



Coeur d'Alene  
Arts Commission

**TUESDAY, September 22, 2020, 4:00 p.m.**

*NOTE: The City is utilizing Governor Little's Stage 4 Rebound Idaho guidance for its public meeting. As such, we are abiding by the social distancing standard of 6' within the physical meeting room. Therefore, we are still encouraging the public to participate electronically. While participating electronically, NY public comments will be taken during that section of the meeting by indicating a raised hand through the Zoom meeting application. Public comments will not be acknowledged during any other time in the meeting.*

*The meeting will be aired on Zoom meeting network with the following options:*

*Join Zoom Meeting*

<https://cdaid-org.zoom.us/j/99117159901?pwd=YXVIMUERkU0VDR4bTJtRUM3dUptdz09>

**Meeting ID: 991 1715 9901**

**Password: 211363**

*Dial by your location*

*888 475 4499 US Toll-free*

*877 853 5257 US Toll-free*

## **Agenda**

Call to Order

Conflict of Interest Declaration

Public Comments

### **THE FOLLOWING ITEMS ARE CONSIDERED ACTION ITEMS:**

1. Review/Corrections/Approval of Minutes: August 25, 2020
2. Review/Corrections/Approval of Current Financial Report
3. Commissioner/Staff Comments
4. 4 Corners RFQ Update—John Bruning
5. Performing Art Grant Program Update—Jennifer Drake
6. Update on "Inspired" Public Art Sculpture —Troy Tymesen
7. 6th & Wallace Intersection Mural—Jennifer Drake
8. CAFÉ Contract Renewal—Amy Ferguson
9. Subcommittee Updates—Jennifer Drake

*Attachments:           Financial Report August 2020  
                                  Minutes August 25, 2020  
                                  CAFÉ Contract Renewal*

*The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical, or other impairments. Please contact Amy Ferguson, Executive Assistant, at (208) 666-5754 at least 72 hours in advance of the meeting date and time.*

## ARTS COMMISSION SUBCOMMITTEES

**CHAIRMAN:** Jennifer Drake

**VICE-CHAIRMAN:** Ali Shute

### **Mayor's Awards in the Arts**

Ali Shute, Chair  
Trudy Elliott (Advisor)  
Teresa Runge  
Mary Lee Ryba

### **Utility Box Beautification**

Derek Kahler  
Bev Moss  
Lindsey Sichelstiel

### **ArtCurrents**

Teresa Runge, Chair  
Ali Shute

### **Arts Commission Applicant Review**

Jennifer Drake, Chair  
Amy Evans

### **Riverstone Public Art ON HOLD**

Amy Evans  
Teresa Runge, Chair  
John Bruning

### **Performing Arts**

David Groth, Chair  
Ali Shute  
Priscilla Bell

### **Community Arts**

Jennifer Drake, Chair  
Teresa Runge  
Mary Lee Ryba

### **Ped/Bike Brochure for Art**

Ali Shute, Chair  
Bev Moss

### **Mural Projects**

Jennifer Drake, Chair  
Amy Evans  
Bev Moss  
Derek Kahler  
Lindsey Sichelstiel

### **Storm Drain Art**

David Groth, Chair  
Kim Harrington (Advisor)

