

**WELCOME**  
To a Regular Meeting of the  
**Coeur d'Alene City Council**  
Held in the Library Community Room at 6:00 P.M.  
**AGENDA**

**VISION STATEMENT**

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of Public Hearings. Any individual who wishes to address the Council on any other subject should plan to speak when **Item H - Public Comments** is identified by the Mayor. The Mayor and Council will not normally allow audience participation at any other time.

**August 16, 2022**

**A. CALL TO ORDER/ROLL CALL**

**B. INVOCATION:** Stuart Bryan with Trinity Church.

**C. PLEDGE OF ALLEGIANCE**

**D. AMENDMENTS TO THE AGENDA:** Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time. [Action Item.](#)

**E. PRESENTATION:**

1. Fire Department Presentation of Exemplary Action Awards to Donna Frederick, Reilley Chapman, Channing Elvidge, Jackson Call, Christian Ruehl, and Shado Nelson.

**Presented by: Fire Inspector Craig Etherton**

\*\*\*ITEMS BELOW ARE CONSIDERED TO BE ACTION ITEMS

**F. ANNOUNCEMENTS:**

1. City Council
2. Mayor – Appointment of Stephen McCrea to the Library Board.

**G. CONSENT CALENDAR:** Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilmember that one or more items be removed for later discussion.

1. Approval of Council Minutes for the August 2, 2022, Council Meeting.
2. Setting of the General Service/Public Works Committee Meeting for August 22, 2022.
3. Approval of Bills as Submitted.
4. Approval of Financial Report.
5. Approval of a Cemetery Lot Repurchase: William Flook, Section RIV, Block A, lot 253, Forest Cemetery Annex (Riverview).

**As recommended by the City Clerk**

**H. PUBLIC COMMENTS:** (Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.) [\(Non- Action Item\)](#)

**I. OTHER BUSINESS:**

1. 2022-2023 Financial Plan Update

**Staff Report by: Vonnie Jensen, Comptroller**

2. **Resolution No. 22-037** - Proposed Amendment to the Fiscal Year 2021-2022 Budget and Scheduling a Public Hearing for September 20, 2022.

**Staff Report by: Vonnie Jensen, Comptroller**

3. **Resolution No. 22-038** – Approval of an Agreement with the Local Highway Technical Assistance Council (LHTAC) for the 2022 Local Children Pedestrian Safety (CPS) Program, Prairie Trail Extension Project.

**Staff Report by: Monte McCully, Trails Coordinator**

4. Approval of an Amendment to the Invocations Policy so as to Allow any Non-Profit Faith-Based Organization within Kootenai County to Provide the Invocation Before a Council Meeting.

**Staff Report by: Renata McLeod, City Clerk/Municipal Services Director  
Randy Adams, City Attorney/Legal Services Director**

**J. ADJOURNMENT:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that there being no other business, this meeting be adjourned.



# Coeur d'Alene CITY COUNCIL MEETING

*August 16, 2022*

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**MEMBERS OF THE CITY COUNCIL:  
Jim Hammond, Mayor  
Council Members McEvers, English, Evans, Gookin, Miller, Wood**

# ANNOUNCEMENTS

# Memo to Council

DATE: August 8, 2022

RE: Appointment to Boards/Commissions/Committees

The following appointment is presented for your consideration for the August 16, 2022, Council Meeting:

STEPHEN MCCREA                      Library Board (Re-Appointment)

A copy of the data sheet has been placed by your mailboxes.

Sincerely,

Sherrie Badertscher  
Executive Assistant

cc:     Renata McLeod, City Clerk  
          Michael Priest, Liaison to the Library Board

# CONSENT CALENDAR

MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT THE LIBRARY COMMUNITY ROOM

August 2, 2022

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on August 2, 2022, at 6:00 p.m., there being present the following members:

James Hammond, Mayor

Woody McEvers	)	Members of Council Present
Christie Wood	)	
Dan Gookin	)	
Amy Evans	)	
Kiki Miller	)	
Dan English	)	

**CALL TO ORDER:** Mayor Hammond called the meeting to order.

**INVOCATION:** Pastor David Bond with Compel Church provided the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Evans led the pledge of allegiance.

**AMENDMENT TO THE AGENDA:** Mayor Hammond asked the Council if they would like to set a separate meeting date for the ArtCurrents item listed as Resolution No. 22-034, with the Council affirming that the item stay on the agenda for discussion.

**MAYOR AND COUNCIL COMMENTS:**

Councilmember English informed the public that he has been spending time at Atlas Park, specifically the water dog park and it was very joyful to watch the people with their dogs and he encouraged the community to enjoy the new park.

Mayor Hammond requested confirmation of the appointments of David Passaro to the Pedestrian and Bicycle Advisory Committee, and Jolie Wenglikowski to the Childcare Commission.

**MOTION:** Motion by Evans, seconded by Miller, to appointment David Passaro to the Pedestrian and Bicycle Advisory Committee, and Jolie Wenglikowski to the Childcare Commission. **Motion carried.**

**CONSENT CALENDAR:** Motion by McEvers, second by Evans, to approve the consent calendar.

1. Approval of Council Minutes for the July 19, 2022, Workshop and Council Meeting.
2. Setting of the General Service/Public Works Committee Meeting for August 8, 2022.

### 3. Approval of Bills as Submitted.

**ROLL CALL:** Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.  
**Motion Carried.**

#### **PUBLIC COMMENTS:**

Cheryl Bersch spoke in opposition of the proposed closed fist statue, noting that the hand symbol represents communism. She recommended reading a book about life in Shanghai.

Roselyn Sgaretas spoke in opposition of a fist hand art piece. She expressed concern that freedom will become extinct, noting that it represents something that is against her country and believes it leads to communism.

**RECESS:** The Mayor called for a recess at 6:18 p.m. The meeting resumed at 6:25 p.m.

Megan Slawson noted that the vision statement of the Arts Commission states that citizens are committed to build an exceptional collection of public art; art that defines the community, distinguishing it from others, complimenting Coeur d'Alene's many attributes and serving for prosperity. She spoke in opposition of the "Solidarity" piece, noting it was divisive and expressed disappointment at the Arts Commission's discussion regarding the controversial piece.

Joe Alfieri, spoke in opposition of the clinched fist art, the origin and meaning is with a purpose of communism and a hidden meaning. The closed fist has been used as a symbol of revolutionaries for years and the contemporary use of the black lives matters movement. He felt that current images are used without an understanding of its history. He requested the Council reject the recommendations of the Arts Commission.

Laura Van Voorhees spoke in opposition of the closed fist art piece, noting it is a symbol of communism and supported the previous comments made this evening. She felt the Arts Commission's behavior was very disrespectful and dismissive of the public.

Tony Wisniewski spoke in opposition of the art piece, noting that his father was in the Polish Army and fought for 6 years, and he has personally witnessed a Country being handed over to communism. He urged the Council not to place the statue in Coeur d'Alene.

Rachael Nunya noted that the requiring address policy is an intimidation tactic and should be dropped to avoid lawsuits. She spoke in opposition of the clenched fist artwork as it is a symbol of the communist system and other sick practices. The public art displayed should be pleasing to the public instead of repugnant.

Justin O'Connell, expressed displeasure of the government being involved in art purchase and displeasure with the Otocast app.

Alan Golub noted that he is an artist who had the great honor to do the memorial for Greg Moore and to travel to New York and meet the family of Bryan Moore who was shot in the face. Since



that time, he has done art to honor police, fire and tribal members across the Country. He presented the flag of Black Lives Matter he saw flying in Portland depicting the closed fist symbol. He noted that this is the same group that caused hundreds of public safety members to be harmed across the cities and would not want that symbol in our city.

Mike Gridley noted that the Art on the Green event is coming this weekend, noting that this is one event of many that make this a great place to live. He believes that people come here because the people are all nice and respectful. He also noted that the “North Idaho Rejects Hate” shirts were given out within 24 hours a few weeks ago. So, they are hosting another t-shirt give away this Friday and Saturday in front of the Human Rights Education Institute.

Mary Smith noted that she wanted to talk about building heights, but due to the seriousness of art discussion tonight she just wanted to express her opposition to the art piece.

Jennifer Drake noted that she is a member of Arts Commission and felt that the majority of the people are willfully ignoring the artist’s intent, reiterating the title of the piece is “Solidarity.” She noted the artist’s intent statement explains that the piece is in support of oppressed people and those that stand with marginalized groups. It is made from reclaimed metal, using the earth resources responsibly. She noted that the Arts Commission understood it would be controversial; however, they felt there would be people that would appreciate it. She expressed disappointment with the disrespect toward the volunteers of the Arts Commission, and explained that the process for approval is to go through a selection committee, then to the Arts Commission and on to the Council for final discussion and approval. The Council has the authority to approve or disapprove the recommendations and she hopes it is just determined for the right reasons.

Wendy Smith apologized for coming up to the stage, noting that she was unaware of the address requirement and requested that the policy be reviewed for future meetings. She referenced her child as a person of color, who she is speaking for tonight. She noted her opposition to the raised hand art piece as it is a symbol of violence, communism, and Black Lives Matter and devalues our police officers.

