

# PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES

January 10, 2018

5:30 p.m. at Fire Station 3

**CALL TO ORDER:** The meeting was called to order at 5:32 pm, by Tessa Jilot.

## 1. ROLL CALL

### MEMBERS PRESENT:

Tessa Jilot, Chair-Walking Community  
Tom Morgan, Vice Chair-Bicycling Community  
Tim Teyler-Water Ways  
Mac Cavasar-Running Community  
Amy Hofer-School District 271  
Denise Jeska-Physically Challenged  
Mike Fuller-General Public  
Mark Puddy-Landscape Architect (left early)  
John Bruning-Centennial Trail Found.  
Mike Fuller-General Public  
Kim Golden-General Public  
Russ Hersrud-General Public

### MEMBERS ABSENT:

Amy Evans-City Council Liaison  
Ronan Malaghan-Student

### STAFF PRESENT:

Monte McCully, Staff Liaison  
Chris Bosley, Former Chair  
Melissa Brandt, Transcriptionist

### GUEST:

Ken Eggleston, Potential Member

Twelve members present, resulting in an official quorum.

## 2. CONFLICTS OF INTEREST

None

## 3. PUBLIC COMMENTS

None

## 4. STAFF REPORT

Monte: Submitted Complete Streets Ordinance to legal for review, once they sign off, will go to Council for final approval. Prepared bid documents for Centennial Trail sealcoat and repairs; will go out to bid in February, with work starting in late summer. The work will take about 1-1/2 to 2 weeks to complete for the seal coating portion.

## 5. APPROVAL OF LAST MONTH'S MINUTES

Correction: Russ Hersrud was present at the December meeting. Tom Morgan made a motion to approve the December 13, 2017, Minutes with correction. Russ Hersrud seconded the motion, there being no discussion and all being in favor, motion passed.

## 6. DISCUSSION ITEMS

### • Downtown Assessment

- Monte: This item should be combined with the Downtown Master Plan. The assessment included obtaining and using the street/sidewalk stencils, letters to downtown business owners to have them move their sandwich boards out of the way. Mike questioned if snow removal took place on the sidewalks for the disabled. Denise mentioned that the berms left in front of the sidewalks and driveways make it very difficult for those in wheelchairs, using canes, etc., to get in and out of their vehicles.

Businesses are responsible for keeping sidewalks cleared. Good job overall downtown. Possibly letters could go out to businesses through the Downtown Association to ask them to shovel off the berms. Mike said he would try to contact them. Code Enforcement may also be able to reach out to them.

- **Atlas COR Vision Group**

- Mac: Attended a pre meeting on Tues-Jan 9 with other members of the Ped/Bike Committee to get a consensus on the desired ped/bike features in the Atlas Mill site. Want to see continuity with the trails and nearness to the water and connectivity north and south through the atlas corridor. There is discussion that there will be water access in that area for kayaks, just don't know how big, capacity, parking, etc. Our group will consistently mention these items during the meetings. Connection to Prairie trail, Atlas, and to Seltice needs to be fluid. The city's plan is to purchase the land, getting the infrastructure in place, streets, trails, water, sewer, etc., and then be sold to a developer. Park land will be set aside as well. The goal of this group is to set those amenities. The trail will run along at least half of the waterfront and the spot is great for another large park with water access. This 25+ group of stakeholders have been invited to talk about what they want for the space then the much smaller steering committee will take the ideas and develop the plans. The next meeting of stakeholders is before our next Ped/Bike meeting in February. Mac will update at next meeting, send him an email with other thoughts or ideas.

- **95 Trail Meeting**

- Monte: Jan 17 at 1:30 p.m., there will be a meeting to discuss this trail. Asked all who could make it to attend. There is 50/50 support. We need them to hear how great this trail would be. The county's big issue is the maintenance costs. The trail won't cost anyone any more money, just would need to allocate differently. Would be a really good asset to have. A lot of businesses and housing could use the trail. The trail will run Appleway to Silverwood with further development out to Sagle. It was suggested that we might want to reach out to the businesses along the corridor to attend the meeting and show support. The meeting is at the court house, 3<sup>rd</sup> floor. There was discussion as to the specs that will be followed for building the trail state requirement is 10 feet wide. Monte will type up main talking points for the meeting the maintenance costs, etc.

Russ Hersrud moved to have Tessa Jilot represent and speak for the committee at the meeting, seconded by Mike Fuller (or Tom Morgan?) there being no further discussion, and all being in favor, motion passed.

## **7. PROJECT UPDATES**

- **Downtown Bike Parking Master Plan**

- Monte reached out to a member of the Parking Commission to start an Ad Hoc committee and is waiting to hear back..

