

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

June 15, 2021

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room June 15, 2021, at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Dan Gookin) Members of Council Present
Christie Wood)
Amy Evans)
Kiki Miller)
Dan English)

Woody McEvers) Members of Council Absent

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor Bill Muck with Crossroads Community Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gookin led the Pledge of Allegiance.

FINANCIAL UPDATE FOR FISCAL YEAR 2020-2021 – City Administrator Troy Tymesen presented an update of the fiscal year 2020-2021 budget. Mr. Tymesen compared the Unassigned Fund Balances as of the start of fiscal year 2020-2021 to the previous fiscal year 2019-2020. He mentioned the expenses were higher due to the funding of health benefits. He said General Fund revenues were down compared to the same period last year partly due to a decrease in property tax revenue in relation to the Governor's tax relief bill. The City of Coeur d'Alene (City) has seen an increase in intergovernmental taxes (state liquor tax, highway users tax, and sales tax). He said there was a decrease in General Fund expenses, although personnel costs would be higher if the City were fully staffed. He stated that the Enterprise Funds revenues, as well as expenses, had seen an increase for the period through May 31. The Water Fund expense was \$1.1 million less over a year ago due to the Water Administration Building costs in FY 2019-2020. Wastewater saw an increase in expenses due to the 2020 Sewer Revenue Bond payment of \$1.4 million, and a \$1.26 million transfer to debt service to set up the required bond reserve.

DISCUSSION: Mayor Widmyer stated he felt it was important to review the current budget status in preparation for the next year's budget discussions. Councilmember Wood asked about the Wastewater Fund and in relation to her sewer bill doubling recently, and asked for clarification on why the rate may have increased. Mr. Tymesen stated the City has a Low-Sewer Rate program which was for residents who live in the City year-round. He said that for example, if you use 5,000

gallons of water or less, over a two-month period in the winter, you would qualify for the Low-Sewer Rate program and would receive a reduced sewer fee. Councilmember Wood asked that the City prepare more public outreach on the Low-Sewer Rate plan. Councilmember Evans asked for clarification on the Parking Fund difference between the fiscal years 2019 and 2020. Mr. Tymesen stated it may be due to non-reoccurring expenses that were paid in 2019, and he would research the difference and report back. Councilmember English stated the governor made a statement that the state had an exceptional fund balance and was there any way to estimate what may trickle down to the City, with Mr. Tymesen stating it was too early to say.

COUNCIL COMMENTS:

Councilmember Evans shared an announcement from the City's Arts Commission who are currently accepting applications for the ArtCurrents program which closes on July 9, 2021. The project is open to all artists residing in Idaho, Washington, Oregon, and Montana, and information was available on the City's website at www.cdavid.org/arts.

Councilmember English stated there was an article in the press in regards to the City of Hayden and their police services contract, and stated it was a good time to mention the different funding mechanisms for police services with the City of Hayden spending 6% of their budget on police services in comparison to the City of Rathdrum spending 30%. He felt the other surrounding Cities and Kootenai County were subsidizing the City of Hayden's police services. Kootenai County Sheriff Norris was quoted in the article as saying the City of Hayden was not paying the actual cost of providing police services.

Councilmember Miller stated she attended the North Idaho Building Contractors Joint Government meeting and that the group was very active and were looking to create more subcommittees to discuss building issues with political bodies. She said the Regional Housing and Growth Issues Partnership were working with Panhandle Affordable Housing Alliance and Economic Development Council (EDC) on a joint housing assessment study. The group would provide a report on the findings in September. She stated she would also be attending the Association of Idaho Cities (AIC) conference this week.

Mayor Widmyer stated he and Council received unfortunate news from City Parks Director Bill Greenwood in regards to a second time the Persons Field restrooms have been vandalized, and the continued vandalism at Northshire Park. He also mentioned recent tagging/graffiti at the new restroom by the Skate Park. He asked citizens to please be on the look-out and to let the City know if they see any suspicious activity. He said these were community assets and the repairs that are needed for repairs reduces the amount of funds that can be spent on our parks. Councilmember Wood stated the Prairie Trail overpasses were graffitied as well, and felt the beautiful fish mosaic mural has stopped all graffiti on that overpass, and asked Councilmember Evans to inquire with the Arts Commission on possibly doing a similar project on the other overpass locations.

