

**ARTS COMMISSION MINUTES  
MARCH 17, 2015, 3:30 PM  
Old Council Chambers, City Hall**

**Attendees: Jennifer Drake, Roberta Larsen, Tina Johnson, Amy Evans, John Bruning, Steve Anthony (Guest), Jared Helm, Jane Morgan, Sean Holm (Arts Commission Liaison), Hilary Anderson (Community Planning Director), Warren Wilson (Deputy City Attorney), Shana Stuhlmiller (Staff Support)**

**CALL TO ORDER:** Chairman Drake called the meeting to order.

**CONFLICT OF INTEREST DECLARATION:** There were no conflicts of interest declared.

**AGENDA AMENDMENTS:** There were no agenda amendments.

**PUBLIC COMMENTS:** There were none.

**REVIEW/CORRECTIONS/APPROVAL OF MINUTES:**

The commission requested that the minutes be amended under “Update on “Kate” to state that David Clemons be given a deadline for February 1<sup>st</sup> to make those corrections and if not done by that date, the Arts Commission has the option to do something else.

**MOTION by Larsen, seconded by Bruning, to approve the amended minutes of February 17, 2015 minutes. Motion carried.**

**REVIEW/CORRECTIONS/APPROVAL OF CURRENT FINANCIAL REPORT:**

The Arts Commission reviewed the financial statements for December 2014, January 2015, and February 2015 and found the reports were incomplete. They requested that the approval be tabled to the next Arts Commission meeting scheduled on April 23, so staff can provide the missing information.

**MOTION by Larson, seconded by Helm, to table the approval of the Financial Statements for December 2014, January 2015 and February 2014 to the next Arts Commission meeting on April 23, 2015. Motion carried.**

**NEW BUSINESS:**

**CHANGE TIME/DAY FOR ARTS COMMISSION MEETINGS—ANDERSON**

Hilary Anderson, Community Planning Director, suggested that the Arts Commission meetings be changed to the 4<sup>th</sup> Thursday of the month starting at 3:00 p.m. She explained that Tuesday’s are not a good day for staff with City Council and Planning Commission meetings scheduled on those days.

The Arts Commission discussed the pros/cons of changing the day and time of the meeting and agreed to the change. They did decide to reevaluate in a few months to see how the time/day is working.

### **COMMISSIONER VACANCIES / ELECT VICE CHAIR—DRAKE**

Chairman Drake stated that the Arts Commission has never had a Vice-Chair and since she is having a baby next month, it would be a good idea.

The Arts Commission unanimously nominated Roberta Larsen as Vice-Chair and she accepted.

### **TERM LIMITS—DRAKE**

Chairman Drake suggested reevaluating the term limits for Arts Commission members. She explained the current limit is a 3 year term, two term limit and suggested one term of six years.

She feels that 3 years is not a lot of time when working on complex projects and having a longer time limit would allow completing those projects. She stated in the past that the commission has lost a lot of good people because their term was up and projects were not completed.

Commissioner Helm stated that he would like to see the limits remain to keep things fresh by having new people providing new ideas.

Commissioner Morgan concurred with Commissioner Helm and added that sometimes people who are not the right fit for this group have the opportunity to exit when their term is done.

After a brief discussion, the Arts Commission decided to keep the term limits the same.

### **FRED MURPHY TUG BOAT ART—DRAKE**

Chairman Drake explained that she received an e-mail from Mayor Widmyer requesting the Arts Commission to find a piece of artwork for Fred Murphy. She stated that this is a great idea, but because we have so many other projects, requested to table this project until next year.

The commission concurred.

### **MURAL PROJECT FOR CENTENNIAL TRAIL UNDER HWY 95—DRAKE**

Ms. Anderson explained that a gentleman contacted her about placing a mural in the tunnel under the bridge on Highway 95, and inquired if the Arts Commission would like to consider adding this project for this year.

Chairman Drake commented that the other three locations chosen already have permission by the various agencies and by adding another project, it would slow down the process for the other three.

Ms. Anderson explained that she contacted the Idaho Department of Transportation and explained the details of the project and they would be ok with the project.

Chairman Drake suggested adding this to the list for consideration next year.

### **SAMPLE “CALL FOR ARTIST” FORM FOR CaFE’—HOLM**

Sean Holm, Arts Commission Liaison, explained that for future calls using the program CaFE’ in the past staff has used “old” past calls as a template to use for the new calls. He suggested that he will design a form similar to what is used for CaFE’ and when a new call is needed, it would allow the committee chair to fill out the form with all the information, so staff can get accurate information needed for the call.

Chairman Drake commented that this is a great idea and suggested that when Mr. Holm completes the form, to e-mail it to her for review.

### **SUMMER ARTS FOR YOUTH AND EMERGE COMMUNITY ARTS PROGRAM-DRAKE/ANDERSON**

Ms. Anderson commented that she had a meeting with Yvonne Benzinger and Jeni Riplinger to discuss the idea of Jeni’s program “Emerge” to replace the existing program. She explained that Jeni is looking to rent out ArtCoLab’s old space and that her program will offer after school programs four days a week during the school year, plus provide space for local artists to display their work. She feels that this program would be a good fit for the city.

After a lengthy discussion, Chairman Drake suggested that we invite Jeni to our next Arts Commission meeting scheduled on Thursday, April 23<sup>rd</sup> to do a presentation.

