

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

December 1, 2015

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room December 1, 2015 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Loren Ron Edinger) Members of Council Present
Dan Gookin)
Kiki Miller)
Steve Adams)
Woody McEvers)

Amy Evans) Member of Council Absent

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor Will Hoffman with Hayden Community Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Adams led the pledge of allegiance.

CONSENT CALENDAR: **Motion** by Adams, second by Edinger, to approve the consent calendar.

1. Approval of Council Minutes for November 17, 2015.
2. Approval of Bills as Submitted.
3. Setting of General Services and Public Works Committees meetings for December 7, 2015 at 12:00 noon and 4:00 p.m. respectively.
4. Setting of a public hearing for December 15, 2015 for A-4-15, Kerr Properties, LLC – Zoning in conjunction with annexation County Agricultural Suburban/Commercial to City C-17; +/- 9.8-acre property located at the Southwest and Southeast corners of Prairie Avenue and Ramsey Road.
5. **Resolution No. 15-065 - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING A REQUEST FOR DESTRUCTION OF TEMPORARY RECORDS FOR ADMINISTRATION AND MAYOR'S OFFICE AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LONGWELL /TRAPP ARCHITECTS FOR ARCHITECTURAL SERVICES FOR FIRE STATION NO. 4.**

DISCUSSION: Councilmember Miller said that during the Public Works Committee meeting, she noted that the Contract for Fire Station No. 4 had some June dates that seemed to not allow enough time for completion and staff had agreed to correct them. However, since that meeting was held staff informed her that the dates were sufficient to allow enough time for completion of the project, therefore the dates will not be changed.

ROLL CALL: Miller Aye; McEvers Aye; Gookin Aye; Adams Aye; Edinger Aye. **Motion Carried.**

APPROVAL OF THE 2015 SNOW PLAN – Street Superintendent Tim Martin said that the citywide leaf removal should be completed next week with the street sweeping. This year the leaves were placed in the upper area of Cherry Hill Park to be composted and they expect to be able to use that dirt in four years along the trails. He noted that the Street Department worked with Avista and many City Departments to remove over 130 trees within city streets and right-of-ways due to the windstorm two weeks ago. The draft 2015/2016 snow plan includes actions to provide a goal of 30 hours for citywide snow removal for snow events that have 4” of snow or more (or 2” with more snow expected). He noted that there are priority routes including access to hospitals, hills, and main arterials. The City still has two sledding hills located at Boyd Avenue between 9th Street and 10th Street and on Lost Avenue between Dollar Avenue and 14th Street. He encouraged residents to keep cars off the streets. Additionally, he reminded residents that they are responsible to clear the sidewalks abutting their property and he encouraged them to help neighbors who are in need. Mr. Martin noted that this year’s Name the Storm contest winner was 4th Grade student Isabella Walker from Borah Elementary with the theme of “Bands.” The first storm will be named AC/DC.

MOTION: Motion by Edinger, seconded by Adams to approve the 2015 Snow Plan.

DISCUSSION: Councilmember Gookin asked what crews would be doing if there is not a lot of snow this year. Mr. Martin explained that they will continue to deal with icy road conditions and could start the tree-trimming program with the Parks Department. Additionally, they will begin work on Tubbs Hill for the fire access road. Councilmember Adams asked what the new night crew focus would be. Mr. Martin stated that the growth to the north has created a need to divide the crews and the night crew will focus on the northern area of town. Councilmember Edinger noted that citizens have been asked to move cars from the street and clear sidewalks and wondered if they will be ticketed for non-compliance. Mr. Martin explained that the city code allows for only 24 hours of on-street parking; however, he understands that some older parts of town do not have driveways, so they have to park on the street. He prefers to encourage compliance as the first approach, and noted that they do work with police in high hazard areas.

Motion carried.

RESOLUTION NO. 15-066

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH WELCH, COMER & ASSOCIATES INC., FOR MULLAN ROAD AND PARK DRIVE: DESIGN, BID, AND CONSTRUCTION PHASE SERVICES.

STAFF REPORT: Engineering Services Director Gordon Dobler noted that the concept for the Mullan Road project was previously approved by the City Council. The next phase of the project is to get the design completed; therefore, he is bringing the request to approve a contract with Welch Comer and Associates for those services. He reviewed the funding method for the project to include \$1.6 Million in funding from Ignite CdA and \$400,000 in City funds. He reviewed the project scope to include the realignment of the road, parking, and clarified that the area around the carousel will be designed as grass with this phase of the project. He clarified that the agreement includes design and construction administration.

MOTION: Motion by McEvers, seconded by Gookin to approve **Resolution No. 15-066;** Approval of a Professional Services Agreement with Welch, Comer & Associates, Inc. for Mullan Road and Park Drive: Design, Bid, and Construction Phase Services.

DISCUSSION: Councilmember Miller confirmed that elements recommended by the public are not being left out but, rather, included as add-alternates to the design to be added as funding is provided. Councilmember Gookin questioned the awarding of the contract to Welch Comer without additional bidding. Mr. Dobler explained that the first phase was awarded through a formal selection process and state code allows award of the second phase to the same party without additional processes. Mr. Dobler noted that he hopes to be ready to bid the project in March with construction starting in late April, continuing through the summer. He reiterated that the design and plan of action allows Mullan Avenue to be closed during the summer, so this summer's closure will be in alignment with future summer closures. Councilmember Miller asked if the budget would need to be amended to recognize the funding from Ignite CdA. Mr. Dobler explained that the invoices for the Ignite CdA portion of funding would be billed directly to them, so a budget amendment is not needed. Additionally the financing agreement with Ignite CdA will be coming to the next Council meeting for approval. Councilmember Edinger asked if there was any leeway in the design to lower the cost. Mr. Dobler clarified that the Agreement is for \$326,000, which includes design and construction administration. The design portion is approximately \$143,000 to be paid as a lump sum. The construction administration will be dependent upon the length of the construction contract, which means the quicker it is done the less it will cost for construction administration.

ROLL CALL: McEvers Aye; Gookin Aye; Adams Aye; Edinger Aye; Miller Aye.
Motion carried.

COUNCIL BILL NO. 15-1028
ORDINANCE NO. 3527

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, VACATING A TEMPORARY BICYCLE TRAIL EASEMENT IN THE RIVERSTONE PLAT SUBDIVISION, RECORDED IN BOOK "I" OF PLATS, PAGE 205E, RECORDS OF KOOTENAI COUNTY, GENERALLY DESCRIBED AS A 15.0 FOOT WIDE TEMPORARY BICYCLE TRAIL EASEMENT LYING IN PART OF SECTION 10 AND 11, TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

Pursuant to Council Action November 17, 2015

MOTION: Motion by McEvers, seconded by Adams, to pass the first reading of **Council Bill No. 15-1028**.

ROLL CALL: McEvers Aye; Gookin Aye; Adams Aye; Edinger Aye; Miller Aye. **Motion carried.**

MOTION: Motion by Edinger, seconded by McEvers, to suspend the rules and to adopt **Council Bill 15-1028** by its having had one reading by title only.

ROLL CALL: McEvers Aye; Gookin Aye; Adams Aye; Edinger Aye; Miller Aye. **Motion carried.**

ADJOURNMENT: **Motion** by Gookin, seconded by McEvers, that there being no other business this meeting be adjourned. **Motion Carried.**

The meeting adjourned at 6:42 p.m.

ATTEST:

Steve Widmyer, Mayor

Renata McLeod, CMC
City Clerk