Mayor Widmyer asked for the confirmation of the following appointments: Tyler Drechsel and Justin Miller to the International Board of Appeals.

MOTION: Motion by Evans, seconded by Miller, to appoint Tyler Drechsel and Justin Miller to the International Board of Appeals. **Motion carried.**

CONSENT CALENDAR:

1. Approval of Council Minutes for the June 1, 2021, Council Meeting.
2. Approval of General Services/Public Works Committee Minutes for the June 7, 2021, Meeting.
3. Approval of Bills as Submitted.
4. Approval of Financial Report.
5. Setting of General Services/Public Works Committee Meeting for Monday, June 21, 2021, at 12:00 noon.
6. Setting of Public Hearings for July 6, 2021:
 - a. Increase in city fees from the Building, Finance, Parks and Recreation; and Water Departments.
 - b. Community Development Block Grant year end Consolidated Annual Performance and Evaluation Report (CAPER).
7. **Resolution No. 21-038:**
 - a. Approve of an Agreement with Longwell + Trapp Architects for Preparation of the Police Department Facility Master Plan Utilizing Impact Fees in the Amount of \$6,500.00 plus Reimbursables.
 - b. Declare of used Police Vehicles as Surplus and Authorize the Sale at Auction.
 - c. Agreement with the Idaho Transportation Department for the Local Highway Safety Improvement Program (LHSIP) Grant to Make Pedestrian Safety Improvements in Coeur d'Alene, and Authorize Partial Payment for Matching Funds in the Amount of \$2,000.00.
 - d. Approval of the purchase of a Utility Terrain Vehicle (UTV) for Emergency Back Country Rescue Responses in the Amount of Approximately \$21,000.00.
 - e. Approval of the purchase of a New 2021 305E2CR CAT Excavator from Western States Equipment in the Amount of \$74,962.69.

As Recommend by the General Services/Public Works Committee

MOTION: Motion by Gookin, seconded by Evans, to approve the Consent Calendar as presented, including **Resolution No. 21-038.**

DISCUSSION: Councilmember Gookin stated he had received a check from the City, which was for pruning his street trees, and explained the City has a program available to all citizens to maintain their street trees. He said to contact the Urban Forestry Division for an application, and residents may be eligible to receive a refund of \$75 per tree.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; Gookin Aye.
Motion carried.

COUNCIL BILL NO. 21-1014

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, VACATING A PORTION OF THE SELTICE WAY RIGHT-OF-WAY, GENERALLY DESCRIBED AS A PARCEL OF LAND ADJOINING THE NORTHEASTERLY BOUNDARY OF LOT 4, BLOCK 1 OF THE GLACIER NORTHWEST-SELTICE SUBDIVISION, LOCATED IN THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

STAFF REPORT: Engineering Project Manager Dennis J. Grant stated the applicant, Glacier NW Blvd-Seltice, LLC, was requesting the vacation of a portion of right-of-way that adjoins the northeasterly boundary of their property on Seltice Way. He explained that on May 4, 2021, Council approved an agreement with Glacier NW Blvd-Seltice to relocate the right turn slip lane to provide for better visibility for traffic entering Northwest Boulevard, a shared-use path and the installation of a 12" water main. Extension of the shared-use path, to the northwest, would be completed by Glacier NW Blvd Seltice upon development of the parcel and their adjacent parcel. The right turn slip lane would not only improve safety, it would allow additional separation for a proposed right-in/right-out driveway approach access. Mr. Grant said the 12" water main would be installed to the Water Department's specifications. The vacation of the requested right-of-way would not have any financial impact on the City and would add approximately 7,562 Square Feet to the County tax roll. Although a minor amount, it would be a benefit to the municipality as tax revenue and to the land owner whose lot adjoins the strip of usable property. He stated the purpose of the request was to provide additional development area on the referenced parcel. It would also provide a safer intersection and improved access. All utilities are existing and in place except for the installation of the 12" water main. The Development Review Team was informed about this vacation and had no objection. He said 59 certified mailings were sent, with 1 neutral response received. Mr. Grant requested City Council approval of the vacation action per Idaho Code Section 50-1306, and to vacate the property to the applicant; Glacier NW Blvd-Seltice, LLC.

