



**A CONTINUED MEETING OF  
THE CITY COUNCIL  
July 19, 2022, 4:30 – 5:30 P.M.  
Library Community Room  
702 E. Front Avenue  
Coeur d'Alene, ID 83814**

**AGENDA**

**A. CALL TO ORDER**

1. Overview of the proposed Fiscal Year 2022-2023 Budget (*Action*)

**Presented by: Vonnie Jensen, Comptroller**

2. Council Discussion regarding Fiscal Year 2022-2023 Budget

**B. ADJOURNMENT**

***NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 769-2231 at least 72 hours in advance of the meeting date and time.***

# Financial Plan

Fiscal Year 2022-2023



## History

Tax Year	Amount Taken of 3% Allowed
2023 Proposed	\$-0-
2022	\$-0-
2021	\$-0-
2020	\$655,361 3%
2019	\$-0-
2018	\$-0-
2017	\$490,533 2.5%
2016	\$-0-
2015	\$-0-
2014	\$-0-

## New Construction Year over Year

Tax Year	Tax Dollars
2023 URD Lake District Closure - estimated	\$1,584,935
2023 – Regular New Growth – estimated	\$975,231
2022	\$315,941
2021	\$454,272
2020	\$404,623
2019	\$492,918
2018	\$375,549
2017	\$325,934
<b>2017 Deannexation</b>	<b>\$538,311</b>
2016	\$827,349
2015	\$669,966

## General Fund Fund Balance Projections

<b>Projected Unassigned Fund Balance at 9-30-2022</b>	<b>\$11,151,484</b>
FY 2022-23 Budgeted Revenues	\$55,174,539
FY 2022-23 Budgeted Expenses	(\$56,560,939)
<b>Estimated Fund Balance at 9-30-2023</b>	<b>\$9,765,084</b>
<b>Would put Fund Balance at 17% of budgeted expenses</b>	
Two Months Worth of Revenues would be	\$9,195,757

## Significant Revenue Changes

<b>Total Increase in General Fund Revenue</b>	<b>\$9,966,158</b>
0% Tax Increase	\$-0-
New Growth / Annexation / Deannexation	\$2,560,166
Increase in Use of Fund Balance	\$130,822
Increase in Federal Grant Funding	\$5,472,769
Total coming from Fund Balance:	
\$1,386,400	
Increase in State Funding	\$1,605,820

## Significant Expense Changes

<b>Total Increases in General Fund Expenses</b>	<b>\$10,131,980</b>
Merit Increases - Contractual	\$171,727
Preliminary COLA Increases - 5%	\$1,431,462
Health Insurance Increase - Contractual - 3.5%	\$160,265
Additional Staff	\$522,830
Increase to Services and Supplies	\$2,181,160
Automation & Software Licensing - \$544,568	
Citywide - Fuels - \$159,220	
Streets - Overlay - \$750,000	
Increase to Capital Outlay	\$5,559,770

## Proposed Personnel Changes – General Fund

Communications Specialist	+1 FTE	\$83,590
IT Technician	+1FTE	\$82,474
Legal Dept - Reorganization	+0 FTE	(\$60,220)
Building Maintenance – decrease in part time	-1.13 FTE	(\$41,774)
Police – Applications Analyst	+1FTE	\$81,126
Streets – HEO & Electrician Apprentice plus decrease to part time	+1.87 FTE	\$160,718
Firefighter	+1 FTE	\$105,298
Parks – 2 Maint Workers & Dept Support plus decrease to part time	-2.19 FTE	\$111,619
<b>Total</b>	<b>2.55 FTE</b>	<b>\$522,831</b>

## Proposed Capital Purchases – General Fund

Building Maintenance	Street Shop – Flooring / Lighting / Windows /HVAC	\$90,000
Police Department	Station Expansion	\$3,000,000
Police Department	Vehicles (equipment \$303,400)	\$280,000
Fire Department	Self Contained Breathing Apparatus	\$986,610
Street Department	Shop Remodel	\$1,000,000
Street Department	Vehicle & Equipment Replacement	\$452,000
Building Department	Vehicle Replacement	\$62,000
Parks & Recreation Department	Vehicle & Equipment Replacement	\$229,000
<b>Total</b>		<b>\$6,099,610</b>

All Capital Outlay items to be funded by grant funds or fund balance not by budgeted property taxes

## Proposed FY 2022-23 Purchases Using ARPA \$

Building Maintenance	Street Shop – Flooring / Lighting / Windows / HVAC	\$77,000
Police Department	Station Expansion	\$3,000,000
Legal Department	Integrated Case Management System	\$71,850
Fire Department	Self Contained Breathing Apparatus	\$986,610
Street Department	Shop Remodel	\$600,000
Street Department	Vehicle & Equipment Replacement	\$362,000
Building Department	Inspection Vehicle	\$62,000
Parks & Recreation Department	Vehicle & Equipment Replacement	\$229,000
Municipal Services	Network Upgrade	\$547,855
Water Department	Telemetry Security & Admin Server Upgrades	\$320,000
	<b>Total for FY 2022-23</b>	<b>\$6,256,315</b>

## Previous and Future Proposed Purchases Using ARPA \$

Police Department	Station Expansion – FY 2023-24 Carryover	\$1,600,000
Legal Department	Integrated Case Management System – FY 2023-24 Carryover	\$8,625
	<b>Total for FY 2023-24</b>	<b>\$1,608,625</b>
Street Department	Dump Truck FY 2021-22	\$247,086
Municipal Services	Wireless AP Replacement Project FY 2021-22	\$39,175
	<b>Total for FY 2021-22</b>	<b>\$286,261</b>
	<b>Remaining ARPA Dollars if Proposal is Approved</b>	<b>\$508,128</b>

Questions?

# CITY OF COEUR D'ALENE

## 2022-23 BUDGET

### Budget Changes Year over Year - General Fund & Library

		FY 21-22 Adopted Budget	FY 22-23 Proposed Budget	Increase (Decrease) Over Previous Yr
<b>Mayor / Council</b>		269,845	259,163	(10,682)
Decrease in PERSI	(3,197)			
Decrease in Insurance - opt out	(12,546)			
Increase in Health Insurance	4,625			
Increase in Communications / Cell Phone Allowance	436			
	<u>(10,682)</u>			
<b>Administration</b>		223,074	320,486	97,412
Cost of Living Increase	12,969			
Communications Specialist Position	83,590			
Increase in Health Insurance	1,203			
Decrease in Official Representation	(350)			
	<u>97,412</u>			
<b>Finance</b>		1,298,645	1,398,397	99,752
Merit increases	13,484			
Cost of Living Increase	29,845			
Increase in Health Insurance	3,378			
Employee Self Service software	(15,600)			
Increase in ICRMP Insurance Premiums	72,395			
Decrease in Actuarial Study - required every other year	(3,650)			
Increase in Other Services and Supplies	(100)			
	<u>99,752</u>			
<b>Municipal Services</b>		2,221,228	3,000,885	779,657
Merit Increases	33,924			
Cost of Living Increase	56,618			
Increase in Health Insurance	6,822			
Additional IT Tech position	82,474			
Increase in City Wide Automation Plan	312,610			
Increase in Internet Services	4,248			
Increase in Professional Services / Audio Visual	4,803			
Increase in Software Licensing	232,308			
Increase in R/M Security Camera Equipment	43,252			
Increase in Other Services and Supplies	2,598			
	<u>779,657</u>			



# CITY OF COEUR D'ALENE

## 2022-23 BUDGET

### Budget Changes Year over Year - General Fund & Library

		FY 21-22 Adopted Budget	FY 22-23 Proposed Budget	Increase (Decrease) Over Previous Yr
<b>Human Resources</b>		434,882	452,421	17,539
Merit Increases	5,186			
Cost of Living Increase	14,938			
Decrease due to opt out of health insurance	(10,895)			
Increase in Health Insurance	1,263			
Increase in Employee Recognition	2,500			
Increase in Citywide Training	1,600			
Increase in Employee Assistance Program	1,835			
Increase in other services and supplies	1,112			
	<u>17,539</u>			
<b>Legal Department</b>		1,313,540	1,361,438	47,898
Reduced wages due to turnover offset by merit increases	(23,806)			
Cost of Living Increase	47,662			
Increase in Health Insurance	5,665			
Remove Chief Civil Deputy Attorney	(138,884)			
Additional Legal Assistant	78,664			
Increase in Travel & Training	5,000			
Increase in Purchased Services	71,547			
Increase in Other Services and Supplies	2,050			
	<u>47,898</u>			
<b>Planning</b>		714,518	759,266	44,748
Merit Increase	945			
Cost of Living Increase	27,973			
Increase in Health Insurance	2,623			
Increase in Insurances due to family status change	8,458			
Increase in Professional Services	5,000			
Decrease in Other Services and Supplies	(251)			
	<u>44,748</u>			

# CITY OF COEUR D'ALENE

## 2022-23 BUDGET

### Budget Changes Year over Year - General Fund & Library

		FY 21-22 Adopted Budget	FY 22-23 Proposed Budget	Increase (Decrease) Over Previous Yr
<b>Building Maintenance</b>		702,899	694,637	(8,262)
Reduced wages due to turnover offset by merit increases	(20,686)			
Cost of Living Increase	12,242			
Increase in Health Insurance	1,531			
Decrease in part time	(41,774)			
Increase in Operating Supplies & Minor Equipment	6,000			
Increase in Contract Services	14,000			
Increases in Repair and Maintenance	23,500			
Increase in Other Services and Supplies	1,925			
Decrease in Capital Outlay	(5,000)			
	<u>(8,262)</u>			
<b>Police</b>		18,107,761	22,112,121	4,004,360
Merit increases	97,195			
Cost of Living Increase	586,258			
Increase in Overtime, Assignment Pay and Call Out Availability	84,220			
Additional Application Analyst Position	81,126			
Increase in Health Insurance	61,112			
Increase in Fuels & Lubes	82,220			
Increase in Official Representation	80,100			
Decrease in Operating Supplies	(50,160)			
Decrease in Motorcycle Program	(42,310)			
Decrease in Other Services and Supplies	(2,961)			
Decrease in KCJA Task Force	(35,000)			
Police Department Expansion	3,000,000			
Increase in Patrol Vehicles & Equipment for Vehicles	62,560			
	<u>4,004,360</u>			

# CITY OF COEUR D'ALENE

## 2022-23 BUDGET

### Budget Changes Year over Year - General Fund & Library

		FY 21-22 Adopted Budget	FY 22-23 Proposed Budget	Increase (Decrease) Over Previous Yr
<b>Fire</b>		11,547,576	13,325,161	1,777,585
	Merit Increase	6,566		
	Cost of Living Increase	372,979		
	Increase to Medic pay	50,916		
	Additional Firefighter	105,298		
	Increase in Constant Manning, Overtime, FLSA, Holiday, Differential	63,375		
	Increase in Health Insurance	36,625		
	Increase in Uniforms & Protective Clothing	20,400		
	Increase in Minor Equipment	17,000		
	Increase in Fuel	29,000		
	Increase in Professional Services	18,350		
	Increase in Travel and Training	60,588		
	Increase in Communications	24,000		
	Increase in Other Services and Supplies	10,878		
	Increase in Capital Outlay	961,610		
		<u>1,777,585</u>		
<b>Streets</b>		5,170,563	7,858,838	2,688,275
	Reduced wages due to turnover offset by merit increases	(6,340)		
	Cost of Living Increase	139,938		
	Increase in Health Insurance	19,692		
	Additional HEO	82,453		
	Electrician Apprentice	78,265		
	Increase in Operating Supplies	56,500		
	Increase in Repair and Maintenance	125,000		
	Increase in KMPO Local Assesment	27,267		
	Increase in Overlay / Chip Seal	750,000		
	Increase in Fuels/Lubes and Utilities	44,000		
	Increase in Leaf Pickup	10,000		
	Increase in other Services and Supplies	(500)		
	Street Dept Building Remodel	1,000,000		
	Increase in Capital Outlay	362,000		
		<u>2,688,275</u>		

# CITY OF COEUR D'ALENE

## 2022-23 BUDGET

### Budget Changes Year over Year - General Fund & Library

		FY 21-22 Adopted Budget	FY 22-23 Proposed Budget	Increase (Decrease) Over Previous Yr
<b>Parks</b>		2,617,467	3,041,376	423,909
	Merit Increase	2,334		
	Cost of Living Increase	70,054		
	2 Maintenance Workers	149,182		
	Department Support	71,697		
	Decrease in part time	(109,260)		
	Increase in Health Insurance	9,452		
	Increase in Supplies	13,500		
	Decrease in Professional Services	(20,000)		
	Increase in Utilities - Water/Sewer/Garbage/Electric/Gas/Solid Waste	21,200		
	Increase in Repair and Maintenance	14,250		
	Increase in Fuels and Lubes	4,000		
	Increases in Other Services and Supplies	3,500		
	Increase in Capital Outlay	194,000		
		<u>423,909</u>		
<b>Recreation</b>		755,417	815,215	59,798
	Merit Increase	3,507		
	Cost of Living Increase	19,950		
	Increase in Health Insurance	1,841		
	Increase in Other Services and Supplies	(500)		
	Increase in Capital Outlay	35,000		
		<u>59,798</u>		
<b>Building Inspection</b>		1,004,364	1,123,236	118,872
	Merit Increase	10,252		
	Cost of Living Increase	40,036		
	Increase in Health Insurance	4,434		
	Increase in R/M Auto	1,600		
	Increase in Other Services and Supplies	550		
	Increase in Capital Outlay	62,000		
		<u>118,872</u>		

# CITY OF COEUR D'ALENE

## 2022-23 BUDGET

### Budget Changes Year over Year - General Fund & Library

	FY 21-22 Adopted Budget	FY 22-23 Proposed Budget	Increase (Decrease) Over Previous Yr
<b>General Government</b>			
Interest Expense	17,520		
Decrease in Transfer to Street Lighting Fund	<u>(26,400)</u>		
	<u>(8,880)</u>		
<b>TOTAL GENERAL FUND</b>	<u>46,428,959</u>	<u>56,560,940</u>	<u>10,131,981</u>
<b>Library</b>	1,796,065	1,948,445	152,380
Merit Increase	29,183		
Cost of Living Increase	60,093		
Increase in Health Insurance	6,065		
Change Part time Reference Clerk to Full time	45,039		
Increase in Other Services and Supplies	2,000		
Increase in Books	10,000		
	<u>152,380</u>	<u>1,948,445</u>	<u>152,380</u>

**FY 2022-23 Budget**

**Wages/FICA/Medicare/PERSI/Workmans Comp**

	Cost of Merit	Cost of COLA	3.5% Health Ins Increase	New Postions and Reorganization	Changes to PT/OT/FLSA Specialty Pay etc	Health Insurance Changes not related to annual increase	Total Increase	FY 21-22 total	FY 22-23 total
<b>Mayor / Council Administration</b>	-	-	4,625		(3,197)	(12,546)	(11,118)	\$260,153	\$249,035
<b>Finance</b>	13,484	29,845	1,203	83,590			97,762	220,154	317,916
<b>Municipal Services</b>	33,925	29,845	3,378				46,707	719,190	765,897
<b>Human Resources</b>	33,925	56,618	6,821	82,474			179,838	1,289,332	1,469,170
<b>Legal Department</b>	5,186	14,938	1,263			(10,894)	10,493	356,010	366,503
<b>Planning</b>	(41,676)	47,662	5,665	(60,474)		18,124	(30,699)	1,256,687	1,225,988
<b>Building Maintenance</b>	5,596	27,973	2,623			3,806	39,998	657,218	697,216
<b>Police</b>	(9,219)	12,242	1,531		(42,605)	(10,636)	(48,687)	368,824	320,137
<b>Fire</b>	97,196	586,258	61,112	81,126	84,220		909,912	15,974,689	16,884,601
<b>Streets</b>	57,482	372,979	36,625	105,298	63,375		635,759	10,829,600	11,465,359
<b>Parks</b>	(6,340)	139,938	19,692	160,718			314,008	3,220,429	3,534,437
<b>Recreation</b>	2,334	70,054	9,452	220,879	(109,260)		193,459	1,919,367	2,112,826
<b>Building Inspection</b>	3,507	19,950	1,841				25,298	574,567	599,865
<b>General Fund Total</b>	10,252	40,036	4,434				54,722	964,436	1,019,158
<b>General Fund Total</b>	171,727	1,431,462	160,265	673,611	(7,467)	(12,146)	2,417,452	38,610,656	41,028,108
<b>Library</b>	17,652	60,093	6,065	64,219	(9,458)	1,809	140,380	1,388,065	1,528,445
<b>Cemetery</b>	3,367	6,927	1,242		3,735		15,271	209,640	224,911
<b>HUD</b>	3,154	3,185	305			1,000	7,644	72,250	79,894
<b>Wastewater</b>	(40,745)	123,395	14,644	84,359			181,653	3,034,429	3,216,082
<b>Water</b>	16,150	97,703	14,510	151,958			280,321	2,497,479	2,777,800
<b>Drainage</b>	(2,649)	9,289	1,092		6,104		13,836	229,876	243,712
<b>City Total</b>	168,656	1,732,054	198,123	974,147	(7,086)	(9,337)	3,056,557	46,042,395	49,098,952

# CITY OF COEUR D'ALENE

## Submitted Budget 2022-23

### New Positions included

Description	Department	FTE	Cost
		Increase (Decrease)	Increase (Decrease)
Communications Specialist	Administration	1.00	\$ 83,590
IT Technician	Municipal Services	1.00	82,474
Chief Civil Deputy City Attorney	Legal	(1.00)	(138,884)
Legal Assistant	Legal	1.00	78,664
Decrease in Part-time	Building Maintenance	(1.13)	(41,774)
Applications Analyst	Police	1.00	81,126
Firefighters	Fire	1.00	105,298
Heavy Equipment Operator	Street Dept	1.00	82,453
Electrician Apprentice	Street Dept	1.00	78,265
Decrease in Part-time	Street Dept	(0.13)	-
Maintenance Workers	Parks	2.00	149,182
Department Support	Parks	1.00	71,697
Decrease in Part-time	Parks	(5.19)	(109,260)
Reference Clerk - Part time to Full time	Library	0.50	45,039
Senior Utility Operators	Water	2.00	157,400
Project Manager	Wastewater	1.00	87,406
		<hr/>	<hr/>
		6.05	\$ 812,676

**City of Coeur d'Alene - 2022-23 Budget**

**Submitted Budgets**

**One time expenses**

		Budgeted	ARPA	Fund Balance
Building Maintenance	Street Dept Flooring/Lighting/Windows	90,000	77,000	13,000
Legal Dept	Integrated Case Management System		71,850	
Municipal Services	Network Upgrade Project		547,855	
Police Department	Station	3,000,000	3,000,000	
Police Department	Vehicles	280,000		280,000
Police Department	Vehicle Equipment	303,400		303,400
Fire Dept	SCBA	986,610	986,610	
Streets	Used Surplus Equipment	90,000		90,000
Streets	Vehicle Replacement	270,000	270,000	
Streets	Crack Sealer	92,000	92,000	
Streets	Shop Remodel	1,000,000	600,000	400,000
Parks	Trailer - grant	30,000	30,000	
Parks	Backhoe - grant	65,000	65,000	
Parks	Mower - grant	19,000	19,000	
Parks	Sweeper - grant	40,000	40,000	
Parks	Turf Vehicles - grant	30,000	30,000	
Parks	Spreader - grant	10,000	10,000	
Recreation	Pickup	35,000	35,000	
Building Inspection Overlay	Vehicle	62,000	62,000	300,000
		<b>\$6,403,010</b>	<b>5,936,315</b>	<b>1,386,400</b>

Reconciliation to ARPA list:

Telemetry security upgrades - Water	225,000
Admin server upgrades - Water	95,000
	<u>6,256,315</u>



**City of Coeur d'Alene  
ARPA Fund Requests**

<u>Dept.</u>	<u>Description</u>	<u>Included in 2021-22 Budget</u>	<u>Include in Preliminary 2022-23 Budget</u>	<u>To Be Included in 2023-24 Budget</u>
Building Dept	Inspection Vehicles		\$62,000	
Building Maint.	HVAC Upgrades - Streets & Engineering		47,000	
Building Maint.	Street Dept Flooring / Lighting / Windows		30,000	
Fire	Self Contained Breathing Apparatus		986,610	
Legal	Integrated Case Management System		71,850	8,625
Municipal Services - IT	Network Upgrade Project		547,855	
Municipal Services - IT	Wireless AP Replacement Project	39,175		
Parks	Turf Sweeper		40,000	
Parks	Turf Vehicles		30,000	
Parks	Mower		19,000	
Parks	Spreader		10,000	
Parks	Trailer		30,000	
Parks	Tractor		65,000	
Police	Police Station Expansion		3,000,000	1,600,000
Recreation	Pickup Truck		35,000	
Streets	Western Star Dump Truck with plow and snowgate	247,086		
Streets	Vehicle Replacement		270,000	
Streets	Crack Sealer		92,000	
Streets	Street Shop Remodel		600,000	
Water	Telemetry security upgrades		225,000	
Water	Admin server upgrades		95,000	
		<u>286,261</u>	<u>6,256,315</u>	<u>1,608,625</u>

**Total Funds: \$8,659,329**

**Grant period: 3/3/2021 to 12/31/2024**

8,151,201  
(508,128)

City of Coeur d' Alene  
General Fund & Library

FY 2022-23 Preliminary Budget	
Total budget General Fund & Library:	\$ 58,509,384
Wages and benefits: (72% of budget)	\$ 42,556,552
Property Taxes: (45% of revenue )	\$ 25,712,811

Year	COLA Fire Dept	COLA Police	COLA LCEA	COLA Increase	1% wage adjustment	Merit Increase	Health Insurance Increase	Total COLA, Merit Health	FTE Increase	New Growth Budgeted	URD De-annexation	Property Tax Increase	Property Tax Increase Percentage	Non-Exempt Levy Rate	Valuation of New Growth	Total Levy Rate
<b>2023 Proposed</b>				\$1,491,555	\$0	\$189,379	\$166,330	\$1,847,264	6.05	\$ 975,231	\$1,584,935	\$ -	0.00%	??		
2022	2.50%	2.50%	2.50%	\$662,821	\$135,729	\$192,311	\$141,652	\$1,132,513	9.16	\$ 315,941			0.00%	0.003482982	90,777,398	0.003596638
	1% wage adj	1% wage adj														
2021	2.50%	2.50%	2.50%	685,758	159,748	527,215	85,918	1,458,639	3.45	454,272			0.00%	0.00297703	105,364,167	0.003106902
	1% wage adj	1% wage adj												0.003926015		
2020	2.50%	2.50%	2.50%	648,242	153,713	572,325	58,091	1,374,280	3.00	402,945		655,361	3.00%	0.004311454	84,002,589	0.004457777
	1% wage adj	1% wage adj														
2019	2.50%	2.50%	2.50%	658,839		495,450	84,357	1,238,646	1.91	492,918			0.00%	0.004796811	92,750,113	0.004967742
2018	2.50%	2.00%	2.00%	549,432		358,789	-	908,221	4.83	375,549			0.00%	0.005314476	65,978,911	0.005509279
2017	2.50%	2.00%	2.00%	463,732		427,455	285,786	1,176,973	8.28	325,934	538,311	490,553	2.50%	0.005691968	147,545,282	0.005904251
2016	2.50%	2.00%	2.00%	457,072		426,656	161,402	1,045,130	20.66	827,349			0.00%	0.005857486	55,643,948	0.005857486
2015	2.50%	2.00%	2.00%	420,171		243,766	190,063	854,000	4.35	669,966			0.00%	0.006087917	135,900,224	0.006464524
2014	2.60%	2.10%	2.10%	418,831		291,435	209,387	919,653	6.81	634,197			0.00%	0.006337419	105,715,923	0.0067376080
2013	2.50%	2.00%	2.00%	431,639		230,167	172,042	833,848	1.39	247,304		329,432	2.00%	0.006770779	93,666,763	0.006770779
2012	0.00%	0.00%	0.00%	-		284,552	124,259	408,811	0.60	344,913			0.00%	0.005888913	41,994,809	0.006286228

Forgone Balance - \$7,056,620

FY 2020-21 General Fund Unassigned Fund Balance - \$12,407,062

FY 2019-20 General Fund Unassigned Fund Balance - \$9,183,668

FY 2018-19 General Fund Unassigned Fund Balance - \$9,057,245

City of Coeur d'Alene's 2021 Final Net Taxable Value - \$6,727,430,884

City of Coeur d'Alene's 2020 Final Net Taxable Value - \$5,889,441,753

City of Coeur d'Alene's 2019 Final Net Taxable Value - \$5,258,074,767

PRELIMINARY  
FINANCIAL PLAN

FISCAL YEAR 2022-2023



City of  
**Coeur d'Alene**  
IDAHO

CITY OF COEUR D'ALENE  
PRELIMINARY FINANCIAL PLAN, FISCAL YEAR 2022-2023  
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PRELIMINARY FINANCIAL PLAN, FISCAL YEAR 2022-2023  
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**CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2022-23  
ALL CITY FUNDS**

GENERAL FUND	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	WAGES/BENEFITS	SERVICES/SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Mayor/Council Administration						\$249,035	\$10,128			\$259,163	
Finance Department						317,916	2,570			320,486	
Municipal Services						765,897	632,500			1,398,397	
Human Resources						1,469,170	1,531,715			3,000,885	
Legal Department						366,503	85,918			452,421	
Planning Dept						1,225,988	135,450			1,361,438	
Building Maintenance						697,216	62,050			759,266	
Police Department						320,137	284,500	\$90,000		694,637	
Police Grants						16,800,007	1,947,520	3,280,000		22,027,527	
Fire Department						84,594				84,594	
Streets/Engineering						11,465,359	873,192	986,610		13,325,161	
Parks Department						3,534,437	2,872,401	1,452,000		7,858,838	
Recreation Dept.						2,112,826	734,550	194,000		3,041,376	
Building Inspection						599,865	180,350	35,000		815,215	
General Government						1,019,158	42,078	62,000		1,123,236	
<b>TOTALS</b>	<b>\$1,386,400</b>	<b>\$24,304,774</b>	<b>\$3,218,746</b>	<b>\$27,651,019</b>	<b>\$56,560,939</b>		<b>18,300</b>		<b>\$20,000</b>	<b>38,300</b>	
<b>SPECIAL FUNDS:</b>						<b>\$41,028,107</b>	<b>\$9,413,222</b>	<b>\$6,099,610</b>	<b>\$20,000</b>	<b>\$56,560,939</b>	<b>(\$0)</b>
Library Fund	\$157,129	\$1,777,266		\$14,050	\$1,948,445	\$1,528,445	\$230,000	\$190,000		\$1,948,445	
CDBG				780,243	780,243	79,894	700,349			780,243	
Impact Fees	5,000,000			650,000	5,650,000				\$494,446	554,446	5,095,554
Parks Capital Imp.	95,864		\$200,000	167,750	463,614		75,494	388,120		463,614	
Annexation Fees	355,000			355,000	355,000				355,000	355,000	
Cemetery Fund	44,561		80,000	239,150	363,711	224,911	86,300		52,500	363,711	
Cemetery Perpetual Care	1,000,000		72,500	7,000	1,079,500		6,000		80,000	86,000	993,500
Jewett House	119,500			20,200	139,700		25,700	114,000		139,700	
Reforestation	22,000				22,000		6,500			6,500	15,500
Street Trees	175,000			57,200	232,200		112,000			112,000	120,200
Community Canopy				1,500	1,500		1,500			1,500	
Public Art Fund	583,500			16,000	599,500		28,500	440,000		468,500	131,000
<b>TOTALS</b>	<b>\$7,552,554</b>	<b>\$1,777,266</b>	<b>\$352,500</b>	<b>\$1,953,093</b>	<b>\$11,635,413</b>	<b>\$1,833,250</b>	<b>\$1,332,343</b>	<b>\$1,132,120</b>	<b>\$981,946</b>	<b>\$5,279,659</b>	<b>\$6,355,754</b>
<b>ENTERPRISE:</b>											
Street Lighting Fund	\$76,130			\$684,000	\$760,130		\$760,130			\$760,130	
Water Fund	3,090,651		3,850,000	7,386,024	14,326,675	\$2,777,800	4,764,353	\$6,149,400	\$635,122	14,326,675	
Wastewater Fund	7,715,668		2,777,660	13,248,000	23,741,328	3,216,082	11,139,641	8,532,000	851,148	23,738,871	2,457
Water Cap Fees	3,850,000			1,225,000	5,075,000				3,850,000	3,850,000	1,225,000
WWTP Cap. Fees	3,160,000			2,000,000	5,160,000				2,777,660	2,777,660	2,382,340
Sanitation Fund	1,500,000			4,603,000	6,103,000		4,821,500		698,865	5,520,365	582,635
Public Parking Fund	900,000			971,000	1,871,000		1,182,500		682,465	1,864,965	6,035
Drainage Utility Fund	1,420,000			1,763,200	3,183,200	243,712	850,000	1,215,000	196,146	2,504,858	678,342
<b>TOTALS</b>	<b>\$21,712,449</b>		<b>\$6,627,660</b>	<b>\$31,880,224</b>	<b>\$60,220,333</b>	<b>\$6,237,594</b>	<b>\$23,518,124</b>	<b>\$15,896,400</b>	<b>\$9,691,406</b>	<b>\$55,343,524</b>	<b>\$4,876,809</b>
<b>FIDUCIARY FUNDS</b>	<b>\$463,600</b>	<b>\$152,000</b>			<b>\$3,238,900</b>		<b>\$3,492,454</b>			<b>\$3,492,454</b>	<b>\$362,046</b>
<b>CAPITAL FUNDS</b>	<b>\$65,518</b>		<b>\$494,446</b>	<b>\$1,148,000</b>	<b>\$1,707,964</b>			<b>\$1,707,964</b>		<b>\$1,707,964</b>	
<b>DEBT SERVICE FUNDS</b>		<b>\$880,083</b>			<b>\$880,083</b>		<b>\$880,083</b>			<b>\$880,083</b>	
<b>GRAND TOTAL</b>	<b>\$31,180,521</b>	<b>\$27,114,123</b>	<b>\$10,693,352</b>	<b>\$65,871,236</b>	<b>\$134,859,232</b>	<b>\$49,098,952</b>	<b>\$38,636,226</b>	<b>\$24,836,094</b>	<b>\$10,693,352</b>	<b>\$123,264,624</b>	<b>\$11,594,608</b>

**CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2022-23  
EXPENDITURE HISTORY AND ADOPTED BUDGET**

FUND/ DEPARTMENT	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 BUDGET
<b>GENERAL FUND:</b>					
Mayor/Council Administration	\$253,030.32	\$269,534.84	\$249,874.53	\$269,845	\$259,163
Finance	225,145.57	210,139.12	215,457.99	223,074	320,486
Municipal Services	1,139,340.94	1,197,051.72	1,242,197.32	1,298,645	1,398,397
Human Resources	1,874,908.58	2,113,649.77	1,942,986.63	2,221,228	3,000,885
City Attorney	362,693.11	387,191.80	411,248.18	434,882	452,421
Planning	1,252,298.56	1,336,657.98	1,258,520.44	1,313,540	1,361,438
Building Maintenance	733,442.82	830,680.24	730,488.66	714,518	759,266
Police	508,553.64	686,060.63	483,773.43	702,899	694,637
Police Grants	14,335,808.99	15,344,192.10	15,810,518.09	17,994,800	22,027,527
K.C.J.A. Task Force	58,285.59	65,809.84	67,522.36	77,961	84,594
Fire	1,200.00	4,034.37	1,867.60	35,000	
Streets / Engineering / Garage	9,819,506.05	11,225,391.75	11,022,715.57	11,547,576	13,325,161
Parks	5,454,613.94	5,273,945.87	4,404,075.42	5,170,563	7,858,838
Recreation	2,260,141.29	2,377,601.98	2,227,874.89	2,617,467	3,041,376
Building Inspection	691,444.73	630,131.52	644,877.73	755,417	815,215
General Government	906,711.26	930,449.51	939,758.00	1,004,364	1,123,236
	308,700.74	2,360,530.14	1,318,366.38	47,180	38,300
<b>TOTAL GENERAL FUND</b>	<b>\$40,185,826.13</b>	<b>\$45,243,053.18</b>	<b>\$42,972,123.22</b>	<b>\$46,428,959</b>	<b>\$56,560,939</b>
<b>SPECIAL REVENUE FUNDS:</b>					
Library Fund	\$1,723,766.91	\$1,737,509.69	\$1,660,834.72	\$1,796,065	\$1,948,445
Community Dvlpmnt Block Grant	304,462.19	295,904.46	511,563.67	550,372	780,243
Impact Fees Fund	218,235.12	320,288.18	151,851.10	769,000	554,446
Parks Capital Improvements	546,974.03	1,401,400.50	669,335.91	465,460	463,614
Annexation Fees Fund	286,000.00	99,000.00	184,000.00	175,000	355,000
Cemetery Fund	339,810.83	371,612.61	325,591.30	414,040	363,711
Cemetery Perpetual Care	205,826.88	190,494.38	165,035.23	166,500	86,000
Jewett House	24,615.43	10,613.17	16,003.75	26,353	139,700
Reforestation	6,248.42	(1,100.00)	5,241.84	6,500	6,500
Street Trees	82,308.52	90,024.57	60,575.63	112,000	112,000
Community Canopy	958.79	248.46	364.84	1,500	1,500
Public Art Fund	335,884.53	98,452.14	126,322.41	461,300	468,500
<b>TOTAL SPECIAL FUNDS</b>	<b>\$4,075,091.65</b>	<b>\$4,614,448.16</b>	<b>\$3,876,720.40</b>	<b>\$4,944,090</b>	<b>\$5,279,659</b>
<b>ENTERPRISE FUNDS</b>	<b>\$35,947,395.72</b>	<b>\$36,333,928.30</b>	<b>\$43,789,638.81</b>	<b>\$52,772,807</b>	<b>\$55,343,524</b>
<b>FIDUCIARY FUNDS</b>	<b>2,955,015.74</b>	<b>3,078,427.15</b>	<b>3,156,335.97</b>	<b>3,276,235</b>	<b>3,492,454</b>
<b>CAPITAL PROJECTS</b>	<b>620,165.59</b>	<b>1,348,886.73</b>	<b>330,475.50</b>	<b>1,400,000</b>	<b>1,707,964</b>
<b>DEBT SERVICE FUNDS</b>	<b>876,930.98</b>	<b>878,930.91</b>	<b>876,281.23</b>	<b>878,408</b>	<b>880,083</b>
<b>TOTAL CITY</b>	<b>\$84,660,425.81</b>	<b>\$91,497,674.43</b>	<b>\$95,001,575.13</b>	<b>\$109,700,499</b>	<b>\$123,264,624</b>

**CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2022-23  
EXPENDITURE HISTORY (PAGE 2)**

ACCOUNT TITLE	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 BUDGET
<b>ENTERPRISE FUNDS:</b>					
Street Lighting Fund	\$710,074.84	\$697,851.90	\$700,996.71	\$658,900	\$760,130
Water Fund	9,809,054.68	11,993,999.01	12,830,278.14	12,306,910	14,326,675
Wastewater Fund	17,000,351.26	14,786,078.57	18,335,518.89	24,913,489	23,738,871
Water Cap Fees Fund	642,822.95	673,181.63	2,953,445.97	2,650,000	3,850,000
WWTP Cap Fees Fund	883,710.00	813,792.00	1,890,783.74	3,840,853	2,777,660
Sanitation Fund	4,262,701.99	4,256,479.79	4,493,292.26	4,562,297	5,520,365
City Parking Fund	1,233,169.68	1,742,068.34	1,545,666.50	1,718,619	1,864,965
Drainage Utility	1,405,510.32	1,370,477.06	1,039,656.60	2,121,738	2,504,858
<b>TOTAL ENTERPRISE</b>	<b>\$35,947,395.72</b>	<b>\$36,333,928.30</b>	<b>\$43,789,638.81</b>	<b>\$52,772,807</b>	<b>\$55,343,524</b>
<b>FIDUCIARY FUNDS:</b>					
Police Retirement	\$179,247.53	\$183,099.17	\$186,961.40	\$192,235	\$196,454
Kootenai County Solid Waste	2,739,663.70	2,728,076.72	2,919,497.73	2,900,000	3,110,000
Homeless Trust Fund	5,104.51	6,251.26	8,876.84	8,000	10,000
Downtown Association	31,000.00	161,000.00	41,000.00	176,000	176,000
<b>Total Trust &amp; Agency Funds</b>	<b>\$2,955,015.74</b>	<b>\$3,078,427.15</b>	<b>\$3,156,335.97</b>	<b>\$3,276,235</b>	<b>\$3,492,454</b>
<b>CAPITAL PROJECTS FUNDS:</b>					
Atlas / Industrial Loop	\$223,468.56	\$585,231.44			
Govt Way/Hanley to Prairie	195,536.27				
Seltice Way	72,150.46	15,275.00			
Seltice Way Sidewalk	3,500.00				
US 95 Upgrade		224,100.00			
Kathleen Avenue Widening		35,802.00	\$117,760.44	\$755,000	
LHTAC Pedestrian/Safety Imprvmnts				605,000	\$605,000
Traffic Calming	3,762.80	11,784.00	9,651.84	40,000	65,064
15th Street	9,747.50	7,765.50	11,070.00		49,900
Ramsey Road Rehabilitation					588,000
Wilbur / Ramsey Signal					400,000
Lacrosse Ave / NW Blvd			186,642.12		
Northwest Blvd Traffic Signals		348,862.92	5,351.10		
Downtown Signal Improvement	112,000.00	120,065.87			
<b>Total Capital Projects Funds</b>	<b>\$620,165.59</b>	<b>\$1,348,886.73</b>	<b>\$330,475.50</b>	<b>\$1,400,000</b>	<b>\$1,707,964</b>
<b>DEBT SERVICE FUNDS:</b>					
GO Bonds	\$876,930.98	\$878,930.91	\$876,281.23	\$878,408	\$880,083
<b>Total Debt Service Funds</b>	<b>\$876,930.98</b>	<b>\$878,930.91</b>	<b>\$876,281.23</b>	<b>\$878,408</b>	<b>\$880,083</b>



# GENERAL FUND

**CITY OF COEUR D'ALENE  
FINANCIAL PLAN  
FY 2022-2023  
INCOME STATEMENT**

<b>FUND NAME: General Fund</b>	<b>FUND NUMBER: 001</b>
--------------------------------	-------------------------

ESTIMATED BEGINNING GENERAL FUND FUND BALANCE, OCTOBER 1, 2022: \$1,386,400

REVENUES:

Taxes	24,304,774	
Licenses, Permits	6,145,000	
Intergovernmental Receipts	20,665,697	
Charges for Services	284,000	
Fines/Forfeitures	435,000	
Interest	45,000	
Miscellaneous	76,322	
Interfund Transfers	<u>3,218,746</u>	<u>\$55,174,539</u>

TOTAL FUNDS AVAILABLE \$56,560,939

EXPENDITURES:

Wages/Benefits	\$41,028,107	
Services/Supplies	9,413,222	
Capital Outlay	6,099,610	
Interfund Transfers	<u>20,000</u>	<u>\$56,560,939</u>

ESTIMATED YEAR-END GENERAL FUND FUND BALANCE, SEPTEMBER 30, 2023:

**CITY OF COEUR D'ALENE**  
**REQUESTED BUDGET - FY 2022-23**  
**GENERAL FUND - REVENUES**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Prop Tax - Current Year	\$20,068,052.61	\$21,195,208.55	\$16,190,813.14	\$ 13,213,559.78	\$ 22,051,829	\$ 24,304,774	001-000-3110-0000
Prop Tax - Prior Years	180,803.36	217,034.56	161,492.21	82,571.53	250,000		001-000-3120-0000
Pen & Int on Property Tax	77,869.42	78,655.01	69,754.86	28,542.25	70,000	70,000	001-000-3190-1000
Utility Franchise Cable	443,893.17	443,389.39	442,310.30	115,296.35	462,000	461,000	001-000-3160-0000
Utility Franchise - Gas	658,970.38	690,490.68	686,266.22	174,113.17	703,000	741,000	001-000-3160-1100
Utility Franchise Electric	2,239,919.11	2,249,533.49	2,366,359.30	554,911.27	2,300,000	2,406,000	001-000-3160-1400
Business Licenses	115,990.05	117,657.96	124,951.82	119,313.63	120,000	130,000	001-000-3210-1100
Short Term Rental permits	33,936.00	31,020.00	46,131.00	37,047.00	101,993	65,000	001-000-3210-1200
Buildg & Inspection Permits	1,366,200.86	1,315,868.58	1,781,998.71	1,293,649.91	1,365,000	1,700,000	001-000-3220-1100
Mechanical Inspection Permits	102,176.50	122,464.25	131,962.00	68,287.00	100,000	125,000	001-000-3220-1200
Stormwater Review	27,226.00	27,750.00	30,525.00	16,830.00	25,000	28,000	001-000-3220-1250
Business Permits	18,338.52	10,817.00	18,790.00	5,921.00	19,000	19,000	001-000-3220-1300
Burn Permits	25.00						001-000-3220-1400
Plumbing Inspection Fees	208,809.57	202,703.72	176,313.30	202,203.04	205,000	230,000	001-000-3220-1600
Electrical Permits	65,180.04	48,871.07	84,367.85	26,855.35	70,000	70,000	001-000-3220-1800
Sign Permits	28,818.85	20,243.89	19,326.45	11,195.27	20,000	21,000	001-000-3220-1850
Encroachment Permits	35,365.00	32,284.82	29,785.00	18,025.00	32,000	32,000	001-000-3220-1900
Annexation & Zoning Fees	41,485.00	52,096.40	40,490.95	13,664.00	40,000	40,000	001-000-3410-1000
State Grant	211,424.30	8,617,343.89	288,722.65	24,601.46	127,340	80,999	001-000-3310-0000
Federal Grant	173,768.01	201,678.10	100,520.06	2,989.35	463,546	5,936,315	001-000-3320-0000
State Liquor Tax	1,227,288.00	1,283,567.00	1,466,428.00	294,261.00	1,356,319	1,471,305	001-000-3350-1000
Highway User Tax	2,451,827.88	2,410,601.18	3,186,178.72	636,008.12	2,537,461	3,082,036	001-000-3350-2000
State Revenue Sharing (Sales Tax)	2,894,610.99	3,700,311.46	5,760,465.18	1,412,219.22	5,926,228	6,872,487	001-000-3350-3000
Sales Tax (Thru County)	1,257,600.83	639,140.22					001-000-3350-5100
Highway District (Thru County)	653,232.42	685,684.78	710,157.93	412,670.64	690,000	710,000	001-000-3380-1000
Kootenai County EMSS	1,689,239.00	1,706,534.00	1,757,665.00	896,245.02	1,792,361	1,864,055	001-000-3380-3100
Other Income (Thru County)	39,399.71	33,429.00	34,096.22	480.50	38,000	34,000	001-000-3380-5100
Reimb - Cost of Prosecution	12,387.25	4,885.75	12,995.00	7,844.00	5,000	16,000	001-000-3380-5300
School Resource Officer	464,468.51	580,292.37	591,904.43	293,764.10	575,506	598,500	001-000-3420-3000
Printing & Photocopy Charges	1,130.34	1,016.69	1,021.65	359.09	1,000	1,000	001-000-3410-5000
Special Police Services	21,162.00	17,365.50	29,191.00	13,086.00	18,000	20,000	001-000-3420-1000
Ordinance Violations	14,121.82	13,887.20	14,918.75	3,579.43	14,000	14,000	001-000-3420-1340
Residential Parking Permits	2,103.00	1,541.00	1,460.00	210.00	1,600	1,500	001-000-3430-0000
Street Division Services	100,060.00	100,060.00	100,060.00	100,060.00	100,060	100,060	001-000-3430-1000
Reimbursement for Street Wear	431,275.03	433,190.92	454,661.57	227,634.54	445,100	460,000	001-000-3430-2000
Fire Department Permits	91,019.87	52,693.08	64,005.57	48,164.80	53,000	75,000	001-000-3430-1200
Fire Department Services	3,236.81	3,604.52	8,567.36	5,531.14	6,000	8,000	001-000-3430-1300
Billing Services	11,000.00	11,000.00	13,500.00	12,500.00	13,500	13,500	001-000-3430-3022
Late Fee on Utility Bills	30,196.03	44,162.17	29,191.25	20,867.57	38,000	38,000	001-000-3430-3100
Bid Specs							001-000-3440-0000
Recreation	244,810.58	184,639.91	172,188.75	98,788.39	240,000	240,000	001-000-3500-1000
Maps and Books	102.80	16.43	32.00	20.00			001-000-3790-3200
District Court Traffic Fines	277,858.12	242,131.39	312,277.19	109,067.18	243,000	310,000	001-000-3350-4000
Proceeds from Capital Lease	607,396.59						001-000-3400-2100
Police - Unclaimed Property	2,208.97	2,716.80	415.68	205.77	1,000	2,800	001-000-3420-1500
VIN Inspections	910.00	1,100.00	2,605.00	1,085.00	1,500	2,000	001-000-3420-2000
Improper Parking Fines		(75.60)					001-000-3610-1200
Restitutions	2,592.96	82,483.21	1,827.00	1,072.00	2,000	2,000	001-000-3610-9200
NSF Check Fees	1,000.00	840.00	940.00	480.00	1,000	1,000	001-000-3610-9300
Rents & Royalties	20,863.74	14,122.62	100.00				001-000-3720-3000
Surplus Asset Sale	13,824.10	628,096.26	62,715.00	16,316.15	15,000	18,000	001-000-3740-7400
Miscellaneous Revenues	47,002.34	62,624.44	68,920.01	330.67	55,000	55,522	001-000-3790-0000
Cash Over & Short	164.27	(26.60)	210.27	15.48			001-000-3790-2100
Donations			6,000.00				001-000-3791-1000
CDA TV Donations & Sponsors		8,332.00			5,000		001-000-3791-1200
Interfund Overhead Transfer	1,540,420.00	1,943,030.00	1,976,493.00	1,012,952.00	2,025,905	2,076,553	001-000-3991-0100
Transfer in for GIS Support	186,000.00						001-000-3999-0005
Transfer in from Parking Fund		221,221.00	210,000.00	210,000.00	210,000	210,000	001-000-3999-0000
Transfer in from ARPA Funds			204,739.97				001-000-3999-0000
Transfer in from Sanitation Fund	170,000.00		17,133.00	17,133.00	17,133	17,133	001-000-3999-0000
Transfer from Impact Fees		23,267.00	146,500.00				001-000-3999-0021
Trf from Annexation Fee Fund	286,000.00	99,000.00	184,000.00	175,000.00	175,000	355,000	001-000-3999-0024
Trf in Parks Capital Improvements		40,000.00					001-000-3999-0072
Beginning Cash					1,220,578	1,386,400	001-000-3990-0000
Beginning Cash - Drug Task Force					35,000		022-000-3990-0000
Program Income - Drug Task Force	6,721.89	77,949.57					022-000-3620-0022
Interest Earnings	320,268.85	191,177.70	30,758.92	10,463.39	45,000	45,000	001-000-3710-0000
	<b>\$41,221,756.45</b>	<b>\$51,220,724.33</b>	<b>\$40,407,204.24</b>	<b>\$ 22,047,990.56</b>	<b>\$ 46,428,959</b>	<b>\$ 56,560,939</b>	



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Mayor / Council**

**Program Description** – The Mayor and Councilmembers are elected officials serving the community of Coeur d'Alene, with roles and responsibilities as outlined in the statutes of the State of Idaho. The Mayor and Council continue to support and seek methods to fulfil the vision of Coeur d'Alene, which is a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

**Major Objectives**

- Increase funding to repair and maintain our transportation infrastructure
- Seek every remedy for growth to pay for itself through an increase in annexation fees, increase in impact fees, and low tax increases
- Create and commit to funding a General Fund Capital Improvement fund at \$200,000 a year for long-range projects
- Commit to strategic planning for income from closure of the River District
- Commit to long-term facilities planning for various departments, by use of a paid consultant (priority of Police Department)
- Commit to long term IT planning with a pre-determined budget every year dedicated to IT improvements

**Fiscal Year 2021-22 Accomplishments**

- Funded Public Safety appropriately with necessary equipment and personnel
- Funded street overlay
- Funded Parks with appropriate personnel
- Balanced budget with no tax increase
- Completed Atlas Park, including waterfront public use areas

**Fiscal Year 2022-23 Goals**

- Continue Funding Public Safety appropriately with necessary equipment and personnel
- Examine IT for necessary updates and fund it
- Increase Street Overlay Funding
- Reach a fair and affordable agreement with Bargaining groups

**CITY OF COEUR D'ALENE**  
**REQUESTED BUDGET - FY 2022-23**  
**MAYOR / COUNCIL**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$104,400.00	\$104,900.00	\$104,400.00	\$53,550.00	\$104,400	\$104,400	001-001-4111-1000	7
Cell Phone Allowance				\$150.00		600	001-001-4111-1500	
FICA	7,986.72	8,024.97	7,776.64	4,253.61	7,987	8,033	001-001-4111-2100	
PERS	9,225.90	9,599.76	9,599.76	3,993.93	12,467	8,670	001-001-4111-2200	
Workmans Compensation	121.38	126.57	91.92	48.86	122	142	001-001-4111-2400	
Health Insurance	56,195.10	50,132.37	57,374.01	31,580.15	68,696	49,736	001-001-4111-2500	
Dental Insurance	6,021.33	8,574.81	8,421.34	4,024.10	8,650	7,874	001-001-4111-2501	
Health Reimbursement Acct	60,662.64	61,069.15	55,484.54	25,249.18	56,501	68,445	001-001-4111-2520	
Life & Disability Insurance	1,249.82	1,234.95	1,252.16	597.49	1,330	1,135	001-001-4111-2600	
<b>Total Payroll Expenses</b>	<b>\$245,862.89</b>	<b>\$243,662.58</b>	<b>\$244,400.37</b>	<b>\$123,447.32</b>	<b>\$260,153</b>	<b>\$249,035</b>		
Office Supplies	\$968.95	\$858.19	\$568.71	\$700.34	\$700	\$700	001-001-4111-3100	
COVID-19 Supplies & Exp.		21,686.53					001-001-4111-3610	
Official Representation	334.42	243	553.55	517.68	978	1,000	001-001-4111-4100	
Meetings	1758.49	748.43	1046.76	303.05	1,000	1,000	001-001-4111-4700	
AIC Conferences	2646.51	\$933.41	\$1,011.79	80.00	3,000	3,000	001-001-4111-4701	
Business Travel	533.48	\$172.31			1,450	1,450	001-001-4111-4702	
Communications	925.58	\$1,230.39	\$2,293.35	1,065.70	2,564	2,978	001-001-4111-5101	
<b>Total Services &amp; Supplies</b>	<b>\$7,167.43</b>	<b>\$25,872.26</b>	<b>\$5,474.16</b>	<b>\$2,666.77</b>	<b>\$9,692</b>	<b>\$10,128</b>		
	<b>\$253,030.32</b>	<b>\$269,534.84</b>	<b>\$249,874.53</b>	<b>\$126,114.09</b>	<b>\$269,845</b>	<b>\$259,163</b>		

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
ADMINISTRATION**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>	<b>FTE</b>
Wages	\$ 156,136.44	\$ 162,967.92	\$ 167,044.80	\$ 85,612.80	\$171,220	\$231,962	001-002-4131-1000	2
Sick Leave Repurchase	2,837.60	3,134.00	3,212.40	3,292.80	3,293	3,458	001-002-4131-1006	
FICA	11,008.16	10,872.76	11,206.13	5,039.99	11,337	15,712	001-002-4131-2100	
PERS	18,242.32	19,832.68	20,328.76	10,615.36	20,837	28,110	001-002-4131-2200	
Workmens Comp	363.43	278.86	202.56	122.11	305	430	001-002-4131-2400	
Health Insurance						18,350	001-002-4131-2500	
Dental Insurance	1,316.67	961.07	1,030.26	522.12	1,044	2,847	001-002-4131-2501	
Health Reimbursement Acct	9,780.00	10,116.00	10,380.00	4,517.50	10,644	14,927	001-002-4131-2520	
Life & Disability Insurance	1,030.97	909.72	912.02	334.88	1,474	2,119	001-002-4131-2600	
<b>Total Payroll Expenses</b>	<b>\$200,715.59</b>	<b>\$209,073.01</b>	<b>\$214,316.93</b>	<b>\$ 110,057.56</b>	<b>\$220,154</b>	<b>\$317,916</b>		
Office Supplies	\$949.08	\$243.57	\$44.71	\$0.00	\$800	\$800	001-002-4131-3100	
Official Representation	327.85	121.95		56.25	350		001-002-4131-4100	
Professional Services	21,547.10						001-002-4131-4200	
Dues/Subscriptions	242.00	369.56	369.56	190.40	370	370	001-002-4131-4800	
Training	1,363.95	331.03	726.79		1,400	1,400	001-002-4131-4902	
<b>Total Services &amp; Supplies</b>	<b>\$24,429.98</b>	<b>\$1,066.11</b>	<b>\$1,141.06</b>	<b>\$246.65</b>	<b>\$2,920</b>	<b>\$2,570</b>		
	<b>\$225,145.57</b>	<b>\$210,139.12</b>	<b>\$215,457.99</b>	<b>\$110,304.21</b>	<b>\$223,074</b>	<b>\$320,486</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Finance Department**

### **Program Description**

The Finance Department incorporates all accounting services for the City, and provides a wide range of professional financial services, including: procurement and payments, accurate and timely processing of invoices, cash management, debt management, investments, budget preparation, budget planning and monitoring, financial reporting, payroll preparation and reporting, billing, customer service and collections for utility services, and tracking city vehicle and equipment inventory and fixed assets.

### **Major Objectives**

- To invest city funds under legal guidelines to ensure the best return
- To manage and account for the city's finances in accordance with generally accepted accounting principles
- To maintain a system of sound internal controls
- To advise the mayor and council, city administrator and department heads regarding available funds for proposed expenditures
- To maintain a current capitalization of fixed assets in accordance with GASB 34
- To report the financial condition of the city to the citizens of Coeur d'Alene, the mayor, city council, and city administrator
- To bill, collect and record revenues and expenses in a timely manner
- To provide excellent customer service to the public and other city departments

### **Fiscal Year 2021-22 Accomplishments**

- Completed Employee Self Service through Springbrook with the help of Human Resources
- Navigated the portal for the American Rescue Plan – staff educated on qualifying expenses, reporting requirements and receiving of funds
- Improved office efficiencies through cross-training in the Payroll function
- Made improvements to the budgeting process by adding department narratives and details to the 5-year equipment replacement schedules

### **Fiscal Year 2022-23 Goals**

- Continue to cross-train in both payroll, financial reporting and utility billing
- Review and update existing financial policies and create new policies as needed
- Implement on-line utility billing and recurring payments
- Improve the 5-year capital improvements plan by adding critical details
- Undertake training opportunities to maintain professional development

**CITY OF COEUR D'ALENE**  
**REQUESTED BUDGET - FY 2022-23**  
**FINANCE DEPT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$432,540.37	\$440,626.51	\$459,061.70	\$236,374.92	\$484,664	\$520,125	001-003-4151-1000	8
Sick Leave Repurchase	1,943.60	1,992.00	2,042.00	2,093.20	2,100	2,198	001-003-4151-1006	
COVID-19		2,165.92	4,660.73				001-003-4151-1111	
Part Time	4,412.63	283.04					001-003-4151-1300	
FICA	32,502.63	33,054.25	34,562.90	17,668.80	37,239	39,957	001-003-4151-2100	
PERS	48,325.79	53,140.92	55,564.89	28,062.48	58,121	62,367	001-003-4151-2200	
Workmans Compensation	723.09	754.06	547.70	339.88	849	952	001-003-4151-2400	
Health Insurance	74,370.91	69,917.69	64,491.39	32,309.20	70,378	72,997	001-003-4151-2500	
Dental Insurance	5,609.32	8,594.30	9,172.87	4,573.51	9,727	9,942	001-003-4151-2501	
Health Reimbursement Acct	39,577.17	44,506.48	47,593.59	21,806.94	50,942	51,922	001-003-4151-2520	
Life & Disability Insurance	4,494.84	4,668.10	4,695.34	2,044.52	5,170	5,437	001-003-4151-2600	
<b>Total Payroll Expenses</b>	<b>\$644,500.35</b>	<b>\$659,703.27</b>	<b>\$682,393.11</b>	<b>\$345,273.45</b>	<b>\$719,190</b>	<b>\$765,897</b>		
Office Supplies	\$21,991.75	\$16,873.36	\$19,268.28	\$4,099.90	\$22,000	\$22,000	001-003-4151-3100	
Employee Self Service				15,404.16	15,600		001-003-4151-3102	
Flexible Spending Plan Admin	4,042.39	4,353.70	3,775.53	2,069.51	4,400	4,200	001-003-4151-3110	
COVID-19 Supplies		37,627.07	29,365.40				001-003-4151-3610	
Audit Services	35,145.00	33,145.00	35,850.00	34,500.00	37,000	37,000	001-003-4151-4202	
Actuarial Study		3,525.00		4,775.00	3,650		001-003-4151-4204	
Interfund Transfer Study	18,724.86	750.00					001-003-4151-4205	
Insurance Premiums	409,258.00	439,034.00	468,744.00	491,123.00	491,605	564,000	001-003-4151-4600	
Dues/Subscriptions	789.00	758.00	577.00	250.00	800	800	001-003-4151-4800	
Travel / Training	4,889.59	1,282.32	2,224.00	695.00	4,400	4,500	001-003-4151-4902	
	<b>\$494,840.59</b>	<b>\$537,348.45</b>	<b>\$559,804.21</b>	<b>\$552,916.57</b>	<b>\$579,455</b>	<b>\$632,500</b>		
	<b>\$1,139,340.94</b>	<b>\$1,197,051.72</b>	<b>\$1,242,197.32</b>	<b>\$898,190.02</b>	<b>\$1,298,645</b>	<b>\$1,398,397</b>		





City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Municipal Services Department**

**Program Description:** The Municipal Services Department is a 12 FTE Department that serves the entire City Government through customer service, I.T., mapping, permits and licensing, public records requests, General Government such as Bids, Agreement, and Contracts (Council meeting preparation and follow-up), and management of CDATV.

**Major Objectives**

- To continue to issue permits and licenses based on city codes, while updating antiquated codes as needed
- To complete and implement the City-wide I.T. five-year Plan
- To continue to provide customer service to all city departments through the front desk, permitting, and I.T. services

**Fiscal Year 2021-22 Accomplishments**

- CDATV studio contract re-negotiation
- IT continues to quickly and effectively assisted all City departments with their needs to be able to work remotely
- The updated sign code was approved and implemented
- Processed 436 public information request the first 6 months of the fiscal year (with another 66 in the month of April)
- Issued 826 individual and 1047 company business licenses and permits in the first half of the year
- Answered 281 questions to the city through the website
- Continued software updates/rewrites including Viper (case change notification), building permits (ground disturbance/siding and create/process plan review fees), Licensing (special events, home occupation)
- Completely re-created Park Reservation website, using modern technology.
- Created Invocations sub-web, to accommodate and offload from staff labor the logistics of signups City Council Meeting invocations
- Added recaptcha to all web forms to eliminate large # of spam submissions.
- Created Winter Driving Lessons sign-up form for PD
- Updated the dig ticket process to use our new vendor OCC's notifications
- Completed City-wide installation of Office 365 implementation and Exchange online migration
- Updated GIS Server, Portal and Data Store versions
- Update City boundary with annexation docs
- Created boundaries for both WW and Water for OCC (811 call to dig company)
- 1,936 IT support request fulfilled in the first 6 months of the year
- Update/replace cameras throughout the City

**Fiscal Year 2022-23 Goals**

- Continue to cross train staff to provide continuous services throughout the year, for coverage no matter who is on leave
- Seek methods and partners to conduct City marketing through the City's CDATV contractor and existing staff
- Create MS Newsletter to Licensees
- Work toward goals outlined in the I.T. Five Year Plan
- Implement auto bill pay through Certified.
- Implement a new CMS website solution
- Retain staff

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
MUNICIPAL SERVICES**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$827,239.84	\$788,711.13	823,809.79	\$425,296.56	\$859,653	\$982,335	001-004-4152-1000	14
Sick Leave Repurchase	3,685.04	3,417.00	1,537.07	1,732.72	3,200	2,940	001-004-4152-1006	
COVID -19		927.56					001-004-4152-1111	
Cell Phone Allowance	3,260.00	2,680.00	2,400.00	1,200.00	2,400	2,400	001-004-4152-1500	
Reimbursements to Payroll	(37.25)						001-004-4152-1600	
FICA	61,483.60	58,810.45	61,056.27	31,569.08	66,192	75,559	001-004-4152-2100	
PERS	95,525.67	93,160.86	94,937.99	51,130.57	103,311	117,929	001-004-4152-2200	
Workmens Comp	1,338.58	1,419.14	1,030.76	1,634.31	4,082	5,838	001-004-4152-2400	
Health Insurance	153,998.62	147,827.04	151,213.18	85,898.36	168,202	192,763	001-004-4152-2500	
Dental Insurance	15,362.82	13,920.27	13,341.98	7,352.21	15,148	16,359	001-004-4152-2501	
Health Reimbursement Acct	73,234.11	66,299.95	54,289.74	27,211.51	58,204	62,997	001-004-4152-2520	
Life & Disability Insurance	9,164.65	7,867.83	8,195.89	3,826.90	8,941	10,049	001-004-4152-2600	
Unemployment Insurance		1,512.00					001-004-4152-2800	
<b>Total Payroll Expenses</b>	<b>\$1,244,255.68</b>	<b>\$1,186,553.23</b>	<b>\$1,211,812.67</b>	<b>\$636,852.22</b>	<b>\$1,289,332</b>	<b>\$1,469,170</b>		
Office Supplies	\$4,458.02	\$10,593.79	11,979.74	\$2,781.38	\$5,000	\$5,000	001-004-4152-3100	
Computer Supplies/Equip	5,736.09	6,151.13	3,716.59	2,794.77	6,000	6,000	001-004-4152-3101	
Springbrook Maint Agreement	29,101.85	30,558.00	32,087.00	33,691.35	33,691	47,980	001-004-4152-3102	
Computer Repair	11,467.97	13,750.00	9,049.21	5,108.56	13,750	13,750	001-004-4152-3103	
Software Licensing	136,876.90	81,759.54	96,366.94	97,785.26	155,345	373,364	001-004-4152-3104	
GIS	12,993.08	10,971.26	11,106.23	8,647.67	11,300	11,300	001-004-4152-3105	
City Wide Automation Plan	160,640.61	178,352.32	50,574.28	56,864.52	346,221	658,831	001-004-4152-3106	
Auto	1,719.34	1,600.09	3,350.65	1,283.90	2,100	2,100	001-004-4152-3600	
COVID-19 Supplies		330,730.33	147,684.00	1,000.25			001-004-4152-3610	
Official Representation	534.74	3,520.59	123.90	594.43	300	500	001-004-4152-4100	
Professional Servs/Audio Visual	98,960.40	101,471.89	104,034.73	49,438.34	107,863	112,666	001-004-4152-4202	
Codifications	404.00	1,964.82	6,241.72	500.00	4,000	4,000	001-004-4152-4203	
Audio Visual Supplies	1,653.45	15,362.79	3,338.93	599.88	3,500	3,500	001-004-4152-4204	
CDA TV - Equipment	(3,332.00)						001-004-4152-4205	
Licensing Background Checks	6,813.00	6,130.25	6,497.50	3,305.25	6,000	6,000	001-004-4152-4208	
Advertising / Legal Publication	9,329.20	5,273.19	7,312.52	1,770.41	7,000	7,000	001-004-4152-4400	
Dues/Subscriptions	27,339.84	26,439.26	26,939.00	27,387.61	28,440	28,440	001-004-4152-4800	
Anitvirus Software	20,772.45	19,392.23	15,161.81	19,006.60	66,989	67,913	001-004-4152-4801	
Travel / Training	6,148.58	4,594.78	5,114.93	2,356.00	6,000	6,000	001-004-4152-4902	
Communications - City Phones	39,768.50	34,584.23	39,423.99	15,906.39	35,531	33,227	001-004-4152-5100	
Communications-Cell Phones	880.30	1,399.95	1,850.09	991.43	1,620	5,398	001-004-4152-5101	
Internet Services	4,275.20	6,109.95	15,239.28	7,437.31	25,354	29,602	001-004-4152-5110	
Rental Office Equipment	2,409.24	2,627.06	1,587.74	1,212.00	2,400	2,400	001-004-4152-5400	
R/M Security Camera Equipment	-	150.00	47,770.72	693.31	27,992	71,244	001-004-4152-5800	
Jobs Plus	25,000.00	25,000.00	20,000.00	10,000.00	25,000	25,000	001-004-4152-6309	
Printing	1,676.60	1,030.11	2,140.71	143.03	1,500	1,500	001-004-4152-6900	
Copier Supplies	8,375.54	7,578.98	8,206.35	1,657.88	9,000	9,000	001-004-4152-6901	
<b>Total Services &amp; Supplies</b>	<b>\$614,002.90</b>	<b>\$927,096.54</b>	<b>\$676,898.56</b>	<b>\$352,957.53</b>	<b>\$931,896</b>	<b>\$1,531,715</b>		
Copier Replacement			\$9,715.40				001-004-4152-7400	
Public Records Software	\$16,650.00						001-004-4152-7440	
Tricaster			44,560.00				001-004-4152-7430	
<b>Total Capital Outlay</b>	<b>\$16,650.00</b>	<b>\$0.00</b>	<b>\$54,275.40</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>		
	<b>\$1,874,908.58</b>	<b>\$2,113,649.77</b>	<b>\$1,942,986.63</b>	<b>\$989,809.75</b>	<b>\$2,221,228</b>	<b>\$3,000,885</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Human Resources Department**

### **Program Description**

The Human Resources Department manages and guides the establishment and implementation of city-wide employment policies and practices. Human Resources services include recruiting and retaining employees, classification and compensation, benefit programs, employee/labor relations and organizational development training.

