

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

November 16, 2021

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room November 16, 2021, at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Amy Evans)	Members of Council Present
Dan Gookin)	
Kiki Miller)	
Christie Wood)	
Woody McEvers)	
Dan English)	

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor David Bond with Compel Community Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gookin led the Pledge of Allegiance.

PUBLIC COMMENTS:

David Walker, Coeur d'Alene, noted that he serves on the Historic Preservation Commission (HPC) and wanted to support the presentation regarding the Historic Preservation Plan being given tonight. Additionally, he wanted to thank the Mayor and Council for their vision to address the history of Coeur d'Alene. He noted that Ms. Anderson and Mr. Holm in the Planning Department have been great to work with, as well as the team at Northwest Vernacular.

Sandy Emerson, Coeur d'Alene, noted that he serves on the HPC and has been around the community for long enough to know the history, but many do not, so he realizes it should be captured for future generations. He stated that it was an interesting process and it has been great to serve on the Commission. Mr. Emerson noted that Mayor Widmyer expressed that he cares about history early on and appreciated his support.

Walter Berns, Coeur d'Alene, also serves on the HPC and wanted to provide support for the approval of the training grant request and pursuing the Garden Avenue historic designation. A survey was done in 2020 and recommended it be placed on the National Register, which will recognize and celebrate its importance to the city. He believes Garden Avenue celebrates the small-town character of the community. No city funds would be involved in this request and he encouraged the Council to approve the request.

HISTORIC PRESERVATION PLAN (HPP) PRESENTATION: Community Planning Director Hilary Anderson noted that the City has hired Northwest Vernacular, Inc. to aid in the creation of the Historic Preservation Plan (HPP) to be formally approved and submitted to the state after the next Council meeting. She noted that this plan consists of input from the 9-member commission as well as several stakeholders, equaling 270 volunteer hours. CLG funds were applied for in 2020 and hired the consultant to assist with development of the plan. The plan included steps above the normal requirements including mapping of historic areas/properties and making recommendations for code updates. She introduced Katie Pratt, the Co-Founder and Architectural Historian for Northwest Vernacular, Inc. Ms. Pratt explained that historic preservation is a way to preserve older buildings and areas and recognize their inherent value and a way to tie a place's history to its population and culture. The core parts to the plan include identify, evaluation, education, and nominate. She explained that they had several public comment sessions and surveys; during that same period, they reviewed codes and GIS mapping. Stakeholders included Museum staff, realtors, and representatives from the Coeur d'Alene Tribe. She noted that the document has been submitted to the state; however, there is time to amend and submit a finalized document if additional feedback dictates an amendment. Ms. Pratt noted that the next step in the timeline is Council adoption, which will be on the next Council meeting agenda. The plan includes historic context (including architectural styles and building form and function), vision and mission statements, and four (4) main goals. She expressed the importance to engage the community and engage with other heritage-related entities. The action plan presented included short-term, mid-term and long-term items.

Councilmember McEvers asked if the plan included the preservation of buildings, and if that includes the ability to make changes to the structure. Ms. Pratt noted that the community can make preservation look the way they want to, so it could include preservation of buildings, but the story and information being preserved is critical. This would include code development and changes if that is something the city would want to do. Councilmember McEvers asked for clarity regarding the survey. Ms. Pratt noted that the survey is a method of documenting the physical features of the building to give an understanding of what is out there and confirmed that if the city does not pursue a National Landmark designation there is no protection of the building. The National Register gives the owner a tax credit option. Councilmember English noted that he appreciated the presentation and that this is important to the community to ensure history is not lost. He noted that he serves on the Idaho Humanities Council and that they do have funds for targeted items and may be an overlap resource. Councilmember Gookin had some areas within the plan that he recommended amendments, such as Section 351 that notes the Comprehensive Plan and he felt it would be nice to have details of the historic overlay district. In Section 353 it references infill and he felt it would be in opposition to historic preservation. He noted the missing middle was also mentioned, and believes it does not fit so it should be removed. He felt the examples from other cities regarding overlay zones should be directly added. Councilmember Gookin felt that Goal 4 should be removed as it notes inclusive and equitable not related to historic preservation and felt that there should be some reference to art, such as Chief Morris Antelope. Mayor Widmyer asked if the reference to art would flow back to the Arts Commission. Councilmember Evans noted that it would and that the Arts Commission tries to take in pieces that reflect the community. Councilmember Wood noted that it is important to have a plan and thanked the citizens that contributed to the process of developing the plan. She specifically noted that she likes Goal 3, which speaks to strengthening the

