

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Plan Year 2014 focused on four major activities: an update to the City's Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices, the Community Grant program which is part of a competitive and/or informal process (appropriate projects may be located anywhere providing the beneficiaries are LMI residents of Coeur d'Alene); Improvement to the City's sidewalks; and the Emergency Minor Repair and Accessibility Program to assist LMI homeowners with safety and sanitation issues. Our extremely popular Emergency Minor Home Repair & Accessibility Program (EMRAP) is designed to help low-to-moderate income homeowners correct building conditions that threaten the health and safety, or the soundness of their home. Twelve projects have been completed and closed in Plan Year 2014. The City's entitlement allocation of \$295,366 for PY 2014 is not large enough to fund substantial housing projects or rehabilitation on a neighborhood size scale. The City is focusing on partnerships and collaborations where their modest funding, may tip the balance toward a successful project. The City of Coeur d'Alene remains committed to supporting and promoting activities and programs that benefit LMI residents as well as all our citizens. The City advocates education and outreach to create a strong, involved, and aware populous who want to participate in community improvement. The City hopes for continued growth of the Entitlement Program with widespread benefits through increased participation from stakeholders, innovative proposals, and public enthusiasm.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
1-Increase For Sale Affordable Housing	Affordable Housing	CDBG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	2	2	100.00%			
2-Increase Affordable Rental Housing	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$35000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	5	25.00%			
2-Increase Affordable Rental Housing	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$35000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13145	0	0.00%	13145		%
2-Increase Affordable Rental Housing	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$35000	Other	Other	0	0		1	0	0.00%

3-Sidewalk Accessibility	Non-Housing Community Development	CDBG: \$32089	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	600	60.00%	400	150	37.50%
4-Neighborhood Revitalization	Non-Housing Community Development	CDBG: \$169204	Homeowner Housing Rehabilitated	Household Housing Unit	30	47	156.67%	8	12	150.00%
4-Neighborhood Revitalization	Non-Housing Community Development	CDBG: \$169204	Other	Other	0	0		1	0	0.00%
5-Economic Development	Non-Homeless Special Needs	CDBG: \$0	Businesses assisted	Businesses Assisted	1	0	0.00%			
6-Public Service	Non-Homeless Special Needs		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		100	17	17.00%
6-Public Service	Non-Homeless Special Needs		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	25	17	68.00%			
6-Public Service	Non-Homeless Special Needs		Homeowner Housing Rehabilitated	Household Housing Unit				0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

A portion of the City's PY 2014 funds will not be expended until the first two quarters of PY 2015. The sidewalk project expected to be completed in 2014 will not be completed until sometime in 2015 due to a large scale job that must be completed in the downtown area of the city. The Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices will be completed by June 30, 2015 at which time this benefit will be realized. The last three EMRAP projects were completed after the end of PY 2014 therefore the benefits will be realized in the CAPER for PY 2015. Community Grants were awarded to three agencies - The Children's Village, Trinity Group Homes and the North Idaho Violence Prevention Center. All of these programs had to wait until spring of 2015 to start their projects using 2014 funding. All projects have begun and the benefits will be realized in PY 2015.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	27
Black or African American	1
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	1
Total	29
Hispanic	1
Not Hispanic	28

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

According to ACS Demographic Data for the 2009-2013 5-year estimate, Coeur d'Alene has a minority population of 5.9%. The City has an open door policy that does not allow for discrimination of any kind based on race or ethnic background. Any and all documents, including applications for Community Opportunity Grants and the Emergency Minor Repair and Accessibility Program can be translated into any language upon request.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		865,336	84,744

Table 3 – Resources Made Available

Narrative

The City has had additional funds drawn down for PY 2014 activities in the amount of \$31,912.01 not accounted for in the Actual Amount Expended Program Year 2014 due to those request being completed after 3/31/2015. Invoices are currently in route for the Community Grants projects that were awarded for PY 2014 and will be expended in the next 4-6 months. The Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices will be completed by June 30, 2015. The City public works department is currently working on their schedule so that a portion of the City's sidewalks can be upgraded as soon as possible. The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

City program planning is focused toward the number of persons that can be helped, and identifying projects that will produce the best benefit for the investment, rather than being geographically focused.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Coeur d'Alene does not require match for projects under the Community Grant Opportunity Program, or for those projects initiated through the City's open door policy. Only projects that demonstrate a complete and reasonable budget are considered for funding. Right now there are no projects currently identified that would require the use of public lands, the City is always open to potential projects and partnerships they may use public lands for the benefit of their LMI citizens.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	9	17
Number of Special-Needs households to be provided affordable housing units	0	0
Total	9	17

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	9	12
Number of households supported through Acquisition of Existing Units	0	0
Total	9	12

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The non-homeless Actual goal was using PY 2013 funding for Trinity Group Homes. The Rehab of Existing homes goal has been exceeded every year since the City began the Emergency Minor Repair and Accessibility Program.

Discuss how these outcomes will impact future annual action plans.

The City has currently surpassed a few target goals and are currently on target to achieve our goals for PY 2014 funding and will continue to focus on our long term goals as set in our 2013-2017 Consolidated Plan and our PY 2015 Annual Action Plan.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	14	0
Low-income	9	0
Moderate-income	6	0
Total	29	0

Table 7 – Number of Persons Served

Narrative Information

Due to the City's relatively small CDBG funding allocation, the main focus for use of these funds is our City's LMI population. All work completed using CDBG funds are for the benefit of LMI residents with the exception of our administrative cost. The city's average over the last seven years is 82% of all CDBG funding received is used to benefit our LMI.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City works closely with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, IHFA, the Region 1 Homeless Coalition (Continuum of Care), the North Idaho Violence Prevention Center, Trinity Group Homes and other government and non-profit organizations to identify areas of need in the community. The City keeps close contact with all of the area housing and homeless agencies and stakeholders on all facets of the City's Entitlement Program including public hearings/forums, Community Opportunity Grants and Fair Housing Training. The City's CDBG Administrator attends the monthly Region 1 Homeless Coalition Meeting as well as the quarterly IHFA Housing Roundtable meetings. All of these agencies are invited to apply for CDBG Community Opportunity Grants. Three agencies that are members of the Continuum of Care were awarded Community Opportunity Grants from the City for PY 2014 (Trinity Group Homes, the North Idaho Violence Prevention Center and the Children's Village).

Addressing the emergency shelter and transitional housing needs of homeless persons

The City receives no funding beyond their CDBG Entitlement for homelessness activities. St. Vincent de Paul North Idaho distributes McKinney-Vento funding through the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Solutions Grant Program (ESG). Additionally, St. Vincent de Paul operates a project called Angel Arms that provides funding for 10 single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with a self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, financial literacy classes, etc. Other available emergency shelters include the Children's Village, St. Vincent de Paul Woman's Shelter, St. Vincent de Paul Men's Shelter, St. Pius Church, North Idaho Violence Prevention Center and the OASIS Post Falls Police Department, a county wide emergency shelter located outside of Coeur d'Alene. Together these shelters provide beds to 68 people in need of housing. Realistically, homelessness is a chronic problem and will never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting those problems are not quick or easy fixes.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The St. Vincent de Paul H.E.L.P. Center is an excellent start for transitioning people from homelessness to independence. This innovative partnership provides office space and basic operating functions in a "one stop shop" so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care with various organizations represented on site. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-going and flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene. The Ten Year Plan to End Homelessness describes the following approaches to combat homelessness in the Coeur d'Alene area: 1. Develop better data collection and coordination of agency efforts. 2. Identify and increase the inventory of available affordable housing stock. 3. Improve economic development opportunities and coordinate the response among local governments. 4. Deploy the Housing First model for Permanent Supportive Housing. 5. Create a One-Stop-Shop to end the practice of having individuals who are struggling and have no transportation, from being moved from one agency (and location) to the next when seeking services. 6. Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual. Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person. With more resources being cut from the state budget, it is harder for local service organizations to continue to serve this population. Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Ten Year Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal. The City does not currently have a discharge policy or have direct responsibility for discharge planning and protocols for persons leaving publicly funded institutions or health care systems. These responsibilities are handled at the State level directly through the Department of Corrections and Health and Welfare for persons still

