

**CHILDCARE COMMISSION MINUTES
SEPTEMBER 24, 2018
CITY HALL CONFERENCE ROOM 5**

Commissioners Present

Iris Siegler, Chair
Samantha Tuskan
Kim Torgerson
Kathleen Shriner

Staff Present

Kelley Setters, Deputy City Clerk
Renata McLeod, City Clerk

Commissioner Absent

Andy Bjurstrom
Chris Bjurstrom
Susie Freligh
Jolie Wenglikowski

Call to order

Chairman Siegler called the meeting to order at 6:35 p.m.

Approval of the Minutes from July 11, 2018 meeting

Kathleen Shriner requested a correction to remove Shriner and replace with Torgesen.

The motion to read: **Motion carried with a vote of 4-2 commissioners** Bjurstrom and Torgesen **voting no.**

Motion by Tuskan **second by** Torgerson to approve minutes **Motion carried.**

Public Comments – None

Introduction of the Federal CPS Check

Sam Tuskan stated that as of October 1st the new federal background check requirements will go into effect that will require the city to come into alignment. Currently, what we are doing for a background check requirements is in align for part of the new federal requirements the city is missing the CPS check portion. The state is requiring that as long as we have a plan in place and are moving forward in trying to implement the code the October 1st date may be extended. There are two options the city can choose from:

- A. Providers continue you to have a background check through the City of Coeur d' Alene at a fee of \$51.50 each year. In addition they would get a form from the city and take it to the State Department of Health and Welfare office and pay \$20.00 for a State of Idaho CPS search. If they have lived in different states they will need to have a CPS check in each state (*note: each state has a different fee for this search*) the applicant will be responsible to bring the results of clearance back to Kelley at the city. Once they have cleared the background checks, TB, safe sleep, and CPR they will be given their permanent license. Temporary licenses will no longer be issued per the new federal law. Boise is currently doing "Option A". The new CPS check will be required every 5 years regardless of if you have been in the system for many years.

- B. The city defaults to the state background check and sends all providers to the DHW like the rest of the state is currently doing. The fee is \$65.00 which includes the federal background check, CPS check and all other states (*at an additional cost*) they have resided in. The applicant would bring the results of clearance to the city. With this option the city would not see the results of any disqualifying crimes. Coeur d' Alene is prideful of our city childcare licensing because we have a higher standard of disqualifying crimes. The city would have to align with the state code which would lower the disqualifying crimes and the code changes would need to go the City Council for approval.

Samantha explained that the fees would increase; currently the city requires background check every year whether we go with the state or keep it internal the state is \$65.00 for in state and they add the outside states fee if the provider has lived in different states. The city fee is \$51.50 plus the \$20.00 for the CPS check at the state which totals \$71.50. Each individual state has a separate fee for the CPS checks. The CPS check would need to be done every 5 years for all providers.

Iris questioned the timeframes for background clearance for providers. Samantha stated if they have only lived in Idaho it is 5-10 days for clearance. If the provider has lived in other states it is at the discretion of that state, most have been pretty quick. States have up to 45 days by federal code.

All commissioners present agree that "Option A" is the best choice. All providers would need to have a background check new/renewals and the city will send out letters in segments as not to burden the system of background checks informing them of the change. Temporary license will no longer be issued. Providers would need to be cleared prior to receiving a permanent license.

The draft code change will be providing for review at the next childcare meeting on October 22nd.

Representative Reports

NIAEYC/Panhandle Health – Samantha Tuskan stated they are working on a conference in Coeur d' Alene in the spring. Also, they are working on "Power to the Profession" which is a program to raise the bar on academics. The goal this year is to get 5% of everyone within of Idaho Stars to a CDA or above doing scholarships. Barbi and Kathleen Miller-Green plan to do some training on adverse child experiences and environments training. Levi from Panhandle Health will be doing a health and safety training at the city library on October 29th at 6:30pm.

NAFCC– Kim Torgerson is in contact with Lisa Pukula on a workshop on dyslexia.

CENTER – None.

STUDENT – None.

Discussion

Included the childcare appeal process and what the role of the commission is on making decisions of appeal. Some commissioners were not comfortable with the last appeal hearing on what their role is. It was decided to bring the City Attorney to the next meeting in October to go over the legal guidelines of the commission on making decisions of appeal.

A workshop presented by Levi from Panhandle Health on "Health and Safety Training" is scheduled for October 29th from 6:30pm to 8:30pm in the Coeur d' Alene Library Community Room 116.

The city childcare website will be updates with new links to provide current training and educational resources.

Adjournment

Motion by Tuskan **to adjourn, seconded by** Torgesen **Motion carried.**

Meeting adjourned at 7:50 p.m.