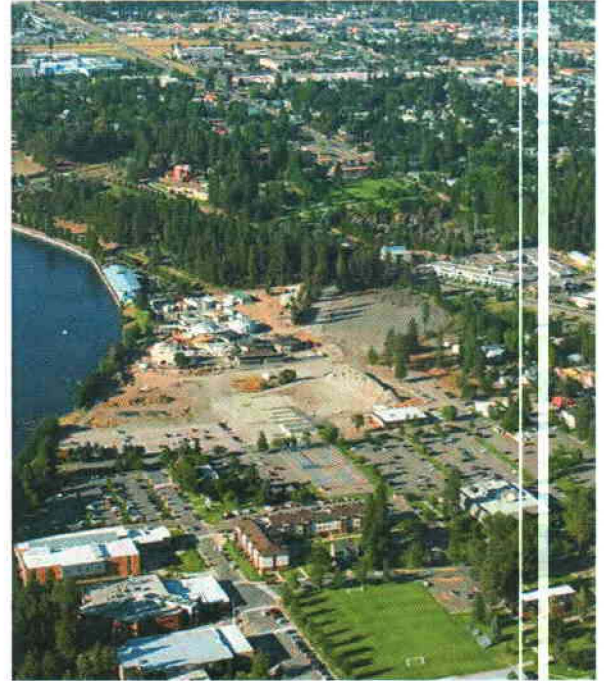
### OVERVIEW OF PROJECT AND REQUESTED ACTIONS

The North Idaho College North Campus PUD is approximately an 18.78 acre, irregularly shaped site (including road ROWs) that sits north of River Avenue and the existing campus (see Exhibit 1), and extends northeast to Northwest Boulevard at the Hubbard Avenue. It is bounded on the west by the Spokane River. Surrounding land use (see Exhibit 2) influences include the existing campus to the south, the City's waste water treatment plant (WWTP) to the north, and, commercial uses on the east at and near Northwest Boulevard. To the east there is also an un-used railroad ROW as well as a small residential area with homes that front on Military Drive north of River Avenue.

Existing zoning (see Exhibit 3) for the site includes six (6) parcels that are zoned C-17, four (4) parcels zoned LM, or Light Manufacturing, and nine (9) parcels zoned C-17L. Adjacent land parcels are zoned C-17 to the north, C-17L to the east and R-17 to the south. The western portion of the site along the river is also subject to the city's 150' shoreline setback. The Comprehensive Plan designation for this area is "Transition".

The site exhibits low topographical relief (see Exhibit 4) with the highest elevational areas being near the levee/dike along the Spokane River on the west and near the Hubbard Avenue/Northwest Boulevard intersection on the north. The lowest portion of the site is at the intersection of Hubbard Avenue and River Avenue. This is important as the topographical relief contains the majority of the views and vistas to within the site.

A greater portion of the site formerly housed a small sawmill operation with dry kilns, log storage areas, and planing and packaging operations. As is well known, North Idaho College recently acquired the property and it is



The NIC campus today.

their intent through this land acquisition and this P.U.D. approval process to set the stage for the future expansion of the campus in an orderly and controlled fashion.

There are existing structures within the PUD boundaries (See Exhibit 5) that are in use today and providing valuable service to the College. These include temporary classrooms and support services buildings that sit on the north side of River Avenue. In time, these will be replaced in favor of a long term strategy of siting and constructing new and permanent academic facilities on defined building sites inside individual lots. While there are no specific or identified projects for construction as of this writing other than the proposed CEF Building, which will be discussed briefly later, a partial list of potential facilities may include:

1. Parking Structures
2. Academic Buildings
3. Joint Sponsorship Projects
4. Physical Education and Wellness Structures
5. Surface Parking –temporary and permanent
6. Athletic Fields
7. Landscape/ Open Space

A PUD approval is being requested pursuant to the terms of the annexation agreement executed by the City, North Idaho College, and the College's foundation. It is also requested as a means to allow for necessary flexibility in the further development of the property and its integration with the existing campus areas. In addition, a zone change has also been requested to change the parcels with the LM and C17-L zones to C-17 which would apply consistent zoning to the entire PUD area and would better allow for those types of limited education uses that relate to delivery of higher education services. It should be noted that although C-17 is being sought, no standard commercial uses are anticipated for the project that would be outside what would normally be delivered as part of a higher education institution.



## DEVELOPMENT PLAN

The proposed development plan (see Exhibit 5) includes the roads, utilities, pedestrian and bicycle connectivity, lighting and landscape development being accomplished by the LCDC sponsored Education Corridor Infrastructure Project or LCDC-IP. The project includes four (4) defined development lots, one (1) of which will be dedicated open space. Inside the three remaining lots are nine (9) proposed building sites with defined development areas. Open space constitutes approximately 11% of the total PUD area.