enrolled in their systems as they are required to find suitable housing before discharge.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region. IHFA administers the Section 8 program in the City of Coeur d'Alene. During 2014 IHFA the Section 8 Housing Choice Voucher program provided \$2,005,536 in vouchers to 436 families in the City of Coeur d'Alene and \$4,244,929.47 into Region One. Under the HUD Direct Program IHFA spent \$1,420,938 in the City as well as a total of \$269,268 in Coeur d'Alene under the Project Based Section 8 Program.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Coeur d'Alene agreed to have the North Idaho Housing Coalition (NIHC) administer the Neighborhood Stabilization (NSP) funds. NIHC works with families and individuals throughout north Idaho. Of the approximately 78 families assisted in Kootenai County since 2009, 19 have been Coeur d'Alene residents. The City strongly supports the NIHC goals to help provide affordable and workforce housing. NIHC works with families that are LMI; approximately 30% of the total families assisted are at 50% of the median and below and 80% of the total families assisted are at 120% of the median and below. NIHC has received \$13.4 million in NSP and HOME funding since 2009. Through the use of the NSP funding, NIHC works to acquire foreclosed homes and rehabilitates them as needed. The homes are then marketed to potential buyers that meet the NSP qualifications. NIHC assists qualified buyers with closing costs and mortgage reductions, based on need. Buyers obtain a mortgage loan through the lender of their choice and sale proceeds are returned to the NSP program managed by IHFA. NIHC requires participants to contribute a minimum of \$500 toward the housing purchase and to participate in credit counseling if needed. Participants also contribute to the community by donations of time through the Deeds of Distinction program. Several local non-profits have benefitted from hours of community service, such as the Food Bank, St. Vincent de Paul, Family Promise, United Way, Special Olympics and numerous churches and schools. NIHC uses HOME funds to assist families with incomes at or below 80% of the area median income in purchasing a home. This program is similar to the NSP program (purchase, rehabilitation, and reselling) but is not limited to foreclosed properties. The City fully supports NIHC and will continue to concentrate on identifying new avenues for partnerships to expand on NIHC accomplishments. The City continues to consider all partnership opportunities that may arise with local and statewide agencies for affordable housing projects within the city limits of Coeur d'Alene for LMI residents.

Actions taken to provide assistance to troubled PHAs

The PHA has not been designated as troubled, and the City feels it would be redundant, expensive, and inefficient for the City to attempt to create a jurisdictional service separate from the current program.

The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with the State and local service organizations to determine the best method of forming a new system.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

By June 30, 2015 the City will have an updated Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices (AI) completed. Both of these reports will focus on fair housing while giving the City valuable insight into affordable housing issues and the general housing climate in the City of Coeur d'Alene. The City has flexibility in their laws and awareness of housing issues by their leadership positions which assist in making the City both a desirable place to have and build affordable housing. . The 2011 AI identified no fair housing barriers in the community. The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers. Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows as long as new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to work with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, IHFA, the Region I Homeless Coalition (aka Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. While not funded with CDBG funds, the H.E.L.P. (Helping Empower Local People) Center is an excellent partner in this process. An innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a one stop shop so that LMI persons can make inquiries and receive services ranging from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-going and as flexible as possible (within the confines of established regulations) to address the conditions and circumstances relevant to Coeur d'Alene. Additionally, the City will continue to support warming shelters and the annual Project Homeless Connect events.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All EMRAP applications that are mailed or handed to potential clients includes a “Protect Your Family From Lead in Your Home” pamphlet. The CDBG administrator also has a list of EPA approved and certified lead abatement contractor’s that can be used if needed as well as lead testing facilities to complete lead clearance exams if required.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work. The City has committed to a number of strategies to help reduce poverty including partnerships with organizations such as Jobs Plus for job creation and Lake City Development Corporation for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to focus their efforts elsewhere. The City promotes workforce development and has been a strong supporter of the education corridor, which provides access for local residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally the Workforce Development Center and K-Tech offer job training and adult education opportunities beyond standardized secondary education. Providing services to at-risk-youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. Because transportation costs can be a large portion of the personal budget, the City is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides transportation free of charge. The City contributes approximately \$43,990 annually to the program plus they pay an annual dues of \$9,955 to CityLink. Mid-size buses, approximately 32 passengers, run established routes from the southernmost point of the Reservation on US Highway 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those are combining modes of transportation. Unfortunately, CityLink has experienced some budget cuts which has necessitated the reduction of some stops but the City has relayed the importance to the community of a stop close to the H.E.L.P. Center.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Coeur d'Alene is the lead agency for the CDBG funding. The City has established goals under their Consolidated Plan, and will work to integrate City planning, and projects with the related activities of other agencies in the area. Many of the activities to assist low/moderate income persons, special

needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through well-established programs under the direction of established organizations and agencies such as Idaho Housing and Finance Association (IHFA) and the Disability Action Center. Other programs such as the H.E.L.P. Center, Supportive Housing Program (SHP), Shelter Plus Care Program and Emergency Solutions Grant Program (ESG) are overseen by St. Vincent de Paul North Idaho, or other local not for profit organizations. The City's belief is that agencies such as IHFA, who has been acting as the regions public housing authority for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Coeur d'Alene along with their administrator attend meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs; these meetings include the Region 1 Homeless Coalition monthly meetings and the IHFA Quarterly Housing Roundtable meetings. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City is currently updating the 2008 Housing Needs Assessment and 2011 Analysis of Impediments to Fair Housing Choices. These updated documents will give the City valuable information that can help determine what actions are needed to benefit the housing needs and choices of all LMI citizens, while helping the City determine long term goals for LMI housing.

The City continues their efforts to further Fair Housing, including continued financial sponsorship and support in organizing events, and attendance at Fair Housing Training Workshops located in Coeur d'Alene and Spokane Valley, Washington. The City and their administrator attend at least two major Fair Housing training workshops per year that are sponsored in part by the City using CDBG funding and/or materials. During PY 2014 workshops were held and attended by at least one City employee and the City's CDBG administrator. The first training workshop was held April 4, 2014 in the City of Coeur d'Alene's Public Library Community Room. This workshop was sponsored by the Intermountain Fair Housing Council and Idaho Legal Aid with the help of the City and HUD. This event was well attended and included City Employees, the CDBG administrator, Continuum of Care agencies and area landlords, apartment managers and property managers. The second workshop was held April 10, 2014 in Spokane Valley and was attended by over 350 individuals including, Idaho and Washington CDBG program managers and administrators as well as members of various housing agencies that work with Section 8

and Rapid Rehousing of homeless in Washington and Idaho as well as area landlords and apartment managers. This was an all-day event sponsored by the City of Spokane, Spokane County, the Spokane Low Income Housing Consortium, the Northwest Fair Housing Alliance, the Spokane Housing Authority, HUD and the City of Coeur d'Alene.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Coeur d'Alene was monitored by HUD staff June 9 - 13, 2014. Findings were listed in the Monitoring Report dated July 25, 2014. Finding #1 - The city did not define affordable rents for the Homestead rental housing project. The project documentation did not contain the amount of rent charged for each dwelling unit occupied by a low or moderate income household in a CDBG assisted unit. On January 20, 2015 the City Council approved the new language to the lease agreement setting forth a definition for affordable rents. A response was sent to HUD, March 13, 2015 and this finding was officially closed April 6, 2015. Finding #2 - The City did not submit the SF-425 in a timely manner. The reports are now being sent in on time and this finding is closed. Finding #3 - An EMRAP project did not meet the hazard reduction requirements of the Lead Safe Housing Rule. A clearance exam must be completed to verify that no lead is present. On March 23, 2015 lead testing clearance was achieved and the results were sent to HUD on April 17, 2015. This finding has not been closed by HUD to date.

The City uses the appropriate monitoring checklists for the individual projects to ensure that pertinent questions and concerns are addressed and documented. The City will continue to refine this process to be in line with HUD's expectations. Monitoring can vary by project and activity. The City communicates with Panhandle Area Council (PAC) on an almost weekly basis, either by phone or email, regarding program activities, compliance issues, and outreach actions. The City and PAC meet on the 4th Thursday of each month to discuss overall program issues and to plan for futures activities and requirements. Records maintained at PAC are open to the City and funding agencies. The City and PAC maintain records of meetings with grantees and sub-recipients, photographic records of projects as they are implemented, and meets with project participants during the planning, implementation, and closeout phases, as well as, on request should partners have questions, concerns or suggestions. The City feels monitoring is essential and can be used as a tool for outreach and public education. Communication (with documentation) is a key element of all projects untaken through the City's Entitlement program. Questions and concerns are addressed as they arise, and when a programmatic issue is identified, actions to correct the item are incorporated into the overall communications and monitoring plan. Determining realistic schedules has been the most common issue to be addressed. Panhandle Area Council is always available to answer questions for grant recipients and assist to ensure timelines are realistic in nature, while meeting the City's expectations for timeliness. The City of Coeur d'Alene has instituted a comprehensive monitoring and technical assistance program designed to promote communication and accountability. The monitoring process consists of four components: 1) Pre-Assessment, 2) Desk Monitoring, 3) On-Site Monitoring, and 4) Ongoing Technical Assistance. Panhandle Area Council, as Administrators under the City of Coeur d'Alene's CDBG Entitlement Program, has added to their sub-recipient review process the HUD Exhibit Checklist K, OMB Circular A-133 Audits of States,

