

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Coeur d'Alene became eligible to receive Federal Community Development Block Grant (CDBG) funds in 2007, resulting in the first Consolidated Plan for Program Years 2008-2012. This 2019 Annual Action Plan (AAP) is the second year of the City's third Consolidated Plan encompassing Program Years 2018-2022. The purpose of the Annual Action Plan is to:

1. Identify the City's housing and community development needs, priorities, goals, and strategies; and
1. Stipulate how funds will be allocated to housing and community development activities to address the City's housing and community development needs.

This Consolidated Plan for PY 2018-2022 was prepared in accordance with Sections 91.100 through 91.230 of the U.S. Department of Housing and Urban Development's (HUD) Consolidated Plan Final Rule.

While the City's population and sophistication have reached the echelon of entitlement status, Coeur d'Alene retains the small town "feel" and ability to work with the community for the betterment of its Low and Moderate-Income (LMI) Citizens beyond CDBG funding. The City's Entitlement allocations have not been large enough to fund, in their entirety, substantial housing projects, rehabilitation on a neighborhood size scale, or healthy economic development projects. As a result, the City focuses on partnerships and collaboration where their modest funding may tip the balance toward a successful project. The City of Coeur d'Alene has made a commitment to support and promote activities and programs that benefit LMI residents and all citizens. The City advocates education and outreach to create a strong, involved and aware populous who want to participate in community improvement. Furthermore, the City hopes for consistent growth of the Entitlement Program with widespread benefits through increased participation from stakeholders, innovative proposals and North Idaho enthusiasm.

#### 2. Summarize the objectives and outcomes identified in the Plan

Cost burden greater than 30% and greater than 50% is the largest housing problem in Coeur d'Alene, solidifying the need of additional affordable housing stock in the City. According to the U.S. Census

Bureau's American Community Survey (2013-2017), the median value of housing was \$184,800, while the median income was only \$47,606. The estimated five-year housing needs include affordable housing for the LMI, elderly and non-homeless special needs populations; and additional transitional housing and emergency shelter facilities. These needs were determined based on 2011 and 2015 Analysis of Impediments to Fair Housing Choice (both prepared by BBC Consulting, Inc. [BBC]), latest American Community Survey observations of 2013-2017, HUD data tables included in this Plan, community feedback from the 2019 Annual Action Plan public forum, as well as consultation with key stakeholders in the community which include the following: St. Vincent de Paul, Kootenai County Transit, United Way of North Idaho, Habitat for Humanity, Community Action Partnership, Disability Action Center, and IHFA.

### **3. Evaluation of past performance**

All projects and activities for Plan Year 2018 progressed as anticipated. Two goals that did not achieve CDBG funding during this time period were economic development and increase for-sale housing supply. Although the City is open to funding these goals every year through its CDBG funded Community Opportunity Grant program, no requests were brought forward to meet these goals. Economic development projects and for-sale housing supply increase are goals available for funding to interested parties yearly through the City's Annual CDBG Community Opportunity Grant cycle. The City believes that funding is not substantial enough to complete these goals independently; therefore, partnerships are crucial to goal successes. If larger allocations become available in the future, it is believed more opportunities would arise.

The goals in this 2019 Annual Action Plan are based on the City's 5-year 2018-2022 Consolidated Plan Goals 1-6. Specifically, the following six top-level goals were established to guide the Consolidated Plan funding during Program Years 2018-2022:

- **Goal 1:** Increase the supply of for-sale housing at prices affordable to the City's low and moderate-income workers.
- **Goal 2:** Increase the supply of rental housing affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless.
- **Goal 3:** Improve the City's sidewalks to make them more accessible to persons with disabilities.

- **Goal 4:** Continue with neighborhood revitalization efforts to improve the condition of housing in low-income areas.
- **Goal 5:** Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.
- **Goal 6:** Offer Public Service Program assistance to service organizations supporting low and moderate-income residents of Coeur d'Alene.

The great majority of public comments accepted for the 2019 Annual Action Plan suggested maintained funding to past projects with maintained funding figures and assessed that the 6 goals chosen in the Consolidated Plan are still the highest needs in the community. All accepted comments tie to eligible CDBG activities and can in some way be funded through the current 6 goals. An example of this would be the matter of increased early childhood education available to low to moderate income Coeur d'Alene families. Such an objective is qualifying and can be potentially funded in the following ways: public service goal, economic development goal via direct business expansion assistance where a qualifying clientele is served, or neighborhood revitalization goal via land or building acquisition where the future use is a childcare center supporting predominantly LMI clientele.

#### **4. Summary of Citizen Participation Process and consultation process**

The City of Coeur d'Alene followed its CDBG Citizen Participation Plan to hold one public forum prior to posting its draft 2019 Annual Action Plan. Once the public forum was held and a survey shared with the community to collect additional feedback, the draft Annual Action Plan was posted publicly on January 4, 2018, with notice to the press for public awareness. Once posted online and available in hardcopy at City Hall, the public had opportunity to comment on the draft plan for thirty days. The public comment period ended at the conclusion of the City Hall Public Hearing held on February 5, 2018, where the Mayor and City Council reviewed the draft 2019 Annual Action Plan. The public had opportunity to comment at the Public Hearing.

Overall, 139 organizations, stakeholders, and units of government were directly contacted for input on the development of this Annual Action Plan. The City placed a newspaper advertisement in the Coeur d'Alene Press regarding its public forum and comment period for the draft 2019 Annual Action Plan. Additional key outreach included emailing a stakeholder list of 139 organizations and engaged citizens, placing postings on several pages of the City's website, City Facebook, City Twitter, and the airing of advertisements on the City's Public Education and Government Channel requesting public participation at the public forum. This outreach was integral to gathering local input on the City's greatest housing and community development needs, including special needs populations.

Twelve citizens attended the public forum and fifty-five completed the online survey assessing community needs and CDBG project funding. Citizens in attendance represented private industry as well as crucial services and agencies, such as the local senior center, low income family childcare center,

workforce training college, school district, community health district, transportation district, opioid and alcohol recovery services, and adult disability services. Interested citizens and stakeholders who were unable to attend the public forum were instructed to share their observations on community needs and funding suggestions via the 2019 Annual Action Plan Community Survey or by contacting the City's CDBG Administrator by phone or email. The 2019 Annual Action Plan Survey was posted on the City's website and was advertised via the stakeholder emailed list, City main page, the City's Public Education and Government Channel, City Facebook, City Twitter, and by phone calls to stakeholders. Fifty-five citizens completed the online survey sharing community observations, funding desires for 2019, and future City CDBG goal suggestions.

In addition to local issues, the City contacted several Local and State government agencies to address regional issues, including the Department of Labor, Idaho Department of Vocational Rehabilitation, Kootenai County Probation, and City Police. Consultations with local and regional stakeholders, public forum feedback, and survey data analysis are the basis for the project goals and funding suggestions in this Annual Action Plan.