The City of Coeur d'Alene offers competitive wages and a generous benefit package that includes medical, vision, dental, Public Employees Retirement System of Idaho (PERSI), health reimbursement arrangement (HRA), life insurance, long-term disability, paid holidays, vacation and sick leave accruals, and optional supplemental plans are also available to employees.

The policies and procedures that determine compensation, benefits and various working conditions of City employees varies depending on what bargaining group the employee's classification belongs to. Exempt employees pay, benefits and other conditions of employment are established by the Personne. Rules, and include 37 employees. The bargaining groups recognized by the City are the Fire Union (Local 710), which represents 62 employees, the Police Officers Association (POA), which represents 105 employees (both sworn and non-sworn), and the Lake City's Employee Association (LCEA), which represents 120 employees and includes an additional 29 unrepresented employees that receive the same benefits.

### **Major Objectives**

- Attract and retain quality applicants and employees to ensure the goals of the City are met and maintained.
- Maintain a fair and equitable Compensation and Classification Plan for all positions.
- Maintain a healthy City of Coeur d'Alene Employees Benefits Trust with the goal of offering specialized benefits down the road due to overall trust savings.
- Provide the most competitive and current overall benefit package possible to cover all needs of employment.
- Continue to update various City policies to keep content updated, meaningful, and current.
- Deliver guidance in policy and procedure assuring compliance, consistency and excellent customer service.

- Provide customer service and support for all City departments and Mayor/City Council. Continue to work with City departments throughout the year to hire and/or train.
- To assist all employees in their various needs throughout their career, from the beginning through their retirement needs.
- Continue to work with City departments to provide impactful and helpful training topics specific to supervisory skills, management, leadership, compliance and general professional development.
- Ensure compliance with all applicable federal, state, and local laws.

### **Fiscal Year 2021-2022 Accomplishments**

- Provided individualized total compensation statements for each employee highlighting the employee's entire compensation package.
- City of Coeur d'Alene Benefits Trust is healthy and continues to perform very well. Five-member board of trustees including HR, Legal, Police, Fire, and Finance.
- Risk Management. HR partnered with State Insurance Fund Work Safety Services to meet individually with departments to focus on identifying safety and risks to help prevent employee injuries and control overall costs.
- Automated exit interview survey process.
- Partnered with Finance to launch the Employee Self-Service. Employees can now view paystubs, W2s, and direct deposit information on-line as well as update personal information.
- Continued updates to Personnel Rules and Classification/Compensation plan.
- Successful first full year of new employee onboarding program. HR partners with the City Administrator to provide new employees with an overview of City employment.
- Expanded city-wide e-learning training program to include a quarterly focus.
- Expanded wellness program to include quarterly wellness topics.
- HR received 1288 applications for 64 recruitments and hired 108 employees (36 full-time benefitted, 13 part-time non-benefitted, and 59 seasonals/temporary) to fill various vacancies. Additionally, we had 18 internal promotions.

### **Fiscal Year 2022-2023 Goals**

- Employee Wellness: More focus on employee mental health, with an emphasis on public safety. Researching a possible more robust Employee Assistance Program with easier access and a greater focus on mental health.
- Risk Management. Continue to work through the remaining departments with one-on-one meetings to ensure safe work habits. Additionally, will be adding an investigative component with employee injuries.
- Employee training: Provide additional on-site department training to departments that are outside of City Hall. Additional partnering with ICRMP.
- Labor group negotiations with all 3 employee groups in 2022 & 2023 will provide an opportunity for an additional analysis on pay and benefits.

- Compliance and employee policy. The Personnel Rules need updating to provide a consistent and clear document with up to date, relevant information that represents the City's current policies and practices.
- Recruitment, selection and placement of employees. Continue to improve the City's ability to attract, retain and develop quality applicants for new positions and internal employees for promotions.
- Increase advertising resources due to many positions becoming more difficult to fill.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
HUMAN RESOURCES**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>	<b>FTE</b>
Wages	\$198,489.62	\$220,625.09	\$231,433.38	\$120,023.80	\$241,525	\$258,086	001-005-4157-1000	3
Sick Leave Repurchase	2,104.80	2,231.20	2,286.80	2,344.00	2,350	2,468	001-005-4157-1006	
COVID-19			265.24				001-005-4157-1111	
Part-Time	3,368.00						001-005-4157-1300	
FICA	14,641.20	16,082.80	16,968.50	8,914.47	18,657	19,933	001-005-4157-2100	
PERS	23,040.19	26,608.99	27,937.73	14,610.65	29,119	31,110	001-005-4157-2200	
Workmens Comp	327.39	374.26	271.84	170.16	425	475	001-005-4157-2400	
Health Insurance	36,125.44	43,015.24	43,857.75	18,148.04	45,109	28,391	001-005-4157-2500	
Dental Insurance	4,212.22	3,567.60	3,279.42	1,680.96	3,272	3,332	001-005-4157-2501	
Health Reimbursement Acct	10,430.10	12,195.90	11,940.12	6,971.88	13,155	20,183	001-005-4157-2520	
Life & Disability Insurance	1,780.05	2,044.01	2,098.66	942.06	2,399	2,525	001-005-4157-2600	
Unemployment Insurance	2,900.00						001-005-4157-2800	
<b>Total Payroll Expenses</b>	<b>\$297,419.01</b>	<b>\$326,745.09</b>	<b>\$340,339.44</b>	<b>\$173,806.02</b>	<b>\$356,011</b>	<b>\$366,503</b>		
Office Supplies	\$3,429.96	\$2,704.78	\$2,031.28	\$296.43	\$2,450	\$2,450	001-005-4157-3100	
Citywide Training	9,275.00	8,199.00	17,179.00	17,119.00	17,200	18,800	001-005-4157-4105	
Professional Services	8,291.75	7,459.53	8,760.24	3,260.00	9,000	9,000	001-005-4157-4200	
Employee Recognition	2,298.18	2,080.00	3,208.58	3,025.00	3,500	6,000	001-005-4157-4300	
Advertising	2,743.72	5,288.03	7,485.67	3,346.56	6,000	7,000	001-005-4157-4400	
Recruitment Travel Expenses	902.52						001-005-4157-4500	
Dues / Subscriptions	15,675.00	11,147.50	11,593.40	10,944.87	10,836	10,948	001-005-4157-4800	
Tuition Reimbursement *	5,000.00	6,000.00	6,941.72		8,000	9,000	001-005-4157-4901	
Training	2,970.84	4,636.94	(184.75)	927.00	5,000	5,000	001-005-4157-4902	
Employee Assistance Program	7,104.00	7,770.00	7,770.00	3,885.00	7,885	9,720	001-005-4157-5810	
Citifit	2,893.13	1,160.93	1,468.60	542.60	3,000	3,000	001-005-4157-6902	
Drug and Alcohol Testing	4,690.00	4,000.00	4,655.00	1,265.00	6,000	5,000	001-005-4157-6903	
<b>Total Services &amp; Supplies</b>	<b>\$65,274.10</b>	<b>\$60,446.71</b>	<b>\$70,908.74</b>	<b>\$44,611.46</b>	<b>\$78,871</b>	<b>\$85,918</b>		
	<b>\$362,693.11</b>	<b>\$387,191.80</b>	<b>\$411,248.18</b>	<b>\$218,417.48</b>	<b>\$434,882</b>	<b>\$452,421</b>		

\* increase as per LCEA Contract



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Legal Department**

“Crime is about life, death and the liberty of the subject; civil law is entirely concerned with that most tedious of all topics, money. Criminal law requires an expert knowledge of bloodstains, policemen’s notebooks and the dark flow of human passion, as well as the argot currently in use round the Elephant and Castle. Civil law calls for a close study of such yawn-producing matters as bills of exchange, negotiable instruments and charter parties.”

Sir John Mortimer, *Forever Rumpole*

### **Civil Office**

#### **Program Description:**

The Civil Office of the Legal Department provides legal advice to the Mayor, City Council, City boards, commissions and committees, and City staff in all matters pertaining to federal, state, and local laws, regulations, rules, and policies. The Office works in collaboration with other City Departments and has frequent contact with citizens, other governmental agencies, outside attorneys, media, and businesses who have questions regarding City ordinances and codes, contracts, and procedures. The Office provides counsel at all meetings of the City Council, the Planning and Zoning Commission, the Design Review Team, and other boards, commissions, and committees as requested. Currently, the staff of the Civil Office consists of the City Attorney and one Senior Legal Assistant. Until March of 2022, the Civil Office also employed a Chief Civil Deputy City Attorney.

#### **Major Objectives:**

The primary objective of the Civil Office of the Legal Department is, of course, to provide prompt, accurate, and, it is hoped, helpful legal opinions and advice to all members of the City team. In addition, the Office assists the members of the City team as they pursue their unified goal of providing exceptional service to the public in a nearly infinite variety of ways and circumstances. The Office also performs such other duties as are assigned by the Mayor and City Administrator. Finally, the City Attorney acts as the Legal Services Director with generally avuncular supervisory authority over, and responsibilities for, both the Civil Office and the Criminal (Prosecutor’s) Office.

#### **Fiscal Year 2021-22 Accomplishments:**

The Civil Office, quite successfully, provided assistance in most of the major undertakings of the City throughout the fiscal year. The Office’s attorneys prepared and/or reviewed numerous contracts, resolutions and ordinances, bid packets, Council packets, staff reports, policies, official communications, and humorous anecdotes, and provided general legal support to all Departments on matters of Code and policy interpretation. The Office’s attorneys eagerly attended all meetings of the City Council and Planning and Zoning Commission, as well as the weekly Design Review Team meetings, and the meetings of other boards, commissions and committees upon request, ready to respond to questions, both expected and otherwise, regarding the law with verve and general accuracy. The



Office's attorneys also frequently participated in departmental meetings to add gravitas to the proceedings.

In this fiscal year, the Legal Department saw the retirement of long-time City Attorney Mike Gridley and, after an external recruitment, the appointment of the Chief Civil Deputy to the office of City Attorney. Together with the retirement of a Legal Assistant in the Criminal Office (who had 35 years of service to the City) and the resignation of an Assistant Prosecutor to pursue other more lofty opportunities, the Legal Department saw a 40% turnover in personnel in just a matter of months. The Legal Assistant has now been replaced by a highly qualified and motivated candidate, and the recruitment has begun for a new Assistant Prosecutor. As in past years, the Legal Department urges Council to approve a fourth Legal Assistant position for the Criminal Office in order to address the burgeoning caseload that is placing increasing challenges upon existing staff to perform their duties at the high level expected by the courts, the citizens they serve to protect, and the City government.

Among the specific accomplishments of the Civil Office are:

- Assisted the Planning Department in preparing for the approval of the new Comp Plan by the Planning and Zoning Commission and City Council.
- Prepared amendments to the Massage Facility Code, the Sign Code, and the Fire Protection Code.
- Prepared a Development Agreement ordinance.
- Worked with the Parks Department and Administration on the development of the Sherman Square Park by the Rotary Club.
- Prepared agreements between ignite and the City for the construction of improvements to the Museum of North Idaho and other ignite projects.
- Worked with the Planning and Building Departments, and Code Enforcement, on resolving numerous Code violations as they appeared throughout the City.
- Assisted HR on several personnel matters resulting in discipline, termination, and unemployment claims, and in the amendment of several provisions of the Personnel Manual and other City policies.
- Assisted the City Clerk in preparing amendments to the policy on food service on public sidewalks.
- Assisted Code Enforcement in enforcing, with varying degrees of success, the City's Code against longstanding, problematic customers, such as Coeur d'Alene Taxi, the owners of a warren of apartments on Indiana, a developer (Ross) who will remain unnamed, unpermitted ADUs, short term rentals, the illegal expansion of use on several properties, and Coeur d'Alene Taxi again.
- Assisted Wastewater, Administration, the Mayor, and Council in resolving a citizen complaint regarding a private sewer lateral on private property, many years in the making.
- Addressed a number of citizen complaints on a variety of issues, including traffic control, robots on public property, street trees, and the seizure of private property.
- Assisted the Mayor and City Clerk in formulating new rules for Public Comment in the wake of a series of somewhat contentious meetings.
- Assisted the Municipal Services Department, the Building Department, the Planning Department, the Police Department, and the Fire Department in denying and revoking Massage Facility licenses based on violations of the City Code and State law, not to mention hanky panky, and handled the appeal of such denial and revocations before the City Council.
- Assisted the Streets and Engineering Department in the acquisition of property for the Kathleen Avenue widening project, and prepared various contracts related to that project and the Lacrosse project.

- Worked with the Finance Department in revising various forms and policies regarding purchasing and reporting.
- Assisted the Fire Department in negotiations with Rosenbauer over warranty work on fire engines, and in the contracts for the occasionally wayward Fire Station No. 5 (the fireboat garage).
- Headed the Legislative Committee, following the entertaining bills introduced and passed in the Legislature, and keeping the Departments and elected officials apprised of significant bills which had the potential of affecting the City.
- Presented training on the Open Meeting Law to the Library Board of Trustees.
- Worked with outside counsel retained by ICRMP on potential, threatened, and active litigation involving the City.
- Assisted the Planning Department on interpretation of City Code and the PUD approvals for Mill River as the final open parcel of property has been brought forward for development.
- Took the lead in a contested hearing before the Idaho Department of Lands, opposing a dock permit request off W. Lakeshore Drive in a City swim area.
- Assisted the Police Department in preparing and assessing the RFQ for the remodel of the Police station.
- Assisted the Wastewater Department in the bid for and acquisition of a new centrifuge and Solids Building, and the interpretation of contractual provisions related to both.
- Assisted the Water Department in preparing the RFQ, bid packets, and contract for the purchase of bulk parts.

**Fiscal Year 2022-23 Goals:**

The Civil Office will strive to continue providing outstanding legal advice and services to the City team while taking steps to improve the Legal Department's efficiency and to use the available resources to best effect. To further this goal, the new City Attorney has proposed that the position of Chief Civil Deputy City Attorney remain unfilled *for the time being* in order to free up budget resources for a much-needed fourth fulltime Legal Assistant in the Criminal Office. The Civil Office also intends to provide cross-training for the attorneys in the Criminal Office so that they will be able to perform functions in the Civil Office from time-to-time on an as-needed basis. Overall, the City Attorney seeks better integration of the Civil and Criminal Offices of the Legal Department in order to help all other members of the City team deliver the best service for citizens and visitors alike. This will require upgrading the case management software for the Criminal Office to improve efficiency and productivity, as the existing software has long passed its useful life, and seeking more and better training opportunities for the attorneys and staff.

As the City grows and faces inevitable changes, the Legal Department must also grow and change in a logical and intentional manner so that it can help the City's elected officials and employees achieve their goals and vision for the City of Coeur d'Alene.



City of Coeur d'Alene, Idaho  
Departmental Summary and Description FY22-23  
**Legal Department – Prosecuting Attorney's Office**

**Program Description:**

As a law enforcement agency, the Prosecuting Attorney's Office (PAO) seeks to ensure public safety through offender accountability, timely and appropriate rehabilitation, deterrence, and lastly, punishment. We work with crime victims and their families seeking positive outcomes. The PAO prosecutes city code violations, state code infractions and misdemeanors. The PAO also provides legal advice to the police department and backs up the Civil Office as needed.

**Major Objectives:**

- Continue to be a leading prosecution agency within the courts and community through excellence in work product, procedure, preparedness, and professionalism.
- Evaluate complaints and crime reports to ensure appropriate charge(s) are filed, and provide quality feedback to law enforcement officers.
- Enforce city code violations through prosecution when appropriate.
- Provide legal guidance to law enforcement officers on the ever-changing laws, and rules affecting law enforcement.
- Participate as a stakeholder in treatment courts, community initiatives; for victim safety, and other local, state and national criminal justice programs.
- Provide support for crime victims, including referrals to community partners; ensure their safety; and when appropriate, seek restitution on their behalf.
- Use alternative sentencing programs to stop recidivism, to address root causes of criminality, and to reduce jail populations.

**Fiscal Year 2021-22 Accomplishments:**

- The PAO experienced a 5 percent increase in criminal case filings over prior year.
- City code prosecutions totaled 236, an increase of 114 over the year prior.
- Attended 9613 criminal court appearances, an average of 38.45 court case appearances each working day.
- Regularly met with community stakeholders addressing alternative sentence programs or treatment courts.
  - LEAD Opioid Response Project – alternative to criminal charges for first offenders.
  - DUI Court
  - Domestic Violence Court
    - Review hearings
    - Diversion cases

- Our team met our court obligations even though many of our staff, or their families, were out with COVID-19, or other medical conditions, for approximately one half of the year.
- Worked at the state level to effectuate changes in court rules, statutes, and judicial procedures.
- Partnered with the police department by:
  - Creating the Disorderly Conduct ordinance to address downtown issues; and
  - Implementing trespass authorization from city parks during major events.

**Fiscal Year 2022-23 Goals:**

**1** Continue excellence in prosecution; building on the successes of the last year.

**2** Add a Legal -Technology Assistant;

Due to the large volume of work required by the courts our team is operating at triage mode. Recorded media demands occupy the equivalent of .75 FTE on a weekly basis. Due to the staffing shortfall, we are unable to timely meet court required deadlines and often are forced to trial without our best evidence.

**3** Acquire A new case management software (PBK). This program is American Rescue Plan Act funding compliant.

- Retire the existing case management program SHELDON that is approximately 18 years in use. SHELDON is written in 3 different code languages, 2 of which are no longer supported languages. A long-time employee that co-designed SHELDON has retired leaving the IT department without the knowledgeable technical person to help advise on how the system is configured to address recurring problems.
- PBK will provide tangible benefits to the IT Department, the Police Department, and the Prosecuting Attorney’s Office.
- The case management program features include:
  - Annual software updates will benefit the City IT Department by eliminating the multiple tasks and time required to keep SHELDON functioning;
  - Monthly training webinars will aid all staff to get the most out of the program’s features;
  - Expanded and customizable productivity reports;
  - Dashboard flexibility to provide case statistics, case resolutions, create city, or public reports uploaded to the city website;
  - Law enforcement portal which provides:
    - police records and media can be directly imported to the prosecutor’s database;
    - e-subpoena and service notification for officer subpoenas;
    - remote access by officers to view case status, and track subpoena status;
  - Victim portal which provides:
    - Direct case status view;
    - Secure electronic communication with assigned prosecution team;
    - View status of subpoenas;

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
LEGAL DEPT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$828,603.98	\$904,035.00	\$865,264.07	\$466,397.87	\$878,790	\$825,131	001-006-4161-1000	10
Sick Leave Repurchase	3,944.00	4,042.40	2,286.80	2,344.00	4,200	2,625	001-006-4161-1006	
Cell Phone Allowance	1,440.00	1,620.00	1,665.00	705.00	1,800	1,440	001-006-4161-1500	
FICA	61,456.56	67,305.75	63,604.66	34,315.24	67,058	63,435	001-006-4161-2100	
PERS	95,706.61	102,250.34	102,667.49	52,482.24	105,645	99,005	001-006-4161-2200	
Workers Compensation	1,067.49	1,268.72	921.49	514.07	1,284	1,514	001-006-4161-2400	
Health Insurance	117,551.87	122,561.48	131,650.67	71,149.50	137,684	167,530	001-006-4161-2500	
Dental Insurance	12,278.64	10,768.10	11,489.47	6,216.08	12,506	15,144	001-006-4161-2501	
Health Reimbursement Acct	44,415.06	41,955.98	35,945.98	19,208.89	39,200	42,055	001-006-4161-2520	
Life & Disability Insurance	8,118.74	7,407.24	7,548.50	3,429.63	8,520	8,109	001-006-4161-2600	
<b>Total Payroll Expenses</b>	<b>\$1,174,582.95</b>	<b>\$1,263,215.01</b>	<b>\$1,223,044.13</b>	<b>\$656,762.52</b>	<b>\$1,256,687</b>	<b>\$1,225,988</b>		
Office Supplies	\$3,888.55	\$2,680.23	\$5,746.11	\$1,234.97	\$4,300	\$4,300	001-006-4161-3100	
Office Equipment	4,585.80	3,761.51	12,456.17	2,469.45	13,100	10,000	001-006-4161-3200	
Legal Library	7,322.30	8,429.26	8,642.93	2,475.44	7,600	9,000	001-006-4161-3201	
COVID-19 Supplies		2,699.46					001-006-4161-3610	
Professional Services	48,282.18	46,588.31	211.42	5,543.64	12,000	15,000	001-006-4161-4200	
Dues/Subscriptions	3,522.70	3,432.00	3,084.45	2,745.00	4,300	4,300	001-006-4161-4800	
Travel / Training	7,042.14	3,378.96	2,909.95	1,638.34	10,000	15,000	001-006-4161-4902	
Mileage Allowance	1,698.12	795.40	185.92	22.40	1,250	2,000	001-006-4161-6101	
Purchased Service	1,373.82	1,677.84	2,239.36	826.10	4,303	4,000	001-006-4161-6301	
Technology *						71,850	001-006-4161-6316	
<b>Total Services &amp; Supplies</b>	<b>\$77,715.61</b>	<b>\$73,442.97</b>	<b>\$35,476.31</b>	<b>\$16,955.34</b>	<b>\$56,853</b>	<b>\$135,450</b>		
	<b>\$1,252,298.56</b>	<b>\$1,336,657.98</b>	<b>\$1,258,520.44</b>	<b>\$673,717.86</b>	<b>\$1,313,540</b>	<b>\$1,361,438</b>		

\* - Integrated Case Management System from grant - \$71,850



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Planning Department**

**Program Description**

The Planning Department's role in the City falls under two main pillars. The first is the long-range and strategic planning role, which provides the bigger picture for planning, zoning, and economic development. In this role, the Planning Department leads community engagement efforts, recommends and leads strategic code amendments, focuses on long-range and special planning projects, and engages with community partners.

The second pillar is related to current planning and day-to-day operations. In this role, the Planning Department processes development applications, reviews building permits for compliance with zoning requirements, focuses on improved communications with the development community, and provides excellent customer service. The Planning Department routinely interfaces with other city departments and community partners, and acts as a facilitator.

In all of our efforts, the department is mindful of opportunities to integrate walkability, affordable housing, and economic development (e.g., adaptive reuse, economic gardening, support of small business, and innovation) into planning conversations, and helps guide strategic conversations related to growth and community development.

*The CDBG program details are highlighted separately.*

**Major Objectives**

- Implement priority action items from the new 2042 Comprehensive Plan.
- Participate in and help lead the Regional Housing & Growth Issues Partnership and cooperative planning efforts with the County and neighboring communities.
- Lead historic preservation efforts for the City in support of the Historic Preservation Commission.
- Continue to promote continuous improvement for the development review process.
- Promote cost savings by collaborating with community partners on projects and seeking grant opportunities to assist with project costs.
- Promote economic development opportunities in existing and new businesses districts (e.g., Atlas Waterfront, Midtown, East Sherman, Health Corridor).
- Continue to improve the Zoning and Subdivision Codes.
- Continue to take the lead on development projects for the City, such as Atlas.
- Continue to promote the importance and protection of the Shoreline and the Hillside areas of the City.

### **Fiscal Year 2021-22 Accomplishments**

- The 2042 Comprehensive Plan (Envision Coeur d'Alene) was approved by the City Council in February 2022, after 27 months of community input and engagement.
- The City's first Historic Preservation Plan was completed and approved by City Council in December 2021 and the City was awarded grant funds for a nomination of the Garden District Neighborhood to the National Register of Historic Places.
- Atlas Waterfront - Helped facilitate the first phase of development – including securing developers for Areas 1, 2, 3, 4 5a, 5b, 6, 8, 10, 12, and 13 and helping facilitate PUD amendments to support the project vision. Staff participates on the Architectural Review Committee and Steering Committee, and attends weekly project coordination meetings with ignite and the consultant team.
- Staff helped spearhead the Regional Housing & Growth Issues Partnership with Council Member Miller in coordination with Hayden, Post Falls, Rathdrum, Kootenai County, and KMPO, and over 40 groups/organizations to address regional concerns, research solutions, and bring forward recommendations to elected officials. Planning is taking the lead on coordinating meetings and sharing information.
- East Sherman pocket parks were completed in coordination with the Parks and Recreation and Streets and Engineering teams.

### **Fiscal Year 2022-23 Goals**

- Atlas Waterfront – continue being actively involved with the project and a key player in partnership with ignite cda and consultant team on project development.
- Update Development Impact Fees in conjunction with Streets & Engineering, Legal, Administration, Parks and Recreation, Police and Fire. This will utilize growth projections and data from the Envision project. Staff will secure a consultant to update the fees, and ensure community participation in the fee update. Work is expected to begin in FY 21/22 and continue into FY 22/23.
- Regional Housing & Growth Issues Partnership – continue helping facilitate and lead this effort, share information, work with other jurisdictions and organizations on possible solutions, and bring forward recommendations to Council; work with CDA 2030 on housing priorities, research, education and meeting facilitation.
- Zoning Code amendments to address housing needs (e.g., multigenerational, missing middle housing, Short-Term Rental, and other considerations identified in the 2042 Comprehensive Plan). Engage community members and ad hoc advisory committee(s) to draft code language for consideration, in partnership with RHGIP.
- Engage residents and neighborhood representatives in meaningful dialogue and educational discussions about proposed code amendments and other city efforts (e.g., development impact fees) to get input and address neighborhood concerns.
- East Sherman Revitalization Plan – revise the plan to include updated roadway design options and the new pocket parks, continue supporting revitalization efforts and working with CDA 2030 to engage the businesses, property owners and neighborhoods to achieve the vision and identify possible implementation. Staff will be bringing forward an updated revitalization plan for City Council consideration and approval to address updated roadway design options, updated timing to action items.
- Work with the Historic Preservation Commission to hire a consultant to prepare Nomination for the Garden District for a Historic District pursuant to CLG grant funding from the State Historic Preservation Office. (Cash match of \$1,550 required)

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
PLANNING DEPT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$ 409,853.53	\$455,120.58	\$435,871.43	\$ 227,400.47	\$456,090	\$482,774	001-007-4170-1000	6
Sick Leave Repurchase	1,374.00	1,527.60	1,565.20	748.53	1,700	1,785	001-007-4170-1006	
Cell Phone Allowance	360.00	360.00	360.00	180.00	360	360	001-007-4170-1500	
FICA	30,961.86	34,519.87	33,056.62	17,222.51	35,048	37,097	001-007-4170-2100	
PERS	47,238.93	54,566.96	52,019.65	27,262.51	54,704	57,899	001-007-4170-2200	
Workmens Comp	3,074.08	3,947.41	2,867.03	2,730.12	6,072	7,386	001-007-4170-2400	
Health Insurance	58,343.17	62,932.31	64,653.63	34,006.64	71,116	77,573	001-007-4170-2500	
Dental Insurance	4,124.29	5,163.13	4,844.32	2,353.56	5,285	5,230	001-007-4170-2501	
Cobra & Retirees							001-007-4170-2502	
Health Reimbursement Acct	29,401.81	34,879.66	20,575.94	10,039.39	22,270	22,340	001-007-4170-2520	
Life & Disability Insurance	4,114.93	4,338.86	4,391.38	2,002.38	4,573	4,773	001-007-4170-2600	
<b>Total Payroll Expenses</b>	<b>\$588,846.60</b>	<b>\$657,356.38</b>	<b>\$620,205.20</b>	<b>\$323,946.11</b>	<b>\$657,218</b>	<b>\$697,216</b>		
Office Supplies	\$3,009.53	\$4,332.84	\$1,632.60	\$650.73	\$4,000	\$2,500	001-007-4170-3100	
Minor Equipment	112.23	3,228.90	526.91	6.09	2,000	2,000	001-007-4170-3400	
Official Representation	1,605.00	1,827.91	485.00	272.42	2,000	1,500	001-007-4170-4100	
Professional Services	84,578.21	110,185.39	86,761.83	22,390.52		10,000	001-007-4170-4200	
Professional Services - 2030	45,000.00	45,000.00			40,000	35,000	001-007-4170-4200	
State Historic Preservation			14,020.59	1,848.32		1,550	001-007-4170-4210	
Advertising - Publications	2,126.41	1,861.48	2,838.33	387.53	2,500	2,500	001-007-4170-4400	
Dues/Subscriptions	2,374.22	2,742.88	3,290.03	1,495.39	2,800	3,000	001-007-4170-4800	
Travel / Training	5,725.52	4,081.25	650.70	185.00	4,000	4,000	001-007-4170-4902	
Repair & Maint - Auto	65.10	63.21	77.47	19.47			001-007-4170-6100	
<b>Total Services &amp; Supplies</b>	<b>\$144,596.22</b>	<b>\$173,323.86</b>	<b>\$110,283.46</b>	<b>\$27,255.47</b>	<b>\$57,300</b>	<b>\$62,050</b>		
	<b>\$733,442.82</b>	<b>\$830,680.24</b>	<b>\$730,488.66</b>	<b>\$351,201.58</b>	<b>\$714,518</b>	<b>\$759,266</b>		





## City of Coeur d'Alene, Idaho Departmental Summary and Description **Building Maintenance Division**

### **Program Description**

The building division is responsible for maintaining all city owned buildings.