Local, Governments, and Non-Profit Organizations. The Federal Audit Clearinghouse will be used to obtain audit and reporting information.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City strictly follows its Citizen Participation Plan. Public hearings are held during regularly-scheduled City Council Meetings and are conducted as needed or required. The City held multiple public hearings and forums for PY 2014 including; forums/hearings for the Annual Action Plan, the PY 2013 CAPER and the Housing Needs Assessment/Analysis of Impediments to Fair Housing Choices. The City always encourages its citizens to attend these hearings and to log on to the City's website to view any current and past plans available. All City Council meetings and public hearings are televised on CDA TV, channel 19 or they can view the archived recordings found on the City's website. The public comment period for the PY 2014 CAPER began May 18, 2015, with a legal advertisement in the Coeur d'Alene Press, and was open until the public hearing that took place June 2, 2015. The public is encourage to attend the hearing and give comments regarding the CDBG program as a whole and the CAPER for PY 2014. All proposed actions under the Entitlement Program are reviewed for compliance under HUD regulations, specifically that they meet a national objective, constitute an eligible activity, and address one of the goals established by the City within its Consolidated Plan. There was one public comment given during the public hearing. A resident stated he was concerned with the block grant for low income recipients when they have too many toys (recreational vehicles/boats, etc.). He stated that it is so cluttered that the Fire Department could not even get a ladder truck down the street in the vicinity of 9th and Spruce Avenue. He believes there should be far more accountability for people receiving this kind of housing and more stringent certification of their income. The City's CDBG Administrator clarified that CDBG funding has not been provided to any homes in that area of 9th Street. She explained that the verification of income requires copies of W-2's, pay stubs, bank statements, and social security statements, etc. to insure that the applicants qualify under the LMI HUD guidelines. She clarified that applicants can have some assets as long as their current income meets the requirements as sometimes people's circumstances change such as a lost job or disability.

This year the City combined the public comment period and public forums for the Annual Action Plan with the Housing Needs Assessment and Analysis of Impediments to Fair Housing Choices update to encourage a larger turnout. Two public forums were held on March 26 and March 27, 2015. The public was encouraged to attend at least one or both forums to help us gather public input on these critical issues. The public hearing for the Annual Action Plan was held during the regular City Council meeting on April 7, 2015.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Coeur d'Alene has not changed its goals and/or its objectives and have had no significant negative experiences effecting its CDBG program to date.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	COEUR D'ALENE
Organizational DUNS Number	063905418
EIN/TIN Number	826000176
Identify the Field Office	PORTLAND
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code -
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	04/01/2014
-------------------------	------------

CAPER

22

Program Year End Date

03/31/2015

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2012	2013	2014

Table 21 - Total ESG Funds Expended

11f. Match Source

	2012	2013	2014
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities


11g. Total

Total Amount of Funds Expended on ESG Activities	2012	2013	2014

Table 23 - Total Amount of Funds Expended on ESG Activities

Attachment

PR26

	Office of Community Planning and Development	DATE:	05-08-15
	U.S. Department of Housing and Urban Development	TIME:	12:32
	Integrated Disbursement and Information System	PAGE:	1
	PR26 - CDBG Financial Summary Report		
	Program Year 2014 COEUR D'ALENE, ID		

PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		118,445.63
02 ENTITLEMENT GRANT		295,366.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 RETURNS		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		413,811.63
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		118,978.39
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		118,978.39
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		56,458.70
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		175,437.09
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		238,374.54
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		30,111.64
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		88,866.75
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		118,978.39
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2012 PY: 2013 PY: 2014	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		130,481.10
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		130,481.10
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		100.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		3,919.39
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		3,919.39
32 ENTITLEMENT GRANT		295,366.00
33 PRIOR YEAR PROGRAM INCOME		0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		295,366.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		1.33%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		56,458.70
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		17,896.95
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		15,282.65
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)		59,073.00
42 ENTITLEMENT GRANT		295,366.00
43 CURRENT YEAR PROGRAM INCOME		0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		295,366.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		20.00%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	4	126	Trinity Group Homes Building Rehabilitation	14B	LMH	\$30,111.64
Total						\$30,111.64

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	1	114	5700704	1107 N A Street	14A	LMH	\$5,000.00
2013	1	128	5703384	715 E. Garden Avenue	14A	LMH	\$1,500.00
2013	1	128	5784492	715 E. Garden Avenue	14A	LMH	\$1,000.00
2013	3	122	5741492	Harrison Avenue Sidewalks 2013	03L	LMA	\$24,935.05
2013	4	138	5760477	St. Vincent de Paul - Community Kitchen	03	LMC	\$12,938.00
2014	1	142	5789029	Housing Needs Assessment/Fair Housing Analysis	05J	LMA	\$3,919.39
2014	2	131	5725035	4210 Buckingham Road	14A	LMH	\$4,998.00
2014	2	132	5729577	1737 W. Yorkshire Avenue	14A	LMH	\$2,899.00
2014	2	133	5729577	464 W. Sammy Court	14A	LMH	\$2,955.00
2014	2	134	5729843	2221 W. Plymouth Circle	14A	LMH	\$4,800.00
2014	2	135	5746325	838 N. 7th Street	14A	LMH	\$4,879.81
2014	2	136	5746325	3589 Baron Court	14A	LMH	\$965.00
2014	2	137	5746325	2920 Julia Street	14A	LMH	\$5,000.00
2014	2	139	5766101	509 W. Spokane Avenue	14A	LMH	\$4,887.50
2014	2	140	5766101	3211 N. 8th Street	14A	LMH	\$5,000.00
2014	2	141	5772788	1811 Fruitdale Avenue	14A	LMH	\$3,190.00
Total						\$88,866.75	

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	142	5789029	Housing Needs Assessment/Fair Housing Analysis	05J	LMA	\$3,919.39
Total						\$3,919.39	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	1	80	5714965	General Administration	21A		\$432.65
2013	5	103	5678911	PAC Admin	21A		\$11,250.00
2013	5	104	5678911	General Admin	21A		\$1,250.08
2013	5	104	5700805	General Admin	21A		\$30.00
2013	5	104	5714972	General Admin	21A		\$31.51
2013	5	104	5736486	General Admin	21A		\$474.85
2013	5	104	5739081	General Admin	21A		\$310.06
2013	5	104	5739082	General Admin	21A		\$1,429.55
2014	5	130	5714975	PAC Administration	21A		\$15,000.00
2014	5	130	5729577	PAC Administration	21A		\$3,750.00
2014	5	130	5735306	PAC Administration	21A		\$3,750.00
2014	5	130	5746325	PAC Administration	21A		\$3,750.00
2014	5	130	5760485	PAC Administration	21A		\$3,750.00
2014	5	130	5766101	PAC Administration	21A		\$3,750.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	5	130	5775467	PAC Administration	21A		\$3,750.00
2014	5	130	5784494	PAC Administration	21A		\$3,750.00
Total							\$56,458.70

Citizen Participation HNA COG

CITIZEN COMMENTS AND PARTICIPATION

As required by the City's Citizen Participation Plan a 15-day public comment period was held from May 18, 2015 to June 2, 2015. This notice was advertised in the local newspaper on May 18, 2015. The City's 120 stakeholders were notified via email or hand delivery. No public comments were made during the comment period. There was one public comment given during the public hearing held June 2, 2015 during the regular City Council meeting.

A resident stated he was concerned with the block grant for low income recipients when they have too many toys (recreational vehicles/boats, etc.). He stated that it is so cluttered that the Fire Department could not even get a ladder truck down the street in the vicinity of 9th and Spruce Avenue. He believes there should be far more accountability for people receiving this kind of funding and more stringent certification of their income.

The City's CDBG Administrator clarified that CDBG funding has not been provided to any homes in that area of 9th Street. She explained that the verification of income requires copies of W-2's, pay stubs, bank statements, and social security statements, etc. to insure that the applicants qualify under the LMI HUD guidelines. She clarified that applicants can have some assets as long as their current income meets the requirements as sometimes people's circumstances change such as a lost job or disability.



Take the Coeur d'Alene resident survey

and help the city make important decisions
about community and housing issues



AND choose to enter a drawing
for a **\$100** Visa gift card

The survey runs until **March 31, 2015**

Follow the link below:

https://www.surveymonkey.com/s/CDA_resident_survey

- The survey should only take about 15 minutes
- Your responses are completely confidential and will only be reported in combination with other responses
- As a resident of Coeur d'Alene, you have a valuable perspective that will help the city better understand their housing and community needs

Or
scan
this
QR
code:



*If you have any questions about this survey, would like to request a paper version of the survey,
or require a reasonable accommodation to enable you to participate, please contact:
Christy Pushchak at cpushchak@bbcresearch.com or 1-800-748-3222 ext. 261.*



Housing Stakeholder Focus Group

The City of Coeur d'Alene invites you to participate in a stakeholder focus group to discuss housing and community needs as part of the city's Housing Needs Assessment



Friday, March 27, 2015

8:30 am

City Hall Old Council Chambers
710 E. Mullan Ave.