## **5. Summary of public comments**

The twelve participants in the 2019 public forum demonstrated strong alignment with the Goals from the AAP Plan and indicated a need for ongoing Public Service/Continuum of Care type projects, such as affordable rental housing and increased focus on the lack of housing stock for the very low-income populations. Additional need areas identified include the following:

- health access for suicide prevention and opioid crisis; detox centers; medication disposal sites; affordable childcare; early childhood education; and coordination with local churches offering social services to LMI populations.

Fifty-five 2019 Annual Action Plan Community Assessment surveys were completed (summary included in attachment). These were available to be completed anonymously in an effort to encourage diverse and unbiased participation. Comments from the survey included robust and thoughtful suggestions for the City's 2019 CDBG goals and future spending priorities. It is important to note, however, that some suggestions were not eligible and could not be considered.

Eligible public comments for the 2019 AAP include the following suggestions affecting low to moderate income residents of Coeur d'Alene:

- increased healthcare access; substance abuse prevention; mental health/suicide prevention; increased early childhood education access; increased public transportation routes that increase opportunity for non-linear workforce hours; encouragement of private investments; job training; a focus on larger projects instead of smaller projects to create improved goal impact; neighborhood focused planning; emergency shelters needed for women and children who are

threatened with unsafe living situations resulting in victimization; business incubator support; code enforcement to ensure clear sidewalks; analysis of low income housing clustering; support for shut-in seniors; improvement of traffic lights cycles.

Comments supporting the following are eligible, but do have exception criteria and are dependent on activity: neighborhood focused CDBG funding will need a HUD approved Local Target plan; traffic light improvement would need to tie in with a national objective in order to be eligible and not be able to be funded through the City Streets and Engineering Department; the City currently has six goal areas to meet, determined by its Consolidated Plan, and focusing funding for 3-5 years on meeting one goal at a time, would not be feasible under this Annual Action Plan without Substantial Amendment to the City's Consolidated Plan--larger projects are however currently available for funding through the Community Opportunity Grants.

During the 30 day public comment period of the draft 2019 Annual Action Plan between Jan. 4, 2019 and the public comment section of the Public Forum on Feb. 5, 2019, a summary of comments includes the following: to be determined.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Comments not accepted include the following:

- road improvement and repair—currently the City has funding available for road improvements and therefore CDBG funds cannot be spent in this capacity;
- infrastructure to support citizen access to lake and river is not feasible as no shorelines fall within an LMI census tract which would allow for area benefit activities;
- cutting the popular CDBG funded EMRAP program is not a consensus item as it is widely popular and is the City's only program aimed at directly preventing homeless by maintaining the current housing stock;
- the comment supporting cutting the City's CDBG goal of supporting low income housing, as this has been determined by multiple area analysis to be the City's highest need area affecting low income families, cannot be considered;
- increasing public service funding is infeasible as the City has a maximum amount of 15% of its annual allocation available for public service activities;
- focusing on short-term rentals would not secure consistent housing stock for Coeur d'Alene residents and cannot be considered.

## **7. Summary**

This document reflects coordinated planning and citizen participation, and also aims to reduce duplication of efforts at the local level and provide smoother delivery of services. It allows community organizations, citizens, and developers to better grasp the context in which the City's CDBG program operates. With this tool, organizations are better able to shape various programs into effective and coordinated regional, local, community, and neighborhood strategies during 2019. The City's as a recipient of CDBG funds aims to create and expand opportunities for every citizen in Coeur d'Alene, particularly those facing additional challenges due to income, illness, or special needs.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Agency Role	Name	Department/Agency
Lead Agency	COEUR D'ALENE	
CDBG Administrator		Michelle Cushing
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Coeur d'Alene employs a CDBG Grant Administrator to manage grant reporting requirements for its entitlement allocation which include the following reports: Consolidated Plan, Annual Action Plan, Comprehensive Annual Performance and Evaluation Report (CAPER). Additional duties involved in the CDBG Grant Administrator’s position include administration of the City’s CDBG funded programs which include the Community Opportunity Grant and the Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP).

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Coeur d'Alene's Grant Administrator oversaw the completion of the 2019 Annual Action Plan.

The 2019 Annual Action Plan (AAP), guided by the goals determined in the 2018-2022 Consolidated Plan, was developed with a strong emphasis on community input. One hundred and thirty nine (139) organizations, units of government, and stakeholders were contacted during the development of the 2019 AAP. The entire list of Community Stakeholders/Interested groups is included at the end of this document. The City also consulted with organizations that assist special needs and low-income populations such as the United Way of North Idaho, Idaho Vocational Rehabilitation, Disability Action Center, Community Action Partnership, and St. Vincent de Paul. Each of the aforementioned agencies/organizations plus local tax credit apartments were urged to complete a 2019 Annual Action Plan Community Needs Assessment Survey (included in attachment), which was shared with the greater citizen public and advertised via the local CDA Press, City's Facebook, City Twitter, City Website, and local government and education channel. A public forum was held on December 20, 2018, prior to the posting of the draft 2019 AAP, and attendants were provided overview of CDBG eligible projects, past spending, and current goals and given opportunity to share input on 2019 projects. During the 30-day public comment period, the AAP draft and public hearing notice was advertised in the press twice, sent out via email to stakeholders, posted on the City's website, and shared on the City's social media, City's Public Education and Government Channel, via flyers available around town, and was available for physical review at City Hall. Accepted comments on the posted draft 2019 Annual Action Plan were submitted to the City's CDBG Grant Administrator by the deadline of February 5, 2019 and were incorporated into the Plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

As part of its Citizen Participation Plan, the City held a 2019 Annual Action Plan Public forum on December 20, 2018. Twelve citizens attended the public forum and fifty-five completed the online survey assessing community needs and CDBG project funding. Citizens in attendance represented private industry as well as crucial services and agencies, such as the local senior center, low income family childcare center, workforce training college, school district, community health district, transportation district, opioid and alcohol recovery services, and adult disability services. Interested citizens and stakeholders who were unable to attend the public forum were instructed to share their observations on community needs and funding suggestions via the 2019 Annual Action Plan Community Survey or by contacting the City's CDBG Administrator by phone or email. Fifty-five citizens completed



the online survey sharing community observations, funding desires for 2019, and future City CDBG goal suggestions.

In addition to local issues, the City contacted several Local and State government agencies to address regional issues, including the Department of Labor, Idaho Department of Vocational Rehabilitation, Kootenai County Probation, and City Police.

