

HISTORIC PRESERVATION COMMISSION AGENDA

SPECIAL MEETING

City Hall – Conference Room #6

January 8, 2024

1:30 P.M. CALL TO ORDER:

ROLL CALL: Burns, Emerson, Lowe, Marienau, Miller, Anderson, Sardell, Shaffer

BUSINESS: ****ITEM BELOW IS CONSIDERED TO BE AN ACTION ITEM***

- **Certified Local Government (CLG) Grant Application – FY24 CLG Grant Program**

ADJOURNMENT/CONTINUATION:

Motion by _____, seconded by _____,

to continue meeting to _____, at ___ p.m.; motion carried unanimously.

Motion by _____, seconded by _____, to adjourn meeting; motion carried unanimously.

Coeur d'Alene Tribe Land Acknowledgement

We respectfully acknowledge that we are on the traditional land of the first people, the Coeur d'Alene, who have occupied the lands that include the City of Coeur d'Alene, Coeur d'Alene Lake and the Spokane River for time immemorial. The Schitsu'umsh are "Those who are found here" or "The discovered people" and they have been telling their story in song and dance for thousands of years in celebration and in hardship. We are fortunate that the Coeur d'Alenes have blessed the land and formed strong relationships to continue as stewards to protect and preserve the land, lake, and other resources. We acknowledge the Tribe's 5 Core Values for decisions related to the land and the future of the Coeur d'Alene people. We are honored to learn, grow, play and live upon the traditional territory of the Coeur d'Alene Tribe and to have the opportunity to work together to improve our land and strengthen our communities for future generations. Time Immemorial. Present. Future.

Task	Rate	Hours	Cost	Larger Boundary-Hours	Larger Boundary-Cost
Task 1: Pre-fieldwork consultation with CHPC; training volunteers; initial background research	\$50/hr	16 hours	\$ 800.00	20 hours	\$ 1000.00
Task 2: Field Survey	\$50/hr	20 hours	\$ 1000.00	50 hours	\$ 2500.00
Task 3: Additional research as needed for buildings and historic context	\$50/hr	20 hours	\$ 1000.00	50 hours	\$ 2500.00
Task 3: Completion of ISHI forms and development of survey report	\$50/hr	100 hours	\$ 5000.00	160 hours	\$ 8000.00
Task 4: Hold public information meeting; provide board updates	\$50.00	12 hours	\$ 600.00	16 hours	\$ 800.00
TOTAL			\$ 8400.00		\$ 14,800

I based these estimates on past experience in terms of the number of hours required for this type of project, although, of course, it always takes longer than anticipated. Some of these buildings have already been documented or even nominated to the National Register, so that will be helpful and there should be lots more historic photographs of the downtown than were available for residential areas and even potentially some architectural plans. You may find that ISHPO will only have a lesser amount available for the smaller survey, and these estimates will need to be reduced. It is my strong belief that to provide a good context is important and that it will require additional research and writing time than just extracting material from current sources. Although Bob Singletary's work will help a great deal and also the material in the preservation plan, I think it is important to have a more detailed and land use-

oriented context to evaluate the development of the city's built environment. I have also found that filling out the ISHI forms, no matter how familiar you are with architectural terminology, still requires nearly an hour per resource, particularly when you have to produce locational maps for each and also at least two photographs and potentially append additional materials.

Volunteers are likely needed for matching funds. I think that city staff could provide additional data and GIS help for maps, building dates, etc., access to city records related to individual buildings as well as organizational help with public meetings. Individual board members or other community volunteers could also help with research on individual buildings, interviews with buildings owners or others knowledgeable about building histories, and could also potentially take photographs if trained.

I believe that ISHPO will want at least one public involvement event, and so I have included a task that would involve developing a Powerpoint or other presentation that could be delivered with the findings of the survey at a community meeting. I assume that a similar presentation would be given to the board. but If you think other presentations (for the City Council or other groups?) will be needed, then you might want to add hours to that task.

I did not include transportation or other direct costs as obviously every consultant will be different, and you may find individuals from the local area to conduct the survey. My questions the other day further outline some of the issues involved in completing the survey and I am sure you are familiar with the various steps from past projects. If you need more information about the tasks beyond the outline above, please don't hesitate to ask.

I hope this will help and I wish you the best in obtaining the grant.



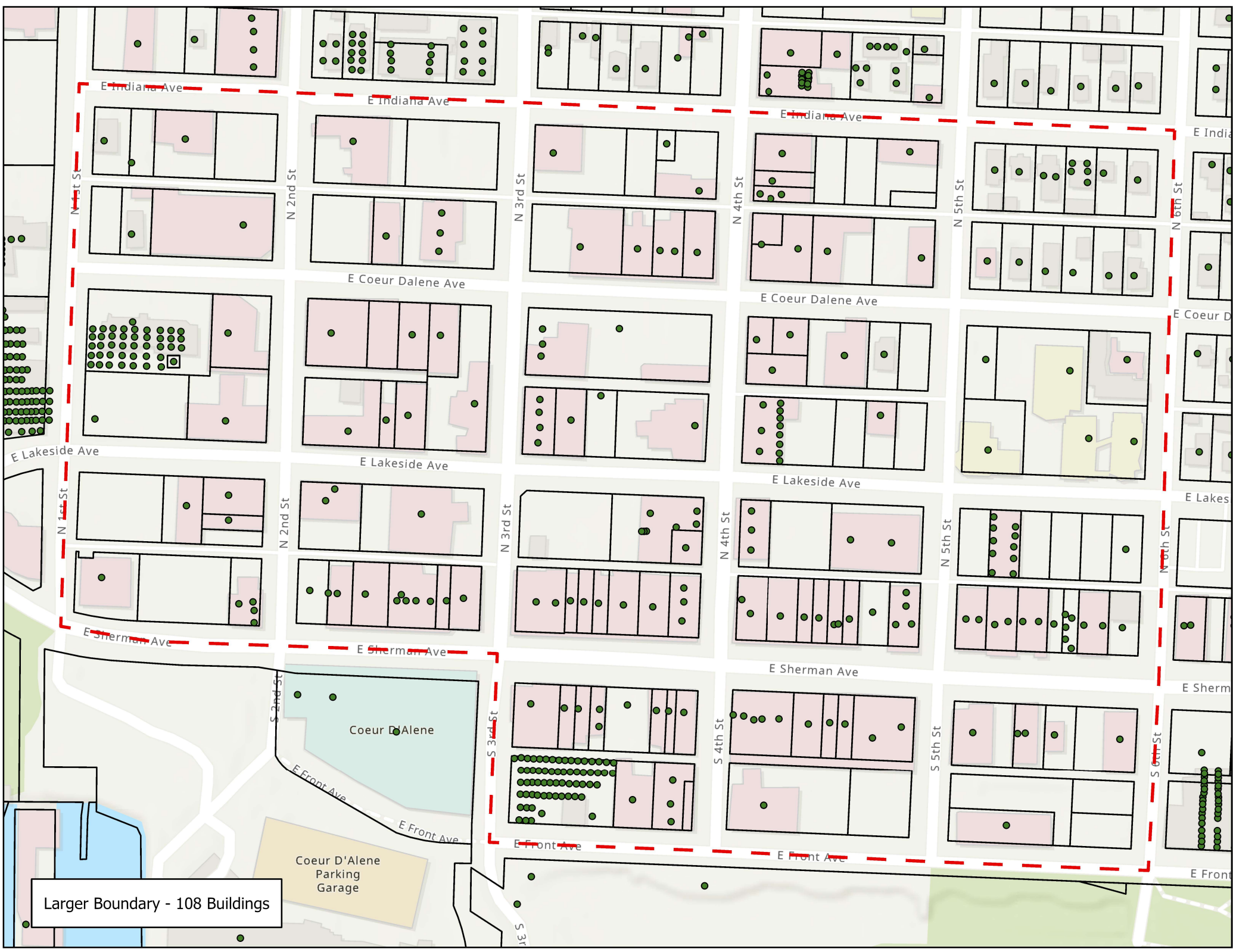
Smaller Boundary - 46 Buildings

Coeur d'Alene

Coeur D'Alene
Parking
Garage

2132 ft

Veterans
Memorial Park



Larger Boundary - 108 Buildings

Coeur D'Alene

Coeur D'Alene
Parking
Garage