



Our vision of Coeur d'Alene is of a beautiful safe city
that promotes a high quality of life and sound economy
through excellence in government

PUBLIC WORKS COMMITTEE

with

Council Members McEvers, Miller & English

June 24, 2019, 4:00 p.m.

AGENDA

***ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS

- Item 1 Memorandum of Understanding with Glacier 505 Kathleen, LLC for Future Driveway Approach – Chris Bosley, City Engineer

- Item 2 Approval of Low Bidder for the 2019 Chip Seal Project - Tim Martin, Streets & Engineering Director

Library Community Room
702 Front Street

The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical or other impairments. Please contact Amy Ferguson, Public Works Committee Liaison, at (208) 666-5754 at least 24 hours in advance of the meeting date and time.

PUBLIC WORKS STAFF REPORT

DATE: June 18, 2019
FROM: Chris Bosley – City Engineer
SUBJECT: Memorandum of Understanding with Glacier 505 Kathleen, LLC for future driveway approach

DECISION POINT:

Staff is requesting approval of a memorandum of understanding with Glacier 505 Kathleen, LLC for removal and replacement of a driveway approach.

HISTORY:

The City Streets & Engineering Department recently made ADA improvements to the sidewalks on Kathleen Avenue between Ramsey Road and US-95. Driveway approaches that were thought to be included in ITD's US-95 improvements were left to be replaced with that project. City staff recently determined that the easternmost driveway approach to 505 Kathleen Ave was not included in the ITD project (see image below). Due to its proximity to the US-95 intersection, it was determined that this approach should be eliminated. A second approach exists approximately 300 feet west of this approach. The Streets & Engineering Department would like to remove the existing approach and replace it with sidewalk, meeting ADA requirements and eliminating a potential conflict point. The property owners agreed that the approach should be eliminated, but wanted to ensure that a second approach onto Kathleen Ave would be permitted upon redevelopment of the property. The Streets & Engineering Department believes that more ideal locations exist for a second driveway approach and that the final location can be determined during redevelopment.



FINANCIAL ANALYSIS:

The City's financial contribution toward this agreement is minor and has already been included in the yearly budget for sidewalk replacement.

PERFORMANCE ANALYSIS:

Approval of this agreement will allow the Streets & Engineering Department to remove the existing approach and replace with sidewalk, bringing Kathleen Ave into compliance with ADA.

DECISION POINT/RECOMMENDATION:

Staff recommends that Council approve the MOU with Glacier 505 Kathleen, LLC for removal and replacement of the driveway approach.

MEMORANDUM OF UNDERSTANDING

Between

GLACIER 505 KATHLEEN, LLC and THE CITY OF COEUR D'ALENE

This MEMORANDUM OF UNDERSTANDING (hereinafter "MOU") is hereby entered into by and between GLACIER 505 KATHLEEN, LLC (hereinafter "Owner"), an Idaho limited liability company, and the CITY OF COEUR D ALENE (hereinafter "City"), a political subdivision of the State of Idaho.

I. PURPOSE - The purpose of this MOU is to provide assurance to the Owner that two (2) approaches will be permitted with future redevelopment of 505 W. Kathleen Ave in Coeur d'Alene, Idaho. The easternmost driveway approach is set in an undesirable location. As part of the City's sidewalk hazard abatement program, the City would like to remove this approach and replace it with sidewalk, thus reducing the existing access to a single approach. The Owner would like to install a second full-access approach upon redevelopment of the property.

II. RESPONSIBILITIES –

a. The Owner shall:

- i. Allow the City to remove the easternmost approach to 505 W. Kathleen Ave and replace with 8-foot concrete sidewalk.
- ii. Coordinate with the current tenant on the replacement.
- iii. Provide an approach design to the City upon redevelopment that meets the City's then-current criteria for approach type, spacing, and location.

b. The City shall:

- i. Remove the existing easternmost approach to 505 W. Kathleen Ave and replace with 8-foot concrete sidewalk.
- ii. Grant approval to the Owner for installation of a second full-access approach onto Kathleen Ave. The design must meet the City's then-current criteria for full access approach type, spacing, and location.

III. TERM AND TERMINATION –

- a. This MOU will become effective on the date of the last signature below, and shall remain in effect for five (5) years thereafter, unless previously terminated by both parties.

- b. If this MOU has not been terminated prior to the end of the initial term, it may be renewed by written mutual agreement of the parties on such terms and for such period as the parties may deem appropriate.
- c. This MOU may be terminated by mutual written agreement, signed and dated by both parties.

IV. GENERAL PROVISIONS – The parties agree that:

- a. If circumstances change, operational difficulties arise or misunderstandings develop, the parties will meet and confer at the request of either party to discuss the issue and proposed solutions. Further, each party agrees not to bring a claim, initiate other legal action or suspend performance without meeting directly with the other party regarding the subject matter of the disagreement.
- b. Amendments to this MOU may be made only by mutual written agreement, signed and dated by both parties.
- c. Each party is liable for any and all claims, damages or suits arising from the acts, omissions or negligence of its officers, agents and employees.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the last date written below.

DATED this _____ day of _____, 2019.

GLACIER 505 KATHLEEN, LLC

Owner

DATED this _____ day of _____, 2019.

CITY OF COEUR D’ALENE

ATTEST:

Steve Widmyer, Mayor

Renata McLeod, City Clerk

PUBLIC WORKS COMMITTEE STAFF REPORT

DATE: July 1, 2019
FROM: Tim Martin, Streets & Engineering Director
SUBJECT: Approval of Low Bidder for the 2019 Chip Seal Project

DECISION POINT

Staff is requesting the City Council to approve Rock Products, Inc. as the low bidder for the 2019 Chip Seal Project.

HISTORY

The City of Coeur d'Alene received two responsive bids:

Rock Products Incorporated (RPI)	\$ 951,353.07
Poe Asphalt Paving, Inc.	\$ 977,603.32

FINANCIAL ANALYSIS

The approved budget amount for the 2019 Chip seal/ Overlay projects is \$750,000.00
The City of Coeur d'Alene's portion is \$560,070.39.

PERFORMANCE ANALYSIS

The City of Coeur d' Alene has a cooperative agreement with the City of Dalton and the City of Hayden for the contract management of the chip seal project. The City of Coeur d Alene is the lead agency. The price breakdowns for each city are in the table below.

Agency	Base Bid + Add Alt 1
Coeur d'Alene	\$ 560,070.39
Hayden	\$ 285,711.29
Dalton Gardens	\$105,571.39
TOTAL	\$ 951,353.07

RECOMMENDATION

Staff recommends the approval and award of the contract for the 2019 Chip Seal Project to Rock Products, Inc.