Consultations with local and regional stakeholders, public forum feedback, and survey data analysis are the basis for the project goals and funding suggestions in the 2019 Annual Action Plan.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Region I Homeless Coalition, headed by St. Vincent de Paul, covers all five counties of North Idaho. The City regularly attends their meetings for awareness and coordination to address the needs of the homeless and persons at risk of homelessness within Coeur d'Alene. The City includes this group on its stakeholder list and routinely shares funding availability notices and seeks partnering opportunities. During the City's previous CDBG Five-Year Consolidated Plan, 2013-2017, the City awarded St. Vincent de Paul \$350,000 via a Community Opportunity Grant in order to help them purchase their H.E.L.P Center, a site where the great majority of their services for the homeless and near homeless are provided. Subsequent projects have included a Public Facility Rehabilitation project to a transitional group home for adults living with severe mental health illnesses to a program of St. Vincent de Paul, Trinity Group Homes.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

St. Vincent de Paul of North Idaho receives and allocates Emergency Shelter Grant (ESG) funds. The City does not develop performance standards, evaluate outcomes or develop funding policies and procedures for the administration of HMIS, as it does not administer HMIS.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	<b>ST. VINCENT DE PAUL</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in Community Forum via email notifications, flyers; encouraged participation in 2019 Annual Action Plan Community Survey. Additional consultation included information on homeless, non-homeless special needs, affordable housing, HPRP and Section 8.
2	<b>Agency/Group/Organization</b>	<b>HABITAT FOR HUMANITY</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in Community Forum via email notifications, flyers; encouraged participation in 2019 Annual Action Plan Community Survey.
3	<b>Agency/Group/Organization</b>	<b>COMMUNITY ACTION PARTNERSHIP</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in Community Forum via email notifications, flyers; encouraged participation in 2019 Annual Action Plan Community Survey.
4	<b>Agency/Group/Organization</b>	<b>Safe Passage</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in Community Forum via email notifications, flyers; encouraged participation in 2019 Annual Action Plan Community Survey.
5	<b>Agency/Group/Organization</b>	<b>TRINITY GROUP HOMES</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in Community Forum via email notifications, flyers; encouraged participation in 2019 Annual Action Plan Community Survey.
6	<b>Agency/Group/Organization</b>	<b>KOOTENAI MEDICAL CENTER</b>
	<b>Agency/Group/Organization Type</b>	Health Agency Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in Community Forum via email notifications, flyers; encouraged participation in 2019 Annual Action Plan Community Survey.
7	<b>Agency/Group/Organization</b>	<b>North Idaho College Head Start</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended 2019 AAP Community Forum to offer input in AAP and was encouraged participation in 2019 Annual Action Plan Community Survey.
8	<b>Agency/Group/Organization</b>	<b>United Way of North Idaho</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation during drafting of 2019 AAP; encouraged participation in 2019 Annual Action Plan Community Survey.
9	<b>Agency/Group/Organization</b>	<b>IDAHO HOUSING AND FINANCE ASSOCIATION</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Community Development Financial Institution

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted during 2019 AAP drafting via email; encouraged participation in 2019 Annual Action Plan Community Survey. IHFA provided updated Section 8 Housing Vouchers data.
10	<b>Agency/Group/Organization</b>	<b>PANHANDLE HEALTH DISTRICT</b>
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Services - Victims Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended 2019 AAP Community Forum to offer input in AAP and was encouraged participation in 2019 Annual Action Plan Community Survey. Provided Community Health Improvement plan created by Panhandle Health District.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Coeur d'Alene reached out to 139 agency types within the local jurisdiction (Stakeholder list attached), the region and the State of Idaho. It is unknown if there were any other agencies not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ST. VINCENT DE PAUL	St. Vincent de Paul functions as the Continuum of Care for Region 1 of North Idaho. Goals naturally align as the City aims to support Coeur d'Alene residents who require St. Vincent services. Overlapping goals relate to homeless and precariously housed services.
Community Health Improvement Plan	Panhandle Health District	Panhandle Health District shared their recent public health assessment and contributed public comment based on their assessment. Overlapping goals relate to health of the community.
Idaho Housing Data	Idaho Housing and Finance Association	Idaho Housing and Finance Association shared updated data sources for Region 1 Idaho Housing. Overlapping goals relate to affordable housing availability for Region 1.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City of Coeur d'Alene reached out to 139 agency types within the local jurisdiction, region, and State of Idaho. It is unknown if there were any other agencies not consulted.



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Coeur d'Alene followed its CDBG Citizen Participation Plan to hold one public forum prior to posting its draft 2019 Annual Action Plan. Once the public forum was held and an on-line survey shared with the community to collect additional feedback, the draft Annual Action Plan was posted publicly on January 4, 2018, with notice to the press for public awareness. Once posted online and available in hardcopy at City Hall, the public had opportunity to comment on the draft plan for thirty days. The public comment period ended at the conclusion of the City Hall Public Hearing held on February 5, 2018, where the Mayor and City Council reviewed the draft 2019 Annual Action Plan. The public had opportunity to comment at the Public Hearing.

In addition to local issues, the City contacted several Local and State government agencies to address regional issues, including the Department of Labor, Idaho Department of Vocational Rehabilitation, Kootenai County Probation, and City Police.

Consultations with local and regional stakeholders, public forum feedback, and survey data analysis are the basis for the project goals and funding suggestions in this Annual Action Plan.

Participants in the 2019 public forum and the 2019 Annual Action Plan Community Assessment Survey demonstrated strong alignment with the Goals from the 2018-2022 Consolidated Plan and indicated a need for ongoing Public Service/Continuum of Care type projects, such as affordable rental housing and increased focus on the lack of housing stock for the very low-income populations. Public comments identified rising and current community needs to be addressed: health access for suicide prevention and opioid crisis; detox centers, medication disposal sites; affordable childcare, before & after childcare, early childhood education; coordination with local churches offering social services to LMI populations. The great majority of public comments suggested maintained funding of past projects with maintained funding figures and assessed that the 6 goals chosen in the Consolidated Plan are still the highest needs in the community. All accepted comments tie to eligible

CDBG activities and can in some way be funded through the current 6 goals laid out in the Consolidated Plan.

**Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	2019 Annual Action Plan Community Forum	Non-targeted/broad community  Stakeholder list representatives of local non-profits and regional organizations which support LMI	The City advertised the 2019 Annual Action Plan Community Forum Survey in multiple ways. Fifty-five 2019 Annual Action Plan Community Assessment surveys were completed. These were available to be completed anonymously in an effort to encourage diverse and unbiased 2019 participation. Comments from the survey included	Eligible public comments for the 2019 AAP include the following suggestions affecting low to moderate income residents of Coeur d'Alene: increased healthcare access, substance abuse prevention, mental health/suicide prevention; increased early childhood education access; increased public transportation routes that increase opportunity for non-linear workforce hours; encouragement of private investments; job training; a focus on larger projects instead of smaller projects to create improved goal impact; neighborhood focused planning;	Comments not accepted include the following: road improvement and repair currently the City has funding available for road improvements and therefore CDBG funds cannot be spent in this capacity; infrastructure to support citizen access to lake and river is not feasible as no shorelines fall within an LMI census tract which would allow for area benefit activities; cutting the popular CDBG funded EMRAP program is not a consensus item as it is widely popular and is the City's only program aimed at directly preventing homeless by maintaining the current housing stock; the comment supporting cutting the City's CDBG goal of supporting low income housing, as this has been determined by multiple area analysis to be	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	The City advertised the draft 2019 Annual Action Plan for public review with notice to the press, emailed key stakeholder list, City Twitter, City Facebook, City distributed flyers.	To be determined		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Emailed Stakeholder List	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Residents living with HIV/AIDS	The City advertised the 2019 Annual Action Plan Community Forum, Survey, and Public Hearing with Comment Period via targeted emailing to its local and regional key stakeholders. Outreach resulted in robust and thoughtful participation in the survey and attendance at the public forum of nonprofits and service organizations serving low to moderate income residents.	See Survey Results in Citizen Participation Comments for responses.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	<p>The City advertised the 2019 Annual Action Plan Community Forum, Survey, and Public Hearing with Comment Period via Newspaper Advertisement in the CDA Press. Outreach resulted in robust participation in the survey and attendance at the public forum. Two engaged citizens, as well as ten service organizations, were represented in attendance at the Public Forum and it is very likely that many of the responses to the survey (55) from the broad citizen public.</p>	See Survey Results in Citizen Participation Comments for responses.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/broad community	<p>The City advertised the 2019 Annual Action Plan Community Forum, Survey, and Public Hearing with Comment Period via City Facebook, City Twitter, and City Website notifications.</p> <p>Outreach resulted in participation in the survey and attendance at the public forum. Two engaged citizens, as well as ten service organizations, were represented in attendance at the Public Forum and it is very likely that many of the responses to the survey (55) from the broad citizen public.</p>	See Survey Results in Citizen Participation Comments for responses.		



**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Coeur d'Alene does not have any anticipated resources at its disposal for the Strategic Plan, other than CDBG funding.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	318,476	0	0	318,476	900,000	This 'Expected Amount Available' is merely expected funding for the 2019 plan year, based on prior year allocations, as an actual allocation figure has not yet been determined by HUD. The 'Expected Amount Available Remainder of Con Plan' amount does not reflect unspent funds to date. If the actual 2019 plan year allocation is greater or lesser by 20% of this estimated figure, a new budget for the Annual Action Plan will be posted and a public comment period will be available.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Coeur d’Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City’s CDBG program. IHFA is the Public Housing Authority (PHA) for the region and administers the Section 8 program. The estimated amount available to assist households through the Section 8 Housing Choice Voucher Program during in Plan Year 2019, based on 2018 data provided by the IHFA (included in Attachment 1) is approximately \$2,361,752 in the City of Coeur d’Alene and approximately \$4,604,207 for the Coeur d’Alene Region under the Project-Based Section 8 Program. Of those assisted with the Choice Voucher Program, 503 families were assisted in the City of Coeur d’Alene, with 1,039 families being assisted in the greater Coeur d’Alene Region.

Although the City of Coeur d’Alene is not a direct recipient of any IHFA funding/grants, the projected amount of funding for the Coeur d’Alene area is approximately \$3,500,000 through Supportive Housing Program (SHP) and Emergency Shelter Grants (ESG), including Community Housing Development Organization (CHDO) funding and Homelessness Prevention and Rapid Re-housing (HPRP) grants. These funds are managed by St. Vincent de Paul as the recipient of IHFA funding for north Idaho and they have assisted over 2,050 individuals into housing with these funds within Kootenai County annually. The Helping Empower Local People (H.E.L.P.) Center, a one-stop-shop, in Coeur d’Alene is the focal point for outreach and service to individuals and families seeking assistance.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

No, the City does not have any current land available.

**Discussion**

Additional resources from private, state and local funds will be leveraged as opportunities arise for the City to partner with in order to further each goal in this plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	<b>Increase For-Sale Affordable Housing</b>	2019	2019	Affordable Housing		Increase For Sale Affordable Housing Water/Sewer Improvements Property Acquisition for Benefit of LMI Persons	CDBG: \$47,470	Homeowner Housing Added: 1 Household Housing Unit
2	<b>Sidewalk Accessibility</b>	2019	2019	Non-Housing Community Development		Sidewalk Repairs/ADA Accessable Route Improvement Parks/Recreation	CDBG: \$14,600	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Neighborhood Revitalization	2019	2019	Affordable Housing Non-Homeless Special Needs		Emergency Shelter/Transitional Housing Sidewalk Repairs/ADA Accessable Route Improvement Community Health Access Improvement Affordable Childcare and Early Childhood Education Code Enforcement EMRAP Water/Sewer Improvements Parks/Recreation Crime Reduction/Awareness	CDBG: \$50,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
4	Increase Affordable Rental Housing	2019	2019	Affordable Housing Non-Homeless Special Needs		Increase Rental Housing for Benefit of LMI Persons Water/Sewer Improvements Property Acquisition for Benefit of LMI Persons	CDBG: \$47,470	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted
5	Economic Development	2019	2019	Non-Homeless Special Needs Non-Housing Community Development		Affordable Childcare and Early Childhood Education Economic Development Job Training Public Service Projects	CDBG: \$47,470	Jobs created/retained: 2 Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Service	2019	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development		Emergency Shelter/Transitional Housing Community Health Access Improvement Affordable Childcare and Early Childhood Education Senior Support Code Enforcement Job Training Public Service Projects	CDBG: \$47,771	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Increase For Sale Affordable Housing
	<b>Goal Description</b>	Increase the supply of for-sale housing at prices affordable to the City's low and moderate-income workers.
2	<b>Goal Name</b>	Sidewalk Accessibility
	<b>Goal Description</b>	Improve the City's sidewalks within LMI Census Tract areas to make them more accessible to persons with disabilities and to invest in the neighborhood infrastructure.

3	<b>Goal Name</b>	Neighborhood Revitalization
	<b>Goal Description</b>	Continue with neighborhood revitalization efforts through the Emergency Minor Home Repair and Accessibility Program (EMRAP), including code enforcement activities, to improve the condition of housing and commercial properties in low and moderate-income areas. The EMRAP program is usually budgeted at 50,000 dollars annually. Neighborhood revitalization dollars will additionally be available through the City's CDBG Annual Community Opportunity Grant, which does vary in funding based on allocation each year. Projects can include Rehabilitation to Public Facilities, Land Acquisition, or Building Acquisition for LMI resident benefit.
4	<b>Goal Name</b>	Increase Affordable Rental Housing
	<b>Goal Description</b>	Increase the supply of rental housing affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless. Funding opportunities are available through the City's Community Opportunity Grant.
5	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.
6	<b>Goal Name</b>	Public Service
	<b>Goal Description</b>	Offer Public Service Program assistance to service organizations supporting low and moderate-income residents of Coeur d'Alene.



# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Plan year 2019 will bring new projects to the table, as all long-term projects will have been concluded and the Community Opportunity Grant will accept unique applications. Project areas can fall within any of the 5 projects listed below.

Due to popular demand, the City of Coeur d’Alene anticipates the continuation of sidewalk repairs in LMI census tract areas, the continuation of its Emergency Minor Home Repair & Accessibility Program, and its Community Opportunity Grant program. The Community Opportunity Grant has allowed for a variety of eligible proposals for HUD approved activities, including public service activities, which often specifically address gaps within our local Continuum of Care. Public Service activities are subject to a cap of 15% of the annual allocation of HUD funds, though the City is eager to provide as much needed services to City LMI residents.

### Projects

#	Project Name
1	Emergency Minor Home Improvement and Accessibility Program
2	Meals on Wheels
3	Sidewalk/ADA Accessibility
4	General Administration
5	Community Opportunity Grant

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City’s planning for allocation priorities is focused toward the number of persons who can be helped and identifying projects that will produce the best benefit for the investment. One of the larger budget items (58%) for Plan Year 2019 is the continuation of the Community Opportunity Grant, which includes the Public Service Grant (capped at 15% of yearly allocation). This large allocation coincides with the City’s number one priority status, as it does encourage applications for projects which would support Affordable Rental Housing, and coincides with all other priority items the City has identified. The City’s Emergency Minor Home Repair & Accessibility Program (EMRAP) (16%) is available to homeowners within the City limits who meet the income eligibility and program requirements. This program occurs throughout the community, as it is not a geographically based program. The EMRAP program has been

very successful in the past five years and continued project funding is frequently requested in public forums. More applications are received than can be funded every year. The funding for Public Service (15%) activities is carried out through a competitive and/or informal process; appropriate projects may be located anywhere as long as the beneficiaries are LMI residents of Coeur d'Alene. No specific projects have been identified to date for 2019 funding, outside of a \$5,000.00 non-competitive annual grant to the Lake City Center's Meals on Wheels program (2%), per City Council request. However, the City anticipates receiving plenty of applications for a responsible and effective grant project when Request for Proposals are made available to the public for the Community Opportunity Grant. Funding for sidewalks (5%) has been determined to be best addressed with a two-year planning approach. The first year involves identification of projects and partial allocation and the second year involves the actual construction activity and the final allocation. This project serves an area wide benefit for LMI census tracts, facilitating ADA conformance among many other benefits. The proposed budget allocates 80% of all funds to be utilized to benefit LMI residents, reserving \$63,695 for allowable administration and other project costs (20%). The average over the past five years has been 82% of funding used for LMI benefit, due to any remaining funds from administration being spent in projects.

The City based the budget and allocations on the best information available at the time this document was created. It is unknown if HUD will allocate slightly more or less than the estimated amount. If more or less funds are allocated, it is the City's plan that additional dollars or deletion of dollars will be added or removed from either Public Services or EMRAP, or some from both.

It should be noted that sidewalks are completed with in-house staffing. Due to a limited construction season and various citywide projects, the last few years sidewalk projects have been delayed. However, the City has communicated internally and this project funding has been prioritized for use in a summer 2019 project, where staff is addressing sidewalk concerns surrounding an elementary school in an LMI census tract; staff is in the process of completing an environmental review and in the Borah School area. This need was first identified in a Looking Glass study, prepared by local nonprofits and neighborhood support.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	<b>Emergency Minor Home Improvement and Accessibility Program</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Revitalization
	<b>Needs Addressed</b>	Code Enforcement EMRAP Water/Sewer Improvements
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This program provides emergency housing repairs or ADA accessibility improvements to single family dwellings. Projects can include roofing replacement or repair, furnace replacement, electrical repair, hot water heater replacement and ADA sidewalk improvements or grab-bars/levers. This program is designated for CDA LMI homeowners of single-family dwellings. All grants have a \$5,000 maximum cap per household. The funding for this program was approved to be \$50,000.
	<b>Target Date</b>	3/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A minimum of 10 households will benefit from this program each year. The families will be Coeur d'Alene residents who are LMI and in need of assistance to maintain the livability of their home.
	<b>Location Description</b>	Varried, applications available to all qualifying Couer d'Alene resident homeowners.
	<b>Planned Activities</b>	The program provides for up to \$5,000 in grant funds for emergency repair, accessibility improvements, and other minor repairs that relate to the correction of hazardous building conditions that threaten the health and safety of the homeowner or the soundness of their home. Eligible work includes, but is not limited to: repairing of electrical, plumbing, sewer, water, or heating system; repair leaking roof; installation of ramps, grab bars, and lever hardware; and the creation of accessible pathways, including sidewalk repair/replacement.
<b>2</b>	<b>Project Name</b>	<b>Meals on Wheels</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Senior Support Public Service Projects
	<b>Funding</b>	CDBG: \$5,000

	<b>Description</b>	This is an annual \$5,000.00 non-competitive allocation to Lake City Center's Meals on Wheels Program for at-risk seniors. Per City Council Request, this will be funded yearly pending need and citizen approval and does counts towards the public service cap of 15%.
	<b>Target Date</b>	3/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Homebound seniors who lack proper food access will benefit from this program. Expected beneficiares, based on monthly figures, total 68 + residents seniors of Coeur d'Alene.
	<b>Location Description</b>	This grant is awarded to Lake City Center in Coeur d'Alene which manages the City's Meals on Wheels Program in partnership with North Idaho College and Area Agency on Aging.
	<b>Planned Activities</b>	One planned grant of \$5,000.00 supporting costs contributing to one month's worth of food reimbursemnt for the Meals on Wheels program serving Coeur d'Alene residents.
<b>3</b>	<b>Project Name</b>	<b>Sidewalk/ADA Accessibility</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Sidewalk Accessibility Neighborhood Revitalization
	<b>Needs Addressed</b>	Sidewalk Repairs/ADA Accessable Route Improvement
	<b>Funding</b>	CDBG: \$14,600
	<b>Description</b>	These funds replace and repair sidewalks in LMI Census Tracts to improve accessibility for LMI persons.
	<b>Target Date</b>	7/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 200 Coeur d'Alene families meeting LMI status thresholds will benefit from this activity. Many of these families have young children.
	<b>Location Description</b>	LMI Census Blocks: blk: 1, tract:13  Identifying needs determined by the a community survey, the Looking Glass Survey (included in attachments).

