



City of  
**Coeur d'Alene**  
IDAHO

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

Since 2008, the City of Coeur d'Alene has strived to focus using their entitlement funds for the benefit their Low-to-Moderate Income (LMI) citizens. The PY 2017 Annual Action Plan will continue that tradition as follows: The City had previously decided to fund a Community Opportunity Grant (COG) project for the Boys & Girls Club of North Idaho. This will be the second phase of a project first awarded in PY 2016 by minor amendment using funds from PY 2014. The City also plans to accept applications for additional COG projects this year, previous awardees have been Trinity Group Homes, Safe Passage Violence Shelter, and The Children's Village to name a few. The City will also continue work on the City sidewalks within LMI Census block areas. Specifically, from Harrison Avenue to Front Street (these roads run east/west) and between 3rd Street and 7th Street (these roads run north/south) within Census Tract 14. LMI homeowners will benefit from the Emergency Minor Home Repair & Accessibility Program (EMRAP) program's continuation this year due to popular demand. The final project to be funded within this plan year is the annual allotment to the Lake City Center to benefit their Meals on Wheels Program.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The City's plans for allocation priorities is focused toward the number of persons who can be helped and by identifying projects that will produce the best benefit for the investment. One of the larger budget items for Plan Year 2017 is a Community Opportunity Grant project for the Boys & Girls Club of North Idaho to assist them with the Architectural and Engineering Fees for the construction of the new facility located on 15<sup>th</sup> Street next to Lakes Middle School. The City plans to award \$83,000 using PY 2017 funds to the Boys & Girls Club. Additional COG projects will be funded in the amount of \$90,880. The City's EMRAP program, will receive \$50,000, and is available to homeowners within the City limits who meet the income eligibility and program requirements. This program occurs throughout the community, as it is not a geographically based program. The EMRAP program has been very successful in the past nine years and continued project funding is frequently requested in public forums. The City plans to continue accessibility improvements to the City's sidewalks. Sidewalk improvements will be completed in HUD approved LMI census tracts. The location for this year's project will be determined later. And finally, the City is continuing an annual allocation to the Lake City Center in the amount of \$3,000 to \$5,000 to be used for programs such as Meals on Wheels etc., for PY 2017 the Lake City Center will receive \$3,000.

The proposed budget allocates 80% of all funds to be utilized to benefit LMI. The average over the past seven years has been 82% annually of funding used for LMI benefit, due to the remaining funds being used for administration with an average of \$500 to \$1,000 allocated towards fair housing education and activities. The City will likely be spending a larger sum on fair housing activities in PY 2017 due to the creation of the required Affirmatively Further Fair Housing Plan due in 2018.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Coeur d'Alene will continue to build and develop new partnerships with area agencies to help further the goals outlined in its Consolidated Plan. The City is currently working with area partners to complete the Affirmatively Furthering Fair Housing Plan. Current partners are with: CDA 2030, The Coeur d'Alene Realtors Association, the Disability Action Center, St. Vincent de Paul, CDA School District #271, area faith based organizations, and the North Idaho Housing Coalition. The City has a history of working with partners to help increase the outreach to its LMI citizens. The City's very popular Emergency Minor Repair and Accessibility Program has successfully helped approximately 101 LMI homeowner's complete emergency repairs to their homes. Most repairs include; roof repair or replacement, furnace replacement, hot water heater replacement, accessibility issues and sewer abatement issues. This always popular program has already received applications for PY 2017 funding.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Annual Action Plan was made available to the public July 17, 2017. Copies could be obtained on the City's website or by request at City Hall. As allowed by HUD for PY 2017 a 15-day public comment period was held from July 17, 2017 to August 1, 2017. This notice was advertised in local newspaper on July 17, 2017 and again on July 24, 2017. The City's 120 plus stakeholders were directly contacted via email or hand delivery. One public forum **will be held** on July 24, 2017. The forum was designed to get public input on the Annual Action Plan prior to final submittal

A public hearing regarding the PY 2017 Annual Action Plan **will be held** August 1, 2017 during the regular City Council meeting. As required by the City's Citizen Participation Plan the hearing was advertised with the notice appearing in the Coeur d'Alene Press legal section on July 17, 2017 and July 24, 2017.

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public forum **will be held** on July 24, 2017. Public comments were received during the forum and up to and during the public hearing held during the regular City Council Meeting August 1, 2017.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments will be accepted regarding the PY 2017 Annual Action Plan.

**7. Summary**

The City will continue their efforts to further Fair Housing Activities including continued financial support to help organize and attend Fair Housing training workshops in the Coeur d'Alene and Spokane, WA area. The City spends an average of \$500 to \$1,000 dollars a year in Fair Housing training and materials. The City of Coeur d'Alene has been involved with the Inland Northwest Fair Housing Conference for the last 5 years and has contributed an average of \$500 dollars per year to help sponsor this event. A Fair Housing Training, by Intermountain Fair Housing Council, Inc., was held in Coeur d'Alene on March 24, 2017, with the city sponsoring \$250.00 in funding as well as providing the venue and photo copies of materials valued at an additional \$200.00 of in-kind donations. The City is currently working with HUD, the City of Spokane, City of Spokane Valley, Spokane County, and other housing agencies on the next Regional Fair Housing Conference scheduled for April 20, 2017. Currently the City is working on establishing the new Affirmatively Furthering Fair Housing Plan that is due to HUD by July 5, 2018.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	COEUR D'ALENE	
CDBG Administrator		Panhandle Area Council, Inc.
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Coeur d'Alene contracts with Panhandle Area Council for preparation of the Annual Action Plan and administration of the CDBG funds.