Mike Kemp spoke in opposition of the art piece noting he supports the comments previously made. He noted that he didn’t see the artwork displayed anywhere in advance of the meeting and would like to see it better publicized in the future.

Brook Miller stated that she is a 48-year resident of the community and has two children of color and found it difficult to understand the meaning of the closed fist. She researched its meaning and feels it is divisive and based on its history she would not want it in the community. She remembers that in the 1980’s the clenched fist was also a symbol of white power that the community worked to get rid of, so she is in opposition of the piece.

Randy Neal expressed concern over the requirement to provide an address in order to give public comments. He noted that he is a 4<sup>th</sup> generation Idahoan and remembers that the Kootenai County Taskforce and Police worked hard to get Richard Butler out of Coeur d’Alene; therefore, he believes this type of hateful symbol should not be here.

Mike Birdsong expressed concern over having to provide his address. He spoke in opposition of the piece, noting that he agrees with previous comments. He noted that he is a veteran and this art piece expresses hate and other art can be very beautiful. Freedom of speech is what makes America great but symbols of hate would be disrespectful.

Marty Martin spoke in opposition of the art piece as it relates to the history of communism. He compared the art to a sculpture of Hitler and expressed interest in an art piece of Sam Adams.

Brad Cree spoke in opposition of the closed fist art piece. He noted that he is a veteran as well as other family members. His dad taught him to be considerate, honorably defended the flag, and protected others' rights. He offered to purchase the piece for \$1,000 and display it under his conditions.

Lynda Putz spoke in opposition of the piece as it is a common symbol of communism. She noted several comments made by elected officials in support of the piece. She further noted that the art piece symbolizes hate and expressed disappointment with the Arts Commission.

Norman Leffler noted that he is a retired doctor and has lived in the community for 22 years. He further stated that he served in the cold war and has been in art museums across the world. He suggested that tax money be spent on items other than sculptures. He believes the Arts Commission doesn't know about art and they should be educating the young people, studying art history, and have the library have a celebration of art. He suggested putting a wing onto the museum for art. He noted that Spokane Valley has a heritage museum exhibit with a Smithsonian exhibit. He reiterated that he is in opposition of the fist art piece as it is a communist symbol.

Kenny Moore expressed concern that public money was spent on an art piece in 2000, and it didn't work. He felt that the Artwalk pieces were not very impressive and the Committee should choose better pieces. He noted that the Council should make this right for the community as they have the authority.

Bill Green noted that a lot of people look to the United States as an inviting place as we are a free society. He expressed that art is an amazing experience in the world and always has meaning and can lift people's spirits and sometimes may give courage beyond our senses. He felt that art should represent the values of the community and be inspirational. The symbol of the fist is based on the notion that government is all wrong, but our society states that the government is for the people and honest respectful debates.

### **RESOLUTION NO. 22-033**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CMGC) CONTRACT WITH CORE WEST, INC., IN THE AMOUNT OF \$40,000.00 FOR PRE-CONSTRUCTION SERVICES FOR THE POLICE DEPARTMENT BUILDING REMODEL AND EXPANSION.

**Staff Report:** Police Captain Dave Hagar noted that the Council previously approved \$4,500,000 in American Rescue Plan Act (ARPA) funds for the remodel and addition to the Police Department Headquarters Building. In February of this year, the City advertised a RFQ for Construction Manager/General Contractor (CMGC) services and, while there was some interest, the City did not receive any Statements of Qualifications. Based on this, the Police Department consulted the City’s Legal Department (Legal) and was informed that it could engage directly with any qualified provider and negotiate a contract. The Department began with CORE West, Inc., a national firm that specializes in municipal buildings and, specifically, public safety buildings. The Department met with representatives of the firm both in-person and virtually several times and has included Building Maintenance Division staff in these discussions. The Department has also worked with Legal in reviewing the contracts. The firm is well-qualified and has already offered several suggestions and alternatives to reduce costs and maximize the value of the proposed remodel and additions. Pre-construction services include consultation with the City and the Architect on procedures, progress, coordination, and scheduling; advice on proposed site use and improvements, such as selection of materials, building systems, and equipment; recommendations as to constructability, availability of materials and labor, time requirements, and other factors; preparation of a project schedule for phased construction; preparation of cost estimates and procurement schedules; and preparation of value engineering options.

**MOTION:** Motion by Wood, seconded by Evans, to approve **Resolution No. 22-033**, Approving a Construction Manager/General Contractor (CMGC) Contract with Core West, Inc., in the amount of \$40,000, for pre-construction services.

**ROLL CALL:** McEvers Aye; Gookin absent; English Aye; Wood Aye; Evans Aye; Miller Aye. **Motion carried.**

#### **RESOLUTION NO. 22-034**

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING SIX (6) ART DISPLAY AGREEMENTS, EACH FOR A TERM OF ONE-YEAR WITH THE OPTION TO EXTEND FOR AN ADDITIONAL ONE YEAR, FOR NEW ART PIECES PURSUANT TO THE 2022 ARTCURRENTS PROGRAM.

**Staff Report:** Stephanie Padilla, City Accountant noted that the Public Art Program Policy, adopted by the City Council pursuant to Resolution No. 00-101, on November 2, 1999, amended by Resolution No. 08-017, and further amended by Resolution No. 17-027, on May 2, 2017, designates the Coeur d’Alene Arts Commission (Commission) as the standing committee charged by the City Council to oversee the Public Art program. Oversight responsibilities of the Commission include selection of art for display on public property around the City through the ArtCurrents program. A “Call to Artists” was published through CaFÉ, and was open to local artists residing in the states of Idaho, Montana, Utah, Wyoming, Washington, Oregon, and the Canadian Province of British Columbia. The criteria required that the submitted art pieces be a minimum of 36” high, that the artist provide a photo of the front and back of the art piece, and include a brief explanation of, and inspiration for, the piece. The call closed on July 8, 2022, and a total of eleven (11) art pieces from nine (9) artists were submitted. The Arts Commission is

recommending to Council the following six (6) of the selected pieces: “Mi Paloman II (Dove)” by Lin McJunkin; “Reins” by Francis Fox; “O’Keefe 8” by Patrick Sullivan; “O’Keefe 9” by Patrick Sullivan; “Responding to a Rival” by Jason Paul; and “Solidarity” by Rick Davis. The newly selected ArtCurrents pieces will be displayed for a maximum of two years beginning in October 2022, and concluding in September 2024. Each artist will receive \$1,000 per art piece for each year the art is on display. Funding for the ArtCurrents program comes from ignite cda. The total budgeted amount for the ArtCurrents program is \$20,000, over a two-year fiscal year budget (\$10,000 for each fiscal year). Ms. Padilla noted that Council could pick and choose which piece they would like included in the ArtCurrents program.

**DISCUSSION:** Councilmember Evans asked Ms. Padilla to explain the process and its use of community volunteers, with Ms. Padilla explaining that the first committee was a group of citizens consisting of five (5) volunteers who reviewed the art and verified that the art qualified and considered the size. They presented their findings to the Arts Commission, who made the final recommendation to Council. Councilmember Evans noted it is important for a citizen to express their interest in serving on one of the commission or committees. Councilmember McEvers clarified that the City is not buying the art, that it is on loan and others can buy the art. Councilmember Miller noted that the artist’s intent and story behind the pieces is a part of the program and asked how the public can read and access the artist’s intent statement. Ms. Padilla noted that the website contains all the information. She clarified that the Commission was waiting for a Council decision before they posted the pieces to the website and could probably release them sooner in the future. Councilmember English suggested a QR code on the plaque at each location that could access the art information. Councilmember Wood noted that they have listened to a lot of testimony and it is a difficult position for the Council to determine what art should be available, the same with books, music and doesn’t believe censorship is the role of an elected official. She does think the art should not be divisive or cause people pain and believes the artist intended on promoting solidarity. Councilmember Wood clarified that she does not like censorship and works with the Idaho Human Rights Taskforce, who in the past had spoken in opposition to the “Hammer and Sickle” piece because of how it made people feel, and this reminds her of that. She noted that there are great suggestions given tonight and maybe an offer of a private exhibit for these types of pieces would be a good compromise. Councilmember English noted that he appreciates the discussion and has respect for veterans and police; however, felt that it was good to look at the artist’s intent. He noted that the symbol has been used for different things over the years and can be inspirational and believes that the six (6) pieces are great recommendations and with the intent it is appropriate the piece be a part of the recommendations. Mayor Hammond noted that his four (4) oldest brothers served in the military and two (2) friends served in Vietnam and they shared their stories and felt that he would not want a piece if it caused any disrespect toward the vets or those who have experienced communism. The Mayor encouraged the Council to pull the “Solidary” piece. Councilmember Gookin noted that there were several emails in support of the art piece as a welcoming community; however, Gandhi said “You can’t shake hands with a closed fist.” Councilmember Miller noted she appreciated different views; however, she was disappointed with disrespectfulness. She did note that she agrees with funding other forms of art. She also noted that she researched definitions of the symbol, and it was also defined to express unity, strength, or resistance. Nelson Mandela and his wife used the closed fist as a symbol of the struggle of Apartheid, so there are a lot of ways to view a piece of art. She did feel that there is a lot of

divisiveness in the community and wonders if it is worth it to approve a piece that is causing additional divisiveness. Councilmember Evans agreed with Councilmember Miller and wanted to acknowledge the work of the Arts Commission, noting that they are truly working to pick pieces for the community to enjoy and they were basing their recommendations on the intent of the artist and they would not want to bring a piece that would bring future divisiveness. Councilmember English concurred that he would not support the piece if it is intended to be a communist symbol, and he will not vote to remove it because he doesn't believe it is intended to be a communist symbol. Councilmember Wood noted that she is not in a position of censorship and asked if the Commission could consider a private exhibit of the piece somewhere. Councilmember Gookin noted that he is against censorship but felt that this is a process and the Council is just making a decision on what to display, that the artist is not being inhibited from selling the piece, nor displaying it at a private gallery. Councilmember McEvers recalled that when the feathers art pieces on Northwest Boulevard were placed, they were opposed. He noted that the terms disrespect and divisiveness were used throughout the night and thinks the piece doesn't fit.