relationships and will serve as a constant reminder to focus on inclusion. Mayor Widmyer noted that this document will come back for approval and wondered how staff will incorporate the additional feedback into the plan. Ms. Anderson confirmed that they were looking for input and noted that the missing middle integration into the historic neighborhoods would not be counter-intuitive. The goals and policies are guidance but it is not necessary to do them all. Mayor requested Council give input to Hilary and bring the final plan back at the second meeting in December, noting the document as a whole is a good document. City Clerk Renata McLeod noted that comments from Council should be turned into Ms. Anderson by December 1 in case it needs further discussion at the December 7 Council meeting.

ANNOUNCEMENTS:

Councilmember Miller noted that the Historic Preservation Commission has two (2) openings for volunteers, and to please visit the City's webpage for more information at: <https://cdaid.org/5754/departments/planning/historic-preservation-commission>. She mentioned Robert Singletary is retiring. Since Mr. Singletary has been a community historian for so many years, efforts are being made to give him recognition within the Museum and the Fort Sherman Chapel. A fund-raising effort is being made by the Museum of North Idaho, The Convention and Visitor's Bureau, the Human Rights Task Force, North Idaho College, and the Press. More information can be found at www.museumni.org.

CONSENT CALENDAR:

1. Approval of Council Minutes for the November 2, 2021 Council Meeting.
2. Approval of Bills as Submitted.
3. Approval of Financial Report.
4. Setting of General Services/Public Works Committees meetings for Monday, November 22, 2021 at 12:00 noon.
5. **Resolution No. 21-066**— A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE FOLLOWING: DESTRUCTION OF RECORDS FROM THE FINANCE, WATER, AND MUNICIPAL SERVICES DEPARTMENTS; PURCHASE OF A MIOX ONSITE CHLORINE GENERATOR FROM FILTRATION TECHNOLOGY, INC.; CONTRACT WITH THORCO, INC., FOR INSTALLATION OF TRAFFIC SIGNAL EQUIPMENT AT KATHLEEN AVE. AND GOVERNMENT WAY; PURCHASE OF ARMOR CAST METER BOXES FROM FERGUSON WATERWORKS; AND FINAL PLAT, SUBDIVISION IMPROVEMENT AGREEMENT, AND SECURITY FOR THE MEASOM ADDITION.

MOTION: Motion by McEvers, seconded by Evans, to approve the Consent Calendar as presented, including **Resolution No. 21-066**.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion carried.

RESOLUTION NO. 21-067

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE POLICE DEPARTMENT TO NEGOTIATE A CONTRACT FOR THE PURCHASE OF A USED ARMORED VEHICLE FROM Lenco Industries, Inc., for an estimated cost of \$183,000.00.

STAFF REPORT: Police Chief Lee White explained that the use of armored vehicles in law enforcement is driven by the need to protect the community and the officers who serve them, and more safely resolve incidents that involve gunfire. He expressed his desire not to have to need such an item; however, it is now an item that is important for officer safety. Across the country and here locally, armored vehicles have been used to evacuate innocent citizens from harm when armed suspects are actively shooting or are an imminent threat. The alternative in many cases is to use officers to serve as human shields to protect the citizens as they are being evacuated out of their houses or, if the suspect is actively shooting, to immediately respond with gunfire. He noted that the requested vehicle is not a military-grade armored vehicle. It is built on the same chassis as a Ford F550, it is not armed like military equipment, and it is designed as a defensive tool and a rescue vehicle. He noted that used military equipment is not the best for civilian use and clarified this is not a military vehicle. In this case, the vehicle is used (refurbished with a new engine, new seats and interior, new brakes, transmission service, etc.) and can be maintained by our own City Shop personnel. The use of two (2) armored vehicles for armed barricade events provides an adequate level of protection to contain the offender while providing the safety for the officers deployed to take the individual into custody. Oftentimes, officers and negotiators are deployed in one armored vehicle while the other one is used for evacuations and/or perimeter deployment. So far in 2021, the regional team has deployed to 18 incidents which required the use of the Sheriff's vehicle and seven (7) instances that also required the use of the Spokane armored vehicle. The Police Department proposes to use \$110,000 in asset forfeiture funds and use previously budgeted vehicle funds (\$73,000) to make up the remainder of the purchase cost.