Of the lots not formally dedicated as Open Space, the following summarizes the development intent for each:

Sites 1 & 2 -	Near Term:	Open Space/Parking
	Long Term:	Building Sites
Site 3 -	Near Term:	Open Space/Surface Parking
	Long Term:	Parking Structure of up to 7 floors above grade
Sites 4, 5, 6 & 7 -	Near Term	Surface parking and/or single story buildings; or open space
	Long Term:	Building Sites for multi-story structures
Sites 8 & 9 -	Near Term:	Surface parking
	Long Term:	Parking garage of up to 7 floors above grade; may or may not be attached to another structure; up to three(3) academic structures; or surface athletic fields; physical education/wellness facilities

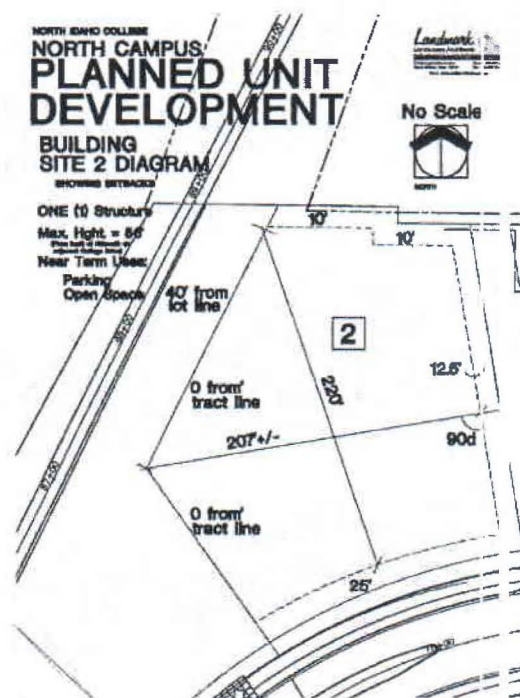
Alternatives A through C show the various options for how Site 9 could be developed either collectively or separately. (See Exhibits 6,7, & 8)

## LOT DIAGRAMS/BUILDING ENVELOPES

Building envelopes (see Exhibit 9) have been developed for the non-open space parcels and show the anticipated extent of areas inside the proposed development lots where structures may be placed in the future. Most are generous in size and flexible in their configuration to allow future college leaders multiple options for new building configurations. Some building envelopes, such as are shown on Building Site 3 and Building Site 8, are or have portions of them that are specific to a structure's size. These are anticipated to be future parking garage sites, with Building Site 3 prioritized as the first site to have such a facility. The geometry of these building envelopes are specific to the horizontal dimensions of a structure's proposed size. Detailed building site diagrams appear in the appendices to this request.

The proposed building envelopes also direct placement of structures on Building Sites 2 & 3 such that they, along with street tree plantings and their own site landscape development, will serve in a buffering capacity for the WWTP. As part of Lot 2 and between Building Sites 2 and 3, fire access to the south and west sides of the WWTP and has been provided and coordinated with WWTP officials.

It is also anticipated that the development of multiple building sites in a collective effort may take place while allowing for flexibility for change in the future. For example, we have included the most current site plan for the Collaborative Education Facility, or CEF, which makes use (see Exhibit 10) of Building Sites 4, 5, and 6. While not approved yet for development by all the participating parties, the areas of Building Sites 4 and 6 best illustrate how anticipated transition has been built in to the planning as they will be surface parking in the near term, as well as



Typical Building Site Diagram



sites for temporary classrooms and locations of college support services, but have been sized to allow for future buildings of more intense activity than those presently there. Site 5 is shown as the formal location for the CEF. Open Space Tract "C" inside Lot 3 will be dedicated as open space and will facilitate a pedestrian-oriented green space that will serve the CEF and future buildings linking with both the open space lot along the river (Lot 1) and the existing campus to the south. It is anticipated that the buildings occupying Sites 4 and 6 will be multi-story in nature. This statement should not preclude near-term development of structures for a specific use that may be single story in configuration.

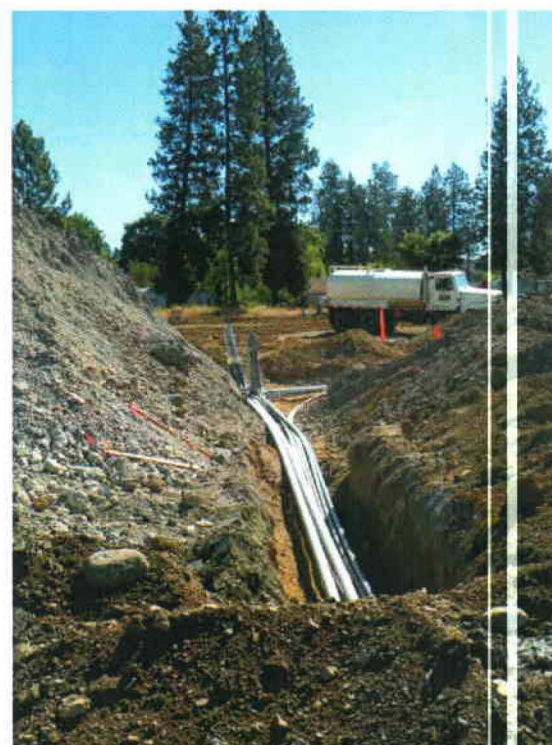
## UTILITIES

The LCDC-IP has provided an extensive re-working of the utilities network (see Exhibit 11) and related linkages throughout the greater PUD area and includes improvements specific to this PUD and to the larger City as well. All proposed building sites will have access to sewer, water and standard dry utility services. Stormwater from the streets is handled via existing storm networks that have been enhanced. Stormwater for individual lot development will be managed on-site responsive to specific project needs and in accordance with applicable city ordinances.