### **Major Objectives**

Perform preventive maintenance on all HVAC equipment and to make all repairs to the buildings as needed.

### **Fiscal Year 2021-2022 Accomplishments**

- Person Field restroom was demolished, site graded, and pad prepped, to install a new CXT building.
- Assisted the Police Department in multiple remodels at the station.
- Replaced the chiller at the Police Department.
- Oversaw repairs on the roofs of the Harbor Center and Museum buildings.
- Repaired roof of HREI building.
- Repairs to City Park Bandshell roof.
- Assisted in Park Shop expansion.
- Hired two full-time employees.
- Made numerous repairs due to vandalism of the Coeur d'Alene Parking Garage.

### **Fiscal Year 2022-23 Goals**

- Oversee rebuilding the Jewett House garage that was damaged during the winter windstorm of 2021.
- Replace failed epoxy coating on the Front Street concrete stairs that lead down to the park side of the library. The existing coating has failed in multiple spots and continues to deteriorate in large sections.
- Replace Police Station emergency backup generator (Kohler 1998) and automatic transfer switch.
- Street and Engineering building improvements:
  - Replace failing vinyl tile floor throughout 1<sup>st</sup> and 2<sup>nd</sup> floor office areas/hallways with low maintenance high resilient polished/sealed concrete floors
  - Replace old T8 fluorescent fixtures throughout buildings and shop with new high efficiency LED fixtures
  - Replace stair treads and cove base
  - Replace 4 failed windows on north side of building
  - Add man door and catwalk on 2<sup>nd</sup> floor to gain access to mezzanine in east bay
  - Paint walls doors and trim

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
BUILDING MAINTENANCE**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$164,440.88	\$181,950.66	\$153,267.78	\$107,438.99	\$202,981	\$204,052	001-008-4198-1000	4
Sick Leave Repurchase							001-008-4198-1006	
COVID-19		544.70	1,114.69				001-008-4198-1111	
Overtime		339.48			2,000	2,100	001-008-4198-1200	
Part-Time	84,215.96	49,670.48	38,819.93	6,538.07	34,688		001-008-4198-1300	
Cell Phone Allowance	1,080.00	755.00	480.00	200.00	480	480	001-008-4198-1500	
FICA	19,105.03	17,844.35	14,816.58	8,734.48	18,371	15,807	001-008-4198-2100	
PERS	24,751.98	23,581.46	21,914.10	12,017.57	28,674	24,672	001-008-4198-2200	
Workmens Comp	7,626.06	9,148.85	6,644.94	3,027.58	7,562	7,954	001-008-4198-2400	
Health Insurance	9,445.20	15,779.89	17,187.11	13,004.28	52,698	45,269	001-008-4198-2500	
Dental Insurance	5,778.47	1,332.00	1,597.80	864.01	3,443	3,518	001-008-4198-2501	
Health Reimbursement Acct	14,408.46	12,402.53	14,359.92	7,910.90	15,620	13,970	001-008-4198-2520	
Life & Disability Insurance	1,775.47	1,357.88	1,378.40	762.43	2,307	2,314	001-008-4198-2600	
Unemployment Insurance		3,735.00					001-008-4198-2800	
<b>Total Payroll Expenses</b>	<b>\$332,627.51</b>	<b>\$318,442.28</b>	<b>\$271,581.25</b>	<b>\$160,498.31</b>	<b>\$368,824</b>	<b>\$320,137</b>		
Operating Supplies	\$22,256.03	\$24,608.34	\$21,705.46	\$12,626.36	\$25,000	\$29,000	001-008-4198-3200	
Minor Equipment	(360.00)	1,141.13	2,342.79	516.93	4,000	6,000	001-008-4198-3400	
Fuels/Lubes	4,522.08	2,966.58	3,299.29	1,763.72	4,000	5,000	001-008-4198-3500	
COVID-19 Supplies		9,339.03	2,499.27				001-008-4198-3610	
Professional Services				6,535.00			001-008-4198-4200	
Dues and Subscriptions	50.00						001-008-4198-4800	
Travel / Training			975.00		2,000	3,000	001-008-4198-4902	
Contract Services	30,551.62	83,238.38	96,494.61	48,570.08	106,000	120,000	001-008-4198-5000	
Utilities - Water	587.98	552.11	778.81	305.56	650	700	001-008-4198-5200	
Solid Waste	5,378.95	5,269.89	4,870.99	2,244.89	6,000	6,000	001-008-4198-5201	
Utilities - Sewer	1,252.55	1,262.64	1,184.49	514.39	1,425	1,300	001-008-4198-5202	
Utilities - Electric / Gas	34,896.87	37,280.68	35,635.48	14,005.38	40,000	40,000	001-008-4198-5206	
R/M Buildings	39,568.51	11,369.68	33,412.27	19,805.50	35,000	55,000	001-008-4198-6000	
R/M Electrical		292.32					001-008-4198-6010	
R/M Plumbing	125.00	207.30					001-008-4198-6011	
R/M Mechanical Equipment	5,382.36	12,050.73	8,283.16	8,775.80	12,000	16,000	001-008-4198-6012	
R/M Auto	306.28	324.76	710.56	375.62	3,000	2,500	001-008-4198-6100	
R/M Other Equipment	96.69	12.37		315.00			001-008-4198-6200	
Preventative Maintenance / Bldgs	20,637.37	33,789.46					001-008-4198-6310	
<b>Total Services &amp; Supplies</b>	<b>\$165,252.29</b>	<b>\$223,705.40</b>	<b>\$212,192.18</b>	<b>\$116,354.23</b>	<b>\$239,075</b>	<b>\$284,500</b>		
Scissor Lift and Trailer	\$10,673.84						001-008-4198-7625	
Police Dept ALC		\$101,769.99		34,712.00			001-008-4198-7240	
City Hall Generator		42,142.96					001-008-4198-7242	
414 FT Ground Way Bldg Repairs				40,488.00	30,000		001-008-4198-7250	
Police Dept Chiller Unit					65,000		001-008-4198-7241	
Street Dept Flooring/Lighting Windows						90,000	001-008-4198-	
<b>Total Capital Outlay</b>	<b>\$10,673.84</b>	<b>\$143,912.95</b>	<b>\$0.00</b>	<b>\$75,200.00</b>	<b>\$95,000</b>	<b>\$90,000</b>		
	<b>\$508,553.64</b>	<b>\$686,060.63</b>	<b>\$483,773.43</b>	<b>\$352,052.54</b>	<b>\$702,899</b>	<b>\$694,637</b>		



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Police Department**

**Program Description**

The Police Department strives to improve or maintain the safety of our community through collaborative partnerships with community stakeholders in an effort to appropriately respond to emergency calls for service, reduce the fear of crime, and improve community engagement. CDA PD has 118 full-time members who serve our public. The police department is comprised of the following units: Patrol, investigations, school resource officers, community action team, records, traffic, K9, SWAT, code enforcement, civilian investigative specialists, records, animal control, professional standards, hiring and training, IT, fleet support, property and evidence, and volunteers.

**Major Objectives**

- Appropriately respond to emergency calls for service.
- Reduce crime and the fear of crime in our community.
- Reinforce a culture focused on community engagement and the reduction of felony crimes in our community.
- Properly and adeptly investigate allegations of crime.
- To improve or maintain our partnership with the community.
- Keep school children safe and provide positive law enforcement interaction through the School Resource Officer program.
- To continue to support the members of the police department by ensuring they are staffed, trained, and equipped properly to fully meet our public safety mission.

**Fiscal Year 2021-22 Accomplishments**

- We successfully reduced Part 1 crime by 22.97% in 2021. Part 1 crime has fallen 63.38% since 2014.
- Responded to 42,538 calls for service (2021).
- The number of injury accidents and DUI-related accidents went down, while non-injury accidents rose in 2021.
- The victim advocate program served 547 victims of stalking, domestic violence, or sexual assault and an additional 774 outreach contacts.
- Improved roadway safety through our DUI enforcement program.

- Improved investigative processes and appropriately investigated major cases including 120 auto burglaries (a 57% decrease from the previous year), 88 aggravated assaults, 11 robberies, and 33 sexual assaults.
- Continued our partnership with the Fire Department on the Rescue Task Force program to better respond to active shooter incidents.
- Continued partnerships with area law enforcement agencies such as the Idaho State Police and the Kootenai County Sheriff's Office.

### **Fiscal Year 2022-23 Goals**

- Continue to reduce the fear of crime in our City through a collaborative effort with community partners including citizens, businesses, schools, social and church groups, and block watch groups.
- Continue to be leaders in public safety for our region.
- Improve recruiting and retention of police officers and work towards full staffing.
- Increase our community outreach to better inform and partner with the community.
- Continual evaluation of traffic complaints and collisions to optimize deployment of limited traffic enforcement resources.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - 2022-23  
POLICE DEPARTMENT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$7,625,954.92	\$8,193,405.05	\$8,498,788.41	\$4,437,656.95	\$9,487,456	\$9,990,610	001-009-4211-1000	119
Shift Differential	94,425.03	99,384.62	108,885.24	50,309.63	102,140	108,885	001-009-4211-1001	
Assignment Pay					173,628	173,628	001-009-4211-1002	
Court Time	20,963.55	9,601.58	7,710.04	20,273.89	50,991	50,991	001-009-4211-1004	
Holiday Pay	323,013.29	331,288.87	426,054.54	381,775.04	436,350	436,350	001-009-4211-1005	
Sick Leave Repurchase	21,817.94	21,090.30	25,747.12	24,930.28	28,000	28,000	001-009-4211-1006	
Call Out Availability Pay	77,509.10	80,493.87	81,816.78	41,235.62	88,234	108,834	001-009-4211-1007	
Off-duty employment	3,263.13	780.00	13,495.00	817.00	4,000	4,000	001-009-4211-1008	
FTO Pay	18,678.11	11,413.91	12,332.10	9,224.05	17,486	17,486	001-009-4211-1009	
COVID-19 Over Time	542,380.68	59,177.86	68,735.15				001-009-4211-1111	
OT Enforcing Underage Drinking	664.43			270,111.26	528,716	569,648	001-009-4211-1200	
Traffic Mobilization - Aggressive		6,525.36	3,214.59				001-009-4211-1201	
Overtime Impaired / DUI	5,167.96		2,835.17	1,857.30			001-009-4211-1202	
OT Traffic Mobilization - Seatbelt	1,010.97	688.99					001-009-4211-1203	
OT - Aggressive Driving Grant		2,251.54					001-009-4211-1205	
Overtime - Alive at 25 Grant	6,830.25		530.00	1,207.14			001-009-4211-1206	
Overtime - FTO Pay	9,757.96	5,384.15	6,005.15	4,050.04			001-009-4211-1207	
Overtime - Law Enforcement Liason	2,920.19	2,270.46	3,356.40	689.85			001-009-4211-1209	
Victim's Advocate Grant	17,251.95	6,946.39	11,034.37	5,385.71	11,648	11,648	001-009-4211-1210	
Part Time	126,063.36	109,461.94	96,789.19	50,510.71	119,109	127,404	001-009-4211-1250	2.5
Part Time - Reserves	27,837.00				59,306	59,306	001-009-4211-1301	2.48
PT-Ambassadors/Volunteer Coord	12,285.00	23,252.08	28,042.00	4,732.00	34,368	34,368	001-009-4211-1302	1.34
Clothing Allowance	600.00						001-009-4211-1400	
Cell Phone Allowance	3,547.00	2,280.00	1,680.00	840.00	1,680	1,680	001-009-4211-1500	
Misc Credits to Payroll	(40,098.55)	(38,306.72)	(106,325.97)	(45,390.23)			001-009-4211-1600	
Reimbursement - Off Duty Officers	(3,923.75)	(515.00)	(17,435.00)	(1,190.00)	(4,902)	(4,902)	001-009-4211-1610	
DEA Overtime Reimbursement	(6,826.78)	(1,162.94)	(8,062.21)	(4,080.55)			001-009-4211-1620	
FICA	668,524.45	708,617.22	742,936.95	395,025.04	851,756	895,897	001-009-4211-2100	
PERS	1,040,045.08	1,156,634.33	1,203,791.51	640,337.16	1,352,251	1,422,709	001-009-4211-2200	
Workmens Compensation	171,296.83	208,152.34	151,184.52	105,356.64	263,061	341,877	001-009-4211-2400	
Health Insurance	1,413,129.04	1,487,499.87	1,450,806.59	730,857.88	1,588,674	1,696,261	001-009-4211-2500	
Dental Insurance	118,529.15	140,137.20	137,952.94	69,113.85	147,254	154,515	001-009-4211-2501	
Cobra & Retirees	(2,389.31)	203.16	(45.48)				001-009-4211-2502	
Health Reimbursement Acct	370,013.21	441,221.98	421,344.68	187,658.49	452,048	462,892	001-009-4211-2520	
Life & Disability Insurance	76,150.42	77,992.39	78,140.24	35,827.64	103,475	107,920	001-009-4211-2600	
<b>Total Payroll Expenses</b>	<b>\$12,746,391.61</b>	<b>\$13,692,277.81</b>	<b>\$ 14,020,987.82</b>	<b>\$7,419,122.39</b>	<b>\$15,896,728</b>	<b>\$16,800,007</b>		

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - 2022-23  
POLICE DEPARTMENT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 months	2022 Adopted	2023 Requested	Account	FTE
Uniforms	\$104,911.37	\$82,150.84	\$100,625.99	\$34,268.87	\$76,300	\$68,065	001-009-4211-3000	
Uniform / Equipment Cleaning	5,284.42	3,243.00	3,463.95	955.00	6,500	5,000	001-009-4211-3001	
Office Supplies	33,734.76	23,722.48	20,383.40	6,555.96	28,500	28,500	001-009-4211-3100	
Operating Supplies-Patrol	18,914.16	23,832.39	23,839.19	7,275.82	25,161	25,161	001-009-4211-3201	
Operating Supplies-Serv.	4,720.46	4,343.32	9,656.39	3,305.12	7,250	7,250	001-009-4211-3202	
Operating Supplies/Range	127,192.39	88,388.94	132,766.12	90,331.88	128,678	88,200	001-009-4211-3206	
Operating Supplies/Investgtn	16,507.93	9,609.25	22,170.38	2,796.11	20,000	20,000	001-009-4211-3207	
Oper Supps/Less Lethal Materials		34,417.10	42,113.22	43,527.50	59,190	49,508	001-009-4211-3216	
Motorcycle Program	12,864.87	15,048.32	9,582.37	21,039.90	63,580	21,270	001-009-4211-3220	
Minor Equipment	17,352.57	18,950.36	33,553.57	27,888.68	45,000	45,000	001-009-4211-3400	
Technology	40,754.87	211,461.60	192,699.07	104,725.89	176,150	113,900	001-009-4211-3420	
Fuels/Lubes	151,737.95	132,467.44	149,167.11	68,688.39	163,300	245,520	001-009-4211-3500	
COVID-19 Supplies		1,880.74	12,711.66				001-009-4211-3610	
Official Representation	1,897.16	2,765.90	2,475.97	386.80	2,900	83,000	001-009-4211-4100	
Professional Service	12,993.55	7,525.50	11,707.02	6,984.00	12,000	15,000	001-009-4211-4201	
Volunteer Unit	2,402.41	1,717.19	2,616.25	1,056.40	3,500	3,500	001-009-4211-4210	
Explorer Program	1,598.55	2,304.58	1,213.02	399.94	2,500	2,500	001-009-4211-4220	
Community Programs	4,606.69	2,357.95	2,184.52	1,095.40	5,500	5,500	001-009-4211-4225	
S.W.A.T. Equipment	54,630.03	134,642.64	54,061.67	3,100.58	54,606	68,251	001-009-4211-4230	
Air Support	4,804.20	4,686.28	5,000.00	-	2,500	5,000	001-009-4211-4300	
Dues/Subscriptions	16,422.81	15,941.71	15,346.61	3,144.52	19,000	20,000	001-009-4211-4800	
Tuition Reimbursement	5,988.00	6,099.00	920.00		16,000	16,000	001-009-4211-4900	
Travel and Training	159,229.69	51,162.12	69,376.75	39,612.26	90,000	100,000	001-009-4211-4902	
Firing Range Contract	3,000.00	3,000.00	5,200.00	5,200.00	5,500	7,200	001-009-4211-4903	
Honor Guard Program			366.00				001-009-4211-4905	
Patrol Canine	8,612.93	6,064.20	34,388.15	5,841.85	10,280	30,000	001-009-4211-4910	
Animal Control	8,842.61	4,176.35	3,185.00	1,260.00	11,000	11,000	001-009-4211-5011	
Software Maintenance Fees	155,567.55	152,429.18	161,582.46	92,282.40	206,195	239,375	001-009-4211-5020	
Communications	80,364.30	88,081.20	78,936.04	54,473.11	103,000	103,000	001-009-4211-5100	
Utilities	50,546.76	50,975.52	55,632.07	24,612.30	52,900	52,900	001-009-4211-5200	
R/M Auto	52,873.12	58,793.55	68,447.28	32,901.45	52,872	65,000	001-009-4211-6101	
R/M Tires	15,499.76	19,733.11	22,071.06	3,838.24	22,220	22,220	001-009-4211-6102	
R/M Radar / Radio	216,276.30	67,547.80	43,295.28	63,545.10	80,150	52,300	001-009-4211-6200	
Patrol Carports - GO Bonds		10,516.67					001-009-4211-6210	
Other Purchased Services	25,062.75	13,440.36	19,324.22	6,983.87	25,000	25,000	001-009-4211-6300	
Police Substation - East Sherman *	17,082.33						001-009-4211-6316	
Patrol Vehicles / Misc Equipment	25,029.88	131,323.74	180,421.09	12,038.29	191,000	303,400	001-009-4211-6502	
<b>Total Services &amp; Supplies</b>	<b>\$1,457,307.73</b>	<b>\$1,484,800.33</b>	<b>\$1,590,482.88</b>	<b>\$770,115.63</b>	<b>\$1,768,232</b>	<b>\$1,947,520</b>		
Records & Front Desk Remodel			\$47,033.39				001-009-4211-7200	
Police Dept Expansion - Grant						\$3,000,000	001-009-4211-7310	
Patrol Vehicles	\$85,448.00	\$130,964.00	152,014.00	\$169,091.00	\$329,840	280,000	001-009-4211-7502	
Evidence Drying Cabinet		10,367.00					001-009-4211-7515	
Mobile Radios	46,661.65						001-009-4211-7601	
Drone		9,963.96					001-009-4211-7610	
COVID-19 Capital		15,819.00					001-009-4211-7612	
<b>Total Capital Outlay</b>	<b>132,109.65</b>	<b>167,113.96</b>	<b>\$199,047.39</b>	<b>169,091.00</b>	<b>329,840</b>	<b>3,280,000</b>		
<b>Total Expenses</b>	<b>\$14,335,808.99</b>	<b>\$15,344,192.10</b>	<b>\$15,810,518.09</b>	<b>\$8,358,329.02</b>	<b>\$17,994,800</b>	<b>\$22,027,527</b>		

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - 2022-23  
 VICTIMS ADVOCATE GRANT**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>	<b>FTE</b>
Wages	\$41,112.22	\$44,604.27	\$47,006.06	\$25,472.82	\$51,043	\$56,200	001-017-4241-1000	1
Overtime		764.70	308.22				001-017-4241-1200	
FICA	2,992.86	3,235.75	3,383.23	1,806.62	3,905	4,299	001-017-4241-2100	
PERS	4,734.37	5,417.10	5,649.38	3,041.48	6,095	6,710	001-017-4241-2200	
Workmens Comp	748.33				89	103	001-017-4241-2400	
Health Insurance	8,492.85	9,257.10	10,023.13	5,267.41	11,851	12,267	001-017-4241-2500	
Dental Insurance	67.23	712.75	877.65	455.34	1,025	1,025	001-017-4241-2501	
Health Reimbursement Acct					3,380	3,380	001-017-4241-2520	
Life & Disability Insurance	137.73	168.35	165.69	84.34	573	611	001-017-4241-2600	
<b>Total Payroll Expenses</b>	<b>\$58,285.59</b>	<b>\$64,160.02</b>	<b>\$67,413.36</b>	<b>\$36,128.01</b>	<b>\$77,961</b>	<b>\$84,594</b>		
Equipment		\$1,649.82	\$109.00				001-017-4241-3400	
<b>Total Services &amp; Supplies</b>	<b>\$0.00</b>	<b>\$1,649.82</b>	<b>\$109.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>		
<b>Total Expenses</b>	<b>\$58,285.59</b>	<b>\$65,809.84</b>	<b>\$67,522.36</b>	<b>\$36,128.01</b>	<b>\$77,961</b>	<b>\$84,594</b>		

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - 2022-23  
 CDA DRUG TASK FORCE**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Program Income	\$6,274.44	\$9,796.27	\$22,305.31	\$6,225.76			022-000-3620-0022
Interest Income	325.53	445.34	113.52	43.46			022-000-3710-0000
Beginning Cash					\$35,000		022-000-3990-0000
<b>Total Revenues</b>	<b>\$6,599.97</b>	<b>\$10,241.61</b>	<b>\$22,418.83</b>	<b>\$6,269.22</b>	<b>\$35,000</b>	<b>\$0</b>	
Operating Supplies	\$1,200.00		\$1,800.00	\$1,560.00			022-088-4213-3200
Minor Equipment		\$4,008.95			\$35,000		022-088-4213-3400
Fuels/Lubes		25.42					022-088-4213-3500
Professional Services			67.60				022-088-4213-4201
Other Purchased Services							022-088-4213-6300
<b>Total Services &amp; Supplies</b>	<b>\$1,200.00</b>	<b>\$4,034.37</b>	<b>\$1,867.60</b>	<b>\$1,560.00</b>	<b>\$35,000</b>	<b>\$0</b>	
Vehicles							022-088-4213-7502
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	
<b>Total Expenses</b>	<b>\$1,200.00</b>	<b>\$4,034.37</b>	<b>\$1,867.60</b>	<b>\$1,560.00</b>	<b>\$35,000</b>	<b>\$0</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$5,399.97</b>	<b>\$6,207.24</b>	<b>\$20,551.23</b>	<b>\$4,709.22</b>	<b>\$0</b>	<b>\$0</b>	



**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - 2022-23  
 CDA DRUG TASK FORCE - FEDERAL**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 months	2022 Adopted	2023 Requested	Account
Program Income		\$68,153.30					020-000-3620-0022
Interest Income	\$121.92	229.87	212.93	\$73.68			020-000-3710-0000
Beginning Cash							020-000-3990-0000
<b>Total Revenues</b>	<b>\$121.92</b>	<b>\$68,383.17</b>	<b>\$212.93</b>	<b>\$73.68</b>	<b>\$0</b>	<b>\$0</b>	
Other Purchased Services							020-087-4213-6300
<b>Total Services &amp; Supplies</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
Vehicles							020-087-4213-7502
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$121.92</b>	<b>\$68,383.17</b>	<b>\$212.93</b>	<b>\$73.68</b>	<b>\$0.00</b>	<b>\$0</b>	



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Fire Department**

**Program Description**

Your Coeur d'Alene Fire Department's mission is to protect lives, property and the environment in order to improve the quality of life & safety of our community. We accomplish this by being an "All Hazards" department that provides: fire suppression, EMS first response & transport as well as Advanced Life Support, technical rescue, water rescue, disaster response, mass casualty response, event standbys, public relations, fire prevention and public outreach education.

**WE ARE DRIVEN BY PERFECTION AND STEERED BY KNOWLEDGE,  
TRADITION AND INTEGRITY.**

**Fiscal Year 2021-2022 Accomplishments**

- Continued to play major role, City and County wide, with leadership and processes through the COVID-19 Pandemic.
- Appointed a new Fire Chief through an internal hiring process
- Added an EMS Officer to the department
- Appointed a new Deputy Chief- Operations through an internal process
- First FD to provide a mobile vaccination program for homebound residents
- Hired (3) new Firefighter- Paramedics
- Enhanced presence on social media.
- Re-opened FD facilities to the public (Post Covid)
- Had (3) firefighters and their K-9's pass FSA certification.
- Four CDAFD firefighters: FF/PM Robinson, FF Thaxton, FF Matchell and FF Shackleton participated in Leukemia and Lymphoma stair climb and raised over \$17,000.
- FD Staff and Local 710 members had a record year with its Mobile Santa program: 7 Nights, 33 Firefighters, 240+ hours volunteered, \$2,734 dollars donated, over 3,000 candy canes handed out and 7,500 lbs. of food collected

- Added our 3<sup>rd</sup> SWAT Paramedic to the team: FF/PM Cody Moore.
- Conducted annual L/M Retreat

### **Fiscal Year 2022-2023 Goals**

- Continue to be proactive in managing the Pandemic
- Continuity of Operations during the administrative transition
- Begin FD strategic planning process & G.O. Bond planning (2025)
- Completion of the new Fire Boat Garage at Third Street Docks.
- Secure an additional staffed ambulance from KCEMSS
- Establish new PEER fitness program
- Emphasis on PTSI/ FF fatigue
- Review and update of all FD fireground SOP's
- Enhance FD Tech Rescue Program
- Enhance the FD physician program
- Continue to increase paramedic staffing levels
- Conduct Captain & Battalion Chief promotional testing process
- Establish a lateral hiring process for paramedics
- Modify current high-rise ordinance
- Contract with third party for commercial inspections
- Complete Battalion Chief certifications
- Emphasize grant opportunities for staffing and equipment
- Continue to emphasize partnership opportunities in the community
- Continue annual FD banquet (Post Covid)- March 2023
- Continue to enhance partnership with Local 710- LM relations

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
FIRE DEPT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$5,330,411.18	\$5,670,129.24	\$5,794,648.00	\$3,340,172.24	\$6,310,091	\$6,749,729	001-010-4231-1000	71
Holiday Pay	369,445.68	395,868.96	394,566.72	420,721.20	460,156	446,679	001-010-4231-1005	
Sick Leave Repurchase	25,320.46	31,719.96	39,315.63	32,396.09	58,909	49,937	001-010-4231-1006	
Shift Differential	44,384.20	27,991.18	32,160.92	16,253.35	45,830	45,830	001-010-4231-1100	
COVID-19		120,497.51	215,032.63	37,205.92			001-010-4231-1111	
Overtime	97,531.26	73,440.86	108,406.32	40,764.42	164,940	164,940	001-010-4231-1200	
Constant Staffing	212,265.07	560,052.43	536,092.93	135,994.68	382,384	350,000	001-010-4231-1201	
FLSA	124,765.25	120,124.84	123,788.64	72,438.20	138,956	178,883	001-010-4231-1205	
Cell Phone Allowance	2,400.00	1,850.00	2,075.00	1,200.00	3,000	3,000	001-010-4231-1500	
Reimbursements to Wages	(30,708.66)	(27,074.01)	(30,424.98)	(4,095.54)			001-010-4231-1600	
FICA / Medicare	94,763.38	105,961.06	110,925.40	62,467.42	109,563	115,841	001-010-4231-2100	
PERS /	1,033,900.90	1,112,653.38	888,289.00	480,763.09	928,351	980,460	001-010-4231-2200	
PERS - 6.2%	375,820.90	425,532.30	434,252.16	243,912.57	468,476	495,320	001-010-4231-2210	
Workmens Compensation	161,841.02	189,775.85	137,837.23	95,396.72	238,273	317,479	001-010-4231-2400	
Health Insurance	846,709.43	871,571.66	887,512.84	469,409.47	964,738	1,028,850	001-010-4231-2500	
Dental Insurance	60,567.54	79,712.87	80,142.95	42,514.96	90,267	90,117	001-010-4231-2501	
Cobra & Retirees	(542.57)	54.01	7.58				001-010-4231-2502	
Health Reimbursement Acct	363,862.14	371,928.78	369,422.96	184,017.05	395,652	374,901	001-010-4231-2520	
Life & Disability Insurance	48,391.18	51,445.15	52,541.64	24,446.82	70,015	73,393	001-010-4231-2600	
<b>Total Payroll Expenses</b>	<b>\$9,161,128.36</b>	<b>\$10,183,236.03</b>	<b>\$10,176,593.57</b>	<b>\$5,695,978.66</b>	<b>\$10,829,600</b>	<b>\$11,465,359</b>		
Uniforms	\$49,758.59	\$34,210.22	\$36,444.12	\$22,234.92	\$66,000	\$72,400	001-010-4231-3001	
Protective Clothing	45,471.33	77,665.95	73,894.80	50,214.05	102,000	116,000	001-010-4231-3002	
Office Supplies	2,849.03	3,875.68	2,166.57	878.48	5,000	4,500	001-010-4231-3100	
Operating Supplies	23,713.63	15,161.83	18,058.21	15,967.59	19,446	21,446	001-010-4231-3200	
Fire Prevention	(3,000.00)	6,081.09	2,772.84		2,450	2,450	001-010-4231-3300	
Minor Equipment	124,277.89	33,842.70	55,791.54	37,146.75	42,963	59,963	001-010-4231-3400	
Fuels	49,587.64	38,135.07	49,166.09	25,086.24	55,000	84,000	001-010-4231-3500	
COVID Supplies		101,091.19	58,183.44	27,458.71			001-010-4231-3610	
Official Representation	3,049.52	4,929.16	4,888.37	1,121.83	4,990	4,990	001-010-4231-4100	
Professional Services	7,286.28	7,312.50	8,157.00	8,904.50	6,000	24,350	001-010-4231-4200	
Medical Tests and Exams	23,890.00	27,950.00	28,350.00	11,794.25	24,750	24,750	001-010-4231-4201	
Medical Services	10,087.90	2,081.85	2,642.45		4,100	8,800	001-010-4231-4300	
Dues/Subscriptions	4,419.63	3,254.33	2,129.23	960.70	2,700	2,700	001-010-4231-4800	
Public Education	4,282.90	1,776.78	3,026.42		4,800	4,800	001-010-4231-4901	
Travel /Training	71,230.76	66,644.17	85,211.06	28,038.76	82,260	142,848	001-010-4231-4902	
Communications	34,302.74	35,601.06	32,429.82	23,090.33	48,000	72,000	001-010-4231-5100	
Utilities	65,066.13	65,909.17	68,042.23	34,669.55	83,816	83,816	001-010-4231-5200	
Solid Waste	2,222.13	2,295.05	3,045.79	1,030.12	2,650	3,328	001-010-4231-5201	
R/M Building	44,827.60	25,815.92	59,991.15	5,431.11	49,850	49,850	001-010-4231-6000	
R/M Auto	39,299.49	45,950.70	53,092.77	13,458.44	48,701	48,701	001-010-4231-6100	
R/M Fire Boat	3,369.78						001-010-4231-6101	
R/M Other	50,836.71	29,875.79	43,346.77	6,055.47	34,000	38,000	001-010-4231-6200	
R/M Radio	1,548.01	6,498.46	1,781.69	1,005.64	3,500	3,500	001-010-4231-6201	
<b>Total Services &amp; Supplies</b>	<b>\$658,377.69</b>	<b>\$635,958.67</b>	<b>\$692,612.36</b>	<b>\$314,547.44</b>	<b>\$692,976</b>	<b>\$873,192</b>		
Fire Station #4/ Boat House		\$12,750.00	\$148,210.64				001-010-4231-7235	
Furnaces for Fire Stations		22,224.40					001-010-4231-7516	
Extrication Tool - ITRT Grant		12,037.40					001-010-4231-7519	
SCBA - grant funded						\$986,610	001-010-4231-	
Station Flooring					\$25,000		001-010-4231-7250	
UTV Track - grant 19SHSP			5,299.00				001-010-4231-7525	
COVID-19 Capital		359,185.25					001-010-4231-7610	
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$406,197.05</b>	<b>\$153,509.64</b>	<b>\$0.00</b>	<b>\$25,000</b>	<b>\$986,610</b>		
	<b>\$9,819,506.05</b>	<b>\$11,225,391.75</b>	<b>\$11,022,715.57</b>	<b>\$6,010,526.10</b>	<b>\$11,547,576</b>	<b>\$13,325,161</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Streets & Engineering Department**

### **Program Description**

The Streets & Engineering Department incorporates all maintenance and construction services within the city's rights-of-way as well as provides vehicle maintenance and repair service to all departments. The Department prioritizes public safety as it relates to the maintenance, construction and repair of the street network, storm drain system, street lights, and traffic signals.