DISCUSSION: Councilmember Evans asked how the department will ensure the vehicle is only used for protective measure. Chief White noted that they can add to policy, but the practicality of its use is the best assurance he can give, as it is a larger vehicle and not something they would want to use daily. He noted that the County uses their vehicle for static displays to educate the public and the department can do that, but the only time it will be used is when there is a life in jeopardy. Councilmember Wood noted that as a retired Sergeant, she noted that there are calls that stick out in her memory, such as a hostage situation where the officers had no cover and rounds were shot at the officers, luck is the only reason they weren't injured. She noted that they currently have an opportunity to purchase this vehicle to offer safety to officers and she expressed her support. Councilmember Gookin explained that he was opposed to this item as he does not want to see the militarization of the police force. He talked to several local law enforcement personnel about the vehicle and found Post Falls has a military vehicle and it is expensive and was used twice this year. He noted that the City can share with Post Falls, and Sheriff Norris and his Lieutenant noted that two (2) vehicles in the community would be better. Additionally, Councilmember Gookin noted that this item was not in the budget and for the past six years he has been trying to get the department patrol vehicles. Now the request is to remove one (1) budgeted patrol vehicle to purchase this one and questioned the department's priority.

Chief White confirmed it was not in the budget, as they felt the price tag was too high to request a new one at \$308,000 and they didn't want the militarization of the police force to affect budget discussions. He noted that it is hard to plan for a used piece of equipment and you don't know when they will become available. He does need cars, but trying to be fiscally responsible and the best way to get this vehicle is to give up one (1) car and believes it is that important. Mayor Widmyer noted that the asset forfeiture funds are limited on how the city can use them. Councilmember English noted he is supportive of this request and appreciates their willingness to give up a patrol car. Councilmember McEvers understands the reality of police being in the line of fire and supports this request as they have funding and savings to make the purchase. Councilmember Gookin reiterated that he does not like the militarization and appreciates what they are going through; however, the Sheriff's Department confirmed another unit would be reasonable. Councilmember Miller noted that the Chief stated that in the last seven years the need for such a vehicle rose from four (4) calls to 18 calls this year. She asked what the vehicle will visually look like. Chief White noted that it will be painted to resemble a black and white patrol car.

MOTION: Motion by Wood, seconded by Miller, approving **Resolution No. 21-067**, approval of budget authority for the purchase of a used armored vehicle from Lenco Industries, Inc. for approximately \$183,000.

ROLL CALL: Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye.
Motion carried.

RESOLUTION NO. 21-068

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE CONCEPT FOR THE "COEUR D'ALENE ROTARY CENTENNIAL PARK" ON SHERMAN AVENUE, AND APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE ROTARY CLUB OF COEUR D'ALENE AND THE COEUR D'ALENE URBAN RENEWAL AGENCY dba IGNITE CDA FOR THE IMPROVEMENTS TO THE PARK.

STAFF REPORT: Parks and Recreation Director Bill Greenwood explained that the Rotary Centennial Park concept was a group effort between the City and Rotary. He noted that Bob Burton and Jon Mueller were here to answer questions. Mr. Burton and Jon Mueller were the co-chairs of this project and wanted to give a brief history. In 1922, the Rotary Club was formally chartered as the 150th Club, and to commemorate its 100 years as a Club they offered to purchase, redevelop, and upgrade this park with a funding partnership with ignite cda. They reviewed three (3) projects and the Club voted to support this project. They had a design committee that came up with this final concept. They received support of the Parking Commission and the Recreation Commission and requested the acceptance of this gift to the community.

Mr. Mueller explained that the location of the Sherman Square Park was home to the F. W. Woolworth store which burned down in 1980. The remains of the building were razed and the lot sat vacant until 1986, and that's when Don & Bob Johnson, along with Tom Robb,