### Consolidated Plan Public Contact Information

Renata McLeod, City of Coeur d'Alene, 710 Mullan Avenue, Coeur d'Alene, ID 83814; email: [renata@cdaid.org](mailto:renata@cdaid.org); phone: 208-769-2231, and

Sherri Wastweet, Panhandle Area Council, 11100 N. Airport Drive, Hayden, ID 83835; email: [swastweet@pacni.org](mailto:swastweet@pacni.org); phone: 208-772-0584 x 3023

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The Annual Action Plan was developed with a strong emphasis on community input. Our current 122 stakeholders were contacted during the development of the Annual Action Plan. The entire list of Community Stakeholders/Interested groups is included as an Attachment. The City also consulted with organizations that assist special needs and low-income populations, such as School District #271, Trinity Group Homes, Inc., and St. Vincent de Paul. Each of the agencies/organizations were emailed to promote participation in the Annual Action Plan Planning Process. During the 15-day public comment period, the Annual Action Plan was posted on the City's website and available for review at City Hall.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(I))**

The City will hold a public forum to gather public input about the City's greatest housing and community development needs, including the needs of special populations. The public forum included any identification of gaps that are not being met, yet could be potentially eligible for CDBG funding in the areas of homelessness, housing, community health and economic development. The City contacts all members of their stakeholders list regarding any public forums, public hearings, and funding opportunities available. Stakeholders include St. Vincent de Paul (Continuum of Care), Idaho Housing and Finance Association (Public Housing), Kootenai Health, Panhandle Health District, Veteran's Services, State Department of Health and Welfare, Dirne Community Health Services, Aadvent Community Health Services, Heritage Health, and the Kootenai Behavioral Health Center. Kootenai Behavioral Health provides a wide range of psychiatric and chemical dependency treatment services. Its multidisciplinary treatment team consist of board-certified psychiatrists, psychologists, therapists, teachers, counselors, and social service personnel.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Region I Homeless Coalition, headed by St. Vincent de Paul, covers all five counties of North Idaho. The City and/or their CDBG Administrator regularly attends these meetings for awareness and coordination to address the needs of the homeless and persons at risk of homelessness within Coeur d'Alene. Discussions at these meeting include region wide issues such as homelessness, mental health services, veteran's services etc. The City's CDBG Administrator uses these monthly meeting to keep these agencies up to date on the City's CDBG Program and lets them know what, if any, funding is coming up available. The City's CDBG administrator is the current Chair of the Balance of State COC

(IHCC) Strategic Planning Committee. This committee is set with the task of Performance Measure Development using the seven HUD System Performance Measures as determined by HUD.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

St. Vincent de Paul of North Idaho receives and allocates Emergency Solutions Grant (ESG) funds. The City does not develop performance standards, evaluate outcomes, or develop funding, policies, and procedures for the administration of HMIS, as it does not administer HMIS.

**2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	ST. VINCENT DE PAUL
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Services-Education Services-Employment Service-Fair Housing Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
2	<b>Agency/Group/Organization</b>	NORTH IDAHO HOUSING COALITION
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
3	<b>Agency/Group/Organization</b>	TRINITY GROUP HOMES
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
4	<b>Agency/Group/Organization</b>	TESH, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
5	<b>Agency/Group/Organization</b>	NIC WORKFORCE DEVELOPMENT
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
6	<b>Agency/Group/Organization</b>	HABITAT FOR HUMANITY
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
7	<b>Agency/Group/Organization</b>	FAMILY PROMISE
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
8	<b>Agency/Group/Organization</b>	IDAHO HOUSING AND FINANCE ASSOCIATION
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-homeless Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.

9	<b>Agency/Group/Organization</b>	Community Action Partnership
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Food Bank
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
10	<b>Agency/Group/Organization</b>	DEPARTMENT OF COMMERCE
	<b>Agency/Group/Organization Type</b>	Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.

11	<b>Agency/Group/Organization</b>	KOOTENAI COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
12	<b>Agency/Group/Organization</b>	PANHANDLE HEALTH DISTRICT
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Health Agency Child Welfare Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Panhandle Health District began keeping records of children with elevated lead levels in 2007. Since 2007 there have been 3 reported cases of children in Coeur d'Alene with elevated lead levels. No information is available as to how their lead levels were up. Kootenai County borders Shoshone County which has an EPA designated Superfund site within its borders. Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
13	<b>Agency/Group/Organization</b>	North Idaho AIDS Coalition (NIAC)
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.

14	<b>Agency/Group/Organization</b>	KOOTENAI MEDICAL CENTER
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Health Agency Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy Mental Health Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems.
15	<b>Agency/Group/Organization</b>	Women's Center, Inc. dba North Idaho Violence Prevention Center
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Each Agency/Group/Organization were initially contacted through email notification for consultation and coordination. Several organizations were consulted more in depth for information regarding specific information on homeless, non-homeless special needs, and housing problems. The North Idaho Violence Prevention Center is now known as Safe Passages.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

The City's CDBG administrator has consulted with other agencies such as the Children's Village regarding shelter needs, low income housing needs and homelessness needs of unaccompanied youth in the Coeur d'Alene area. Some agencies are not recognized through the IDIS system so they are not listed as a consultant. The City and their administrator work closely with all organizations in the area and will again contact all our stakeholders when funding is available in the future.

The Union Gospel Mission is another organization that the City has worked closely with since they expanded across state lines from Washington. They offer a long-term residential recovery center for women with children and women with substance abuse problems. They also offer short-term emergency help on a limited basis including food, shelter, clothing, one-on-one and group therapy sessions, life-skills classes, and a medical clinic are just some of the resources available by this privately funded organization.