### **Major Objectives**

- Ensure quality public infrastructure through vigilant public works inspections;
- Improve the quality of City streets and pavement markings;
- Provide a coordinated, responsive traffic signal system on priority corridors;
- Provide responsive and efficient fleet services to City departments and maintain ongoing communication to assist them with their needs for future planning;
- Continue to work with the school district to ensure safe routes to and around schools;

### **Fiscal Year 2021-22 Accomplishments**

- Continued to improve department efficiencies through cross-training;
- Added an Assistant Director to assist in management of department;
- Purchased first new dump truck in 15 years;
- Assisted the Drainage Utility in the installation of the City's first R-Tanks;
- Partnered with Eastside Highway District in the chip seal of Coeur d'Alene Lake Drive;

### **Fiscal Year 2022-23 Goals**

- Continue to cross-train in street ratings, inspections, asphalt maintenance, permit applications, right-of-way vacations, development review, and management;
- Create encroachment fees based on square footage of right-of-way obstructed;
- Start up a sidewalk rating inspection program;
- Complete pavement ratings and prioritize maintenance based on rating system;
- Prioritize fleet rotation to replace aging equipment;
- Replace final Midtown brick intersections

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
STREET / ENGINEERING DEPT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$1,950,080.99	\$2,058,810.67	\$1,936,018.21	\$1,024,732.05	\$2,146,410	\$2,305,314	001-018-4311-1000	37
Sick Leave Repurchase	3,782.40	5,661.76	1,686.80	1,728.80	2,000	2,100	001-018-4311-1006	
COVID-19		1,415.18	15,720.40				001-018-4311-1111	
Overtime	36,220.97	29,795.16	34,268.32	43,110.96	38,000	39,900	001-018-4311-1200	
Part Time	102,291.97	70,504.30	39,965.58	6,835.73	84,005	109,188	001-018-4311-1300	2.92
Cell Phone Allowance	4,640.00	4,585.00	4,290.00	1,500.00	4,440	3,240	001-018-4311-1500	
Misc Credits to Payroll	(281,980.26)	(257,590.56)	(161,912.10)	(48,421.00)	(300,000)	(331,654)	001-018-4311-1600	
FICA	155,710.10	160,371.89	150,397.84	79,563.15	174,024	188,173	001-018-4311-2100	
PERS	223,230.19	244,010.58	235,707.95	125,474.46	271,622	293,692	001-018-4311-2200	
Workmens Comp	66,584.56	79,835.90	57,986.10	35,108.61	87,691	117,031	001-018-4311-2400	
Health Insurance	430,198.41	463,597.81	446,170.88	240,380.42	498,651	582,312	001-018-4311-2500	
Dental Insurance	43,867.22	43,203.20	39,360.69	21,414.45	45,027	49,244	001-018-4311-2501	
Cobra & Retirees	7,630.46	999.45					001-018-4311-2502	
Health Reimbursement Acct	138,172.16	160,528.48	125,759.93	60,915.43	140,800	146,560	001-018-4311-2520	
Life & Disability Insurance	20,881.95	20,335.27	20,278.44	9,484.16	22,759	24,337	001-018-4311-2600	
Unemployment Insurance	2,133.33	2,816.18			5,000	5,000	001-018-4311-2800	
<b>Total Payroll Expenses</b>	<b>\$2,903,444.45</b>	<b>\$3,088,880.27</b>	<b>\$2,945,699.04</b>	<b>\$1,601,827.22</b>	<b>\$3,220,429</b>	<b>\$3,534,437</b>		
Office Supplies	\$9,064.70	\$7,998.52	\$7,287.77	\$3,425.73	\$8,500	\$9,500	001-018-4311-3100	
Operating Supplies	74,087.62	46,022.68	54,499.29	43,101.38	45,000	60,000	001-018-4311-3200	
Operating Supplies - Garage	59,169.29	34,144.74	27,125.22	8,764.07	35,000	35,000	001-018-4311-3201	
Signage / Barricades	13,556.80	21,911.61	25,991.38	942.81	15,000	15,000	001-018-4311-3270	
Pvmt Markers/Traffic Paint	39,996.54	31,239.51	70,360.20	1,615.99	50,000	80,000	001-018-4311-3280	
Deice Materials / Chemicals	41,511.26	57,255.55	(94.41)	19,468.78	30,000	40,000	001-018-4311-3290	
Miscellaneous Tools - Garage	5,000.10	11,270.10	3,764.79	4,602.35	6,000	6,000	001-018-4311-3400	
Minor Equipment	132.95	6,064.99	4,652.81		4,500	5,000	001-018-4311-3401	
Fuels/Lubes	120,487.82	96,245.64	103,836.19	76,195.01	120,000	157,500	001-018-4311-3500	
Incentives and Reimbursements	14,660.00	23,312.00	14,203.00	4,820.00	6,000	10,000	001-018-4311-3600	
COVID-19 Supplies		1,362.80	1,359.42				001-018-4311-3610	
Official Representation	236.00	153.00	-		200	200	001-018-4311-4100	
Professional Services		32,699.95	2,653.33		16,000	10,000	001-018-4311-4200	
Dues/Subscriptions	3,446.81	5,318.52	2,511.60	548.50	3,200	3,200	001-018-4311-4800	
Public Transportation / KMPO	68,938.62	105,403.62	80,403.62	80,403.62	81,000	83,400	001-018-4311-4810	
Training - Other	20,178.53	6,280.12	1,702.00	3,540.96	10,000	10,000	001-018-4311-4902	
Communications	5,338.70	5,489.38	6,582.15	4,739.45	6,000	7,500	001-018-4311-5101	
Utilities - Garage	17,557.04	17,034.37	37,852.73	13,542.63	33,000	39,500	001-018-4311-5200	
Solid Waste	1,468.85	1,389.20	1,352.00	546.00	3,600	3,600	001-018-4311-5210	
R/M Grounds, Asphalt	88,203.79	119,412.96	63,025.09	9,210.28	125,000	225,000	001-018-4311-5901	
R/M Grounds, Gravel/Grindings	9,968.34	15,332.38	7,430.10		9,000	15,000	001-018-4311-5903	
Dust Control Dirt Streets	7,929.90	16,433.49	8,898.48		16,000	16,000	001-018-4311-5904	
R/M Traffic Lights	53,625.59	140,680.05	119,904.50	(4,134.80)	75,000	80,000	001-018-4311-5910	
Equipment Rental	131,848.91	85,803.45	55,577.93	56,772.11	80,000	80,000	001-018-4311-5911	
R/M Building - Garage	30,115.34	43,074.63	4,759.09	1,127.00	9,000	10,000	001-018-4311-6000	
R/M Concrete and Sidewalks	75,569.65	32,883.45	34,015.45		75,000	75,000	001-018-4311-6010	
R/M Electrical	23,010.18	(8,259.70)	2,520.43	1,448.54	7,000	7,000	001-018-4311-6020	
R/M Auto	528.45						001-018-4311-6100	
R/M Other Equip	81,575.92	95,973.58	58,060.55	45,481.46	82,000	95,000	001-018-4311-6200	
Loader payments (3)					65,253	65,253	001-018-4311-6910	
Grader Lease payments (1)	93,202.99	103,706.11	103,706.35	69,825.24	33,881	33,881	001-018-4311-6910	
Leaf Pickup	77,541.16	54,482.61	43,782.38	66,624.72	60,000	70,000	001-018-4311-6310	
Overlay / Chip Seal Program	604,839.86	809,046.29	346,913.42	7,785.00	750,000	1,500,000	001-018-4311-6901	
<b>Total Services &amp; Supplies</b>	<b>\$1,772,791.71</b>	<b>\$2,019,165.60</b>	<b>\$1,294,636.86</b>	<b>\$520,396.83</b>	<b>\$1,860,134</b>	<b>\$2,847,534</b>		
Used Surplus Equipment	\$118,876.74	\$84,400.00	\$119,614.37		\$90,000	\$90,000	001-018-4311-7505	
Backhoe - Used			44,125.15				001-018-4311-7521	
Vehicle Replacement - grant						270,000	001-018-4311-7	
Thermo-lay Machine		81,500.00					001-018-4311-7640	
Scanner	5,155.25						001-018-4311-7645	
Loader	499,396.59						001-018-4311-7670	
Sign Message Board	108,000.00			70,552.00			001-018-4311-7675	
Crack Sealer - grant						92,000	001-018-4311-	
Roller	39,165.00						001-018-4311-	
Locator	7,784.20						001-018-4311-7680	
Street Dept Remodel - partial grant						1,000,000	001-018-4311-	
<b>Total Capital Outlay</b>	<b>\$778,377.78</b>	<b>\$165,900.00</b>	<b>\$163,739.52</b>	<b>\$70,552.00</b>	<b>\$90,000</b>	<b>\$1,452,000</b>		
	<b>\$5,454,613.94</b>	<b>\$5,273,945.87</b>	<b>\$4,404,075.42</b>	<b>\$2,192,776.05</b>	<b>\$5,170,563</b>	<b>\$7,833,971</b>		<b>40</b>



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Parks Department**

### **Program Description**

The Parks Department provides all landscape maintenance on city owned parks and properties. The Department maintains 587 acres that include 32 parks, 210 acres of national open space, and 39 miles of pedestrian and bike paths, and 9 miles of hiking trails.

### **Major Objectives**

- Maintain restrooms and other park facilities.
- Provide grounds maintenance of turf, trees, and all landscaping.
- Support and help carry out numerous large-scale events; Ironman, 4<sup>th</sup> of July, Taste of the Coeur d'Alene's, Ales for the Trail, Brewfest, and three concert series, etc.
- Provide customer service to all facility use permit holders throughout the parks.

### **Fiscal Year 2021-2022 Accomplishments**

- Hired a new mechanic who has saved the department money in repairs and vehicle trade with the Water department.
- Person CXT restroom project completed.
- Approval for a commercial dock at the Harbor Center area.
- Establishment of four food vendors at the Atlas Mill River Park.
- Increased seasonal pay to encourage more applicants.
- Repairs to McEuen concrete.

### **Fiscal Year 2022-23 Goals**

- Continue to outsource maintenance on non-park areas.
- Hire a department specialist.
- Add another park maintenance position.
- Independence Point sidewalk and ADA ramp.
- City Park sidewalks redone.
- Kathleen Trail reconstruction.
- Ramsey drainage project.
- Ramsey trail reconstruction.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
PARKS DEPT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$737,315.58	\$825,715.14	\$873,253.96	\$465,537.84	\$970,032	\$1,160,703	001-024-4381-1000	19.50
Sick Leave Repurchase	1,200.00	1,328.40	1,470.80	1,628.00	1,600	1,785	001-024-4381-1006	
COVID-19		5,613.14					001-024-4381-1111	
Over Time	31,895.98	24,853.32	43,022.74	7,797.83	25,000	26,250	001-024-4381-1200	
Part Time	241,799.86	216,212.71	147,496.73	25,914.00	325,934	224,640	001-024-4381-1300	6.00
Cell Phone Allowance	3,015.00	5,910.00	4,005.00	2,270.00	4,020	4,860	001-024-4381-1500	
Misc Credits to Payroll	(19,323.00)	(4,959.23)	(21,341.19)	(2,972.50)	(15,000)	(15,000)	001-024-4381-1600	
FICA	76,188.77	80,914.42	80,260.38	37,679.13	101,483	108,496	001-024-4381-2100	
PERS	87,225.31	103,127.71	109,011.90	56,388.72	119,479	142,513	001-024-4381-2200	
Workmens Comp	25,499.76	31,845.17	23,129.67	15,682.78	39,171	51,899	001-024-4381-2400	
Health Insurance	171,038.99	185,981.63	193,326.90	98,875.84	236,702	279,503	001-024-4381-2500	
Dental Insurance	19,690.72	15,693.77	15,875.83	7,364.15	19,355	22,144	001-024-4381-2501	
Health Reimbursement Acct	63,493.97	76,137.78	60,111.42	34,003.64	66,170	77,610	001-024-4381-2520	
Life & Disability Insurance	9,175.74	9,272.68	9,474.36	4,224.18	10,421	12,423	001-024-4381-2600	
Unemployment Insurance	12,194.16	10,816.85			15,000	15,000	001-024-4381-2800	
<b>Total Payroll Expenses</b>	<b>\$1,460,410.84</b>	<b>\$1,588,463.49</b>	<b>\$1,539,098.50</b>	<b>\$754,393.61</b>	<b>\$1,919,367</b>	<b>\$2,112,826</b>		
Downtown Business Impr Dis	\$3,944.31	\$7,986.78	\$10,284.35	\$181.15	\$7,500	\$9,000	001-024-4381-3050	
Office Supplies	4,326.70	3,574.12	3,901.68	1,071.97	4,500	4,000	001-024-4381-3100	
Operating Supplies	44,993.87	51,935.78	58,169.16	23,703.70	60,000	62,000	001-024-4381-3200	
Minor Equipment	10,390.92	59,934.82	37,404.65	10,901.63	20,000	25,000	001-024-4381-3400	
Fuels/Lubes	48,118.85	36,115.01	41,949.38	16,950.37	46,000	50,000	001-024-4381-3500	
COVID-19 Supplies		1,555.40	95.58				001-024-4381-3610	
Official Representation	603.76	304.75	369.42	526.63	750	750	001-024-4381-4100	
Professional Services	73,247.00	77,919.42	30,506.61	3,788.00	40,000	20,000	001-024-4381-4200	
Dues/Subscriptions	1,202.40	435.00	805.00	65.00	2,000	1,500	001-024-4381-4800	
Travel / Training	2,670.66	3,556.86	4,499.39	5,767.08	6,000	6,500	001-024-4381-4902	
Janitorial Supplies	23,266.31	19,879.01	31,513.29	3,350.11	23,000	30,000	001-024-4381-5000	
Communications	7,496.14	8,896.63	7,783.99	2,991.90	7,000	8,000	001-024-4381-5101	
Utilities - Water	119,230.81	96,523.27	125,770.23	11,144.75	141,750	135,000	001-024-4381-5200	
Utilities - Sewer	7,725.47	10,350.15	6,922.43	1,363.54	10,000	11,000	001-024-4381-5202	
Utilities - Portable Restrooms	33,239.41	39,925.57	37,121.79	12,222.79	36,750	45,000	001-024-4381-5204	
Utilities - Electric/Gas	101,201.15	97,863.78	114,359.68	42,289.72	108,600	120,000	001-024-4381-5206	
Solid Waste Fees	38,395.91	40,738.09	41,701.61	12,208.43	35,000	42,300	001-024-4381-5210	
Equip Rental	3,955.03	2,245.25	9,612.59	1,245.84	5,000	7,500	001-024-4381-5700	
R/M Grounds	85,167.77	52,588.51	60,356.54	13,655.79	50,000	55,000	001-024-4381-5900	
R/M Building	12,724.34	13,367.56	4,705.65	16,557.65	15,750	17,000	001-024-4381-6000	
R/M Auto	27,443.27	22,015.94	10,097.17	10,141.85	22,000	25,000	001-024-4381-6100	
R/M Other Equipment	21,091.01	30,300.50	24,574.03	27,130.56	31,500	35,000	001-024-4381-6200	
Tree Maintenance	8,208.25	8,955.00	12,432.06	2,937.95	10,000	10,000	001-024-4381-6301	
Centennial Trail	8,000.00	10,000.00	10,000.00	10,000.00	10,000	10,000	001-024-4381-6304	
Trail Maintenance & Supplies		2,120.00	3,840.11	269.20	5,000	5,000	001-024-4381-6305	
Summer Concert Series	(10,000.00)	9,702.50		(20,500.00)			001-024-4381-6310	
<b>Total Services &amp; Supplies</b>	<b>\$676,643.34</b>	<b>\$708,789.70</b>	<b>\$688,776.39</b>	<b>\$209,965.61</b>	<b>\$698,100</b>	<b>\$734,550</b>		
Shop Remodel	\$31,974.59						001-024-4381-7200	
Trailer - grant						\$30,000	001-024-4381-7509	
Backhoe - grant						65,000	001-024-4381-7521	
Mower - grant		\$27,854.00				19,000	001-024-4381-7610	
Sweeper - grant						40,000	001-024-4381-7634	
Turf Vehicles - grant		8,239.79				30,000	001-024-4381-7505	
Chipper	31,482.00						001-024-4381-7801	
Spreader - grant						10,000	001-024-4381-	
Bucket Truck - Used	32,492.52						001-024-4381-7630	
Tractor		21,000.00					001-024-4381-7615	
Pickup Truck	27,138.00	23,255.00					001-024-4381-7520	
<b>Total Capital Outlay</b>	<b>\$123,087.11</b>	<b>\$80,348.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$194,000</b>		
	<b>\$2,260,141.29</b>	<b>\$2,377,601.98</b>	<b>\$2,227,874.89</b>	<b>\$964,359.22</b>	<b>\$2,617,467</b>	<b>\$3,041,376</b>		





**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Recreation Department**

**Program Description**

The Recreation department offers a variety of team sports, lifetime leisure activities, information classes, and community events. Programs are designed to meet the recreational needs of infants to senior citizens, and everyone in between.

**Major Objectives**

- To provide new programs, find ways to improve existing programs, and seek potential partnerships. The Department has seen a growing interest in activities for preschool aged kids. This will be a big focus going into next year.
- Events such as preschool aged camps, community yard sales, music conservatory partnerships are part of a genre of programs the Department is working to grow. These events will extend our reach into the community.
- Anticipate the needs of the changing community and structure programs and facilities accordingly to help build a healthy and active community.
- The Department continues to strive for a city owned gymnasium facility. A facility would give the Department the ability to offer more programs, increase revenue, and bypass the scheduling difficulties that arise with the user agreement with the school district. The city owns property at Cherry Hill that would easily accommodate a building and space for additional soccer fields.

**Fiscal Year 2021-22 Accomplishments**

- A huge increase in participation numbers has and is occurring due to large growth in population. The Department has struggled at times to recruit part time staff to run the various programs, but staff has stepped up to instruct programs, officiate sports and even teach swim lessons.
- The swim program continues to grow as the Department looks for more pool time in order to accommodate more children. The program has grown from Monday/Wednesday offerings to include Saturdays. This allows for an additional 40-50 participants every 6 weeks. The Department is now back to pre-pandemic numbers with the last registration filling up in just over a day.
- The Department's new website/registration software has grown in popularity and assisted in an increase of revenue and participation within the programs. The Department continues to see a growing use of the site for registration and information. The Teamsideline program has allowed streamlining of the registration process and has made communication with participants much easier.

### **Fiscal Year 2022-23 Goals**

- Increase revenue through increased participation will allow for the organization of additional community events and outdoor activities.
- Increased success in camp style programs has motivated the Department to look for more of these types of programs that bring in good revenue and increased participation.
- Continue to look at creative ways to offer new programs and staff current activities. The Department has and will continue to be flexible to cover programs, activities, and weekend tournaments.
- Develop a long-term plan to work toward a city owned recreational facility, potentially, on the property at Cherry Hill.

**CITY OF COEUR D'ALENE**  
**REQUESTED BUDGET - FY 2022-23**  
**Recreation**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$293,216.06	\$303,061.61	\$313,587.53	\$160,903.09	\$322,012	\$339,355	001-026-4391-1000	4.5
Sick Leave Repurchase	1,498.56	1,535.89	1,574.35	1,728.80	1,750	1,838	001-026-4391-1006	
COVID-19		1,243.18					001-026-4391-1111	
Overtime	263.61	753.79	1,980.73	378.12	2,000	2,100	001-026-4391-1200	
Part Time	88,008.46	61,314.47	53,530.31	37,253.54	93,287	93,287	001-026-4391-1300	3.23
Cell Phone Allowance	1,980.00	1,650.00	1,620.00	810.00	1,620	1,620	001-026-4391-1500	
FICA	29,139.46	27,961.59	28,151.35	15,214.41	32,182	33,524	001-026-4391-2100	
PERS	34,078.95	36,804.22	38,060.31	19,560.23	39,089	41,182	001-026-4391-2200	
Workmens Comp	6,249.36	6,714.14	4,876.59	2,903.85	7,253	8,428	001-026-4391-2400	
Health Insurance	44,636.12	41,765.55	42,663.26	21,976.65	43,901	45,492	001-026-4391-2500	
Dental Insurance	5,825.02	4,485.32	4,089.60	2,211.30	4,129	4,400	001-026-4391-2501	
Health Reimbursement Acct	19,880.00	23,481.96	20,319.96	11,125.88	24,074	25,240	001-026-4391-2520	
Life & Disability Insurance	2,717.31	2,634.24	2,698.84	1,222.61	3,270	3,400	001-026-4391-2600	
Unempl Insurance	(943.54)	1,865.82	-				001-026-4391-2800	
<b>Total Payroll Expenses</b>	<b>\$526,549.37</b>	<b>\$515,271.78</b>	<b>\$513,152.83</b>	<b>\$275,288.48</b>	<b>\$574,567</b>	<b>\$599,865</b>		
Office Supplies	\$1,853.04	\$1,068.89	\$1,461.05	\$364.05	\$1,800	\$1,800	001-026-4391-3100	
Operating Supplies	12,847.76	13,781.56	5,863.10	1,442.93	15,400	15,400	001-026-4391-3200	
Minor Equipment	116.80		2,419.00	466.45	2,500	2,500	001-026-4391-3400	
Fuels/Lubes	1,569.43	1,035.76	1,588.33	213.10	2,000	2,000	001-026-4391-3500	
Advertising & Printing		49.64	199.80		1,200	1,200	001-026-4391-4400	
Dues/Subscriptions	226.00				450	450	001-026-4391-4800	
Travel/Training	150.00	118.37			2,000	2,000	001-026-4391-4902	
Communications	665.00	122.32					001-026-4391-5101	
Utilities	18,299.04	14,903.39	17,101.10	4,121.06	20,000	19,500	001-026-4391-5200	
Solid Waste							001-026-4391-5201	
Bldg & Equip Rental	8,835.40	6,274.20	5,100.00	3,760.00	9,000	9,000	001-026-4391-5500	
S.D. Joint Use Agreement	30,000.00		27,500.00		30,000	30,000	001-026-4391-5700	
R/M Building/Grounds	497.40	12,196.48	1,962.49		10,000	10,000	001-026-4391-5900	
Skateboard Park					1,000	1,000	001-026-4391-5910	
R/M Auto	775.49	6,040.38	418.38	110.59	2,000	2,000	001-026-4391-6100	
R/M Other (Minor Equipment)	949.26	178.55	214.92		1,500	1,500	001-026-4391-6200	
Professional Services	36,287.25	20,842.88	21,352.00	6,296.00	46,500	46,500	001-026-4391-6300	
Misc Services & Sponsors	18,373.49	13,168.20	12,207.73	6,008.88	20,000	20,000	001-026-4391-6900	
Special Needs Recreation	15,500.00	15,000.00	15,000.00	15,500.00	15,500	15,500	001-026-4391-6901	
<b>Total Services &amp; Supplies</b>	<b>\$146,945.36</b>	<b>\$104,780.62</b>	<b>\$112,387.90</b>	<b>\$38,283.06</b>	<b>\$180,850</b>	<b>\$180,350</b>		
ATV / UTV		\$10,079.12					001-026-4391-7505	
Field Dresser			\$19,337.00				001-026-4391-7515	
Pickup - grant	\$17,950.00					\$35,000	001-026-4391-7520	
<b>Total Capital Outlay</b>	<b>\$17,950.00</b>	<b>\$10,079.12</b>	<b>\$19,337.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$35,000</b>		
	<b>\$691,444.73</b>	<b>\$630,131.52</b>	<b>\$644,877.73</b>	<b>\$313,571.54</b>	<b>\$755,417</b>	<b>\$815,215</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Building Inspection Department**

### **Program Description**

The Building Department is responsible for the health, safety, and welfare of the public by creating safe buildings. Our team is responsible for enforcing all applicable building, mechanical, accessibility, plumbing and housing codes and laws adopted by the City and State to ensure a safe and habitable building environment.

### **Major Objectives**

- Administer the building, mechanical, and plumbing codes as adopted to ensure homes and businesses are safe and are accessible to everyone.
- Provide education on the building codes and construction practices for architects, contractors, homeowners, and students.
- Ensure plan reviews, issuance of permits, and inspections are completed both timely and accurately.
- Provide excellent customer service to the construction community, public, and other city departments.

### **Fiscal Year 2021-22 Accomplishments**

- Brought in necessary certification training through our partnership with North Idaho Code Enforcers (NICE) and the Idaho Association of Building Officials (IDABO).
- Continued ongoing partnership with the North Idaho College carpentry program and plumbing apprentice advisory committee.
- Assisted other city departments with construction projects.
- Managed reasonable timeframes for permit reviews and responses to applicants during a busy construction year.
- Continued to conduct building inspections within 24 hours from receiving a request.