approached the property's owner, the Sheetz family, and asked if they would be interested in allowing these local philanthropists to build a park at the site. The family liked the idea of a park, and Don Johnson was off and running to develop what is now known as Sherman Square Park and has been used for the past 35 years. They looked at many design ideas including tree coverage, structures, and water features. They wanted to push the park onto the streetscape and create a to-and-through the park and it would be realized with this layout. They plan to use some colored concrete including the rotary symbol and medallions demonstrating past community projects, as well as the same lighting system as the K-27 memorial, so colors can be changed with events and holidays. The water wall will only be 6' tall. Questions arose regarding snow removal and they addressed the opportunity for snow removal for winter use. They are working on construction drawings now in hopes of going out to bid after the first of the year. There is no cost to the City for the redevelopment and upgrade. The City will incur irrigation costs and minor maintenance for the park in the future, although there may be opportunities for partnerships to share in the management and maintenance responsibilities of this public park. The purchase price of the parcel was \$525,000 of which the ignite Board paid \$500,000. The Coeur d'Alene Rotary Club paid the remaining \$25,000 of the purchase price and has committed an additional \$275,000 for the redevelopment and upgrade of the park. The intent is to have the park upgrades completed by the spring of 2022 and then the park will be transferred to the City and become part of the Coeur d'Alene Parks Department inventory.

DISCUSSION: Councilmember Wood noted that the Recreation Commission worked through items and negotiated the MOU and agree with the terms. Councilmember Gookin asked if the plan is complete. Mr. Greenwood explained that it is conceptually done; however, there may be some minor details that may need minor amendments. Councilmember Gookin expressed concern about the loudness of the water wall. Mr. Mueller noted they are going to be conservative about the amount of sound/water used, as they don't want it to be overwhelming. Mayor Widmyer noted that the noise level of the water for the K-27 Memorial was also questioned during development; however, John assured the him it would be alright and he was correct. Councilmember McEvers asked if Mr. Greenwood would address the removal of on-street parking stalls. Mr. Greenwood noted that they have run the removal through the Parking Commission and the Parks and Recreation Commission, who both approved the removal of the four (4) stalls. Mayor Widmyer noted that he talked with the business owners in the area and they all expressed support of the plan. Councilmember Wood noted that discussion at the Recreation Commission also expressed the importance of the new parking garage that provides plenty of additional space. Councilmember Miller was glad to hear that they talked to business owners and unanimous approval of Recreation and Parking Commission. She asked what the plan was for restrooms. Mr. Greenwood explained that the footprint of the site and the cost to add bathrooms was too great. Councilmember Wood noted that the Parks and Recreation Commission negotiated a compromise and during special events, the events will include a port-a-potty and hoped for a future citywide restroom in the downtown area. Councilmember Gookin asked about the naming rights policy regarding perpetual naming rights for the park. Mr. Greenwood noted that the amount of donations and the ignite funding would fit within the policy's intent. Councilmember Gookin asked about the MOU clause that allows the Rotary Club the first right to use the park on the first come first serve basis and he wants to ensure the park is open to the public. Mr. Greenwood noted that he does not plan to program this park like other parks, as this is used as an open space. Mayor Widmyer noted that the Rotary could not

kick out the band already using the park. Councilmember Gookin asked for clarification regarding the 99-year lease rather than using the term perpetual. Mr. Greenwood noted they will remove the word from the final MOU. Councilmember Miller asked if there would be more discussion regarding the park's programs. Mr. Greenwood explained that they would be discussing this internally, and if there was some discussion of alcohol use, it would come back to the Commission and Council for review. Councilmember Gookin complimented the concept; however, requested to see an option with park stalls remaining, since parking has been an issue for years and this removes four (4) spaces. He stated that he is worried about the precedent and will not support the item due to the removal of parking stalls. Mayor Widmyer noted that parking issues always come back to the Council, so it would not set a precedent as the decision will come back to Council. Councilmember Miller noted she was concerned with removal of the parking stalls as well, but was glad the Commission approved the concept unanimously. She noted that the top level of the parking garage isn't being used and it is an evolution, but the businesses affected are supportive of it. The Mayor thanked the Committee for the time spent negotiating the MOU, noting that the Rotary has 170 volunteer members that do great things in the community. He noted that it has been his pleasure to work with Mr. Mueller over the years.

MOTION: Councilmember Gookin made a motion to approve the concept without removing the on-street parking. **Motion died due to the lack of a second.**

MOTION: Motion by English, seconded by Wood, to approve **Resolution No. 21-068**, accepting the concept for "Coeur d'Alene Rotary Centennial Park" and approval of a Memorandum of Understanding between the City, the Rotary Club, and ignite cda.

ROLL CALL: Miller Aye; McEvers Aye; Gookin No; English Aye; Wood Aye; Evans Aye.
Motion carried.