### **DESTRUCTION/PRESERVATION FOR MAQUETTES-DRAKE/HOLM**

Chairman Drake explained that the Arts Commission has a lot of leftover maquettes from projects done in past years and inquired if the commission had any ideas of what to do with the maquettes.

Commissioner Helm suggested having a silent auction held during the Mayor’s Arts Awards with the money received from the maquettes used for a grant or scholarship for an art student.

The commission concurred and Commissioner Helm will help organize this event.

### **REFRAMING HISTORIC MAP IN ANTE ROOM– WILSON**

Warren Wilson, Deputy City Attorney, explained that the city owns a large historical city map currently hanging in the Ante Room, off the old council chambers, needing some repair. He stated if it is not repaired, the city could lose this historical map.

Ms. Anderson commented that staff recently got a bid from a local framing shop for \$300 to

preserve the map.

Commissioner Morgan inquired if staff could talk with the museum to get their recommendations on ideas to preserve the conservation of the map and to ask what type of glass would be best to use either acrylic versus glass.

Commissioner Bruning suggested to have the date displayed somewhere on the map.

Commissioner Larsen suggested that she would be in favor of raising the limit of the map preservation from \$300, but not to exceed \$1,000.

The commission concurred.

**Motion by Morgan, seconded by Bruning, to authorize staff to raise the limit for the conservation of the city map from \$300, but not to exceed \$1,000. Motion approved.**

### **OLD BUSINESS:**

#### **ART VIDEO SUBCOMMITTEE REPORT:**

Chairman Drake explained what this video was supposed to be about and unfortunately, this wasn't in the budget this year. She stated that since we have so many other projects this year, to put this on the back burner and inform Coeur d'Alene TV and Jeff Crowe that we are not moving forward this year with the video.

Staff will contact Mr. Crowe.

#### **PED/BIKE BROCHURE FOR ART UPDATE:**

Commissioner Larson passed out a finished copy of the Ped/Bike Brochure for review and commented that a lot of hours have been spent putting this brochure together. The Ped/Bike committee is requesting that the Arts Commission help with the cost of printing these brochures and is asking for \$300.

Chairman Drake stated that the brochure was impressive and suggested that the commission approve the request.

The commission concurred and Commissioner Larson will request this be put on the Ped/Bike April agenda for approval.

#### **CDA TRIBE PUBLIC ART PARTNERSHIP UPDATE:**

Commissioner Bruning stated that all the maquettes were due last Friday, March 13<sup>th</sup> and one has been submitted.

Ms. Anderson explained that staff has called the other artists and will be receiving three of the maquettes by Friday, March 20<sup>th</sup> with the other one arriving later due to a family emergency by one of the artists.

Commissioner Bruning inquired if staff knew the status on the MOU with the college. He explained that he has made attempts to talk with one of the trustees but hasn't had any luck. He feels if this problem is not resolved, it could prevent us from getting a grant for the artwork.

Commissioner Morgan stated that she knows Ken Howard, NIC Trustee, and will contact him to see what the holdup is for the MOU.

### **UTILITY BOX/GREEN BOX UPDATE**

Commissioner Morgan commented that she was contacted by Joe Sharnetsky who provided her with the expenditures for this year's Utility Box project and explained that the \$11,000 budgeted will only pay for four, and is asking for an additional \$2,000 for another box. The total needed would be \$13,000.

**Motion by Johnson, seconded by Helm, to approve the increase of \$2,000 for the utility box project to \$13,000. Motion approved.**

- Green Box Update:

Mr. Holm stated he discussed with Joe Sharnetsky regarding wrapping the small green boxes and using existing photos for this project. Mr. Holm commented that since these boxes are smaller than the regular size utility boxes, he had the idea of using the top/or sides of the boxes for way-finding signage with walking times. The budget for the eight boxes would be \$800.

Commissioner Bruning inquired who owns these boxes and if we need to get permission.

Mr. Anthony explained that Avista owns those boxes and has contacted a representative from Avista to get the approval in writing. Mr. Anthony stated that he will follow up with this project. He added, if approved, Joe will scan all the photos and suggested the Arts Commission select a subcommittee to select the photos.

**Motion by Helm, seconded by Larson, to approve \$800 for the green boxes in McEuen Park. Motion approved.**

### **UPDATE ON "KATE"**

Mr. Anthony read an email he received from Mr. Clemons and stated that work on the piece will be done at the end of March with the installation of Kate by June. Mr. Anthony stated he will follow up with this project.

### **McEUEEN RAINBOW ARCH**

Mr. Anthony received a bid from McMahon Painting to sandblast and repaint the arch for \$4,250.

Mr. Holm commented that he recently inspected the arch and found that he would be able to do some simple maintenance for less than \$100 that can be taken from the Arts Commission maintenance budget. He explained when he was down looking at the arch, he took some pictures for a friend who has some ideas on how to replace the cable with LED light and projector.

Chairman Drake suggested that staff get additional bids for sandblasting and changing/treating the support structure so it will send a message to the community that we are working on this problem.

### **ART CURRENTS**

Mr. Holm explained that because the call for this project went out late, the timeline was affected such that if the art is removed now - there won't be any art displayed this summer. He suggested offering the artists a small stipend of \$200 to leave their art for the summer.

**ADJOURNMENT: MOTION by Johnson, seconded by Larsen, to adjourn.  
The meeting adjourned at 5:30 p.m.**