You will be joined in the discussion by your peers from across the region. In addition to a general discussion about housing needs and market trends in Coeur d'Alene, we will ask you to lend your expertise as a planning, housing, or community development professional.

Please RSVP to Mollie Fitzpatrick at
(303) 321-2547 ext 239 or mfitzpatrick@bbcresearch.com
as soon as possible, as spaces are limited.

- The focus group will be moderated by BBC Research & Consulting, the firm engaged by the City to prepare the Housing Needs Assessment and Analysis of Impediments to Fair Housing Choice.
- The discussion will last for an hour and a half.
- If you are unable to participate, please invite a colleague from your organization to take your place.

Coeur d'Alene Housing Needs Assessment

SIGN IN

Please sign your name and provide contact information.

NAME	ADDRESS (mailing or email)
John Synovetz	john@Stvincentslepaoul.cda.org
Mike Nash	mikemash-83501@yahoo.com
Frank Orzell	frorzell@roadrunner.com
Mark Hampe	MARK.HAMPE@USFRANK.COM
Rick Vannoy	RICK@COA REALTORS.COM +MLS
Ali Taylor	AliT @ cda realtors . com
Matt Handelman	mhandelman@cda-schools.org
Lori Isenberg	lori.northidahohousing@gmail.com
Katrina Berger	volunteer@northidahohabitat.org
Wally Johnson	WALLYJOHNSON@PAC-12.ORG
Ann Johnson	ajohnson@theorchardcda.org



It's your City - help plan it!

The City of Coeur d'Alene needs your input regarding the allocation of Community Development Block Grant funds for the Program Year 2015 period of April 1, 2015 through March 31, 2016. The City has started a process called the Annual Action Plan, which will determine how these Federal funds will be spent in your community over the next year, as well as an Housing Needs Assessment study.

How to Get Involved

You can participate by:

- ◆ Attending a public forum (March 26, 27, 2015);
- ◆ Attending a public hearing (April 7, 2015);
- ◆ Sending us a letter or email; or
- ◆ Filling out a survey available at www.cdaid.org or City Hall Customer Service Center

Public Forums

On March 26 and March 27, 2015 a public forum and an open house will be held to gather public input on housing and community development needs. Please join us at one of the forums listed on the right.

Public Hearings

The draft Annual Action Plan is currently available for review until April 7, 2015. A hearing will be held to take public comments on the Draft Plan on April 7, 2015.

Written Comments or Survey—Can't make the forums or public hearings? Be sure to send a letter, e-mail, or fill out the online survey about your community needs and how you think funding should be allocated in the City.

To give input on the Annual Action Plan visit: www.cdaid.org/78/departments/municipal/community-development-block-grant

To complete the Housing Needs Survey visit: <http://www.cdaid.org/housing>

Contact Information: For more information regarding the Annual Action Planning process, please contact **Sheri Wastweet, Grant Administrator, at (208) 772-0584, ext. 3023 or email at: swastweet@pacni.org** or mail to:

Annual Action Plan
City of Coeur d'Alene
Attn: Renata McLeod
710 E. Mullan Avenue
Coeur d'Alene, Idaho 83814
(208) 769-2231
FAX: (208) 769-2366

The City will make reasonable accommodations for anyone attending the meetings who requires special assistance for hearing, physical, or other impairments. Please contact Renata McLeod at (208) 769-2231 at least 24 hours in advance of the meeting date and time.

Public Forum

March 26, 2015

City Hall Council
Chambers
710 E. Mullan Avenue
5:30 PM - 7:30 PM

OPEN HOUSE

March 27, 2015

Library Community
Room
702 Front Avenue
10:30 AM- 12:30 PM

Public Forum
City of Coeur d'Alene
Annual Action Plan – Housing Needs Assessment
City Hall – Old Council Chambers, 710 E. Mullen Ave., Coeur d'Alene
March 26, 2015 – 5:30 PM

NAME / REPRESENTING	ADDRESS	PHONE / EMAIL
Lisa Way	4233 Webster St	lisamarie403@yahoo

**Public Open House
City of Coeur d'Alene
Annual Action Plan – Housing Needs Assessment**
Coeur d'Alene Public Library
March 27, 2015 – 10:30 AM

NAME / REPRESENTING	ADDRESS	PHONE / EMAIL
Joe Lykins	1322 W. Bengal Ct. CDA 83815	664-4203 JRLYKINS@GMAIL.COM
Kate Coler / NIVPC	850 N. 4th	Kcoler@nivpc.org
Hilary Anderson	City of CDA City Hall	769-2270 handerson@cdaid.org
Keith Cousins	CDA Press	664-8176 kcousins@cdapress.com
NBCA Shelly Donovan	1928 N. 4th St CDA 83814	Shelly@NBCA.COM 765-5518
Larry JEFFRES DBS	1250 Junwood 83814	Larry.JEFFRES@DBS. Idaho.gov
Amy DeBoer-Alton	General Delivery Rathdrum, Id	



How would you spend CDBG dollars?

If you had \$291,050 to improve housing and/or community development conditions of residents in Coeur d'Alene, how would you divide the funds and what activities would you fund?

Dollars	Activities	Location
\$		
\$		
\$		
\$		
\$		
\$		
\$		
\$		
\$		
\$		
Total \$		

Additional public input sought for grant allocation

KEITH COUSINS/kcousins@cdapress.com | Posted: Saturday, March 28, 2015 12:00 am

COEUR d'ALENE - Officials are asking for more public input on how the city of Coeur d'Alene should allocate close to \$300,000 in federal grant money.

The funds come from the U.S. Department of Housing and Urban Development's Community Block Grant - a long running program which distributes money throughout the nation to be used for community development. Coeur d'Alene received \$291,050 in federal grant money for 2015. The grant is managed by the Panhandle Area Council.

Sherri Wastweet, PAC Project Administrator, told The Press Friday that turnout was low at public forums held on Thursday evening and Friday morning.

"We need to know what they, as citizens of the city, would like to see those dollars spent on," Wastweet said. "I'm practically begging people to come to these events because we need more input."

If there is a lack of input from the public, Wastweet said herself and city officials will "go with our best guess and what we feel is important."

Wastweet added that the funds allow for some "flexibility," as long as they meet at least one of three objectives established by HUD: benefiting low and moderate income residents, aiding in the prevention of blight, or disaster relief for a flood or major fire. Once the objective is met, the project can be funded if it falls within the scope of eligible activities such as housing rehabilitation and economic development.

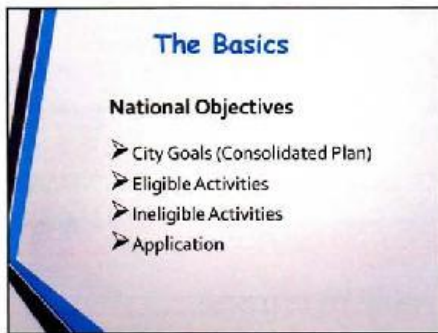
A public hearing will be held on the fund allocation during Tuesday's meeting of the Coeur d'Alene City Council. Wastweet said the meeting will be similar to the forums, but have more detailed information on proposed allocations for the CDBG funds.

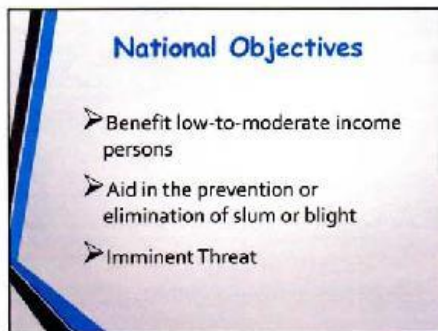
The project administrator also encouraged residents to take a Housing Needs Assessment - a 15-minute survey that seeks input on housing and other community issues. BBC Research and Consulting was hired to conduct the assessment, which opened March 2 and had 227 responses as of March 24.

"We will use that information for the next five years to help us determine allocations and what's important to focus on," Wastweet said.

The survey can be found by clicking the "Housing Survey" button on the city's website at www.cdavid.org. Hard copies of the survey are available at the St. Vincent de Paul Help Center, 201 E. Harrison Ave., and in the city hall customer survey center.