	<b>Planned Activities</b>	Planned activities for 2019 include installation and repair of sidewalks and curb cuts surrounding Borah Elementary in Coeur d'Alene and on the west side of 7th street leading to Harrison Avenue. The purpose of this project is to increase the ease and safety of travel in an LMI census tract for families and children, improving route of travel and improved access to Borah Elementary School.
<b>4</b>	<b>Project Name</b>	<b>General Administration</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$63,695
	<b>Description</b>	General Administration activities include payroll for a CDBG Administrator to manage everyday administration of the grant, EMRAP program delivery, sub-recipient monitoring, and reporting requirements such as the Annual Action Plan, Consolidated Plan, and CAPER. Tasks are varied but can include Davis Bacon Monitoring, contract review, public information management, and ongoing community engagement involved with running and reporting on CDBG programs. This General Administration fund includes CDBG related administration costs including advertisements, training costs, and printing as well as all Fair Housing support.
	<b>Target Date</b>	3/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	
<b>5</b>	<b>Project Name</b>	<b>Community Opportunity Grant</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase For Sale Affordable Housing Increase Affordable Rental Housing Neighborhood Revitalization Economic Development Public Service

<b>Needs Addressed</b>	<p>Increase Rental Housing for Benefit of LMI Persons</p> <p>Emergency Shelter/Transitional Housing</p> <p>Increase For Sale Affordable Housing</p> <p>Community Health Access Improvement</p> <p>Affordable Childcare and Early Childhood Education</p> <p>Economic Development</p> <p>Senior Support</p> <p>Code Enforcement</p> <p>Job Training</p> <p>Public Service Projects</p> <p>Water/Sewer Improvements</p> <p>Parks/Recreation</p> <p>Property Acquisition for Benefit of LMI Persons</p> <p>Crime Reduction/Awareness</p> <p>Downpayment Assistance</p>
<b>Funding</b>	CDBG: \$185,181
<b>Description</b>	This program offers competitive grants to eligible applicants who propose a project primarily benefitting CDA LMI residents. It can include a wide variety of proposals and is subject to the public service cap of 15%, public benefit measures, and the Spot Blight cap of 30%.
<b>Target Date</b>	3/31/2021
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Low income residents of Couer d'Alene have the opportunity to benefit from the Community Opportunity Grant projects; it is unknown what future applicants will apply for though this funding source, although projects must meet one of the City's Consolidated Planning goals and are suggested to meet the priority needs specifically addressed above.
<b>Location Description</b>	Varied, as funds are not targeted in any one location in the City presently.
<b>Planned Activities</b>	No specific projects have been identified to date for 2019. However, the City anticipates receiving plenty of applications for responsible and effective grant projects when RFP's are opened. Because the allocation of funds is relatively minimal, the City plans on funding only projects requesting at least \$20,000 and the grant applications would need to clearly outline how these funds would be used and leveraged.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Coeur d’Alene, Idaho is located on the north shore of Lake Coeur d’Alene and extends north to Hayden. The eastern portion of Coeur d’Alene is bordered by the jurisdictions of Fernan Lake and Dalton Gardens, which have autonomous governing bodies, but share a zip code with Coeur d’Alene. To the west are the cities of Huetter and Post Falls.

The City of Coeur d’Alene does not have significant, dense areas of low-income residents nor are there areas of racial/minority concentration; the total minority population (2012-2016 ACS) is less than 7%. The City of Coeur d’Alene does use Census Tract mapping when conducting planning activities for projects under the CDBG Entitlement program (for example sidewalk repair/replacement).

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City’s planning is focused more toward the number of persons who can be helped and identifying projects that will produce the best benefit for the investment.

### **Discussion**

Not applicable.



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable housing programs available to Coeur d'Alene residents include the Low Income Housing Tax Credit (LIHTC) program, the HOME program, the Project-Based Section 8 program, and the Section 8 Housing Choice Voucher program.

As of December 2018, there were 21 LIHTC and HOME developments in Coeur d'Alene. These developments had over 882 family units, 306 units for seniors, and 108 were accessible to persons with disabilities.

Since 2007, CDBG funds were leveraged to construct four rental units with HUD 811 grants. Although no CDBG funds were used, through a lease of City-owned land, the City supported 37 units of HUD 202 units and fourteen units of HUD 811 units. CDBG funds have also leveraged IHFA tax credit allocations for an additional 77 affordable units in the City of Coeur d'Alene.

The City continually looks for community partners to fund joint projects which would create additional affordable homes for sale and for rent within City limits.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	1
Special-Needs	0
Total	1

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	1
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	11

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## **Discussion**

Habitat for Humanity of North Idaho has, in past years, used CDBG funds for constructing infrastructure to support a four-unit housing development in mid-town Coeur d'Alene. The first of the housing units were occupied during the 2010 calendar year, the second in 2011, the third in 2012, and the fourth in 2013. Providing homes for purchase by low/moderate income persons is a goal of the City, but one that takes more time and resources than other City goals. Community funding support is available annually through the City's annual Community Opportunity Grant cycle.

Commonwealth Agency, Inc. is a nonprofit running a senior service program at a tax-credit housing center for seniors in Coeur d'Alene. This program is funded in part by a 2017 CDBG Community Opportunity Grant award. One of their CDBG approved activities is emergency rental assistance. This type of opportunity is also available yearly for area partners during the City's annual Community Opportunity Grant cycle.

These are just two examples of the many ways that CDBG funds can assist housing in our community.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Coeur d'Alene does not oversee a PHA and there are no public housing units in the City.

### **Actions planned during the next year to address the needs to public housing**

IHFA serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the Section 8 program in the City of Coeur d'Alene. During 2018, IHFA oversaw 3,114 affordable housing units in Region 1. The Section 8 Housing Choice Voucher program provided \$2,361,752 in vouchers to 503 families in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2019 is based on 2018 figures and projected to be approximately the same.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Coeur d'Alene has partnered with Habitat for Humanity of North Idaho on past projects supporting new home ownership opportunities and will continue to look for avenues of continued partnerships with them and all others.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Since there is no Public Housing Authority in the City of Coeur d'Alene, the City defers to IHFA for use of Section 8 Vouchers.

### **Discussion**

The City continues to consider all partnership opportunities that may arise with local and statewide agencies for affordable housing projects within the city limits of Coeur d'Alene for LMI residents.



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City receives no funding beyond their CDBG Entitlement for the homelessness activities. St. Vincent de Paul distributes McKinney-Vento funding through the SHP, ESG, and S+C. During 2018, funds provided 82 different types of services to upwards of 2,100 (unduplicated) individuals, including clothing, food, utility, rental assistance, and vouchers.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's 10-Year Plan to End Homelessness estimated that in 2012 there would be 427 homeless individuals on the street, in shelters, and in transitional housing in Region 1 of North Idaho. These estimates were, unfortunately, right on track with local data. In 2016, the Point-in-Time Count estimated an average of 450 individuals were homeless on any given night, in 2017 an average of 273, in 2018 an average of 228. Statistics collected for Region 1 include the Northern five counties in Idaho and not solely Coeur d'Alene; however, Coeur d'Alene is part of the coordination of these efforts and functions as the point of entry for many of the area homeless services that St. Vincent de Paul manages in its function as the Continuum of Care for the Northern five counties. The trend in average number of homeless persons in Region 1 going down steadily is very encouraging and the City and local partners continue to look for opportunities to further decrease homelessness in Coeur d'Alene.