RESOLUTION NO. 21-069

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING GRANT AWARDS AND AUTHORIZING STAFF TO PREPARE CDBG AGREEMENTS WITH: CDAIDE AND UNITED WAY FOR PROJECTS SUPPORTING PUBLIC SERVICES; IDAHO YOUTH RANCH, TESH, AND ST. VINCENT DE PAUL FOR PROJECTS SUPPORTING PUBLIC FACILITIES IMPROVEMENTS; AND NIC FOR ITS PROJECT SUPPORTING ECONOMIC DEVELOPMENT, ALL FOR THE PLAN YEAR 2021; AND APPROVING GRANT AWARDS AND AUTHORIZING STAFF TO PREPARE CDBG-CV AGREEMENTS WITH CDAIDE AND FO(U)R ROOTS, LLC, FOR PROJECTS TO PROVIDE SUPPORT AND SERVICES TO LMI FAMILIES IN RESPONSE TO COVID-19.

STAFF REPORT: CDBG Specialist Chelsea Nesbit explained that there are two (2) funding sources in which the grant recommendations will come from. The first source is the 2021 CDBG Community Grant, in which the Ad Hoc Committee recommends funding to CDAIDE and United Way for their projects supporting public services, TESH Inc., Idaho Youth Ranch, St. Vincent de Paul of North Idaho, for their projects supporting public facilities improvements, and NIC for their project supporting economic development. The second funding source is CDBG-

CV funds to fund CDAIDE and Fo(u)r Roots, for projects to provide support and services for LMI families in Coeur d'Alene in response to COVID-19. The 2021 total allocation from HUD was \$360,490. Of that amount, \$233,392 was allocated to the Community Opportunity Grant in the 2021 Annual Action Plan. Funding requests for the 2021 grant cycle totaled \$363,000. The public service maximum for the 2021 fund year can only be 15% of the annual allocation; therefore, the community grant allocation amount was capped at \$44,073, as there is already a \$10,000 public service allocation to the Lake City Center for the Meals on Wheels program. There is also a remaining amount of \$11,990 from 2020's Community Opportunity grant funds. With the cap for public service projects being \$44,073, the Committee recommended award to United Way in the amount of \$35,000 and award to CDAIDE in the amount of \$9,073. Non-public service recommendations include \$55,319 to Tesh; \$39,000 to Idaho Youth Ranch Rehabilitation; \$60,000 to St. Vincent de Paul and \$25,000 to North Idaho College. They recommended the balance of \$11,990 be moved to the Emergency Minor Home Repair Program (EMRAP). The additional recommendations for the CDBG-CV funds include an allocation to CDAIDE for \$35,000 and Fo(u)r Roots LLC for \$34,840. She noted that the current CARES Act fund balance is \$69,840 (to be spent on COVID-19-related needs that meet the HUD requirements for funding), and if these grants are awarded, \$0 will remain, with the exception of any administrative funds that remain after all CDBG-CV projects are completed.

DISCUSSION: Councilmember Evans noted that she is employed by the Idaho Youth Ranch and will recuse herself from voting on this item. Councilmember Wood noted that she will not recuse herself as she does not receive a pay check from her service on the North Idaho College Board. Councilmember Gookin questioned the COVID designation in the grant request with Fo(u)r Roots, LLC and was shocked about statistics of those in need. Ms. Nesbit noted that expenses have gone up due to COVID and this request does falls into program funding and they include a process of referral of need to verify it is COVID related.

MOTION: Motion by Gookin, seconded by Miller, to approve **Resolution No. 21-069** – approving the grant award recommendations and approval to negotiate and enter into CDBG Agreements with CDAIDE, United Way, Idaho Youth Ranch, Tesh, St. Vincent de Paul, and NIC, for Plan Year 2021, and CDBG-CV Agreements with CDAIDE and Fo(u)r Roots, LLC.

ROLL CALL: McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.
Motion carried.

RECESS: Mayor Widmyer called for a 5-minute recess. The meeting resumed at 7:41 p.m.

RESOLUTION NO. 21-070

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A REAL ESTATE PURCHASE AND SALE AGREEMENT WITH CANCOURSE, LLC, IN THE AMOUNT OF \$183,439.87 FOR PROPERTY TO BE USED FOR THE NEW CANFIELD STORAGE FACILITY.