### **Budget**

Jennifer Drake, Chair  
Ali Shute

### **New Member Training/Policies**

Jennifer Drake, Chair  
Ali Shute

### **Public Art Plaques**

Ali Shute, Chair  
Teresa Runge  
Bev Moss

### **4- Corners Entrance**

John Bruning, Chair  
Jenn Drake  
Amy Evans  
Priscilla Bell

### **Parking Garage**

Jenn Drake, Chair  
Ali Shute

### **Mural Festival**

Derek Kahler, Chair  
David Groth  
Mary Lee Ryba  
Mag Behrmann

### **Private Art in the Public View**

Mag Behrman

CITY OF COEUR D'ALENE  
ART FUNDS  
PUBLIC ART FUND - Ignite - FUND 076  
7/31/2020

	2020 BUDGET	July 2020	FISCAL YTD THROUGH 7/31/2020	ACTUAL TO BUDGET VARIANCE (AVAILABLE)
Beginning Balance - Lake District	\$ 150,000	\$ 341,144.50	\$ 351,144.59	201,144.59
Beginning Balance - River District	100,000	161,757.25	159,471.94	59,471.94
Revenues:				
Interest income - Lake District	2,500	329.14	4,279.05	1,779.05
Interest income - River District	1,500	156.06	2,016.37	516.37
Trf from ignite - Lake District	75,000			(75,000.00)
Trf from ignite - River District	25,000			(25,000.00)
Total Revenues:	<u>\$ 354,000</u>	<u>503,386.95</u>	<u>516,911.95</u>	<u>162,911.95</u>
Expenditures:				
Professional Services	\$ 12,000		4,940.00	7,060.00
Trf 15% of Art purchased - Lake Dstrct				-
Trf 15% of Art purchased - River Dstrct				-
Art - Lake District	200,000		9,010.00	190,990.00
Art - River District	100,000		(425.00)	100,425.00
Total Expenditures:	<u>\$ 312,000</u>	<u>-</u>	<u>13,525.00</u>	<u>298,475.00</u>
Ending Balance - Lake District	\$ 15,500	\$ 341,473.64	\$ 341,473.64	\$ 325,973.64
Ending Balance - River District	<u>\$ 26,500</u>	<u>\$ 161,913.31</u>	<u>\$ 161,913.31</u>	<u>\$ 135,413.31</u>

CITY OF COEUR D'ALENE  
ART FUNDS  
PUBLIC ART FUND - MAINTENANCE - FUND 077  
7/31/2020

	2020 BUDGET	July 2020	FISCAL YTD THROUGH 7/31/2020	ACTUAL TO BUDGET VARIANCE (AVAILABLE)
Beginning Balance	\$90,000	\$130,616.91	\$134,625.69	44,625.69
Revenues:				
Interest income		126.99	1,676.75	1,676.75
Transfer for 15% of Art purchased				-
Total Revenues:	<u>\$90,000</u>	<u>\$130,743.90</u>	<u>\$136,302.44</u>	<u>46,302.44</u>
Expenditures:				
Art - Maintenance	\$20,000	4,232.10	9,790.64	10,209.36
Total Expenditures:	<u>\$20,000</u>	<u>4,232.10</u>	<u>9,790.64</u>	<u>10,209.36</u>
Ending Balance	<u><u>\$70,000</u></u>	<u><u>\$126,511.80</u></u>	<u><u>\$126,511.80</u></u>	<u><u>56,511.80</u></u>

CITY OF COEUR D'ALENE  
ART FUNDS  
PUBLIC ART FUND - 1% - FUND 074  
7/31/2020

	2020 BUDGET	July 2020	FISCAL YTD THROUGH 7/31/2020	ACTUAL TO BUDGET VARIANCE (AVAILABLE)
Beginning Balance	\$40,000	\$87,688.78	\$69,338.58	\$29,338.58
Revenues:				
Interest income		86.89	924.59	924.59
Donations - Suffrage Statue			52,692.83	52,692.83
Water - Admin Building				
Total Revenues:	<u>\$40,000</u>	<u>\$87,775.67</u>	<u>\$122,956.00</u>	<u>\$82,956.00</u>
Expenditures:				
Professional Services	\$3,000	(\$13.92)	\$2,152.62	\$847.38
Education and Training	500		\$43.39	456.61
Community Arts Partnership	30,000			30,000.00
Mayor's Art Awards	3,800		2,770.00	1,030.00
Transfer for 15% of Art purchased Art		\$21,200.00	51,400.40	-
Total Expenditures:	<u>\$37,300</u>	<u>\$21,186.08</u>	<u>\$56,366.41</u>	<u>(\$19,066.41)</u>
Ending Balance - Suffrage Statue		\$1,363.00	\$1,363.00	
Ending Balance	<u>\$2,700</u>	<u>\$65,226.59</u>	<u>\$65,226.59</u>	<u>\$63,889.59</u>

