

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

November 7, 2023

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on November 7, 2023, at 6:00 p.m., there being present the following members:

James Hammond, Mayor

Woody McEvers) Members of Council Present
Kiki Miller)
Dan Gookin)
Dan English)
Amy Evans)
Christie Wood)

CALL TO ORDER: Mayor Hammond called the meeting to order.

PLEDGE OF ALLEGIANCE: Councilmember Evans led the pledge of allegiance.

LEAF-FEST PROGRAM - Assistant Director of the Streets and Engineering Department Justin Kimberling made a presentation on the upcoming Leaf-Fest Program. He noted leaves may be placed in the street as of November 1, and crews would begin picking them up on November 13. He said they would be starting in the Fort Grounds neighborhood and moving to the south and then east along Sherman Avenue. He said the Water, Parks, and Wastewater Departments were a major component as they assisted in the program with staff and equipment. He noted reader boards would be placed in neighborhoods to alert them of the upcoming activity. He said they would have 10 dump trucks running this year which would help to complete the pickup in a timely manner. He mentioned four (4) street sweepers would run to clean up after the leaves had been picked up and a partnership with Kootenai County to deposit leaves at the airport. He reminded the community to keep leaves one foot (1') away from curbs and that bagged leaves and other debris should not be placed in the street. Cars and other parked vehicles should be removed from the street to allow for a clean process. He said crews would only be making one pass through each neighborhood and to not place leaves in the street after they have completed the neighborhood's leaf pickup.

PUBLIC COMMENTS:

Norman Leffler, Coeur d'Alene, said he lived in Landings and there was an issue with traffic and parked cars on Carrington Road. He suggested a white line be painted along one side of the road to prevent parking on at least one side. He mentioned parking should be in garages or driveways and not on the street. He asked that Council not approve any Arts Commission sculptures for the

next 20 years and suggested the funds be directed to the performing arts, and/or the North Idaho Museum.

Suzanne Knutson, Coeur d'Alene, said she was a co-chair of an accessibility committee which helps those with disabilities gain access to areas in the community. She said an area of concern was public transportation. Kootenai County manages the public transportation, and she would like Coeur d'Alene to make a larger investment in the public transportation system. She noted Monday-Friday buses only run until 6:00 p.m. and more routes were needed.

ANNOUNCEMENTS:

Councilmember Miller said she appreciates the Coeur d'Alene Library and their partnership with the Wastewater Department for the recent pumpkin giveaway. She said there was a Library Foundation fundraiser in the lower level of the Library with beautiful pictures/photographs for sale. She noted she had been sworn-in to the Association of Idaho Cities (AIC) Region 1 Board of Directors and would keep those in Region 1 in the know on key items.

Councilmember English concurred that there was a gap in services in the public transportation system.

Mayor Hammond requested confirmation of the following appointments: Melisa Carper-Bell to the Library Board; Richard A. Shaffer to the Historic Preservation Commission; Chris Meyer and Scott Hoskins to ignite cda; Charlotte Doutriaux, Chuck Ethridge, and Alesa Momerak to the Arts Commission; Stuart Wagner to the Parking Commission; and Brandt Souvenir to the Pedestrian and Bicycle Advisory Committee.

DISCUSSION: Councilmember Gookin said he appreciated the recommendations and noted Chuck Etheridge was well known in performing arts and would be a great addition to the Arts Commission. Councilmember Miller noted many applications had been received for the various boards and commissions and encouraged those who were not chosen to stay involved and reapply for future openings. Mayor Hammond noted the City provided many opportunities for the public to participate and be involved on the various boards and committees.

MOTION: Motion by McEvers, seconded by Evans, to appoint Melisa Carper-Bell to the Library Board; Richard A. Shaffer to the Historic Preservation Commission; Chris Meyer and Scott Hoskins to ignite cda; Charlotte Doutriaux; Chuck Ethridge; and Alesa Momerak to the Arts Commission; Stuart Wagner to the Parking Commission and Brandt Souvenir to the Pedestrian and Bicycle Advisory Committee. **Motion carried.**

CONSENT CALENDAR:

1. Approval of Council Minutes for the October 17, 2023, Council Meeting.
2. Approval of the General Services/Public Works Committee October 23, 2023, Meeting Minutes.
3. Setting of the General Services/Public Works Committee Meeting at Noon on November 13, 2023.
4. Approval of Bills as Submitted.