The Kootenai Behavioral Health Center provides a wide range of psychiatric and chemical dependency treatment services. Its multidisciplinary treatment team consist of board-certified psychiatrists, psychologists, therapists, teachers, counselors, and social service personnel.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ST VINCENT DE PAUL	Currently working on an update to the Region 1 - 10 Year Plan to stop Homelessness.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Annual Action Plan was developed with a strong emphasis on community input. This information was also placed on the City's web page.

The Region I Homeless Coalition (also known as the Continuum of Care Committee) meets every other month. At each meeting, the City's CDBG Administrator verbally shared with the group the Annual Action Plan process and the public forum date and any potential funding opportunities available through an application process. The stakeholders were emailed the public forum information directly.

The City followed its Citizen Participation Plan to place notices in the Coeur d'Alene Press, the area newspaper of general circulation. The notices appeared at least 7 days prior to the public forum for input on goals and strategies. The notices also provided information on additional ways for citizens to participate in the process. As stated in the City's Citizen Participation Plan the public comment periods are strictly followed and will be at least 15 to 30 days, depending on which program process needs public input. The public forum included a presentation on existing goals and strategies, followed by a hands-on working session to obtain public input.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Stakeholders List via email				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Stakeholders List via email			n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Stakeholders List via email	Public Hearing will be held August 1, 2017 at 6:00 p.m. during the regularly scheduled City Council Meeting			

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City of Coeur d'Alene does not have any anticipated resources at its disposal for the Strategic Plan, other than CDBG funding. The City hopes to have a partnership with at least one project using one of the following to leverage CDBG funds: Tax Credit, HUD 811, HUD 202, or HOME funds, over the next five years.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	301,850	0	0	301,850	0.00	

Table 5 - Expected Resources – Priority Table

#### Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program. IHFA is the Public Housing Authority (PHA) for the region and administers the Section 8

program. The amount available to assist households through the Housing Choice Voucher Program during 2016 was \$2,005,536 for all of Kootenai County. Under the Project-Based Section 8 Program, IHFA spent close to \$300,000.00 in Coeur d'Alene. Under the HUD Direct Program, IHFA spent \$1,420,938.00 in the City.

Although the City of Coeur d'Alene is not a direct recipient of any IHFA funding/grants, the projected amount of funding for the Coeur d'Alene area is approximately \$3,500,000 through Supportive Housing Program (SHP) and Emergency Shelter Grants (ESG), including Community Housing Development Organization (CHDO) funding and Homelessness Prevention and Rapid Re-housing (HPRR) grants. These funds are managed by St. Vincent de Paul as the recipient of IHFA funding for north Idaho and they have assisted well over 2,000 individuals into housing with these funds within Kootenai County during 2016. The Helping Empower Local People (H.E.L.P.) Center, a one-stop-shop, in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City owns and has Syringa Property Management manage 106 Homestead Avenue, a 7-Unit LIHTC apartment facility owned by the City. The City purchased this property to protect its LMI status. Currently no other public land has been identified as a potential project for this plan year.

**Discussion**

Additional resources from private, state, and local funds will be leveraged as opportunities arise for the City to collaborate with to further each goal in this plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1-Increase For Sale Affordable Housing	2013	2018	Affordable Housing			CDBG: \$0	
2	2-Increase Affordable Rental Housing	2013	2018	Affordable Housing Homeless Non-Homeless Special Needs			CDBG: \$0	
3	3-Sidewalk Accessibility	2013	2018	Non-Housing Community Development		ADA modifications to public facilities Sidewalk Repairs/Accessibility	CDBG: \$14,600	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	4-Neighborhood Revitalization	2013	2018	Non-Housing Community Development		Property Acquisition for Benefit of LMI Persons Water/Sewer Improvements Sidewalk Repairs/Accessibility Substance abuse/mental health Job Training Housing Rehabilitation Code Enforcement	CDBG: \$173,880	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 500 Households Assisted Homeowner Housing Rehabilitated: 10 Household Housing Unit Other: 0 Other
5	5-Economic Development	2013	2018	Non-Homeless Special Needs		Job Training LMI Business	CDBG: \$0	Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted
6	6-Public Service	2013	2018	Non-Homeless Special Needs		Public Services	CDBG: \$3,000	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted

**Table 6 – Goals Summary**



## Goal Descriptions

1	<b>Goal Name</b>	1-Increase For Sale Affordable Housing
	<b>Goal Description</b>	
2	<b>Goal Name</b>	2-Increase Affordable Rental Housing
	<b>Goal Description</b>	
3	<b>Goal Name</b>	3-Sidewalk Accessibility
	<b>Goal Description</b>	Sidewalk repair/replacement within LMI Census block areas. Specifically, from Harrison Avenue to Front Street (these roads run east/west) and between 3rd Street and 7th Street (these roads run north/south). All are in Census Tract 14.
4	<b>Goal Name</b>	4-Neighborhood Revitalization
	<b>Goal Description</b>	<p>These funds will be used for the EMRAP - Emergency Minor Repair and Accessibility Program and the Community Opportunity Grants with one already set aside for the Boys &amp; Girls Club of North Idaho.</p> <p>The Community Opportunity Grant was awarded to the Boys &amp; Girls Club of North Idaho to pay Architectural and Engineering Fees.</p> <p>The City will advertise for additional COG projects later this summer or fall.</p>
5	<b>Goal Name</b>	5-Economic Development
	<b>Goal Description</b>	
6	<b>Goal Name</b>	6-Public Service
	<b>Goal Description</b>	The City plans to award the Lake City Center and annual allotment of funds for the Meals on Wheels program provided by the Center.

Table 7 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City is not a recipient of HOME funds therefore this is not applicable.

