



# CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE  
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## PARKS & RECREATION COMMISSION MINUTES

March 13, 2017 – 5:30 p.m.  
COMMUNITY ROOM - LIBRARY

### **MEMBERS PRESENT:**

Scott Cranston, Chair  
Mike McDowell  
Ron Edinger  
Bridget Hill  
Ginny Tate  
Christie Wood  
Maya Burgess, Student Representative  
Lily Foster, Alt Student Representative

### **STAFF PRESENT:**

Bill Greenwood, Parks & Rec Director  
Melissa Brandt, Administrative Assistant

### **GUESTS:**

Brad Cederblom  
Phil Boyd

### **MEMBERS ABSENT:**

Jim Lien

**CALL TO ORDER:** Commissioner Cranston called the meeting to order at 5:33 p.m.

#### **1. ROLL CALL**

Seven members present, resulting in an official quorum.

#### **2. PLEDGE OF ALLEGIANCE**

Commissioner Tate led the Pledge of Allegiance.

#### **3. CONFLICT OF INTEREST**

None.

#### **4. APPROVAL OF MINUTES**

Commissioner Edinger made a motion to approve the minutes of February 27, 2017. Commissioner Tate seconded the motion, there being no discussion and all being in favor, motion passed.

#### **5. STAFF COMMENTS**

Recreation will conclude their six month long youth basketball program. Men's spring basketball registrations have started and will conclude in early April. Spring soccer will begin after spring break. Unplug and Be Outside, Recreation's activity starting its fifth year, will take place during spring break, with some activities possibly being moved inside to Woodland Middle School due to weather. Our swim program is adopting a new registration policy to give more kids an opportunity to take classes, we're also adding Saturday classes.

At our last meeting we talked about snow and we also talked about bench maintenance. We have 30 benches on Sherman Ave and Lakeside. We have 8-9 left to complete. As you can see, when the guys aren't doing snow removal, they are refurbishing benches, tables, etc. We are looking for seasonal park maintenance workers. If anyone is looking for a job and would enjoy working outside doing ground maintenance work, go to our website and fill out an application. We never were able to fill all positions last year.

Monte McCully will be in Boise on March 22 to discuss the skate park grant application we submitted. Some of our local skate park users may go to attend the presentation.

Jewett House has had some refurbishing, and this spring our Parks workers will be planting flowers this spring. Jewett House has been a senior activity center and as an event center for weddings. This year we are opening up the location to allow for other activities. If anyone is interested in having an activity, get in touch with Marla Lake, the house manager, her contact information is available on our website. Fees were restructured so we could include other events such as baby showers, etc.

Commissioner McDowell: How many can the house accommodate inside? Greenwood; up to 40, most weddings are held outside to accommodate several hundred. We also want to encourage offseason smaller weddings.

Commissioner Wood: Are the fees available online? Greenwood; interested folks can call Marla Lake at (208) 667-5194 and she can go over the fees.

Commissioner Cranston: When you refurbish benches, how long do you have until you have to do them again? Greenwood; they can fade pretty quickly if we have a really hot summer generally we refurbish them each season.

## **6. COMMISSIONER COMMENTS**

Action item #9 moved to #8 to accommodate early departure of Commissioner Hill.

## **7. PUBLIC COMMENT**

None.

## **8. WORKER'S MEMORIAL MONUMENT**

Greenwood is requesting the Parks and Recreation Commission recommend to General Services to all the construction of a worker's memorial in City Park at a specified area located in the northwest corner of the park. This item was brought to the Commission in 2010, with Riverstone Park as the site for the memorial; we couldn't find a suitable location at that park. We kept this item pending until we found an area that would work. This City Park location near Fort Ground Drive will work. The memorial is dedicated to any Idaho worker who has died while working in the line of duty. Estimated cost is \$80,000.00, with in-kind donations of materials and labor the cost may be less. The North Idaho Central Labor Council will be responsible for all costs, vandalism, capital repairs, or replacement. Park staff will be responsible for daily maintenance. The overall footprint will not exceed 2,000 square feet.

Commissioner Cranston: Will there be any tree removal or added trees? Greenwood; the memorial will not impact trees or tree roots. Placement will not harm any trees.

Commissioner Edinger: Isn't there a statue of a worker at Front Street in front of McEuen? Greenwood; the statue was paid for by a donor to recognize recognizes the common worker, it is a monument, but not a memorial. The worker's memorial will have engraved names of individuals to honor and memorialize their loss.

