

WELCOME
To a Regular Meeting of the
Coeur d'Alene City Council
Held in the Library Community Room
AGENDA

VISION STATEMENT

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item E - Public Comments** is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

6:00 P.M.

FEBRUARY 4, 2020

A. CALL TO ORDER/ROLL CALL

B. INVOCATION: Pastor Wayne Foil, Hayden Bible Fellowship

C. PLEDGE OF ALLEGIANCE

D. AMENDMENTS TO THE AGENDA: Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time.

E. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.)

***ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS

F. CONSENT CALENDAR: Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilperson that one or more items be removed for later discussion.

1. Approval of Council Minutes for January 21, 2020.
2. Approval of Bills as Submitted.
3. Setting of General Services and Public Works Committee meeting for February 10, 2020 at 12:00 noon.
4. Approval of SS-19-12, Creston Estates: Final Plat

Recommended by the City Engineer

5. Resolution No. 20-007

- a. Approval and acceptance of Utility Easement with Riviera Walk Homeowners Association.

Recommended by the Water Superintendent

G. ANNOUNCEMENTS

- 1. City Council**
- 2. Mayor**

H. OTHER BUSINESS:

1. Resolution No. 20-008

- a. Approval and acceptance of a Utility Easement for Water Line.
- b. Approval of an Easement and Service Agreement with Aspen Homes and Development, LLC.

Staff Report by: Kyle Marine, Water Assistant Superintendent

- 2. Atlas Road Surface Transportation Block Grant Program.

Staff Report by: Chris Bosley, City Engineer

- 3. Objection to Amendment to the site plan of the Riverstone Transit Center which would allow overnight parking and storage of vehicles and buses.

Staff Report by: Troy Tymesen, City Administrator

I. PUBLIC HEARING:

- 1. (Legislative) Public comments for the CDBG Annual Action Plan for PY2020.

Staff Report by: Hilary Anderson, Community Planning Director

J. EXECUTIVE SESSION: Pursuant to Idaho Code 74-206 (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

K. ADJOURNMENT

*This meeting is aired live on CDA TV Spectrum Cable Channel 1301
and on Facebook live through the City's Facebook page.*



Coeur d'Alene

CITY COUNCIL MEETING

February 4, 2020

MEMBERS OF THE CITY COUNCIL:

Steve Widmyer, Mayor

Council Members McEvers, English, Evans, Gookin, Miller, Wood

CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

January 21, 2020

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room January 21, 2020 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Dan Gookin) Members of Council Present
Kiki Miller)
Dan English)
Woody McEvers)
Amy Evans)
Christie Wood)

CALL TO ORDER: Mayor Widmyer called the meeting to order.

INVOCATION: Pastor Ray Duran with Candlelight Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Evans led the pledge of allegiance.

PUBLIC COMMENTS:

John Grimm noted that he was a candidate for Sheriff and expressed concern over the City's sign ordinance regarding political signs. He mentioned a Supreme Court case that has outlawed content-based sign codes. He noted that one of his supporters was contacted by City code enforcement to remove a sign on private property. He said he has talked to the City Attorney, Mr. Gridley; however, they have reached an impasse. Mr. Grimm asked that the Mayor direct the City Attorney to bring an amendment to the code before the council to bring the code in line with the case or he will seek a declaratory judgement. Mayor Widmyer said that he would consult with the City Attorney and get a response back to Mr. Grimm by Friday. Councilmember English asked what was the main issue; for example, sign size, time line, or fee. Mr. Grimm said that he believes a time restriction favors commercial speech over political speech and is the main issue. He believes the other codes are there as sensible guidelines.

ANNOUNCEMENTS:

Councilmember Miller announced that the North Idaho Centennial Trail is turning 30 years old and is having a celebration on January 23, 2020 at Seasons Restaurant.

Councilmember Gookin announced that the City is currently tagging cars that need to be moved for snow removal and that citizens should move their cars soon to avoid being towed.

Mayor Widmyer asked for confirmation of the appointment of Michael Pereira to the Design Review Commission, and James Chapkis and Patrick Murray to the Parking Commission.

MOTION: Motion by McEvers, seconded by Evans to appoint Michael Pereira to the Design Review Commission, and James Chapkis and Patrick Murray to the Parking Commission.
Motion carried.

CONSENT CALENDAR: **Motion** by McEvers, second by Gookin, to approve the consent calendar.

1. Approval of Council Minutes for the January 7, 2020 Council Meeting.
2. Approval of Bills as Submitted.
3. Approval of Financial Report.
4. Setting of General Services/Public Works Committee meeting for Monday, January 27, 2020 at 12:00 noon.
5. Setting of a Public Hearing for CDBG Annual Action Plan 2020 for February 4, 2020
6. Approval of SS-19-14, Bunker Park: Final Plat
7. **Resolution No. 20-005** - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE APPROVAL OF AN AGREEMENT FOR MAINTENANCE/WARRANTY WITH GREENSTONE-KOOTENAI II, INC., FOR BOLIVAR 4TH ADDITION, AND SECURITY [S-3-6.M]; AND THE APPROVAL OF A UTILITY EASEMENT FOR A WATER LINE WITH ANDERL DEVELOPMENT, LLC, FOR 1681 W. PAMPAS LANE.

ROLL CALL: Gookin Aye; Evans Aye; English Aye; Wood Aye; Miller Aye; McEvers Aye.
Motion Carried.

RESOLUTION NO. 20-006

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING AN AGREEMENT WITH CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS FOR THE USE OF CITY PROPERTY IN CONNECTION WITH THE OPERATION OF A WIRELESS NETWORK.

STAFF REPORT: City Attorney Mike Gridley explained that the proposed agreement would allow Verizon to install small cells. This is an area in which State and Federal laws allow telecommunication companies to use city owned right-of-way for the placement of telecommunication equipment, including wireless antennas. The agreement requires Verizon to pay an annual fee of \$270 for each site location on the City right-of-way. The fee increases 2% every year. In addition, the City can collect a \$500 site license application fee for up to five site applications, which Verizon has agreed to pay.

Mr. Jason Verduzco, Verizon Public Policy and Community Affairs Director for Eastern Washington & Idaho, noted that 94% of people under 40 have a smartphone, and 80% of 911 calls originate from a cell phone. He said that the nation is moving into the next phase of technology as evidenced by 39 times the mobile use today from 2010. He reviewed the 2018 FCC Order for use of poles and rights-of-way and described the tower and small cell connection

and location. Mr. Verduzco reviewed the radio frequency and health and safety standards set by the FCC and the groups involved in that research with the FDA, EPA, OSHA, etc. He provided some examples from the Boise, Idaho areas that include an antenna and an equipment box.

DISCUSSION: Councilmember Gookin asked for clarity regarding the City's inability to pass rules or regulations on these types of encroachments. Mr. Gridley explained that the City cannot say no; however, it could regulate aesthetics to some extent, noting that there is a lot of case law on the matter. He expressed that Verizon has been good to work with and is honoring the City's wireless placement ordinance. Councilmember Wood asked who wrote the agreement and requested Mr. Gridley to go over the terms of the agreement. Mr. Gridley explained that it is a boiler plate agreement from Verizon and they have negotiated certain clauses. The agreement is a 10-year term with two additional five-year terms and can be terminated by either party for cause or with a year's notice. Councilmember McEvers asked Mr. Verduzco how Verizon will determine the need for each city. Mr. Verduzco noted that as the data usage continues to grow, they will look for problem areas first. Mayor Widmyer asked if there is a power requirement and who will be paying for that use. Mr. Verduzco confirmed that they would need power and that they work with Avista on getting power to the location, and negotiated a flat rate clause for the power. Councilmember English asked what the timeline would be for installation. Mr. Verduzco said that the timeline is not set and that the agreement is the first step; then they will work with City on completing the application for land use, which will take until the end of this year or next. Councilmember McEvers asked if 4G and 5G will eventually be transitioned out. Mr. Verduzco said that is a potential, and that it would be part of the technology evolution. Councilmember Gookin noted that he has researched the issue and it is fascinating technology. He asked about the millimeter radiation that comes out of the antennas, noting that even on the OSHA website it states that exposure limits have not been established yet and that the FCC does not mention 5G at all. Councilmember Gookin said that he notices a warning sign on the box that radio frequency exposure may exceed the FCC limits and wondered if they provide training to others for exposure like they do to the Verizon workers. Mr. Verduzco confirmed that they give the training to linemen, and anyone else that may have contact with the poles. Councilmember Gookin expressed concern that the contract says Verizon is only permitted to install things that are within industry standards, and there are no standards. Mr. Verduzco explained that 5G are still radio waves that are already in use and he will provide more information regarding 5G. He said that in Boise they did several community engagement meetings and hired an expert in radio frequencies to help with that conversation and they could do that for Coeur d'Alene. Councilmember Wood noted the Federal Government did not give the City any wiggle room in allowing the use. Mr. Gridley also clarified that there is no ability to deny the request. Councilmember Gookin said that he would vote against the request as he does not believe the safety is there.

MOTION: Motion by McEvers, seconded by English to approve **Resolution No. 20-006;** Approving a License Agreement with Cellco Partnership d/b/a Verizon Wireless for use of city property in connection with the operation of a wireless network.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin No.
Motion carried.

LEGISLATIVE PUBLIC HEARING FOR V-19-03; VACATION OF A PORTION OF SELTICE WAY RIGHT-OF-WAY ADJOINING THE SOUTHERLY BOUNDARY OF TAX # 8882, TAX # 10490, & TAX # 22364 IN THE CITY OF COEUR D'ALENE.

STAFF REPORT: Engineering Project Manager Dennis Grant explained that the applicant, William L. Sheldon, is requesting the vacation of a portion of right-of-way along the north side of Seltice Way and East of Atlas Road. The four (4) lane divided highway known as Seltice Way was originally constructed in 1926 as US Highway 10, with the portion from Coeur d'Alene to the Idaho/Washington boundary being replaced by I-90 in 1971. This portion of Seltice Way adjoining the area of request has a right-of-way of +/- 200 feet. The reason for the requested vacation is to vacate the unused portion of right-of-way along the north side of Seltice Way, east of Atlas Road. Mr. Grant noted that Seltice Way was recently reconstructed, widened and rebuilt. As part of the construction, a bike path was added along the north side of Seltice Way. The applicants are proposing to vacate a portion of Seltice Way, which is 2 feet north of the current trail/toe of slope. The request would not have any impact on future expansion of the Seltice Way corridor since the current project is complete. The Development Review Team was informed about the vacation. Notices were sent to 12 households and Mr. Grant said that he received 3 responses with 2 in support, and 1 neutral.

DISCUSSION: Mayor Widmyer asked that the county be informed so that the property gets added to the tax roll. Mr. Grant noted that the applicant will add the vacated property to their property and will receive another tax number to their land. The City will publish and record the Ordinance, with the legal description attached. The consultant then works with the property owner to record the proper agreements with the county, such as a grant deed. Councilmember Wood asked how the City ensures the land owner files the paperwork. Mr. Grant said that after the approval of the ordinance, he sends an approval letter to the consultant, and then he checks City map within thirty days to make sure it has been updated. Councilmember Wood asked if the preservation of the existing water line causes a restriction on the property, such as paving over the line. Mr. Grant explained that there are no conditions on a vacation, but the existing water needs to be protected with the easement and the City would have access to it no matter what they do over the top of it.

PUBLIC TESTIMONY: Mayor Widmyer called for public comments and with none being received, public testimony was closed.

**COUNCIL BILL NO. 20-1000
ORDINANCE NO. 3646**

AN ORDINANCE OF THE CITY OF COEUR D'ALENE, VACATING A PORTION OF SELTICE WAY RIGHT-OF-WAY, GENERALLY DESCRIBED AS A PARCEL OF LAND ADJOINING THE SOUTHERLY BOUNDARY OF TAX NO. 8882, TAX NO. 10490, AND TAX NO. 22364 IN THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

MOTION: Motion by McEvers, seconded by Gookin, to dispense with the rule and read **Council Bill No. 20-1000** once by title only.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion carried.

MOTION: Motion by McEvers, seconded by Gookin, to adopt **Council Bill 20-1000** with the agreement to the preservation of an existing water line easement.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion carried.

ADJOURN Motion by Wood, seconded by Miller that there being no other business this meeting be adjourned. **Motion carried.**

The meeting adjourned at 7:05 p.m.

ATTEST:

Steve Widmyer, Mayor

Renata McLeod, CMC
City Clerk

**CITY COUNCIL
STAFF REPORT**

DATE: February 4, 2020
FROM: Dennis Grant, Engineering Project Manager
SUBJECT: **SS-19-12, Creston Estates: Final Plat Approval**

DECISION POINT

Staff is requesting the following:

1. City Council approval of the final plat document, a two (2) lot residential subdivision.

HISTORY

- a. Applicant: Nathaniel Norman
Clean Energy Financial, LLC
1007 N. Boulder Court
Post Falls, ID 83854
- b. Location: East Side of N. Honeysuckle Avenue, 100' South of Lunceford Lane.
- c. Previous Action:
 1. Preliminary plat approval, January 9, 2020

FINANCIAL ANALYSIS

There are no financial issues with this development.

PERFORMANCE ANALYSIS

This residential development is a re-plat of an existing single lot located in Coeur d'Alene. This subdivision created two (2) lots. There were four conditions that will be taken care during the building permit process; therefore, the document is ready for approval and recordation.

DECISION POINT RECOMMENDATION

City Council approval of the final plat document

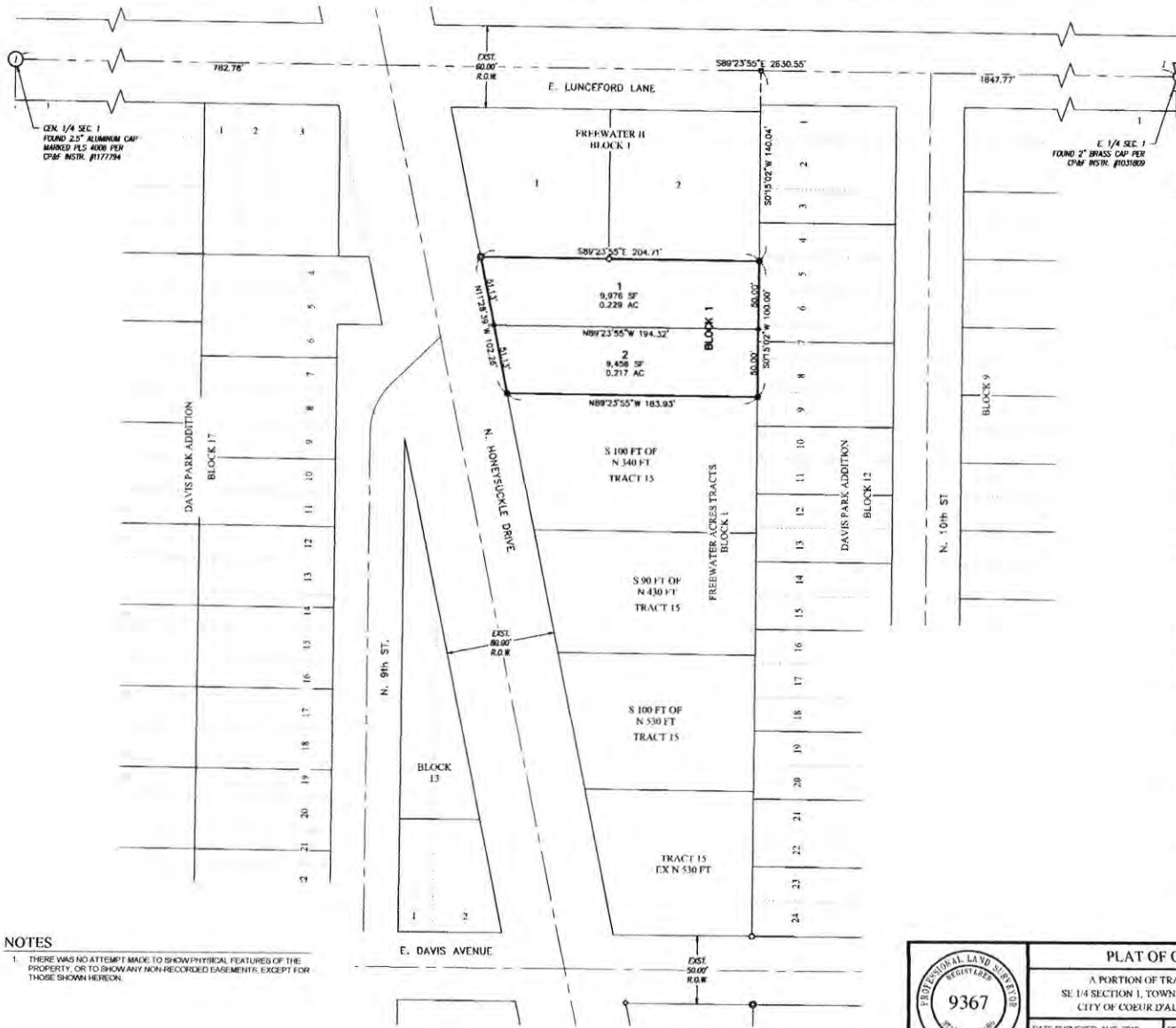
CRESTON ESTATES

A PORTION TRACT 15 OF FREEWATER ACRE TRACTS
 LYING WITHIN THE SOUTHEAST 1/4 OF SECTION 1, TOWNSHIP 50 N., RANGE 4 W., BOISE MERIDIAN,
 CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO

BOOK PAGE
 INSTR #



H-SCALE 1" = 50'
 50' 25' 50' 100'



LEGEND

- FOUND 5/8" REBAR WITHOUT CAP, OR AS NOTED
- FOUND NAIL WITH WASHER MARKED PLS 9087, OR AS NOTED
- FOUND 5/8" REBAR AND CAP MARKED PLS 6602, OR AS NOTED
- SET 5/8" x 24" REBAR WITH YELLOW PLASTIC CAP PLS 15 9067
- SET 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP PLS 9067
- CALCULATED POSITRAL NOTHING FOUND OR SET
- CENTER SECTION CORNER AS NOTED
- E-W 1/4 SECTION CORNER AS NOTED
- CRPF CORNER PERPETUATION & FILING RECORD (WITH INSTRUMENT NO.)
- R.O.W. RIGHT-OF-WAY

REFERENCES

- IN RECORDS OF KOOTENAI COUNTY, IDAHO
- R-1 PLAT OF FREEWATER ACRE TRACTS, RECORDED IN BOOK B OF PLATS AT PAGE 153, AS INSTRUMENT NO. 31960.
 - R-2 PLAT OF DAVIS PARK, RECORDED IN BOOK C OF PLATS AT PAGE 74, AS INSTRUMENT NO. 52731
 - R-3 RECORD OF SURVEY BY W. BRANT MORRIS, PLS 6602, RECORDED IN BOOK 16 OF SURVEYS AT PAGE 20, AS INSTRUMENT NO. 137282.
 - R-4 PLAT OF FREEWATER II BY W. BRANT MORRIS, PLS 6602, RECORDED IN BOOK G OF PLATS AT PAGES 159 & 160A, AS INSTRUMENT NO. 1369940.
 - R-5 RECORD OF SURVEY BY JOHN STEARNS, PLS 6796, RECORDED IN BOOK 22 OF SURVEYS AT PAGE 469, AS INSTRUMENT NO. 189781.