Over \$5.5 million in services is already being provided in Coeur d'Alene and the surrounding community. Approximately 17,000 points of service were provided to the homeless, including warming shelters, which open when the temperature falls below 25 degrees. Housing First, administered by St. Vincent de Paul, is a model that has been promoted by the federal government and used as funding allows. The one-stop-shop concept of the H.E.L.P. Center became a reality in 2008 and continues to assist a majority of the people in need throughout the county.

Homelessness is a chronic problem and may never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting these problems are not quick, easy, or inexpensive fixes.

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent,

and depends on a certain level of commitment by the homeless individual. Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal.

The City's 10-Year Plan to End Homelessness will be a living document; implementation and periodic reviews of the Plan are vital to the success of the Plan. The City and partner agencies intend to work with and include citizens that are homeless and/or have been homeless to find and address gaps in the system.

The City operates an annual Community Opportunity Grant which allows for our partner agencies and key stakeholders who serve our homeless population or precariously housed population to submit applications to meet the highest needs of those populations.

The full plan is available on the City's website at:

[http://www.cdavid.org/files/municipal\\_services/city\\_10\\_year\\_homeless\\_plan.pdf](http://www.cdavid.org/files/municipal_services/city_10_year_homeless_plan.pdf)

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City works closely with local organizations such as St. Vincent de Paul, NIHC, IHFA, the Region 1 Coalition for the Homeless (Continuum of Care) and other government and non-profit organizations to identify area of need and appropriate activities to mitigate the problems as resources allow.

For persons experiencing homelessness and women who are domestic violence victims, there are six emergency shelters in the County to assist them: Children's Village; St. Vincent de Paul Women's Shelter; St. Vincent de Paul Men's Shelter; St. Pius Church; Safe Passage; and the OASIS Post Falls Police Department (which is the only emergency shelter located outside of Coeur d'Alene). Together, these shelters provide beds to 68 people in need of housing because they are homeless.

St. Vincent de Paul provides a warming center that is activated November 1, 2018 and through February 28, 2019, open only when temperatures fall below 28 degrees. When activated, the St Vincent's shelters will be open from 7:00pm-7:00am. To take people to the shelter, a van leaves the St Vincent de Paul campus in Coeur d'Alene at 6:30pm and returns people back to the St. Vincent de Paul campus the next morning. St Vincent de Paul is able to shelter 45 individuals and will have available sleeping bags, blankets, gloves, stocking caps, coats, a full bathroom, warm food and drinks.

Family Promise of North Idaho acts as an interfaith effort to assist homeless families achieve

independence. The focus of Family Promise is to keep families together by allowing them to sleep in one of seventeen local host churches, for a week at a time for up to 90 days. Families receive support services, food, and a temporary safe place to sleep.

The Kootenai County Recovery Center provides a drop-in facility for the homeless and mentally ill to clean up and receive clothes and food. They also offer computers with internet connection to facilitate job searches and communication with family and other support systems. A mail drop address is provided to further the communication support services they offer.

Union Gospel Mission is a faith-based organization out of Spokane, Washington that has recently expanded across state line to include Coeur d'Alene. They offer a long-term residential recovery center for women with children and women with substance abuse problems. It is located in mid-town Coeur d'Alene and the City granted a special use permit to change from a residential zoning to better facilitate their expansion. Short-term emergency help is also available on a limited basis. Food, shelter, clothing, one-on-one and group therapy sessions, life-skills classes, and a medical clinic are some of the resources they offer.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Under a HPRP grant, St. Vincent de Paul has been tracking accomplishment in two categories: homeless prevention and rapid re-housing. Under the homeless prevention program 122 have been served; and under the rapid re-housing program 141 individuals have been served. The program also provides intensive weekly case management, which begins with self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, and financial literacy classes.

The City works closely with local organizations such as St. Vincent de Paul, IHFA, and the Region 1 Coalition for the Homeless (Continuum of Care) and other government and non-profit organizations to conduct appropriate activities to mitigate recently homeless persons from becoming homeless again, as resources allow.

**Helping low-income individuals and families avoid becoming homeless, especially extremely**

**low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The one-stop-shop concept of the H.E.L.P. Center became a reality in 2008 and continues to assist a majority of the people in need throughout the county. It is the point of entry site for most homelessness services in Coeur d'Alene and Region 1, assisting approximately 5,777 individuals in 2018 alone, based on 2017 figures. From rental assistance to job searching, the H.E.L.P. Center provides 14 different programs and 21 different services to over 125 people per day.

## **Discussion**

The Region 1 Coalition for the Homeless (Continuum of Care) and their associated network is always looking to provide those in need with housing, regardless of their history, and ways to add “beds” to the community. The City attends these monthly meetings and works to find partnerships to leverage additional project funding to further the goals under the 10-Year Plan to End Homelessness.

As stated in the PY 2018-2022 Consolidated Plan under the Non-Homeless Special Needs Assessment goal and Non-Housing Community Development goal, there is a myriad of supportive services in the community managed by other organizations for the non-homeless special needs populations. Goal 6- Public Service was included in the City’s Consolidated Plan. One of the opportunities under this goal is to partner with organizations that serve the non-homeless special needs populations in the community. As projects arise, it is possible that the City can leverage funding to better serve these individuals and families.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

As discussed in AP-55: Affordable Housing, there are affordable housing units within the city limits, but like the majority of cities, more affordable housing could always be used. The City of Coeur d'Alene encourages and supports affordable housing by looking for partnerships to add to the stock and intends to continue utilizing methods similar to those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. An example of this method is evidenced by projects such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments where \$10,000 was used for architecture and engineering costs leveraged to produce a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In 2015 an Analysis of Impediments to Fair Housing Choice (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues. The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers.

Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel then current code generally allows as long as new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

**Discussion:**

Other major barriers facing households and individuals trying to obtain homeownership are the extremely low inventory of affordable homes for sale, and, in relative terms, available to low/moderate income persons. This trend in rising housing costs is due to many factors which include the following: the landlocked geographic nature of the City; the great influx in population from higher cost cities; the deteriorating housing stock available, which incentivies builders not to rehabilitate a home but to tear it down and build new--a high cost/highprofit endeavor. These market realities create a trickle down effect which further inflates the market and eliminates housing stock available to low/moderate income families.

In contrast to these challenges, the City has an excellent record of working with local organizations such as CDA Area Economic Development Corporation to promote the City as an optimal place to establish a business. The local community college (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis-Clark State College, and Idaho State University to finalize an education corridor and provide better opportunities for residents to reach a level of education or expertise that will assist them in achieving living wage employment while creating additional jobs at the colleges (e.g., professors, service workers, and building maintenance staff).