# General Ledger

## Detailed Trial Balance FY 2019-20

JE Number	JE Date	Period	Year	DR Amount	System	Process	Description	Batch	System Reference	Vendor Name
<b>076-038-4389-4200</b>				<b>Professional Services</b>						
95	10/15/2019	1	2020	\$1,000.00	AP	Invoices	2019 ArtCurrents - "Girly Curl"	40070.10.2019	LinkeScu	LinkeSculpture.com
95	10/15/2019	1	2020	\$1,000.00	AP	Invoices	2019 ArtCurrents - "Pier 56"	40070.10.2019	MetalSqu	Metal Squirrel
95	10/15/2019	1	2020	\$1,000.00	AP	Invoices	2019 ArtCurrents - "Leaves of Life"	40070.10.2019	Potterto	Leon K. Potterton
95	10/15/2019	1	2020	\$1,000.00	AP	Invoices	2019 ArtCurrents - "The Climb"	40070.10.2019	Wroblews	Wroblewski Studio
95	10/15/2019	1	2020	\$1,000.00	AP	Invoices	2019 ArtCurrents "King of the Peacocks"	40070.10.2019	YoungDal	Dale Young
285	10/29/2019	1	2020	(\$60.00)	CR	Cash Receipts	BASKET MASQUETTE TERE H. TAYLOR BASKET MAQUETTE	00429.10.2019	1875860	
				<u>\$4,940.00</u>						
<b>076-038-4389-7100</b>				<b>Art - Lake District</b>						
95	10/15/2019	1	2020	\$1,970.00	AP	Invoices	Welding services - ArtCurrents	40070.10.2019	Allied	Allied Weldery Inc
275	10/28/2019	1	2020	(\$60.00)	CR	Cash Receipts	CYCLE OF LIFE DAVID GROTH CYCLE OF LIFE	00428.10.2019	1874640	
131	12/17/2019	3	2020	\$7,100.00	AP	Invoices	Purchase of "Open Arms" statue	40060.12.2019	Cadden	Patrick Cadden
				<u>\$9,010.00</u>						
<b>076-038-4389-7110</b>				<b>Art - River District</b>						
321	10/31/2019	1	2020	(\$200.00)	CR	Cash Receipts	SILENT AUCTION MARY SANDERSON MAYORS AWARDS - SILENT AUCTION	00431.10.2019	1876945	
88	11/12/2019	2	2020	(\$200.00)	CR	Cash Receipts	De De Karen Sines	00411.11.2019	1885776	
32	12/3/2019	3	2020	(\$25.00)	CR	Cash Receipts	Tara Estabrook	00203.12.2019	1897674	
				<u>(\$425.00)</u>						
<b>077-035-4396-6100</b>				<b>Art Maintenance</b>						
355	9/30/2019	12	2019	\$69.00	AP	Invoices	CIN106000643523 Postage	39306.09.2019	FPMailin	CMRS-FP
407	9/30/2019	12	2019	\$19.67	AP	Invoices	electricity-artwork lights-nw blvd feathers	41025.10.2019	Avista	Avista Utilities
256	10/28/2019	1	2020	\$242.04	AP	Invoices	ArtCurrents 2019 Plaques and Snow Ghost 1 Plaque	04000.11.2019	NI Tro	North Idaho Trophy
3	11/5/2019	2	2020	\$788.00	AP	Invoices	Welding & Install of the Plunge and Breaking Boundaries	40030.11.2019	Allied	Allied Weldery
114	11/19/2019	2	2020	\$34.79	AP	Invoices	Plaque for the Plunge	40020.11.2019	NI Tro	North Idaho Trophy
129	11/19/2019	2	2020	\$20.69	AP	Invoices	electricity-artwork lights-nw blvd feathers	40208.11.2019	Avista	Avista Utilities
321	12/31/2019	3	2020	\$772.30	AP	Invoices	Steel plate and welding of Breaking Boundaries	400000.01.2019	Allied	Allied Weldery
321	12/31/2019	3	2020	\$215.00	AP	Invoices	Removal and relocation of Curly Girl statue	400000.01.2019	Allied	Allied Weldery
11	1/7/2020	4	2020	\$22.40	AP	Invoices	electricity-artwork lights-nw blvd feathers	40064.12.2019	Avista	Avista Utilities
19	1/7/2020	4	2020	\$28.70	AP	Invoices	CIN106000643523 Postage	03172.01.2020	FPMailin	FPMailin Weldery