## AP-35 Projects – 91.220(d)

### Introduction

The City of Coeur d'Alene is funding Community Opportunity Grant project; which is allowed for a variety of eligible programs. One of this year's projects will award these funds to the Boys & Girls Club of North Idaho. This project is a continuation of the funding awarded the Boys & Girls Club of North Idaho by minor amendment to the PY 2014 Annual Action Plan. City residents will also benefit from the EMRAP programs continuation this year due to popular demand.

A draft copy of the Annual Action Plan was made available to the public July 17, 2017. Copies could be obtained on the City's website or by request at City Hall. As allowed, by HUD for PY 2017, a 15-day public comment period was open from July 17, 2017 to August 1, 2017. The notice was advertised in the local newspaper on July 17, 2017 and again on July 24, 2017. The City's approximately 120 stakeholders were contacted directly via email or hand delivery. A public forum **will be held** on July 24, 2017.

#	Project Name
1	Emergency Minor Home Repair & Accessibility Improvements Program (EMRAP)
2	Sidewalk Accessibility
3	Community Opportunity Grants Program
4	General Administration
5	Lake City Center

Table 8 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's plan for allocation priorities is focused toward the number of persons who can be helped and identifying projects that will produce the best benefit for the investment. One of the larger budget items, in the amount of \$83,000, for Program Year 2017 is to fund a Community Opportunity Grant project for the Boys & Girls Club of North Idaho. An additional \$90,880 will be provided to additional community agencies later. Providing grants to existing organizations allows the City to be efficient with their CDBG grant funds while preventing a duplication of services. The City's Emergency Minor Home Repair & Accessibility Program (EMRAP) will receive \$50,000 and is available to homeowners within the City limits who meet the income eligibility and program requirements. This program occurs throughout the community, as it is not a geographically based program. The EMRAP program has been very successful in the past seven years and continued project funding is frequently requested in public forums. More applications are received than can be funded every year however, in the past, funding for EMRAP has been increased if needed, using several sources within the CDBG fund such as general administration or the sidewalk funds, if this activity is completed under budget. All applications that are not funded during any program year are funded the following year if the homeowner still meets the income requirements. The next allocation being utilized this program year to fund \$3,000 to the Lake City Center. This is planned to be an annual allotment and will be used for the

Meals on Wheels program. The City is also planning to complete more improvements to sidewalks located specifically from Harrison Avenue to Front Street (these roads run east/west) and between 3rd Street and 7th Street (these roads run north/south). All are in Census Tract 14. This project will receive \$14,600 in CDBG funds and is supplemented by the City, through use of City staff for at least the same amount.

The City works closely with other housing rehab agencies in the area such as Habitat for Humanity and Community Action Partnership to help homeowners that either do not qualify for EMRAP or need emergency help after the current EMRAP funding has been expended. The administrator will help guide all homeowners, even those outside of the city limits, to the agency that can most likely give them the help they need.

The proposed budget allocates 80% of all funds to be utilized to benefit LMI. The average over the past nine years has been 82% annually of funding used for LMI benefit, due to the remaining funds being used for administration and fair housing education and activities.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	Emergency Minor Home Repair & Accessibility Improvements Program (EMRAP)
	<b>Target Area</b>	
	<b>Goals Supported</b>	4-Neighborhood Revitalization
	<b>Needs Addressed</b>	Water/Sewer Improvements Sidewalk Repairs/Accessibility Housing Rehabilitation Code Enforcement
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Minor home repair grants for \$5,000 or less. Emergency code enforcement - Water and Sewer line breaks.
	<b>Target Date</b>	March 31, 2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The program provides for up to \$5,000 in grant funds for emergency repair, accessibility improvements, and other minor repairs that relate to the correction of hazardous building conditions that threaten the health and safety of the homeowner or the soundness of their home. Eligible work includes, but is not limited to: repairing of electrical, plumbing, sewer, water, or heating system; repair leaking roof; installation of ramps, grab bars, and lever hardware; and the creation of accessible pathways, including sidewalk repair/replacement. Emergency code enforcement and water/sewer projects.
<b>2</b>	<b>Project Name</b>	Sidewalk Accessibility
	<b>Target Area</b>	
	<b>Goals Supported</b>	3-Sidewalk Accessibility

	<b>Needs Addressed</b>	ADA modifications to public facilities Sidewalk Repairs/Accessibility
	<b>Funding</b>	CDBG: \$14,600
	<b>Description</b>	Project will fix broken and worn sidewalks along with installation of curb cuts for ADA compliance.
	<b>Target Date</b>	March 31, 2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
3	<b>Project Name</b>	Community Opportunity Grants Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	4-Neighborhood Revitalization
	<b>Needs Addressed</b>	Property Acquisition for Benefit of LMI Persons Substance abuse/mental health
	<b>Funding</b>	CDBG: \$173,880
	<b>Description</b>	This is a generalized allocation reserved for community projects as needs are identified within the community a project application may be made to the City requesting CGO funds. A competitive and/or informal process may be used to determine if an applicant's project will be awarded. Appropriate projects may be located anywhere providing the beneficiaries are LMI residents of Coeur d'Alene.
	<b>Target Date</b>	March 31, 2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	A portion of this fund will be awarded to the Boys & Girls Club of North Idaho. The remaining funds will be offered through a competitive process.
	<b>Project Name</b>	General Administration

4	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$60,370
	<b>Description</b>	Contract for Grant Administration Services, advertisements, training, brochures, fair housing education etc.
	<b>Target Date</b>	March 31, 2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Grant Administration Services, advertisements, training, brochures, fair housing education etc.
5	<b>Project Name</b>	Lake City Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	6-Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Annual award to the Lake City Center for the Meals on Wheels program.
	<b>Target Date</b>	March 31, 2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>Planned Activities</b>	The City is awarded the Lake City Center and annual allotment of funds for the Lake City Center's Meal on Wheels program.	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Coeur d’Alene, Idaho is located on the north shore of Lake Coeur d’Alene and extends north to Hayden. The eastern portion of Coeur d’Alene is bordered by the jurisdictions of Fernan Lake and Dalton Gardens, which have autonomous governing bodies, but share a zip code with Coeur d’Alene. To the west are the cities of Huetter and Post Falls.