BASIS OF BEARING

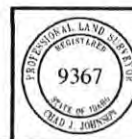
AS SHOWN HEREON, BASIS OF BEARING FOR THIS SURVEY IS IDAHO STATE PLANE COORDINATE SYSTEM, WEST ZONE, (1103) - US SURVEY FEET. THE PROJECT COORDINATES WERE DERIVED FROM NGS CORS SOLUTION USING A REFERENCE FRAME OF NAD83 (2011) (EPSG: 3140) 2010 0000. BEARINGS SHOWN ARE GRID AND DISTANCES SHOWN ARE GRID USING A CORNER ADJUSTMENT FACTOR (CAF) OF 1.000096M. A CONVERGENCE ANGLE OF -30.4714" SHOULD BE USED TO CONVERT GRID BEARINGS TO GEODETIC.

SURVEYOR'S NARRATIVE

THE PURPOSE OF THE SURVEY IS TO CREATE 2 BUILDING LOTS OUT OF THE SOUTH 100 FEET OF THE NORTH 240 FEET OF TRACT 15 OF THE FREEWATER ACRE TRACTS. THE SURVEY WAS CONDUCTED USING THE TOPCON GPS AND A CORRECTED PROJECT COORDINATE BASE USING CORS SOLUTION (BOOK 18). INTERIOR MONUMENTS WERE LOCATED USING THE GEOMAX ZOOM 90 ROBOTIC TOTAL STATION. THE NORTH BOUNDARY OF THE PLAT WAS BASED ON FOUND MONUMENTS ALONG THE SOUTH BOUNDARY OF BLOCK 1 FROM FREEWATER II PLAT. THE EAST BOUNDARY WAS ESTABLISHED BY FOUND MONUMENTS ALONG THE WEST BOUNDARY OF SAID TRACT 15 AT THE NORTH RIGHT OF WAY OF E. DAVIS AVENUE AND THE SOUTH RIGHT OF WAY ON E. LUNCEFORD LANE. THE RIGHT-OF-WAY FOR N. HONEY SUCKLE DRIVE WAS ESTABLISHED BY FOUND MONUMENTS AT THE SOUTHEAST CORNER OF BLOCK 1 FREEWATER II AND THE SOUTHEAST CORNER OF N. HONEY SUCKLE DRIVE AND E. DAVIS AVENUE.

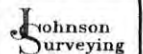
NOTES

1. THERE WAS NO ATTEMPT MADE TO SHOW PHYSICAL FEATURES OF THE PROPERTY, OR TO SHOW ANY NON-RECORDED EASEMENTS, EXCEPT FOR THOSE SHOWN HEREON.



PLAT OF CRESTON ESTATES

A PORTION OF TRACT 15 OF FREEWATER TRACTS
 SE 1/4 SECTION 1, TOWNSHIP 50 NORTH, RANGE 4 WEST, B.M.,
 CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO



DATE SURVEYED: AUG. 2019	DRAFTED BY: BAG	PLOT DATE: 12/19/2019	SHEET: 1	P.O. Box 2544 Post Falls, ID 83877
FILE NAME: 19-104 SURVEY	CHECKED BY: CJJ	PROJECT NO.: 19-104	2	208-960-2351
				johnsonsurveying.com

CRESTON ESTATES

A PORTION TRACT 15 OF FREEWATER ACRE TRACTS

LYING WITHIN THE SOUTHEAST 1/4 OF SECTION 1, TOWNSHIP 50 N., RANGE 4 W., BOISE MERIDIAN, CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO

BOOK _____ PAGE _____
 BEST # _____

OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS, THAT CLEAN ENERGY FINANCIAL LLC, AN IDAHO LIMITED LIABILITY COMPANY, HEREBY CERTIFIES THAT IT OWNS THE PROPERTY HEREINAFTER DESCRIBED AND INCLUDES SAID PROPERTY IN A PLAT TO BE KNOWN AS "CRESTON ESTATES":

SAID PARCEL OF LAND BEING THE S 100 FEET OF THE NORTH 240 FEET OF TRACT 15 OF FREEWATER ACRE TRACTS AS RECORDED IN BOOK 8 AT PAGE 153 RECORDED UNDER INSTRUMENT # 31962, RECORDED OF KOOTENAI COUNTY, LYING WITHIN THE SOUTHEAST QUARTER OF SECTION 1, TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN, CITY OF COEUR D'ALENE COUNTY, IDAHO.

COMMENCING AT THE CENTER QUARTER CORNER OF SECTION 1 BEING A POINT 2.5" ALUMINUM CAP PLUS 4005 PER OP&M INSTRUMENT NUMBER 117724, RECORDER OF KOOTENAI COUNTY, FROM WHICH THE EAST QUARTER CORNER OF SAID SECTION 1 BEARS S 89°23'50" E A DISTANCE OF 2620.55 FEET, THENCE, S 89°23'50" E A DISTANCE OF 762.76 FEET TO THE PROJECTED EAST LINE OF SAID TRACT 15, THENCE, S 00°19'02" W A DISTANCE OF 140.04 FEET TO A SET 18" REBAR AND PLUS 9067 CAP AT THE SOUTHEAST CORNER OF LOT 2 BLOCK 1 OF FREEWATER II RECORDED IN BOOK 9 OF PLATS AT PAGES 188 & 189A AND THE TRUE POINT OF BEGINNING.

THENCE, CONTINUING, S 00°19'02" W A DISTANCE OF 100.00 FEET TO THE SOUTHEAST CORNER OF THE SOUTH 100 FEET OF THE NORTH 240 OF TRACT 15 OF FREEWATER ACRE TRACTS.

THENCE, LEAVING SAID EAST LINE, N 89°23'50" W A DISTANCE OF 183.03 FEET TO THE INTERSECTION WITH THE EAST RIGHT OF WAY OF N. HONEYBUCKLE DRIVE.

THENCE, ALONG SAID EAST RIGHT OF WAY, N 11°28'30" W A DISTANCE OF 102.26 FEET TO THE SOUTHWEST CORNER OF LOT 1 BLOCK 1 FORM SAID FREEWATER II PLAT.

THENCE ALONG THE SOUTH LINE OF BLOCK 1 OF FREEWATER II PLAT, S 89°23'50" E A DISTANCE OF 204.71 FEET TO THE TRUE POINT OF BEGINNING.

COMPRISING 0.446 ACRES, MORE OR LESS, AND SUBJECT TO ALL EASEMENTS, RIGHTS-OF-WAY, COVENANTS, CONDITIONS, RESTRICTIONS AND AGREEMENTS OF RECORD OR APPEARING ON SAID PLAT.

SANITARY SEWER SERVICE SHALL BE PROVIDED BY THE CITY OF COEUR D'ALENE.

DOMESTIC WATER SERVICE SHALL BE PROVIDED BY THE CITY OF COEUR D'ALENE.

SIGNATURE _____ DATE _____

PRINT NAME: NATHANIEL NORMAN

TITLE: MEMBER

NOTARY PUBLIC

ACKNOWLEDGMENT

STATE OF _____) S.S.
 COUNTY OF _____)

THIS RECORD WAS ACKNOWLEDGED BEFORE ME ON THIS _____ DAY OF _____ IN THE YEAR OF 20____ BY NATHANIEL NORMAN, AS A MEMBER OF CLEAN ENERGY FINANCIAL LLC, AN IDAHO LIMITED LIABILITY COMPANY.

NOTARY PUBLIC: _____

MY COMMISSION EXPIRES: _____

PANHANDLE HEALTH DISTRICT

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 HAVE BEEN SATISFIED BASED ON A REVIEW BY THE QUALIFIED LICENSED PROFESSIONAL ENGINEER (S) ADDRESSING THE CITY OF COEUR D'ALENE AND THE O&M APPROVAL OF THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONSTRUCTION SATISFACTION OF THE SANITARY RESTRICTIONS. WATER AND SEWER LINE HAVE BEEN COMPLETELY AND SERVICES CERTIFIED AS AVAILABLE. SANITARY RESTRICTIONS MAY BE RE-IMPOSED, IN ACCORDANCE WITH SECTION 50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL.

HEALTH DISTRICT SIGNATURE _____ DATE _____

CITY COUNCIL APPROVAL

THIS PLAT IS HEREBY APPROVED AND ACCEPTED BY THE CITY COUNCIL OF COEUR D'ALENE, IDAHO, THIS _____ DAY OF _____ 20____

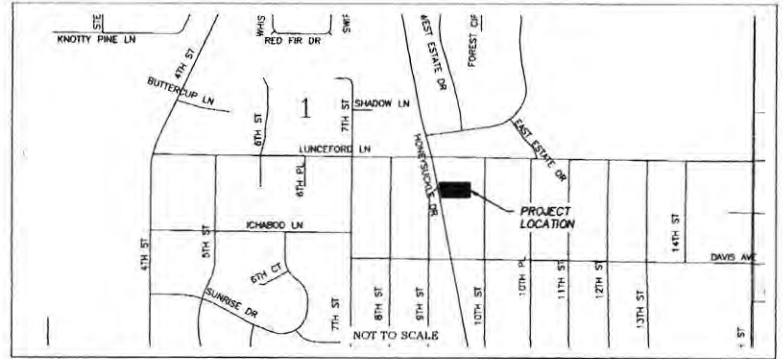
CITY OF COEUR D'ALENE, CLERK _____

CITY ENGINEER APPROVAL

I HEREBY CERTIFY THAT I HAVE EXAMINED, ACCEPTED AND APPROVED THIS PLAT, THIS _____ DAY OF _____ 20____

CHRISTOPHER W. BOSLEY PE #10004
 CITY OF COEUR D'ALENE, ENGINEER

VICINITY MAP



TREASURER'S CERTIFICATE

I HEREBY CERTIFY THIS _____ DAY OF _____ 20____ THAT THE REQUIRED TAXES ON THE HEREIN PLATTED LAND HAVE BEEN PAID THROUGH _____

KOOTENAI COUNTY TREASURER _____

RECORDER'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE RECORDER OF KOOTENAI COUNTY, IDAHO THIS _____ DAY OF _____ 20____ AT _____ M AND DULY RECORDED IN BOOK _____ OF PLATS AT PAGE(S) _____ AND UNDER INSTRUMENT NO. _____ AT THE REQUEST OF _____

JIM BRANNON KOOTENAI COUNTY RECORDER FEE PAID _____

COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT AND APPROVE THE SAME FOR RECORDING THIS _____ DAY OF _____ 20____

ROONEY E. JONES PL# 12463
 KOOTENAI COUNTY SURVEYOR



SURVEYOR'S CERTIFICATE

I, CHAD J. JOHNSON, PL# 9367, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS IS A TRUE SURVEY OF THE PLATTED LAND MADE BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT APPLICABLE CORNER RECORDS HAVE BEEN FILED IN COMPLIANCE WITH THE LAWS OF THE STATE OF IDAHO.

CHAD J. JOHNSON PL# 9367 DATE _____

	PLAT OF CRESTON ESTATES				
	A PORTION OF TRACT 15 OF FREEWATER TRACTS SE 1/4 SECTION 1, TOWNSHIP 50 NORTH, RANGE 4 WEST, B.M., CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO				
DATE SURVEYED: AUG 2019	DRAWN BY: BAG	PLAT DATE: 12/18/2019	SHEET: 7	P.O. Box 2544 Post Falls, ID 83877 208-660-2351 info@johnsonsurveying.com	
FILE NAME: 19-104 SURVEY	CHECKED BY: CJJ	PROJECT No.: 19-104	SHEET: 2		

RESOLUTION NO. 20-007

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AND ACCEPTING A UTILITY EASEMENT GRANTED BY THE RIVIERA WALK HOMEOWNERS' ASSOCIATION, INC.

WHEREAS, the Water Superintendent of the City of Coeur d'Alene has recommended that the City of Coeur d'Alene approve and accept a Utility Easement granted by the Riviera Walk Homeowners' Association, Inc., for the installation, improvement, operation, and maintenance of water utility facilities, pursuant to terms and conditions set forth in said easement, a copy of which is attached hereto as Exhibit "A" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to approve such easement;

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City approve and accept a Utility Easement granted by Riviera Walk Homeowners' Association, Inc., in substantially the form attached hereto as Exhibit "A" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said easement to the extent the substantive provisions of the easement remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to accept such easement on behalf of the City.

DATED this 4th day of February, 2020.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

Motion by , Seconded by , to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER EVANS	Voted
COUNCIL MEMBER MILLER	Voted
COUNCIL MEMBER GOOKIN	Voted
COUNCIL MEMBER ENGLISH	Voted
COUNCIL MEMBER MCEVERS	Voted
COUNCIL MEMBER WOOD	Voted

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the **Riviera Walk Homeowners' Association, Inc.**, whose address is **1110 W Park Place Suite 101, Coeur D Alene, ID 83814**, the **GRANTORS**, for and in consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration, paid by the City of Coeur d'Alene, Kootenai County, State of Idaho, receipt of which is acknowledged, do hereby, grant, quitclaim and convey unto the **CITY OF COEUR D'ALENE**, a municipal corporation, the **GRANTEE**, whose address is 710 Mullan Avenue, Coeur d'Alene, Idaho, 83814, its successors and assigns, an easement, together with the rights of ingress and egress for the installation, improvement, operation and maintenance of public utilities over, on and through the following described property:

See attached "Exhibit A" and "Exhibit B"

The **GRANTORS** further agree to keep the easement clear of all buildings, structures, and other obstructions. The **GRANTORS** agree that all underground facilities installed by or for the **GRANTEE** shall remain the property of the **GRANTEE**, removable by the **GRANTEE** at its option.

Should it be necessary for the **GRANTEE** to remove fencing or any other obstructions, remove or damage any asphalt, concrete or their surfacing for the maintenance or repair of the underground facility, the **GRANTOR** shall repair and restore them to their original condition at the expense of the **GRANTOR**.

The **GRANTOR** also agrees, to the extent that the public utilities consist of grassy swales, that the **GRANTOR** shall be responsible for the maintenance of the same, including weed and grass control.

TO HAVE AND TO HOLD such easement for public purposes so long as the same shall be used, operated and maintained as such.

This agreement shall be binding upon the **GRANTEE'S** and **GRANTOR'S** heirs, assigns and successors in interest, and shall be deemed to be covenants running with the land.

IN WITNESS WHEREOF, the GRANTORS have caused this instrument to be executed, this 22nd day of January, 2020

[Signature]
Grantor

STATE OF IDAHO)
) SS
COUNTY OF Kootenai)

On this 22nd day of January, 2020, before me a Notary Public, personally appeared Avery Glenn Roger, known or identified to me to be the individual/s who executed the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

[Signature]
Notary Public for the State of Idaho
Residing at: Arhol, ID
My Commission Expires: May 10, 2024





Advanced Technology Surveying & Engineering

EXHIBIT A
LEGAL DESCRIPTION
UTILITY EASEMENT

A STRIP OF LAND BEING A PORTION OF TRACT B OF RIVIERA WALK AT RIVERSTONE (AMENDED), AS RECORDED WITH KOOTENAI COUNTY IN BOOK "K" OF PLATS AT PAGE 491 AND SITUATE IN A PORTION OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 50 NORTH, RANGE 04 WEST OF THE BOISE MERIDIAN, KOOTENAI COUNTY, IDAHO; MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHEASTERLY CORNER OF LOT 7, BLOCK TWO OF SAID PLAT AS WITNESSED BY A 5/8" REBAR & CAP "ATS PLS 8962";

THENCE, SOUTH 61°10'05" EAST, 15.11 FEET;
THENCE, SOUTH 14°19'30" EAST, 53.93 FEET TO A POINT ON THE EASTERLY BOUNDARY OF SAID TRACT B;
THENCE ALONG SAID TRACT BOUNDARY, SOUTH 28°49'55" WEST, 41.00 FEET;
THENCE LEAVING SAID TRACT BOUNDARY, NORTH 61°10'05" WEST, 5.00 FEET;
THENCE, NORTH 28°49'55" EAST, 17.09 FEET;
THENCE, NORTH 14°19'30" WEST, 58.60 FEET;
THENCE, NORTH 61°10'05" WEST, 6.92 FEET TO THE EASTERLY BOUNDARY OF TRACT A OF SAID PLAT;
THENCE ALONG SAID TRACT A BOUNDARY, NORTH 28°49'55" EAST, 20.50 FEET RETURNING TO THE POINT OF BEGINNING.