19	1/7/2020	4	2020	\$10.50	AP	Invoices	CIN106000643523 Postage	03172.01.2020	FPMailin	FPMailin Weldery
135	1/20/2020	4	2020	\$115.00	AP	Invoices	1000 ArtCurrents brochure	40050.01.2020	Sixtwofo	Sixtwofo Weldery
6	2/4/2020	5	2020	\$34.80	AP	Invoices	Name Plate - Open Arms	40020.02.2020	NITro	North Idaho Trophy
9	2/4/2020	5	2020	\$21.92	AP	Invoices	Jan 2020 utility bill for artwork	40092.01.2020	Avista	Avista Utilities
65	2/7/2020	5	2020	\$9.50	AP	Invoices	CIN106000643523 Postage	30207.02.2020	FPMailin	CMRS-FP
144	2/18/2020	5	2020	\$314.00	AP	Invoices	artwork concrete for artwork at Memorial Park	40021.02.2020	IntersC	Interstate Concrete & Asphalt
155	2/18/2020	5	2020	\$20.59	AP	Invoices	electricity-artwork lights-nw blvd feathers	40092.02.2020	Avista	Avista Utilities
53	3/5/2020	6	2020	\$10.00	AP	Invoices	CIN106000643523 Postage	03305.02.2020	FPMailin	FPMailin Weldery
287	3/25/2020	6	2020	\$20.16	AP	Invoices	electricity-artwork lights-nw blvd feathers	03319.03.2020	Avista	Avista Utilities
60	3/5/2020	6	2020	\$10.58	AP	Invoices	Albertsons - Utility box selection committee	40020.03.2020	BofA	Albertsons
79	3/9/2020	6	2020	\$1,195.00	AP	Invoices	light fixtures for artwork at McEuen	30306.03.2020	BofA	Pool World
27	4/7/2020	7	2020	\$11.50	AP	Invoices	CIN106000643523 Postage	30407-04.2020	FPMailin	CMRS-FP
151	4/21/2020	7	2020	\$18.99	AP	Invoices	electricity-artwork lights-nw blvd feathers	40062.04.2020	Avista	Avista Utilities
44	5/6/2020	8	2020	\$0.50	AP	Invoices	CIN106000643523 Postage	03519.05.2020	FPMailin	CMRS-FP
117	5/19/2020	8	2020	\$550.00	AP	Invoices	Structural Engineering for Grizzly Bear	00182.05.2020	BCEngine	BC Engineers, Inc.
9	6/2/2020	9	2020	\$18.42	AP	Invoices	electricity-artwork lights-nw blvd feathers	51224.05.2020	Avista	Avista Utilities
78	6/9/2020	9	2020	\$18.50	AP	Invoices	CIN106000643523 Postage	00228.05.2020	FPMailin	CMRS-FP
111	6/16/2020	9	2020	\$693.75	AP	Invoices	replacement pump for library artwork pond	51233.05.2020	HD Fow	HD Fowler Company
111	6/16/2020	9	2020	\$272.24	AP	Invoices	sod for around new grizzly at piece at Riverstone	5123.05.2020	Lowes	Lowes Home Improvement
5	7/7/2020	10	2020	\$218.62	AP	Invoices	bronze plaque for Unconquered	40000.07.2020	North Idaho Trophy	NITro
17	7/7/2020	10	2020	\$18.32	AP	Invoices	light fixtures for artwork at McEuen	40071.06.2020	Avista	Avista Utilities
24	7/7/2020	10	2020	\$58.00	AP	Invoices	electricity-artwork lights-nw blvd feathers	37072.07.2020	FPMailin	CMRS-FP
71	7/9/2020	10	2020	\$2,500.00	AP	Invoices	CIN106000643523 Postage	40033.07.2020	Color Kinetics Distributic	ColorKin
116	7/14/2020	10	2020	\$32.10	AP	Invoices	App Engineering Services - Rainbow Bridge	40072.06.2020	B of A	BOFA
116	7/14/2020	10	2020	\$693.75	AP	Invoices	plants for new artwork at Riverstone (bear)	40072.06.2020	B of A	BOFA
116	7/14/2020	10	2020	\$693.75	AP	Invoices	pump for library artwork fountain	40072.06.2020	B of A	BOFA
169	7/21/2020	10	2020	\$17.56	AP	Invoices	electricity-artwork lights-nw blvd feathers	40032.07.2020	Avista	Avista Utilities