## GENERAL LANDSCAPE DEVELOPMENT

Extensive street plantings and planted medians have been provided as part of the LCDC-IP (see Exhibit 12). Street tree and edge tree plantings total 469 trees. The planting design is intended to accomplish a number of goals which include:

- Creation of a shaded boulevard entrance to the campus as well as mitigation of urban heat island effect
- Injection of spring and fall color for interest and placemaking



Dry utilities installation



- Buffering of the WWTP through use of “curtains” or waves of trees that both screen and focus views
- Use of a mix of Idaho native conifers to provide winter interest, structure to the landscape, and as a salute to the former lumber production activities that occurred on the site

In addition, the roundabout circles have also been extensively planted. All areas of landscape development are irrigated by a drip irrigation system with a central control system that will monitor water usage and can be expanded to manage the landscapes of the projects that will eventually occur on the development lots. The irrigation mainline has been sized to accommodate future growth in use inside the PUD boundaries, provide extensions south to the existing campus, and to facilitate use of river water, if so desired, or use of future reclaimed water from the WWTP. As part of this application, we are also asking for recognition/approval of a future pump/intake structure out of the Spokane River near the southwest corner of the PUD.

In the near term, those areas that will not have buildings or parking will be seeded with a sustainable turfgrass seed mix and managed to establish an acceptable stand of grass. As use changes in the future, access to the irrigation mainline for increased watering could change these areas to a more manicured form of turfgrass, if desired.

A street, sidewalk, and trail lighting system has been provided that meets or exceeds footcandle standards for these specific areas.

Long term emphasis on landscape development is intended to be consistent with previous community discussion and focus on a “river of pines”. It will be the intent to modify this slightly to emphasize a “river of conifers” to be situated throughout the future green (see Exhibit 13) core of the campus making use of a mix of native Idaho coniferous trees in a swath from the north campus

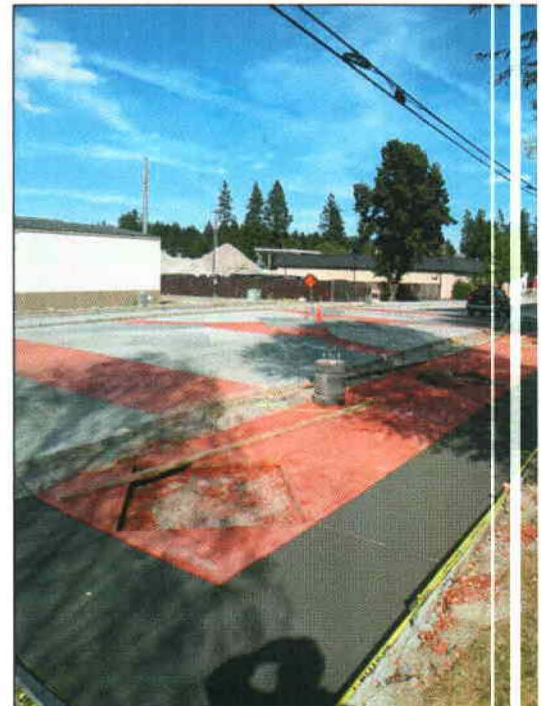
boundary south through the center of the campus to the lake.

## OPEN SPACE

As has been noted before, approximately 11% of the PUD area has been set aside as open space both on a platted lot and in dedicated tracts, designated as Lot 1, Open Space Tracts “A” and “B” inside Lot 2, and Open Space Tract “C” inside Lot 3 (see Exhibit 15). Lot 1 is river frontage with the Centennial Trail and will have no major academic structures placed within it. Over time, there may be minor structures such as shelters, benches or picnic tables that may be placed at a later date. The intent with its configuration is to set aside the waterfront areas for public access, to enhance connectivity of the North Idaho Centennial Trail, to provide for a soft path below the Centennial Trail on the river bank to provide access to the water, and to extend a green pedestrian oriented corridor to the southeast with street crossings down to the existing campus. This will support the future placement of connecting walkways from the campus areas up to the Centennial Trail to provide the desired level of connectivity to the future central green space of the existing campus. As noted earlier, Open Space Tract “C” facilitates this as well. At-grade decorative pedestrian crossings have also been provided to reinforce the pedestrian zone and the connectivity it provides.

Open space Tract “B” is intended as a buffer lot to mitigate visual impacts of a future multi-story parking garage on Building Site 3 as well as the WWTP. It is anticipated that this project is well off into the future, but starting the buffer now with a mix of coniferous tree plantings as part of the LCDC-IP will ensure that it is ready at time of construction to manage views of the campus from the remaining residential uses along Military Drive to the east.

There are encroachments in the near term on Open Space Tract “C” near River Avenue, but as the new campus areas



Pedestrian crossing under construction.



begins to take shape and to establish permanent uses such as the new CEF Building these encroachments will be eliminated and the open space will realize its intended function. Additional open space set aside has covered the near term intrusion of these facilities.

## GENERAL MANAGEMENT

All areas and aspects of the PUD are to be maintained by North Idaho College except all the maintenance functions anticipated and normally undertaken by the City such as is normally associated for storm sewer trunks, sewer trunks, and water mains. Streets are to be private allowing for public access with defined rights-of-way and the College will be responsible for their maintenance. Dry utilities maintenance will be coordinated between North Idaho College and the providers.