### **Fiscal Year 2022-23 Goals**

- Replace an aging vehicle used daily for building inspections.
- Continue local education and training through IDABO and NICE.
- Continue to work with NIBCA and build relationships with the construction community.
- Continue to be leaders in building safety for our region.
- Provide support for the upcoming impact fee study.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
BUILDING INSPECTION DEPARTMENT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Wages	\$574,101.45	\$585,412.86	\$612,252.29	\$320,562.19	\$643,594	\$688,204	001-030-4245-1000	10
Sick Leave Repurchase	1,511.25	1,759.20	1,847.71	1,744.33	2,000	1,890	001-030-4245-1006	
COVID			995.04				001-030-4245-1111	
Over Time	517.27						001-030-4245-1200	
Reimbursements to Payroll	(47.40)		(24.56)				001-030-4245-1600	
FICA	43,089.86	43,939.22	45,740.66	23,927.73	49,390	52,792	001-030-4245-2100	
PERS	64,087.99	70,000.95	73,442.58	38,483.34	77,085	82,397	001-030-4245-2200	
Workmens Comp	4,443.25	6,294.01	4,571.43	3,206.96	8,010	9,776	001-030-4245-2400	
Health Insurance	92,646.62	96,141.81	106,129.11	54,677.58	111,096	113,183	001-030-4245-2500	
Dental Insurance	7,694.78	9,392.45	10,219.14	4,845.00	10,595	9,690	001-030-4245-2501	
Health Reimbursement Acct	51,314.03	56,796.09	51,600.25	24,831.26	55,928	54,149	001-030-4245-2520	
Life & Disability Insurance	5,949.19	6,093.20	6,230.32	2,770.85	6,739	7,077	001-030-4245-2600	
Unemployment Insurance		2,119.95	-				001-030-4245-2800	
<b>Total Payroll Expenses</b>	<b>\$845,308.29</b>	<b>\$877,949.74</b>	<b>\$913,003.97</b>	<b>\$475,049.24</b>	<b>\$964,436</b>	<b>\$1,019,158</b>		
Office Supplies	\$4,425.37	\$6,387.33	\$5,376.86	\$554.83	\$7,395	\$7,395	001-030-4245-3100	
Minor Equipment	14,658.65	2,443.99	1,583.15	249.27	2,634	2,634	001-030-4245-3400	
Motor Fuels	5,965.61	4,272.14	6,020.62	2,435.65	5,900	7,080	001-030-4245-3500	
COVID-19 Supplies		2,422.15					001-030-4245-3610	
Official Representation	531.28	347.94	1,048.96	538.67	950	1,200	001-030-4245-4100	
Dues/Subscriptions	1,382.25	1,065.00	1,862.25	1,380.28	3,869	3,869	001-030-4245-4800	
Building Code	854.16	1,456.13	3,832.90		5,670	3,600	001-030-4245-4900	
Travel / Training	5,410.14	3,472.04	2,277.90	2,669.00	5,950	7,140	001-030-4245-4902	
Communications	4,106.28	4,559.99	3,612.42	1,482.50	5,960	5,960	001-030-4245-5101	
R/M Office Equipment			90.00	41.95			001-030-4245-5800	
R/M Auto	1,173.38	1,495.06	1,048.97	46.15	1,600	3,200	001-030-4245-6100	
<b>Total Services &amp; Supplies</b>	<b>\$38,507.12</b>	<b>\$27,921.77</b>	<b>\$26,754.03</b>	<b>\$9,398.30</b>	<b>\$39,928</b>	<b>\$42,078</b>		
Vehicle - grant	\$22,895.85	\$24,578.00				\$62,000	001-030-4245-7520	
<b>Total Capital Outlay</b>	<b>\$22,895.85</b>	<b>\$24,578.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$62,000</b>		
	<b>\$906,711.26</b>	<b>\$930,449.51</b>	<b>\$939,758.00</b>	<b>\$484,447.54</b>	<b>\$1,004,364</b>	<b>\$1,123,236</b>		

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
GENERAL GOVERNMENT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Health Insurance	\$1,051.54	(\$82.23)					001-011-4191-2500
Dental Insurance	(1,056.09)	(420.24)					001-011-4191-2501
Life Insurance	(1,481.11)	(111.81)	39.81	(\$33.82)			001-011-4191-2600
COVID- Small Business Relief			123,221.46				001-011-4191-3610
Professional Services			3,918.52				001-011-4191-4200
City of CDA Employee Benefits		1,400,000.00					001-011-4191-4210
SA Aquifer to Kootenai County	671.86	738.50	773.40	711.01	\$780	\$800	001-011-4191-4255
1516 & 1620 Sherman expenses		15,660.86	69,411.74				001-011-4191-5200
GSPI Funds to Ignite			952,406.00				001-011-4191-5250
Transfer to Street Lighting Fund	154,050.00	105,000.00	129,000.00	26,400.00	26,400		001-011-4191-6992
Transfer to Public Art Fund			2,596.74	4,613.95			001-011-4191-6993
Transfers to Cem And P/C Funds	20,000.00	20,000.00	20,000.00	20,000.00	20,000	20,000	001-011-4191-6994
Transfer to Capital Projects	89,443.54						001-011-4191-6999
Interest Expense	16,500.00	16,747.51	16,998.71			17,500	001-011-4191-8200
<b>Total Services &amp; Supplies</b>	<b>\$279,179.74</b>	<b>\$1,557,532.59</b>	<b>\$1,318,366.38</b>	<b>\$51,591.14</b>	<b>\$47,180</b>	<b>\$38,300</b>	
Property Purchases		\$802,997.55					001-011-4191-7100
City Hall Remodel	\$29,521.00						001-011-4191-7200
<b>Total Capital Outlay</b>	<b>\$29,521.00</b>	<b>\$802,997.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
	<b>\$308,700.74</b>	<b>\$2,360,530.14</b>	<b>\$1,318,366.38</b>	<b>\$51,691.14</b>	<b>\$47,180</b>	<b>\$38,300</b>	

VECHICLE  
EQUIPMENT  
REPLACEMENT  
SCHEDULE

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Municipal Services	Copier for copy room		\$9,385		\$10,000			
Municipal Services	City wide Automation Plan			\$658,831	139,000	\$149,000	\$160,000	\$168,000
Municipal Services	2012 Dodge Gran Caravan	ADMIN 105A	11,500			15,000		
Municipal Services	2003 GMC Envoy	ADMIN 104	12,940		15,000			
Legal Department	Copier Prosecutor's Office					5,000		
Building Maintenance	2007 CHEVY 1500 SILVERADO	PARKS 800	14,628			40,000		
Building Maintenance	2003 GMC PICKUP	PARKS 804	17,681		40,000			
Building Maintenance	1997 FORD RANGER PICKUP	PARKS 817	10,732			40,000		
Building Maintenance	2016 12' SCISSOR LIFT & TRAILER	PARKS 896	12,000				25,000	
Police	2018 FORD EXPLORER	P1809	67,682					
Police	2019 CHEVY EQUINOX	P1815	24,989					
Police	2018 CHEVY EQUINOX	P1816	21,798					
Police	2012 POLARIS RANGER 500 EFI	PBRF515	11,577					
Police	2021 FORD EXPLORER	POL00283	70,551					
Police	2004 CHEV ASTRO VAN 4.3 LTR	POL1030	19,000				42,000	
Police	2005 CHEV IMPALA 3.8 ENG	POL1039	22,847					
Police	2005 CHEV IMPALA 3.8LTR	POL1042	33,447					
Police	2006 FORD CROWN VICTORIA 4.6LTR	POL1087	21,759					
Police	2007 CHEV COLORADO	POL1154	24,999	40,000				
Police	2009 FORD CROWN VICTORIA	POL1287	26,491					
Police	2009 CHEV IMPALA	POL1301	27,268	40,000				
Police	2001 DODGE RAM 1500 5.2L	POL1370	4,589					32,000
Police	2011 FORD CROWN VICTORIA PI	POL1418	48,935					
Police	2012 CHEV IMPALA	POL1439	47,049			42,000		
Police	2013 FORD INTERCEPTOR	POL1448	50,119					
Police	2013 FORD INTERCEPTOR	POL1449	50,786		40,000			
Police	2013 POLICE INTERCEPTOR	POL1492	50,119	40,000				
Police	2013 FORD INTERCEPTOR	POL1494	50,786					
Police	2013 CHEVY IMPALA	POL1495	47,255					
Police	2014 FORD F150 XL EXTENDED	PO_1585	26,948					
Police	2014 FORD TAURUS POLICE INTERCEPTOR	PO_1594	50,974					
Police	2014 POLICE INTERCEPTOR UTILITY	POL1595	52,730				42,000	
Police	2014 CHEVY IMPALA	POL1596	46,685					42,000
Police	2015 FORD POLICE INTERCEPTOR	POL1622	51,197			42,000		
Police	2015 FORD POLICE INTERCEPTOR	POL1623	52,907	40,000				
Police	2015 FORD POLICE INTERCEPTOR	POL1626	57,871					
Police	2015 FORD POLICE INTERCEPTOR	POL1632	56,657		40,000			
Police	2015 CHEVY IMPALA LIMITED	POL1645	46,157	40,000				
Police	2015 CHEVY IMPALA LIMITED	POL1648	46,157				42,000	
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1654	58,929			42,000		
Police	2015 FORD F150	POL1659	46,500				42,000	
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1670	55,765					
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1671	55,765	40,000				
Police	2016 FORD POLICE INTERCETOR SEDAN	POL1672	54,917			42,000		
Police	2016 FORD POLICE INTERCETOR SEDAN	POL1673	54,917				42,000	
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1674	55,765	40,000				
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1675	58,700		40,000			
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1678	56,355					
Police	2016 FORD F550 DIESEL XLT TRUCK	POL1694	56,113					
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1697	31,355		40,000			



**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Police	2016 FORD POLICE INTERCEPTOR UTILITY WAGON	POL1698	31,355		40,000			
Police	2016 FORD EDGE	POL1708	30,200					
Police	2016 FORD EDGE	POL1712	30,571					
Police	2016 FORD EDGE	POL1713	30,200					
Police	2017 FORD EXPLORER	POL1739	62,358			42,000		
Police	2017 FORD EXPLORER	POL1740	62,358			42,000		
Police	2017 FORD EXPLORER	POL1741	62,358				42,000	
Police	2017 FORD EXPLORER	POL1742	62,358		40,000			
Police	2017 FORD EXPLORER	POL1743	62,358			42,000		
Police	2017 FORD EXPLORER	POL1744	62,358					42,000
Police	2008 FORD F550 DIESEL TRUCK	POL1808	40,000					
Police	2020 FORD EXPLORER	POL1905	64,776					
Police	2020 FORD EXPLORER	POL1906	64,776					
Police	2020 FORD EXPLORER	POL1907	64,776					
Police	2020 FORD EXPLORER	POL1908	64,776					
Police	2022 FORD EDGE	POL21297	41,815					
Police	2022 FORD EXPLORER SUV	POL55701	66,444					
Police	2022 FORD EXPLORER SUV	POL56380	66,444					
Police	2015 FORD SE 1.5 L FUSION	POL577701	45,150					
Police	2015 CHEV TRAVERSE AWD 4DR	POL580453	32,608					
Police	2015 DODGE DURANGO	POL580933	41,938					
Police	2015 JEEP GRAND CHEROKEE	POL580934	29,388					
Police	2015 DODGE DURANGO	POL580935	43,938					
Police	2022 FORD EXPLORER SUV	POL58577	66,444					
Police	2015 DODGE DURANGO	POL590875	40,373					
Police	2022 FORD EXPLORER SUV	POL59811	66,444					
Police	2016 FORD ESCAPE	POL608281	25,358					42,000
Police	2022 JEEP GRAND CHEROKEE	POL616219	42,988					
Police	2017 JEEP GRAND CHEROKEE	POL637822	38,314					
Police	2017 CHEVY TRAVERSE	POL637827	40,640					
Police	2018 DODGE DURANGO SXT AWD	POL639366	40,413					
Police	2008 CHEVY TAHOE 5.3LTR	POL642553	52,480					
Police	1995 FORD F SUPER DUTY	POL656	95,927					
Police	2018 JEEP GRAND CHEROKEE	POL667138	38,761					
Police	2018 CHEVY EQUINOX	POL667139	22,912					
Police	2017 FORD EXPLORER	POL675308	64,298					
Police	2009 JEEP PATRIOT 4x4	POL677202	8,987			42,000		
Police	2003 CHEVY BLAZER	POL677921	15,780					
Police	2018 JEEP GRAND CHEROKEE	POL694898	34,000					
Police	2018 RAM 1500	POL694899	30,448					
Police	2013 FORD EXPLORER	POL698763	16,500					
Police	2013 FORD EXPLORER	POL698765	10,500					
Police	2013 FORD EXPLORER	POL709358	10,500				42,000	
Police	2021 FORD EXPLORER	POL7134	69,051					
Police	2021 FORD EXPLORER	POL7135	69,051					
Police	2021 FORD EXPLORER	POL7136	71,661					
Police	2002 CHEVY TAHOE	POL864	29,500		40,000			
Police	2017 LDV TRAILER	POLA14538	252,457					
Police	2013 AEP NORTH AMERICA 5400	POLALPR	62,465					
Police	2009 CHEVY IMPALA	POLCPD2	49,868					
Police	2007 CHEVY IMPALA 3.9 LTR	POLCPD3	46,955					

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Police	2004 FORD F-350 CREW CAB	POLK678933	15,213					
Police	2014 JEEP GRAND CHEROKEE	POLKH505U	2,500					
Police	2013 FORD EXPLORER	POLKH506U	14,000					
Police	2013 FORD EXPLORER	POLKH507U	2,500					
Police	2007 HONDA RUBICON ATV	POLKRH681	2,500					
Police	2007 HONDA RUBICON ATV	POLKRH682	2,500					
Police	2017 KAWASAKI UTILITY MULE	POLMULE	15,124					
Police	1993 RADAR TRAILER	POLRADAR	7,999					
Police	2016 INTERSTATE TRAILER 7X14 ENCLOSED	POLZKJ874	4,871					
Police	LINUX SERVER HARDWARE & SOFTWARE		64,030					
Police	8 APX 6000 PORTABLE RADIOS		46,662					
Fire	1924 AMERICAN LAFRANCE ANTIQUIE FIRE TRUCK	FIRE1924	30,000					
Fire	2007 SCBA REFILL LIBERTY II TRAILER	FIRE310	50,000					
Fire	2005 FOREST RIVER UTILITY TRAILER	FIRE313	65,350					
Fire	2016 ALUMINUM KOKOPELLI TRAILER (FIRE BOAT TRAILER)	FIRE314	14,835					
Fire	2015 FOREST RIVER CARGO UTILITY TRAILER	FIRE316	36,195					
Fire	2015 FOREST RIVER UTILITY TRAILER	FIRE317	31,350					
Fire	2002 TEREX TX51-19M FORK LIFT	FIRE319	21,000					
Fire	2007 SPARTAN GLADIATOR CLASSIC	FIRE322	485,934					
Fire	2003 SPARTAN GLADIATOR PUMPER	FIRE323	400,875					
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE324	662,263				675,000	
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE325	662,263				675,000	
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE326	662,263				675,000	
Fire	1999 E-ONE LADDER TRUCK	FIRE341	595,492					
Fire	2017 ROSENBAUER LADDER FIRE TRUCK	FIRE342	1,098,622			1,250,000		
Fire	1995 DODGE 2500 8LTR	FIRE350	20,291			53,000		
Fire	2016 DODGE RAM 5500	FIRE353	157,000					
Fire	2006 GMC BRUSH TRUCK 7.8LTR	FIRE354	131,861					
Fire	2006 KAWASAKI/MULE 3010	FIRE355	9,088			14,000		
Fire	2015 KAWASAKI MULE	FIRE356	15,000					
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE357	43,002					
Fire	2017 FORD F-350 UTILITY TRUCK	FIRE358	33,835					
Fire	2018 KAWASAKI MULE PRO FXT EPS	FIRE359	19,495					
Fire	1947 BUFFALO 750	FIRE360						
Fire	2021 POLARIS UTV	FIRE361	19,266					
Fire	2016 FIRE BOAT 32" LANDING CRAFT	FIRE371	387,269					
Fire	2006 SPARTAN BIG EASY	FIRE380	641,644			700,000		
Fire	2017 FORD EXPLORER	FIRE388	54,502			60,000		
Fire	1997 FREIGHTLINER MASS CASUALTY	FIRE389						
Fire	2017 FORD EXPLORER	FIRE390	54,502			60,000		
Fire	2017 FORD EXPLORER	FIRE391	54,502			60,000		
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE392	46,300					
Fire	2016 FORD F 150	FIRE393	72,591			80,000		
Fire	2017 FORD EXPLORER	FIRE394	54,502			60,000		
Fire	2014 MERCURY INFLATABLE BOAT	FIRE395	10,050					
Fire	2016 FORD F250 SUPER CAB XL	FIRE396	37,623			43,000		
Fire	2016 FORD F250 SUPER CAB XL	FIRE397	37,623			43,000		
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE399	46,300					
Streets	2011 DODGE TRUCK	ST201	25,137					
Streets	2008 CHEVY 1500 5.3 LTR	ST202	22,680				25,000	
Streets	2009 CHEVY Silverado PU	ST203	25,000			30,000		

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Streets	2009 CHEVY TRUCK	ST204	24,975					30,000
Streets	2011 Chevy Silverado	ST205	21,314					
Streets	2007 FORD EXPLORER	ST206	20,422		20,000			
Streets	2005 DODGE 1500 4.7	ST207	16,241		40,000			
Streets	2009 CHEVY PICKUP	ST208	18,000					
Streets	1998 CHEVY PICK UP 5.7 LTR	ST209	19,795		40,000			
Streets	2006 FORD TRUCK	ST210	24,975					
Streets	2015 GMC Sierra 3500 Flatbed	ST211	36,789					
Streets	2017 CHEVROLET SILVERADO	ST212	20,764					
Streets	2003 GMC 3500 LIC# C12605	ST213	29,104		65,000			
Streets	2009 CHEVY 3500	ST214	22,100				65,000	
Streets	2008 CHEVY 3500 6 LTR	ST215	24,830			65,000		
Streets	2003 FORD F350 5.4L	ST216	41,029				30,000	
Streets	2004 FORD F150 PICK UP	ST217	22,019					
Streets	2007 FORD F150 TRUCK	ST218	15,578		22,000			
Streets	2004 FREIGHTLINER	ST220	42,000					
Streets	2002 GMC TOPKICK	ST221	82,184			250,000		
Streets	2003 FL80 FREIGHTLINER	ST222	82,184				195,000	
Streets	2001 GMC TOPKICK DUMP TRUCK	ST223	64,982		250,000			
Streets	2006 International Dump Truck	ST225	17,805					
Streets	2003 International 4300 Diesel Dump Truck	ST226	36,600					
Streets	2004 Intern 7600 Dump Truck	ST229	29,164					250,000
Streets	2019 New Caterpillar 930M Wheel Loader	ST230	193,391					
Streets	2019 New Caterpillar 930M Wheel Loader	ST231	193,391					
Streets	2019 New Caterpillar 930M Wheel Loader	ST232	193,391					
Streets	2003 938G CAT LOADER	ST233	165,000					
Streets	2005 TOYOTA FORKLIFT	ST236	16,900					
Streets	1997 580L CASE BACKHOE	ST238	46,592					
Streets	2011 CATERPILLAR 4WD BACKHOE	ST239	84,491					
Streets	2014 JOHN DEERE MOTOR GRADER	ST240	238,075					
Streets	2020 VOLVO GRADER	ST241	50,000					
Streets	1999 GMC C6500 TRUCK	ST248	136,330	100,000				
Streets	2013 WAUSAU-EVEREST SNOWBLOWER	ST249	53,900					
Streets	2012 CHEVY SILVERADO PICKUP	ST251	24,098					
Streets	2008 STERLING BUCKET TRUCK	ST252	46,580				70,000	
Streets	1988 HEAVY SIGN TRAILER	ST253	8,300					
Streets	2000 PLASTIC SIGN TRAILER	ST254	3,500					
Streets	PAINT STRIPER TRAILER	ST255						
Streets	2020 GRACO RD LAZER LINE STRIPING	ST256	2,795					
Streets	1993 PAVEMENT STRIPPER	ST257	1,800					135,000
Streets	2006 FORD LOW CAB FOWARD	ST258	113,000					
Streets	2000 GMC FLATBED TRUCK	ST259	27,669	65,000				
Streets	2001 FREIGHTLINER JET TRUCK LIL JET	ST261	96,962					
Streets	1994 WHITE GMC WATER TRUCK	ST266	23,133					
Streets	2007 EXCAVATOR	ST267	22,000			135,000		
Streets	Tymco Model 600 Air Sweeper	ST271 (DRG107	177,465					
Streets	K & K SYSTEMS READER BOARDS	ST274A						
Streets	K & K SYSTEMS READER BOARDS	ST274B						
Streets	1998 GMC 3500 TRUCK 5.7 LTR	ST275	19,100	40,000				
Streets	2006 GMC SIERRA 4.8LTR	ST276	19,859					
Streets	2003 GMC SIERRA PICKUP	ST277	21,170		30,000			

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Streets	1998 INGERSOLL-RAND DD-24 ROLLER	ST282	25,526					
Streets	2016 Carlson Paver	ST283	137,300					
Streets	1998 CRAFTCO CRACK SEALER	ST284	38,500	92,000				
Streets	2007 LEE BOY L500 TACK SPRAY TRAILER	ST285	17,000					
Streets	2019 DURAPATCHER	ST286	86,390					
Streets	2009 Felling Deck Over Trailer	ST287	24,979					
Streets	2017 Dynapac Drum Roller	ST288	39,165					
Streets	1997 INTERSTATE TRAILER	ST289	10,000					
Streets	1990 EAGLE FLATBED TRAILER	ST291	6,800					
Streets	1990 5 X 8 UTILITY TRAILER	ST292	995					
Streets	2015 CARRY-ON TRAILER	ST292B	800					
Streets	2005 AIR COMPRESSOR	ST294	9,300		20,000			
Streets	2000 3500 GMC TRUCK	ST295	66,886	65,000				
Streets	1994 TANDEM AXLE TRAILER	ST295A	8,000					
Streets	2016 Wacker Neuson -upright compactor		2,395					
Streets	Solar Portable Message Board		23,529					
Streets	2006 International Dump Truck		20,455					
Streets	RD8100PDL Locater		7,784					
Streets	HP DesignJet T830 Printer HP		5,155					
Engineering	2000 CHEVY 1500 TRUCK	ENG611	20,914				40,000	
Engineering	2005 DODGE DAKOTA	ENG600	23,898					
Engineering	2005 CHEVROLET 4.2LTR	ENG605	16,666					
Parks	2017 CHEVY 1500 SILVERADO	PARKS800	14,628					
Parks	2008 CHEVY 2500 SERVICE BODY TRUCK	PARKS802	34,223					
Parks	2005 CHEVY SK20 RED TRUCK	PARKS803	11,000					
Parks	2003 GMC SIERRA PICKUP	PARKS 804	17,681					
Parks	2004 GMC SIERRA 150 PICKUP	PARKS806	15,560			20,000		
Parks	2002 FORD F150 PICKUP	PARKS807	6,000					
Parks	2008 FORD F550 4 WHEEL SUPER DUTY TRUCK	PARKS808	24,680					
Parks	1998 GMC K3500 TRUCK	PARKS809	19,191				20,000	
Parks	2007 GMC WHITE PICKUP -CAB A	PARKS810	21,299					25,000
Parks	2007 GMC WHITE PICKUP - CAB A	PARKS812	22,590					25,000
Parks	1990 GMC 2500 PICKUP TRUCK	PARKS813	17,155					
Parks	2008 FORD F150 PICKUP WHITE	PARKS814	13,328					
Parks	1985 FORD 700 BOOM TRUCK	PARKS815	27,750					
Parks	2006 CHEVY 6 LTR	PARKS816	22,391					
Parks	1997 RANGER PICKUP	PARKS817	10,732					
Parks	1990 CHEVY 3/4 TON, 4X4, W/UTILITY BOX	PARKS818	19,305					
Parks	2008 DODGE RAM PICKUP	PARKS819	21,278					
Parks	2003 GMC PICKUP	PARKS820	15,000				25,000	25,000
Parks	1998 FORD RANGER PICKUP	PARKS821	16,976					
Parks	2016 GMC SIERRA 250 PICKUP	PARKS822	26,530					
Parks	2004 CHEVY 3500	PARKS823	14,628					
Parks	2011 DODGE RAM 3500 4X4 507 LTR	PARKS825	52,744					
Parks	1980 CASE BACKHOE	PARKS830-B	28,000	65,000				
Parks	2004 FORD F450 FLATBEAD	PARKS854	26,874		40,000			
Parks	2018 BANDIT BRUSH INTIMIDATER CHIPPER	PARKS855	31,482					
Parks	1994 FORD F150, X-CAB	PARKS880	6,984					
Parks	1992 CHEVY 4.3, C1500 PICKUP	PARKS881	12,109					
Parks	2008 GMC Sierra 150 1/2 ton, 4WD Pickup	PARKS882	22,883					
Parks	2008 GMC MEDIUM DUT	PARKS883	32,999				40,000	

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Parks	2005 FORD F150 PICKUP WHITE	PARKS884	10,172				25,000	
Parks	1980 GMC 1 TON FLAT BED	PARKS886	9,233					
Parks	2009 CHEVY SILVERADO 2500 HD	PARKS888	19,543					
Parks	2002FORD F350 TRUCK	PARKS889	32,973					
Parks	2013 CARGO TRAILER	PARKS891	28,000					
Parks	2007 KAWASAKI MULE	PARKS834-C	5,000					
Parks	2007 KAWASAKI MULE	PARKS834-D	5,000		22,000			
Parks	1992 OLATHE SWEEPER	PARKS838-A	10,000					
Parks	1987 RYAN AERATOR	PARKS850-A	8,000					
Parks	1998 TORO AERATOR	PARKS850-B	8,000					
Parks	2015 TORO PROCORE SR70	PARKS850-D	19,818					
Parks	2002 HONDA ATV	PARKS852-A	5,500			22,000		
Parks	205 KUBOTA ATV	PARKS852-B	12,000					
Parks	2008 INGERSOLL COMPRESSOR	PARKS856-A	5,000					
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-A	3,500	30,000				20,000
Parks	2001 JOHN DEERE GATOR	PARKS857-B	3,863					
Parks	2003 JOHN DEERE GATER 6X4	PARKS857-C	4,200					
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-D	6,888		22,000			
Parks	2017 JOHN DEERE GATOR 825i	PARKS857-F	15,846					
Parks	2007 HUSQVRNA MOWER	PARKS860-D	4,500					
Parks	2002 TORO MOWER	PARKS860-E	72,000					
Parks	1991 TORO MOWER	PARKS860-G	8,500					
Parks	2018 TORO GRANDSTAND	PARKS860-H	6,100					
Parks	1995 TROYBUILT MOWER	PARKS860-J	1,000					
Parks	2007 GRAVELY MOWER	PARKS860-L	6,000					
Parks	2007 GRAVELY MOWER	PARKS860-M	6,000					
Parks	2007 KUBOTA MOWER	PARKS860-T	12,000				25,000	
Parks	2007 KUBOTA MOWER	PARKS860-V	15,000		25,000			
Parks	2020 GRAVELY MOWER	PARKS860-W	11,654					
Parks	2020 GRAVELY MOWER	PARKS860-X	14,200					
Parks	2016 JOHN DEERE MUJ	PARKS861-A	15,846					
Parks	2019 KUBOTA 48' SNOWBLOWER	PARKS865-H	5,500					
Parks	1986 OLATHE SWEEPER	PARKS869-A	10,000	40,000				
Parks	1995 TORO SWEEPER	PARKS869-B	15,000					
Parks	2006 TORO SWEEPER	PARKS869-C	13,000					
Parks	2007 TENENT SWEEPER	PARKS869-D	10,000					
Parks	2018 SMITH CO SWEEP STAR 48H	PARKS 869-F	27,210					
Parks	2005 JOHN DEERE TRACTOR	PARKS870-B	15,000					
Parks	1997 TRACTOR, TURF TIRE, 4 WHEEL DRIVE, 3 POINT PTO, W/	PARKS870-C	17,392					
Parks	1995 KUBOTA TRACTOR	PARKS870-D	19,000		30,000			
Parks	1992 FORD TRACTOR	PARKS870-E	13,000					
Parks	2014 TYM TRACTOR	PARKS870-F	35,000					
Parks	KUBOTA B2601 TRACTOR	PARKS870-G	15,500					
Parks	1993 WACHS TRASHPUMP		9,975					
Parks	2018 KUBOTA 4x4 UTILITY	PARKS852-I	22,650					
Parks	2019 KUBOTA X1100CWL-H	PARKS852-J	18,950					
Parks	FELLING DUMP TRAILER	NEW		30,000				
Parks	FERTILIZER SPREADER	NEW		10,000				
Parks	SWISHER ZERO TURN ROUGH CUT MOWER	NEW		19,000				
Parks	2020 HONDA ATV RED 4 TRAX RANCHER	PARKS852-K	8,240					
Parks	2016 12' SCISSOR LIFT TRAILER		5,000					

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	
Parks	1998 CHEV 1/2 TON PICK UP 4.3 LT	PARKS890	14,623				25,000		
Parks	2001 CHEV S10 PICK UP TRUCK	PARKS892	13,549			25,000			
Parks	2005 CHEVROLET SILVERADO TRUCK	PARKS893	13,256					40,000	
Parks	2003 INTERNATIONAL TRUCK	PARKS894	24,882						
Parks	HOTSY PRESSUREWASHER		8,000						
Parks	WEST SNOW PLOW		5,882						
Parks	2019 HONDA ATV	PARKS852-F	7,611						
Recreation	1993 HONDA ATV	RECM415	2,500		11,000				
Recreation	2001 JOHN DEERE FIELD DRESSER	REC1200A-1	10,000						
Recreation	2002 GMC 1500 TRUCK	REC505	18,124				35,000		
Recreation	2004 JOHN DEERE BUNKER RAKE	REC1200A-2	10,000			20,000			
Recreation	2005 CHEVROLET TRAILBLAZER	REC506	16,500	35,000					
Recreation	2007 FORD E450 SUPER DUTY	REC507	52,480						
Recreation	2007 CHEVROLET	REC509	18,986						
Recreation	2008 GMC CANYON 2.9 LTR	REC508	13,891						
Recreation	2013 CHEVROLET	REC510	22,475						
Recreation	2015 JOHN DEERE BUNKER RAKE	REC1200A-3	13,015					25,000	
Recreation	2019 HONDA CAN AM	RECM414	7,611						
Recreation	2013 DODGE RAM 1500	REC500	17,950						
Recreation	2017 BENNCHE UTV								
Recreation	2020 CUB CADET UV UTV CHAL400	REC521	10,079						
Recreation	2021 BUNKER RAKE	REC1200A-4	19,337						
Building Inspection	2016 Ford Escape 4WD Wagon	BLDG956	23,896						
Building Inspection	2016 Ford Escape 4WD Wagon	BLDG954	23,896						
Building Inspection	2005 Chevy Trailblazer	BLDG955	16,666	31,000					
Building Inspection	2005 Chevy Trailblazer	BLDG958	16,666	31,000					
Building Inspection	2008 Chevy Trailblazer	BLDG959	15,900				30,000		
Building Inspection	2019 Ford Escape	BLDG957	22,896						
Building Inspection	2020 Ford Escape	BLDG951	24,578						
Cemetery	1998 BOBCAT SKIDSTEER	PARKS836	20,000						
Cemetery	1996 LOGAN VAULT CARRIER	PARKS840	5,000						
Cemetery	2003 JOHN DEERE GATER 6X4	PARKS831-A	4,200						
Cemetery	1995 TORO MOWER	PARKS833-A	7,800					15,000	
Cemetery	2019 KUBOTA MOWER	PARKS 832	18,500						
Cemetery	2007 KUBOTA MOWER	PARKS833-B	15,000						
Cemetery	2014 GRASSHOPPER MOWER	PARKS833-C							
Cemetery	2014 GRASSHOPPER BLOWER	PARKS833-D							
Cemetery	2019 KUBOTA MOWER	PARKS833-E							
Cemetery	2007 KAWASAKI MULE	PARKS834-B	13,000						
Cemetery	2002 KUBOTA TRACTOR	PARKS839-B	15,749				30,000		
Cemetery	1991 KUBOTA TRACTOR	PARKS839-C	12,000						
Cemetery	2007 KUBOTA BACKHOE	PARKS839-D	42,000						
Cemetery	2001 JOHN DEERE GATER 6X4	PARKS857-B	4,200						
<b>Total General Government</b>				<b>\$16,632,588</b>	<b>\$1,591,831</b>	<b>\$1,121,000</b>	<b>\$5,600,000</b>	<b>\$1,159,000</b>	<b>\$916,000</b>

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Water	2010 FORD ESCAPE	WTR700	\$17,495					
Water	2015 Ford F250 Crew Cab XL	WTR701	26,830				\$31,000	
Water	2013 Ford F150	WTR702	21,213					
Water	2020 Chevy Silverado 1500 4WD	WTR703	28,161					
Water	2009 F250 FORD TRUCK	WTR704	18,206			\$35,000		
Water	2016 FORD SUPERCAB XL 4WD	WTR705	23,184					\$31,000
Water	2012 DODGE RAM 1500	WTR706	19,550	\$50,000				
Water	2017 FORD F-150	WTR707	28,794					
Water	2020 FORD F150	WTR708	28,000					
Water	2008 Ford F150 Reg PU	WTR711ROB	16,389	30,000				
Water	2020 FORD F350	WTR 740	29,595					
Water	2019 Ford F550 Chassis Super 4x4	WTR765	38,379					
Water	2016 FORD SUPERCAB 162" SRW	WTR766	43,354				49,000	
Water	2012 F-350 ROLL BED TRUCK	WTR767	22,408					45,000
Water	2008 FORD F350 1 TON	WTR769	28,439	60,000				
Water	2021 FORD F450	WTR 770	39,842					
Water	2015 Ford F250 Crew Cab XL	WTR771	26,830			31,000		
Water	2018 Dodge Ram 5500 4X4	WTR772	32,391					
Water	2009 DODGE 3500 TRUCK	WTR773	20,449					
Water	2015 FORD F650 CREW CAB CHASSIS	WTR774	116,505			135,000		
Water	2013 FORD F150	WTR775	21,475		35,000			
Water	2013 FREIGHTLINER TANDEM DUMP TRUCK	WTR776	126,219					200,000
Water	2006 JET-VAC TRUCK (BIG BLUE)	WTR777	216,279		700,000			
Water	2009 Freightliner Tandem Dump Truck	WTR778	134,983				200,000	
Water	2021 CATERPILLAR 4WD BACKHOE	WTR780	113,454					
Water	2015 CAT 420F IT BACKHOE	WTR781	89,438			135,000		
Water	2006 FORK LIFT	WTR782	17,400	75,000				
Water	1994 LEROI 125 AIR COMPRESSOR	WTR783	17,000					
Water	2021 CATERPILLAR 305E2 TRACK EXCAVATOR	WTR784	74,963					
Water	2008 FORK LIFT	WTR785	13,500					
Water	2017 TRAILER 5'x8' MESH FLOOR WITH GATE	WTR786	650					1,500
Water	1980 BOBCAT TRAILER	WTR788	10,700		22,000			
Water	2015 INTERSTATE FLATBED EQUIP TRAILER	WTR789	32,261					
Water	2011 VIRATORY SCREENER	WTR790	43,000					60,000
Water	2002 ROLLER WACKER COMPACTER	WTR791	23,693		35,000			
Water	1988 ALCOP PUP DUMP TRAILER	WTR792	5,750					27,000
Water	2013 PJ DECKOVER TRAILER 8' by 22'	WTR793	6,459					
Water	2019 CATERPILLAR 930M WHEEL LOADER	WTR794	193,391		217,000			
Water	2023 METER BOX VAN	WTR712	50,000	50,000				
WasteWater	2011 DODGE JOURNEY	WW400	24,138	35,000				
WasteWater	2015 GMC TERRAIN	WW401	24,120			28,462		
WasteWater	2008 FORD ESCAPE HYBRID	WW402	26,200					25,000
WasteWater	2016 FORD F150 SUPER CREW XL 5	WW403	31,050				37,260	
WasteWater	2022 GMC SIERRA 1500	WW405	34,097					
WasteWater	2011 FORD F250 4WD 6.2LTR	WW410	21,842			27,500		
WasteWater	2013 GMC 1500 SIERRA 4X4	WW411	23,340	30,000				
WasteWater	2013 FREIGHTLINER M2106 DUMP TRUCK	WW412	126,556					
WasteWater	2010 FREIGHTLINER	WW413	111,820					
WasteWater	2021 JOHN DEERE X750 MOWER	WW418	10,851					18,126
WasteWater	2017 DODGE RAM 1500	WW420	27,662					32,641