STAFF REPORT: Water Department Director Terry Pickel noted that in the 2012 Water Department Comprehensive Plan Update they identified areas of deficiencies within the existing

public water system that would require future improvements. Department staff have been working through the various projects on a dedicated schedule to keep up with the City's water demand. One long-term deficiency currently in the plan is the need for additional storage for the northeast quadrant of the City. Pressure fluctuations have plagued this area during peak demand periods for many years as the majority of the storage is on the west side of the High Zone. Small projects such as High Zone expansion have lessened the impact of the pressure issues but were deemed as short-term solutions. An engineering consultant using a water modeling program identified issues with the storage deficiency and probable locations for a tank site. Staff have been looking for a suitable site per study recommendations and have been in contact with area property owners. Mr. Jason Evans, the owner of Cancourse, was agreeable to selling a parcel at the end of Thomas Lane to the City for this purpose and a subsequent site was chosen with a purchase agreement negotiated. Typically, staff would look for a small parcel just large enough to construct the tank; however, as construction on the hillside will require considerable disturbance, staff inquired into the possibility of purchasing the entire 3.29-acre parcel so as not to disturb neighboring property. The agreed upon purchase price for the aforementioned parcel is \$183,439.87. The City and the Seller will split escrow and recording fees and the Seller will be responsible for the Title Policy premium. The FY 2021-22 budget line item for the NE Storage Facility has funds of \$800,000.00 set aside for purchase of the property as well as design for the new facility, trail work and access. This will be funded by Cap Fees. The purchase agreement will contain some agreed-upon provisions including construction of an adjoining public use trail connecting with Cancourse, restriction of utility access to only water-related facilities, a paint scheme to blend into the hillside, and proactive forest management on the parcel.

DISCUSSION: Councilmember Gookin asked Mr. Gridley if this item should have been discussed in executive session since it is a negotiation of a property purchase. Mr. Gridley confirmed that property negotiations can be within executive session; however, this is not a competitive deal and is being presented without the need for further negotiation. Councilmember Gookin asked if the pipe would run through the County and would that mean we will be obligated to serve County homes. Mr. Pickel noted that they already serve most of those parcels and would need to negotiate any further pipe installations through a private road. Councilmember McEvers asked how they will deal with the forested area. Mr. Pickel noted that it will need to be logged out to install a future tank, and that they will work with the Urban Forester and will rejuvenate that area after construction.

MOTION: Motion by McEvers, seconded by Evans, to approve **Resolution No. 21-070** – approving a Purchase and Sale Agreement with Cancourse, LLC for property to be used as the Canfield Storage Facility.

ROLL CALL: Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye.
Motion carried.

RESOLUTION NO. 21-071

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING STAFF AND THE HISTORIC PRESERVATION COMMISSION TO APPLY FOR CERTIFIED LOCAL GOVERNMENT (CLG) GRANTS IN THE AMOUNT OF \$3,175.00 FOR HISTORIC PRESERVATION TRAINING IN 2022 AND IN THE AMOUNT OF \$15,000 FOR A CONSULTANT FEE TO ASSIST WITH THE NOMINATION OF THE GARDEN DISTRICT TO THE NATIONAL REGISTER OF HISTORIC PLACES AS AN HISTORIC DISTRICT.

STAFF REPORT: Ms. Anderson explained the City Council adopted the Historic Preservation Code and formed a Historic Preservation Commission in 2019. The City Council also directed staff to apply for Certified Local Government (CLG) grant funds in 2019 for the preparation of a citywide historic preservation plan and historic preservation training for staff and the new commission. The City was awarded FY 20 CLG grant funds. The draft preservation plan is complete and being presented to the City Council at tonight's meeting during presentations. The Commission was unable to fully utilize the training funds due to the pandemic and training sessions and conferences being cancelled in 2020 and 2021. One of the priority items is to continue the efforts of the County's Historic Preservation Commission on the Garden District Reconnaissance Survey and pursue nomination to the National Register of Historic Places for the neighborhood to receive a Historic District designation. The County's Historic Preservation Commission completed their work on the Garden District Reconnaissance Survey in 2021 and has officially turned over the effort to the City's Historic Preservation Commission following submittal to State Historic Preservation Offices (SHPO) for review and approval. The City previously applied for, and was awarded, \$3,175 in training funds through the CLG grant for Historic Preservation Training. Only \$335 of the training grant funds was spent during the pandemic. Staff and the Commission would like to apply for the same amount again to pursue historic preservation training for FY 22. The consultant fee for a historic district nomination is estimated to cost approximately \$15,000. Staff and the Commission would like to apply for CLG grant funds in the amount of \$15,000 for the effort. If awarded, there is a 1 to 1 match required, but can be an in-kind match. The volunteer rate is \$24.24/hour and City staff time used on commission work can also be used as match, at the fully loaded rate. For comparison, the City applied for and was awarded \$15,000 for the Historic Preservation Plan. Staff, the commissioners and Council Liaison were able to satisfy the required in-kind match with volunteer hours and the City's cash match to meet the grant requirement. The Grant submittal deadline is December 31, 2021.