## DEVIATIONS

We are requesting to waive the application of the Shoreline Ordinance for Lots 1 & 2 as it is the intent of the College to reserve the right to place multi-story academic and/or special use structures on Building Sites 1 & 2 inside of Lot 2, and to retain the flexibility for varying heights consistent with the C-17 zone. Lot 1 may possibly see small park-like structures such as shelters, overlooks, and seating areas installed at a later time. These will have to be permitted by the US ACOE at the time of development.

Also requested is our deviation from normal C-17 setbacks to those shown on the Building Site Diagrams that define each building site's building envelope. These are more restrictive than the C-17 setbacks as a means to direct placement of structures to form spaces, shape and direct views, and in some cases buffer certain views out from the project.

Although there are no height restrictions associated with the C17 zone, we are submitting for approval, maximum



Centennial Trail and Dike road linkages.

building heights for each lot to add clarity for future building permitting and construction efforts.

#### GENERAL RELATIONSHIPS

The project has been planned and these initial steps have been carefully coordinated with ongoing development programs underway by the City in general, LCDC and the WWTP, as a specific arm of the City. Transportation networks and master plans have been respected and used as a basis for going forward with final design for the LCDC-IP Phase 1A. Neighborhood values have been taken into account in the design of the proposed street network and connections. Dry utilities and communications networks have also been coordinated with providers and have resulted in upgrades and removal of poles and above ground lines. Wet utilities networks have been enhanced and relocated to allow for future development of the proposed lots while giving much needed enhancements to city-wide utility connectivity. The shoreline open space piece (Lot 1) allows for better Centennial Trail connectivity. As previously noted, the pedestrian network of walks and crossings and support lighting systems will provide much better flow of students and faculty to and from critical areas of the campus.

#### PHASING

It is anticipated that this current construction phase of the LCDC-IP, follow up right-of-way dedication, platting, and lot pinning will represent the initial phase of the PUD. Subsequent phases will be represented by individual building projects on each of the newly defined lots. As previously mentioned, the joint sponsored CEF Building is the only current project envisioned for the PUD area. This is considered as years away. It should be remembered that it has taken 75 plus years of growth to get the campus to its current configuration. Approval of this PUD application sets the stage for campus development the next 75 years.

Applicant: North Idaho College  
Location: North of River Avenue and the existing campus and extends  
Northeast to Northwest Boulevard at Hubbard Avenue  
Request:

- A. A proposed zone change from LM (Light Manufacturing) to C-17 (Commercial at 17 units/acre) QUASI-JUDICIAL (ZC-4-11)

Planning Director Yadon presented the staff report, gave the mailing tally as 1 in favor, 0 opposed, and 3 neutral and answered questions from the Commission. Planner Yadon explained since this is two requests, he will discuss the zone change first.

ZC-4-11:

Commissioner Bowlby referenced a comment submitted by a citizen who inquired if there are any plans for the alleys on N. Military Drive.

Engineering Services Director Dobler stated that there are not any current plans and added in the future, they may be vacated.

Commissioner Bowlby inquired if staff is comfortable with adding more commercial zoning and questioned if C-17 is the appropriate zone for this property.

Planner Yadon explained that the city has a process when a zone change application is submitted; staff will discuss with the applicant if this zone is appropriate for the project. He explained that since this application was submitted with a PUD, the C-17 is appropriate to allow the applicant the ability to plan for future projects.

Commissioner Luttrupp questioned if the city had considered annexing a portion of Rosenberry Drive to save the trees along the dike road.

Deputy City Attorney Wilson commented that this is something the city has discussed.

Public testimony open:

John Mueller, applicant representative, 210 E. Lakeside, complimented staff on a great staff report that covered most of the issues associated with this request. He explained C-17 was chosen based on what the campus has planned in the future. He stated as an example, two garages are planned on campus that when completed will allow 1,000 additional parking spaces for each garage and by approving the C-17 will allow the necessary height needed for the project. He explained that the college has had a shortage of parking, and hopefully these garages will help that problem.

Commissioner Bowlby inquired if the applicant could explain where the parking garages will be placed on campus.

Mr. Mueller presented a picture of the campus showing the site where the two garages are planned. He explained that the college does not have any plans for the construction of these two garages anytime in the future and why the approval of the C-17 zoning is needed - to allow the college the flexibility of having the tools in place to start the project.

Bob Macdonald, 1407 Silver Beach Loop, commented if the city would consider a piece of property on Rosenberry Drive for a potential dog park.

Susan Snedaker, 821 Hastings, commented that the 84' height requirement needed for the future parking garages is unappealing.

Public testimony closed:

REBUTTAL:

John Mueller commented that the parking garages are planned based on future growth of the campus. He feels that the parking garages are a good choice for more parking when needed.

Commissioner Luttrupp commented that he is comfortable with approval of C-17 based on what was presented, because the PUD being approved will limit heights in the area.

Motion by Bowlby, Seconded by Luttrupp, to direct staff to prepare the findings for Item ZC-4-11. Motion approved.

Motion by Bowlby, seconded by Evans, to approve Item ZC-4-11. Motion approved.

ROLL CALL:

Commissioner Bowlby	Voted	Aye
Commissioner Evans	Voted	Aye
Commissioner Messina	Voted	Aye
Commissioner Luttrupp	Voted	Aye

Motion to approve carried by a 4 to 0 vote.

**COEUR D'ALENE PLANNING COMMISSION  
FINDINGS AND ORDER**

**A. INTRODUCTION**

**This matter having come before the Coeur d'Alene Planning Commission on November 8, 2011, and there being present a person requesting approval of ITEM ZC-4-11, a request for a zone change from LM (Light Manufacturing) and C-17L (Limited Commercial) to C-17 (Commercial at 17 units/acre).**

LOCATION: +/- 6.79 acre parcel located between the Wastewater Treatment Plant and River Ave.

APPLICANT: North Idaho College

**B. FINDINGS: JUSTIFICATION FOR THE DECISION/CRITERIA, STANDARDS AND FACTS RELIED UPON**

- B1. That the existing land uses are residential, civic and commercial.**
- B2. That the Comprehensive Plan Map designation is Stable Established.**
- B3. That the zoning is Light Manufacturing (LM) and Limited Commercial (C-17L).**
- B4. That the notice of public hearing was published on September 24, 2011, which fulfills the legal requirement.**
- B5. That the notice of public hearing was posted on the property on October 24, 2011, which fulfills the legal requirement.**
- B6. That 7 notices of public hearing were mailed to all property owners of record within three-hundred feet of the subject property on September 23, 2011, and 4 responses were received: 1 in favor, 0 opposed, and 3 neutral**
- B7. That public testimony was heard on November 8, 2011, including but not limited to:**

**Dave Yadon, Planning Director.**

Mr. Yadon stated that NIC was seeking a zone change from C-17L and LM to C-17 as well as a PUD for the "Education Corridor". The parcel is approximately 6.79-acres located within the Education Corridor. Mr. Yadon reviewed the staff analysis for land use, neighborhood characteristics, utilities, traffic and streets.

**Gordon Dobler, City Engineer.**

Mr. Dobler stated that there are no current plans to develop an alley for N. Military Drive and explained how access to those properties is accomplished with the new street infrastructure in place.

**Jon Mueller, 210 E. Lakeside**

Mr. Mueller testified on behalf of NIC and explained that the basis for the request for C-17 zoning was to give the college the necessary flexibility to accommodate future growth and development of the college campus. He noted that two parking garages may be constructed in the future and the C-17 zone provides the necessary height allowances.

**Bob MacDonald, 1407 Silver Beach Loop**

Mr. MacDonald testified that in the future he would like to see an off-lease dog park in the area of this request.

**Susan Snedaker, 821 Hastings Ave.**

Ms. Snedaker testified that she is concerned with the potential height allowed in the zone especially for potential future parking structures.

**B8. That this proposal is in conformance with the Comprehensive Plan policies.**

We find that the proposed zone change is in conformance with the Comprehensive Plan as follows:

The property in question is designated by the Comprehensive Plan as a stable established area within the Education Corridor special area, which recognizes that the growth of the higher education institutions on the property in question is crucial to future quality growth. The area is intended as a place for the current NIC campus to grow in a manner that will accommodate other higher education institutions. Further, the existing LM zoning on much of the property does not allow higher education uses and the bulk of the education corridor is already zoned C-17. The requested C-17 zone gives the applicant the flexibility to design and grow the Education Corridor campus into the future. In addition, we find that the following additional Comprehensive Plan policies are achieved by this subdivision:

Objective 1.12 - Community Design.

Objective 1.13 – Open Space.

Objective 1.14 – Efficiency.

Objective 2.02 – Economic and Workforce Development.

Objective 3.12 - Education.



Objective 3.10 – Affordable and Workforce Housing.

**B9. That public facilities and utilities are available and adequate for the proposed use.**

Installation of public infrastructure for the proposed uses was just completed. The staff report indicates no concerns about the adequacy of the sewer, water, police and fire services for the subject property. are available for the subject property. As such, we find that the public facilities are available and adequate for the proposed use.

**B10. That the physical characteristics of the site make it suitable for the request at this time because:**

The site is essentially flat as such we find that the physical characteristics of the site do make it suitable for the requested zoning.

**B11. That the proposal would not adversely affect the surrounding neighborhood with regard to traffic, neighborhood character or existing land uses.**

Traffic impact to the surrounding neighborhoods will not adversely affect the surrounding neighborhood because the street network around and through the site have recently been constructed to city standards. The new street infrastructure was designed to accommodate the future needs of the property as an educational campus as discussed in the staff report. With regard to compatibility with neighborhood character and existing land uses, there will be no adverse impact. We find this because the property is essentially surrounded by the existing campus and other portions of the education corridor that is already zoned C-17.

**C. ORDER: CONCLUSION AND DECISION**

The Planning and Zoning Commission, pursuant to the aforementioned, finds that the request of **North Idaho College** for approval of the zone change, as described in the application should be **approved**.

**D. ORDINANCES AND STANDARDS USED IN EVALUATION**

Comprehensive Plan - 2007.

Transportation Plan.

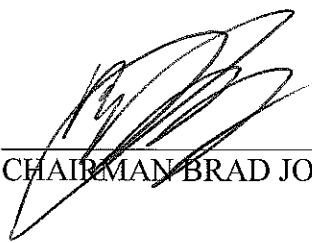
Municipal Code.