\$9,790.64

**074-038-4389-4200**

**Professional Services**

2	6/2/2020	9	2020	\$523.28	AP	Invoices	Concrete pump for Pinkerton Bear base	00180.06.2020	Champion	Champion Concrete
109	6/16/2020	9	2020	\$515.90	AP	Invoices	Bear Sculpture - Concrete pumping	00182.06.2020	Champion	Champion Concrete
150	6/17/2020	9	2020	\$483.75	AP	Invoices	Base for Grizzly Bear	00183.05.2020	B of A	Bank of America
150	6/17/2020	9	2020	\$41.10	AP	Invoices	Rebar - Bear Art Work	00183.05.2020	B of A	Bank of America
150	6/17/2020	9	2020	\$265.94	AP	Invoices	Former lumber, screws, pliers	00183.05.2020	B of A	Bank of America
150	6/17/2020	9	2020	\$113.85	AP	Invoices	Rock & Rebar - Bear Art work	00183.05.2020	B of A	Bank of America
150	6/17/2020	9	2020	\$208.80	AP	Invoices	Outcropping rocks, polish / hone	00183.05.2020	B of A	Bank of America

\$2,152.62

**074-038-4389-4902**

**Education and Training**

95	10/15/2019	1	2020	\$43.39	AP	Invoices	Arts Commission Envelopes	40070.10.2019	KCREPR	Kootenai County Reprographics
----	------------	---	------	---------	----	----------	---------------------------	---------------	--------	-------------------------------

\$43.39

074-038-4389-6318		Mayor's Arts Awards									
21	10/2/2019	1	2020	\$150.00	AP	Invoices	Mayor's Awards in the Arts and Entertainment	31024.10.2019	BentonP	Pamela Benton	
21	10/2/2019	1	2020	\$100.00	AP	Invoices	Mayor's Awards in the Arts and Entertainment	31024.10.2019	Gardnesh	Shane Gardner	
21	10/2/2019	1	2020	\$100.00	AP	Invoices	Mayor's Awards in the Arts and Entertainment	31024.10.2019	Yarrow	Renei Yarrow	
102	10/15/2019	1	2020	\$400.00	AP	Invoices	Mayors Arts Awards for four awards	03102.10.2020	AschZac	Zac Aschenbrener	
256	10/28/2019	1	2020	\$2,000.00	AP	Invoices	Mayor's Awards in the Arts	04000.11.2019	CdAResor	Coeur d' Alene Resort	
116	11/19/2019	2	2020	\$20.00	AP	Invoices	Name plates for Mayor's Awards	40060.11.2019	CustomDe	Custom Den	

\$2,770.00

074-038-4389-7100		Art									
79	12/9/2019	3	2020	\$8,000.00	AP	Invoices	Life size bronze statue of the "Suffragist" - 1st draw	03129.12.2019	TerryLee	Terry Lee	
291	2/26/2020	5	2020	\$15,000.00	AP	Invoices	2nd Draw - Suffragette statue	32262.02.2020	TerryLee	Terry Lee	
194	3/18/2020	6	2020	\$7,000.00	AP	Invoices	3rd Draw - Suffragette statue	33182.03.2020	TerryLee	Terry Lee	
113	6/16/2020	9	2020	\$62.50	AP	Invoices	Digital scan of artwork for utility box - Julie Clark	40070.06.2020	AllegraP	Allegra Print & Image	
113	6/16/2020	9	2020	\$42.50	AP	Invoices	Digital scan of artwork for utility box - Joel McNee	40070.06.2020	AllegraP	Allegra Print & Image	
113	6/16/2020	9	2020	\$95.40	AP	Invoices	Reimbursement of digital art scans	40070.06.2020	LaBangCo	Christina Oss LaBang	
5	7/7/2020	10	2020	\$21,200.00	AP	Invoices	4th Draw and final draw - Suffragette statue	40000.07.2020	TerryLee	Terry Lee	

\$51,400.40



**ARTS COMMISSION MINUTES**  
**August 25, 2020**  
**City Hall, Conference Room #6**

**Attendees in Person:** Jennifer Drake, Amy Ferguson, Troy Tymesen, Pricilla Bell, Stephanie Padilla, John Bruning, Mary Lee Ryba

**Attendees via ZOOM:** Teresa Runge, David Groth, Mag Behrman, Ali Shute, Zoey Hart, Derek Kahler, Teresa Runge

**CALL TO ORDER:** Chairman Drake called the meeting to order.

**CONFLICT OF INTEREST DECLARATION:** There were none.

**PUBLIC COMMENTS:** There were none.

**REVIEW/CORRECTIONS/APPROVAL OF MINUTES:**

**MOTION:** Motion by Commissioner Bruning, seconded by Commissioner Ryba, to approve the July 28, 2020 minutes. Motion carried.