The City of Coeur d’Alene does not have significant, dense areas of low-income residents nor are there areas of racial/minority concentration; the total minority population (2010-2015 ACS) is less than 6%. The City of Coeur d’Alene does use Census Tract mapping when conducting planning activities for projects under the CDBG Entitlement program (for example sidewalk repair/replacement).

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City’s planning is focused toward the number of persons who can be helped, and identifying projects that will produce the best benefit for the investment, rather than being geographically focused.

### **Discussion**

Not applicable.



# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Due to the City of Coeur d'Alene's relatively limited CDBG funding most affordable housing programs available to Coeur d'Alene residents are funded through the Low-Income Housing Tax Credit (LIHTC) program, the HOME program, the Project-Based Section 8 program, and the Section 8 Housing Choice Voucher program. Combining the LIHTC, HOME, and Project-Based Section 8 programs, there are 929 family units, 461 elderly units, and 175 handicapped accessible units in Coeur d'Alene offering subsidized rental housing.

As of January 2017, there were 15 LIHTC and HOME developments in Coeur d'Alene and one LIHTC development currently planned. These developments have 688 family units, 145 units for seniors, and at least 145 units accessible to persons with disabilities. Whitewater Creek, Inc. is currently moving forward with plans to continue adding more LIHTC complexes in Coeur d'Alene and surrounding areas. The City continues to look for partnership opportunities for LMI housing needs. The City's Housing Needs Assessment will help determine which future projects and partnerships will best benefit the LMI citizens of Coeur d'Alene.

In 2015, the updated Analysis of Impediments to Fair Housing Choices (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues, however the review does suggest room for improvement specifically regarding explicit acknowledgment of the Fair Housing Act and related design and construction requirements of the Fair Housing Act.

The 2015 AI shows that the City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers. Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows if new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate

surrounding district.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	
Non-Homeless	1,000
Special-Needs	0
Total	1,000

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

**Table 12 - One Year Goals for Affordable Housing by Support Type**

## **Discussion**

The City updated their Housing Needs Assessment. This report has given the City valuable insight into affordable housing issues and the general housing climate in the City of Coeur d'Alene. The City has flexibility in their laws and awareness of housing issues by their leadership positions which assist in making the City both a desirable place to have and build affordable housing. The new Affirmatively Furthering Fair Housing Plan will be available to the public and area agencies by program year 2019.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Coeur d'Alene does not oversee a PHA and there are no public housing units in the City.

### **Actions planned during the next year to address the needs to public housing**

IHFA serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the HUD Direct and Section 8 Project Based Subsidies as well as the Housing Choice Voucher program in the City of Coeur d'Alene. During 2016 IHFA put approximately \$1,690,206 into Coeur d'Alene for project-based HUD Direct and Section 8 activities. The Housing Choice Voucher program provided \$2,005,536 in vouchers to 444 families in the City of Coeur d'Alene. In total Region I received \$4,244,929 used to assist 1,104 families. The estimated amount available to assist households during Plan Year 2016 is based on 2015 figures and projected to be approximately the same.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Coeur d'Alene relies on the North Idaho Housing Coalition (NIHC) to administer Neighborhood Stabilization (NSP) funds. NIHC works within Kootenai County. Of the 109 families assisted since 2009, 26 have been City residents. The City of Coeur d'Alene strongly supports NIHC's goal to help provide affordable workforce home ownership. NIHC has started a new program to help qualifying individuals with rental assistance. Though this program is relatively new they have already helped 11 individuals and families with rental assistance in north Idaho, of which 3 were located in Coeur d'Alene.

NIHC works with families that are LMI; approximately 30% of the total families assisted are at 50% of the median and below and 80% of the total families assisted are at 120% of the median and below. NIHC spent \$22M between 2009 and 2016 in NSP funding throughout the Kootenai County area. New funding is expected for 2017; however, funding has not been received to date.

Using the NSP funding, NIHC works to acquire foreclosed homes and rehabilitates them as needed. The homes are then marketed to potential buyers that meet the NSP qualifications. NIHC assists qualified buyers with closing costs and mortgage reductions, based on need. Buyers obtain a mortgage loan through the lender of their choice and sale proceeds are returned to the NSP program managed by IHFA.

NIHC requires participants to contribute a minimum of \$500 toward the housing purchase and to participate in credit counseling if needed. Participants also contribute to the community by donating

community service time through the Deeds of Distinction program. Several local non-profits have benefitted from over 475 hours of service, such as the Food Bank, St. Vincent de Paul, Family Promise, United Way, Special Olympics and numerous churches and schools.

NIHC is expected to receive additional HOME funds to be used in 2017 to assist families with incomes at or below 80% of the area median income in purchasing a home. This program is similar to the NSP program (purchase, rehabilitation, and reselling) but is not limited to foreclosed properties.

The City continues to support NIHC and its accomplishments.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA has not been designated as troubled, and the City feels it would be redundant, expensive, and inefficient for the City of Coeur d'Alene to attempt to create a jurisdictional service separate from the current program. The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with the State and local service organizations to determine the best method of forming a new system.

**Discussion**

The City continues to consider all partnership opportunities that may arise with local and statewide agencies for affordable housing projects within the city limits of Coeur d'Alene for LMI residents.