Benefit Low-to-Moderate Income Persons

- Area Benefit activities
- Limited clientele activities
- Housing activities
- Job creation or retention activities

Aid in Prevention of Slum and Blight

- Activities to address slums or blight on an area basis
- Activities to address slums or blight on a spot basis
- Activities to address slums or blight in an urban renewal area

Imminent Threat

- Existing condition must pose a serious and immediate threat to the health or welfare of the community
- Must be of recent origin, or recently became urgent
- Grantee is unable to finance on its own
- Other sources of funding are not available

City Consolidated Plan Goals

- Increase the supply of for-sale housing at prices affordable to the City's low and moderate income workers.
- Increase the supply of rental housing affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless.
- Improve the City's sidewalks to make them more accessible to persons with disabilities.

Consolidated Plan Goals - Cont.

- Continue with neighborhood revitalization efforts, including code enforcement activities, to improve the condition of housing and commercial properties in low-income areas.
- Expand higher paying employment opportunities for the residents of Coeur d'Alene through economic development.
- Expand public services for the non-homeless special needs residents of Coeur d'Alene.

Eligible Activities

CDBG funds may be used for activities which include, but are not limited to:

- Acquisition of real property;
- Relocation and demolition;
- Rehabilitation of residential and non-residential structures;
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;

Eligible Activities - Cont.

- Public services, within certain limits (\$44,304 max);
- Activities relating to energy conservation and renewable energy resources; and
- Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities

Ineligible Activities

Generally, the following types of activities are ineligible:

- acquisition, construction, or reconstruction of buildings for the general conduct of government;
- political activities;
- certain income payments; and
- construction of new housing by units of general local government.

The Application

- Cover page
- Summary page
- Rating Criteria
 - Need 14 points
 - Goals & Outcomes 28 points
 - Plan & Implementation 28 points
 - Capacity 20 points
 - Leverage 10 points
 - Discretionary (committee points) 15 points
- Timeline
- Budget form
- May be up to 25 total pages

Summer Camp

This is your chance to GRAB attention and make a strong statement.

Overview

Beneficiaries

Project Activities

Outreach

Need - 14 Points

- Why have you chosen to address this particular need?
- How did you identify and measure this need?
- What services will this project provide?
- Describe the client population to be served.
- Is this a new need, an ongoing need or a need that has re-surfaced?
- What is the impact of this deficiency on our community, when these needs are not met?
- How will your project complement or build on the efforts of other groups or agencies that are serving the same or similar populations?

Goals & Outcomes - 28 points

- What are the specific goals and anticipated outcomes of the project? Please use clear concise statements when identifying goals and outcomes.
- What process will you use to document the accomplishments for each goal listed for the project?
- How many persons do you anticipate will benefit from the project?
- How will your agency track and measure the success of this project?
- What is your long-term sustainability plan for this project?
- Please describe your cost/benefit ratio justification (program costs per persons served)

Plan & Implementation - 28 points

- What other agencies or potential beneficiaries were included in the process?
- How is your plan consistent with other planning efforts?
- Please describe in detail, how the project will be accomplished. Planning and implementation should show a clear path from beginning of project to the end.
- Please include a timeline, and milestones if applicable.

Capacity - 20 Points

- Provide a summary of your agency's history and mission.
- Describe the capacity of your agency to undertake the proposed project.
- Identify the personnel/positions involved and the qualifications of key personnel, including financial management capacity.
- Which (if applicable) of the staff members supported by CDBG funds will be active in implementing other projects?
- How will staff balance time spent for each project, if working on multiple projects?

Leverage - 10 Points

- What other financial resources – federal, state and local – do you have in place to support this project? Please identify source and amount in table format.
- Of these other sources of funds identify which are secured, planned, or historically pledged to the project.
- This CDBG request represents what percentage of your total project budget?

Discretionary Points

- Up to 15 Discretionary points may be awarded by the Citizen's Advisory Committee members.

For example, if a committee member feels the need identified is extreme and should rate higher than the 14 points allocated under that category, they may assign discretionary points.

Questions and Answers

- Following the workshop a list of answers to the questions asked during the presentation will be posted on the City's website.
- Updates will be made as needed.
- **NOTE: Public Service project requests are limited to more than \$20,000 and less than \$44,304.**

Miscellaneous Information

- Procurement
- Labor Standards
- Lead paint
- Relocation Act
- Monitoring
- Reporting
- Financial Management

Schedule

- Applications must be received at:
Panhandle Area Council
11100 N Airport Drive
Hayden, ID 83835-9798
by 5:00 pm, July 18, 2014
Late Applications will not be accepted.

Schedule

- Citizen's Advisory Committee reviews applications between July 21 and July 25, 2014
- Citizen's Advisory Committee recommendations presented to the General Services Committee August 11, 2014
- Contracts with sub-recipients developed and presented to CDA Mayor and Council for approval August 19, 2014

Thank You!

Questions?????

Attendance Sheet

DATE: July 11, 2014 **FROM:** 1:30 p.m. **TO:** 3:50 p.m.
PURPOSE: Coeur d'Alene Entitlement Community Grants Workshop
LOCATION: City Hall - Old Council Chambers

Name/Organization	Address	Phone/Email	ROUNDRIP		Hourly Value
			Miles	Time	
1. EULA HICKAM HABITAT FOR HUMANITY	176 W. Wyoming Ave. Hayden, ID 83835	208-661-3228 executivedirector@habitat.org			
2. Robert S. Runkle	P.O. Box 1861 CDA, ID 83814	208-667-9607 runkle@gmail.com		4	
4. Colleen Allberry	103 W. Dakota Ave CDA ID 83814	caulison@selive.com			
5. Cindy Wood	PO Box 3682 CDA ID 83816	cwood@familypromisesni.org			
6. Rhonda Whiting Dawn Branch		rhonda@success.org scab@coeurdalenegymnastics.com			
7. FRANK STANG	823 Blue Creek CDA	(404) 370-2232 FRANKSTANG@GMAIL.COM			
8. Ruth Anne McKellean	PO Box 3203 CDA ID 83816	RuthandAnne@valley.edu			
9. Barbara Mueller	806 N. 4th Street CDA 83814	Barb@gizmo-edu.org			
10. Katie Coker	805 N. 4th Str.	kcocker@niwpc.org			

Name/Organization	Address	Phone/Email	ROUNDRIP		Hourly Value
			Miles	Time	
11. C Buck	1071 Academic Way	212.1737/buck@cis.kelco.edu			
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					

ORGANIZATION	CONTACT	PHONE	EMAIL
Community/Economic Development			
Idaho Department of Commerce	Dennis Porter	208-287-0782	dennis.porter@community.idaho.gov
	Tony Tenne	208-780-5147	tony.tenne@community.idaho.gov
Idaho Department of Labor	Vicki Isakson	457-8789 x 3917	vicki.isakson@labor.idaho.gov
Relocate to Idaho/Jobs Plus	Gynii Abracosa Gilliam	667-4753	Gynii@relocateIdaho.org
LCDC (Urban Renewal Agency)	Tony Berns	292-1630	tonyb@lcdc.org
Panhandle Area Council	Wally Jacobson	772-0584 x3018	wjacobson@pacni.org
	Sherri Wastweet	772-0584 x3023	swastweet@pacni.org
Community Members/Business			
CDA Chamber of Commerce	Steve Wilson	292-1626	steve@cdachamber.com
CDA Downtown Association	Terry Cooper	667-5986	terry@cdadowntown.com
CDA Press	Sholeh Patrick	664-8176	sholehjo@hotmail.com
Concerned businesses of NI	LaDonna Beaumont		ladonnabeaumont@gmail.com
Fresh Start	Howard Martinson	667-9798	howard.martinson@gmail.com
Gnosis Corp.	Austen VanLack	208-683-0967	mavanlack@gnosiscorp.com
Ground Force Manf.	Ron Nilson	664-9291	rnilson@qfmg.com
HP/Work at home	Anita Parisot	651-3019	anita.parisot@healthcatalyst.com
Kiwanis	Jon Ingalls		joning@cdaid.org
Messina Construction	Tom Messina	765-5714	tmessina@messinacconstruction.com
NAMI	Bill and Agnes Harger	664-8485	aorharger@gmail.com
Rotary	Steve Roberge 755-3493	765-4968	sroberge@wm.com
Volunteers of America	Brandi Smitherman		bsmitherman@voaspokane.org
Education			
CDA School District 271	Matthew Handelman	664-8241	mhandelman@cdaschools.org
CDA School District 271	James Curb		jcurb@cdaschools.org
CDA Charter Academy	Dan Nicklay	676-1667	dnicklay@cdacharter.org
Lakeland School District	Brad Murray	687-0431	bmurray@lakeland272.org
North Idaho College	Ron Dorn	769-3340	Ron_Dorn@nic.edu
NIC Workforce Development	Mike Mires		Mike_Mires@nic.edu
North Idaho College President	Joe Dunlap	769-3303	jhdunlap@nic.edu
Post Falls School District	Jerry Keane	773-1658	jkeane@sd273.com
Financial Institutions			
Wells Fargo Advisors			
Mountain West Bank/NIBCA	Judy Morris	763-3432	jmmorris@mtnwb.com
Panhandle State Bank	Dave Dean	755-2806	daved@panhandlebank.com
US Bank	Rick Murray	769-4537	richard.murray@usbank.com
Government - City/County			
CDA Mayor	Steve Widmyer		Hand deliver notices
CDA Councilmember	Dan Gookin		Hand deliver notices
CDA Councilmember	Amy Evans		Hand deliver notices
CDA Councilmember	Kiki Miller		Hand deliver notices
CDA Councilmember	Ron Edinger		Hand deliver notices
CDA Councilmember	Steve Adams		Hand deliver notices
CDA Councilmember	Woody McEvers		Hand deliver notices
City of Hayden Admin.	Stefan Chatwin		schatwin@cityofhaydenid.us
City of Hayden Councilmember's	Roger Saterfiel		rsaterfiel@kcqov.us