**REVIEW/CORRECTIONS/APPROVAL OF CURRENT FINANCIAL REPORT:**

Ms. Padilla said that final payment for the Suffragist statue was made, and the donations are still coming in so there is about \$1,400 left over in the account. Her suggestion was to put the extra money received into the maintenance account for future upkeep.

**MOTION by Commissioner Bell, seconded by Commissioner Bruning, to move the remaining donated funds into the maintenance account. Motion carried.**

Mr. Tymesen said that within a day after the technician came out and worked on the “Under the Rainbow” arch, the controller went out again. The chip to repair the controller came in yesterday afternoon and the electrician is optimistic that it will be repaired. Mr. Tymesen noted that the lights are in good shape and the repairs have been on the software.

**MOTION:** Motion by Commissioner Shute, seconded by Commissioner Groth, to approve the July, 2020 Financial Report. Motion carried.

**COMMISSIONER/STAFF COMMENTS:** Commissioner Shute said that artist studio tours are happening this Sunday and masks are required. It is a self-guided tour, and the map can be obtained online or at the Chamber. They have 18 artists and eight different studios and it is a great opportunity to engage with artists while they are working in their creative environment and learn about their medium.

#### **SUFFRAGIST STATUE DEDICATION DEBRIEF:**

Mr. Tymesen commended Chairman Drake as master of ceremonies for the event and noted that the weather was great and the turnout was spectacular. Chairman Drake commented that it was easily the best turnout she has seen for a dedication. Commissioner Ryba said that she appreciated the statue model being present. Chairman Drake said that the reception from the community has been fantastic and she has heard nothing but good things. Commissioner Groth commented that he thought the historical perspective was great. Commissioner Ryba also commented that it was great that so many community members contributed to the project.

#### **4 CORNERS RFQ UPDATE:**

Commissioner Bruning said that the subcommittee is putting together the selection committee, and it still needs a councilmember and a staff member from the City. Ms. Padilla volunteered to serve as the staff member on the selection committee. Ms. Ferguson updated the commission on the submissions that have been received so far. Commissioner Bell suggested Tyler Sea for the “citizen” spot on the selection committee and noted that he runs the NIC podcast on diversity, is African-American and is very engaged.

#### **PERFORMING ART GRANT PROGRAM UPDATE:**

Ms. Ferguson said that one qualifying application has been received. She also noted that she has been receiving phone calls from interested organizations. The deadline for submissions is August 31<sup>st</sup> and the first meeting of the selection committee is scheduled for September 3<sup>rd</sup>.

#### **DECISION RE: MAYOR’S WARDS IN THE ARTS EVENT:**

Commissioner Shute said that as of today’s date, only one eligible nomination for the Mayor’s Awards in the Arts has been received. Due to COVID-19 considerations, she recommended that the awards be canceled this year. She commented that there is no reason to spend the money and try to force nominations to come in. She has been in contact with several other organizations that do a similar nomination process, and nobody is getting nominations this year. She suggested that any nominations received this year be automatically considered next year so that the nominator doesn’t have to resubmit the nomination. She also noted that the subcommittee members agree with the cancellation recommendation. Ms. Ferguson said that she spoke to the Mayor and he is in support of whatever decision the commission makes.

Commissioner Groth commented that it has been close to six months with very little arts activity going on in the community, which is a huge factor. Commissioner Shute said that she would not want to do something that is not up to the level of excellence of the last few years.

**MOTION: Motion by Commissioner Ryba, seconded by Commissioner Bruning, to cancel this year’s Mayor’s Awards in the Arts event and bring it back again in 2021. Motion carried.**

Commissioner Bell asked about the “lifetime award.” Commissioner Shute said that it has been given once and something that they would only do for someone very special. She noted that Steve Gibbs was the recipient and she doesn’t know what another appropriate situation would be. Chairman Drake suggested a discussion about a lifetime award next year.