- **Bikeshare**

- Waiting for spring to break ground.

- **Complete Streets Ordinance**

- Monte: Update given during staff report.
- **Mullan/Young Avenue**
  - Nothing to report.
- **New Applicant – Action Item**

Jamie Morgan has submitted an application for membership. Some discussion about her marketing and communication skills. Mark Puddy moved to accept her membership application, seconded by Amy Hofer, there being no further discussion, and all being in favor, motion passed.

## 8. **SUB-COMMITTEE REPORTS**

- **Safe Routes to School**
  1. Amy Hofer, Mike, Tom

Amy checked in with Let's Move group. Will work with them and report back to the group working. Jamie Morgan is part of the Let's Move group.
- **Walk Friendly Community**
  1. Mike, Tessa, Monte, Denise

Application was submitted. Nothing to report.
- **Design Review/Infrastructure**
  1. Mac, Russ, John, Tim, Chris

Nothing to report.
- **Education**
  1. Kim, Amy Hofer, Tessa

Nothing to report.
- **Bikeways Master Plan**
  1. Monte, Chris

Nothing to report.

## 9. **ROUND TABLE**

Tessa: Talked about this a year ago regarding painting the curbs to keep people from parking too close at intersections. Very dangerous, cars can't see you when crossing the street. Tim mentioned that is one of the citations that can be given. Chris Bosley said they are setting up a meeting with the Downtown Association to figure this out, we are asking them to take that on, he will update at the next meeting.

Tim: Mike and he went to the meeting of the Kootenai County Dog Park Association the city owns a sliver of land from the river up to marina drive, bounded by an RV park and Hagadone's marina. The land is about 200 feet wide. They want to build a dog park with parking, and make it water accessible for kayaks and ADA, and accessible for dogs to get in

the water. Phil Boyd put together the sketch and some suggestions for changes were made by Bill Greenwood and Doug Eastwood. ADA access would be off a dock.

John: Attended a meeting last week representing the NICTF. This year is the 20<sup>th</sup> anniversary of the Route of the Hiawatha. The event will celebrate the Hiawatha, and biking in North Idaho. More than 40,000 riders have ridden the Route of the Hiawatha. He'll keep the group posted on the anniversary celebration scheduled for June 23; this would be a fun event for members to consider attending. The 30<sup>th</sup> anniversary of the Centennial Trail will be in 2020, there are plans in the works to celebrate.

Mac: Heads up he put in an application to serve on the KCAT committee to represent the bike community, they will decide on new members this month. There is an open house on highway 41 on the 24th, discussions about the dollars to move the propane facility Prairie and Meyer road move to the other side of highway 41, the location is out of the city's jurisdiction, see what they are going to do with the rail line. Monte suggested that Mike Gridley is familiar with the process, Monte will talk to him. Also spoke to Ali Shute, with the Downtown Association, the Art in Motion brochure. She has graphic design ideas. Asked who has control over the trails in the subdivisions like the Landings and Hawks Nest, who does the maintenance like seal coating, tree roots, holes, etc. Monte stated that the HOA does their own plowing, and keep the sidewalks cleared. We need to revisit the ordinance that trails in subdivision are maintained same as sidewalks, and that the HOA is responsible for sealcoating, repairing holes, etc. There was discussion regarding putting together a friendly brochure to let the HOA know that they should be seal coating and maintaining the trail just as they would sidewalks in their subdivisions. HOAs don't know they are supposed to do it. Monte has HOA contact information, he will create a pamphlet to educate them.

Kim: Bev asked him to give an update. She still wants to stay involved with the arts in motion brochure, and will be applying for the rotary grant. She has been in touch with Debbie at the City and Ali Shute with the Arts & Culture Alliance to get their help on updating the brochure. The Rotary grant is due sometime in February. There was discussion regarding the Arts Commission taking the brochure over.

Tom: December was really busy 37 bikes were given out at Christmas, a total of 112 bikes given out in 2017. Mark Puddy and some of his guys were a big help in cleaning up, organizing, and working on bikes. They had 220 bikes brought in in 2017. Ken's bike shop has done so much, not a single shop owner has given as much.

Mac asked if Ken is interested in joining the committee. He stated he would be. Monte will send him an application.

Chris: The Mayor mentioned in his State of the City address that one of his top priorities was a walkable community.

Tom Morgan moved to adjourn the meeting, seconded by Russ Hersrud, there being no further discussion, and all being in favor, motion passed.

## **10. NEXT REGULAR MEETING:**

- **Wednesday, February 14, 2018 @ 5:30 pm City Hall**