5/19/2015

City of Post Falls Admin.	Shelly Enderud	773-3511	senderud@postfallsidaho.org
K.C.Misdemeanor Probation	Misd. Probation	446-1992	kcmp@kcgov.us
Kootenai County Commissioner	Dan Green	446-1000	kcinfo@kcgov.us
Kootenai County Grant Writer	Jody Bieze	446-1612	jbieze@kcgov.us
Kootenai Sheriff (CDBG Ad Hoc)	Ben Wolfinger	446-1311	bwolfinger@co.kootenai.id.us
Government - Other			
IDOL	Robert Shoeman	769-1558	robert.shoeman@labor.idaho.gov
IDOL	Vicki Kunz	769-1558 x3941	vicki.kunz@labor.idaho.gov
Panhandle Health District	Lora Whalen	(208) 415-5100	lwhalen@phd1.idaho.gov
State Dep. Of H&W - Navigator	Bob Driscoll	665-8864	DriscollR@dhw.idaho.gov
Groups/Organizations/Service Providers			
CAP	Mark Haberman	770-3008	m.haberman@cap4action.org
CAP	Mary Herrick	664-8757 x. 203	m.herrick@cap4action.org
CDBG Ad Hoc Committee	TJ Barnhart	208-660-5785	TJBTeam@gmail.com
CDBG Ad Hoc Committee	Anita Parisot	208.651.3019	anita.parisot@healthcatalyst.com
CDBG Ad Hoc Committee	Vicki Isakson	457-8789 x 3917	vicki.isakson@labor.idaho.gov
Children's Village	Janie Gavis	667-1189	janie@thechildrensvillage.org
Coeur d'Alene Homes	Mike Grabenstein	664-8119	mike@cdaseniiorliving.org
Consultant	Meredith Bryant		cdabryant@gmail.com
Family Promise	Cindy Wood	714-4870	cwood@familypromiseni.org
Goodale & Barbieri	Sherydene Rogers	509-777-6352	srogers@g-b.com
Habitat for Humanity	Teresa Roberts	762-4663	adminassistant@northidahohabitat.org
Idaho Legal Aid	Alan Wasserman		alanwasserman@idaholegalaid.org
Idaho Drug Free Youth (IDFY)	Amy Bartoo	664-4339	idyf@idahodrugfreeyouth.org
IHFA Family Self Suff.	Bette Woinowsky	667-3380	bettew@ihfa.org
Intermountain Fair Housing Counsel	Heidi Nice		niceparalegalservices@gmail.com
Kootenai Perspectives	Noelle Adams		noelleterese@yahoo.com
Lake City Center	Rick Currie	667-4628	cdaseniors@yahoo.com
League of Women Voters	Judy Francis	664-5659	judyofrancis@gmail.com
Fresh Start	Jodi Osinski		freshstart@stvincentdepaulcda.org
North Idaho Family Group	Shelly Zollman		shelly@nifamily.com
NIC Head Start	Brenda Hamilton		bjhamilton@nic.edu
Salvation Army	Ben Markham	667-1865	info@kroccda.org
Shelter Associates	Art Elliot	664-0372	art@shelterassociates.com
St. Vincent De Paul	Holly Knapp	664-3095	holly@stvincentdepaulcda.org
St. Vincent De Paul	Jeff Conroy	664-3095 x302	jeff@stvincentdepaulcda.org
St. Vincent De Paul	Shelly Hines	664-3095	shelly@stvincentdepaulcda.org
TESH	Russ Dumas	CEO	rdumas@teshinc.com
United Way of Kootenai County	Caryl Johnston	667-8112	caryl@kootenaiunitedway.org
Volunteers of America	Mary Tracy	509-624-2378x 104	mtracey@voaspokane.org
North Idaho Violence Prevention Center	Katie Coker	664-9303	kcoker@nivpc.org
Health Care			
Kootenai Health	Terry Farr	666-2000	tfarr@kh.org
Kootenai Health	Dan Klocko	666-2057	dklocko@kh.org
Dirne Community Health Center	Mike Baker	292-0256	mbaker@dhdidaho.org
Aadvent Community Health Services	Leanne Rousseau MD	215-8766	rousseau.leanne@gmail.com
Heritage Health	David Two Feathers Smith		twofeathers4353@yahoo.com

5/19/2015

Housing Agencies/Developers			
Greenstone	Jason Wheaton		info@greenstonehomes.com
IHFA	Eric Kingston	208-331-4706	Erikk@ihfa.org
IHFA - CDA Branch Office	Laurie Taylor	667-3380	lauriet@ihfa.org
North Idaho Housing Coalition (NIHC)	Bruce Cyr	773-6745 x222	brucec@riverbendcp.com
North Idaho Housing Coalition (NIHC)	Lori Isenberg	665-4663	lori.northidahohousing@gmail.com
USDA	Jeff Beeman	769-4939 x118	jeff.beeman@id.usda.gov
USDA	Joseph Cool	762-4939	Joseph.Cool@id.usda.gov
Whitewater Creek Development	Todd and Maryann Prescott	772-0108	toddp@whitewatercreek.com
Individuals/Disability Advocates			
Management Consultant	Frank Orzell	819-2919	frorzell@adelphia.net
	Jayne and Russ Merriman	665-2172	1866 W. Windsor Ave., CDA
North Idaho AIDS Coalition	Stacie Lechot		stacie@northidahoaidcoalition.org
	Disability Action Center	664-9896	cda@dacnw.org
Trinity Group Homes	Bob Runkle	691-2499 cell	rrunkle@gmail.com
	Mike Nash	667-8798	mikenash_83501@yahoo.com
Real Estate Development			
Architects West	Scott Fischer	667-9402	scottf@architectswest.com
CDA Assoc. of Realtors	Kenn Gimbel	664-9221	gimbel@msn.com
CDA Assoc. of Realtors	Rick Vernon	667-0664	rick@cdarealtors.com
Century 21	Carrie Oja		coja@21goldchoice.com
Copper Basin Construction	Laura Busson	765-5059	laura@copperbasin.com
JUB Engineers	Dale Baune, P.E	762-8787	dbaune@jub.com
Local Developer/IHFA board	Jack Beebe	667-0485	
Miller Stauffer Architects	Monte Miller	667-1773	monte@millerstauffer.com
NIBCA	Larry Jeffres	765-5518	larry@nibca.com
NIBCA	Kris Owens	765-5518	info@NIBCA.com
Pioneer Title Comp.	Cheryl Shippy	664-8254	cshippy@pioneeracda.com
Property Owner	Steve Widmyer		swidm10608@aol.com
Remax	John Corcoran		JohnCorcoran@topProducer.com
Treaty Rock	Tim Herzog	773-1748	timherzog@treatyrock.com
Underhill Construction, Inc. Past President, NIBCA	Rod Underhill	755-1096	
Welch Comer & Assoc.	Philip Boyd	664-9382	phil@welchcomer.com
Windermere	Pat Krug		patkrug@windermere.com
HUD (Send when updating Consolidated Plan)			
Field Office Director	Doug Carlson		Doug.Carlson@hud.gov
HUD Region Rep.	Bree McLean		Bree.E.Mclean@hud.gov

5/19/2015

Fair Housing

PROCLAMATION

WHEREAS, on April 11, 1968, President Lyndon Johnson signed the Civil Rights Act of 1968. The 1968 Act clarified the prohibition of discrimination regarding the sale, rental, and financing of housing based on race, color, religion, national origin, sex (and as later amended) disability, and family status; and

WHEREAS, it has be 46 years since the enactment of the 1968 Act, and the community of Coeur d'Alene continues to work together to uphold the Fair Housing law and the principal of equal opportunity on which it is based; and

WHEREAS, this month is deemed Fair Housing month, and should be a celebration of laws and efforts of citizens to remove impediments to equal housing opportunities, and to emphasize and ensure the rights of all citizens in an effort to provide housing choice; and

WHEREAS, Equal opportunity housing can best be accomplished through leadership, example, education, and the mutual cooperation of all those affiliated with real estate industry and the public; and

WHEREAS, the City of Coeur d'Alene supports the on-going efforts of the many organizations, housing and service providers through continued education, and outreach to affirmatively further fair housing;

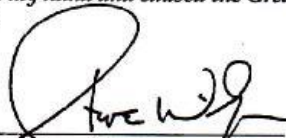
NOW, THEREFORE, I STEVE WIDMYER, Mayor of the City of Coeur d'Alene, Idaho, do hereby proclaim April, 2015 as

FAIR HOUSING MONTH

In Coeur d'Alene and ask the people to join in reaffirming their commitment to fair housing opportunities for all and to wholeheartedly recognize these rights throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Coeur d'Alene to be affixed this April 7, 2015.