The City updated their Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices (AI). The AI is focused on fair housing while the Housing Needs Assessment will give the City valuable insight into affordable housing issues and the general housing climate in the City of Coeur d'Alene. The City has flexibility in their laws and awareness of all housing issues by their leadership positions which assist in making the City both a desirable place to live and build affordable housing. The City is also currently working on creating their new Affirmatively Furthering Fair Housing Plan. They have created a "working group" to help guide the Fair Housing Plan community input and to seek data that is important to the community organization involved in housing. Future plans will include public forums held in different locations throughout the city in order to obtain input from a wide variety of citizens.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City receives no funding beyond their CDBG Entitlement for the homelessness activities. St. Vincent de Paul distributes McKinney-Vento funding through the COC, ESG, and S+C. During 2016 funding was used to provide 82 different types of services to approximately 2,000 (unduplicated) individuals, including clothing, food, utility, rental assistance, and vouchers.

The City will continue to support the efforts of local service providers and the School District through the updated 10-Year Plan to End Homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's 10-Year Plan to End Homelessness Committee combined with the Region 1 Homeless Coalition Committee and is now known as the Region 1 Homeless Coalition Committee. The committee estimates that in 2016 there were 450 homeless individuals on the street, in shelters, or in transitional housing in Region 1. Aggregate statistics are collected for Region 1, not just Coeur d'Alene, but Coeur d'Alene is part of the coordination for this effort. Over \$5.5 million in services is already being provided in Coeur d'Alene and the surrounding community. Approximately 17,000 points of service were provided to the homeless, including warming shelters, which open when the temperature falls below 25 degrees. Housing First, administered by St. Vincent de Paul, is a model that has been promoted by the federal government and used as funding allows. The City's Administrator has not yet received the Point-In-Time (PIT) count information for 2017.

Currently, the Region 1 Homeless Coalition Committee is working toward focusing on one identified area per year to increase understanding and results in specific efforts. The one-stop-shop concept of the H.E.L.P. Center became reality in 2008 and continues to assist many of the people in need throughout the county.

Homelessness is a chronic problem and may never be eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting these problems are not quick, easy, or inexpensive.

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual. Barriers involving health and

mental health issues require different, and often more expensive resources.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal.

The 10-Year Plan to End Homelessness will be a living document; implementation and periodic reviews of the Plan are vital to the success of the plan. The City and partner agencies intend to work with and include citizens that are homeless and/or have been homeless to find and address gaps in the system.

The full plan is available on the City's website at:

<http://www.cdaid.org/72/departments/municipal/ten-year-plan-to-end-homelessness>

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City works closely with local organizations such as St. Vincent de Paul, NIHC, IHFA, the Region 1 Homeless Coalition (Continuum of Care) and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow.

For persons experiencing homelessness and women who are domestic violence victims, there are six emergency shelters in the County to assist them: The Children's Village (unaccompanied youth services), St. Vincent de Paul Community Kitchen Shelter, St. Vincent de Paul Women's Shelter, St. Vincent de Paul Men's Shelter, St. Pius Church, the North Idaho Violence Prevention Center and the OASIS Post Falls Police Department (which is the only county wide emergency shelter located outside of Coeur d'Alene). Together, these shelters provide beds to 80 people in need of housing due to homelessness.

Family Promise of North Idaho is an interfaith effort to assist homeless families achieve independence. The focus of Family Promise is to keep families together by allowing them to sleep in one of seventeen local host churches, for a week at a time for up to 90 days. Families receive support services, food, and a temporary safe place to sleep until they get into alternative housing.

Fresh Start, now operated by St. Vincent de Paul, provides a drop-in facility for the homeless and mentally ill to clean up and receive clothes and food. They also offer computers with internet connection to facilitate job searches and communication with family and other support systems. A mail drop address is provided to further the communication support services they offer. Fresh Start stays open all night, beginning at 7:00 p.m., when the temperatures are expected to drop below 25 degrees and a free medical clinic, Dirne Community Health Center, is available every Thursday morning and some Saturdays.

The Union Gospel Mission is a faith-based organization out of Spokane, Washington that has recently

expanded across state lines. They offer a long-term residential recovery center for women with children and women with substance abuse problems. The secure facility is located in the northern section of Coeur d'Alene. The City granted a special use permit to better facilitate their expansion. Short-term emergency help is also available on a limited basis. Food, shelter, clothing, one-on-one and group therapy sessions, life-skills classes, and a medical clinic are some of the resources available by this privately funded organization.

Under a HPRP grant, St. Vincent de Paul has been tracking accomplishment in two categories: homeless prevention and rapid re-housing. Under the homeless prevention program 86 have been served. Additionally, St. Vincent de Paul operates a homeless family shelter under an Angel Arms grant they received providing funding for ten single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, and financial literacy classes.

An AmeriCorps volunteer has been placed at the local Department of Labor to assist veterans with filling out applications for jobs, college, and scholarships. The volunteer also serves as a resource to connect veterans with services. The 106 Homestead Avenue LIHTC apartment complex currently houses veterans while also being open to all LMI persons upon vacancy.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Region 1 Homeless Coalition Committee describes the following approaches to combat homelessness in the Coeur d'Alene area, which will continue to be the focus areas of the City's efforts: 1. Develop better data collection and coordination of agency efforts; 2. Identify and increase the inventory of available affordable housing stock; 3. Improve economic development opportunities and coordinate the response among local governments; 4. Deploy the Housing First model for Permanent Supportive Housing; 5. Create a one-stop-shop to end the practice of having individuals who are struggling and have no transportation, from being "bounced" from one agency (and location) to the next when seeking services; 6. Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.