Idaho Code.

Wastewater Treatment Facility Plan.

Water and Sewer Service Policies.





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CHAIRMAN BRAD JORDAN

**COEUR D'ALENE CITY COUNCIL  
FINDINGS AND ORDER**

**A. INTRODUCTION**

This matter having come before the City Council on, January 17, 2012, and there being present a person requesting approval of ZC-4-11, from the existing C-17L (Limited Commercial at 17 units/acre) and LM (light Manufacturing) areas within the Educational Corridor to the C-17 (Commercial at 17 units/acre) zoning district.

APPLICANT: NORTH IDAHO COLLEGE

LOCATION: +/-6.79 ACRES IN PARCELS CURRENTLY ZONED LM & C-17L WITHIN THE EDUCATION CORRIDOR

**B. FINDINGS: JUSTIFICATION FOR THE DECISION/CRITERIA, STANDARDS AND FACTS RELIED UPON**

**(The City Council may adopt Items B1-through7.)**

- B1. That the existing land uses are civic (North Idaho College, Lewis & Clark State College, University of Idaho), waste water treatment plant, commercial, and residential (single-family and multi-family).
- B2. That the Comprehensive Plan Map designation is Stable Established.
- B3. That the zoning is LM and C-17L.
- B4. That the notice of public hearing was published on, December 31, 2011, which fulfills the proper legal requirement.
- B5. That the notice of public hearing was posted on the property on, January 6, 2012, which fulfills the proper legal requirement.
- B6. That 7 notices of public hearing were mailed to all property owners of record within three-hundred feet of the subject property on December 30, 2011, and \_\_\_\_\_ responses were received: \_\_\_\_ in favor, \_\_\_\_ opposed, and \_\_\_\_ neutral.
- B7. That public testimony was heard on January 17, 2012 .

B8. That this proposal **(is) (is not)** in conformance with the Comprehensive Plan policies as follows:

B9. That public facilities and utilities **(are) (are not)** available and adequate for the proposed use. This is based on

**Criteria to consider for B9:**

1. Can water be provided or extended to serve the property?
2. Can sewer service be provided or extended to serve the property?
3. Does the existing street system provide adequate access to the property?
4. Is police and fire service available and adequate to the property?

B10. That the physical characteristics of the site **(do) (do not)** make it suitable for the request at this time because

**Criteria to consider for B10:**

1. Topography
2. Streams
3. Wetlands
4. Rock outcroppings, etc.
5. vegetative cover

B11. That the proposal **(would) (would not)** adversely affect the surrounding neighborhood with regard to traffic, neighborhood character, **(and) (or)** existing land uses because

**Criteria to consider for B11:**

1. Traffic congestion
2. Is the proposed zoning compatible with the surrounding area in terms of density, types of uses allowed or building types allowed
3. Existing land use pattern i.e. residential, commercial, residential w churches & schools etc.

**C. ORDER: CONCLUSION AND DECISION**

The City Council, pursuant to the aforementioned, finds that the request of NORTH IDAHO COLLEGE for a zone change, as described in the application should be **(approved) (denied) (denied without prejudice)**.

Special conditions applied are as follows:

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Findings and Order.

**ROLL CALL:**

Council Member Gookin	Voted _____
Council Member Edinger	Voted _____
Council Member Goodlander	Voted _____
Council Member McEvers	Voted _____
Council Member Adams	Voted _____
Council Member Kennedy	Voted _____

Mayor Bloem Voted \_\_\_\_\_ (tie breaker)

Council Member(s) \_\_\_\_\_ were absent.

Motion to \_\_\_\_\_ carried by a \_\_\_\_ to \_\_\_\_ vote.

\_\_\_\_\_  
MAYOR SANDI BLOEM

INFORMATION SECTION

Including

Correspondence

Board, Commission, Committee Minutes

**GENERAL SERVICES COMMITTEE  
MINUTES**

Monday, January 9, 2012  
12:00 p.m., Library Community Room

**MEMBERS PRESENT:**

Mike Kennedy, Chairman  
Steve Adams  
Ron Edinger

**STAFF MEMBERS PRESENT:**

Steve Anthony, Recreation Director  
Jon Ingalls, Deputy City Administrator  
John Kelly, Police Department  
Troy Tymesen, Finance Director

**Item 1            Policy and Application – Youth Scholarships  
Consent Calendar**

Steve Anthony, Recreation Director, presented a request for adoption of a Youth Scholarship policy and application. Mr. Anthony noted in his staff report that the Recreation Department started the scholarship fund in 2007 for children who could not afford to participate in its programs. Staff is recommending that a uniform policy be adopted. The new policy would give the department a paper trail and set guidelines and limitations on receiving financial aid for a program.

Mr. Anthony noted that the scholarship policy is recommended by the Parks & Recreation Commission. He further said that the scholarship fund was started by the family of Rusty Carlson, and people can donate to it. The philosophy has always been that anybody that would like to participate in youth sports be given the opportunity to participate. Over the last few years, the fund hasn't received the donations that it has in the past and with the state of the economy, they anticipate receiving more requests this year. Mr. Anthony confirmed that the donations are tax deductible and said that the Carlson family is going to donate another \$500.00 to the fund.