5. Setting of Public Hearings:
 - a. November 21, 2023: (Legislative) Approval of Capital Improvement Plans for Parks, Transportation, Police and Fire for a ten-year period, in support of updating the Development Impact Fees.
 - b. December 5, 2023: O-2-23 (Legislative) Adoption of amendments to Coeur d'Alene Municipal Code Title 14 (Development Impact Fee) and the setting of Development Impact Fees and Annexation Fees for the City of Coeur d'Alene to fund growth's share of these Plans.
6. Approval of S-3-19- Atlas Waterfront 3rd Addition: Final Plat
7. **RESOLUTION NO. 23-079** - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE FOLLOWING: WAIVER OF COVERED LOAD REGULATIONS FROM NOVEMBER 13, 2023, THROUGH DECEMBER 8, 2023, FOR THE ANNUAL LEAF PICK-UP PROGRAM; APPROVAL OF A LETTER OF AGREEMENT WITH KOOTENAI COUNTY FOR PUBLIC TRANSPORTATION; AGREEMENT FOR MAINTENANCE/WARRANTY OF SUBDIVISION WORK AND SECURITY, AND ACCEPTANCE OF INSTALLED PUBLIC INFRASTRUCTURE IMPROVEMENTS FOR MEASOM ADDITION (S-3-21); PROFESSIONAL SERVICES AGREEMENT WITH J-U-B ENGINEERS, INC., IN THE AMOUNT OF \$411,300.00 FOR THE 2023-2024 WASTEWATER COLLECTION SYSTEM CAPITAL IMPROVEMENTS PROJECTS; AND CONTRACT WITH WESTERN STATES EQUIPMENT IN THE AMOUNT OF \$159,023.11 FOR THE PURCHASE OF A CAT TELEHANDLER FOR THE WASTEWATER DEPARTMENT

DISCUSSION: Councilmember Gookin said he would like to discuss item 7-b, which was regarding public transportation funding. He said he has had issues with the County's transit system, and it should service those in its community. He said the Hubbard bus stop, which was not ADA compatible, had not been removed. He requested pulling the item and placing it on a future agenda. Councilmember Miller asked if the item was budgeted and had been approved during budget discussions, with Mr. Tymesen responding the funding was approved and the agreement was open for discussion. City Attorney Randy Adams noted the first payment would be due in February, so there was time to place it on a future agenda.

MOTION: Motion by Gookin, seconded by English, to remove Consent Calendar Resolution No. 23-079; Item 7-b Approval of the Letter of Agreement with Kootenai County for Transportation, to be set on an agenda at a later date in order to have a representative of Kootenai Transportation System present to answer questions. **Motion carried.**

MOTION: Motion by McEvers, seconded by Evans, to approve the Consent Calendar, including **Resolution No. 23-079**, as amended with the removal of item 7-b: Approval of a Letter of Agreement with Kootenai County for Public Transportation.

ROLL CALL: Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye. **Motion carried.**

RESOLUTION NO. 23-080

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A STATE/LOCAL AGREEMENT WITH THE IDAHO DEPARTMENT OF TRANSPORTATION FOR THE DESIGN OF THE RAMSEY ROAD SIGNAL UPGRADES WITH AN INITIAL PAYMENT OF \$5,000.00 FOR DESIGNATED INCIDENTAL SERVICES.

STAFF REPORT: City Engineer Chris Bosley requested Council approve a State/Local Agreement for the design of the Ramsey Road traffic signal upgrades and issue an initial payment of \$5,000.00 for the project. He noted that in September 2023, the City was awarded a \$1,235,158.00 grant to upgrade traffic signals on Ramsey Road and construct a new traffic signal at Wilbur Avenue. He said the upgrades would include detection, ADA improvements, and coordination between signals to improve traffic flow. He noted the grant would be administered by the Local Highway Technical Assistance Council (LHTAC), with design occurring over the next year, and construction anticipated for the following year (2025). He said the State/Local Agreement was needed to begin the process. He mentioned the City's estimated match requirement for the LHSIP grant was 7.34% of the projected \$1,333,000.00 total project cost, or \$97,842.00. He said a \$5,000.00 initial payment was required to begin the project and funding had been included in the Streets & Engineering's Capital Projects Fund. He requested Council approve the State/Local Agreement for design of the Ramsey Road traffic signal upgrades and the initial payment of \$5,000.00.