Mayor Widmyer opened the public testimony portion of the hearing, and hearing none, public testimony was closed.

MOTION: Motion by Gookin, seconded by Miller, to dispense with the rule and read **Council Bill No. 21-1014** once by title only.

ROLL CALL: Evans Aye; Miller Aye; Gookin Aye; English Aye; Wood Aye. **Motion carried.**

MOTION: Motion by Gookin, seconded by Wood, to adopt **Council Bill No. 21-1014**.

ROLL CALL: Evans Aye; Miller Aye; Gookin Aye; English Aye; Wood Aye.
Motion carried.

COUNCIL BILL NO. 21-1015

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, VACATING A PORTION OF THE WILBUR AVENUE UNDEVELOPED RIGHT-OF-WAY, GENERALLY DESCRIBED AS A 41-FOOT WIDE STRIP OF LAND WEST OF RAMSEY ROAD, LOCATED IN THE NE ¼ OF SECTION 27, TOWNSHIP 51 NORTH, RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

STAFF REPORT: Engineering Project Manager Dennis J. Grant stated the applicant, Greenstone-Kootenai II, Inc., was requesting the vacation of a 41-foot portion of undeveloped Wilbur Avenue right-of-way that adjoins Ramsey Road to the west between Canfield Avenue and the new Wilbur Avenue to the north. He said it was unknown when the requested right-of-way was originally dedicated to the City of Coeur d'Alene. He stated the vacation of the requested right-of-way would not have any financial impact on the City and would add approximately 27,191.2 square feet to the County tax roll. He said although a minor amount, it would be a benefit to the municipality as tax revenue and to the land owner whose lot adjoins the strip of usable property. Mr. Grant stated the purpose of the request was to vacate a 41' foot wide, dead end, strip of unimproved Wilbur Avenue that has been relocated to the north and the additional right-of-way would be incorporated into the development of the adjoining property. He stated all utilities were existing and in place, and there was no foreseeable use for the additional right-of-way. He said the Development Review Team was informed about the vacation and had no objection. He stated 10 certified mailings were sent, with 1 response received against the vacation. He requested City Council approve the vacation action per Idaho Code Section 50-1306, and to vacate the property to the applicant Greenstone-Kootenai II, Inc.

Mayor Widmyer opened the public testimony portion of the hearing, and hearing none, public testimony was closed.

MOTION: Motion by Gookin, seconded by Miller, to dispense with the rule and read **Council Bill No. 21-1015** once by title only.

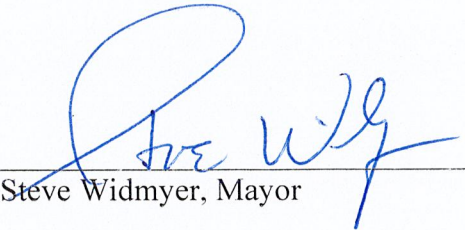
ROLL CALL: Miller Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.
Motion carried.

MOTION: Motion by Gookin, seconded by English, to adopt **Council Bill No. 21-1015**.

ROLL CALL: Miller Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.
Motion carried.

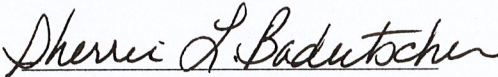
RECESS: Motion by Wood, seconded by Gookin, to recess to June 30, 2021, at 12:00 p.m. in the Library Community Room, located at 702 E. Front Avenue for a workshop regarding the Fiscal Year 2021-2022 Budget. **Motion carried.**

The meeting adjourned at 6:33 p.m.



Steve Widmyer, Mayor

ATTEST:



Sherrie L. Badertscher,
Executive Assistant