MOTION: Motion by Wood, seconded by Evans, to approve **Resolution No. 21-071** - Authorizing staff and the Historic Preservation Commission to apply for Certified Local Government (CLG) grant funds in the amount of \$3,175 for Historic Preservation Training and in the amount of \$15,000 for Consultant Assistance to Nominate the Garden District to the National Register of Historic Places.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye.
Motion carried.

RESOLUTION NO. 21-072

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ACCEPTING THE LOWEST RESPONSIVE BASE BID OF \$765,215.00 AND AWARDING A CONTRACT TO LARIVIERE, INC., FOR INSTALLATION OF A NEW 18" WATER TRANSMISSION MAIN ALONG THE CENTENNIAL TRAIL, INCLUDING THE OPTION TO ACCEPT THE TWO ADD ALTERNATES FOR A TOTAL OF \$125,498.50, WITH THE CONTRACT NOT TO EXCEED \$890,713.50.

STAFF REPORT: Mr. Pickel explained that through the 2012 Water Comprehensive Plan Update, deficiencies were identified in regard to system capacity and supply in the General Zone which supplies the southern half of the city. The Plan set forth a general construction schedule, based on projected peak demands, for a future supply for the General Zone. It was determined that a new source, or sources, totaling 4,000 gallons per minute would be required to adequately supply the General Zone to expected build out. The ultimate problem is locating a suitable site for a new well within the existing boundaries of the General Zone as space is at a premium. An engineering consultant came up with the idea that, since we were already drilling a new source on the western edge of the City, why not divert an existing source, in this case the Atlas Well, to the General Zone via a new transmission main. This seemed to be a more logical approach than trying to push water from the western edge of the city limits. A bid opening was held on November 10, 2021 with five bids being received. Funding for the proposed project is included in the 2021-22 FY budget at \$1,500,000.00 to be paid out of Capitalization Fees. The base bids received for phase three were as follows: S & L Underground, Inc., at \$1,139,275.00, Halme Construction at \$914,043.00, Northwest Grading, Inc., at \$891,962.20; Big Sky ID, Corp., at \$827,092.00, and the lowest responsive bid received from LaRiviere, Inc., at \$765,215.00. The engineer's estimate was \$715,000.00. Two Add Alternates were included for 2 phases of fiber optic conduit installation for City Fiber by each bidder. Under LaRiviere's bid, Add Alternate 1, which provides conduit from Atlas Road at the Trail to Riverstone Dr. and Seltice Way, was \$64,566.50. Add Alternate 2, which includes boring conduit from Riverstone Drive along Seltice Way to and across Northwest Blvd., was \$60,932.00. The consulting engineer reviewed all bids for accuracy. Mr. Pickel noted that considering the Add Alternates; LaRiviere's total bid was still the lowest and he recommends approval.

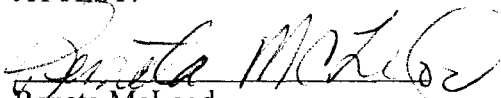
MOTION: Motion by Gookin, seconded by English, to approve **Resolution No. 21-072** – Accept the lowest responsive base bid of \$765,215.00 and award a Contract to LaRiviere, Inc., for installation of a new 18" water transmission main along the Centennial Trail, including the option to accept the two Add Alternates for a total of \$125,498.50, with the Contract not to exceed \$890,713.50.


ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion carried.

ADJOURN: Motion by Miller, seconded by Evans, that there being no other business this meeting be adjourned. **Motion carried.**

The meeting was adjourned at 8:24 p.m.

ATTEST:


Renata McLeod
City Clerk, CMC


Steve Widmyer, Mayor