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidated Plan. The City continues to seek additional methods of encouraging developers to construct LMI housing.

Current City's Infill Overlay District Ordinance which incentivize mixed use housing and denser housing builds could be an important tool for area partners to build low to moderate income for-purchase rent or owned units. An Urban and Infill Housing Ordinance, otherwise known as pocket housing, is in the process of being drafted.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Because the City's allocation of HUD funds is relatively small it is difficult to have a significant impact on the local area to further housing goals. The City prefers to reserve its financial resources for projects already identified with measurable achievements. However, the City intends to continue being available as an educational resource for coordination and management and for letters of support.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work with local organizations such as St. Vincent de Paul, Habitat for Humanity of North Idaho, United Way of North Idaho, IHFA, the Continuum of Care Coalition, and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. Center is an excellent start to this process. The innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a one-stop-shop so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is ongoing and as flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Additionally, the City will continue to advocate to the community the need for warming shelters and Project Homeless Connect.

### **Actions planned to foster and maintain affordable housing**

Plan year 2019 will bring new potential projects to the table with the annual Community Opportunity Grant, along with any ongoing contracted projects working towards completion. The City encourages and supports affordable housing by looking for partnerships to add to the affordable housing stock and intends to continue utilizing methods similar to those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. An example of this method is evidenced by projects such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments where \$10,000 was used for architecture and engineering costs was leveraged to produce a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons.

Additionally, the City's CDBG funded Emergency Minor Home Repair and Accessibility Improvement Program will continue to be funded during plan year 2019, based on public support. This program assists families remain in their home by improving livability conditions to the residence; likewise maintaining the condition of deteriorating housing stock available to low to moderate income residents.

### **Actions planned to reduce lead-based paint hazards**

The City distributes lead hazard information pamphlets to any residents seeking information and with each application for the Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP). The pamphlets are also available on the City's web page and within the customer service center where building permits are issued. Additionally, the City provided pamphlets and information to the local building contractors association. Starting in April 2010, all for-hire construction work in child-occupied facilities must comply with the EPA Renovator, Repair, and Painting (RRP) law. The RRP law requires that any person doing this work get RRP certification and perform additional recordkeeping and site cleanup. In October 2010, the City sponsored RRP training. Of the 23 individuals who received certification, some were contractors that have and will work on EMRAP projects.

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to a number of strategies to help reduce poverty including partnerships with organizations such as CDA Area Economic Development Corporation for job creation and Ignite CDA for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to better travel safely and efficiently, focusing their efforts elsewhere.

The City promotes workforce development and has been a strong supporter of the education corridor, which provides access for local residents to four institutions of higher learning (University of Idaho,

North Idaho College, Lewis-Clark State College, Idaho State University). Additionally, NIC's Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education.

Providing services to at-risk-youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Community Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening and has a sliding scale for fees, allowing low-to-moderate income families and individuals to benefit from the Center's many programs at little or no cost.

Because transportation costs can be a large portion of the personal budget, the City of Coeur d'Alene is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides transportation free of charge. The City contributes approximately \$46,000 annually to the program. Mid-size buses, approximately 32 passengers, run established routes from the southernmost point of the Reservation on US Highway 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those are combining modes of transportation. City Link has recently expanding its bussing circuits to reach more transportation deserts and business centers serving LMI people.

### **Actions planned to develop institutional structure**

Many of the activities to assist low-to-moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of well established programs under the direction of established organizations and agencies such as IHFA, Lake City Center, and the Disability Action Center. Programs such as the H.E.L.P. Center's Supportive Housing Program, Emergency Solution Program and Shelter Plus Care Program are overseen by St. Vincent de Paul, or other local not for profit organizations. Additional non-profit efforts include Family Promise providing transitional housing for family and Community Action Partnership providing food bank services, weatherization, and circles (mentorship) program.

The City of Coeur d'Alene attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs. The City provides support as appropriate and practical, including web postings, information on the City's Public Education and Government Channel, distribution of printed materials, consultations and other aid as requested.

The City recognizes that agencies such as IHFA, who have been acting as the PHA for the region for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City is the lead agency for the CDBG funding. The City has established goals under their Entitlement program, and works to integrate City planning and projects with the related activities of other agencies in the area using the Citizen Participation Plan, direct email requests, and other various methods of communication to facilitate this goal. The City does not plan to duplicate services of other established and successful programs.

The City's system of institutional structure is strong and well-coordinated, with little duplication of services. Gaps in delivery, if any, are typically a result of reduction in state and/or federal funding to supporting Continuum of Care organizations in their ability to carry out a complete service delivery system.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development. In 2018, the IHFA is the PHA for the region and administers the Section 8 program in the City of Coeur d'Alene. During previous years, the IHFA put \$4,604,207 into Region One for Project-Based Section 8 activities assisting 1,039 families. The Section 8 Housing Choice Voucher program provided \$2,361,752 in vouchers to 503 families in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2019 is based on 2018 figures provided by IHFA (Attachment 1) and projected to be approximately the same.

The City is also partnering with St. Vincent de Paul by long-term leasing City owned property at 102 Homestead Avenue. This property is a HUD 811 project and is a 14-unit rental property. Currently, no CDBG dollars are allocated to be used at 102 Homestead Avenue.

The City will continue to attend IHFA quarterly housing roundtables and to support implementation of the 10-Year Plan to End Homelessness, which provides opportunities to discuss issues with most service providers within our community. Additionally, the City will continue attendance, support, and participation at the Region 1 Homeless Coalition meetings (Continuum of Care group).

The established H.E.L.P. Center in Coeur d'Alene is the focal point for outreach and service to individuals and families seeking assistance. The City will continue to support and promote these efforts in coordination with the 10-Year Plan to End Homelessness.

The established H.E.L.P. Center in Coeur d'Alene provides a means for homeless, non-homeless and special-needs populations to access services. Numerous organizations and agencies assist LMI persons to participate by maintaining "office space" and conducting appointments at the Center, the services include housing, health care, social services, employment assistance, and Veteran's programs. The City utilized past CDBG funds to acquire the H.E.L.P. center and granted the entity to St. Vincent de Paul.

**Discussion:**

The availability of funding is always a key issue in providing necessary services to the community. CDBG funds and other social service funds are vital and if they continue to be cut, as they have in the recent past, more services will be lost and some organizations may not survive. The City's CDBG makes some funds available for public services and/or community grant opportunities to area non-profits in order to help fill their gaps as program funding allows.

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

#### **Introduction:**

The City of Coeur d'Alene does not currently have any planned activities that would call for program income.

The City of Coeur d'Alene's CDBG funds do not have any other program specific requirements to address at this time. Should any program income begin, HUD regulations would be followed on usage and reporting. No grant funds have been returned to the line of credit.