CONTAINING 0.034 ACRES OR 1496 SQUARE FEET, MORE OR LESS;

TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, COVENANTS, RESERVATIONS AND RESTRICTIONS OF RECORD AND IN VIEW;

12/5/19

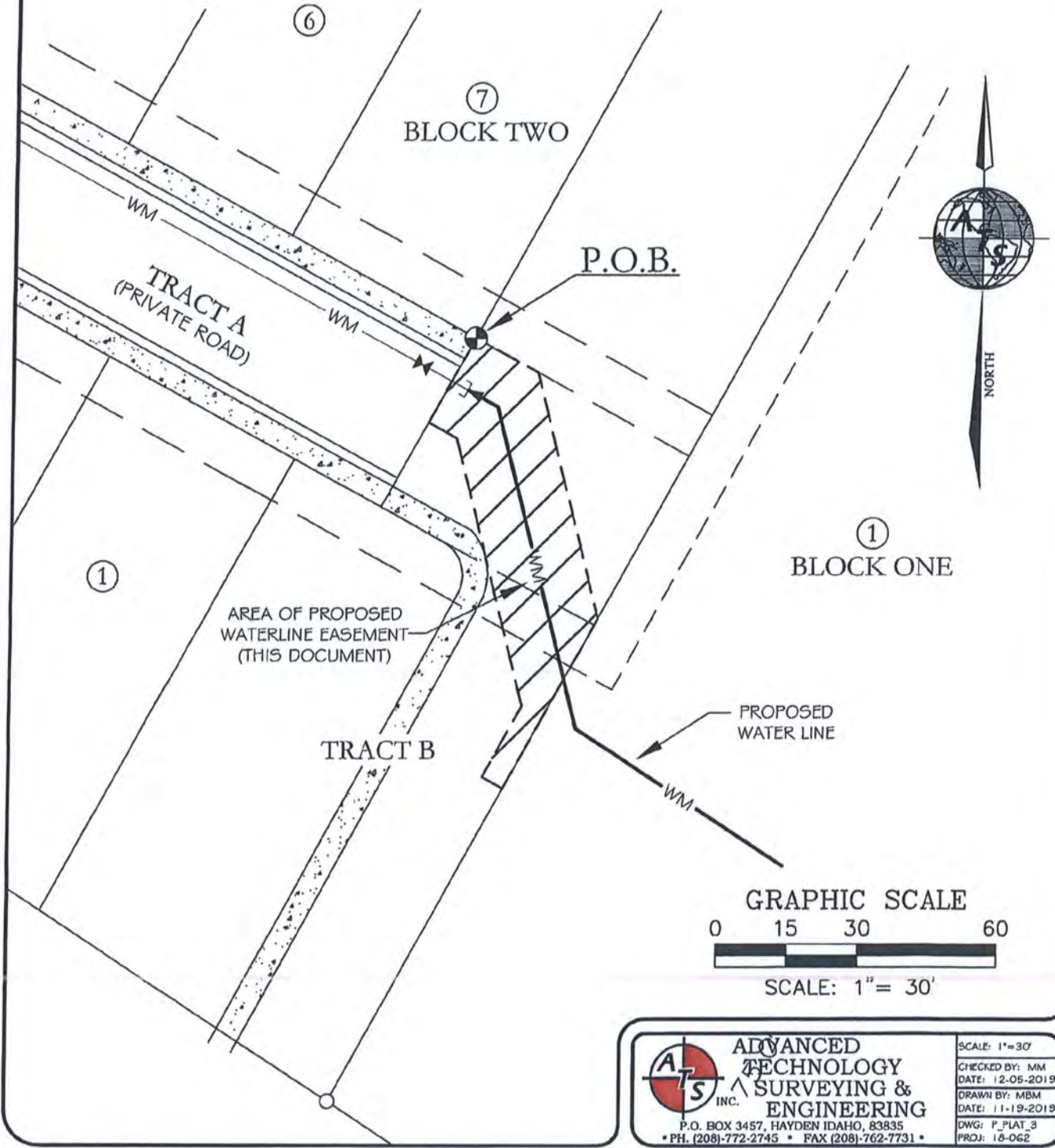
Z:\Proj\18-000\18-062\survey\WATERLINE EASEMENT.doc

P.O. Box 3457, Hayden, Idaho 83835
PH. (208) 772-2745 Fax. (208) 762-7731

EXHIBIT B

UTILITY EASEMENT

A PORTION OF TRACT B, RIVIERA WALK AT RIVERSTONE (AMENDED)
NE 1/4 OF SECTION 10, TOWNSHIP 50 NORTH, RANGE 04 WEST, B.M.,
CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO



ANNOUNCEMENTS

OTHER BUSINESS

**CITY COUNCIL MEETING
STAFF REPORT**

DATE: January 13, 2020
FROM: Kyle Marine, Water Assistant Superintendent
SUBJECT: Easement and service agreement acceptance.

DECISION POINT: Staff is requesting Council approval of a public utility easement, booster site and service agreement with Aspen Homes and Development, LLC.

HISTORY: As part of the 2012 Water Department Comprehensive Plan Update to keep up with the city's growth and infrastructure replacement, the Water Department needs to update the Blackwell Booster Station Which is outdated and has become costly to maintain. The transmission line running uphill from the station to Fairmont Loop is unserviceable by the City Water Department due to its location and steep grade. The booster station, as it currently stands, does not supply the required amount of fire flow to our customers. The Water Department has made multiple repairs and upgrades to this site to keep it running, including installation of a temporary pump outside of the building to keep up with demand until a leak could be located and repaired.

FINANCIAL ANALYSIS: There would be no financial affect to our customers or the City. The City would provide and install four 3/4" inch water services to each of the four (4) residential lots to be formed from the Aspen Homes Property in trade for a new booster station site and a 20-foot public utility easement that would better suit the needs of the Water Department in updating the Blackwell Booster Station

PERFORMANCE ANALYSIS: Currently the city has a booster station that can't meet the required fire flow and is becoming a financial liability. The remote location of the booster site and transmission line need to be relocated due to access, grade and lack of an easement, and will require the installation new booster station and transmission line in a more desirable location that can be properly accessed and maintained. The new location would provide better access for a future storage facility.

DECISION POINT/RECOMMENDATION: Staff requests that City Council approve the public utility easement, new booster site and service agreement with Aspen Homes, and Development, LLC.

RESOLUTION NO. 20-008

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AND ACCEPTING A UTILITY EASEMENT FOR WATER LINE AND AN EASEMENT AND SERVICE AGREEMENT WITH ASPEN HOMES AND DEVELOPMENT, LLC.

WHEREAS, the City Engineer of the City of Coeur d'Alene has recommended that the City of Coeur d'Alene approve and accept a Utility Easement for Water Line and an Easement and Service Agreement with Aspen Homes and Development, LLC, pursuant to terms and conditions set forth in the attached Exhibit's "1" and "2" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to approve said documents;

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City approve and accept a Utility Easement for Water Line and an Easement and Service Agreement with Aspen Homes and Development, LLC, in substantially the forms attached hereto as Exhibits "1" and "2" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said Easement and Agreement to the extent the substantive provisions of the documents remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to accept such Utility Easement for Water Line and to approve, accept, and sign the Easement and Service Agreement on behalf of the City.

DATED this 4th day of February, 2020.

Steve Widmyer, Mayor

ATTEST:

Renata McLeod, City Clerk

Motion by _____, Seconded by _____, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER ENGLISH	Voted
COUNCIL MEMBER MILLER	Voted
COUNCIL MEMBER GOOKIN	Voted
COUNCIL MEMBER EVANS	Voted
COUNCIL MEMBER MCEVERS	Voted
COUNCIL MEMBER WOOD	Voted

UTILITY EASEMENT FOR WATER LINE

KNOW ALL MEN BY THESE PRESENTS that ASPEN HOMES AND DEVELOPMENT, LLC, with its principle place of business at 1831 N. Lakewood Dr., Ste. A, Coeur d'Alene, Idaho, the **GRANTOR**, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration paid by the City of Coeur d'Alene, Kootenai County, State of Idaho, receipt of which is hereby acknowledged, does hereby grant, quitclaim and convey unto the **CITY OF COEUR D'ALENE**, a municipal corporation, the **GRANTEE**, whose address is 710 Mullan Avenue, Coeur d'Alene, Idaho, its successors and assigns, an easement, described in Exhibit "A," attached hereto and incorporated herein by reference, together with the rights of ingress and egress for the improvement, operation, and maintenance of a water line, which easement shall be twenty (20) feet in total width, over and through property situated in Kootenai County and described in Exhibit "A," attached hereto and incorporated herein by reference. A record survey of the property and the easement is attached hereto as Exhibit "B."

The **GRANTOR** further agrees to keep the easement clear of all buildings, structures, and other obstructions, not to include the storage of removable items. The **GRANTOR** agrees that all underground facilities installed by or for the **GRANTEE** shall remain the property of the **GRANTEE**, removable by the **GRANTEE** at its option.

Should it be necessary for the **GRANTEE** to remove fencing, remove or damage any asphalt, concrete or their surfacing for the maintenance or repair of the underground facility, the **GRANTEE** shall repair and restore them to their original condition at the expense of the **GRANTEE**.

GRANTEE shall **HAVE AND TO HOLD** such easement for public purposes so long as the same shall be used, operated, and maintained as such.

IN WITNESS WHEREOF, the **GRANTOR** has caused this instrument to be executed this 4th day of February, 2020.

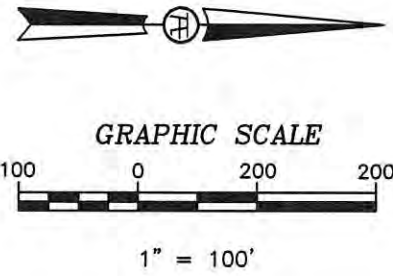
ASPEN HOMES AND DEVELOPMENT, LLC

By _____
Its _____

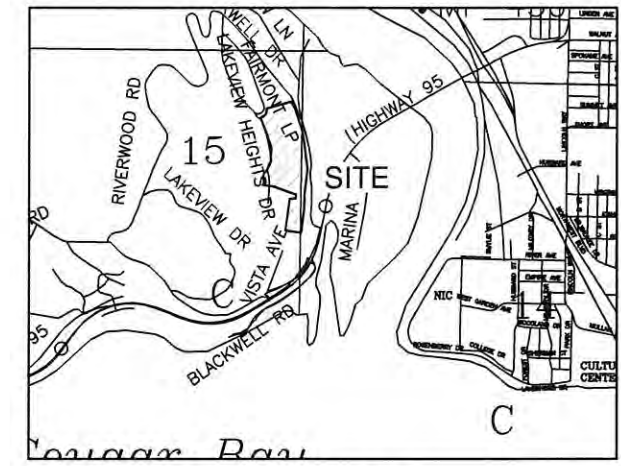
RECORD OF SURVEY/BOUNDARY LINE ADJUSTMENT

LOCATED IN THE NORTHWEST 1/4 OF SECTION 14 AND THE NORTHEAST 1/4 OF SECTION 15,
TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN,
KOOTENAI COUNTY, IDAHO

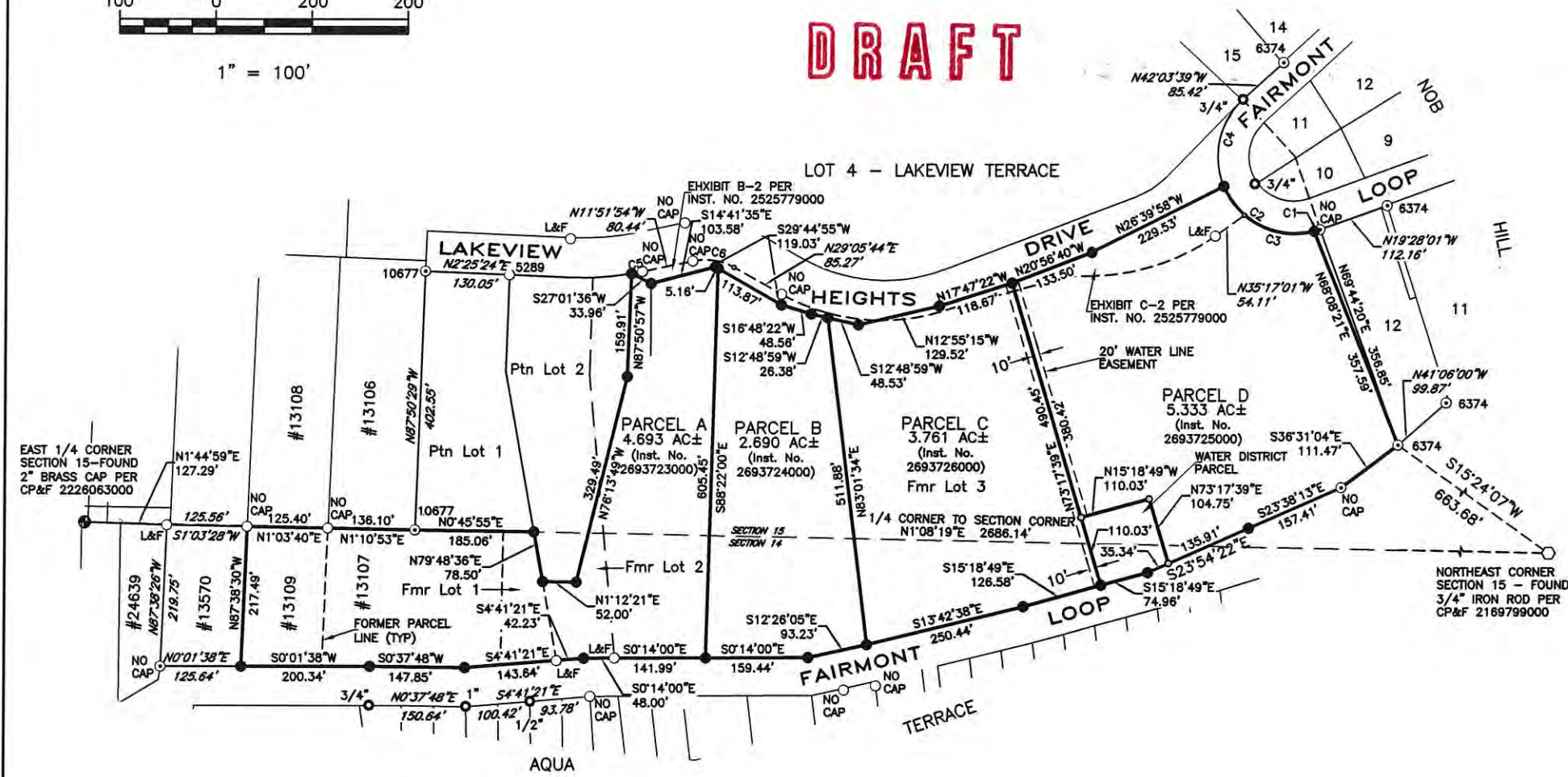
BOOK _____ PAGE _____
 INST. NO. _____
 STATE OF IDAHO
 COUNTY OF KOOTENAI
 AT THE REQUEST OF:
 TATE ENGINEERING, INC.
 At _____ minutes past _____ o'clock _____ M
 Date: _____
 JIM BRANNON, RECORDER
 By _____ Deputy



DRAFT



VICINITY MAP
(NOT TO SCALE)



LEGEND

- SET 5/8" BY 24" IRON ROD W/PLASTIC CAP MKD PLS 4565
- FD. 1/2" IRON ROD - AS NOTED
- ⊙ FD. IRON PIPE - SIZE AS NOTED
- ⊙ FD. 5/8" IRON ROD - AS NOTED
- CALCULATED POINT

SURVEY METHODS

GPS - TRIMBLE R10 W/GNSS USING RTK WITH 2 MEASUREMENTS AT EACH POSITION
 CONVENTIONAL-TRAVERSES WITH TOPCON GTS 235 INST.

SURVEYORS CERTIFICATE

I, ERNEST M. WARNER, PROFESSIONAL LAND SURVEYOR No. 4565 IN THE STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS SURVEY WAS MADE BY ME OR UNDER MY SUPERVISION.

ERNEST M. WARNER, PLS 4565

BASIS OF BEARING

THE BASIS OF BEARING IS THE IDAHO WEST ZONE STATE PLANE - NAD 1983
 BASED ON GPS OBSERVATION AT N 2198666.51, E 2364731.36 (GROUND COORD)
 GRID CONVERGENCE ANGLE -0°46'50", CAF 1.00052385.

NOTES

1. ALL DISTANCES ARE IN U.S. FEET
2. INFORMATION REGARDING THE PROPERTY TAKEN FROM TITLE POLICY, FILE NO. 6693111, DATED NOVEMBER 26, 2018 AS PREPARED BY PIONEER TITLE COMPANY.

RECORD DRAWINGS

NUMBER	TYPE	BOOK	PAGE	DATE	BY
(R1)	RECORD OF SURVEY	BK. 6	PG. 153	1987	LEPARD
(R2)	RECORD OF SURVEY	BK. 7	PG. 127	1988	CHEELY
(R3)	RECORD OF SURVEY	BK. 7	PG. 128	1988	CHEELY
(R4)	RECORD OF SURVEY	BK. 27	PG. 483	2013	STRATTON
(R5)	RECORD OF SURVEY	BK. 28	PG. 25	2014	RASOR
(R6)	PLAT-AQUA TERRACE	BK. D	PG. 156	1961	KINDLER
(R7)	PLAT-NOB HILL	BK. E	PG. 23	1965	KINDLER
(R8)	PLAT-LAKEVIEW TERRACE	BK. F	PG. 231	1989	LEPARD

Curve Table					
Curve #	Radius	Length	Delta	Chord Bearing	Chord Length
C1	120.00	10.00	4°46'34"	N16° 50' 37"W	10.00
C2	120.00	171.31	81°47'38"	N26° 26' 29"E	157.13
C3	120.00	115.07	54°56'39"	N13° 01' 00"E	110.72
C4	120.00	147.01	70°11'29"	S77° 33' 57"E	137.99
C5	459.50	17.25	2°09'03"	N10° 47' 17"W	17.25
C6	92.50	37.81	23°25'11"	S0° 09' 19"E	37.55

Tate Engineering, Inc.
 417 East Indiana Ave.
 Coeur d'Alene, Idaho, 83814
 (208) 676-8708 e-mail: info@tate-eng.com

PROJECT #: 19.001B	DATE: MAY, 2019	SCALE: 1" = 100'
DRAWING: 19.001BROS	CHECKED: EMW	DRAWN BY: emw

Client: Aspen Homes
Project: Fairmont Loop BLA
Description: Water District Parcel and Easement
Date: October 1, 2019

DRAFT

PARCEL

A portion of that certain tract of land described in Quitclaim Deed recorded as Instrument Number 2693725000 (records of Kootenai County, Idaho), situated in Sections 14 and 15, Township 50 North, Range 4 West, Boise Meridian, Kootenai County, Idaho, described as follows.

