



City of Coeur d'Alene
Municipal Services Department
710 Mullan Avenue
Coeur d'Alene, Idaho 83814
208.769.2229
ksetters@cdaid.org

Date _____
Permit # _____
Date Issued _____
Date Expired _____
Office Approval _____
Fee Paid _____

Temporary Sign Permit Application Event, Promotion, and Campaign

A permit for a temporary sign shall be valid for thirty (30) days after the end of the event, promotion, or campaign. Each sign placed within a commercial parcel is subject to the Freestanding Sign and Attached Sign allowances, as applicable. The sign may be erected in public rights of way with an encroachment permit. Signs may be located off-premise with the permission of the owner of that property. Signs placed within a residential zone may be no larger than 8 square feet.

Business Name: _____

Location of Sign(s) (Address): _____

Required Documentation

- Site plan map (must show distance to property lines, show all existing signs)
- Encroachment permit for signs on public rights of way (insurance required)
- Sign dimensions (length and width)

Applicant Name: _____

Applicant Address: _____

Phone: _____ **Cell:** _____ **E-Mail:** _____

Description of Sign (purpose of event, sale, or grand opening): _____

I hereby certify that I will comply with all codes and ordinances governing signs. I understand that violation of any provision of the Sign Code will constitute sufficient cause to revoke this permit and require the removal of the sign. I further understand that the City is not liable for any damages or injuries caused by a sign or its placement.

Applicant Signature: _____ **Date:** _____

Municipal Services Approval: _____ **Date:** _____