Commissioner Wood: Will there be an activity planned around the memorial on a yearly basis? Greenwood; yes, there would be a low-key gathering.

Commissioner Cranston: What is the proposed lighting? Greenwood; I haven't seen those specific schematics. I believe lighting will be from the ground lighting upward. There is power in that area.

Commissioner Cranston: If we recommend moving forward, what are the next steps? Greenwood; we would go to Council for approval, once approved, the North Idaho Central Labor Council can move forward obtaining donations to complete the memorial.

Commissioner McDowell: Do we have a timeframe? Greenwood; late summer or early fall of this year, they have folks ready to get started and volunteer.

Guest: Brad Cederblom, 15568 North Windsong Lane, Rathdrum, Idaho, President North Idaho Central Labor Council. There is an International Worker's Memorial Day on April 28. Once our memorial is complete, we would have an annual remembrance on that day. Lighting will be included as part of a capstone, there may also be a flag that will require lighting. The memorial will recognize workers who were killed on the job, or from injuries or illness related to their work. Currently, there are 75 names to be engraved on the stone.

Motion by Commissioner Wood to recommend to General Services to allow the construction of a workers memorial in City Park at a specified area located in the northwest corner of the park; seconded by Commissioner Edinger. Motion passed unanimously.

## **9. MEMORIAL PARK**

Guest: Phil Boyd, Welch Comer Engineers. The Memorial Park and Four Corners project has had many modifications. The Four Corners Master Plan was the final product from all the community meetings; connectivity of Memorial Field to City Park, making it pedestrian friendly, was a huge concern, and the most important goal. Mullan road has been changed from vehicle focus to pedestrian focus. The City and Ignite have worked out a land trade, with companion projects incorporated, and the idea to realign Memorial Field. Our newest rendering of the area shows more green space near NW Blvd, and berms to help cut down noise for the neighbors in fort grounds drive area. We are moving toward getting construction documents put together and putting the project out to bid. The area will include a picnic shelter with restrooms and a maintenance area. And, if the proposed re-orientation of Memorial field is moves forward, the outfield will require netting. Playground equipment will be installed by park staff. Lighting and benches will mirror what is at memorial field. Pickle ball courts will have benches, fencing, and be tournament size. The skate park will be located at the north end. Our skate board group wants a full skill modeled skate park.

Commissioner Cranston: We reviewed the drawings and plans in more detail at our workshop meeting. Would you comment more on the connectivity of the park elements of the plan and the Fort Ground Neighborhood. Boyd; There will be an alley connecting the neighborhood to most aspects of the park. The design effort around the playground is very specific to what Bill Greenwood has requested. Urban Forester will consult on the trees that will need to come down, and which will be retained.

Commissioner Hill: Is there another meeting scheduled with the Fort Ground Neighborhood to review the changes. Greenwood; I will be talking to the HOA this coming Thursday about the workers' memorial and a sign in the area, but not about this project. The elements haven't changed, so I didn't think they need to be covered with them again. The neighbors have seen the land swap portion, they are all aware of it. The only change is the more organic feel and the shifting of the parking and playing field. We're still not sure if this latest adjustment will be the final rendition. There are several components that may change this design.

Commissioner Cranston: The large green space between left field and Fort Ground Drive, will this design concept happen if the field realignment happens or not? Boyd; there is a drainage issue, the field was reconstructed without moving the lights, as we started looking at another configuration, needed to move the lights, we will work through the cost scenarios, contingency for construction and whether or not we need to make a change.

Commissioner Wood: Has there been any discussion about more basketball courts for this location? Greenwood; Futsal and pickle ball have grown exponentially in our community. You see up to 40 people on the weekends waiting to play pickle ball. The futsal court is played similar to soccer, smaller ball, denser, plays similar to the way a ball plays on the field; this is a great opportunity to provide a new activity to our community.

Commissioner Foster: Futsal is similar to indoor soccer play, and with these courts you can play in the rain.

Greenwood stated there is no action on this item he wanted to update the Commission on current plans.

## **10. ADJOURNMENT**

Commissioner Cranston asked for any further items. Commissioner Edinger reminded everyone to get out and vote tomorrow. Upcoming meeting dates:

- Tuesday April 4, 2017 – Workshop – Caruso’s Deli, Coeur d’Alene – 11:30 am
- Monday April 17, 2017 – Meeting - Community Room at the Library – 5:30 p.m.

Commissioner McDowell made a motion to adjourn the meeting with Commissioner Hill seconding the motion. All were in favor, motion passed. Meeting adjourned at 6:24 pm.