Commencing at an iron rod monumenting the Southeast Corner of said tract, being also a point on the westerly right of way of Fairmont Loop, said point being the REAL POINT OF BEGINNING.

thence along the southerly line of said tract South 73°17'39" West a distance of 110.03 feet to a point;
thence leaving said southerly line North 15°18'49" West a distance of 110.03 feet to a point;
thence North 73°17'39" East a distance of 104.75 feet to a point on the westerly right of way of said Fairmont Loop;
thence along said westerly right of way South 23°54'22" East a distance of 35.34 feet to an iron rod;
thence continuing along said westerly right of way South 15°18'49" East a distance of 74.96 feet to the REAL POINT OF BEGINNING.

Comprising 0.276 acres, more or less.

EASEMENT

An easement across portions of those tracts of land described in Instrument Numbers 2693725000 and 2693726000 (records of Kootenai County, Idaho) situated in Sections 14 and 15, Township 50 North, Range 4 West, Boise Meridian, Kootenai County, Idaho, said easement being 20 feet in width, 10 feet on each side of a center line, said center line being described as follows.

Commencing at an iron rod monumenting the Southeast Corner of said Instrument Number 2693725000 (being also the Northeast of said Instrument Number 2693726000) said point being the REAL POINT OF BEGINNING.

thence along the boundary common to said Instrument Numbers 2693725000 and 2693726000 South 73°17'39" West a distance of 490.45 feet to an iron rod, said iron rod being the TERMINUS of this description.

The side lines of said easement being lengthened and shortened so as to begin on the easterly lines and end on the westerly lines of said Instrument Numbers 2693725000 and 2693726000.

EXCEPT any portion of the above-described easement lying within the above-described parcel.

EASEMENT AND SERVICE AGREEMENT

THIS AGREEMENT is made and dated this 4th day of February, 2020, by and between ASPEN HOMES AND DEVELOPMENT, LLC, a limited liability company organized and existing under the laws of the state of Idaho, with its principal place of business at 1831 N. Lakewood Dr., Ste. A, Coeur d'Alene, Idaho, hereinafter referred to as "Aspen Homes," and the CITY OF COEUR D'ALENE, a municipal corporation organized and existing under the laws of the state of Idaho, with its principal place of business at 710 Mullan Avenue, Coeur d'Alene, Idaho, hereinafter referred to as the "City."

W I T N E S S E T H:

WHEREAS, Aspen Homes is the owner of property located along S. Fairmont Loop and S. Lakeside Heights Dr. in Kootenai County and outside the boundaries of the City, which property has the following legal description:

LAKEVIEW TERRACE, LT 3 (INCL PTN IN SECT 14) EX TAX #S, TAX #24255, and TAX #24328, SEC 15, TOWNSHIP 50 N, RANGE 4 WEST, BOISE MERIDIAN

hereinafter referred to as the "Aspen Homes Property;" and

WHEREAS, the City currently provides water to the Nob Hill subdivision, adjacent to the Aspen Homes Property, as well as other residential properties in the vicinity; and

WHEREAS, a City water main is located in the S. Lakeside Heights Dr. right-of-way adjacent to the Aspen Homes Property; and

WHEREAS, the City has the capacity to provide water for the Aspen Homes Property, which is proposed to be subdivided into four (4) residential lots; and

WHEREAS, the City is in need of a booster station in this area to provide adequate service to the properties currently receiving City water.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein, the parties agree as follows:

Section 1. Aspen Homes Obligations: Aspen Homes shall do the following as expeditiously as possible after execution of this Agreement, and no later than sixty (60) days after the execution of this Agreement:

- a. Grant the City a twenty foot (20') wide utility easement, ten feet (10') on either side of the boundary line between Parcels C and D of the Aspen Homes Property, as described and shown on Exhibit "A" to the Grant of Easement for the.

b. Transfer by Warranty Deed a parcel approximately one-hundred ten feet (110') by one-hundred ten feet (110') in size, located in the southwest corner of Parcel D of the Aspen Homes Property, as described and shown on Exhibit "A" to the Grant of Easement, to the City for use of the Water Department.

c. Subdivide the Aspen Homes Property into four (4) parcels.

Section 2. The City Obligations: The City shall do the following after Aspen Homes has fulfilled its obligations under this Agreement:

a. Provide and install one (1) 4-3/4" inch water service to each of the four (4) residential lots to be formed from the Aspen Homes Property.

b. Waive the following fees: the cap fee in excess of \$2,918.00 for each of the four (4) residential lots to be formed from the Aspen Homes Property; the MXU (\$130.00) fee for each of the four (4) residential lots to be formed from the Aspen Homes Property; and the hook-up fee (\$3,590.00) for each of the four (4) residential lots to be formed from the Aspen Homes Property. The total of the fees waived is \$26,552.00.

Section 3. Covenants Run With Land: The covenants, conditions, and terms herein contained to be performed by Aspen Homes and the City shall be binding upon Aspen Homes, the City, and their heirs, assigns and successors in interest, and shall be deemed to be covenants running with the land.

IN WITNESS WHEREOF, the Mayor and City Clerk of the City of Coeur d'Alene have executed this agreement on behalf of said City, the City Clerk has affixed the seal of said City hereto, and Aspen Homes and Development, LLC, has caused the same to be signed by its President, attested by its Secretary, and its seal to be affixed hereto, the day and year first above written.

CITY OF COEUR D'ALENE,
KOOTENAI COUNTY, IDAHO

ASPEN HOMES AND DEVELOPMENT, LLC

Steve Widmyer, Mayor

By: _____
Its: President

ATTEST:

ATTEST:

Renata McLeod, City Clerk

By: _____
Secretary

**CITY COUNCIL
STAFF REPORT**

DATE: February 4, 2020
FROM: Chris Bosley – City Engineer
SUBJECT: Atlas Road Surface Transportation Block Grant Program

=====

DECISION POINT:

Staff is requesting approval to submit the Surface Transportation Block Grant Program Application for future Atlas Road improvements.

HISTORY:

Much of Atlas Road remains as a rural road and hasn't been updated to an urban street design per City standards. The street requires much maintenance in terms of regular patching and pothole filling, particularly south of Hanley Ave. This corridor is a critical industrial corridor. The City's desire is to reconstruct Atlas Road into a 3-lane urban section, complete with curb, gutter, and stormwater swales. KMPO is currently requesting applications for funding transportation projects. In January, Council approved a contract with J-U-B Engineers to perform a preliminary budget evaluation. This contract will help earn the City additional points on the funding application and give us a more accurate depiction of costs and impacts, particularly right-of-way and utility. J-U-B has fast-tracked the budget estimate in order to give the City a budget-level cost for the project, enabling us to apply for the Surface Transportation Block Grant.

FINANCIAL ANALYSIS:

If awarded the grant, a 7.34% local match would be required for design, construction, and right-of-way acquisition. It is estimated that the cost would be approximately \$337,000, which represents the required 7.34% match. A portion of the City's match requirement for this project would be due at the design phase, which is expected to occur in 2024-25. The remainder would be due prior to construction, which is estimated to occur in 2027. Funding for this project is expected to be financed through impact fees.

PERFORMANCE ANALYSIS:

Approval of this agreement will allow staff to submit the funding application. Actual construction, if awarded, would be within the next several years.

DECISION POINT/RECOMMENDATION:

Staff recommends that Council approve the request to submit the Surface Transportation Block Grant Program Application for future Atlas Road improvements.

Surface Transportation Block Grant Program APPLICATION 2021-2027 URBAN Program Funds

Project Key

**IN PROGRESS
NOT COMPLETE**

#: SMA 7145

Jurisdiction

Federal Funds Requested: \$4.5M (maximum allowable is 93% of total project cost)

STP Urban

Funding is requested for the following (check all that apply):

Engineering Study PE RW CN

Project Category (see descriptions on last page):

New Construction Reconstruction Preservation Planning

Project Type:

Reconstruction/Rehabilitation Safety Improvements Bridge Railroad

Crossing Planning Other Describe

Has your project been selected for prior STP/STBG federal funding?

Yes No If Yes, year? _____

Applicant

Contact Person: Chris Bosley

Title: City Engineer

Address: 710 E. Mullan Ave
Coeur d'Alene, ID 83814

Telephone: (208)769-2216
Fax: (208)769-2284
Email: cbosley@cdaid.org

Project Location: Atlas Road, Seltice Way to Hanley Ave

Attachments:

Provide Vicinity Map, detailed scope of work and ITD Forms 1150 and 2435

Cost Summary:

		<i>Matching Funds Summary</i>	
Federal:	\$	(maximum allowable is 93% of total project cost)	Is right-of-way needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
State:	\$		Is property purchase needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Local:	\$		
Private:	\$		Estimated # of parcels/relocations:
Total Project Cost:			<i>(local match required at obligation of each phase)</i>

Structural Condition (15 points maximum):

Is this a new facility? Yes No **5 points**

If not, please describe the current structural condition of the existing facility. Please indicate Overall Condition Index (OCI) or other rating and list year of last inspection:

- OCI: 0 – 4 (Other 0-3) **10 Points**
 OCI: 41 – 60 (Other 4-7) **7 Points**
 OCI: 61 – 80 (Other 8-10) **2 Points**

Other rating =

Notes: Gravel to Paved Road = Other (0) Zero
Scale (i.e., 0 to 10 with 0=worst 10=best):

How will the project address any existing facility design deficiencies or improve overall system performance measures, e.g. safety, pavement condition, travel time reliability, state of good repair.

If so, please describe: **0 – 5 Points**

Atlas Road is a constant maintenance obligation for the City. The old, rural section was not adequately constructed for the traffic conditions it now experiences. Numerous patches and potholes are present in the travel lanes as evidence of deteriorating pavement. The addition of a center turn lane will improve travel times as it will allow left-turning traffic to move out of the way of through traffic at intersections. Both the improved pavement structure and the addition of a left-turn lane will be beneficial to freight transportation to and from the Atlas Industrial Park, located within the project.

Capacity Issues (20 points maximum):

Provide the most current volume-to-capacity (V/C) ratio. List the source for the projected V/C ratio (KMPO model, actual counts). If available, please provide a quantitative discussion of future forecast volumes and potential capacity issues that need to be addressed with the 20 year design life of the project:

Is this on a designated truck route? **Yes** **No** If yes, % trucks: **10 Points**

V/C Ratio	With Improvements		Without Improvements	
	LOS	Points	LOS	Points
<0.60	A	5	A	0
0.61 to 0.70	B	4	B	1
0.71 to 0.80	C	3	C	2
0.81 to 0.90	D	2	D	3
0.91 to 1.00	E	1	E	4
>1.00	F	0	F	5

Current
V/C ratio **2018 Base Model:** <

Projected 2040 No-Build Model (without improvements) **0 – 5 Points**
V/C ratio: >

Projected 2040 Build Model (with improvements) **0 – 5 Points**
V/C ratio: <

Please describe how the proposed improvements address traffic volume capacity issues.
If this is a new route, please provide evidence of how this will alleviate capacity issues for other facilities:

The addition of the left-turn lane will help ease congestion caused from left-turning vehicles turning where no dedicated turn lane is provided. Additionally, this congestion relief will be most apparent regarding freight traffic, since delays in getting trucks up to speed will be eliminated.

0 – 5 Points

Ability to Advance (15 points maximum):

Please describe your agency's ability to advance the project. Give status of PE, design, right-of-way, utilities and environmental permits.

- | | | | |
|----------------------------------|------------------------------|--|-----------------|
| Is environmental 100% complete? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 5 Points |
| Is right-of-way 100% complete? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 5 Points |
| Is PE 100% complete? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 5 Points |
| Are utility agreements in place? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | 3 Points |
-

The project shall either demonstrate how it fits into an approved system/route plan, or how it matches facilities adjacent and connected to the proposed project (system continuity).

Does this project complete a missing or significantly deficient segment on the regionally transportation system plan? Yes No **10 Points**

If Yes, please explain:

Is this proposal a multi-jurisdictional project? Yes No **5 Points**

If Yes, please explain how and to what extent each is involved:

Does this project have public support and the support of the sponsoring jurisdiction's Council/Commission? Yes No **15 Points**

Provide the documentation or website address where the documentation can be accessed

Is the proposal identified in the MTP, local transportation plan or jurisdictions comprehensive plans?

Yes No

If Yes, cite the document and attach the relevant pages or website: **5 Points**

Alternative Modes/Mobility – (10 points maximum):

Projects may include connections, expansion, enhancement or construction of facilities which create modal interfaces. Indicate how this project facilitates alternative transportation modes and or improves the efficient movement of freight and goods.

Pedestrian Facilities:**0 - 2 Points**

Does this project add or enhance pedestrian facilities (beyond ADA)? **Yes** **No**
If Yes, please explain:

Sidewalks will be provided on the east side, where none currently exist.

Bicycle Facilities:**0 - 2 Points**

Does this project add or enhance bike facilities? **Yes** **No**

Is this project on a current or proposed bike route? **Yes** **No**

If Yes, please explain:

It is identified in the 2016 Coeur d'Alene Trails and Bikeways Master Plan to include on-street bike lanes as well as an off-street shared-use path.

Does this project enhance connections to key destinations (i.e., schools, parks, retail, employment, transit)? **Yes** **No**

If Yes, please explain:

Atlas Road provides connectivity to Northshire Park, the Atlas Waterfront Park (currently under construction), the Prairie Trail regional shared-use path, and two elementary schools located on Kathleen Avenue.

Transit:**0 - 2 Points**

Is this project on a bus route? **Yes** **No**

If Yes, has this project has been coordinated with Citylink? **Yes** **No**

If yes, provide documentation supporting coordination

Freight and Goods Movement:**0 – 5 Points**

Does this project improve the safe and efficient movement of Freight and Goods?
 Yes **No**

If Yes, please explain how this will be accomplished within the project.

Atlas road is the only access to the Atlas Industrial Park. By widening the road to provide a left-turn lane, trucks will no longer be delayed by turning traffic. A new surface will decrease maintenance needs on trucks that result from the many potholes that form each year.

Safety (20 points maximum):

Accidents per million vehicles

Example:

Roadway Intersection	Year	Annual Average Daily Traffic (AADT)	No. of PDOs	No. of Injuries	No. of Fatalities	Total Collisions
Example: Mullan/Cecil	2011	14,425	25	0	0	25
	2012	14,752	3	3	0	5
	2013	14,914	1	1	0	2
	Totals	14,697	29	4	0	32

Formula:

Avg. collisions / year: _____ (Total collisions: (Year 1 + Year 2 + Year 3) / 3)

Avg. collisions / million vehicles: (Avg. collisions per year / (365*AADT/1,000,000))

Primary cause(s) of collisions from police report(s): _

Specific design elements to be incorporated to address safety: _____

Rate of Collisions per million Vehicles:

Avg. collisions / year: _____ (Total collisions: (Year 1 + Year 2 + Year 3) / 3)

Avg. collisions / million vehicles: _____ (Avg. collisions per year / (365*AADT/1,000,000))

Rate of Collisions per million Vehicles = _____**Additional Requirements:**

- 1) Applying jurisdiction must provide collision history from the most recent, concurrent 3-years for each intersection within the project area that the applicant is seeking to get credit for.
- 2) The AADT only needs to be provided for 1 of the 3 years, within the 3-year period of collision history.
- 3) The applicant should provide additional sheets as necessary for each intersection that they are applying credit for those within the project area.

Existing Conditions (0-5 points):**0 – 5 Points**

Based on average rate of collisions per million vehicles

Rate / million vehicles	points
<0.5	0 pts
0.5 -0.9	1 pts
1.0 - 1.9	2 pts
2.0 – 2.9	3 pts
3.0 – 3.9	4 pts
> 3.9	5 pts

Safety Improvements (0-15 points) Maximum of 15 points:**0 – 15 Points**

Based on addressing identified safety needs:

2 points	Each “primary collision cause ” addressed by the project.
5 points	Design element improvement that addresses primary cause of collisions, with an avg. of 5 or more CPY.
5 points	Design element improvement that addresses primary cause of collisions, with an avg. annual injury occurrence of 2 or more IPY.
7 points	Design element improvement that addresses primary cause of collisions, with an avg. injury occurrence of 5 or more IPY.
10 points	Design element improvement that address primary cause of collisions, with an avg. collision occurrence of 15 or more CPY.
14 points	Design element improvement that address primary cause of collisions, with an avg. injury occurrence of 10 or more IPY.
15 points	Design element improvement that address primary cause of collisions, with an avg. annual fatality rate greater than 0.5 FPY.

Avg = Average
 CPY = Collisions per year
 IPY = Injuries per year
 FPY = Fatalities per year

Total for all sections = _____

Project Category Descriptions:

New Construction projects will include elements such as constructing a new roadway or widening the roadway to place additional lanes or turn lane, placing new sidewalks, new bike facilities or replacing existing facilities, addressing any deteriorated curbs or sidewalks, placing concrete intersections, new signals or upgrades to existing signals. Full reconstruction of the roadway is eligible as well as the addition to the roadway width while preserving the existing roadway section.

Reconstruction projects are intended to rebuild the full depth roadway section. Project includes replacing deteriorated curb and sidewalks, ADA improvements, installing or updating bike facilities, replacing asphalt intersections with concrete, updating ITS at the intersections, communication conduit, existing signal system improvements, sight distance improvements.