**UPDATE ON “INSPIRED” PUBLIC ART SCULPTURE:**

Mr. Tymesen said that he has unable to speak with the artist since the last meeting.

**SUBCOMMITTEE UPDATES:**

Utility Box Beautification:

Ms. Ferguson said that all of the artwork has been sent to CartWraps and is in production. She does not have a timeline for completion of the boxes but will keep the commission updated.

ArtCurrents:

Ms. Ferguson noted that all of the artists have agreed to a one-year extension and she will be sending out the extension agreements around the 1<sup>st</sup> of September.

Ped/Bike Brochure:

Commissioner Moss was unable to attend the meeting, but provided a written update:

“[T]he Art in Motion brochure is being worked on and we hope to do the new design with updates in November, with a goal of having the brochure ready in January of 2021.”

Storm Drain Art:

Commissioner Groth said that he is starting to get in touch with teachers to see if they are willing to do the project right now in light of COVID restrictions.

Budget:

Mr. Tymesen said that the 2020/21 budget will be approved by Council a week from today [September 1].

Private Art in the Public View:

Commissioner Behrman said that she has been taking some pictures with her phone, and asked the commissioners to email her if they see something that she should know about. Ms. Ferguson confirmed that the owner of the artwork would need to give their permission for the artwork to be displayed on the City’s website, and she would also like to post background information about the artwork, including the artist name.

**ADJOURNMENT: MOTION by Commissioner Bruning, seconded by Commissioner Ryba, to adjourn. Motion carried.** The meeting adjourned at 4:31 p.m.

Respectfully submitted by:

Amy Ferguson  
Executive Assistant

## FERGUSON, AMY

---

**From:** Eliza Wetherill <eliza.wetherill@westaf.org>  
**Sent:** Wednesday, September 16, 2020 8:15 AM  
**To:** FERGUSON, AMY  
**Cc:** cafehelp  
**Subject:** Re: CaFE - It's Time to Renew! City of Coeur d'Alene

Hi Amy,

Renewals are based on the contract term which is 12 months. You have until November 1 to open your last prepaid call before your contract expires. The call does not have to close before your contract expires, it just must be opened. You can choose to renew at the access only level or purchase 1 call when renewing. These options are detailed in my last email as well as in the digital contract.

Please let me know if you have any other questions!

Best,

Eliza

To ensure we don't miss your email, please email the team at [cafehelp@westaf.org](mailto:cafehelp@westaf.org)

### Eliza Wetherill

CaFÉ Operations Coordinator

WESTAF | Western States Arts Federation

1888 Sherman St. Ste. 375  
Denver, CO 80203  
T 303.629.1166  
F 303.629.9717

**\*The CaFE Team is working remotely. Email is the best way to reach us: [cafehelp@westaf.org](mailto:cafehelp@westaf.org) or [submit a help-desk ticket](#).**



Join our [mailing list](#) and connect with us on social media!

[westaf.org](http://westaf.org) | [gosmart.org](http://gosmart.org) | [zapplication.org](http://zapplication.org) | [callforentry.org](http://callforentry.org)  
[cvsuite.org](http://cvsuite.org) | [publicartarchive.org](http://publicartarchive.org) |

On Tue, Sep 15, 2020 at 12:43 PM FERGUSON, AMY <[AMYF@cdaid.org](mailto:AMYF@cdaid.org)> wrote:

Hi Eliza! It was my understanding that we do not have to renew until we have used up the calls in our current bundle. Is that correct? Just let me know! Amy



*"Three things in human life are important. The first is to be kind. The second is to be kind. The third is to be kind." - Henry James*



Amy Ferguson, Executive Assistant  
**City of Coeur d'Alene**  
710 E. Mullan Avenue  
Coeur d'Alene, ID 83814  
(208) 666-5754  
Fax: (208) 769-2366

---

**From:** CaFE <[eliza.wetherill@westaf.org](mailto:eliza.wetherill@westaf.org)>  
**Sent:** Tuesday, September 15, 2020 11:41 AM  
**To:** FERGUSON, AMY <[AMYF@cdaid.org](mailto:AMYF@cdaid.org)>  
**Cc:** [cafehelp@westaf.org](mailto:cafehelp@westaf.org)  
**Subject:** CaFE - It's Time to Renew! City of Coeur d'Alene

Hello Amy,

It's time to renew your account with CaFE!