DISCUSSION: Councilmember Gookin said there were concerns in the community regarding traffic signals and their ability to record, and asked if the Ramsey Road project was like the recently approved Government Way improvement project. Mr. Bosley said the grant for Ramsey Road was indeed like the grant for the Government Way project, which was for signal coordination. Councilmember Wood asked about what it meant for the coordination of signals and how they affected the Fire and Police Department's emergency response, with Mr. Bosley responding the Fire Department preferred to use the Opticom preemptive system which changed signals as they approached, as public safety vehicles traveled at a faster pace. He said the Police Department was researching options. Mayor Hammond asked about the rectangular boxes on traffic signals, with Mr. Bosley responding the boxes have cameras and radar and can monitor traffic in the intersection for better coordination.

MOTION: Motion by Gookin, seconded by Miller, to approve **Resolution No. 23-080**; approving an Idaho Transportation Department State/Local Agreement for design of the Ramsey Road traffic signal upgrades and issue the initial payment of \$5,000.00.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye.
Motion carried.

RESOLUTION NO. 23-081

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING FOUR (4) GOVERNMENTAL EQUIPMENT LEASE-PURCHASE AGREEMENTS WITH CATERPILLAR FINANCIAL SERVICES CORPORATION (CAT) FOR FOUR (4) NEW 2023 SMALL WHEEL LOADERS FROM WESTERN STATES EQUIPMENT COMPANY FOR THE STREETS & ENGINEERING DEPARTMENT AND THE WATER DEPARTMENT.

STAFF REPORT: City Administrator Troy Tymesen requested Council approve a governmental equipment lease-purchase agreement with Caterpillar Financial Services Corporation (CAT) for four (4) new 2023 small wheel loaders from Western States Equipment Company for the Streets & Engineering Department and Water Department. He mentioned front-end loaders were a versatile component of the Streets & Engineering Department's year-round maintenance program. He mentioned the Water Department, likewise, had many uses for their front-end loader. Three (3) of the new loaders would go to the Streets & Engineering Department and one (1) would go to the Water Department. He said Council had previously approved a financial plan that included authority to acquire the new equipment to replace aging loaders which were requiring more maintenance. The acquisition would be through Sourcewell, an approved cooperative purchasing program. Sourcewell offers the equipment because of competitive solicitation processes in accordance with Idaho Code § 67-2807. He noted that because both the new and existing loaders were manufactured by CAT, the Streets & Engineering Department was also able to salvage the blades and gates from the existing loaders for use on the new loaders, saving the City approximately \$100,000.00. He mentioned the acquisition would be completed using a governmental equipment lease-purchase agreement which the City has used previously for this type of equipment. The Agreement contains a non-appropriations clause which was required in Idaho. He said such a clause provides that the City's liability was limited to the appropriation made each fiscal year and, if the City Council did not appropriate funds to cover the lease payments in any given year, the equipment would be returned to CAT with no further financial obligation. He noted the term of the agreement was five (5) years. He said each loader cost \$240,810.74, with an annual payment of \$26,202.27 each, and an interest rate of 6.39% per annum. He said if the City wishes to purchase the equipment at the end of five (5) years, a payment of \$170,000.00 per unit would be required. He noted the value in the program was the secondary market to acquire the loaders once the city was finished with them and the city had participated in the program before with much success.

DISCUSSION: Councilmember Gookin noted the lease was for \$131,000 a year and not \$1 Million as stated in Coeur d'Alene Press, and the program saved the City money.

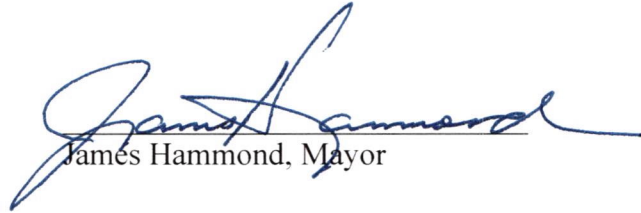
MOTION: Motion by McEvers, seconded by Miller, to approve **Resolution No. 23-081**; approving a Governmental Equipment Lease-Purchase Agreement with Caterpillar Financial Services Corporation (CAT) for four (4) new 2023 small wheel loaders from Western States Equipment Company for the Streets & Engineering Department and Water Department through the Sourcewell Cooperative Purchasing Program.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion carried.

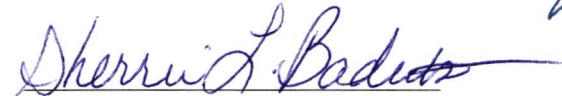
ADJOURNMENT: Motion by McEvers, seconded by Miller, that there being no other business this meeting be adjourned. **Motion carried.**

The meeting adjourned at 6:37 p.m.

ATTEST:



James Hammond, Mayor



Sherrie L. Badertscher
Executive Assistant