Preservation projects are intended to improve/preserve structural integrity of the existing roadway with no significant geometric improvements. These would include projects such as grind and overlays. It is reasonable that alternative mode improvements/preservation can occur but should be minor and less than five percent of the total cost.

Planning projects encompass transportation studies relating to infrastructure improvements including alleviating safety problems, addressing capacity issues or other enhancements.

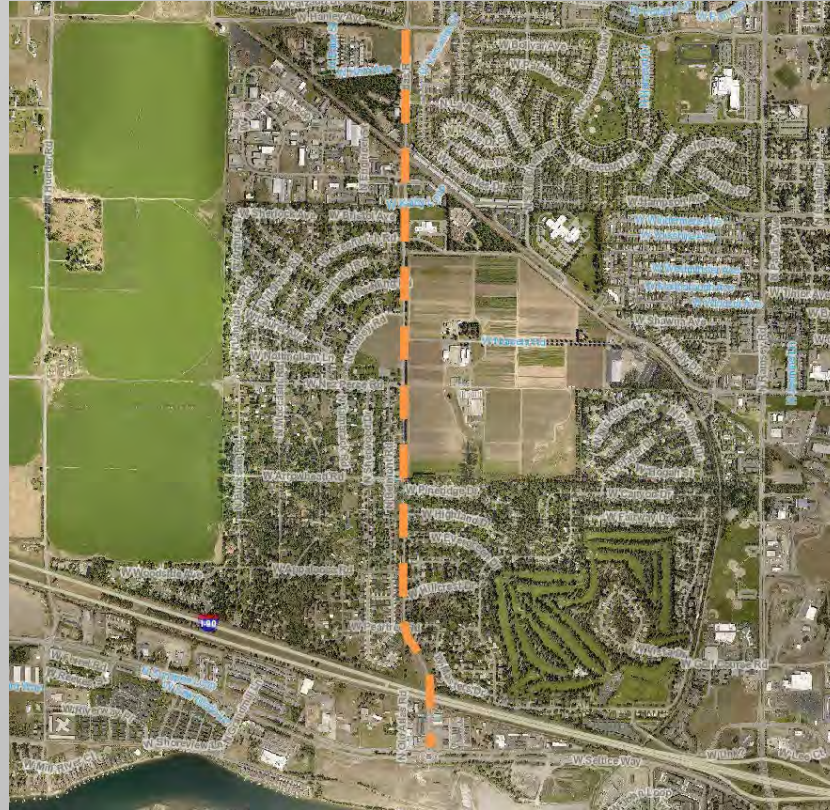
Atlas Road Surface Transportation Block Grant



City of
Coeur d'Alene
IDAHO

February 4, 2020

Atlas Road Surface Transportation Block Grant



Atlas Road Surface Transportation Block Grant



**CITY COUNCIL MEETING
STAFF REPORT**

DATE: February 4, 2020
FROM: Troy Tymesen, City Administrator
SUBJECT: Riverstone Transit Center Position Letter

DECISION POINT: Should the City Council object to an amendment to the site plan of the Riverstone Transit Center which would allow overnight parking and storage of vehicles and buses?

HISTORY: The original site development plan which was used to obtain funding from the Federal Transit Administration for Phase 1 of the Riverstone Transit Center did not show any overnight vehicle or bus parking/storage at this site. The City supported Phase 1 based on that original site development plan. The City would not have supported Phase 1 if it had included either temporary or permanent overnight vehicle or bus parking/storage. Since the completion of Phase 1, the public transit buses have utilized an offsite facility for overnight parking and storage, which practice has proven effective, efficient, and workable.

Kootenai County has requested an amendment to the adopted site development plan for the Riverstone Transit Center which includes permanent overnight public transit vehicle and bus parking/storage on the parcel adjacent to the parcel on which the Transit Center building is located. That parcel is owned by the Tribe and has the address of 2476 W. John Loop, Coeur d'Alene, Idaho.

FINANCIAL ANALYSIS: It is not expected that there will be a financial impact to the City unless the cost of offsite storage requires additional contributions from the KMPO members.

PERFORMANCE ANALYSIS: The proposed location of the overnight vehicle and bus parking/storage at the Riverstone Transit Center abuts a residential development and lies across the street from a second residential development. The parking and storage of commercial vehicles in such close proximity to residences will likely cause multiple problems, including excessive early morning and late evening noise exposure, and exposure of adults and children to noxious fumes and chemicals. In addition, any canopy or structure required for parking and storage is inconsistent with the character of the neighborhood and could impair the property rights of the nearby residents.

DECISION POINT/RECOMMENDATION: Council should authorize the Mayor to sign the attached letter and to send it to KMPO.

January 24, 2020

KMPO
250 Northwest Blvd., Ste. 209
Coeur d'Alene, ID 83814

Attn.: Glenn Miles, Executive Director

Re: Permanent Overnight Public Transit Vehicle and Bus Parking/Storage Facility

Dear Mr. Miles:

This letter is submitted to you in response to the Notice of Opportunity for Public Comment, first published on January 14, 2020. In particular, the City of Coeur d'Alene wishes to comment on Kootenai County's request for an amendment to the adopted site development plan for the Riverstone Transit Center ("RTC") to allow permanent overnight public transit vehicle and bus parking/storage on the parcel adjacent to the RTC parcel, having the address of 2476 W. John Loop, Coeur d'Alene, Idaho. The City opposes any temporary or permanent overnight parking or storage of vehicles or buses at this location for the reasons set forth herein.

First, the original site development plan which was used to obtain funding from the Federal Transit Administration for Phase 1 of the RTC did not show any overnight vehicle or bus parking/storage at this site. The City supported Phase 1 based on that original site development plan. The City would not have supported Phase 1 if it had included either temporary or permanent overnight vehicle or bus parking/storage. Since the completion of Phase 1, the public transit buses have utilized an offsite facility for overnight parking and storage, which practice has proven effective, efficient, and workable. The City believes it is in the best interests of its citizens and the users of the public transit system to continue to provide overnight vehicle and bus parking/storage offsite.

Second, the proposed location of the overnight vehicle and bus parking/storage at the RTC abuts a residential development and lies across the street from a second residential development. The parking and storage of commercial vehicles in such close proximity to residences will likely cause multiple problems, including excessive early morning and late evening noise exposure and exposure of adults and children to noxious fumes and chemicals. In addition, any canopy or structure required for parking and storage is inconsistent with the character of the neighborhood and will impair the property rights of the nearby residents.

The City urges KMPO to not approve the proposed amendment to the site plan or approve a grant application that would provide funding to support temporary or permanent overnight parking/storage of vehicles and buses at the Riverstone Transit Center.

Thank you for your consideration.

PUBLIC HEARINGS

**CITY COUNCIL
MEMORANDUM**

DATE: February 4, 2020

FROM: Hilary Anderson, Planning Director

RE: APPROVAL OF THE SUBMITTAL OF THE CDBG 2020 ANNUAL ACTION PLAN TO HUD

DECISION POINT:

Hold a public hearing and approve the submittal of the CDBG 2020 Annual Action Plan (AAP) to HUD.

HISTORY: The City of Coeur d'Alene receives an annual direct allocation of HUD Community development Block Grant (CDBG) funds. Every year the City is required to complete an Annual Action Plan (AAP), inviting the public to attend a public forum, prior to drafting the plan, to identify needs and then allowing the public four weeks to review and comment on the posted draft plan. The 2020 Annual Action Plan Forum was held on Dec. 4, 2019 in the Coeur d'Alene Library Community Room and had fifteen attendees. Four weeks of public comment were held between January 7, 2020 and February 4, 2020, culminating in an opportunity for the public to comment at today's Public Hearing. The draft 2020 AAP was advertised to the public in the following ways: Coeur d'Alene Press notice, CDA TV ad, City social media, website updates, and emails to 185 community stakeholders. The draft 2020 AAP outlines how the City intends to spend its CDBG funds and fulfill its program reporting requirements.

The only public comments received on the 2020 AAP were from Jody Bieze, Kootenai County, related to mobility and public transit (see attachment 2).

PERFORMANCE ANALYSIS: Authorizing this item will allow staff to submit the 2020 Annual Action Plan to HUD for official review. Pending acceptance of this Plan by HUD, staff will move forward in implementing the agreed upon goals and funding suggestions.

FINANCIAL ANALYSIS: The Plan Year 2020 allocation is estimated (based on prior year) to be \$329,815. Should there be an increase or decrease in funding by 20% a new budget will be created, made available for public comment, and brought before Mayor and Council for final approval. The following is a breakdown of the proposed funding for projects based on greatest community needs identified in the 2020 Annual Action Plan public forum, 2020 Annual Action Plan Survey, and BBC's 2015 Housing Needs Assessment and Housing Barriers Analysis.

DECISION POINT:

Approval of the submittal of the 2020 AAP Budget to HUD for official review

Attachments:

- Breakdown of proposed 2020 AAP Budget
- Public Comments on 2020 AAP

ATTACHMENT 1 - Breakdown of proposed 2020 AAP Budget

2020 Estimated Funding	Project
1.5% (\$5,000)	Sidewalk Accessibility/Repairs
1.5% (\$5,000)	Lake City Center
15% (\$50,000)	Emergency Minor Home Repair and Accessibility Program (EMRAP)
62 % (\$203,852)	Community Opportunity Grants (Includes Public Service Activities capped at 15% annual allocation)
20% (\$65,963)	Administration (Employee wages and benefits, administration of EMRAP program, travel and training expenses, advertising, supplies, support of Fair Housing Activities—Subject to 20% cap of annual allocation budget)
\$329,815	Estimated Grant Total

ATTACHMENT 2 - Public Comments on 2020 AAP

From: Jody Bieze [mailto:jbieze@kcgov.us]
Sent: Wednesday, January 08, 2020 3:27 PM
Subject: RE: draft Annual Action Plan posted

Good afternoon, Michelle.

We recommend the text below replaces the second paragraph text on page 54 of the draft 2020 Annual Action Plan. Thank you for the opportunity to provide comments.

Please let me know if you have any questions.

Jody

Recommend Text 2nd Paragraph Page 54

Mobility options, including affordable transportation choices, increase access for all individuals. Kootenai County operates the Citylink North public transportation system in Coeur d'Alene, Dalton Gardens, Hayden, Huetter, and Post Falls. The City of Coeur d'Alene participates in the funding of Citylink North.

Citylink North also provides Americans with Disabilities Act (ADA) complementary paratransit service within a 3/4 mile area of the fixed routes, as well as a supplemental "Ring-a-Ride" service for seniors over the age of 65 and people with disabilities who are outside of the paratransit service area. Non-emergency medical service transportation is provided through a partnership with Kootenai Health. This partnership covers Coeur d'Alene, Dalton Gardens, Post Falls, Hayden, and the more remote community of Rathdrum. Citylink South operates rural routes serving the southern portion of Kootenai County and Benewah County. Citylink North and Citylink South share a bus stop located at the multi-modal transit center where individuals transfer between bus systems.

Citylink vehicles are lift accessible for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those who are combining modes of transportation. Citylink's 10 years and beyond service plan will include accessibility to public transportation to reach more transportation deserts and business centers serving LMI people.

Current Text 2nd Paragraph Page 54

Because transportation costs can be a large portion of the personal budget, the City of Coeur d'Alene is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides transportation free of charge. The City contributes annually to the program. Mid-size buses, approximately 32 passengers, run established routes from the southernmost point of the Reservation on US Highway 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those are combining modes of transportation. City Link has recently expanding its bussing circuits to reach more transportation deserts and business centers serving LMI people.

City of Coeur d'Alene Draft 2020 Annual Action Plan

**PRESENTATION TO THE CITY OF COEUR D'ALENE
MAYOR AND CITY COUNCIL
AND
PUBLIC HEARING**

FEBRUARY 4, 2020

1

OVERVIEW

- ✦ **Background**
- ✦ **Citizen Participation Process**
- ✦ **2020 Community Needs Identified by Community**
- ✦ **2020 Annual Action Plan Budget**
- ✦ **Opportunity for Public Comment**

2

Brief History

- The City's Community Development Block Grant (CDBG) is a grant from the Housing and Urban Development Agency (HUD) to support low-to-moderate income Coeur d'Alene residents through specific allowable activities
- The City first became eligible to receive CDBG funds in 2007
- Today's presentation is for approval of the City's 2020 Draft Annual Action Plan

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CDBG Key Terms

- **LMI: Low-to-Moderate Income: HUD designation of a households whose total earnings are based on 30%, 50%, and 80% of the yearly area median income.**
 - **HUD's 2019 Median Income determination for Kootenai County: \$64,600 (based on a family of 4).**

4

Selecting Activities Each Year

- **Activities must meet a National Objective:**
 1. Benefit to low-and-moderate income (LMI) persons
 2. Aid in the prevention of slum and blight
 3. Meet an urgent need) and be a HUD approved activity
- **Activities must meet Annual Action Plan and Consolidated Plan Goals**
- **When choosing activities to fund, staff must consider capacity of staffing, size of community and amount of allocation, local politics, and capacity of sub-recipient organizations**

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CDBG Eligible Activities

- **CDBG funds may be used for activities which include, but are not limited to:**
 - Acquisition of real property
 - Relocation and demolition
 - Rehabilitation of residential and non-residential structures
 - Construction of public facilities and improvements
 - Examples include: water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes, etc.
 - Public services, within certain limits
 - Activities relating to energy conservation and renewable energy resources
 - Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities

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Consolidated Planning Goals for 2018-2022

- **Goal 1:** Increase the supply of for-sale housing at prices affordable to the City's low and moderate income workers.
- **Goal 2:** Increase the supply of rental housing affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless.
- **Goal 3:** Improve the City's sidewalks to make them more accessible to persons with disabilities.
- **Goal 4:** Continue with neighborhood revitalization efforts to improve the condition of housing in low income areas.
- **Goal 5:** Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.
- **Goal 6:** Offer Public Service Program assistance to service organizations supporting low and moderate income residents of Coeur d'Alene.

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2020 Annual Action Plan Citizen Participation

- **Comprised of: Public Forum, Community Survey, 30-Day Public Comment Period, Public Hearing:**
 - Advertised: Coeur d'Alene Press notices, Public Education and Government Channel Ads, City Facebook and website updates, shared community flyers, and ongoing email communications to 185 community stakeholders
- **Citizen Participation Results:**
 - Public Survey Results, Forum attendees, and Consultations with Stakeholders revealed strong support for continuing past projects with increased focus on community needs identified for 2020

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Public Comments on 2020 Annual Action Plan

Jody Bieze, Kootenai County (1/8/20):

Recommending replacement text for the second paragraph text on page 54 of the draft 2020 Annual Action Plan.

- **The recommended edits would clarify:**
 - The Citylink North public transportation system,
 - How services are provided to community members in compliance with ADA (paratransit)
 - The “Ring-a-Ride” service for seniors over 65 and with disabilities
 - That Citylink vehicles are lift accessible for persons who are physically unable to enter by the stairs and equipped with bike rack
 - Citylink’s service plan for the next ten years includes accessibility to public transportation to reach more transportation deserts and business centers serving LMI people

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2020 Priority Level-High Needs Identified at Public Forum

Needs Confirmed	New Needs Identified
Affordable For Sale and Rental Housing	LMI Household Water/Sewer Improvements: connection to City Sewer
Sidewalk Improvement	Mental Health Support
Senior Support <ul style="list-style-type: none"> • Meals on Wheels • Public Service Projects 	Supportive Housing Available to Seniors and Youth with Behavioral Health Needs
Access to Emergency Shelters/Transitional Housing	Business Incubator Support
EMRAP—Home Repair	Emergency Family Shelters
Affordable Quality Childcare and Early Childhood Education	Safer Pedestrian Infrastructure

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Draft 2020 AAP Budget

Based on estimated funding of \$329,815

2020 Estimated Funding	Project
\$5,000 (1.5%)	Sidewalk Accessibility/Repairs
\$5,000 (1.5%)	Lake City Center (Meals on Wheels program)
\$50,000 (15%)	Emergency Minor Home Repair and Accessibility Program (EMRAP)
\$203,852 (62%)	Community Opportunity Grants (Includes Public Service Activities capped at 15% annual allocation)
\$65,963 (20%)	Administration (Employee wages and benefits, administration of EMRAP program, travel and training expenses, advertising, supplies, support of Fair Housing Activities—Subject to 20% cap of annual allocation budget)
\$329,815	Estimated Grant Total

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Tonight's Actions

- Questions about the 2020 AAP
- Public Hearing inviting Public Comments
- City Council Decision Point:
 - Approval of the submittal of the 2020 AAP Budget to HUD for official review

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Comparison to 2019 AAP Budget

Project	2020 Estimated Funding	2019 Funding Allocations
Sidewalk Accessibility/Repairs	\$5,000	\$14,600
Lake City Center (Meals on Wheels program)	\$5,000	\$5,000
Emergency Minor Home Repair and Accessibility Program (EMRAP)	\$50,000	\$50,000
Community Opportunity Grants (Includes Public Service Activities capped at 15% annual allocation)	\$203,852	\$196,520
Administration (Employee wages and benefits, administration of EMRAP program, travel and training expenses, advertising, supplies, support of Fair Housing Activities— Subject to 20% cap of annual allocation budget)	\$65,963	\$63,695
Estimated Grant Total	\$329,815	\$329,815

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CDBG Sidewalk Project in the Queue for 2020

- **In partnership with the City’s Streets and Engineering Department:**
 - Sidewalk Repair and Improvement Project on the east side of 21st Street from Sherman Ave. to Fernan Elementary. This effort will finish connection of a three block sidewalk segment and will improve a safe route to school zone.
 - Meets needs identified by the School District 271, Pedestrian & Bike Committee, and community partners
 - Target Completion date: Spring, 2020
 - Funding Source: PY 2016, 2017, 2018
 - Funding Allocated: \$24,000

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Coeur d'Alene became eligible to receive Federal Community Development Block Grant (CDBG) funds in 2007, resulting in the first Consolidated Plan for Program Years 2008-2012. The 2020 Annual Action Plan (AAP) is the third year in the City's third 5-Year Consolidated Plan which includes Program Years 2018-2022. The purpose of this Annual Action Plan is to:

1. Identify the City's housing and community development needs, priorities, goals, and strategies; and
1. Stipulate how funds will be allocated to housing and community development activities to address the City's housing and community development needs.