Mr. Anthony said that eligibility for the scholarship would be based upon the qualifications for the federal hot lunch program. If you are eligible for a free or reduced lunch, you are eligible for a scholarship. The scholarships would be available for all of the youth sport programs, and youth outdoor swim lessons.

Mr. Anthony noted that there is currently \$1,900 in the fund. A child would be eligible to receive two scholarships per year, or a total of four family scholarships. Councilman Kennedy asked if the information received could be kept confidential or would it be subject to a public records request. He noted that he is of the opinion that everything the city does is public except for those things that are lined out in the statutes. He wouldn't want people to feel like they can't apply because the information is public. Mr. Anthony said that he has done some research and the city would be doing the same thing that Post Falls, Moscow, and Lewiston does. Councilman Kennedy asked Mr. Anthony to check



with the legal department regarding whether the information is public. Mr. Anthony noted that as long as the applicants meet the federal hot lunch guidelines, they will give them a scholarship. If there are some other extenuating circumstances, the staff will have some flexibility in that regard.

**MOTION by Adams, seconded by Edinger, to recommend Council approval of the Recreation Department Scholarship Policy. Motion carried.**

The meeting adjourned at 12:08 p.m.

Respectfully submitted,

Amy Ferguson  
Executive Assistant

**CITY OF COEUR D'ALENE**  
**Treasurer's Report of Cash and Investment Transactions**

FUND	BALANCE 11/30/2011	RECEIPTS	DISBURSE- MENTS	BALANCE 12/31/2011
<u>General-Designated</u>	\$394,800		\$403	\$394,397
<u>General-Undesignated</u>	2,083,030	4,093,534	5,671,300	505,264
<u>Special Revenue:</u>				
Library	(101,391)	39,203	98,465	(160,653)
CDBG	(16,273)	16,273		-
Cemetery	19,914	13,198	13,780	19,332
Parks Capital Improvements	289,109	43,146	46,757	285,498
Impact Fees	2,287,168	8,499		2,295,667
Annexation Fees	15,715	2		15,717
Insurance	1,524,525	21,564	855	1,545,234
Cemetery P/C	1,851,304	2,760	2,280	1,851,784
Jewett House	18,881	1,073	1,285	18,669
KCATT	-			-
Reforestation	(5,621)	8,434	12,022	(9,209)
Street Trees	167,674	1,523	600	168,597
Community Canopy	447	110		557
CdA Arts Commission	595			595
Public Art Fund	99,653	14		99,667
Public Art Fund - LCDC	527,602	74		527,676
Public Art Fund - Maintenance	132,674	18	681	132,011
<u>Debt Service:</u>				
2000, 2002 & 2006 G.O. Bonds	383,111	31,319		414,430
LID Guarantee	121,287	45		121,332
LID 124 Northshire/Queen Anne/Indian Meadows	167			167
LID 127 Fairway / Howard Francis	3,932	328		4,260
LID 129 Septic Tank Abatement	172			172
LID 130 Lakeside / Ramsey / Industrial Park	3,004			3,004
LID 146 Northwest Boulevard	50,983			50,983
LID 149 4th Street		2,455		2,455
<u>Capital Projects:</u>				
Street Projects	6,914	569	1,585	5,898
<u>Enterprise:</u>				
Street Lights	42,250	40,346	58,888	23,708
Water	1,147,868	257,406	408,690	996,584
Water Capitalization Fees	1,519,845	10,436		1,530,281
Wastewater	9,262,038	465,603	775,826	8,951,815
Wastewater-Reserved	1,212,791	27,500		1,240,291
WWTP Capitalization Fees	211,265	21,089		232,354
WW Property Mgmt	60,668			60,668
Sanitation	(137,288)	263,061	300,023	(174,250)
Public Parking	852,511	15,280	34,098	833,693
Stormwater Mgmt	437,421	13,298	109,523	341,196
Wastewater Debt Service	-			-
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	159,321	172,535	159,321	172,535
LID Advance Payments	148	3,899		4,047
Police Retirement	1,371,733	25,224	17,313	1,379,644
Sales Tax	1,252	1,318	1,252	1,318
BID	163,504	4,305		167,809
Homeless Trust Fund	441	518	441	518
<b>GRAND TOTAL</b>	<b>\$26,165,144</b>	<b>\$5,605,959</b>	<b>\$7,715,388</b>	<b>\$24,055,715</b>