The Coeur d'Alene School District #271 has identified 414 homeless children (2016/2017) and has taken steps to assist families in working with existing community resources and state resource service providers. Currently the School District's data shows that 29% of their students are single parent households and 41% of their students are on Free & Reduced Meals throughout the entire district which

includes Coeur d'Alene, Dalton Gardens, and Hayden. It is, and will continue to be, important to work together to surround the families with needed services and long-term housing opportunities. Housing is very important to the child's ability to function in the educational environment.

The School District is continually working toward removing barriers to education caused by homelessness and poverty. Using school counselors, the District has been able to connect families with services. Often older students are connected directly to services, such as food and backpack programs.

#### Goals/Benchmarks:

- To end homelessness for children within the School District. Strategies: The School District will continue to work with existing organizations to seek resources to house families and provide long term needed assistance.
- Break the generational cycle of homelessness and poverty. Strategies: (1) The School District will work with the homeless coalition and existing organizations to establish a job-training program for parents as well as youth; (2) Continue to provide and increase the number of after-school programs (e.g., CDA for Kids).
- Educate children and families to look at long-term goals. Strategies: A financial literacy program would help to educate families to look toward long-term goals.
- Continue to train District staff regarding the needs of homeless students. Strategies: Provide training materials and contact information.

St. Vincent de Paul operates several programs aimed at the transition to permanent housing and independent living such as the Fashions for your Future program that helps those looking for work to look their best. Youth are supported with programs such as Art on the Edge, an after-school program filled with public art projects and festivals teaching youth to use art as a tool for problem-solving, goal setting, self-esteem, and community values. Project Safe Place works directly with at-risk-youth and run-away prevention.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City does not currently have a discharge policy or have direct responsibility for discharge planning and protocols for persons leaving publicly funded institutions or health care systems. These responsibilities are handled at the State level directly through the Department of Corrections and Health and Welfare for persons still enrolled in their systems as they are required to find suitable housing



before discharge.

## Discussion

The Region 1 Homeless Coalition (Continuum of Care) and their associated network is always looking to provide those in need with housing, regardless of their history, and ways to add “beds” to the community. The City attends these meetings and works to find partnerships to leverage additional project funding to further the goals under the 10-Year Plan to End Homelessness.

As stated in the PY 2013-2018 Consolidated Plan under the Non-Homeless Special Needs Assessment, there is a myriad of supportive services in the community managed by other organizations for the non-homeless special needs populations. Goal 6-Public Service was included in the City’s Consolidated Plan. One of the opportunities under this goal is to collaborate with organizations that serve the non-homeless special needs populations in the community. As projects arise, it is possible that the City can leverage funding to better serve these individuals and families.

<b>One-year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

As discussed in AP-55: Affordable Housing, there are affordable housing units within the city limits, but like many cities, more affordable housing could always be used. The City of Coeur d’Alene encourages and supports affordable housing by looking for partnerships to add to the stock and intends to continue utilizing methods similar to those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. Projects evidence an example of this method such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments; \$10,000 was used for architecture and engineering costs as leverage for a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons. Whitewater Creek, Inc. completed construction on the Hudson Park Apartments facility with 60 rental units created of which 53 are available for LMI persons, this \$8,905,179 project focused on the 40% to 50% AMI households without any CDBG funding. Whitewater Creek, Inc. is currently planning other affordable housing developments within the City limits.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City is currently in the process of creating the newly required, Affirmatively Furthering Fair Housing Plan. The City has assembled a working group that will collaborate and create ideas to help engage public input and involvement in the final plan. The group currently consist of the individuals from the Coeur d’Alene Realtor’s Association, CDA 2030, St. Vincent de Paul, the Coeur d’Alene School District #217, the Disability Action Center, North Idaho Housing Coalition, faith based organizations, and City of Coeur d’Alene staff.

The City updated the Analysis of Impediments to Fair Housing Choices (AI) along with the Housing Needs Assessment. The 2015 Analysis of Impediments to Fair Housing Choices (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d’Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues. However, the review does suggest room for improvement specifically regarding explicit acknowledgement of the Fair Housing Act and related design and construction requirements.

The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified

as favorable conditions compared to industry accepted barriers.

Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows if new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

## **Discussion**

As with most communities, the major barrier facing households and individuals trying to obtain homeownership are the limitations regarding home loans for low/moderate income persons. The City has an excellent record of working with local organizations such as the Coeur d'Alene Area Economic Development Agency to promote the City as an optimal place to establish a business. The local community college (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis-Clark State College, and Idaho State University to finalize an education corridor and provide better opportunities for residents to reach a level of education or expertise that will assist them in achieving living wage employment while creating additional jobs at the colleges (e.g., professors, service workers, and building maintenance staff).

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidated Plan. The City continues to seek additional methods of encouraging developers to construct LMI housing. With the help of the new Housing Needs Assessment, the City hopes to be able to start new partnerships for LMI housing opportunities.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

Because the City's allocation of HUD funds is relatively small it is difficult to have a significant impact on the local area to further housing goals. The City prefers to reserve its financial resources for the projects already identified with measurable achievements. However, the City intends to continue being available as an educational resource for coordination and management and for letters of support.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work with local organizations such as St. Vincent de Paul, NIHC, the Region 1 Homeless Coalition Committee (Continuum of Care), IHFA, and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. Center is an excellent start to this process. The innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a one-stop-shop so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is ongoing and as flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Additionally, the City will continue to advocate to the community, the need for warming shelters and Project Homeless Connect.

### **Actions planned to foster and maintain affordable housing**

The City encourages and supports affordable housing by looking for partnerships to add to the affordable housing stock and intends to continue utilizing methods like those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. Projects evidence an example of this method such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments where \$10,000 was used for architecture and engineering costs was leveraged to produce a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons.