This Consolidated Plan for PY 2018-2022 was prepared in accordance with Sections 91.100 through 91.230 of the U.S. Department of Housing and Urban Development's (HUD) Consolidated Plan Final Rule.

While the City's population has reached 'Entitlement' status as it pertains to HUD, Coeur d'Alene retains a small town feel and works with its community partners for the betterment of all of its citizens. The City's Entitlement allocations have not been large enough to fund, in their entirety, substantial housing projects, rehabilitation on a neighborhood size scale, or healthy economic development projects. As a result, the City focuses on partnerships and collaboration where their modest funding may tip the balance toward a successful project. The City of Coeur d'Alene has made a commitment to support and promote activities and programs that benefit LMI residents and all citizens. The City advocates education and outreach to create a strong, involved and aware populous who want to participate in community improvement. Furthermore, the City hopes for consistent growth of the Entitlement Program with widespread benefits through increased participation from stakeholders, innovative proposals and North Idaho enthusiasm.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Cost burden greater than 30% and greater than 50% continues to be the largest housing problem in Coeur d'Alene, solidifying the need for additional affordable housing stock in the City. According to raw data sources from the American Community Survey (U.S. Census Bureau), U.S. Department of Housing and Urban Development and Federal Housing Finance Agency, the median value of housing in the last quarter of 2019 was over \$300,000, while the median income was only \$64,600. The estimated five-year housing needs include affordable housing for the LMI, elderly and non-homeless special needs populations; and additional transitional housing and emergency shelter facilities. These needs were determined based on the 2015 Analysis of Impediments to Fair Housing Choice (BBC Consulting, Inc. [BBC]), latest American Community Survey observations of 2013-2017, HUD data tables included in this Plan, community feedback from the 2020 Annual Action Plan public forum, as well as consultation with key stakeholders in the community which include the following: St. Vincent de Paul, the Salvation Army, Lake City Center, Children's Village, Panhandle Health District, Behavioral Health agencies, United Way of North Idaho, Habitat for Humanity, Community Action Partnership, Disability Action Center, and IHFA.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City established 6 guiding goals in its 5-Year Consolidated Plan for Program Years 2018-2022. Based on current trends, projects and activities for Plan Year (PY) 2019 progressed as anticipated. Funded goals in the 2019 Plan Year included Neighborhood Revitalization, Public Service and ADA Sidewalk Accessibility. Projects included support for shut-in seniors, public facility rehabilitation to a skill development center supporting adults with disabilities, counseling services for abused and neglected children, emergent housing rehabilitation for LMI residents in distress, and much more. Three goals that did not achieve CDBG funding during PY 2019 were Economic Development, Increase of Affordable For-Sale Housing and Increase of Affordable Rental Housing. Although the City supports funding its housing and Economic Development goals, no requests were brought forward to meet these goals in its 2019 Community Opportunity Grant cycle. The City's CDBG funding is not substantial enough to complete these goals independently; therefore, partnerships are crucial to goal successes. The City's CDBG Community Development Specialist works to support and develop relationships with community partners.

This Community Opportunity Grant allows for interested parties to request the City's CDBG funds in order to meet the needs of the community. Specifically, the following six top-level goals were established to guide the Consolidated Plan funding during Program Years 2018-2022:

- **Goal 1:** Increase the supply of for-sale housing at prices affordable to the City's low and moderate-income workers.
- **Goal 2:** Increase the supply of rental housing affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless.

- **Goal 3:** Improve the City's sidewalks to make them more accessible to persons with disabilities.
- **Goal 4:** Continue with neighborhood revitalization efforts to improve the condition of housing in low-income areas.
- **Goal 5:** Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.
- **Goal 6:** Offer Public Service Program assistance to service organizations supporting low and moderate-income residents of Coeur d'Alene.

The great majority of public comments received for the 2020 Annual Action Plan suggested maintained funding to past programs, along with some suggestions for small deviations in funding amounts (either to slightly increase or decrease a program) and largely agreed that the 6 goals chosen in the Consolidated Plan are still the highest needs in the community. An example of this would be the matter of increased early childhood education; such an objective is qualifying and can be potentially funded in the following ways: public service goal, economic development via direct business expansion assistance where a qualifying clientele is served, or neighborhood revitalization goal via land or building acquisition where the future use is a childcare center supporting predominantly LMI clientele.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Coeur d'Alene followed its CDBG Citizen Participation Plan to hold one public forum prior to posting its draft 2020 Annual Action Plan (AAP). The draft Annual Action Plan was posted publicly on January 7, 2020, with notice two weeks prior to the press. After the public forum was held, a survey was shared with the community to collect additional feedback. The draft PY 2020 AAP was posted online and available in hardcopy at City Hall on January 7, 2020 and was available for public comment for thirty days. The public comment period will end at the conclusion of the City Hall Public Hearing held on February 4, 2020, where the Mayor and City Council will review the draft 2020 Annual Action Plan. The public will have opportunity to offer input and comment at the Public Hearing.

Overall, 185 organizations, stakeholders, and units of government were directly contacted for input on the development of this Annual Action Plan. The City placed a newspaper advertisement in the Coeur d'Alene Press regarding its public forum and comment period for the draft 2020 Annual Action Plan. Additional key outreach included direct outreach to engaged citizens, placing postings on several pages of the City's website, City Facebook, City Twitter, and the airing of ads on the City's Public Education and Government Channel requesting public participation at the public forum. This outreach was central to gathering input on the City's greatest housing and community development needs, including special needs populations, as well as establishing a draft project budget for PY 2020.

Fifteen citizens attended the public forum and forty-seven completed the online survey assessing community needs and CDBG project funding. Citizens in attendance represented private industry as well as crucial services and agencies, such as the local senior center, low income family childcare center,

workforce training college, school district, community health district, transportation district, opioid and alcohol recovery services, and adult disability services. Interested citizens and stakeholders who were unable to attend the public forum were instructed to share their observations on community needs and funding suggestions via the 2020 Annual Action Plan Community Survey or by contacting the City's CDBG Administrator by phone or email. The 2020 Annual Action Plan Survey was posted on the City's website and was advertised via the stakeholder emailed list, City main page, the City's Public Education and Government Channel, City Facebook, City Twitter, and by phone calls to stakeholders. Forty-four citizens completed the online survey sharing community observations, funding desires for 2020, and future City CDBG goal suggestions.

In addition to local issues, the City contacted several Local and State government agencies to address regional issues, including the Department of Labor, Idaho Department of Vocational Rehabilitation, Kootenai County Probation, and City Police. Consultations with local and regional stakeholders, public forum feedback, and survey data analysis are the basis for the project goals and funding suggestions in this Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The fifteen participants in the 2020 public forum demonstrated strong alignment with the 6 Goals identified Consolidated Plan and indicated a need for ongoing Public Service/Continuum of larger scale projects, such as affordable rental housing and increased focus on the lack of housing stock for the very low-income populations. Additional need areas identified include the following:

- Residential in-home care housing available for seniors with behavioral health needs; behavioral health services available for children; improved community networking and connectivity; increased care opportunities for seniors with Dementia; warming centers; emergency shelters for families; affordable childcare; early childhood education; safer pedestrian infrastructure; secondary education support for LMI families; business incubator support.

Forty-seven 2020 AAP surveys were completed (summary included in attachment). These were completed anonymously in an effort to encourage diverse and unbiased participation. Comments from the survey included robust support and thoughtful suggestions for the City's 2020 CDBG goals and future spending priorities. It is important to note, however, that some suggestions were not eligible and could not be considered.

Eligible public comments for the 2020 AAP include the following suggestions affecting low to moderate income residents of Coeur d'Alene:

- Homeless service support; housing and services for seniors, youth and families; mental illness or behavioral support; increased early childhood education access; increased pedestrian travel routes; training; a focus on larger projects instead of smaller projects to create improved goal impact; support for shut-in seniors.

All comments mentioned above are eligible for funding under the 2020 Annual Action Plan’s proposed goal list and budget. It is important to note, however, that larger projects need additional solvent partners than have come forward in recent years for CDBG funding. The City will continue to cultivate community partnerships with non-profits and for-profits alike in order to try and meet this request. All eligible projects, unless specifically set aside in the budget for an activity, must be submitted in application form to the City during its 2020 Community Opportunity Grant.

During the 30-day public comment period of the draft 2020 Annual Action Plan between Jan. 7, 2020 and the Public Forum on Feb. 4, 2019, a series of comments were received at the Forum and one email comment was received from Kootenai County (Jody Bieze) on January 8, 2020 regarding transit services, which has been revised as requested in the last paragraph under AP-85 Other Actions – 91.220(k) under “Actions planned to reduce the number of poverty-level families in this updated draft document.”

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments included the following:

- If the City refused to accept the CDBG Grant, as requested by one citizen’s input, many negative impacts would be felt by the City’s most vulnerable populations as CDBG funding supports opportunities for income advancements, access to public services like mental health counseling, housing stability, and quality of life for at-risk populations;
- CDBG funding can only be used for sidewalk projects in eligible areas of the City. Eligibility is determined by service area and census tract where greater than 51% of its residents are LMI. Because of these constraints, it is not feasible to utilize CDBG funds throughout the City, carte blanche, as the all areas would need to qualify;
- Reducing the popular CDBG funded EMRAP program is not a consensus item as it is widely popular and is the City’s only program directly preventing homeless by maintaining current housing stock;
- Reducing the Meals on Wheels budget of \$5,000 and making Lake City Center apply competitively for this funding annually would be overly burdensome on the non-profit as the senior support needs do not diminish but increase annually due to rising food costs;
- The emailed comments from Kootenai County were requesting an update to the text on page 54 and would clarify the following items:

- The Citylink North public transportation system,
- How services are provided to community members in compliance with ADA (paratransit)
- The “Ring-a-Ride” service for seniors over 65 and with disabilities
- That Citylink vehicles are lift accessible for persons who are physically unable to enter by the stairs and equipped with bike rack
- Citylink’s service plan for the next ten years includes accessibility to public transportation to reach more transportation deserts and business centers serving LMI people

7. Summary

This document reflects coordinated planning and citizen participation, and also aims to reduce duplication of efforts at the local level and provide smoother delivery of services. It allows community organizations, citizens and developers to better grasp the context in which the City's CDBG program operates. With this tool, organizations are better able to shape various programs into effective and coordinated regional, local, community, and neighborhood strategies during 2020. The City is a recipient of CDBG funds and aims to create and expand opportunities for every citizen in Coeur d'Alene, particularly those facing additional challenges due to income, illness or special needs.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	COEUR D'ALENE	Planning Department
CDBG Administrator		TBD (interviews are being scheduled)
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Coeur d'Alene employs a CDBG Grant Administrator to manage grant reporting requirements for its entitlement allocation which include the following reports: Consolidated Plan, Annual Action Plan, Comprehensive Annual Performance and Evaluation Report (CAPER). Additional duties involved in the CDBG Grant Administrator’s position include administration of the City’s CDBG funded programs which include the Community Opportunity Grant and the Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP).

Consolidated Plan Public Contact Information

- Hilary Anderson, City of Coeur d'Alene, 710 E. Mullan Avenue, Coeur d'Alene, ID 83814; email: handerson@cdaid.org; phone: 208-769-2270

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Coeur d'Alene's Community Development Specialist oversaw the completion of the 2020 Annual Action Plan.

The 2020 Annual Action Plan (AAP), guided by the goals determined in the 2018-2022 Consolidated Plan, was developed with a strong emphasis on community input. One hundred and eighty-five (185) organizations, units of government, and stakeholders were contacted during the development of the 2020 AAP. The entire list of Community Stakeholders/Interested groups is included at the end of this document. The City also consulted with organizations that assist special needs and low-income populations such as the United Way of North Idaho, Idaho Vocational Rehabilitation, Disability Action Center, Community Action Partnership, and St. Vincent de Paul. Each of the aforementioned agencies/organizations plus local tax credit apartments were urged to share and complete a 2020 Annual Action Plan Community Needs Assessment Survey (included in attachment), which was shared with the greater citizen public and advertised via the local CDA Press, City's Facebook, City Twitter, and City Website. A public forum was held on December 4, 2019, prior to the posting of the draft 2020 AAP, and attendees were provided an overview of CDBG eligible projects, past spending, and current goals and given opportunity to share input on 2020 projects. During the 30-day public comment period, the AAP draft and public hearing notice was advertised in the press twice, sent out via email to stakeholders, posted on the City's website, and shared on the City's social media, City's Public Education and Government Channel, and was available for physical review at City Hall. Accepted comments on the posted draft 2020 Annual Action Plan remain to be determined with a deadline for submittal by February 4, 2019 at the Public Hearing where the draft Plan will be presented to council for review.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

As part of its Citizen Participation Plan, the City held a 2020 Annual Action Plan Public Forum on December 4, 2019. Fifty citizens attended the public forum and forty-seven completed the online survey assessing community needs and CDBG project funding. Citizens in attendance represented private industry as well as crucial services and agencies, such as the local senior center, low income family childcare center, workforce training college, school district, community health district, transportation district, opioid and alcohol recovery services, and adult disability services. Interested citizens and stakeholders who were unable to attend the public forum were instructed to share their observations on community needs and funding suggestions via the 2020 Annual Action Plan Community Survey or by contacting the City's Planning Department by phone or email.

In addition to local issues, the City contacted several Local and State government agencies to address regional issues, including the Department of Labor, Idaho Department of Vocational Rehabilitation, Kootenai County Probation and City Police.

Consultations with local and regional stakeholders, public forum feedback and survey data analysis are the basis for the project goals and funding suggestions in this 2020 Annual Action Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Region I Homeless Coalition, headed by St. Vincent de Paul, covers all five counties of North Idaho. The City attends their meetings for awareness and coordination to address the needs of the homeless and persons at risk of homelessness within Coeur d'Alene. The City includes this group on its stakeholder list and routinely shares funding availability notices and seeks partnering opportunities. During the City's previous CDBG Five-Year Consolidated Plan, 2013-2017, the City awarded St. Vincent de Paul \$350,000 via a Community Opportunity Grant in order to help them purchase their H.E.L.P Center, a site where the great majority of their services for the homeless and near homeless are provided. Subsequent projects have included a Public Facility Rehabilitation project in PY 2018 supporting a transitional group home for adults living with severe mental health illnesses to a program of St. Vincent de Paul, Trinity Group Homes, and rehabilitation to low-income apartment housing in PY 2015.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

St. Vincent de Paul of North Idaho receives and allocates Emergency Shelter Grant (ESG) funds. The City does not develop performance standards, evaluate outcomes or develop funding policies and procedures for the administration of HMIS, as it does not administer HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

(See table starting on the next page.)

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ST. VINCENT DE PAUL
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey. Additional consultation included information on homeless, non-homeless special needs, affordable housing, HPRP and Section 8.
2	Agency/Group/Organization	HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
3	Agency/Group/Organization	COMMUNITY ACTION PARTNERSHIP
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
4	Agency/Group/Organization	SAFE PASSAGE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
5	Agency/Group/Organization	TRINITY GROUP HOMES
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
6	Agency/Group/Organization	KOOTENAI HEALTH
	Agency/Group/Organization Type	Health Agency Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
7	Agency/Group/Organization	NORTH IDAHO COLLEGE HEAD START
	Agency/Group/Organization Type	Services-Children Services-Education

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
8	Agency/Group/Organization	UNITED WAY OF NORTH IDAHO
	Agency/Group/Organization Type	Services-Children Services-Education Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
9	Agency/Group/Organization	IDAHO HOUSING AND FINANCE ASSOCIATION
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Community Development Financial Institution

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.
10	Agency/Group/Organization	PANHANDLE HEALTH DISTRICT
	Agency/Group/Organization Type	Services-homeless Services-Health Services - Victims Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation during drafting of 2020 AAP encouraged participation in Community Forum via email notifications, website updates, and press notifications; encouraged participation in 2020 Annual Action Plan Survey.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Coeur d'Alene reached out to 185 agency types within the local jurisdiction (Stakeholder list attached), the region and the State of Idaho. It is unknown if there were any other agencies not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ST. VINCENT DE PAUL	St. Vincent de Paul functions as the Continuum of Care for Region 1 of North Idaho. Goals naturally align as the City aims to support Coeur d'Alene residents who require St. Vincent services. Overlapping goals relate to homeless and precariously housed services.
Community Health Improvement Plan	PANHANDLE HEALTH DISTRICT	Panhandle Health District shared their recent public health assessment and contributed public comment based on their assessment. Overlapping goals relate to health of the community.
Idaho Housing Data	IDAHO HOUSING AND FINANCE ASSOCIATION	Idaho Housing and Finance Association shared updated data sources for Region 1 Idaho Housing. Overlapping goals relate to affordable housing availability for Region 1.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Coeur d'Alene reached out to 139 agency types within the local jurisdiction, region, and State of Idaho. It is unknown if there were any other agencies not consulted.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

As part of its Citizen Participation Plan, the City held a 2020 Annual Action Plan Public forum on December 4, 2019. Fifteen citizens attended the public forum and forty-seven completed the online survey assessing community needs and CDBG project funding. Platforms for sharing events and input opportunities took place in a variety of methods: circulating notices/invitations to 185 stakeholders who work directly with many at-risk residents, placing postings on several pages of the City's website, use of City Facebook, City Twitter, and the airing of ads on the City's Public Education and Government Channel and uploading these to YouTube.