CITY OF COEUR D'ALENE  
 BUDGET STATUS REPORT  
 THREE MONTHS ENDED  
 31-Dec-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 12/31/2011	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$199,267	\$47,944	24%
	Services/Supplies	10,645	1,896	18%
Administration	Personnel Services	509,809	127,617	25%
	Services/Supplies	4,560	1,748	38%
Finance	Personnel Services	612,255	151,862	25%
	Services/Supplies	86,480	12,294	14%
Municipal Services	Personnel Services	908,242	225,535	25%
	Services/Supplies	483,894	151,998	31%
	Capital Outlay	13,640		
Human Resources	Personnel Services	214,257	54,625	25%
	Services/Supplies	26,500	2,124	8%
Legal	Personnel Services	1,319,612	332,119	25%
	Services/Supplies	91,533	13,653	15%
	Capital Outlay	60,000		
Planning	Personnel Services	434,394	112,542	26%
	Services/Supplies	23,850	1,752	7%
Building Maintenance	Personnel Services	277,058	70,859	26%
	Services/Supplies	131,207	34,551	26%
	Capital Outlay			
Police	Personnel Services	8,682,213	2,278,115	26%
	Services/Supplies	804,799	105,048	13%
	Capital Outlay	100,450	351	0%
Fire	Personnel Services	7,177,070	1,964,306	27%
	Services/Supplies	376,013	49,347	13%
	Capital Outlay			
General Government	Services/Supplies	131,750	131,000	99%
	Capital Outlay			
Byrne Grant (Federal)	Personnel Services	152,311	39,020	26%
	Services/Supplies	91,507	3,648	4%
COPS Grant	Personnel Services	170,843	64,114	38%
CdA Drug Task Force	Services/Supplies	36,700	652	2%
	Capital Outlay			
Streets	Personnel Services	1,678,695	403,492	24%
	Services/Supplies	442,075	50,207	11%
	Capital Outlay	50,000	9,723	19%
ADA Sidewalk Abatement	Personnel Services	179,604	33,237	19%
	Services/Supplies	40,300	774	2%

CITY OF COEUR D'ALENE  
BUDGET STATUS REPORT  
THREE MONTHS ENDED  
31-Dec-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 12/31/2011	PERCENT EXPENDED
Engineering Services	Personnel Services	453,118	114,131	25%
	Services/Supplies	476,125	352,609	74%
	Capital Outlay			
Parks	Personnel Services	1,267,823	238,482	19%
	Services/Supplies	417,750	53,297	13%
	Capital Outlay	9,000		
Recreation	Personnel Services	628,342	135,553	22%
	Services/Supplies	135,000	16,384	12%
Building Inspection	Personnel Services	685,687	168,857	25%
	Services/Supplies	21,545	4,246	20%
Total General Fund		<u>29,615,923</u>	<u>7,559,712</u>	<u>26%</u>
Library	Personnel Services	1,020,775	244,795	24%
	Services/Supplies	173,850	53,253	31%
	Capital Outlay	90,000	10,732	12%
CDBG	Services/Supplies	297,600	21,958	7%
Cemetery	Personnel Services	164,489	31,279	19%
	Services/Supplies	84,975	13,735	16%
	Capital Outlay			
Impact Fees	Services/Supplies	925,000		
Annexation Fees	Services/Supplies	133,000	133,000	100%
Parks Capital Improvements	Capital Outlay	676,600	121,914	18%
Insurance	Services/Supplies	234,000	35,405	15%
Cemetery Perpetual Care	Services/Supplies	98,000	16,225	17%
Jewett House	Services/Supplies	17,790	2,320	13%
Reforestation	Services/Supplies	3,000	25,300	843%
Street Trees	Services/Supplies	75,000	5,100	7%
Community Canopy	Services/Supplies	1,200	297	25%
CdA Arts Commission	Services/Supplies	6,650	7	0%
Public Art Fund	Services/Supplies	189,600	2,580	1%
KMPO	Services/Supplies	350,000		
Total Special Revenue		<u>4,541,529</u>	<u>717,900</u>	<u>16%</u>
Debt Service Fund		<u>1,500,680</u>		

CITY OF COEUR D'ALENE  
 BUDGET STATUS REPORT  
 THREE MONTHS ENDED  
 31-Dec-2011

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 12/31/2011	PERCENT EXPENDED
River / NW Blvd Intersection	Capital Outlay	1,750,000		
Govt Way - Dalton to Hanley	Capital Outlay	2,700,000	610	0%
Govt Way - Hanley to Prairie	Capital Outlay	418,000		
Govt Way - sewer & water LID	Capital Outlay			
Howard Street - North	Capital Outlay			
15th Street - Lunceford to Dalton	Capital Outlay		1,095	
McEuen Field Project	Capital Outlay	2,677,000		
Kathleen Avenue Widening	Capital Outlay	25,000		
Total Capital Projects Funds		7,570,000	1,705	0%
Street Lights	Services/Supplies	575,021	150,840	26%
Water	Personnel Services	1,589,394	390,359	25%
	Services/Supplies	3,987,557	368,462	9%
	Capital Outlay	1,817,500	221,031	12%
Water Capitalization Fees	Services/Supplies	850,000		
Wastewater	Personnel Services	2,271,589	543,572	24%
	Services/Supplies	6,875,920	427,637	6%
	Capital Outlay	7,538,880	659,366	9%
	Debt Service	1,073,110	536,512	50%
WW Capitalization	Services/Supplies	802,750		
Sanitation	Services/Supplies	3,229,772	801,742	25%
Public Parking	Services/Supplies	177,957	41,318	23%
	Capital Outlay			
Stormwater Mgmt	Personnel Services	435,690	115,134	26%
	Services/Supplies	681,938	96,973	14%
	Capital Outlay	300,000	12,000	4%
Total Enterprise Funds		32,207,078	4,364,946	14%
Kootenai County Solid Waste		2,200,000	364,678	17%
Police Retirement		194,000	49,133	25%
Business Improvement District		137,200	20,000	15%
Homeless Trust Fund		6,100	913	15%
Total Fiduciary Funds		2,537,300	434,724	17%
TOTALS:		\$77,972,510	\$13,078,987	17%