

# PARKING COMMISSION

January 2, 2018 Meeting Agenda  
3:00 p.m., Coeur d'Alene Chamber of Commerce, 105 N. 1<sup>st</sup> St.

Call to Order – Chairman Rogers  
Roll Call

**A. APPROVAL OF MINUTES:** Commission Meeting Minutes for November 2017.

**B. AMENDMENTS TO THE AGENDA:** Any items added less than forty eight (48) hours prior to the meeting are added by Commission member motion at this time.

**C. PUBLIC COMMENTS:** (Each speaker will be allowed a maximum of 3 minutes to address the commission on matters that relate to the City's Public Parking System. Please be advised that the Commission can only take official action at this meeting for those items listed on the agenda.)

**D. ANNOUNCEMENTS:**

1. Commission Comments
2. Staff Comments

**E. OLD BUSINESS:** (Items previously discussed/ongoing)

1. Parking Lot Revenue Update – Jamie Garcia
2. Fort Ground Neighborhood Parking Enforcement – Sam Taylor

**F. NEW BUSINESS:**

1. Proposals for Future Agenda Topics (*Note: Addition of future agenda items is simply to request addition to the agenda, commission members do not discuss in-depth or make decisions on these items at the current meeting*).

**G. ADJOURNMENT**

*The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical or other impairments. Please contact Emily Boyd at (208) 415-0116 at least 24 hours in advance of the meeting date and time.*

Get information on Coeur d'Alene's Downtown Parking System at: [cdaid.org/parking](http://cdaid.org/parking)

## **Parking Commission Minutes – November 7, 2017**

Commissioners Present: Mark Rogers, Jim Chapkis, Ann Melbourn, Kathleen Tillman, Steve Petersen, Pat Murray, Don Walters, Tom Messina, Brad Jordan

ABSENT: Dan English

STAFF: Sam Taylor, Jamie Garcia, Andrea Pierce, Terry Cooper, Tony Berns

OLD BUSINESS

**Parking Lot Revenue Update:** Best parking revenue year to date.

### **Updates by Sam Taylor:**

**Bike Corrals:** City Council declined proposal for Architects West to install a bike corral.

#### **Staff Comments:**

- Move future agenda items to the top along with staff comments. If something is not listed on agenda, it needs to be on the agenda since it is an open meeting the public needs to be aware.
  - Commission is in favor of having a “Public Meeting Laws” workshop from Sam Taylor so they are aware of these rules.
  - AGENDA RECOMMENDATIONS: Move Staff Comments to top. Move Approval of Minutes to the top. Emily and Sam will rework a template and bring to the next meeting.
- Funding has been approved by ignite CDA for the new parking garage.
- Memorial Field Parking Lot is required to be done by the end of November. Due to weather there is concern that it will not be able to be completed properly by November – there will be discussion in extending the MOU.

NEW BUSINESS

### **Amendments to Agenda – NONE**

**Approval of Minutes September 2017** – Brad Jordan was in attendance but not listed. Jim Chapkis motioned to approve the minutes of September 2017 with the amendment, Brad Jordan seconded, motion carried.

**Uber Staging Area** - Kathleen Tillman can see the Uber drivers outside of Coldwell Banker. Uber drivers move before parking enforcement comes around, so their car is not marked. Possibility of requiring a permit or having a specific zone for them to park. Ann Melbourn made a motion to direct staff to look into this, Brad Jordan seconded, motion carried.

**Fort Grounds Parking Enforcement** – Ann Melbourn had requested to have Diamond Parking enforce the Fort Grounds instead of the Citizens on Patrol. Cost of permits is currently \$30/year/household. Permits would need to be increased by \$5.07 to cover cost for Diamond to enforce. A survey would need to be sent out to the neighborhood to make this change.

### **Proposals for Future Agenda Topics - NONE**

### **Public Comments – NONE**

Next Meeting is scheduled for January 2, 2018.

**Meeting Adjourned 4:00.**