**CITY OF COEUR D'ALENE FY 2022-23  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
WasteWater	2019 CAT LOADER 938M	WW428S	189,465					
WasteWater	2019 CAT LOADER 950GC	WW429S	200,285					
WasteWater	2014 GMC SIERRA	WW440	36,831		43,461			
WasteWater	2009 F350 SUPER DUTY 6.8LTR	WW441	31,882		40,809			
WasteWater	2013 GMC 3500HD 4X4	WW442	51,503	85,000				
WasteWater	2009 FORD E450 6.8LTR C13484	WW443	154,197				209,000	
WasteWater	2012 FREIGHTLINER	WW445	161,712	300,000				
WasteWater	2017 FREIGHTLINER TANK TRUCK	WW446	384,820					
WasteWater	2015 FREIGHTLINER TANK TRUCK - FLUSH AND VACUUM TRUCK	WW447	102,050				137,158	
WasteWater	2017 CATERPILLAR 430F2 BACKHOE LOADER	WW448	63,091					
WasteWater	1998 JOHN DEERE LAWN TRACTOR	WW455	13,000					
WasteWater	2010 GEHL 5640 SKID STEER LOADER	WW456	39,338			50,353		
WasteWater	2008 CAT GENERATOR #2	WW457	21,848		50,000			
WasteWater	2019 CATERPILLAR XQ60 GENERATOR	WW458	52,184					
WasteWater	2001 SULLAIR AIR COMPRESSOR 143HR	WW459	14,000	25,000				34,820
WasteWater	2004 TH330J CAT TELEHANDLER FORKLIFT	WW460	48,735			66,280		
WasteWater	2018 LINDE FORKLIFT	WW461	20,900					
WasteWater	2017 SSTE 4x4-10 NOVO TRAILER UNIT- 6" TRASH PUMP	WWEQ102	31,435					
WasteWater	2017 SSTE 4x4-10 NOVO TRAILER UNIT- 4" TRASH PUMP	WWEQ104	26,517					
WasteWater	1999 EAGLE UTILITY FLATBED TRAILER	WWEQ124	5,000		7,500			
WasteWater	2016 JOHN DEERE UTV XUV550	WWEQ201	13,200					
WasteWater	2008 GEM ELECTRIC CAR	WWEQ202	10,955					
Drainage	2019 KUBOTA SKID STEER	DRNG1068	99,700					
Drainage	2004 E450 SUPER DUTY	DRNG1064	123,550					
Drainage	2010 FREIGHTLINER - VAC-ALL	DRNG1062	194,021					212,000
Drainage	2015 RAM 1500 TRUCK	DRNG1060	24,934		45,000			
Drainage	2015 TYMCO MODEL 600 AIR SWEEPER	DRNG1067	177,465	350,000		265,400		
Drainage	2005 CONTRAIL EQUIP TRAILER	DRNG1065	6,000					
Drainage	2017 TAKEUCHI TB290 EXCAVATOR	DRNG1066	99,126					
Drainage	2018 JET TRUCK	DRNG1063	368,973					
Drainage	Cold Planer Series 2		14,955					
Drainage	Towmaster 14DT Drop Deck Trailer	DRNG1068A	10,000					
Drainage	Fox Car Trailer	DRNG1073	1,995					
Drainage	Schwartz Sweeper	DRNG1072	259,402				250,000	
Drainage	2021 Towmaster Deck Tilt Trailer	DRNG1070	31,827					
Drainage	2009 FORD F450	DRNG1075	24,264					
Drainage	2020 Western Star 4700 SF Dump Truck	DRNG1078	169,125					
<b>Total Enterprise Funds</b>			<b>\$5,556,988</b>	<b>\$1,090,000</b>	<b>\$1,195,770</b>	<b>\$773,595</b>	<b>\$513,413</b>	<b>\$687,087</b>



SPECIAL REVENUE  
FUNDS

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2022-23  
SPECIAL REVENUE FUNDS**

SPECIAL REVENUE FUNDS	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRFS IN	OTHER INCOME	TOTAL REVENUES	WAGES/BENEFITS	SERVICES/SUPPLIES	CAPITAL OUTLAY	TRFS OUT	TOTAL EXPENDS	
Library Fund	\$157,129	\$1,777,266		\$14,050	\$1,948,445	\$1,528,445	\$230,000	\$190,000		\$1,948,445	
CDBG *				780,243	780,243	79,894	700,349			780,243	
Impact Fees Fund	5,000,000			650,000	5,650,000		60,000		\$494,446	554,446	5,095,554
Parks Capital Imp.	95,864		\$200,000	167,750	463,614		75,494	388,120		463,614	
Annexation Fees	355,000				355,000				355,000	355,000	
Cemetery Fund	44,561		80,000	239,150	363,711	224,911	86,300		52,500	363,711	
Cemetery Perpetual Care	1,000,000		72,500	7,000	1,079,500		6,000		80,000	86,000	993,500
Jewett House	119,500			20,200	139,700		25,700	114,000		139,700	
Reforestation	22,000				22,000		6,500			6,500	15,500
Street Trees	175,000			57,200	232,200		112,000			112,000	120,200
Community Canopy				1,500	1,500		1,500			1,500	
Public Art Fund	583,500			16,000	599,500		28,500	440,000		468,500	131,000
<b>TOTALS:</b>	<b>\$7,552,554</b>	<b>\$1,777,266</b>	<b>\$352,500</b>	<b>\$1,953,093</b>	<b>\$11,635,413</b>	<b>\$1,833,250</b>	<b>\$1,332,343</b>	<b>\$1,132,120</b>	<b>\$981,946</b>	<b>\$5,279,659</b>	<b>\$6,355,754</b>

\* - Community Development Block Grant



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Library**

**Program Description**

The Coeur d'Alene Public Library is committed to excellence in library services. Dedicated to lifelong learning, the library provides free and equal access to a full range of historical, intellectual, and cultural resources.

The Coeur d'Alene Public Library is a modern 21<sup>st</sup> century library that satisfies community library needs through an exceptional multimedia collection and an excellent staff. Our personal touch and responsiveness to changing needs provides an intergenerational public space that becomes an inviting community hub for all our residents.

Library users experience this when they use the services of the Coeur d'Alene Public Library. They find a library that:

- Is innovative and continually changing and adapting to meet community needs.
- Is a safe and secure welcoming location for our community with materials, spaces, and activities.
- Is an innovative and inviting community hub connecting a diverse population of users to their community and to each other.

**Major Objectives**

- To provide up to date and historical materials in a variety of formats.
- To plan and present programs for all ages.
- To offer assistance to patrons:
  - Reader's advisory
  - Research and information
  - Technical training and support
- To serve an ever-growing community and respond to community needs.
- To enhance literacy throughout the community through outreach to underserved populations.
- To provide spaces for community activities.
- To collaborate with area libraries to share resources.
- To offer excellent library services to all community members.

## **Fiscal Year 2021-22 Accomplishments**

- Patrons checked out 239,921 physical items and 64,029 eBooks & eAudiobooks from the library during 2021. This is a 15% increase over 2020 in total circulation of materials.
- Loaned 48,201 items to partner libraries within the Cooperative Information Network and beyond during 2021. This is a 17% increase over 2020.
- 16,405 items were added to the collection in 2021. This is a 43% increase over 2020.
- The library's range of leisure and educational programs were attended by 14,954 residents, either in-person or virtually.
- The library completed the digitization of the CDA Press from its first edition on February 20, 1892 through to the end of 1963. The CDA Press subsequently granted the library non-exclusive permission to continue digitalizing the newspaper through to the end of 1999.
- The library's outreach staff initiated a partnership with the Northwest Expedition Academy (NExA), holding weekly literacy and science, technology, engineering, and mathematics (STEM) activities for all grade levels.
- Adjusted open hours based on current usage trends – 9 a.m. to 7 p.m. Monday through Friday, 10 a.m. to 5 p.m. Saturday, and 12 p.m. to 5 p.m. Sunday.

## **Fiscal Year 2022-23 Goals**

- Build upon the progress that has been made towards increasing outreach to schools, daycares, senior facilities, community centers, etc. by making more connections and continuing to provide support, tools, and equipment for outreach staff.
- Increase the library's adult and all ages programming output to better complement its full range of children's and teen programs, as well as determine a path forward for hybrid programming opportunities.
- Further enhance the Coeur d'Alene Digital Archives website (cdarchives.org) to allow for hosting of additional historic archives. E.g., Continue with the CDA Press digitization project.
- Continue to modify and improve the library's marketing efforts to better reach and inform all residents. E.g., Improve the library website, incorporate additional social media platforms as appropriate, and explore ways to post promotional materials offsite.
- Assess features and services that enhance the library facility and its impact. e.g., Explore funding sources for a future library facility remodel with the City of Coeur d'Alene, Coeur d'Alene Library Foundation, Inc., and Friends of the Coeur d'Alene Public Library.
- Create and strengthen partnerships to foster collaborative opportunities that benefit the community.
- Ongoing collection development providing excellent materials for all ages and interests in a variety of formats.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
LIBRARY FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Property Tax - Current Year	\$1,681,911.03	\$1,746,518.65	\$1,625,157.23	\$971,937.93	\$1,622,045	\$1,777,266	003-000-3110-0000	
Property Tax - Prior Year	14,663.24	18,052.46	13,339.80	8,038.86			003-000-3120-0000	
State Grant	16,941.39	10,400.00	16,226.83	2,500.00	5,000	5,000	003-000-3410-5000	
Printing & Photocopy	7,449.40	3,903.76	1,357.31	1,085.46	5,000	2,500	003-000-3560-0100	
Non Resident Fees	325.00	150.00	175.00	25.35	150	150	003-000-3560-0200	
Inter-Library Loans			30.99	66.00			003-000-3610-2000	
Library Fines	9,708.72	155.85	51.42	22.98			003-000-3760-0100	
Private Donations	46.19	1.00					003-000-3790-3100	
Sale of Books-Lost or Damaged	3,300.24	2,730.79	2,884.20	3,405.44	3,000	3,000	003-000-3790-4000	
Other Revenue	5,247.96	3,734.55	4,009.79	319.20	3,000	3,000	003-000-3990-0000	
Beginning Cash					157,129	157,129	003-000-3710-0000	
Interest	6,353.05	4,181.62	471.03	285.26	741	400		
<b>Total Revenues</b>	<b>\$1,745,946.22</b>	<b>\$1,789,828.68</b>	<b>\$1,663,703.60</b>	<b>\$987,686.48</b>	<b>\$1,795,065</b>	<b>\$1,948,445</b>		
Wages	\$669,114.87	\$676,664.46	\$630,568.87	\$331,550.97	\$678,367	\$764,179	003-028-4611-1000	14
Sick Leave Repurchase				55.22			003-028-4611-1006	
COVID-19		14,541.66	2,392.55				003-028-4611-1111	
Part Time	261,497.35	226,117.45	273,215.64	143,986.50	295,867	301,482	003-028-4611-1300	9.35
FICA	69,836.67	68,730.61	68,241.45	35,797.52	74,536	81,607	003-028-4611-2100	
PERS	104,154.70	102,730.71	105,285.04	56,191.96	116,317	127,370	003-028-4611-2200	
Workmens Compensation	1,467.04	1,592.56	1,156.70	681.01	1,701	1,941	003-028-4611-2400	
Health Insurance	137,790.50	141,164.05	126,557.94	73,447.32	146,699	170,387	003-028-4611-2500	
Dental Insurance	16,748.11	12,210.31	10,096.55	6,111.84	13,116	13,800	003-028-4611-2501	
Health Reimbursement Acct	47,122.93	69,429.07	47,053.09	22,824.17	52,404	57,787	003-028-4611-2520	
Life & Disability Insurance	7,323.26	7,443.34	7,114.56	3,421.93	7,558	8,393	003-028-4611-2600	
Unemployment Insurance		21,559.93			1,500	1,500	003-028-4611-2800	
<b>Total Payroll Expenses</b>	<b>\$1,315,055.43</b>	<b>\$1,342,184.15</b>	<b>\$1,271,682.39</b>	<b>\$674,068.44</b>	<b>\$1,388,065</b>	<b>\$1,528,445</b>		
Office Supplies	\$48,611.26	\$31,074.91	\$32,475.74	\$13,179.26	\$45,000	\$40,000	003-028-4611-3100	
Postage and Courier Fees	17,035.73	16,493.73	16,080.26	4,966.90	17,000	15,000	003-028-4611-3101	
Computer Maintenance	4,615.49	28,264.35	5,351.78	4,398.31	5,000	15,000	003-028-4611-3102	
Periodicals	11,426.14	9,564.27	9,129.12	2,500.44	10,000	8,000	003-028-4611-3200	
Promotional Supplies	3,478.57	1,475.22	2,093.64		2,000	2,000	003-028-4611-3400	
Grant Related Expenditures				3,530.49			003-028-4611-4650	
Dues / Subscriptions	87,876.71	51,092.43	61,960.77	31,624.10	55,000	55,000	003-028-4611-4800	
Training	16,155.38	7,636.92	1,145.40	3,244.13	10,000	10,000	003-028-4611-4902	
Utilities	79,039.43	72,626.56	71,413.01	36,666.26	80,000	80,000	003-028-4611-5200	
Photocopier Maint & Supplies	6,213.66	3,612.46	6,494.60	2,233.16	4,000	5,000	003-028-4611-6900	
<b>Total Services &amp; Supplies</b>	<b>\$274,452.37</b>	<b>\$221,840.85</b>	<b>\$206,144.32</b>	<b>\$102,343.05</b>	<b>\$228,000</b>	<b>\$230,000</b>		
Photocopier			\$8,082.00				003-028-4611-7430	
Books	\$134,259.11	\$173,484.69	174,926.01	\$56,796.90	\$180,000	\$190,000	003-028-4611-7701	
<b>Total Capital Outlay</b>	<b>\$134,259.11</b>	<b>\$173,484.69</b>	<b>\$183,008.01</b>	<b>\$56,796.90</b>	<b>\$180,000</b>	<b>\$190,000</b>		
<b>Total Expenses</b>	<b>\$1,723,766.91</b>	<b>\$1,737,509.69</b>	<b>\$1,660,834.72</b>	<b>\$833,208.39</b>	<b>\$1,796,065</b>	<b>\$1,948,445</b>		
<b>Total Revenues over (under) expenses</b>	<b>\$22,179.31</b>	<b>\$52,318.99</b>	<b>\$2,868.88</b>	<b>\$154,478.09</b>	<b>\$0</b>	<b>\$0</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description Community Development Block Grant

### Program Description

The City receives an annual Community Development Block Grant from the U.S. Department of Housing and Urban Development (HUD). The objective of this grant is to support lower income residents of Coeur d'Alene, which can include the following projects: housing rehabilitation for lower income families, increase of affordable housing (for rent and for sale units), the provision of economic development opportunities, supportive infrastructure development in lower income areas of the City, senior support, aid to local organizations whose mission it is to provide safety for lower income residents. This grant is managed by the City's Planning Department with additional oversight provided by the City's Finance Department.

### Major Objectives

- Facilitate sub-recipient management, fund dispersal and program compliance for the following activities:
  - Accessible Sidewalk Improvement: available in the City's lower income census tracts
  - Emergency Minor Home Repair and Accessibility (EMRAP): Available to local qualifying homeowners
  - Annual Community Opportunity Grant Cycle: available to public, private and government entities (*which now also includes CDBG-CV funds*)
  - Annual Meals on Wheels Grant to Lake City Center: senior support

### Fiscal Year 2021-22 Accomplishments

- Administered 12 EMRAP projects, including one sewer connection project.
- Dispersed \$10,000 for the Annual Meals on Wheels grant.
- Managed and administered \$446,799 of CDBG-CV FUNDS (COVID-19 CARES ACT) funds. \$384,391.72 in CDBG-CV projects have been funded to date, leaving a remaining \$3,048.28 to allocate toward community projects. \$59,359 has been allocated to admin expenses. Approximately \$42,000 remains between the unallocated project amount and the unused admin funds set aside.

<b>CDBG-CV PROJECTS FUNDED</b>	
Lake City Center Meals on Wheels Expanded	\$3,685.92
Boys and Girls Food Pantry	\$10,000.00
Family Promise Sheltering	\$12,600.00
Safe Passage Sheltering	\$26,145.00
St. Vincent's Homeless Sheltering	\$1,951.80
St. Vincent's Door Project	\$10,507.00
United Way Child Care	\$15,000.00
City Utility Subsistence	\$10,000.00
CDAIDE Rental, Utility, Transportation Subsistence	\$85,000.00
Boys & Girls Academic Support	\$50,000.00
Lake City Center Meals on Wheels Expanded	\$19,662.00
Love, Inc Rental, Utility, Transportation Subsistence	\$20,000.00
Idaho Youth Ranch Case Manager	\$28,000.00
United Way Child Care	\$52,000.00
Lake City Center Air Scrubber	\$5,000.00
Four Roots Food Box Program	\$34,840.00
<b>TOTAL FUNDED PROJECTS</b>	<b>\$384,391.72</b>
<b>REMAINING CV FUNDS</b>	<b>\$3,048.28</b>

- Managed Community Opportunity Grant Cycle for HUD Plan Year 2021 with a budget of \$223,392. The funding was distributed to four local agencies, including North Idaho College in support of the Economic Development goal and TESH, Idaho Youth Ranch and St. Vincent de Paul in support of their facility rehab projects.

#### **Fiscal Year 2022-23 Goals**

- Actively work with the 2021 grant recipients to implement community priorities and meet HUD grant reporting requirements.
- Administer 10-15 EMRAP projects, including the new sewer connection program.
- Disperse funds for the Annual Meals on Wheels grant with the increased amount of \$10,000.
- Manage and administer remaining CDBG-CV FUNDS (COVID-19 CARES ACT) funds and determine how to allocate the remaining admin funds after determining the amount needed to set aside for delivering the grant funds.
- Manage the Community Opportunity Grant program to address community needs, based on survey and information from stakeholders and partner organizations.
- Actively work on a Housing Needs Assessment and Affirmatively Furthering Fair Housing report that is specific to Coeur d'Alene, using some of the data and background information from the Housing Report prepared by the University of Idaho.
- Engage community members and the CDBG ad hoc advisory committee to begin drafting a new Consolidated Plan for 2023-2028.
- Work with the Streets & Engineering Department to achieve sidewalk goals utilizing CDBG sidewalk funds to benefit low-to-moderate community members.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
COMMUNITY DEVELOPMENT BLOCK GRANT**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Federal Grant	\$304,518.48	\$295,848.17	\$511,563.67	\$169,996.55			005-000-3310-0000	
Federal Grant - Plan Year 2018					\$1,803	\$1,803	005-000-3310-0000	
Federal Grant - Plan Year 2019					14,601	14,601	005-000-3310-0000	
Federal Grant - Plan Year 2020					47,500	154,450	005-000-3310-0000	
Federal Grant - Plan Year 2021					324,441	194,919	005-000-3310-0000	
Federal Grant - Plan Year 2022					36,322	314,229	005-000-3310-0000	
Federal Grant - Plan Year 2023						38,401	005-000-3310-0000	
CDBG-CV (COVID-19 CARES Act) **					125,705	61,840	005-000-3310-0000	
<b>Total Revenues</b>	<b>\$304,518.48</b>	<b>\$295,848.17</b>	<b>\$511,563.67</b>	<b>\$169,996.55</b>	<b>\$ 550,372</b>	<b>\$780,243</b>		
Wages			\$46,410.57	\$24,383.04	\$49,742	\$54,844	005-046-4159-1000	1
FICA			\$3,343.90	\$1,865.28	3,805	4,196	005-046-4159-2100	
PERS			\$5,541.41	\$2,911.36	5,939	6,548	005-046-4159-2200	
Workmens Comp					747	948	005-046-4159-2400	
Health Insurance			\$8,419.16	\$4,334.76	8,669	8,973	005-046-4159-2500	
Dental Insurance			\$794.12	\$402.48	805	805	005-046-4159-2501	
Health Reimbursement Acct			\$2,979.96	\$1,324.15	1,980	2,980	005-046-4159-2520	
Life & Disability Insurance			\$189.84	\$94.92	563	601	005-046-4159-2600	
<b>Total Payroll Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,678.96</b>	<b>\$35,315.99</b>	<b>\$72,250</b>	<b>\$79,894</b>		
CDBG Administration	\$13,247.62	\$1,718.80	\$2,382.71	\$0.00	\$3,525	\$5,000	005-046-4159-4230	
Community Opportunity Grants				\$161,023.55	257,489	538,687	005-046-4159-4235	
Meals on Wheels					10,000	10,000	005-046-4159-4235	
Sidewalks					26,403	15,000	005-046-4159-4235	
EMRAP					55,000	69,822	005-046-4159-4235	
CDBG Projects	291,214.57	151,000.67	441,502.00				005-046-4159-4235	
CDBG-CV (COVID-19 CARES Act) **		143,184.99			125,705	61,840	005-046-4159-4240	
<b>Total Services &amp; Supplies</b>	<b>\$304,462.19</b>	<b>\$295,904.46</b>	<b>\$443,884.71</b>	<b>\$161,023.55</b>	<b>\$478,122</b>	<b>\$700,349</b>		
<b>Total Expenses</b>	<b>\$304,462.19</b>	<b>\$295,904.46</b>	<b>\$511,563.67</b>	<b>\$196,339.54</b>	<b>\$550,372</b>	<b>\$780,243</b>		
<b>Total Revenues over (under) expenses</b>	<b>\$56.29</b>	<b>(\$56.29)</b>	<b>\$0.00</b>	<b>(\$26,342.99)</b>	<b>\$0</b>	<b>(\$0)</b>		

**\* Federal Grant Allocation by Year**

HUD PY2017 (actual)	\$301,850
HUD PY2018 (actual)	318,476
HUD PY2019 (actual)	329,815
HUD PY2020 (actual)	339,427
HUD PY2021 (actual)	360,490
HUD PY2022 (actual)	349,112

**PY2022 Distribution of CDBG Funds**

CDBG Administration	20%	\$69,822
Community Opportunity Grant:	55.7%	194,468
Meals on Wheels	2.9%	10,000
Sidewalks	1.4%	5,000
EMRAP	20%	69,822
	100%	<b>\$349,112</b>

**CDBG-CV Funds\*\* 2020-2022**

CDBG-CV Admin	13%	\$59,359
Grants*	87%	387,439
	100%	<b>\$446,798</b>

**Available Admin Funds:**

Admin (funds split between FY22 and 23)	\$69,822
CV Admin*** (can be spent through 2026)	\$33,866
	<b>\$103,688</b>

\* HUD plan year July 1st to September 30st - versus City fiscal year of October 1st to September 30th

\*\* \$384,391 has been funded in CV grants

\*\*\* Admin funds can be used to pay wages, benefits, travel/training, memberships, equipment, and required CDBG studies  
A portion of the Admin funds will be set aside for the Affordable Housing Needs Assessment



**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 IMPACT FEES FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Impact Fees Collected	\$596,835.01	\$1,078,788.10	\$1,216,711.59	\$641,614.23	\$550,000	\$650,000	021-000-3720-7200
Beginning Cash					700,000	5,000,000	021-000-3990-0000
Interest Income	81,033.12	55,400.04	7,579.77	5,849.11	17,000		021-000-3710-0000
<b>Total Revenues</b>	<b>\$677,868.13</b>	<b>\$1,134,188.14</b>	<b>\$1,224,291.36</b>	<b>\$647,463.34</b>	<b>\$1,267,000</b>	<b>\$5,650,000</b>	
Professional Services					\$60,000	\$60,000	021-111-4527-4200
Transfer to Parks					300,000		021-111-4527-6997
Trf to Traffic Improvements	\$218,235.12	\$297,021.18	\$5,351.10	(\$216,434.63)	409,000	494,446	021-111-4527-6998
Transfer to Public Safety		23,267.00	146,500.00				021-111-4527-6999
<b>Total Services &amp; Supplies</b>	<b>\$218,235.12</b>	<b>\$320,288.18</b>	<b>\$151,851.10</b>	<b>(\$216,434.63)</b>	<b>\$769,000</b>	<b>\$554,446</b>	
<b>Total Revenues over (under) Expenses</b>	<b>\$459,633.01</b>	<b>\$813,899.96</b>	<b>\$1,072,440.26</b>	<b>\$863,897.97</b>	<b>\$498,000</b>	<b>\$5,095,554</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Parks Capital Improvements Fund**

### **Program Description**

Parks Capital Improvements Fund allows for the purchase, improvement, or construction of properties and/or amenities for the Parks Department.

### **Major Objectives**

- Improve existing park properties and amenities
- Construct new sites
- Provide funding for needed capital enhancements

### **Fiscal Year 2021-2022 Accomplishments**

- Person Field CXT restroom installation
- Replaced roof on City Park Bandshell
- Installed stop and waste at Government Way Islands
- East Tubbs trail reconstruction
- Park Shop expansion

### **Fiscal Year 2022-2023 Goals**

- Sidewalks at City Park
- Reconstruction of Kathleen Trail
- Drainage project at Ramsey
- Trail reconstruction at Ramsey

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
PARKS CAPITAL IMPROVEMENTS FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
State Grant	\$5,000.00		\$124,007.00				072-000-3310-0000
Concessions	11,323.30	\$5,377.13	25,000.00	\$26,075.00	\$25,000	\$26,000	072-000-3720-2000
Dock Rental	64,794.19	62,008.94	61,341.00	\$54,197.00	70,479	70,500	072-000-3720-2100
Transfer from Parking Revenues	70,141.92	190,000.00		100,000.00	100,000	200,000	072-000-3720-2300
Boat Launch Fees	7,523.43	7,621.63	7,458.25	1,588.57	11,269	7,500	072-000-3720-2400
Mooring Dock Fees	14,622.40	22.40	17,451.83		6,405	7,000	072-000-3720-2500
Miscellaneous Parks Revenues	57,893.96	21,292.15	52,901.15	12,328.72	60,000	55,000	072-000-3720-2200
ignite - Contributions	1,190,167.06		121,931.28				072-000-3720-4000
Trail Revenues	13,924.70	956.00	586.50	548.00		550	072-000-3720-5000
Donations							072-000-3791-1000
Transfer from Impact Fees					300,000		072-000-3999-0021
Beginning Cash					52,142	95,864	072-000-3990-0000
Interest Income	29,404.44	22,529.96	1,183.21	502.60	2,000	1,200	072-000-3710-0000
<b>Total Revenues</b>	<b>\$1,464,795.40</b>	<b>\$309,808.21</b>	<b>\$411,860.22</b>	<b>\$195,239.89</b>	<b>\$627,295</b>	<b>\$463,614</b>	
McEuen Park	\$9,351.85	\$2,500.00					072-100-4485-6645
Bluegrass Park Playground Upgrade			\$11,230.00				072-100-4485-6901
Dog Park Relocation	7,465.99	(1,074.90)					072-100-4485-6911
Skateboard Park			2,572.50				072-100-4485-6915
4 Corners / Mullan Project	1,386.00						072-100-4485-6925
Waterfront Improvements	6,298.99	24,399.14	48,178.32	\$10,086.83	\$15,000	\$15,000	072-100-4485-6930
City Park Electrical Upgrade			600.00				072-100-4485-6935
Designer	2,810.11	10,762.26			7,500	7,500	072-100-4485-6940
Infrastructure	5,002.87	21,606.87	13,108.55		15,000	15,000	072-100-4485-6950
Parks Foundation	15,000.00			5,000.00	5,000	5,000	072-100-4485-6955
Bike Path Maintenance							072-100-4485-6960
Memorial Park Restrooms		4,966.42					072-100-4485-6970
Memorial Park Grandstands			4,311.25				072-100-4485-6971
Trails - misc expenses	7,475.30	3,611.44	8,987.48	(3,183.33)		29,494	072-100-4485-6972
Tubbs Hill - misc expenses	1,806.14	6,812.91	7,593.07		3,000	3,500	072-100-4485-6990
Transfer to Public Art Funds			9,839.04				072-100-4485-6998
Trf to General Fund for Tubbs Hill Work		40,000.00					072-100-4485-6999
<b>Total Services &amp; Supplies</b>	<b>\$56,597.25</b>	<b>\$113,584.14</b>	<b>\$106,420.21</b>	<b>\$11,903.50</b>	<b>\$45,500</b>	<b>\$75,494</b>	
3rd Street Boat Launch Ramps			\$153,688.00				072-100-4485-7640
McEuen Park		\$12,541.09		\$25,000.00			072-100-4485-7645
Ramsey Park Irrigation		74,220.45					072-100-4485-7802
Phippeny Park		7,580.00					072-100-4485-7805
Independence Point Sidewalk						\$50,000	072-100-4485-
Independence Point ADA Ramp						25,000	072-100-4485-
City Park Sidewalks						100,000	072-100-4485-
East Tubbs Bollard Replacement			11,750.00				072-100-4485-7911
Skateboard Park	\$17,622.73						072-100-4485-7915
Ramsey Drainage						10,000	072-100-4485-
River Trail						50,000	072-100-4485-
Waterfront Improvements				\$750			072-100-4485-7930
City Park Restrooms			318,614.78				072-100-4485-7970
Memorial Park Grandstand	266,584.76	1,026,100.74	57,100.10				072-100-4485-7971
Trails - Capital Improvements			13,429.00				072-100-4485-7972
Memorial Park	186,933.29						072-100-4485-7975
Trail Realignment - Hubbard/River	19,236.00	167,374.08	8,333.82				072-100-4485-7976
City Park Bandshell Roof/Stage Replcmnt				36,299.00	\$65,000		072-100-4485-7975
East Tubbs Trail Reconstruction					39,960		072-100-4485-7965
Ramsey Trail Reconstruction						43,560	072-100-4485-
Kathleen Trail Reconstruction						43,560	072-100-4485-
Seltice Connection						10,000	072-100-4485-
Person Restroom				8,324.36	300,000		072-100-4485-7928
Park Shop Expansion				7,218.76	15,000	50,000	072-100-4485-7200
Field of Dreams - Underground Power						6,000	072-100-4485-
<b>Total Capital Outlay</b>	<b>\$490,376.78</b>	<b>\$1,287,816.36</b>	<b>\$562,915.70</b>	<b>\$77,592.12</b>	<b>\$419,960</b>	<b>\$388,120</b>	
<b>Total Expenses</b>	<b>\$546,974.03</b>	<b>\$1,401,400.50</b>	<b>\$669,335.91</b>	<b>\$89,495.62</b>	<b>\$465,460</b>	<b>\$463,614</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$917,821.37</b>	<b>(\$1,091,592.29)</b>	<b>(\$257,475.69)</b>	<b>\$105,744.27</b>	<b>\$161,835</b>	<b>\$0</b>	

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 ANNEXATION FEES**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Annexation Fees Collected	\$172,550.00		\$88,940.00	\$530,795.00	\$175,000		024-000-3720-7200
Beginning Cash						355,000	024-000-3990-0000
Interest Income	1,586.20	\$1,556.27	\$47.56	126.63			024-000-3710-0000
<b>Total Revenues</b>	<b>\$174,136.20</b>	<b>\$1,556.27</b>	<b>\$88,987.56</b>	<b>\$530,921.63</b>	<b>\$175,000</b>	<b>\$355,000</b>	
Transfers Out	\$286,000.00	\$99,000.00	\$184,000.00	\$175,000.00	\$175,000	\$355,000	024-113-4525-6999
<b>Total Services &amp; Supplies</b>	<b>\$286,000.00</b>	<b>\$99,000.00</b>	<b>\$184,000.00</b>	<b>\$175,000.00</b>	<b>\$175,000</b>	<b>\$355,000</b>	
Total Revenues over (under) expenses	(\$111,863.80)	(\$97,443.73)	(\$95,012.44)	\$355,921.63	\$0	\$0	



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Cemetery Fund**

### **Program Description**

Operation and upkeep of Forest and Riverview cemeteries.