Steve Widmyer, Mayor

ATTEST:


Renata McLeod, City Clerk

Tue, Jun 10, 2014
14:35:51
1 of 1

Coeur d'Alene Press
P.O. Box 7000
Coeur d'Alene, ID 83816
Phone (208) 664-8176
Fax (208) 664-0212

Ad Name: 3814367A Ad ID 3814367 Col: 1 Depth: 5.8 Colors:
Acct: CD7100440 Phone: (208)769-2231 Fax:
Caller: E-Mail: Ad Name: 3814367A
Copyline: LEGAL 974 - FAIR HOUSING Ad Status: -
Split Billed: N

CDA, CITY OF - LEGAL
710 E MULLAN AVE

Reply Request:
Category: -
Date Entered: June 10, 2014
Standby Type:
Rate: IDLEGL
Paytype: BL
Client:

COEUR D ALENE ID 83814-3964

Class: 3010 Lines: 52
Rep: CD HOUSE BLOC Tear Sheets:

Start: June 12, 2014 Stop: June 12, 2014 Issues: 1

Editions: CD01/

DATE	DAY	EDITION	NET PRICE
06/12/14	THUR	COEUR D'ALENE PRESS	40.04

CDBG Admin

005-046-4159-4230
\$40.04

CDBG

Paid 7-1-14
check # 315188

Price: 40.04
Other Charges: 0.00
Total: 40.04

Instructions:

[Empty box for instructions]



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Invoice

Date **Wednesday, March 12, 2014**
To **Renata McLeod, City of Coeur d'Alene**
From **Idaho Housing and Finance Association (IHFA)**
Re **2014 Fair Housing Month Training**

Renata:

Thank you for the City of Coeur d'Alene's contribution of **\$475** to the 2014 Fair Housing training. IHFA is pleased to serve as fiscal agent for the event and facilitate payments to trainers and service providers selected by Idaho Fair Housing Forum partners.

Please make support checks payable to:

Idaho Housing and Finance Association
Att'n: Kelle Huysman
Fair Housing Account 29.5610
PO Box 7899
Boise, ID 83707-1899

On behalf of the Idaho Fair Housing Forum, I'd like to thank you for your substantial efforts to affirmatively further fair housing through continuing education and outreach.

Best Regards,



Erik Kingston, PCED
Housing Resources Coordinator
Idaho Housing and Finance Association
208.331.4706 / erikk@ihfa.org

housingidaho.com | fairhousingforum.org | rampupidaho.org

COEUR d'ALENE FAIR HOUSING WORKSHOP (APRIL 4, 2014)

HERE	FYidaho	Conciliation #	Name (Last)	Name (First)	Email	Phone
			Ankersmit	Bob	rankersmit@kcgov.us	
			Backman	Steve	stevetb@whitewatercreek.com	208-755-5474
			Ball	Sue	sue.ball@ibk.net	208-664-2325
			Bentley	Darcie	whitepine@syringaproperties.com	208-875-0720
			Bieze	Jody	jbieze@kcgov.us	
			Bly	Michelle	michelle.bly@tchengineering.com	
			Chaffin	Keven	kevenc@whitewatercreek.com	208-755-5474
			Cheyne	Valerie	valeriec@fairwaymc.com	208-860-6334
			Comstock- Brainard	Anne	anne@westvalleyrealty.com	208-599-4567
			Conrad	Vi	vianndgeorge@gmail.com	208-773-5807
			Conway	Kim	kconway@g-b.com	509-459-6103
			Cox	Sherry	cssgmt@whitewatercreek.com	208-883-9713
			Cronister	Heidi	heidi.cronister@ibk.net	208-292-1864
			Denman	Matt	canyonside@syringaproperties.com	208-753-6261
			Devorak	Rick	tcimgmt@whitewatercreek.com	208-818-9902
			Dolson	Tami	tami.dolson@g-b.com	509-344-4908
			Dreps	Josef	ADREPS@roadrunner.com	208-771-0079
			Fink	Michelle	michelle@lakeshorenw.com	208-691-4758
			Fisher	Sarah	sarah.fisher@labor.idaho.gov	
			Fritz	Sean	sfritz@cbidaho.com	619-861-2418
			Geigle	Marian	silverhills@syringaproperties.com	208-512-1268
			gilbert	shannon	shannong@giin.org	
			Giusto	Greg	mkoep1971@aol.com	208-687-5114
			Gunther	John	hcrmgmt@whitewatercreek.com	208-755-5474
			Hanes	Gary	ghanes1965@gmail.com	
			Inman	L	dodropinman@hotmail.com	509-414-0009
			JENSEN	MARK	mjensenwork@yahoo.com	
			Jones	Rhonda	RLJones532@yahoo.com	208-773-2459
			Koep	Melissa	ParkWoodPlace@hopemanagement.net	208-687-5114
			KOVACS	BARBARA	shc94@frontier.com	208-267-5554
			Lago	Jose	kcmgmt@whitewatercreek.com	208-769-7301
			Lawless	Nathan	natel@giin.org	509-444-4303
			Libby	Camille	camille.libby@id.usda.gov	208-762-4939
			Maas	Kendra	JENNILANE.NWP@GMAIL.COM	208-267-7527
			MacRae	Susan	idahomacrae@aol.com	208-818-0576
			Mansfield	Karen	cckar@yahoo.com	
			McGuire	Pegge	pmcguire@fhco.org	503-223-8197
			McLeod	Renata	renata@cdaid.org	

COEUR d'ALENE FAIR HOUSING WORKSHOP (APRIL 4, 2014)

HERE	FYIdaho	Conciliation #	Name (Last)	Name (First)	Email	Phone
			McMaster	Rande	rande@hhnorthwest.com	509-252-4000
			Morbeck	Judith	judy.morbeck@mail.house.gov	208-667-0127
			Moss	Susan	smoss@lukins.com	
			Nichols	Kim	mpngmt@whitewatercreek.com	208-457-1300
			Nielsen	Kimberly	mrmgmt@whitewatercreek.com	208-446-8337
			Nilles	Becky	beckyn@giin.org	509-444-4303
			O'Brien	Kelly	mokomox5@aol.com	208-773-2459
			O'Brien	Mike	Parksideapts@frontier.com	208-773-2459
			Pachal	Jamea	jameap@giin.org	509-444-4303
			Palmer	Margaret	btandboz@yahoo.com	208-773-0741
			Palmer	Ramona	monawpalmer@yahoo.com	208-542-5191
			Phillips	Tracy	slp@whitewatercreek.com	208-772-4129
			Poirier	Beth	haydenaps.rwp@gmail.com	208-772-7762
			PRESHO	JANE	jane.presho@iibk.net	208-664-2325
			Smith	Jodie	jodie@odaprop.net	208-765-0777
			Smitherman	Brandi	brandis@giin.org	509-444-4303
			SMITHSON	TINA	tina@fallsparkapartments.com	208-773-8991
			SOLOMON	GAYLE	shc941@frontier.com	208-287-5553
			Sosa-Cooper	G. Maria	rwmgmt@whitewatercreek.com	208-446-3210
			Tarahu	Tepua	tcmgmt@whitewatercreek.com	208-773-6900
			Troxel	Lisa	lisa.troxel@gmail.com	208-762-3367
			Wastweet	Sherri	swastweet@pacni.org	208-772-0584
			Weber	Kathleen	kathyw@remax.net	509-336-1515
			welch	lori	lawelch@lcmal.lcsc.edu	
			Westfall	Lee	unwest1@earthlink.net	