**MOTION:** Motion by Gookin, seconded by McEvers, to approve **Resolution No. 22-034**, Approving the Selection of New Art Pieces for the 2022 ArtCurrents Program, and Authorizing Execution of the Art Display Agreements with the exception of the "Solidarity" piece.

**ROLL CALL:** Gookin Aye; English No; Wood Aye; Evans Aye; Miller Aye; McEvers Aye.  
**Motion carried.**

**RECESS:** The Mayor called for a recess at 8:01 p.m. The meeting resumed at 8:12 p.m.

### **RESOLUTION NO. 22-035**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KELLER ASSOCIATES FOR THE INDEPENDENCE POINT STORMWATER IMPROVEMENTS.

**STAFF REPORT:** City Engineer Chris Bosley explained that in 2021, the City of Coeur d'Alene was awarded \$695,000, from the Idaho Department of Environmental Quality for the Building Idaho's Future grant (now called the Leading Idaho Subaward Program). The goal of the program is to fund projects that will reduce phosphorus loading into Lake Coeur d'Alene. The City was awarded funding for three (3) stormwater reduction projects in three (3) separate drainage areas: Mullan Road, Sanders Beach/11th Street Marina, and Independence Point. Independence Point is the largest of the three with approximately 131 acres draining to the outfall. Staff met with Keller Associates to discuss this project and prepare a cost estimate to perform a hydraulic analysis of the stormwater system and develop a conceptual stormwater design that will reduce the amount of stormwater entering Lake Coeur d'Alene. This would likely be accomplished through a combination of swales and subsurface storage/filtration units, but will be ultimately determined during design. The cost for the design is \$36,900, which would be funded through the IDEQ grant.

**DISCUSSION:** Councilmember McEvers asked about the amount of space available for the project. Mr. Bosley clarified that it is about 1/3 of the size of the US 95/Northwest Boulevard project, which doesn't have the open space to make a huge swale, so they are looking at other options like R-tanks and dry wells.

**MOTION:** Motion by Evans, seconded by Miller, to approve **Resolution No. 22-035**, Approving a Professional Services Agreement with Keller Associates for the Independence Point Stormwater Improvements.

**ROLL CALL:** English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye.  
**Motion carried.**

### **RESOLUTION NO. 22-036**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ESTABLISHING A NOTICE OF TIME AND PLACE OF PUBLIC HEARING OF THE PROPOSED BUDGET FOR FISCAL YEAR 2022-2023, AND INCLUDING PROPOSED EXPENDITURES BY FUND AND/OR DEPARTMENT, A STATEMENT OF THE ESTIMATED REVENUE FROM PROPERTY TAXES AND THE TOTAL AMOUNT FROM SOURCES OTHER THAN PROPERTY TAXES OF THE CITY FOR THE ENSUING FISCAL YEAR, AND A LISTING OF EXPENDITURES AND REVENUES DURING EACH OF THE TWO (2) PREVIOUS FISCAL YEARS, AND PROVIDING FOR PUBLICATION OF THE SAME.

**STAFF REPORT:** Comptroller Vonnie Jensen explained that Idaho law requires that the City Council approve an appropriations ordinance each year. The purpose of the ordinance is to establish a ceiling for expenditures and disclose the potential property tax revenue necessary to balance the budget. The financial plan or budget is the guide and detailed report for establishing these numbers. The Financial Plan is an estimate of revenues and expenditures for the upcoming year. The expenditures are classified by department as well as by fund or service, and the revenues are classified by source. Included in the budget document pursuant to Idaho Code § 50-1002 are actual revenues and expenditures from the prior two (2) fiscal years, budgeted revenues and expenditures for the current fiscal year, and proposed revenues and expenditures for the upcoming fiscal year. The revenue includes \$27,114,123 in property tax revenue – an increase of \$2,560,166 over the previous year. The increase comes from the closing of the Lake Urban Renewal District and new growth throughout the rest of the City. Therefore, she requests Council approval to set the public hearing date and set the high dollar amount of \$123,852,624 in expenditures for the 2022-2023 Fiscal Year Financial Plan (Annual Appropriation). She noted that the City has not yet received new growth numbers from the County. The resolution does include the 3% and estimated new growth to account for what the County may provide. She explained that the City is expecting less funds with the Urban Renewal District closure and the citizens would receive a \$1 Million return from the district closure.

**DISCUSSION:** Councilmember Miller asked if the remaining ARPA dollars have been earmarked or can it be moved to other uses. Ms. Jensen clarified that it is completely undesignated other than the Police Department project. Councilmember Wood asked if the funds

could be used to fund some of the capital requests in order to free up other money for personnel. Councilmember English asked if there were other Federal funds coming in the future. Ms. Jensen noted that she heard there were some funds going to the state for water and wastewater projects, but doesn't know of any for local governments. Councilmember Gookin wanted to clarify that the remaining ARPA money should be spent at Council's discretion. Councilmember Miller noted that future housing projects could get more points on grants if there are some ARPA funded matching funds.

**MOTION:** Motion by McEvers, seconded by Miller, to approve **Resolution No. 22-036**, Setting the Preliminary Budget for 2022-2023, in the amount of \$123,852,624, and Scheduling a Public Hearing for September 6, 2022.

**ROLL CALL:** Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin No; English Aye.  
**Motion carried.**

**ADJOURNMENT:** Motion by Evans, seconded by McEvers, that there being no other business, this meeting be adjourned. **Motion carried.**

The meeting adjourned at 8:29 p.m.

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James Hammond, Mayor

ATTEST:

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Renata McLeod  
City Clerk

RECEIVED


AUG 8 2022

CITY OF COEUR D'ALENE  
Treasurer's Report of Cash and Investment Transactions

CITY CLERK

FUND	BALANCE 6/30/2022	RECEIPTS	DISBURSE- MENTS	BALANCE 7/31/2022
<u>General-Designated</u>	\$3,044,548	\$1,334,169	\$158,071	\$4,220,646
<u>General-Undesignated</u>	12,498,824	24,896,770	17,638,078	19,757,516
<u>Special Revenue:</u>				
Library	118,326	510,227	140,917	487,636
CDBG	(48,350)	35,582	5,956	(18,724)
Cemetery	214,558	26,005	27,424	213,139
Parks Capital Improvements	619,005	11,995	179,730	451,270
Impact Fees	6,365,129	21,729		6,386,858
Annexation Fees	356,800	413		357,213
American Recovery Plan	8,454,589			8,454,589
Cemetery P/C	1,117,840	6,723	8,120	1,116,443
Jewett House	145,484	13,620	1,176	157,928
Reforestation	23,999	1,527		25,526
Street Trees	160,764	2,886	400	163,250
Community Canopy	2,723	4		2,727
Public Art Fund	63,956	74	175	63,855
Public Art Fund - ignite	526,491	609	41,883	485,217
Public Art Fund - Maintenance	133,840	155	1	133,994
<u>Debt Service:</u>				
2015 G.O. Bonds	666,529	276,137	844,179	98,487
<u>Capital Projects:</u>				
Street Projects	(35,232)	34,832	589,363	(589,763)
<u>Enterprise:</u>				
Street Lights	125,623	54,056	60,642	119,037
Water	710,683	455,407	642,813	523,277
Water Capitalization Fees	6,764,519	30,248		6,794,767
Wastewater	14,230,121	1,119,921	890,012	14,460,030
Wastewater - Equip Reserve	1,464,198	27,500		1,491,698
Wastewater - Capital Reserve	3,500,000			3,500,000
WWTP Capitalization Fees	5,906,486	47,072		5,953,558
WW Property Mgmt	55,403			55,403
Sanitation	1,741,664	528,782	515,120	1,755,326
Public Parking	639,361	77,246	12,985	703,622
Drainage	1,535,685	86,870	67,710	1,554,845
Wastewater Debt Service	644,898	745		645,643
<u>Fiduciary Funds:</u>				
Kootenai County Solid Waste Billing	239,427	260,849	240,209	260,067
Police Retirement	453,150	15,600	25,208	443,542
Sales Tax	1,942	1,759	1,942	1,759
BID	275,444	4,382		279,826
Homeless Trust Fund	764	595	764	595
<b>GRAND TOTAL</b>	<b>\$72,719,191</b>	<b>\$29,884,489</b>	<b>\$22,092,878</b>	<b>\$80,510,802</b>