As a large portion of public feedback received cited the need for critical youth and senior services, funding was decreased from the standard Sidewalk Improvement Budget of \$14,600 down to \$5,000 and the difference was turned over to the Community Opportunity Grant budget in order to establish larger project funding available. The majority of funding suggestions supported maintained funding of \$50,000 for the Emergency Home Repair and Accessibility Program (EMRAP). Goals established in the 2018-2022 Consolidated Plan remained consistent with top needs identified in the community and thus were adopted as goals to follow in the PY 2020 AAP.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	2020 Annual Action Plan Forum & Survey	Non-targeted/broad community Stakeholder list representatives of local non-profits and regional organizations which support LMI	The City advertised the 2020 Annual Action Plan Community Forum Survey in multiple ways. Fifteen (15) people attended the Forum on December 4, 2019 and Forty-Seven (47) 2020 Annual Action Plan surveys were completed. These were available to be completed anonymously in an effort to encourage diverse and unbiased	The great majority of public comments accepted for the 2020 Annual Action Plan suggested maintained funding to past programs, along with some suggestions for small deviations in funding amounts (either to slightly increase or decrease a program) and largely agreed that the 6 goals chosen in the Consolidated Plan are still the highest needs in the community. Additional need areas identified include the following: Residential in-home care housing available for seniors with behavioral health needs; behavioral health services	All comments were accepted. 19	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	The City advertised the draft 2020 Annual Action Plan for public review with appropriate notice to the press, emailed key stakeholder list of 185 contact, City Twitter, City Facebook, and City television ad.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Emailed Stakeholder List	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Residents living with HIV/AIDS	The City advertised the 2020 Annual Action Plan Community Forum, Survey, and Public Hearing with Comment Period via targeted emailing to its local and regional key stakeholders. Outreach resulted in robust and thoughtful participation in the survey and attendance at the public forum of nonprofits and service organizations serving low to moderate income residents.	See Survey Results in Citizen Participation Comments for responses.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	The City advertised the 2020 Annual Action Plan Community Forum, Survey, and Public Hearing with Comment Period via Newspaper Advertisement in the CDA Press. Outreach resulted in robust participation in the survey and attendance at the public forum.	See comments received from forum for responses.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/broad community	<p>The City advertised the 2020 Annual Action Plan Community Forum, Survey, and Public Hearing with Comment Period via City Facebook, City Twitter, and City Website notifications. It is very likely that these outreach methods increased survey responses and participation at the forum and viewing of the public hearing, specifically those not overly familiar with CDBG grant information.</p>	See Survey Results in Citizen Participation Comments for responses.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Coeur d'Alene does not have any anticipated resources at its disposal for the Strategic Plan, other than CDBG funding.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	329,815	0	0	329,815	600,000	This allocation is isolated for spending in 5 projects: Emergency Minor Home Repair Program, Sidewalk Improvement, Meals on Wheels support, Community Opportunity Grants, and Administration.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Coeur d’Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City’s CDBG program. IHFA is the Public Housing Authority (PHA) for the region and administers the Section 8 program. The estimated amount available to assist households through the Section 8 Housing Choice Voucher Program during in Plan Year 2019, based on 2018 data provided by the IHFA (included in Attachment 1) is approximately \$2,361,752 in the City of Coeur d’Alene and approximately \$4,604,207 for the Coeur d’Alene Region under the Project-Based Section 8 Program. Of those assisted with the Choice Voucher Program, 503 families were assisted in the City of Coeur d’Alene, with 1,039 families being assisted in the greater Coeur d’Alene Region.

Although the City of Coeur d’Alene is not a direct recipient of any IHFA funding/grants, the projected amount of funding for the Coeur d’Alene area is approximately \$3,500,000 through Supportive Housing Program (SHP) and Emergency Shelter Grants (ESG), including Community Housing Development Organization (CHDO) funding and Homelessness Prevention and Rapid Re-housing (HPRP) grants. These funds are managed by St. Vincent de Paul as the recipient of IHFA funding for north Idaho and they have assisted over 2,050 individuals into housing with these funds within Kootenai County annually. The Helping Empower Local People (H.E.L.P.) Center, a one-stop-shop, in Coeur d’Alene is the focal point for outreach and service to individuals and families seeking assistance.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No, the City does not have any current land available.

Discussion

Additional resources from private, state and local funds will be leveraged as opportunities arise for the City to partner with in order to further each goal in this plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase For Sale Affordable Housing	2019	2019	Affordable Housing		Increase For Sale Affordable Housing Property Acquisition for Benefit of LMI Persons	CDBG: \$39,963	Homeowner Housing Added: 1 Household Housing Unit
2	Sidewalk Accessibility	2019	2019	Non-Housing Community Development		Parks/Recreation Sidewalk Repairs/ADA Accessable Route Improvement	CDBG: \$5,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Neighborhood Revitalization	2019	2019	Affordable Housing Non-Homeless Special Needs		Affordable Childcare and Early Childhood Education Community Health Access Improvement EMRAP Emergency Shelter/Transitional Housing Parks/Recreation Sidewalk Repairs/ADA Accessible Route Improvement	CDBG: \$89,963	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted Homeowner Housing Rehabilitated: 10 Household Housing Unit
4	Increase Affordable Rental Housing	2019	2019	Affordable Housing Non-Homeless Special Needs		Affordable Housing, Rental or Purchase Property Acquisition for Benefit of LMI Persons	CDBG: \$39,963	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted
5	Economic Development	2019	2019	Non-Homeless Special Needs Non-Housing Community Development		Affordable Childcare and Early Childhood Education Job training Non-homeless Special Need Support Public Service Projects	CDBG: \$39,963	Jobs created/retained: 1 Jobs Businesses assisted: 1 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Service	2019	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development		Affordable Childcare and Early Childhood Education Community Health Access Improvement Emergency Shelter/Transitional Housing Non-homeless Special Need Support Public Service Projects Senior Support	CDBG: \$49,000	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase For Sale Affordable Housing
	Goal Description	Increase the supply of for-sale housing at prices affordable to the City's low and moderate-income workers.
2	Goal Name	Sidewalk Accessibility
	Goal Description	Improve the City's sidewalks within LMI Census Tract areas to make them more accessible to persons with disabilities and to invest in the neighborhood infrastructure.

3	Goal Name	Neighborhood Revitalization
	Goal Description	Continue with neighborhood revitalization efforts through the Emergency Minor Home Repair and Accessibility Program (EMRAP), including code enforcement activities, to improve the condition of housing and commercial properties in low and moderate-income areas. The EMRAP program is usually budgeted at 50,000 dollars annually. Neighborhood revitalization dollars will additionally be available through the City's CDBG Annual Community Opportunity Grant, which does vary in funding based on allocation each year. Projects can include Rehabilitation to Public Facilities, Land Acquisition, or Building Acquisition for LMI resident benefit.
4	Goal Name	Increase Affordable Rental Housing
	Goal Description	Increase the supply of rental housing affordable to the City's extremely low-income renters and residents with special needs, including persons who are homeless. Funding opportunities are available through the City's Community Opportunity Grant.
5	Goal Name	Economic Development
	Goal Description	Expand higher-paying employment opportunities for the residents of Coeur d'Alene through economic development.
6	Goal Name	Public Service
	Goal Description	Offer Public Service Program assistance to service organizations supporting low and moderate-income residents of Coeur d'Alene.

Projects

AP-35 Projects – 91.220(d)

Introduction

With several large projects coming to a close in the end year of PY 2019, PY 2020 will see the start of newly contracted projects (these to be determined by City Council in February of 2020) utilizing PY 2019 funding. In the Fall of PY 2020 a Community Opportunity Grant cycle will open once again for applications. Outside of the Community Grant project, all other eligible funding for 2020 must fall within one of other identified projects listed below.

Due to popular demand, the City of Coeur d'Alene proposes to continue the funding of the Meals on Wheels public service funding, Emergency Minor Home Repair & Accessibility Program, and its Community Opportunity Grant program in LMI census tract areas. The Community Opportunity Grant has allowed for a great deal of flexibility for HUD approved activities, including public service activities, which often specifically address gaps within our local Continuum of Care and the City. Public Service activities are subject to a cap of 15% of the annual allocation of HUD funds, though the City is eager to provide as much needed services to City LMI residents.

Projects

#	Project Name
1	Emergency Minor Home Repair and Accessibility Program
2	Meals on Wheels
3	Sidewalk Accessibility
5	Community Opportunity Grant
6	General Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's planning for allocation priorities is focused toward the number of persons who can be helped and identifying projects that will produce the best benefit for the investment. One of the larger budget items (61.8%) for Plan Year 2020 is the continuation of the Community Opportunity Grant which includes the Public Service Grant (capped at 15% of yearly allocation). This large allocation coincides with the City's number one priority status as it does encourage applications for projects which would support Affordable Rental Housing and concur with all other priority items the City has identified. The City's Emergency Minor Home Repair & Accessibility Program (EMRAP) (15%) is available to homeowners within the City limits who meet the income eligibility and program requirements. This program occurs throughout the community, as it is not a geographically based program. The EMRAP

program has been very successful in the past five years and continued project funding is frequently requested in public forums. More applications are received than can be funded every year. The funding for Public Service (15%) activities is carried out through a competitive and/or informal process; appropriate projects may be located anywhere as long as the beneficiaries are LMI residents of Coeur d'Alene. No specific projects have been identified to date for 2020 funding, outside of a \$5,000.00 non-competitive annual grant to the Lake City Center's Meals on Wheels program (1.5%), per City Council request. However, the City anticipates receiving plenty of applications for a responsible and effective grant project when Request for Proposals are made available to the public for the Community Opportunity Grant. Funding for sidewalks (1.5%) has been determined to be best addressed with a two-year planning approach and community members at the December 4, 2019 2020 AAP Public Forum recommended a reduction in the dollar amount for sidewalk repairs and to put the additional funds into the Community Opportunity Grant. The first year involves identification of projects and partial allocation and the second year involves the actual construction activity and the final allocation. This program serves area wide benefit for LMI census tracts, facilitating ADA conformance among many other benefits. The proposed budget allocates 80% of all funds to be utilized to benefit LMI residents, reserving \$65,963 for allowable administration and other project costs (20%). The average funding used for LMI benefit over the past two years has benefitted 100% LMI persons as all projects carried out catered to limited-clientele populations, income qualifying home-owners, area benefit activities, or public facilities providing services to verifiably low-income residents.

It should be noted that sidewalks are completed with in-house staffing. Due to a limited construction season and various citywide projects, the last few years sidewalk projects have been delayed. However, the City has communicated internally and PY 2019 saw the first phase in a safe-routes-to-school project completed. The secondary phase will be completed in May of PY 2020 and will provide a full sidewalk route of connection between and LMI census tract Elementary school and a high-traffic crossing signal.

AP-38 Project Summary
Project Summary Information

1	Project Name	Emergency Minor Home Repair and Accessibility Program
	Target Area	
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	EMRAP
	Funding	CDBG: \$50,000
	Description	This program provides emergency housing repairs or ADA accessibility improvements to single family dwellings. Projects can include roofing replacement or repair, furnace replacement, electrical repair, hot water heater replacement and ADA sidewalk improvements or grab-bars/levers. This program is designated for CDA LMI homeowners of single-family dwellings. All grants have a \$5,000 maximum cap per household.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated, based on prior project years, that the majority of Coeur d'Alene residents assisted in this program will be seniors on fixed incomes, many of whom live with a disability. All recipients of this program will qualify as LMI. At least ten households will benefit from this program, however, considering mixed project costs, it is possible that fifteen households may benefit.
	Location Description	All qualifying families living in residential housing of single-family dwellings within Coeur d'Alene City limits are eligible for this program. All locations are deemed eligible within City of Coeur d'Alene limits.
	Planned Activities	The program provides for up to \$5,000 in grant funds for emergency repair, accessibility improvements, and other minor repairs that relate to the correction of hazardous building conditions that threaten the health and safety of the homeowner or the soundness of their home.
2	Project Name	Meals on Wheels
	Target Area	
	Goals Supported	Public Service
	Needs Addressed	Senior Support Non-homeless Special Need Support
	Funding	CDBG: \$5,000
	Description	This is an annual \$5,000.00 non-competitive allocation to Lake City Center's Meals on Wheels Program for at-risk seniors. Per City Council Request, this will be funded yearly pending need and citizen approval and does counts towards the public service cap of 15%.

	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Sixty shut-in seniors with disabilities, based on prior year reports, are estimated to benefit from this activity.
	Location Description	The great majority of seniors served in this program are Coeur d'Alene residents. All locations within the City are eligible.
	Planned Activities	One non-competitive grant of \$5,000 is planned to support costs for one month's worth of food reimbursement for the Meals on Wheels program serving shut-in seniors.
3	Project Name	Sidewalk Accessibility
	Target Area	
	Goals Supported	Sidewalk Accessibility Neighborhood Revitalization
	Needs Addressed	Sidewalk Repairs/ADA Accessible Route Improvement
	Funding	CDBG: \$5,000
	Description	These funds replace and repair sidewalks in LMI Census Tracts to improve accessibility for LMI persons.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	385 people including families with children, seniors, disabled individuals and single residents will benefit from this activity.
	Location Description	LMI Census Blocks: Block Group 1, Census Tract 16, Kootenai County, Idaho
	Planned Activities	Planned activities for 2020 include installation and repair of sidewalks and curb cuts surrounding Fernan Elementary in Coeur d'Alene and on the east side of 21st, from Sherman Avenue to Fernan Elementary. The purpose of this project is to increase the ease and safety of travel in an LMI census tract for families and children, improving route of travel and improved access to Fernan Elementary School.
4	Project Name	Community Opportunity Grant
	Target Area	

	Goals Supported	Increase For Sale Affordable Housing Increase Affordable Rental Housing Neighborhood Revitalization Economic Development Public Service
	Needs Addressed	Affordable Housing, Rental or Purchase Emergency Shelter/Transitional Housing Increase For Sale Affordable Housing Community Health Access Improvement Affordable Childcare and Early Childhood Education Job training Senior Support Non-homeless Special Need Support Public Service Projects Parks/Recreation Property Acquisition for Benefit of LMI Persons Residential Care Housing for Behavioral Needs
	Funding	CDBG: \$203,852
	Description	This program offers competitive grants to eligible applicants who propose a project primarily benefitting CDA LMI residents. It can include a wide variety of proposals and is subject to the public service cap of 15%, public benefit measures, and the Spot Blight cap of 30%.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Targeted beneficiaris can include the following: LMI families, seniors, homeless persons, disabled residents, and non-homeless special needs residents.
	Location Description	No location determined
	Planned Activities	No specific projects have been identified to date for 2020. However, the City anticipates receiving plenty of applications for responsible and effective grant projects when RFP's are opened. Because the allocation of funds is relatively minimal, the City plans on funding only projects requesting at least \$35,000 and the grant applications would need to clearly outline how these funds would be used and leveraged.
5	Project Name	General Administration

Target Area	
Goals Supported	
Needs Addressed	
Funding	CDBG: \$65,963
Description	General Administration activities include payroll for a CDBG Administrator to manage everyday administration of the grant, EMRAP program delivery, sub-recipient monitoring, and reporting requirements such as the Annual Action Plan, Consolidated Plan, and CAPER. Tasks are varied but can include Davis Bacon Monitoring, contract review, public information management, and ongoing community engagement involved with running and reporting on CDBG programs. This General Administration fund includes CDBG related administration costs including advertisements, training costs, and printing as well as all Fair Housing support.
Target Date	3/31/2021
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	Payroll for CDBG Grant Administrator, project delivery, subrecipient management/monitoring, EMRAP program management, supplies, advertisements, training, brochures.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Coeur d’Alene, Idaho is located on the north shore of Lake Coeur d’Alene and extends north to Hayden. The eastern portion of Coeur d’Alene is bordered by the jurisdictions of Fernan Lake and Dalton Gardens, which have autonomous governing bodies, but share a zip code with Coeur d’Alene. To the west are the cities of Huetter and Post Falls.

The City of Coeur d’Alene does not have significant, dense areas of low-income residents nor are there areas of racial/minority concentration; the total minority population (2014-2018 ACS) is 7.1%. The City of Coeur d’Alene does use Census Tract mapping when conducting planning activities for projects under the CDBG Entitlement program (for example sidewalk repair/replacement).

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City’s planning is focused more toward the number of persons who can be helped and identifying projects that will produce the best benefit for the investment.

Discussion

Not applicable.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing programs available to Coeur d'Alene residents include the Low Income Housing Tax Credit (LIHTC) program, the HOME program, the Project-Based Section 8 program, and the Section 8 Housing Choice Voucher program.

As of December 2019, there were 21 LIHTC and HOME developments in Coeur d'Alene. These developments had over 882 family units, 306 units for seniors, and 108 were accessible to persons with disabilities.

Since 2007, CDBG funds have been leveraged to construct four rental units with HUD 811 grants. Although no CDBG funds were used, through a former lease of City-owned land, the City supported 37 units of HUD 202 units and fourteen units of HUD 811 units. CDBG funds have also leveraged IHFA tax credit allocations for an additional 77 affordable units in the City of Coeur d'Alene.

The City continually looks for community partners to fund joint projects which would create additional affordable homes for sale and for rent within City limits.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	1
Special-Needs	0
Total	1

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Habitat for Humanity of North Idaho has, in past years, used CDBG funds for constructing infrastructure to support a four-unit housing development in mid-town Coeur d'Alene. The first of the housing units were occupied during the 2010 calendar year, the second in 2011, the third in 2012, and the fourth in 2013. Providing homes for purchase by low/moderate income persons is a goal of the City, but one that takes more time and resources than other City goals. Community funding support is available annually through the City's annual Community Opportunity Grant cycle.

The City manages an Emergency Minor Home Repair and Accessibility Program (EMRAP) with CDBG funds which provides emergency supportive rehabilitation for homes in structural distress. Repairs (capped at \$5,000) for eligible homeowners provide sustained affordable housing for low-to-moderate income residents of Coeur d'Alene who face difficulty correcting emergent home repairs.

These are two examples of significant positive impacts effected by the contribution that CDBG funds for housing in our community.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Coeur d'Alene does not oversee a PHA and there are no public housing units in the City.

Actions planned during the next year to address the needs to public housing

IHFA serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region.