Affirmation 2014 Spokane Fair Housing Conference

Thursday, April 10, 2014

8:00 am to 4:00 pm

CenterPlace at Mirabeau Point Park

2426 N. Discovery Place

Spokane Valley, WA

Keynote Speaker

Bill Block, HUD Regional Administrator for Region X

Bill Block is the HUD Regional Administrator for Region X, serving Alaska, Idaho, Oregon and Washington. Bill began his career as a law clerk to the U.S. Court of Appeals for the District of Columbia Circuit and for Justice Harry Blackmun on the U.S. Supreme Court. He began practicing law in Seattle in 1977 with a practice focused on complex real estate transactions on behalf of both private and public entities. In 2005, Bill served as Director of the Committee to End Homelessness where he was responsible for working with 70 local government, non-profit and for-profit entities, faith-based communities, philanthropies and formerly homeless people in implementing the County's 10 Year Plan to End Homelessness in Seattle/King County. He has served as Chair of the Seattle Housing Authority Board of Commissioners, President of AIDS Housing of Washington (now Building Changes), Chair of the Seattle Center Advisory Commission, Chair of the Low Income Housing Levy Oversight Committee and board member of the Downtown Emergency Service Center and the Workforce Development Council of Seattle/King County. Raised in the Hyde Park neighborhood of Chicago, Block attended Pomona College and the University of Chicago School of Law where he received a Juris Doctor and was Editor-in-Chief of its Law Review.



Additional Afternoon Breakout Sessions

Fair Housing Basics

Q & A on Assistance Animals

Practical Application of FH Scenarios

Protecting Against Fair Housing Claims

Affirmatively Furthering Fair Housing (AFFH) for Elected Officials and Planners

Accommodations will be provided, to the maximum extent feasible, to meet the needs of non English speaking, deaf and hearing impaired, and visually impaired persons. The City of Spokane will make arrangements to provide an interpreter, a signer, or a reader upon request, if such a request is made at least 72 hours prior to the Fair Housing Conference. If you need additional accommodations, please call 625-6325 at least 72 hours in advance.



Morning Session in the Great Room

8:00am-9:00am	Registration
9:00am-9:15am	Welcoming Remarks, David A. Condon, Mayor, City of Spokane
9:15am-10:15am	Keynote, Bill Block, HUD Regional Administrator for Region X
10:15am-10:30am	Break
10:30am-11:30am	Reasonable Accommodations-Marley Hochendoner, Northwest Fair Housing Alliance; Heidi O'Day, Washington State Human Rights Commission
11:30am-12:45pm	Lunch

Afternoon Breakout Sessions

	Room 1	Room 2	Room 3	Room 4	Room 5
12:45pm - 2:15pm	Session A-1 <u>Fair Housing Basics</u> Heidi O'Day, WSHRC; Tina McLeod, City of Tacoma Human Rights	Session A-2 <u>Protecting Against FH Claims</u> Attorney Eric Steven	Session A-3 <u>Community in Bloom (AFFH for Elected Officials and Planners)</u> FH Center of Washington	Session A-4 <u>Practical Application of FH Scenarios</u> Northwest Fair Housing Alliance	Session A-5 <u>Q&A On Assistance Animals</u> Marley Hochendoner, NWFHA
2:30pm - 4:00pm	Session B-1 <u>Fair Housing Basics</u> Heidi O'Day, WSHRC; Tina McLeod, City of Tacoma Human Rights	Session B-2 <u>Protecting Against FH Claims</u> Attorney Eric Steven	Session B-3 <u>Community in Bloom (AFFH for Elected Officials and Planners)</u> FH Center of Washington	Session B-4 <u>Practical Application of FH Scenarios</u> Northwest Fair Housing Alliance	Session B-5 <u>Q&A On Assistance Animals</u> Marley Hochendoner, NWFHA

VERY IMPORTANT:
 On the above chart, please circle the sessions that you plan to attend and send this page with your registration. Thank You!!!

REGISTRATION FEE (\$30.00) DUE BY MARCH 28, 2014
REGISTER EARLY-SPACE IS LIMITED!!

Registration fee includes: All day training from experts on fair housing issues; handout materials; & lunch.

Make check payable and mail to:
 Northwest Fair Housing Alliance
 35 W. Main Avenue, Suite 250
 Spokane, WA 99201
 (509) 325-2665

Name of each Registrant Attending: _____

Company / Organization & Address: _____

Phone Number: _____

Email Address (NOTE: Email addresses for all attendees you are registering are required for registration confirmation, needed as proof of registration at conference check-in)

Do you have information that your agency would like to share at the conference?
 Sign up for a table to display a booth or material. Please email Kristin Talbott at kristin@spokanehousing.org to sign up for a table. Deadline for a table is March 28.

Report 1

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

Public reporting burden for this collection of information is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, direct that the Minority Business Development Plans shall be developed by each Federal Agency and these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

Privacy Act Notice - The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701, et seq., and regulation. It will not be disclosed or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grant/Project Owner/Developer/Sponsor/Builder/Agency		Check if:	2. Location (City, State Zip Code)
		PH	
City of Coeur d'Alene, Idaho		IH	710 E. Mullan Avenue, Coeur d'Alene, ID 83814
		CPD	
		Housing	

3a. Name of Contact Person Renata McLeod	3b. Phone Number (Including Area Code) (208) 769-2231	4. Reporting Period <input checked="" type="checkbox"/> Oct. 1 - Sept. 30 (Annual - FY)	5. Program Code (Not applicable for CPD programs) See explanation of Codes at bottom of Page. Use a separate sheet for each program code.	6. Date Submitted to Field Office June 22, 2015
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	7. Contractor/Subcontractor Name and Address							
						Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Name	Street	City	State	Zip
B-14-MC-16-0007	45,000.00	6	1	No	82-0303883	N		N	Panhandle Area Council, Inc.	11100 N. Airport Drive	Hayden	ID	83835

7c. Type of Trade Codes:
 Housing/Public Housing:
 1 = New Construction
 2 = Substantial Rehab.
 3 = Repair
 4 = Service
 5 = Project Manag.
 6 = Professional
 7 = Tenant Services
 8 = Education/Training
 9 = Arch./Engg. Appraisal
 0 = Other

7d. Racial/Ethnic Codes:
 1 = White Americans
 2 = Black Americans
 3 = Native Americans
 4 = Hispanic Americans
 5 = Asian/Pacific Americans
 6 = Haisic Jews

5. Program Codes (Complete for Housing and Public and Indian Housing programs only):
 1 = All Insured, including Section 8
 2 = Flexible Subsidy
 3 = Section 8 Noninsured, Non-HFDA
 4 = Insured (Management)
 5 = Section 202
 6 = HUD-Held (Management)
 7 = Public/Indian Housing
 8 = Section 811

Previous editions are obsolete. Form HUD-2516 (8/98)

Report 2

Section 3 Summary Report Economic Opportunities for Low – and Very Low-Income Persons

U.S. Department of Housing
and Urban Development
Office of Fair Housing
And Equal Opportunity

OMB Approval No: 2529-0043
(exp. 11/30/2010)

HUD Field Office:

Section back of page for Public Reporting Burden statement

1. Recipient Name & Address: (street, city, state, zip)	2. Federal Identification: (grant no.)	3. Total Amount of Award:
	4. Contact Person	5. Phone: (Include area code)
	6. Length of Grant:	7. Reporting Period:
8. Date Report Submitted:	9. Program Code: (Use separate sheet for each program code)	10. Program Name:

Part I: Employment and Training (** Columns B, C and F are mandatory fields. Include New Hires in E & F)					
A Job Category	B Number of New Hires	C Number of New Hires that are Sec. 3 Residents	D % of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	E % of Total Staff Hours for Section 3 Employees and Trainees	F Number of Section 3 Trainees
Professionals					
Technicians					
Office/Clerical					
Construction by Trade (List Trade					
Trade					
Trade					
Trade					
Trade					
Other (List)					
Total					

* Program Codes
1 = Flexible Subsidy
2 = Section 202/811

3 = Public/Indian Housing
A = Development,
B = Operation
C = Modernization

4 = Homeless Assistance
5 = HOME
6 = HOME State Administered
7 = CDBG Entitlement

8 = CDBG State Administered
9 = Other CD Programs
10 = Other Housing Programs

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$	
B. Total dollar amount of contracts awarded to Section 3 businesses	\$	
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0	%
D. Total number of Section 3 businesses receiving contracts		

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$	
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$	
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0	%
D. Total number of Section 3 businesses receiving non-construction contracts		

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name.
1. Recipient: Enter the name and address of the recipient submitting this report.
 2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
 3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
 - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
 6. Reporting Period: Indicate the time period (months and year) this report covers.
 7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: (Mandatory Field) Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self-explanatory

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.