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

  
\_\_\_\_\_  
Vonnice Jensen, Comptroller, City of Coeur d'Alene, Idaho



CITY OF COEUR D'ALENE  
BUDGET STATUS REPORT  
TEN MONTHS ENDED  
July 31, 2022

**RECEIVED**

AUG 8 2022

**CITY CLERK**

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 7/31/2022	PERCENT EXPENDED
Mayor/Council	Personnel Services	\$260,153	\$202,733	78%
	Services/Supplies	9,692	6,842	71%
Administration	Personnel Services	220,154	182,605	83%
	Services/Supplies	2,920	1,437	49%
Finance	Personnel Services	719,191	577,273	80%
	Services/Supplies	579,455	568,359	98%
Municipal Services	Personnel Services	1,289,332	1,062,568	82%
	Services/Supplies	931,896	509,701	55%
	Capital Outlay			
Human Resources	Personnel Services	356,011	283,686	80%
	Services/Supplies	78,871	59,546	75%
Legal	Personnel Services	1,256,687	1,050,094	84%
	Services/Supplies	56,853	33,972	60%
Planning	Personnel Services	657,218	539,441	82%
	Services/Supplies	57,300	45,138	79%
	Capital Outlay			
Building Maintenance	Personnel Services	368,824	250,061	68%
	Services/Supplies	239,075	232,563	97%
	Capital Outlay	95,000	110,199	116%
Police	Personnel Services	15,896,728	12,145,567	76%
	Services/Supplies	1,768,232	1,415,341	80%
	Capital Outlay	329,840	290,321	88%
Fire	Personnel Services	10,829,600	9,104,779	84%
	Services/Supplies	692,976	581,103	84%
	Capital Outlay	25,000	78,044	312%
General Government	Services/Supplies	47,180	51,679	110%
	Capital Outlay			
Police Grants	Personnel Services	77,961	60,253	77%
	Services/Supplies		30,848	
	Capital Outlay			
CdA Drug Task Force	Services/Supplies	35,000	125,308	358%
	Capital Outlay			
Streets	Personnel Services	3,220,429	2,668,399	83%
	Services/Supplies	1,860,134	887,990	48%
	Capital Outlay	90,000	115,552	128%
Parks	Personnel Services	1,919,367	1,352,771	70%
	Services/Supplies	698,100	453,663	65%
	Capital Outlay			

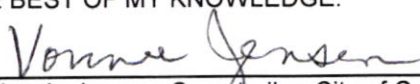
CITY OF COEUR D'ALENE  
 BUDGET STATUS REPORT  
 TEN MONTHS ENDED  
 July 31, 2022

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 7/31/2022	PERCENT EXPENDED
Recreation	Personnel Services	574,567	466,932	81%
	Services/Supplies	180,850	111,449	62%
	Capital Outlay			
Building Inspection	Personnel Services	964,436	799,386	83%
	Services/Supplies	39,928	20,158	50%
	Capital Outlay			
Total General Fund		<u>46,428,960</u>	<u>36,475,762</u>	<u>79%</u>
Library	Personnel Services	1,388,065	1,123,827	81%
	Services/Supplies	228,000	177,887	78%
	Capital Outlay	180,000	114,861	64%
CDBG	Personnel Services	72,250	59,607	83%
	Services/Supplies	478,122	214,253	45%
Cemetery	Personnel Services	209,640	165,026	79%
	Services/Supplies	117,400	89,456	76%
	Capital Outlay	87,000	81,762	94%
Impact Fees	Services/Supplies	769,000	(216,435)	-28%
Annexation Fees	Services/Supplies	175,000	175,000	100%
Parks Capital Improvements	Capital Outlay	465,460	348,040	75%
Cemetery Perpetual Care	Services/Supplies	166,500	137,233	82%
Jewett House	Services/Supplies	26,353	9,133	35%
Reforestation	Services/Supplies	6,500	63	1%
Street Trees	Services/Supplies	112,000	52,923	47%
Community Canopy	Services/Supplies	1,500	180	12%
Public Art Fund	Services/Supplies	461,300	196,688	43%
		<u>4,944,090</u>	<u>2,729,505</u>	<u>55%</u>
Debt Service Fund		<u>878,408</u>	<u>878,414</u>	<u>100%</u>

CITY OF COEUR D'ALENE  
BUDGET STATUS REPORT  
TEN MONTHS ENDED  
July 31, 2022

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGETED	SPENT THRU 7/31/2022	PERCENT EXPENDED
LaCrosse Ave / NW Blvd	Capital Outlay		(28,717)	
Seltice Way Sidewalks	Capital Outlay			
Traffic Calming	Capital Outlay	40,000	10,693	
Kathleen Avenue Widening	Capital Outlay	755,000	1,235,652	164%
US 95 Upgrade	Capital Outlay			
15th Street	Capital Outlay		2,275	
LHTAC Pedestrian Safety	Capital Outlay	605,000		
Downtown Signal Imprvmnts	Capital Outlay			
Atlas Waterfront Project	Capital Outlay			
NW Blvd Traffic Signals	Capital Outlay			
		1,400,000	1,219,903	87%
Street Lights	Services/Supplies	658,900	529,219	80%
Water	Personnel Services	2,497,479	1,857,515	74%
	Services/Supplies	5,095,931	1,469,693	29%
	Capital Outlay	4,713,500	2,693,631	57%
Water Capitalization Fees	Services/Supplies	2,650,000		
Wastewater	Personnel Services	3,034,430	2,296,234	76%
	Services/Supplies	7,949,068	2,615,212	33%
	Capital Outlay	9,735,000	2,254,743	23%
	Debt Service	4,194,992	1,346,470	32%
WW Capitalization	Services/Supplies	3,840,853		
WW Property Management	Services/Supplies		26,098	
Sanitation	Services/Supplies	4,562,297	3,469,336	76%
Public Parking	Services/Supplies	1,718,619	640,135	37%
	Capital Outlay			
Drainage	Personnel Services	229,876	188,416	82%
	Services/Supplies	1,001,862	345,268	34%
	Capital Outlay	890,000	204,841	23%
Total Enterprise Funds		52,772,807	19,936,813	38%
Kootenai County Solid Waste		2,900,000	2,207,828	76%
Police Retirement		192,235	156,874	82%
Business Improvement District		176,000	50,000	28%
Homeless Trust Fund		8,000	6,946	87%
Total Fiduciary Funds		3,276,235	2,421,648	74%
TOTALS:		\$109,700,500	\$63,662,044	58%

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

  
\_\_\_\_\_  
Vonnice Jensen, Comptroller, City of Coeur d'Alene, Idaho

RECEIVED

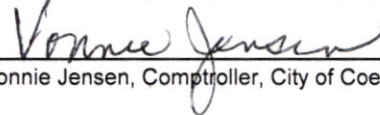
AUG 8 2022

CITY CLERK

City of Coeur d Alene  
Cash and Investments  
7/31/2022

Description	City's Balance
<b>U.S. Bank</b>	
Checking Account	5,094,964
Checking Account	72,772
Checking Account	45,305
Investment Account - Police Retirement	440,381
Investment Account - Cemetery Perpetual Care Fund	1,110,137
<b>Idaho Central Credit Union</b>	
Certificate of Deposit	281,489
<b>Idaho State Investment Pool</b>	
State Investment Pool Account	72,462,480
<b>Spokane Teacher's Credit Union</b>	
Certificate of Deposit	0
<b>Numerica Credit Union</b>	
Certificate of Deposit	1,001,924
<b>Cash on Hand</b>	
Treasurer's Change Fund	1,350
<b>Total</b>	<u><u>80,510,802</u></u>

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE  
ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.



Vonnice Jensen, Comptroller, City of Coeur d'Alene, Idaho

**CERTIFICATE OF CONVEYANCE  
CEMETERY LOT**

In consideration of the payment of the fee established by resolution of the City Council,  
the City of Coeur d'Alene does hereby convey to William Flook  
(the "Owner") the following lot(s) in the Riverview Cemetery:

Section(s) RIV, Block(s) A,

Niche(s) \_\_\_\_\_, Lot(s) 253

according to the plat thereof, now on file and of record in the office of the Kootenai County  
Recorder, state of Idaho.

This Certificate vests in the Owner, and his or her heirs or assigns, a right in fee simple to  
said lot(s) for the sole purpose of interment, under the ordinances and regulations adopted by the  
City Council as authorized by Idaho Code § 50-320.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

# CEMETERY DEED

THIS INDENTURE, made this 3rd day of October, 20 13 by and between the City of Coeur d'Alene, a municipal corporation of Kootenai County, Idaho, party of the first part and

William A & T Nancy Flook (Married)

WITNESSETH, that the said part of the first part in consideration of the sum of Eight hundred (800) dollars to it paid by said party(ies) of the second part, the receipt whereof is hereof acknowledged, has granted, bargained and sold and does by these grant, sell and convey unto said party(ies) of the second part of the following lot or parcel of land situated in Kootenai County, State of Idaho, and more particularly described as follows, to-wit:

Section: Riverview Annex

Block: A

Lot: Two hundred fifty three (253)

in Forest Cemetery, according to the plat thereof now on file and of record in the office of the County Recorder of said Kootenai County, in the City of Coeur d'Alene.

Perpetual care of said lot      being included in the purchase price, and the same is guaranteed to be provided and furnished according to the rules and regulations adopted by the City Council of the City of Coeur d'Alene.

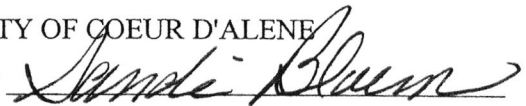
TO HAVE AND TO HOLD the same with appurtenances unto the said party(ies) of the second part their heirs and assigns forever, to be used as a place of interment for the dead and not otherwise, and subject to the rules and regulations of the City Council of said City of Coeur d'Alene governing the same.

And the said party of the first part, for itself and successors, does covenant and agree, to and with the said party(ies) of the second part, their heirs and assigns, that it is well seized of said premises, and has good and lawful right to convey the same as aforesaid; that said premises are clear of all encumbrance, and that the same in the lawful possession and enjoyment of the said party(ies) of the second part, their heirs and assigns, it will, and its successors shall, forever warrant and defend.

IN WITNESS WHEREOF, the City of Coeur d'Alene has caused these presents to be signed in it behalf of the Mayor of the City, and countersigned by the Clerk of said City, and its corporated seal to be hereto affixed the day and year first above written.

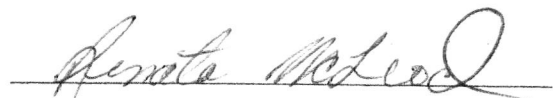
CITY OF COEUR D'ALENE

By



Sandi Bloem, Mayor

ATTEST:



City Clerk



# CEMETERY LOT TRANSFER / SALE / REPURCHASE ROUTING FORM

**REQUEST RECEIVED BY:**

Municipal Services Department Name      Kelley Setters Employee      8.9.22 Date

**REQUESTED BY:**

William Flook Name

Address \_\_\_\_\_ Phone 3557

Request is for:  Repurchase of Lot(s)  
 Transfer of Lots(s) from \_\_\_\_\_ to \_\_\_\_\_

Section: RIV Block: A Niche(s): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 Lots(s): 253, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Lot(s) are located in:  Forest Cemetery       Forest Cemetery Annex. (Riverview)  
 Copy must be attached:  Deed       Certificate of Sale  
 Requester is:  owner  executor  other      \*Note: If "executor" or "other", affidavits of authorization must be attached.

Title Transfer Fee: \$ \_\_\_\_\_ Receipt No: \_\_\_\_\_

**ACCOUNTING DEPARTMENT** completes the following:  Attach original contract.

Accountant Signature Vonne Jensen Date: \_\_\_\_\_

**CEMETERY SUPERVISOR** completes the following:

The above-referenced Lot(s) is/are certified to be vacant:  Yes  No  
 The owner(s) of record of the Lot(s) in the Cemetery Book of Deeds is listed as: William A. + T. Nancy Flook  
 The purchase price of the Lot(s) when sold to the owner of record was \$ 800 per lot.

Supervisor's Signature M Brandt Date: 8/9/2022

**LEGAL/RECORDS** completes the following:

Quit Claim Deed(s) received:  Yes  No  
 Requester is authorized to execute claim:  Yes  No

I certify that all requirements for the transfer/sale/repurchase of cemetery lot(s) have been met and recommend that the transaction be completed.

City Clerk's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Council approved transfer/sale/repurchase of above-referenced Lots(s) in regular session on. Date: \_\_\_\_\_

**CEMETERY SUPERVISOR** completes the following:

Change of ownership noted in Book of Deeds:  Yes  No  
 Cemetery copy filed original and supporting documents returned to City Clerk:  Yes  No

Cemetery Supervisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

OTHER BUSINESS



# Financial Plan

Fiscal Year 2022-2023



## Lake District Closing

TAXING DISTRICT	80% of URD VALUATION	ESTIMATED LEVY RATE	ESTIMATED URD BUDGET INCREASE
Kootenai County	450,392,734	0.001155156	\$520,274
Kootenai County EMS	450,392,734	0.000067102	\$30,222
North Idaho Junior College	450,392,734	0.000379644	\$170,989
CDA SD #271	450,392,734	0.000014127	\$ 6,363
City of Coeur d'Alene	450,392,734	0.001979741	\$891,661
Post Falls Highway Dist #1	199,248,654	0.000189525	\$37,763
Lakes Highway Dist #2	10,991,258	0.000269605	\$2,963
Eastside Hwy Dist #3	46,519,149	0.000268888	\$12,508
Worley Hwy Dist #4	193,633,457	0.000734002	\$142,127
		TOTAL	\$1,814,870
Total ignite property tax collections FY 21-22			\$5,291,770
Updated City Levy Rate		.002066611	\$930,787
URD Closing before Legislative changes		.003482982	\$1,960,887

## Taxable Valuation & New Construction

Year	Non-Exempt Levy Rate	Valuation of New Construction	Limited to 90%	Budget Increase from New Growth	July Estimated Market Value
2023	0.002066611	\$144,594,272	\$130,134,845	\$268,938	\$11,799,069,017
2022	0.003480387	\$100,863,775	\$90,777,398	\$315,940	\$6,711,302,563
2021	0.004311454	\$105,364,167		\$454,273	\$5,869,379,625
2020	0.004796811	\$84,352,496		\$404,623	\$5,246,019,635
2019	0.005314476	\$92,750,113		\$492,918	\$4,487,283,826
2018	0.005691968	\$65,978,911		\$375,550	\$3,958,428,493
2017	0.005857486	\$147,545,282		\$864,244	\$3,632,080,114
2016	0.006087917	\$135,900,224		\$827,349	\$3,296,604,661
2015	0.006337419	\$105,715,923		\$669,966	\$3,047,822,347
2014	0.006770779	\$93,666,763		\$634,197	\$2,821,264,345
2013	0.005888913	\$41,994,809		\$247,304	\$2,754,821,653

## Suggested Changes to Preliminary Budget

Changes to Revenues:	
Decrease in Estimated New Growth	(\$650,225)
Increase in Highway User Tax	\$136,000
Increase in Liquor Tax	\$100,000
Increase in Property Tax – Prior Year collections	\$190,000
Increase in Use of Fund Balance	\$24,225
Changes to Expenses:	
Decrease in Overlay Budget	\$200,000

## 2022-23 General Fund Highlights

New Growth	\$268,938
Allowed Increase	\$710,216
Lake District Closing	\$930,787
Health Insurance Increase	\$160,265
Merit Increase	\$171,727
COLA Increase - 5%	\$1,431,462
Increase in Services & Supplies	\$2,181,160
Capital is currently being paid for through one time funding	\$6,099,610
New Positions – 8 Full time benefitted – 3.05 net FTE	\$567,870

Questions?

## **CITY COUNCIL STAFF REPORT**

**DATE:**        **AUGUST 16, 2022**

**FROM:**       **VONNIE JENSEN, COMPTROLLER**

**SUBJECT:**   **AMENDMENT TO THE 2021-2022 FISCAL YEAR  
                  APPROPRIATIONS (BUDGET)**

---

### **DECISION POINT:**

Should Council approve Resolution No. 22-037 to amend the Fiscal Year 2021-22 Budget to increase the budget by a total of \$3,207,899?

### **HISTORY:**

The City Council annually amends the original appropriations ordinance for unanticipated expenditures.

### **FINANCIAL ANALYSIS:**

Idaho Code allows the City Council at any time during the current fiscal year to amend the appropriations ordinance to reflect the receipt of revenues and/or the expenditure of funds that were unanticipated when the ordinance was adopted. The City each year adopts an amendment or amendments to the appropriation's ordinance.

### **PERFORMANCE ANALYSIS:**

The budget amendment shows increases in expenditures due to carryovers of projects, state and federal grants received, drug forfeiture funds, funding received in FY 2020-21 from the American Rescue Plan Act, funding from ignite, and miscellaneous additional items. Additional revenues of \$862,348 have been received in the General Fund to cover the increased expenses for the fiscal year, and \$776,951 is coming from designated fund balance. The majority of the designated fund balance is being amended for overlay funds carried over from the previous fiscal year and drug forfeiture funds used for the purchase of an armored vehicle.

### **DECISION POINT:**

Council should approve Resolution No. 22-037 amending the Fiscal Year 2021-22 Budget to increase the budget by a total of \$3,207,899.

CITY OF COEUR D'ALENE  
FISCAL YEAR 2021-22 BUDGET AMENDMENT

<u>SUMMARY</u>	<u>FY 21-22 BUDGETED</u>	<u>FY 21-22 PROJECTED</u>	<u>Projected Increase</u>
Property Taxes	\$ 22,301,829	\$ 22,301,829	0
Fees and Licenses	5,617,493	5,741,243	123,750
Intergovernmental	13,511,761	13,975,359	463,598
Services	280,100	280,100	0
Fines and Forfeits	368,000	368,000	0
Interest	45,000	45,000	0
Miscellaneous	76,000	351,000	275,000
Interfund Transfer	2,973,198	3,333,198	360,000
Beginning Balance	1,220,578	1,637,529	416,951
<b>TOTAL GENERAL FUND</b>	<b>\$ 46,393,959</b>	<b>\$ 48,033,258</b>	<b>\$ 1,639,299</b>

**General Fund - Added Expenses**

	<u>Expense</u>
Building Maintenance - Various Maintenance items at the Police Building	15,000
Building Maintenance - 3 water bottle filling stations - FEMA funded	13,650
Building Maintenance - Library access control - FEMA Funded	21,900
Buidling Maintenance - Library stairs - ignite funded	50,000
Police Dept - Byrne Grant 2021	30,848
Drug Task Force - Lenco Bearcat - armored vehicle	110,000
Fire Dept - Constant Staffing	70,000
Fire Dept - Equip for 1 Lakeside - reimbursed through building permit	19,000
Fire Dept - Grants	12,550
Fire Dept - Paramedic School Reimbursements	14,700
Fire Dept - Flooring Upgrade - FEMA Funded	22,200
Fire Dept - Boathouse - \$225,000 funded by ignite	585,000
Streets - Sign / Safety Board - carryover	70,552
Streets - Overlay - Carryover	577,399
Parks - repair of Parks Shop damages from windstorm - FEMA funded	14,000
Building Dept - Thomas George High-Rise plan review	12,500
	<b>\$ 1,639,299</b>

**Other Funds - Added Expenses**

	<u>Expense</u>
Library - State Grants	4,500
Street Lights - Annual Operation	90,000
Impact Fees - transfer to General Fund for Fire Boat House	360,000
Capital Projects - LaCrosse Avenue Improvements	300,000
Capital Projects - Kathleen Avenue Widening	600,000
Capital Projects - LHTAC Pedestrian Safety Improvements	(500,000)
Wastewater - Operating Supplies	450,000
Wastewater - Fuels	26,000
Sanitation Fund - Garbage Collection	60,000
Harbor Center Roof Repair	26,100
Parks Capital Improvements Fund - McEuen Harbor House Decking	43,000
Parks Capital Improvments Fund - McEuen concrete repairs	100,000
Parks Capital Improvements Fund - 3rd Street Boat Ramp	9,000
	<b>\$ 1,568,600</b>



# 2021-2022 Budget Amendment

## General Fund Additional Expenses

Fire – Boathouse - \$225,000 from ignite	\$585,000
Streets – Overlay - Carryover	\$577,399
Police – Armored Vehicle from drug seizure funds	\$110,000
Fire Dept – Constant Staffing	\$70,000
Streets – Sign/Safety Boards - Carryover	\$70,552
Library Stairs – ignite funded	\$50,000
Police & Fire Grants	\$65,598
Various FEMA Funded items	\$49,550
Fire - Equip 1 Lakeside & Paramedic School Reimbursements	\$33,700
High-Rise Plan Review & Building Maint items at Police Station	\$27,500

A stack of silver coins is shown against a blue background. The coins are stacked vertically, with the top coin being the most prominent. The background is a solid blue color.

### Other Funds - Additional Expenses

Library Grants	\$4,500
Impact Fee Transfer – Fire Boat House	\$360,000
Sanitation Fund – Garbage Collection	\$60,000
Street Lights – Annual Operation	\$90,000
Wastewater Fund – Operating Supplies & Fuels	\$476,000
Street Capital Projects - Carryovers	\$400,000
Parks Capital – McEuen Harbor House Decking	\$43,000
Parks Capital – McEuen Concrete Repairs & Boat Ramp	\$109,000
Harbor Center Roof Repairs	\$26,100

Questions?

RESOLUTION NO. 22-037

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, ESTABLISHING NOTICE OF THE TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED AMENDED BUDGET FOR FISCAL YEAR 2021-2022, INCLUDING PROPOSED EXPENDITURES BY FUND AND/OR DEPARTMENT, AND A STATEMENT OF THE AMENDED ESTIMATED REVENUE FROM PROPERTY TAXES AND THE AMENDED TOTAL AMOUNT FROM SOURCES OTHER THAN PROPERTY TAXES FOR THE CITY FOR THE ENSUING FISCAL YEAR, AND PROVIDING FOR PUBLICATION OF THE SAME.

WHEREAS, it is necessary, pursuant to Idaho Code § 50-1003, for the City Council of the City of Coeur d’Alene, prior to passing an Amended Annual Appropriation Ordinance, to prepare a proposed amended Budget, tentatively approve the same, enter such proposed amended Budget at length in the journal of the proceedings, publish the proposed amended Budget, and set a public hearing.

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d’Alene that the following be and the same is hereby adopted as an Amended Estimate of Expenditures and Anticipated Revenue of the City of Coeur d’Alene for the fiscal year beginning October 1, 2021:

	<b>FY 2021-22</b>	<b>FY 2021-22</b>
	<b>BUDGET</b>	<b>AMENDED</b>
	<b>BUDGET</b>	<b>BUDGET</b>
<b>GENERAL FUND EXPENDITURES:</b>		
Mayor and Council	\$269,845	\$269,845
Administration	223,074	223,074
Finance Department	1,298,646	1,298,646
Municipal Services	2,221,228	2,221,228
Human Resources	434,882	434,882
Legal Department	1,313,540	1,313,540
Planning Department	714,518	714,518
Building Maintenance	702,899	803,449
Police Department	18,107,761	18,248,609
Fire Department	11,547,576	12,271,026
General Government	47,180	47,180
Streets and Engineering	5,170,563	5,818,514
Parks Department	2,617,467	2,631,467
Recreation Department	755,417	755,417
Building Inspection	1,004,364	1,016,864
<b>TOTAL GENERAL FUND EXPENDITURES:</b>	<u>\$46,428,960</u>	<u>\$48,068,259</u>



	<b>FY 2021-22 BUDGET</b>	<b>FY 2021-22 AMENDED BUDGET</b>
<b>SPECIAL REVENUE FUND EXPENDITURES:</b>		
Library Fund	\$1,796,065	\$1,800,565
Community Development Block Grant	550,372	550,372
Impact Fee Fund	769,000	1,129,000
Parks Capital Improvements	465,460	617,460
Annexation Fee Fund	175,000	175,000
Cemetery Fund	414,040	414,040
Cemetery Perpetual Care Fund	166,500	166,500
Jewett House	26,353	26,353
Reforestation/Street Trees/Community Canopy	120,000	120,000
Public Art Funds	461,300	461,300
<b>TOTAL SPECIAL FUNDS:</b>	<u>\$4,944,090</u>	<u>\$5,460,590</u>
<b>ENTERPRISE FUND EXPENDITURES:</b>		
Street Lighting Fund	\$658,900	\$748,900
Water Fund	12,306,910	12,306,910
Wastewater Fund	24,913,490	25,389,490
Wastewater Property Management		26,100
Water Cap Fee Fund	2,650,000	2,650,000
WWTP Cap Fees Fund	3,840,853	3,840,853
Sanitation Fund	4,562,297	4,622,297
City Parking Fund	1,718,619	1,718,619
Drainage	2,121,738	2,121,738
<b>TOTAL ENTERPRISE EXPENDITURES:</b>	<u>\$52,772,807</u>	<u>\$53,424,907</u>
FIDUCIARY FUNDS:	\$3,276,235	\$3,276,235
CAPITAL PROJECTS FUNDS:	1,400,000	1,800,000
DEBT SERVICE FUNDS:	878,408	878,408
<b>GRAND TOTAL OF ALL EXPENDITURES:</b>	<u>\$109,700,500</u>	<u>\$112,908,399</u>

	<b>FY 2021-22 BUDGET</b>	<b>FY 2021-22 AMENDED BUDGET</b>
<b>ESTIMATED REVENUES:</b>		
Property Taxes:		
General Levy	\$21,801,829	\$21,801,829
Library Levy	1,622,045	1,622,045
Fireman's Retirement Fund Levy	250,000	250,000
2015 G.O. Bond Levy	878,408	878,408
<b>TOTAL REVENUE FROM PROPERTY TAXES:</b>	<u>\$24,552,282</u>	<u>\$24,552,282</u>

	<b>FY 2021-22 BUDGET</b>	<b>FY 2021-22 AMENDED BUDGET</b>
<b>ESTIMATED OTHER REVENUES:</b>		
Interfund Transfers	\$10,518,451	\$10,878,451
Beginning Balance	24,214,160	25,401,111
Other Revenue:		
General Fund	20,148,354	21,010,702
Library Fund	16,891	21,391
Community Development Block Grant	550,372	550,372
Parks Capital Improvement Fund	175,153	305,153
Cemetery	195,324	195,324
Annexation Fee Fund	175,000	175,000
Impact Fee Fund	567,000	567,000
Cemetery Perpetual Care Fund	10,000	10,000
Jewett House	12,353	12,353
Street Trees	80,800	80,800
Community Canopy	1,500	1,500
Public Art Funds	138,300	138,300
Street Lighting Fund	620,500	670,500
Water Fund	6,677,500	6,677,500
Wastewater Fund	12,557,800	13,033,800
Wastewater Property Management		26,100
Water Capitalization Fees	1,165,000	1,165,000
WWTP Capitalization Fees	1,515,000	1,515,000
Sanitation Fund	4,457,000	4,517,000
City Parking Fund	850,500	850,500
Drainage	1,058,000	1,058,000
Fiduciary Funds	3,017,950	3,017,950
Capital Projects Fund	551,000	603,000
<b>TOTAL REVENUE OTHER THAN PROPERTY TAXES:</b>	<b>\$89,273,908</b>	<b>\$92,481,807</b>
 <b>SUMMARY:</b>		
	<b>FY 2021-22 BUDGET</b>	<b>FY 2021-22 AMENDED BUDGET</b>
<b>PROPERTY TAXES</b>	\$24,552,282	\$24,552,282
<b>OTHER THAN PROPERTY TAXES</b>	89,273,908	92,481,807
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$113,826,190</b>	<b>\$117,034,089</b>

BE IT FURTHER RESOLVED that the same be spread upon the Minutes of this meeting and published in two (2) issues of the Coeur d'Alene Press, seven (7) days apart, on August 24, 2022, and August 31, 2022.

BE IT FURTHER RESOLVED that a Public Hearing on the Budget be held on the 20th day of September, 2022, at the hour of 6:00 o'clock p.m. on said day, at which time any interested person may appear and show cause, if any, why the proposed amended Budget should or should not be adopted.

DATED this 16th day of August, 2022.

\_\_\_\_\_  
James Hammond, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER MILLER	Voted _____
COUNCIL MEMBER EVANS	Voted _____
COUNCIL MEMBER GOOKIN	Voted _____
COUNCIL MEMBER EDINGER	Voted _____
COUNCIL MEMBER MCEVERS	Voted _____
COUNCIL MEMBER ENGLISH	Voted _____

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.

**CITY COUNCIL  
STAFF REPORT**

**DATE:**            **AUGUST 16, 2022**

**FROM:**           **MONTE MCCULLY, CITY OF COEUR D’ALENE TRAILS COORDINATOR**

**SUBJECT:**       **CHILDREN PEDESTRIAN SAFETY PROGRAM GRANT  
(ACTION REQUIRED)**

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**DECISION POINT:** Should Council accept the 2023 Children Pedestrian Safety Program grant for the extension of the Prairie Trail from Huetter to Meyer Road, and proceed with the extension which includes adding a crossing light (an RFFB) on Huetter Avenue?

**HISTORY:** In 2008, the Prairie Trail was constructed through a combined effort by the City, ignite CDA, the KROC Center, and the Centennial Trail Foundation. At the time, the newly constructed trail covered 4 miles from Beebe Blvd to Huetter Road, although the first mile was later redesignated as the Centennial Trail because it was a better route than existed at that time for the Centennial Trail. Since that time, the trail has become increasingly popular among trail users and has some of the highest trail user counts in the City. The Parks Master Plan and the KMPO Non-motorized Plan have called for extending the Prairie Trail to Hwy 41, creating links from Coeur d’Alene to Post Falls and Rathdrum. The City limits and the trail end at Huetter Road, but the old railroad line extends another 1.16 miles to Meyer Road. This section of the railroad line came to ignite CDA through a series of loans and defaults on those loans, and was eventually gifted to the City due to a land swap that occurred between the railroad and the Centennial Trail Foundation. The Trail Foundation has pushed to extend the trail for several years and an anonymous donor gave \$50,000 to help the project. This year, the Local Highway Technical Assistance Council (LHTAC) announced a “no-match” grant in the amount of \$250,000 for building sidewalks, trails, and safe crossings for children to safely walk or bike to school. The Parks Department applied for the grant and was sent a notice of the award in July. The project will also involved adding a Rectangular Rapid Flashing Beacon (RRFB) at Huetter and the trail for additional safety.

**FINANCIAL ANALYSIS:** The funds for the Prairie Trail Extension and RRFB will come from the following sources:

Children Pedestrian Safety Program Grant	:	\$250,000.00
Centennial Trail Foundation	:	\$ <u>50,000.00</u>
	Total:	\$300,000.00

**PERFORMANCE ANALYSIS:** Accepting this grant will allow the City to build a new portion of the Prairie Trail that will connect to the portion the City of Post Falls will be building in 2023. By the end of next summer, the Prairie Trail will extend all the way to Hwy 41.

**DECISION POINT/RECOMMENDATION:** Council should accept the 2023 Children Pedestrian Safety Program grant for the extension of the Prairie Trail from Huetter to Meyer Road, and authorize the extension which will include adding a RRFB crossing light on Huetter Avenue.



# Children Pedestrian Safety Program: 2022

Prairie Trail Extension and Crossing Light Project



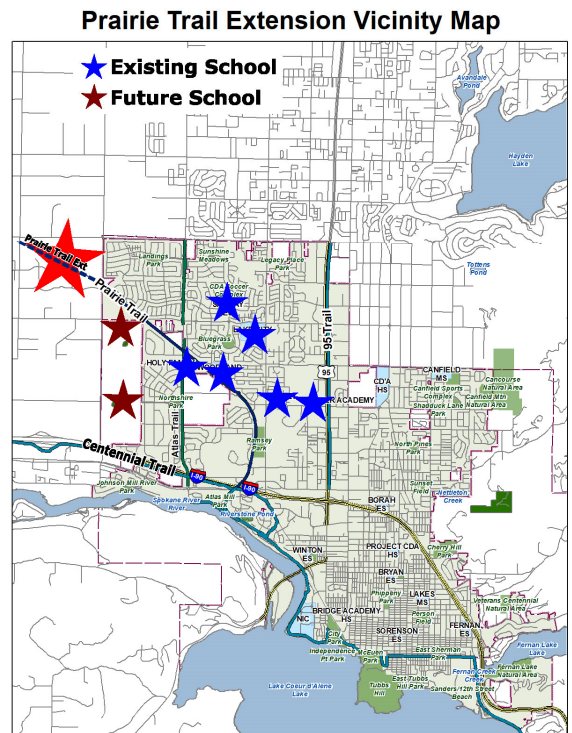
- The Children Pedestrian Safety Program is part of Governor Little’s “Leading Idaho” plan.
- It created an additional \$210 million for local transportation projects.
- The bill provides \$200 million for local bridges and \$10 million for the Children Pedestrian Safety program.
- The Local Highway Technical Assistance Council (LHTAC) is administering the Children Pedestrian Safety Program.
- Eligible projects must be related to maintenance, and address safety and mobility.
- Projects must be shovel ready and construction must be completed by late fall/early winter 2023.

**ELIGIBLE PROJECTS:**

- paths/sidewalks along or adjacent to an existing roadway
- connecting sidewalks/paths between two terminal points
- ADA ramps
- pedestrian crossing facilities across an existing roadway including signing and/or signalization
- paving an existing pathway

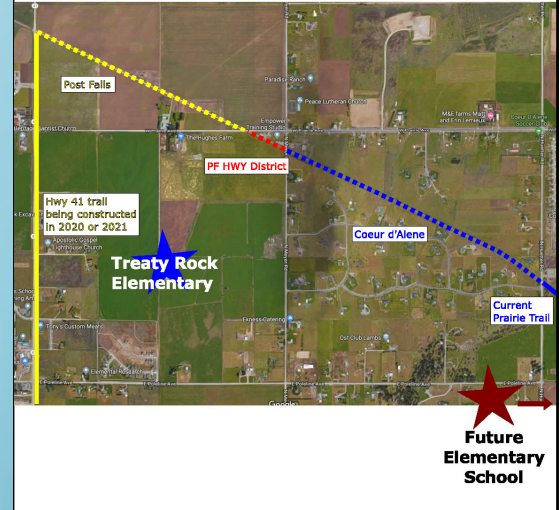


- The Prairie Trail is currently 3 miles long - ending at Huetter Road
- The City owns the old railway ROW extending 1.13 miles to Meyer Rd
- The Prairie Trail connects to the Centennial, Atlas, and Kathleen trails. This connects neighborhoods, parks, and schools to businesses and the downtown core.
- There are 6 schools and 2 future schools adjacent to the trail
- Future developments will put more children on the trail
- A safe crossing is needed on Huetter



- Post Falls and the County are working to extend the trail to Hwy 41
- In the future, it will connect to both Post Falls and Rathdrum
- The Post Falls Highway District is partnering with us and will be signing an MOU for the city to build and maintain the 350 feet of the trail that will be in their right-of-way
- The Highway District will be widening Prairie Avenue and would like a grade separated crossing when the trail reaches Prairie Avenue

The dotted blue line shows the area being applied for in the grant. The trail will have connectivity from Huetter Road to Myer Road. This area is part of the future Huetter Bypass and planned development for an addition 5000 homes, parks, schools and businesses to the southeast. In the future, we will partner with the other municipalities to extend the trail even further to help create safe connections for future development.