City of Coeur d'Alene's subscription to CallforEntry.org (CaFE) expires on Nov 1, 2020. To ensure continued access and to set up new calls, please renew now.

**Click the link below to renew.**

<https://app.pandadoc.com/document/14e503b80d7b24961e0787401e3fcf8002f105ce>

Take advantage of the current rates and lock in your pricing for the next 12 months when you renew now. Be sure to select your pricing plan from the pricing schedule page. The cost to renew equals the cost of one call.

**Not hosting a call in the next year? No problem.**

You can retain access to CaFE for the next year without purchasing a call for only \$175. By renewing now with access only, you get an additional 12 months to continue using CaFE, complete your current call(s), and to view and use historical data.

**Not renewing?**

If you choose not to renew, we will disable your CaFE account. Any unused calls will also expire. You may renew at any time after the expiration date if you wish to reinstate the account and set up new calls. Please note that you may need to sign a new CaFE service agreement at our then-current pricing.

We look forward to working with you again!

If you have questions, please email us at [cafehlp@westaf.org](mailto:cafehlp@westaf.org).

**CaFÉ™ SERVICE RENEWAL AGREEMENT - ANNUAL SMALL PLAN**

WESTAF | 1888 Sherman Street, Suite 375 | Denver, CO 80203 | (303) 629.1166 | www.westaf.org

This **Renewal Agreement** ("Agreement") is dated \_\_\_\_\_ ("Effective Date") and entered into between **Western States Arts Federation**, a Colorado nonprofit corporation ("WESTAF"), and the client identified in the signature block of this Agreement ("Client"), for the renewal of Client's term under the original CaFÉ Service Agreement dated between CaFÉ™ and Client (the "Service Agreement"), as follows:

**1. Annual Renewal and Fees.** WESTAF and Client agree that Client remains eligible for CaFÉ's current pricing rate for 12 months. Client agrees to renew its CaFÉ™ Service under the Service Agreement for the following annual access term and use-fees per contest/s during that term, as follows:

**RENEWING ACCESS TERM:** Starts on \_\_\_\_\_ and ends 12 months from this date.

**SMALL PLAN\*** - Choose a renewing level below.

**a. \$300.00** Application Module - Continuing access and to set up one (1) new call.

Additional calls get 50.00 off per call.

Additional assessed post-deadline fees per contest:

- \$2.00 Per Application Received up to 9999
- \$3.00 Per Audio and Video Media Received

**b. \$175.00** Setup and Activation - Continuing access but not purchasing a new call.

Calls and add-on services may be purchased anytime during the access term.

**RENEWING AT :**

**2. Meaning of Terms.** Unless otherwise provided in this Agreement, the terms used in this Agreement shall have the same meaning ascribed to them in the Service Agreement.

**3. Entire Agreement.** This Agreement shall be deemed as a part of the Service Agreement. Except as modified by this Agreement, all terms and conditions of the Service Agreement remain in full force and effect. Any reference to the Service Agreement in any other documents shall be construed as including this Agreement.

The duly authorized representatives of WESTAF and Client have executed this Renewal Agreement as of the Effective Date.

<b>Client</b>	<b>WESTAF</b>
Signature:	Signature:
Printed:	Printed:
Title:	Title:
Date:	Date:

**Choose your payment option:**

*If paying by card, you will be emailed an invoice to pay online.*

*If paying by check, make checks payable to WESTAF and mail to 1888 Sherman St, Ste 375, Denver, CO 80203*

**Ready to setup a call?**

**If YES, [click here to complete the Client Information Form.](#)**

WESTAF USE ONLY: Plan Type:

Contract ID:

Finance:

*\*All plans are annual. Annual renewals enjoy continued access and service benefits.*

*\*Expired and closed accounts can resubscribe by selecting a current pricing plan.*

*\*Unused calls do not roll over to the next term and are non-refundable.*

*\*All plans include up to 20 media per applicant, 6 of which may be audio or video media.*

*\*All plans include a 3.25% Service Transaction Fee of Eligible Entry Fee payments processed by CaFE.*

WESTAF USE ONLY: Plan Type:

Contract ID:

Finance: