



# CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

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## PARKS & RECREATION COMMISSION MINUTES

October 16, 2017 – 5:30 p.m.  
COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Mike McDowell, Co-Chair  
Ron Edinger  
Jim Lien  
Christie Wood

### **MEMBERS ABSENT:**

Bridget Hill  
Ginny Tate

### **STAFF PRESENT:**

Bill Greenwood, Parks & Rec Director  
Jordan Anderson, Recreation Monitor  
Melissa Brandt, Administrative Assistant

### **GUESTS:**

Angie Goucher, Specialized Needs  
Recreation

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:32 p.m.

### **1. ROLL CALL**

Five members present, resulting in an official quorum.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Lien led the Pledge of Allegiance.

### **3. CONFLICT OF INTEREST**

None.

### **4. APPROVAL OF MINUTES**

Commissioner Wood made a motion to approve the minutes of July 17, 2017.  
Commissioner McDowell seconded the motion, there being no discussion and all being in favor, motion passed.

### **5. STAFF COMMENTS**

Bill Greenwood introduced Jordan Anderson from the recreation department. Anderson gave an update of fall activities. Flag football has more kids signed up than last year. Youth soccer has more than 500 kids aged k-8<sup>th</sup> grade signed up. Fall adult softball ran longer due to rain outs and smoke. Basketball starts next month for 3<sup>rd</sup>-8<sup>th</sup> grade the season will run into mid December. We are looking for officials for men's league and youth basketball, applications are available on cdaid.org. Sign-ups for our next 6 week session of swim lessons will take place on Monday, October 30. We also have a Fun Key program teaching piano to 1<sup>st</sup>-3<sup>rd</sup> graders taking place now and a new class starting in January. We are partnering with Skyhawks doing some fall

programming on Friday nights' beginning now through December. Our activities guide is available online and on our Facebook page.

Greenwood shared the Park's Urban Forester has applied for a FEMA fuel reduction grant for Veteran's Memorial park. We are in the middle of winterizing irrigation, and restrooms will be locked down to protect against frozen pipes. McEuen has a heated restroom that remains open all year, but is locked up at night to discourage homeless activities. Our busy parks will have porta-potties. Signs are in place to ensure folks are aware of the closures. The K27 water feature is moving along, concrete has been placed in the basin. Building maintenance is busy with the remodel at City Hall. Our department will be moved back down stairs by next Monday, and we'll be open for business. We will be sharing our space with other departments while upstairs is remodeled.

Commissioner Cranston: Would you update on what's happening with memorial park at the 4 corners? Greenwood responded that gravel is in place, retaining walls have been delivered, seed for the field went down later than expected. We are working with NIC to find them a different location to use next spring. The turf needs an opportunity to mature. We are looking at Sunset Field. Overall things are moving along very well. We are working on the final touches of an RFQ for the skate park for installation next spring, hope to have a contractor onboard to begin work early in the spring. We are writing the RFQ to ensure qualifications are clear for a contractor who can, and has, built a skate park.

Commissioner Wood: It's my understanding that NIC is donating funds to help renovate the grandstands. Greenwood: Yes, we are meeting this week to talk about the funding to remodel. There is no RFQ yet for this portion of the project, we are grateful for the contribution from NIC toward the remodel on the grandstand.

Commissioner McDowell: What is the timeframe for completing paving of the parking lot, I heard Nov 1? Greenwood: Yes, that is the date we are shooting for.

Commissioner Cranston: What elements are to be completed this fall? Greenwood: The parking lot and we are trying to get some of the sport courts done. The rest of the elements, playground and restroom, will be next spring. The fence at Memorial Field right now is temporary to protect the field; there will be a permanent fence to go up at a later date.

Commissioner McDowell: I noticed the Rock of Fame has moved. There have also been conversations about the service club sign and the location of that sign. Greenwood: The Rock of Fame was installed in a new area, it turned out really nice. The service club sign is going to be installed, the location will be at Garden and NW Blvd, just to the north of the entrance into the new parking lot.

Commissioner Edinger: Have you talked to the people involved with the service club sign, are they satisfied? Greenwood: Yes, I have, they feel that location is acceptable. Trees will be limbed up to make sure there is good visibility.

Commissioner Cranston: Any ideas when the three new names will be added to the Rock of Fame with a ceremony? Greenwood: We will try to get something in before the weather is bad, we can talk about it at workshop.

## **6. COMMISSIONER COMMENTS**

Commissioner Wood thanked City Council for being a part of the groundbreaking for the K27 Memorial feature, and thanked her brother in law for a donation of a lot of rock and boulders. Donations are still being accepted. The feature will mean so much to the community and the Moore family. Will the water feature be opening in November? Greenwood: Yes, we will have it started up in November to ensure all elements are working, and then it will have to be winterized.

## **7. PUBLIC COMMENT**

None.

## **8. SPECIALIZED NEEDS RECREATION**

Greenwood introduced Angie Goucher, Executive Director of Specialized Needs Recreation she has been with the program for 19-1/2 years. Goucher gave an update on the program and stated how important the City of CDA is to SNR. SNR was formed 30 years ago, becoming an official non-profit with Steve Anthony's help. The United Way and City of CDA were the sole funders for a number of years. The program first offered summer camp and a dance for participants, now not only does the City of Coeur d'Alene support the program, but the Cities of Post Falls, Hayden, and Rathdrum, also utilize SNR, it is a very unique collaboration. Instead of paying staff and providing their own program, it's cheaper and more efficient for the local cities to support this program. The City of CDA insures the programs' vans and provides maintenance on them as well. We also have storage with the City's Parks & Recreation Department. We received funding from an Ironman grant with the City of CDA to help cover our programs. This weekend is a first annual Monster Mash Dash at McEuen Park. We are able to utilize parks in Coeur d'Alene, Post Falls, Hayden, and Rathdrum at no cost. We have three regular staff and utilize 16,000 hours of annual volunteer help. This year the Arts Commission gave our "Out of the Shadows" theater program \$4,000 to support our efforts. We appreciate all the support of the City of Coeur d'Alene, City Council, and the Parks & Recreation Commission. We currently offer camps for kids, a talent show, Out of the Shadows Theater and monthly dances. We served more than 500 participants this year, and provided more than 8,000 duplicated services, meaning some participants participated in more than one activity.

Commissioner Cranston: We appreciate you and your staff and the wonderful opportunities you provide. Do you have other fundraising events you would like to announce? Goucher: We do a couple fundraising events, we have the Blackrock fundraiser in April each year. We are setting a portion of that aside to hopefully get a building of our own; we have outgrown the facility we rent currently. We have a talent show fundraiser event held in May, funding raised from these events help scholarship kids for camp. Out of the Shadows Theater will present Fiddler on the Roof, November 17, 18 and 19<sup>th</sup> at the Kroc Center. And, the Monster Mash Dash takes place this weekend and we do small fundraisers here and there.

## **9. TIKI HUT LEASE RENEWAL**

Commissioner Cranston read the staff report requesting renewal of the food concession agreement with the Tiki Hut for 2018, 2019, and the 2020 seasons.

Greenwood: Randy Folk and his staff has been good to work with, they do a great job at being an ambassador for us. The agreement was looked over by our legal department. The only changes are the fees due each year.

**Discussion:** Commissioner Wood: The Folks are good people. I'm curious about the three year lease, do we have other vendors that have an opportunity to compete. Have there been other requests for food at Ind Point? Greenwood: In 2009 we had a vendor who gave up his option, so we put out an RFQ to fill the spot at Independence Point. We did a three year lease with the Folks in 2009, the lease opportunity for the Tiki Hut rolls over every three years. If the Folks decide not to renew, then the lease would become available. I'm not aware of any requests by other vendors for Independence Point.

Motion by Commissioner Edinger to recommend to General Services to renew the agreement with Tiki Hut for the 2018, 2019, and 2020 seasons; seconded by Commissioner McDowell. All were in favor, motion passed unanimously.

## **10. WATERFRONT OFFSHORE OPERATIONS**

Commissioner Cranston read the staff report requesting whether the Parks and Recreation Commission wants to create a new commercial off-shore water based business opportunity within the City of Coeur d'Alene's jurisdiction.

Greenwood: We've had several vendors who have come to us asking about opportunities. As stated in the Staff Report, we have not followed up on them due to those conflicts, would like some clarity from the Commission on whether or not we should or should not allow them.

Commissioner Cranston: The last couple of requests have been offshore but within the City's jurisdiction. When these requests come up do we have our Fire and Police departments weigh in on them? Greenwood: Yes, we have spoken to both departments. They would have great difficulty managing these requests. The Police department doesn't have a boat, so infractions and enforcement would have fallen to the Fire department. They were not interested in doing that, there is a lot of conflict with commercial traffic and with the public, and getting to the vessel was an issue.

Commissioner McDowell: We have all kinds of activities and an increase in personal flotation devices further out than a few years ago, a lot of paddle craft and then a barge in the middle with a power boat coming in and out of the 3rd Street Dock area carrying people back and forth, it looked like an accident waiting to happen. Not sure how you could make that a safe operation, if it was out somewhere not so busy it might work.

Commissioner Cranston: Not only being an offshore business, but selling tickets and accessing the activities was an issue. Greenwood: Yes, given the position of the motor boat if they had a ticket booth at City Beach, there is a buoy line that won't allow boats in there, we would have to craft something to bend our own ordinance, and put our citizens at risk who were swimming in that area it was problematic, no way to get around that.

Cranston: If we entertain a new type of activity, if it is in the affirmative, we would send a motion through to General Services or if something we don't want to entertain, do we need a motion at all? Greenwood: If you were to entertain the idea it would move forward to general services, we would have to figure out how to craft the use that would work for the city, vendors, and the public. This is a subject we've discussed quite a bit, is the commission ready to take a position on it.

Commissioner Lien: Is this location specific, or anywhere we have jurisdiction off-shore in downtown and independence point? Are there other properties to consider that might work?  
Greenwood: Any waterfront activities primarily would be parkland out to 1,000 feet. If they can find a private location, they might want to.

Commissioner Cranston: Do you need a policy on this in some form to help deal with the requests that come forward. Greenwood: a position from the Commission is critical.

Motion by Commissioner Wood that the Parks and Recreation Commission does not want to create a new commercial off shore business opportunity, seconded by Commissioner Edinger. All were in favor, motion passed unanimously.

## **11. ADJOURNMENT**

Commissioner Cranston asked for any additional comments.

Commissioner Wood: Propose we discuss the November 20<sup>th</sup> meeting and how we can plan for a workshop to take place with the neighbors of Veteran's Centennial Park.

Commissioner Cranston: We propose for the agenda on November 20<sup>th</sup> that we will take care of business items and then adjourn into a workshop the purpose of which is to receive the community's comments and ideas regarding the conceptual plan for Veteran's Centennial Park off Fernan Hill Road. Greenwood: The workshop will provide an informal opportunity to discuss the plans. Announcements will be posted on Facebook and a news release will go out. We want public input, not just from the neighbors. We want to present the history of how the city acquired the property and the master plan process. Natural Open Space Committee members will be here to help with the workshop, as well as staff who helped create the master plan will be in attendance. The park is located about one and a half miles past the Ponderosa Golf Course up Fernan Hill Road Park, there is an access road to get into this 16 acre parcel. The press release will identify the location and include a map.

Upcoming meeting dates:

- Tuesday, November 7, 2017: Workshop; Caruso's Deli, Coeur d'Alene – 11:30 am
- Monday, November 20, 2017: Meeting; Community Room at the Library – 5:30 p.m.

Commissioner Edinger made a motion to adjourn the meeting with Commissioner McDowell seconding the motion. All were in favor, motion passed. Meeting adjourned at 6:26 pm.