The City has made the updated Housing Needs Assessment and the Analysis of Impediments to Fair Housing Choice (AI) available to everyone via a link on the City's homepage at [cdaid.org](http://www.cdaid.org).

[http://www.cdaid.org/files/Municipal\\_Services/CDBG/CDA\\_Housing\\_Needs\\_Assessment\\_and\\_Housing\\_Barriers\\_Analysis\\_101215.pdf](http://www.cdaid.org/files/Municipal_Services/CDBG/CDA_Housing_Needs_Assessment_and_Housing_Barriers_Analysis_101215.pdf)

## **Actions planned to reduce lead-based paint hazards**

The City distributes lead hazard information pamphlets to any residents seeking information and with each application for the Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP). The pamphlets are also available on the City's web page and within the customer service center where building permits are issued. Additionally, the City provided pamphlets and information to the local building contractors association. The CDBG administrator has a list of EPAs approved and certified lead abatement contractor's that can be used if needed as well as lead testing facilities to complete lead clearance exams as required. The City's CDBG administrator attended environmental training during PY 2015 and PY 2016. The City recognizes that ongoing and updated training is important to understand the complex program that is CDBG.

## **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to several strategies to help reduce poverty including partnerships with organizations such as the Coeur d'Alene Area Economic Development Agency for job creation and Lake City Development Corporation for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to focus their efforts elsewhere.

The City promotes workforce development and has been a strong supporter of the proposed education corridor, which will provide access for residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally, the Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education.

Providing services to at-risk-youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Community Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening and has a sliding scale for fees, allowing low-to-moderate income families and individuals to benefit from the Center's many programs at little or no

cost.

Because transportation costs can be a large portion of the personal budget, the City of Coeur d'Alene is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides transportation free of charge. **The City contributes approximately \$43,990 annually to the program plus they pay annual dues of \$9,955 to CityLink.** Mid-size buses, approximately 32 passengers, run established routes from the southernmost point of the Reservation on US Highway 95 to Coeur d'Alene, Hayden, Post Falls, and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those are combining modes of transportation. Unfortunately, City Link has experienced some budget cuts which has necessitated the reduction of some stops but the City has relayed the importance to the community of a stop close to the H.E.L.P. Center.

### **Actions planned to develop institutional structure**

Many of the activities to assist low-to-moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of established programs under the direction of established organizations and agencies such as IHFA and the Disability Action Center. St. Vincent de Paul of North Idaho runs the newer programs such as the H.E.L.P. Center, COC, ESG and S+C, along with other local not for profit organizations. Additional non-profit efforts include Family Promise providing transitional housing for family and Community Action Partnership providing food bank services, weatherization, and circles (mentorship) program.

The City of Coeur d'Alene attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

The City recognizes that agencies such as IHFA, who have been acting as the PHA for the region for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City is the lead agency for the CDBG funding. The City has established goals under their Entitlement program, and works to integrate City planning and projects with the related activities of other agencies in the area using the Citizen Participation Plan, direct email requests, and other various methods of communication to facilitate this goal. The City does not plan to duplicate services of other established

and successful programs.

The City's system of institutional structure is strong and well-coordinated, with little duplication of services. Gaps in delivery, if any, are typically a result of reduction in state and/or federal funding to supporting Continuum of Care organizations in their ability to carry out a complete service delivery system. The City's Administrator is working closely with agencies throughout Idaho as the Chair of the Strategic Planning Committee for the Balance of State COC (IHCC). The committee's focus is on the development of goals and benchmarks for the COC program using HUD's seven system performance measures. The goal is to create a statewide plan for data that the entire COC system in Idaho will be able to use.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. IHFA administers the HUD Direct and Section 8 Project Based Subsidies as well as the Housing Choice Voucher program in the City of Coeur d'Alene. During 2016 IHFA contributed approximately \$1,690,206 into Coeur d'Alene for project-based HUD Direct and Section 8 activities. The Housing Choice Voucher program provided \$2,005,536 in vouchers to 444 families in the City of Coeur d'Alene. In total Region I received \$4,244,929 used to assist 1,104 families. The estimated amount available to assist households during Plan Year 2016 is based on 2015 figures and is projected to be approximately the same.

The City will continue to attend IHFA quarterly housing roundtables and to support implementation of the 10-Year Plan to End Homelessness, which provides opportunities to discuss issues with most service providers within our community. Additionally, the City will continue attendance, support, and participation at the Region 1 Homeless Coalition meetings (Continuum of Care group).

Additional projected funding for the Coeur d'Alene area of approximately \$3,500,000 will be distributed through St. Vincent de Paul via the COC, ESG, HPRP, CHDO, and other housing grants.

The established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance. The City will continue to support and promote these efforts in coordination with the 10-Year Plan to End Homelessness. The H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless and special-needs populations to access services. Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center, the services include housing, health care, social services, employment assistance, and Veteran's programs. The H.E.L.P. Center is an innovative partnership with

the City and other area agencies.

### **Discussion**

The availability of funding is always a key issue in providing necessary services to the community. CDBG funds and other social service funds are vital and if they continue to be cut, as they have in the recent past, more services will be lost and some organizations may not survive. The City's CDBG funding usually allows them to make funds available for public services and/or community grant opportunities to area non-profits to help fill their gaps as program funding allows.



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The City of Coeur d'Alene does not currently have any planned activities that would call for program income.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

## **Discussion**

The City of Coeur d'Alene's CDBG funds do not have any other program specific requirements to address at this time. Should any program income begin, HUD regulations would be followed on usage and reporting. No grant funds have been returned to the line of credit.