- This is a no match \$250,000 grant. The City has been awarded this grant if the Council chooses to accept it.
- The Centennial Trail Foundation had an anonymous member donate \$50,000 for the express purpose of extending the trail. So the City now has \$300,000 to build this trail.
- The gravel base and asphalt were estimated at \$184,000. The earthwork and subgrade costs were estimated at \$100,000. The cost for the Rapid Flashing Beacon, crosswalk paint, signs and sign posts are \$10,000.
- We will go to bid in March 2023 and construction will begin in summer.





# Questions?



RESOLUTION NO. 22-038

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE LHTAC/LOCAL AGREEMENT WITH THE LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC) FOR THE 2022 LOCAL CHILDREN PEDESTRIAN SAFETY (CPS) PROGRAM PRAIRIE TRAIL EXTENSION PROJECT.

WHEREAS, the Trails Coordinator for the City of Coeur d'Alene has recommended that the City of Coeur d'Alene enter into a LHTAC/Local Agreement with the Local Highway Technical Assistance Council, pursuant to terms and conditions set forth in an agreement, a copy of which is attached hereto as Exhibit "A" and by reference made a part hereof; and

WHEREAS, it is deemed to be in the best interests of the City of Coeur d'Alene and the citizens thereof to enter into such agreement.

NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Coeur d'Alene that the City enter into a LHTAC/Local Agreement, in substantially the form attached hereto as Exhibit "A" and incorporated herein by reference with the provision that the Mayor, City Administrator, and City Attorney are hereby authorized to modify said agreement to the extent the substantive provisions of the agreement remain intact.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and they are hereby authorized to execute such agreement on behalf of the City.

DATED this 16<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
James Hammond, Mayor

ATTEST:

\_\_\_\_\_  
Renata McLeod, City Clerk

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adopt the foregoing resolution.

ROLL CALL:

COUNCIL MEMBER EVANS Voted

COUNCIL MEMBER MILLER Voted

COUNCIL MEMBER GOOKIN Voted

COUNCIL MEMBER ENGLISH Voted

COUNCIL MEMBER MCEVERS Voted

COUNCIL MEMBER WOOD Voted

\_\_\_\_\_ was absent. Motion \_\_\_\_\_.

**LHTAC/LOCAL AGREEMENT**  
**2022 LOCAL CHILDREN PEDESTRIAN SAFETY (CPS) PROGRAM**  
**PRAIRE TRAIL EXTENSION PROJECT, CITY OF COEUR D'ALENE**  
CPS#2022-28

**PARTIES**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the **LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)**, hereafter called LHTAC, and **City of Coeur d'Alene**, acting by and through its Board or Council (Sponsor).

**PURPOSE**

LHTAC is administering the Children Pedestrian Safety (CPS) Program on behalf of both LHTAC and the Idaho Transportation Department (ITD) with state funds obligated from the Idaho Legislature. This program is intended to serve the cities, counties and highway districts. The Sponsor has requested to receive a grant award to complete construction of its sidewalk/pathway project. The purpose of this Agreement is to set out the terms and conditions to accomplish this Project.

Authority for this Agreement is established by Senate Bill 1206 and House Bill 334 of the 2017 legislative session.

The Parties agree as follows:

**SECTION I. GENERAL**

1. It is necessary for Sponsor to construct the project as part of this Agreement.
2. State participation in the project is in the form of a grant for the amount of \$250,000. No match is required. Scheduled funding for this project is listed in the approved CPS Program rankings, and subsequent revisions.
3. If the project is terminated prior to completion, Sponsor shall repay to LHTAC all state funds received for the project.
4. The Sponsor acknowledges that eligible uses of funds are material purchases and hiring a contractor to perform work. Ineligible uses of funds include reimbursement of sponsor for agency work or salary cost including but not limited to design, construction or inspection related activities. Other ineligible uses of funds include engineering fees of any kind, equipment fees, project costs prior to agreement execution, project match, education and outreach.

5. Sufficient Appropriation. It is understood and agreed that LHTAC is a governmental agency, and this Agreement shall in no way be construed so as to bind or obligate LHTAC beyond the term of any particular appropriation of funds by the State.

**SECTION II.** LHTAC shall:

1. Provide the following services incidental to Project development:
  - a. Provide support to the Sponsor on project bidding, procurement processes, general questions, and other technical assistance.
  - b. Provide approved funding to Sponsor upon receipt of agreement.
  - a. Complete final acceptance of each Project based on Sponsor documentation and physical observation.
2. Maintain all application and award records, including source documentation for all expenditures for a period of three (3) years from the date of final acceptance. If any litigation, claim, negotiation, or audit has been started before expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues that arise from it.
3. Bill Sponsor for any state funds to be repaid by Sponsor if Project is terminated prior to completion.
4. Cancel the Agreement should Sponsor not be able to provide an acceptable mid project update by **July 21, 2023** and request Sponsor to return the funds, unless a written extension has been granted by LHTAC.

**SECTION III.** Sponsor shall:

1. Sponsor warrants that it will repay any state funds on this project if Project is terminated prior to completion. The Sponsor also warrants that it will repay all state funds if an acceptable mid project update is not provided to LHTAC by **July 21, 2023** unless an extension has been granted by LHTAC.
2. Provide LHTAC with a mid-project report by **July 21, 2023**.
3. Provide LHTAC with before and after pictures upon completion of the project.
4. Bid and award the project following state procurement

rules if applicable.

5. Complete Project and provide Project Closeout Form and financial records to LHTAC by **December, 2023**.
6. Comply with all other applicable Federal and State statutes and regulations.
7. Sponsor agrees that failure to deliver any of the specified items listed above may result in the program award being rescinded.
8. Any excess funds that cannot be used on eligible expenses shall be returned to LHTAC for the CPS Program.

**EXECUTION**

This Agreement is executed for LHTAC by its Administrator, and executed for Sponsor by its duly appointed representative, attested to by its Clerk.

**LHTAC**

\_\_\_\_\_  
Administrator

**ATTEST:**

**City of Coeur d'Alene**

\_\_\_\_\_  
Clerk

  
\_\_\_\_\_  
Representative James Hammond, Mayor

**CITY COUNCIL  
STAFF REPORT**

**DATE: AUGUST 16, 2022**

**FROM: RENATA MCLEOD, CITY CLERK/MUNICIPAL SERVICES DIRECTOR  
RANDY ADAMS, CITY ATTORNEY/LEGAL SERVICES DIRECTOR**

**SUBJECT: CLARIFICATION INVOCATION POLICY**

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**DECISION POINT:** Should Council modify the City’s invocation policy to allow any non-profit faith-based organization within Kootenai County to give the invocation before City Council Meetings?

**HISTORY:** On March 22, 2022, the City sent a notice to area churches that the City was encouraging greater participation in the invocations before City Council meetings. The notice invited representatives to sign up on a “first come-first serve basis” to provide an invocation at one of the meetings, with scheduling to be effective through the remainder of the year. At its June 7, 2022, meeting, Council discussed invocations and the following motion was passed: *Motion by Gookin, seconded by Wood, to continue the custom of invocations before Council meetings by incorporating a lottery system and allowing all established churches within Kootenai County the opportunity to give an invocation.* On July 27, 2022, Councilmembers Gookin and Wood hosted a meeting to obtain input from members of the area’s faith community. From that meeting, refinements to the policy were proposed.

The faith community requested clarification that invocations may only be provided by an organization that is non-profit, and that individuals include the listing of the name and number of their organization’s non-profit registration. Additionally, a request was made to clarify that those included in the lottery must be affiliated with a faith-based organization or church. Much discussion occurred regarding the possibility of trading dates and persons for any given invocation. It was determined to maintain the status quo, *i.e.*, if the individual who is scheduled to give the invocation cannot attend or doesn’t appear at the meeting, there would be no invocation that day. Staff stated that it would advertise the opportunity to register for the lottery, ensuring that adequate notice is provided to all, and to established a 30-day open registration period. Staff recommends use of the City’s web page portal for the registration. Staff further recommends that the first date for invocations under the lottery system be January 3, 2023 (the first meeting of the year). The reason for this recommendation is that the current list was established on a first come-first serve basis and individuals have already signed up for the remaining 8 meetings this year. While there is no *right* to give an invocation, there is an expectation that the City will honor its commitment to those who followed the previous policy. That being said, Council can direct staff to start the lottery at any time.

The electronic registration will continue to have the following affirmation, pursuant to legal recommendation:

- Invocations may contain sectarian language---in other words, the prayer can be specific to a religion, faith, person, etc.
- An invocation should not seek to proselytize (convert or seek affirmation) anyone.
- An invocation should not disparage other faiths.
- An invocation should not threaten those with different beliefs with hell, damnation, or other punishment.
- An invocation should not be politically biased.
- The invocation will not be edited or approved by the City.
- Invocations should be solemn and respectful in tone.

**FINANCIAL:** There is no financial impact, other than IT staff time to amend the website registration, run an electronic lottery program, and staff to publish the notice.

**DECISION POINT/RECOMMENDATION:** Council should approve the amendment to the policy on invocations to allow any non-profit faith-based organization within Kootenai County to provide invocations before Council meetings.