IHFA administers the Section 8 program in the City of Coeur d'Alene. During 2018, IHFA oversaw 3,114 affordable housing units in Region 1. The Section 8 Housing Choice Voucher program provided \$2,361,752 in vouchers to 503 families in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2019 is based on 2018 figures and projected to be approximately the same.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Coeur d'Alene has partnered with Habitat for Humanity of North Idaho on past projects supporting new home ownership opportunities and will continue to look for avenues of continued partnerships with them and all others.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Since there is no Public Housing Authority in the City of Coeur d'Alene, the City defers to IHFA for use of Section 8 Vouchers.

Discussion

The City continues to consider all partnership opportunities that may arise with local and statewide agencies for affordable housing projects within the city limits of Coeur d'Alene for LMI residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City receives no funding beyond their CDBG Entitlement for the homelessness activities. St. Vincent de Paul distributes McKinney-Vento funding through the SHP, ESG, and S+C. During 2019, funds provided 82 different types of services to upwards of 6,000 (unduplicated) individuals, including clothing, food, utility, rental assistance, and vouchers. Service needs are expected to increase for 2020 as housing instability increases, based on market trends.

The one-stop-shop concept of the H.E.L.P. Center became a reality in 2008 and continues to assist a majority of the people in need throughout the county. It is the point of entry site for most homelessness services in Coeur d'Alene and Region 1, assisting approximately 6,000 unduplicated individuals in 2019 alone. From rental assistance to job searching, the H.E.L.P. Center provides 16 different programs and a multitude of services under each of these programs, services that assist over 125 people per day.

Encouraged PY 2020 Community Opportunity Grant applications include housing, health, social services, employment, education, youth needs, as well targeted support for individuals and families who are being discharged from publicly funded institutions and systems of care and those who are receiving assistance from public or private agencies.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The 2017 Point-in-Time Count estimated an average of 273 individuals were homeless on any given night, with an average of 228 in 2018. Statistics collected for Region 1 include the Northern five counties in Idaho and not solely Coeur d'Alene; however, Coeur d'Alene is part of the coordination of these efforts and functions as the point of entry for many of the area homeless services that St. Vincent de Paul manages in its function as the Continuum of Care for the Northern five counties. The trend shows the average number of individual homeless persons in Region 1 going down steadily; however, family homelessness numbers are rising.

Over \$5.5 million in services is already being provided in Coeur d'Alene and the surrounding community. Approximately 17,000 points of service were provided to the homeless, including warming shelters, which open when the temperature falls below 25 degrees. St. Vincent de Paul's H.E.L.P. Center became

a reality in 2008 and continues to assist a majority of the people in need throughout the county with a one-stop-shop methodology.

Under the HPRP grant, St. Vincent de Paul has been tracking accomplishment in two categories: Homeless Prevention and Rapid Re-housing. Under the Homeless Prevention Program and Rapid Rehousing program from 10-1-2018 to 9-30-2019, 40 people were served under homeless prevention; and under the rapid re-housing program, 68 individuals have been served.

Homelessness is a chronic problem and may never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting these problems are not quick, easy, or inexpensive fixes.

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual. Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person.

Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners will concentrate their efforts on helping as many persons as possible, using all resources at their disposal. The City and partner agencies intend to work with and include citizens that are homeless and/or have been homeless to find and address gaps in the system.

The City operates an annual Community Opportunity Grant which allows for our partner agencies and key stakeholders who serve our homeless population or precariously housed population to submit applications to meet the highest needs of those populations.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works with local organizations such as St. Vincent de Paul, IHFA, and the Region 1 Coalition for the Homeless (Continuum of Care) and other government and non-profit organizations to identify area of need and appropriate activities to mitigate the problems as resources allow.

For persons experiencing homelessness and women who are domestic violence victims, there are six emergency shelters in the County to assist them: Children's Village; St. Vincent de Paul Women's Shelter; St. Vincent de Paul Men's Shelter; St. Pius Church; Safe Passage; and the OASIS Post Falls Police

Department (which is the only emergency shelter located outside of Coeur d'Alene). Together, these shelters provide beds to 68 people in need of housing because they are homeless.

St. Vincent de Paul provides a warming center that is activated November 1, 2019 and through February 28, 2020, open only when temperatures fall below 28 degrees. When activated, the St Vincent's shelters will be open from 7:00pm-7:00am. To take people to the shelter, a van leaves the St Vincent de Paul campus in Coeur d'Alene at 6:30pm and returns people back to the St. Vincent de Paul campus the next morning. St Vincent de Paul is able to shelter 45 individuals and will have available sleeping bags, blankets, gloves, stocking caps, coats, a full bathroom, warm food and drinks.

Family Promise of North Idaho acts as an interfaith effort to assist homeless families achieve independence. The focus of Family Promise is to keep families together by allowing them to sleep in one of seventeen local host churches, for a week at a time for up to 90 days. Families receive support services, food, and a temporary safe place to sleep.

The Kootenai County Recovery Center provides a drop-in facility for the homeless and mentally ill to clean up and receive clothes and food. They also offer computers with internet connection to facilitate job searches and communication with family and other support systems. A mail drop address is provided to further the communication support services they offer.

Union Gospel Mission is a faith-based organization out of Spokane, Washington that has recently expanded across the state line to include Coeur d'Alene. They offer a long-term residential recovery center for women with children and women with substance abuse problems. It is located in mid-town Coeur d'Alene and the City granted a special use permit to change from a residential zoning to better facilitate their expansion. Short-term emergency help is also available on a limited basis. Food, shelter, clothing, one-on-one and group therapy sessions, life-skills classes, and a medical clinic are some of the resources they offer.

The City feels that it can support homeless persons or precariously housed persons best by increasing the capacity of the area's service organizations. Area agencies are welcome to apply for funding each year and are regularly contacted to discuss possible projects which require long range planning. The City understands that it has residents who are homeless or precariously housed and plans to support these populations by providing area organizations opportunity to apply competitively for funding based on need and eligibility to meet housing, health, social services, employment education and youth needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Under the HPRP grant, St. Vincent de Paul has been tracking accomplishment in two categories: Homeless Prevention and Rapid Re-housing. Under the Homeless Prevention Program and Rapid Rehousing program from 10-1-2018 to 9-30-2019, 40 people were served under homeless prevention; and under the rapid re-housing program, 68 individuals have been served. The program also provides intensive weekly case management, which begins with self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, and financial literacy classes.

The Community Opportunity Grant can be a resource to agencies such as St. Vincent whereby urgent needs can be addressed with qualifying HUD projects to prevent and/or support homeless individuals and families. Annually, the City's CDBG staff hosts an Annual Action Plan Forum and Survey in order to collect information on rising trends. These trends help shape CDBG funding dispersal by anticipating high-level community needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The one-stop-shop concept of the H.E.L.P. Center became a reality in 2008 and continues to assist a majority of the people in need throughout the county. It is the point of entry site for most homelessness services in Coeur d'Alene and Region 1, assisting approximately 6,000 unduplicated individuals in 2019 alone. From rental assistance to job searching, the H.E.L.P. Center provides 16 different programs and a multitude of services under each of these programs, services that assist over 125 people per day.

The City collaborates with St. Vincent de Paul several times each year to understand potential service improvements and is aware of the housing difficulty residents face when being discharged from publicly funded institutions and systems of care. The City does not want to replicate services for individuals and families being discharged from publicly funded institutions and systems of care but instead wishes to support area agencies who currently support these populations. The City will continue to educate area agencies on opportunities for them to apply for funding through the City's CDBG Community Opportunity Grant.

Discussion

The Region 1 Coalition for the Homeless (Continuum of Care) and their associated network is always looking to provide those in need with housing, regardless of their history, and ways to add “beds” to the community. As stated in the PY 2018-2022 Consolidated Plan under the Non-Homeless Special Needs Assessment goal and Non-Housing Community Development goal, there are a myriad of supportive services in the community managed by other organizations for the non-homeless special needs populations. Goal 6-Public Service was included in the City’s Consolidated Plan. One of the opportunities under this goal is to partner with organizations that serve the non-homeless special needs populations in the community. As projects arise, it is possible that the City can leverage funding to better serve individuals and families who are being discharged from publicly funded institutions and systems of care as well as those who receive assistance from public or private agencies.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

As discussed in AP-55: Affordable Housing, there are affordable housing units within the city limits, but like the majority of cities, more affordable housing could always be used. The City of Coeur d'Alene encourages and supports affordable housing by looking for partnerships to add to the stock and intends to continue utilizing methods similar to those already used in the past where CDBG funds are leveraged to produce the best benefit for the investment. An example of this method is evidenced by projects such as a former partnership with Whitewater Creek, Inc. for the Riverstone Apartments where \$10,000 in CDBG funding was used for architecture and engineering costs leveraged to produce a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In 2015 an Analysis of Impediments to Fair Housing Choice (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues. The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers.

Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows as long as new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

In 2019 the City amended the Accessory Dwelling Unit (ADU) code which will encourage additional ADU's to be built in Coeur d'Alene by allowing them over garages in the rear yard and an increased height for the structure if they are built over a garage. The new code language also removed the requirement for one of the units to be owner-occupied unless one of the units is to be used as a short-term rental. This code in its updated form incentivizes more units to be built and could result in a greater number of long-term rental opportunities to become available to residents of Coeur d'Alene. The City is also working on drafting another Zoning Code amendment related to infill and missing middle housing, which would allow additional housing types and densities throughout the City. The amendment is on track to be brought forward to the City Council in 2020.

Discussion:

Other major barriers facing households and individuals trying to obtain homeownership are the extremely low inventory of affordable homes for sale, and, in relative terms, available to low/moderate income persons. This trend in rising housing costs is due to many factors which include the following: the landlocked geographic nature of the City; the increasing cost of land; the increasing cost of labor and materials, as well as a shortage of skilled construction workers; the great influx in population from higher cost cities, which has increased housing prices; the deteriorating housing stock available, which incentivizes builders not to rehabilitate but to tear down housing and build new--a high cost/highprofit endeavor. These market realities create a trickle-down effect which further inflates the market and eliminates housing stock available to low/moderate income families. The City's ADU policy may positively impact the City's density related to availability of long-term rentals. In addition to this, the City's management of the CDBG funded EMRAP programs sustains current housing stock that is deteriorating. Other efforts by local organizations are being made with the intent to catch-up with the rising demand of housing.

In contrast to its housing challenges, the City has an excellent record of working with local organizations such as CDA Area Economic Development Corporation to promote the City as an optimal place to establish a business. The local community college (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills.

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidated Plan. The City continues to seek additional methods of encouraging developers to construct LMI housing and encourages its non-profit partners to consider its CDBG funded Community Opportunity Grant when they are considering creative solutions to the housing shortage.

AP-85 Other Actions – 91.220(k)

Introduction:

Because the City's allocation of HUD funds is relatively small it is difficult to have a significant impact on the local area to further housing goals. The City prefers to reserve its financial resources for projects already identified with measurable achievements. However, the City intends to continue being available as an educational resource for coordination and management and for letters of support.

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with local organizations such as St. Vincent de Paul, Habitat for Humanity of North Idaho, United Way of North Idaho, IHFA, Family Promise and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. Center is an excellent start to this process. The innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a one-stop-shop so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is ongoing and as flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Actions planned to foster and maintain affordable housing

Plan year 2020 will bring new potential projects to the table with the Community Opportunity Grant, along with any ongoing projects working towards completion. The City encourages and supports affordable housing by looking for partnerships to add to the affordable housing stock and intends to continue utilizing methods similar to those already used in the past where CDBG funds are leveraged produce the best benefit for the investment. An example of this method is evidenced by projects such as the partnership with Whitewater Creek, Inc. for the Riverstone Apartments where \$10,000 was used for architecture and engineering costs was leveraged to produce a \$6,350,000 facility with 38 out of 50 rental units reserved for LMI persons.

Additionally, the City's CDBG funded Emergency Minor Home Repair and Accessibility Improvement Program will continue to be funded during plan year 2020. This program assists families remain in their home by improving structural livability conditions to a residence thus maintaining the condition of

current deteriorating housing stock available to qualifying low to moderate income residents.

Actions planned to reduce lead-based paint hazards

The City distributes lead hazard information pamphlets to any residents seeking information and with each application for the Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP). The pamphlets are also available on the City's web page and within the customer service center where building permits are issued. Additionally, the City provided pamphlets and information to the local building contractors association. Starting in April 2010, all for-hire construction work in child-occupied facilities must comply with the EPA Renovator, Repair, and Painting (RRP) law. The RRP law requires that any person doing this work get RRP certification and perform additional recordkeeping and site cleanup. In October 2010, the City sponsored RRP training. Of the 23 individuals who received certification, some were contractors that have and will work on EMRAP projects.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

The City has committed to a number of strategies to help reduce poverty including partnerships with organizations such as CDA Area Economic Development Corporation (formerly Jobs Plus) for job creation and ignite cda for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to better travel safely and efficiently, focusing their efforts elsewhere.

The City promotes workforce development and has been a strong supporter of the education corridor, which provides access for local residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally, NIC's Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education.

Providing services to at-risk-youth is another priority for the City. Coeur d'Alene is diligent in seeking the

best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct a Kroc Community Center in Coeur d'Alene. The Center has exceeded anticipated enrollment several times over since its opening and has a sliding scale for fees, allowing low-to-moderate income families and individuals to benefit from the Center's many programs at little or no cost.

Mobility options, including affordable transportation choices, increase access for all individuals. Kootenai County operates the Citylink North public transportation system in Coeur d'Alene, Dalton Gardens, Hayden, Huetter, and Post Falls. The City of Coeur d'Alene participates in the funding of Citylink North.

Citylink North also provides Americans with Disabilities Act (ADA) complementary paratransit service within a 3/4 mile area of the fixed routes, as well as a supplemental "Ring-a-Ride" service for seniors over the age of 65 and people with disabilities who are outside of the paratransit service area. Non-emergency medical service transportation is provided through a partnership with Kootenai Health. This partnership covers Coeur d'Alene, Dalton Gardens, Post Falls, Hayden, and the more remote community of Rathdrum. Citylink South operates rural routes serving the southern portion of Kootenai County and Benewah County. Citylink North and Citylink South share a bus stop located at the multi-modal transit center where individuals transfer between bus systems.

Citylink vehicles are lift accessible for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those who are combining modes of transportation. Citylink's 10 years and beyond service plan will include accessibility to public transportation to reach more transportation deserts and business centers serving LMI people.

Actions planned to develop institutional structure

In order to move the needle and support more quality childcare businesses to emerge and thrive, the City's Planning Commission will be considering a measure in February of 2020 to edit zoning restrictions for in-home childcare businesses in order to allow one non-resident/non-family member employee per in-home business. This measure, if adopted, will create more childcare spots, increase earning potential of small childcare businesses and promote high quality childcare by supporting businesses and connecting them with United Way of North Idaho for childcare business mentorship. Childcare availability is an essential factor of a healthy community and is a critical factor for all families looking to increase income by taking on employment or attending secondary education.

Many of the activities to assist low-to-moderate income persons, special needs individuals, the homeless, and other at-risk residents of Coeur d'Alene and Kootenai County area are delivered through an assortment of well-established programs under the direction of established organizations and agencies such as IHFA, Lake City Center, and the Disability Action Center. These service organizations are supported by the City's Community Opportunity Grant for local funding.

The City provides support as appropriate and practical, including web postings, providing information on the City's Public Education and Government Channel, distribution of printed materials, consultations and other aid as requested. In addition to this, the City hosts free annual trainings to support these agencies with professional development and staff training. Between 2018 and 2019, the City hosted the following free events: (2) Fair Housing Trainings, (1) Davis Bacon Training for non-profits, (1) American Census Data Training. In addition to these free events, the City bolstered regional knowledge and networking by hosting a regional conference (Northwest Community Development Association) and an Advanced CDBG Training.

The City recognizes that agencies such as IHFA, who have been acting as the PHA for the region for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

The City is the lead agency for the CDBG funding. The City has established goals under their Entitlement program, and works to integrate City planning and projects with the related activities of other agencies in the area using the Citizen Participation Plan, direct email requests, and other various methods of communication to facilitate this goal. The City does not plan to duplicate services of other established and successful programs.

The City's system of institutional structure is strong and well-coordinated, with little duplication of services. Gaps in delivery, if any, are typically a result of reduction in state and/or federal funding to supporting Continuum of Care organizations in their ability to carry out a complete service delivery system.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Coeur d'Alene receives no other federal funding outside of CDBG for housing and non-housing community development. IHFA is the PHA for the region and administers the Section 8 program in the City of Coeur d'Alene. During previous years, IHFA put approximately \$4,604,207 into Region One for Project-Based Section 8 activities assisting 1,000+ families. The Section 8 Housing Choice Voucher program provided \$2,361,752 in vouchers to 503 families in the City of Coeur d'Alene. The estimated amount available to assist households during Plan Year 2020 is based on 2018 figures provided by IHFA (Attachment 1) and projected to be approximately the same.

The City will continue to attend IHFA quarterly housing roundtables and support local awareness of Fair Housing Law by hosting Fair Housing Trainings. Additionally, the City will continue attendance, support, and participation at the Region 1 Homeless Coalition meetings (Continuum of Care group). During the City's CDBG annual reporting and citizen participation meetings, the City focuses on bringing partners to the table to increase area knowledge and connectivity of resources. In addition to its CDBG public meetings, the City annually hosts trainings to benefit residents and public/private housing agencies. One such example is the City hosting a US Census Data Training in downtown Coeur d'Alene, open to the public and stakeholder groups at no charge.

Discussion:

The availability of funding is always a key issue in providing necessary services to the community. CDBG funds and other social service funds are vital and if grant funds are reduced, more services will be lost and some organizations may not survive. The City's CDBG makes some funds available for public services and/or community grant opportunities to area non-profits in order to help fill their gaps as program funding allows.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Coeur d'Alene does not currently have any planned activities that would call for program income.

The City of Coeur d'Alene's CDBG funds do not have any other program specific requirements to address at this time. Should any program income begin, HUD regulations would be followed on usage and reporting. No grant funds have been returned to the line of credit. City staff has designated the overall benefit period for PY 2020 Annual Action Plan to be three years and includes PY 2018, PY 2019, and PY 2020.