### **Major Objectives**

The cemetery's major objectives are to perform burial services and provide the highest quality and most respectful care possible. We provide maintenance on 22 acres at Forest and 7.5 acres at Riverview.

### **Fiscal Year 2021-2022 Accomplishments**

- We performed 148 interments, sold 186 lots and niches, and inspected and staked out 66 headstones.
- Installed two new niche walls in Forest Cemetery.
- Replaced the irrigation clock that Calsense no longer supports.
- Sealcoat the roads of Forest Cemetery
- Installed 350 feet of irrigation to loop the system for increase in pressure.

### **Fiscal Year 2022-2023 Goals**

- We are looking to replace the 15-year-old cemetery backhoe so we can continue to provide reliable service to our customers.
- Continue to sell niches in Forest Cemetery to generate revenue.
- Continue to find ways to maintain our quality of care with less help from seasonal employees.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
CEMETERY FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Lot And Niche Sales	\$115,655.00	\$105,925.00	\$211,890.00	\$97,530.00	\$130,000	\$175,000	033-000-3540-1000	
Opening & Closing	50,850.00	39,425.00	52,275.00	37,050.00	40,000	40,000	033-000-3540-2000	
Liner Sales	13,229.30	12,971.75	14,337.15	12,887.36	14,000	14,000	033-000-3540-4000	
Miscellaneous Revenue	11,390.00	9,795.00	10,400.00	6,390.00	11,000	10,000	033-000-3790-0000	
Transfer from P/C Care Fund	200,000.00	185,004.00	159,996.00	79,998.00	160,000	80,000	033-000-3996-0046	
Interest	1,477.24	1,540.33	133.38	197.90	324	150	033-000-3710-0000	
Beginning Balance					58,716	44,561	033-000-3990-0000	
<b>Total Revenues</b>	<b>\$392,601.54</b>	<b>\$354,661.08</b>	<b>\$449,031.53</b>	<b>\$ 234,053.26</b>	<b>\$414,040</b>	<b>\$363,711</b>		
Wages	\$90,763.32	\$97,681.55	\$103,664.74	\$54,035.77	\$108,351	\$116,266	033-015-4421-1000	2
COVID-19		1,040.00						
Overtime	3,875.09	5,767.74	12,376.87	3,178.03	6,200	6,200	033-015-4421-1200	
Part Time	9,600.53	15,892.50	2,288.00		17,745	20,800	033-015-4421-1300	0.63
Cell Phone Allowance	480.00	(1,545.00)	720.00	360.00	720	720	033-015-4421-1500	
FICA	7,787.49	8,920.19	8,729.51	4,211.17	10,174	11,015	033-015-4421-2100	
PERS	10,910.09	12,319.35	13,941.37	6,874.33	13,023	13,968	033-015-4421-2200	
Workmens Comp	4,771.38	5,457.38	3,963.75	2,373.76	5,929	7,130	033-015-4421-2400	
Health Insurance	25,487.84	31,519.65	34,436.30	17,729.76	35,360	36,701	033-015-4421-2500	
Dental Insurance	4,043.51	3,238.01	2,958.16	1,449.60	2,987	2,899	033-015-4421-2501	
Health Reimbursement Account	7,727.09	6,098.17	3,980.04	3,249.39	7,960	7,960	033-015-4421-2520	
Life & Disability Insurance	655.65	1,137.82	1,159.49	529.69	1,192	1,252	033-015-4421-2600	
<b>Total Payroll Expenses</b>	<b>\$166,101.99</b>	<b>\$187,527.36</b>	<b>\$188,218.23</b>	<b>\$93,991.50</b>	<b>\$209,640</b>	<b>\$224,911</b>		
Office Supplies	\$106.03	\$218.19	\$143.58	\$64.96	\$300	\$300	033-015-4421-3100	
Operating Supplies	1,468.92	4,780.32	1,834.07	293.60	6,000	5,000	033-015-4421-3200	
Items For Resale	5,916.53	12,030.80	7,865.45	6,987.83	8,500	10,000	033-015-4421-3300	
Minor Equipment	13,034.53	10,391.28	4,381.95	631.82	5,000	5,000	033-015-4421-3400	
Fuels/Lubes	5,378.00	5,202.60	5,927.47	2,824.00	5,500	6,000	033-015-4421-3500	
Utilities - Water	16,380.54	14,892.38	19,531.88	1,187.83	12,100	15,000	033-015-4421-5200	
Solid Waste	7,419.78	6,725.70	8,952.13	3,278.01	7,000	9,000	033-015-4421-5201	
Utilities - Sewer	956.26	891.03	972.18	384.90	1,000	1,000	033-015-4421-5202	
Utilities - Electric	14,221.29	14,226.65	14,227.56	5,154.64	15,000	15,000	033-015-4421-5206	
R/M Grounds	4,929.26	5,426.72	1,435.20	316.08	5,000	5,500	033-015-4421-5900	
R/M Auto		30.04	8.92				033-015-4421-6100	
R/M Other	4,775.16	4,421.48	5,040.68	2,415.62	6,000	6,500	033-015-4421-6200	
Contracted Tree Service	4,600.00	6,965.00	3,800.00		7,000	8,000	033-015-4421-6301	
30% Of Lots To P/C Trusts	34,696.50	31,777.50	63,252.00	29,259.00	39,000	52,500	033-015-4421-6991	
<b>Total Services &amp; Supplies</b>	<b>\$113,882.80</b>	<b>\$117,979.69</b>	<b>\$137,373.07</b>	<b>\$52,798.29</b>	<b>\$117,400</b>	<b>\$138,800</b>		
Fencing		\$24,479.56					033-015-4421-7210	
Mowers		22,676.00		15,977.00	\$17,000		033-015-4421-7610	
Turf Vehicle		18,950.00					033-015-4421-7505	
1 Ton Flatbed Truck	\$25,084.53						033-015-4421-7520	
Seal Coating-Forest Cemetery					10,000		033-015-4421-7215	
Tractor							033-015-4421-7615	
Irrigation Clock Replacement					10,000		033-015-4421-7645	
Niche Wall	34,741.51			30,000.00	50,000		033-015-4421-7220	
	<b>\$59,826.04</b>	<b>\$66,105.56</b>	<b>\$0.00</b>	<b>\$45,977.00</b>	<b>\$87,000</b>	<b>\$0</b>		
<b>Total Expenses</b>	<b>\$339,810.83</b>	<b>\$371,612.61</b>	<b>\$325,591.30</b>	<b>\$192,766.79</b>	<b>\$414,040</b>	<b>\$363,711</b>		
Total Revenues over (under) expenses	\$52,790.71	(\$16,951.53)	\$123,440.23	\$41,286.47	(\$0)	\$0		



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Cemetery Perpetual Care Fund**

**Program Description**

Provides funds to sustain the ongoing maintenance of the cemeteries beyond lot and niche sales revenue.

**Major Objectives**

To increase the perpetual care fund to assure interest from the fund will offset operating expenses, and to continue to add thirty percent of lot sales to the perpetual care fund.

**Fiscal Year 2021-2022 Accomplishments**

- Some price increases did take effect this year to help us continue to provide high standards of quality.
- Continued to provide safe services as we recover from the impact of Covid 19.
- Installed two new niche walls in Forest Cemetery with little impact and the potential for increased profit.

**Fiscal Year 2022-2023 Goals**

- Continue to sell niches in Forest Cemetery to generate revenue.

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 CEMETERY PERPETUAL CARE FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
30% of Lot Sales from Cem Fund	\$34,696.50	\$31,777.50	\$63,252.00	\$29,259.00	\$39,000	\$52,500	046-000-3991-0033
Transfer from General Fund	20,000.00	20,000.00	20,000.00	20,000.00	20,000	20,000	046-000-3991-0200
Beginning Cash					1,000,000	1,000,000	046-000-3990-0000
Unrealized Gains (Losses)	43,287.25	16,479.04	(23,855.40)	(52,028.03)			046-000-3710-1000
Interest	34,179.68	31,867.44	25,825.35	11,083.92	10,000	7,000	046-000-3710-0000
<b>Total Revenues</b>	<b>\$132,163.43</b>	<b>\$100,123.98</b>	<b>\$85,221.95</b>	<b>\$8,314.89</b>	<b>\$1,069,000</b>	<b>\$1,079,500</b>	
Trustee Fees	\$5,826.88	\$5,490.38	\$5,039.23	\$2,394.69	\$6,500	\$6,000	046-032-4423-4200
Transfer to Cemetery for Operating	200,000.00	185,004.00	159,996.00	79,998.00	160,000	80,000	046-032-4423-6996
<b>Total Expenses</b>	<b>\$205,826.88</b>	<b>\$190,494.38</b>	<b>\$165,035.23</b>	<b>\$82,392.69</b>	<b>\$166,500</b>	<b>\$86,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$73,663.45)</b>	<b>(\$90,370.40)</b>	<b>(\$79,813.28)</b>	<b>(\$74,077.80)</b>	<b>\$902,500</b>	<b>\$993,500</b>	





**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Recreation Department-Jewett House**

**Program Description**

The Jewett House serves as a senior center for a number of activities for senior citizens as well as an event center that accommodates weddings and other special events. The house is host to recreation department offerings as well as staff and corporate meetings and gatherings.

**Major Objectives**

Major objectives for the house are to continue to grow department offerings held there and to also continue to grow the number of weddings and special events. With the increased activity with weddings and events comes a growth in revenue for the house. This increased revenue will help keep the house mostly self-sustaining and not solely reliant on budgeted city funds.

**Fiscal Year 2021-22 Accomplishments**

This summer season will most likely turn out to be one of the busiest and most profitable the Jewett House has seen in a very long time. By changing our approach to showing the house and using staff other than the house manager, we have been able to increase our communication and availability to potential clients. This process has increased reservations and produced more satisfied customers.

**Fiscal Year 2022-23 Goals**

Continue growing programs at the Jewett House and complete a few projects at the house that would greatly benefit the overall product for prospective customers. An RFQ for replacing the garage is in process. It has been difficult to find contractors who are available for this project. The plan is to build it back in a similar style while also adding a few amenities to the structure that will make it more useful for potential clients.

The Jewett House Staff continues to make changes and have conversations on how to better serve customers and be the best stewards of the house. One of the items under discussion is a succession plan in regards to house management. The staff will strive to make and keep the facility a beautiful location we want to make sure we put our best foot forward with how we staff the house and who we staff it with.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
JEWETT HOUSE**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Donations		\$1,000.00	\$1,000.00	\$1,000.00			057-000-3780-0000
Miscellaneous Revenue	\$17,167.38	418.50	121,124.17	4,707.00	\$12,000	\$20,000	057-000-3790-0000
Interest	870.45	474.57	24.74	137.33	353	200	057-000-3710-0000
Beginning Cash					14,000	119,500	057-000-3990-0000
<b>Total Revenues</b>	<b>\$18,037.83</b>	<b>\$1,893.07</b>	<b>\$122,148.91</b>	<b>\$5,844.33</b>	<b>\$26,353</b>	<b>\$139,700</b>	
Wages	\$1,014.00	\$156.00	\$630.00	\$60.00	\$1,500	\$1,500	057-057-4521-1000
FICA	77.56	11.93	48.21	4.59	153		057-057-4521-2100
Operating Supplies	2,006.67	512.13	987.15	\$25.18	2,500	2,000	057-057-4521-3200
Communications	1,510.60	1,604.78	1,915.87	619.60	700	700	057-057-4521-5101
Utilities	7,157.08	7,155.44	7,403.07	3,226.63	8,500	8,500	057-057-4521-5200
Repair and Maintenance	12,849.52	1,302.02	5,019.45	628.44	13,000	13,000	057-057-4521-5900
Miscellaneous		(129.13)					057-057-4521-6200
<b>Total Services and Supplies</b>	<b>\$24,615.43</b>	<b>\$10,613.17</b>	<b>\$16,003.75</b>	<b>\$4,564.44</b>	<b>\$26,353</b>	<b>\$25,700</b>	
Garage Replacement - Insurance						\$114,000	
Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$114,000	
<b>Total Expenses</b>	<b>\$24,615.43</b>	<b>\$10,613.17</b>	<b>\$16,003.75</b>	<b>\$4,564.44</b>	<b>\$26,353</b>	<b>\$139,700</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$6,577.60)</b>	<b>(\$8,720.10)</b>	<b>\$106,145.16</b>	<b>\$1,279.89</b>	<b>\$0</b>	<b>\$0</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description Reforestation, Street Trees and Community Canopy

### **Program Description**

The Urban Forestry division serves as the liaison to the public regarding city ordinances, tree selection and tree care. The division manages the City of Coeur d' Alene tree inventory, coordinates and carries out tree work on public trees, issues permits for contractors and homeowners to work on public trees, provides public education and serves as a liaison to the Urban Forestry Committee. The City of Coeur d' Alene Urban forestry division reviews commercial permits to ensure that city codes regarding street trees are met and assists with project reviews. The City of Coeur d' Alene Street tree permit program provides funds for planting and the City cost share program which provides assistance paying for tree care on public trees abutting single family residential properties.

### **Major Objectives**

- To ensure that public trees receive proper tree care through permitting
- To protect public trees from unnecessary removal
- To keep the city tree inventory up to date to track the state of the tree infrastructure.
- To establish ordinance that promotes proper tree care and a diverse tree population through approved planting lists
- To improve public safety through mitigating hazards regarding public trees.
- To continue the growth of the Urban Forest through planting new trees and reforestation.
- To assist the public with performing work on public right of way trees and assisting in mitigation issues regarding these trees.

### **Fiscal Year 2021-2022 Accomplishments**

- 27 residential homes have utilized the cost share program this fiscal year resulting in 24 street trees pruned and 25 high risk or unhealthy trees removed through this program. With a total of 406 trees pruned and 201 trees removed since the program's inception. Some applicants that have been approved are still awaiting completion.
- Through the RSTR program 269 street trees were planted at residential properties in the incorporated city limits in this budget year.
- Parks and recreation staff working with Streets and Engineering staff pruned approximately 822 public trees this fiscal year with another 131 public trees removed and replaced or will be replaced within the next 12 months.
- The Urban Forestry division in conjunction with the Kootenai County OEM and Idaho Department of Lands are in the final stages of completing Grant work in the Fernan Hill Natural Area with a total grant Value of approximately \$600,000. City Staff is currently in the process of competing for two similar grants for other Natural areas in Coeur d'Alene including Tubbs Hill.

- The City of CDA was recognized as a Tree City USA for the 38<sup>th</sup> consecutive year and was once again received a Growth Award.

### **Fiscal Year 2021-2022 Goals**

- Continue the Re Leaf CDA program in the 2022-2023 fiscal year as budget allows.
- Work towards funding a full-time street tree crew for the City of Coeur d Alene parks department. The Urban Forestry division is requesting a Full Time Urban Forestry Maintenance Worker.
- Complete the pile burning with IDL in the Fernan Natural Area and look for more grant opportunities to perform needed fuel mitigation work in Wildland Urban Interface areas throughout Coeur d'Alene.
- Continue to work toward promoting and expanding the Cost Share maintenance program to assist with High risk public tree removals and nuisance mitigation throughout Coeur d'Alene as tree work costs continue to rise.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
REFORESTATION FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
State Grant							064-000-3310-0000
Miscellaneous Revenue	\$1,915.00	\$2,097.50	\$88.50				064-000-3790-0000
Beginning Cash					\$29,000	\$22,000	064-000-3990-0000
Interest Income	628.71	390.69	54.57	24.44			064-000-3710-0000
<b>Total Revenues</b>	<b>\$2,543.71</b>	<b>\$2,488.19</b>	<b>\$143.07</b>	<b>\$24.44</b>	<b>\$29,000</b>	<b>\$22,000</b>	
Reforestation Expenditures	\$6,248.42	(\$1,100.00)	\$5,241.84		\$6,500	\$6,500	064-048-4384-6317
<b>Total Expenses</b>	<b>\$6,248.42</b>	<b>(\$1,100.00)</b>	<b>\$5,241.84</b>	<b>\$0.00</b>	<b>\$6,500</b>	<b>\$6,500</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$3,704.71)</b>	<b>\$3,588.19</b>	<b>(\$5,098.77)</b>	<b>\$24.44</b>	<b>\$22,500</b>	<b>\$15,500</b>	

**STREET TREES FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Street Trees	\$79,400.00	\$72,300.00	\$56,400.00	\$27,900.00	\$80,000	\$57,000	065-000-3780-0000
Beginning Cash					150,000	175,000	065-000-3990-0000
Interest Income	4,714.23	2,968.87	332.04	184.24	800	200	065-000-3710-0000
<b>Total Revenues</b>	<b>\$84,114.23</b>	<b>\$75,268.87</b>	<b>\$56,732.04</b>	<b>\$28,084.24</b>	<b>\$230,800</b>	<b>\$232,200</b>	
Street Tree Reimbursements	\$18,538.52	\$67,835.90	\$22,157.16	\$12,150.00	\$72,000	\$72,000	065-029-4158-6317
Trees and Planting	63,770.00	22,188.67	38,418.47		40,000	40,000	065-029-4158-6301
<b>Total Expenses</b>	<b>\$82,308.52</b>	<b>\$90,024.57</b>	<b>\$60,575.63</b>	<b>\$12,150.00</b>	<b>\$112,000</b>	<b>\$112,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$1,805.71</b>	<b>(\$14,755.70)</b>	<b>(\$3,843.59)</b>	<b>\$15,934.24</b>	<b>\$118,800</b>	<b>\$120,200</b>	

**COMMUNITY CANOPY FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Miscellaneous Revenue	\$650.00	\$400.00			\$1,500	\$1,500	066-000-3790-0000
Interest Income	73.06	46.86	\$6.18	2.89			066-000-3710-0000
<b>Total Revenues</b>	<b>\$723.06</b>	<b>\$446.86</b>	<b>\$6.18</b>	<b>\$2.89</b>	<b>\$1,500</b>	<b>\$1,500</b>	
Community Canopy Expenditures	\$958.79	\$248.46	\$364.84	\$179.88	\$1,500	\$1,500	066-031-4159-6306
<b>Total Expenses</b>	<b>\$958.79</b>	<b>\$248.46</b>	<b>\$364.84</b>	<b>\$179.88</b>	<b>\$1,500</b>	<b>\$1,500</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$235.73)</b>	<b>\$198.40</b>	<b>(\$358.66)</b>	<b>(\$176.99)</b>	<b>\$0</b>	<b>\$0</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Public Art**

### **Program Description**

The City of Coeur d'Alene Arts Commission is the standing committee charged by the City Council to "stimulate and encourage, throughout the City and surrounding area, the study and preservation of the performing and fine arts, and public interest and participation."

On June 1, 1999, Coeur d'Alene became the first city in Idaho with a funding mechanism for public art. Coeur d'Alene now dedicates 1.33% of the total cost of all eligible capital improvement projects to fund art in public places.

The purpose of the public art program is to integrate a wide range of public art into the community and reflect the diversity of community, artistic disciplines, and points of view. Artists can be valuable members of planning or design teams, and are primary resources in the revitalization and development of the downtown area and of neighborhoods throughout the City.

### **Major Objectives:**

- Integrate public art into the design of buildings, parks, streetscape and public spaces – making art a natural, normal enhancement of community design.
- Select artwork of sufficient scale to capture public attention and make a favorable impression.
- Build a diverse public art collection which; incorporates various art media styles and themes; includes permanent works and temporary exhibitions; and is well-made to withstand climate extremes.
- Place public art in accessible locations where more people can view and interact with it.
- Over the years, gradually extend public art from the downtown core into all areas of the City.
- Select art through a juried process that invites citizens to play a role. Extend the selection process to include artists from outside the area in order to diversify the collection.
- Ensure that Coeur d'Alene's growing public art program is supported by adequate funding, professional staff, and proper maintenance of the collection by qualified individuals.
- Strive to acquire truly exceptional art – of the highest quality, representing in Coeur d'Alene's collection the finest artists of the region and the world.

- Serve as a model and inspiration for other communities interested in introducing their own public art programs.

### **Fiscal Year 2021-22 Accomplishments:**

- Completion, installation, and dedication of “Inspired,” public art sculpture by artist Jason Sanchez, at Memorial Field.
- Completion, installation, and dedication of “Monument to Peace and Unity” public art sculpture by artist Humanity Memorial Inc., at the 4-Corners Entrance to the City of Coeur d’Alene.
- Completion, installation, and dedication of “Seed of Life”, public art sculpture by artist Celeste Cooning Studios, at Fourth (Third) Street Parking Garage.
- Nearly 50% of Performing Arts Grants funds have been disbursed.
- Completion of utility box wraps at 6 locations in the City of Coeur d’Alene.
- Relocated “Open Arms,” by artist Donald Cadden to the intended permanent location at Atlas Waterfront Park.

### **Fiscal Year 2022-23 Goals:**

- Issue a call to artists for new art on loan for the ArtCurrents program.
- Plan, coordinate, and execute the 26<sup>th</sup> Annual Mayor’s Awards in the Arts Ceremony.
- Issue a call to artists for an East Sherman Arch over the roadway as you enter the City from the east side of Sherman Ave.
- Complete the shade structure for the stage at Riverstone.
- Partner with youth art programs in the community to provide scholarships to the youth.
- Continue to explore and discuss art opportunities as the Atlas Waterfront Park develops.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
PUBLIC ART FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Adopted	Account
Payment from General Fund			\$2,596.74	\$4,613.95			074-000-3760-0001
Payment from Water Fund			1,715.70				074-000-3760-0026
Payment from Wastewater Fund		\$1,985.77			\$17,300		074-000-3760-0031
Payment from Parks Capital Improvmt	\$27,205.00		9,839.04				074-000-3760-0072
Beginning Cash					45,300	53,500	074-000-3990-0000
Interest Income	1,274.59	1,210.73	96.18	\$68.95			074-000-3710-0000
Donations	61,160.06	51,200.00	42,012.00	30,000.00			074-000-3791-1000
<b>Total Revenues</b>	<b>\$89,639.65</b>	<b>\$54,396.50</b>	<b>\$56,259.66</b>	<b>\$34,682.90</b>	<b>\$62,600</b>	<b>\$53,500</b>	
Professional Services	\$1,627.05	\$2,152.62	\$300.00		\$3,000	\$2,200	074-038-4389-4200
Education and Training	53.99	43.39			500	300	074-038-4389-4902
Art	183.56	18,977.40	2,778.14	2,000.00	30,000	3,000	074-038-4389-6000
Community Arts Partnership			3,000.00		8,000	5,000	074-038-4389-6300
Mayor's Art Awards	2,773.08	2,770.00	(81.15)	1,396.00	3,800	3,000	074-038-4389-6318
Transfers Out	9,000.00						074-038-4389-6999
Capitla Outlay - Art	60,000.00	51,200.00	36,000.00	30,000.00		40,000	074-038-4389-7100
<b>Total Expenses</b>	<b>\$73,637.68</b>	<b>\$75,143.41</b>	<b>\$41,996.99</b>	<b>\$33,396.00</b>	<b>\$45,300</b>	<b>\$53,500</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$16,001.97</b>	<b>(\$20,746.91)</b>	<b>\$14,262.67</b>	<b>\$1,286.90</b>	<b>\$17,300</b>	<b>\$0</b>	

**IGNITE PUBLIC ART FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Payment from Urban Renewal Agency	\$122,811.00		\$67,890.00		\$120,000	\$15,000	076-000-3999-0068
Beginning Cash					400,000	400,000	076-000-3990-0000
Interest Income	14,163.07	\$7,391.35	1,159.91	\$600.67	1,000	1,000	076-000-3710-0000
Miscellaneous Revenues		134,870.00					076-000-3790-0000
<b>Total Revenues</b>	<b>\$136,974.07</b>	<b>\$142,261.35</b>	<b>\$69,049.91</b>	<b>\$600.67</b>	<b>\$521,000</b>	<b>\$416,000</b>	
Professional Services		\$4,940.00			\$6,000	\$5,000	076-039-4395-4200
Art - Lake District - Non-Capital	\$17,442.67	1,710.00	\$30,502.43	\$9,791.00			076-039-4395-6000
Art - River District - Non Capital	335.50	(225.00)					076-039-4395-6100
Art - Lake District - Capital	54,875.90	7,100.00	46,500.00	26,960.22	200,000	250,000	076-039-4395-7100
Art - River District - Capital	159,350.12			353.50	190,000	150,000	076-039-4395-7110
Transfers Out	27,256.50		6,975.00				076-039-4395-6999
<b>Total Expenses</b>	<b>\$259,260.69</b>	<b>\$13,525.00</b>	<b>\$83,977.43</b>	<b>\$37,104.72</b>	<b>\$396,000</b>	<b>\$405,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$122,286.62)</b>	<b>\$128,736.35</b>	<b>(\$14,927.52)</b>	<b>(\$36,504.05)</b>	<b>\$125,000</b>	<b>\$11,000</b>	

**PUBLIC ART FUND - MAINTENANCE**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Transfer from Arts Commission	\$36,256.50		\$6,975.00				077-000-3760-0074
Miscellaneous Revenues		\$1,463.00					077-000-3790-0000
Beginning Cash					\$100,000	\$130,000	077-000-3990-0000
Interest Income	2,355.43	1,955.99	234.44	\$134.55			077-000-3710-0000
<b>Total Revenues</b>	<b>\$38,611.93</b>	<b>\$3,418.99</b>	<b>\$7,209.44</b>	<b>\$134.55</b>	<b>\$100,000</b>	<b>\$130,000</b>	
Art Maintenance	\$2,986.16	\$9,783.73	347.99	\$457.51	\$20,000	\$10,000	077-035-4396-6100
<b>Total Expenditures</b>	<b>\$2,986.16</b>	<b>\$9,783.73</b>	<b>\$347.99</b>	<b>\$457.51</b>	<b>\$20,000</b>	<b>\$10,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$35,625.77</b>	<b>(\$6,364.74)</b>	<b>\$6,861.45</b>	<b>(322.96)</b>	<b>\$80,000</b>	<b>\$120,000</b>	



ENTERPRISE FUNDS

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2022-23  
ENTERPRISE FUNDS**

ENTERPRISE FUNDS	REVENUES				EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	SALARIES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Street Lights	\$76,130		\$684,000	\$760,130		\$760,130			\$760,130	
Water Fund	3,090,651	3,850,000	7,386,024	14,326,675	\$2,777,800	4,764,353	\$6,149,400	\$635,122	14,326,675	
Wastewater	7,715,668	2,777,660	13,248,000	23,741,328	3,216,082	11,139,641	8,532,000	851,148	23,738,871	2,457
Water Cap Fee	3,850,000		1,225,000	5,075,000				3,850,000	3,850,000	1,225,000
WWTP Cap Fees	3,160,000		2,000,000	5,160,000				2,777,660	2,777,660	2,382,340
Sanitation Fund	1,500,000		4,603,000	6,103,000		4,821,500		698,865	5,520,365	582,635
Public Parking	900,000		971,000	1,871,000		1,182,500		682,465	1,864,965	6,035
Drainage	1,420,000		1,763,200	3,183,200	243,712	850,000	1,215,000	196,146	2,504,858	678,342
<b>TOTALS</b>	<b>\$21,712,449</b>	<b>\$6,627,660</b>	<b>\$31,880,224</b>	<b>\$60,220,333</b>	<b>\$6,237,594</b>	<b>\$23,518,124</b>	<b>\$15,896,400</b>	<b>\$9,691,406</b>	<b>\$55,343,524</b>	<b>\$4,876,809</b>

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
STREET LIGHT BUDGET**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
State Grant	\$11,419.91						004-000-3310-0000
Service Charges	558,894.76	\$596,040.58	\$633,895.21	326,472.40	\$620,000	\$684,000	004-000-3430-3000
Transfers In	154,050.00	105,000.00	129,000.00	26,400.00	26,400		004-000-3999-0000
Beginning Cash					12,000	76,130	004-000-3990-0000
Interest	666.43	1,408.46	315.22	126.70	500		004-000-3710-0000
<b>Total Revenues</b>	<b>\$725,031.10</b>	<b>\$702,449.04</b>	<b>\$763,210.43</b>	<b>\$352,999.10</b>	<b>\$658,900</b>	<b>\$760,130</b>	
Annual Operation	\$624,005.36	\$655,289.10	\$660,569.16	\$285,362.27	\$601,600	\$720,000	004-013-4318-5200
Utilities For Traffic Lights	3,536.83	3,536.23	3,544.02				004-013-4318-5201
Repair & Maint	56,180.88	29,067.47	27,102.57	502.35	45,000	30,000	004-013-4318-6200
Bad Debt Expense	523.37	82.07	107.26		300	130	004-013-4318-6305
Depreciation Expense	25,828.40	9,877.03	9,673.70		12,000	10,000	004-013-4318-6502
<b>Total Services &amp; Supplies</b>	<b>\$710,074.84</b>	<b>\$697,851.90</b>	<b>\$700,996.71</b>	<b>\$285,864.62</b>	<b>\$658,900</b>	<b>\$760,130</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$14,956.26</b>	<b>\$4,597.14</b>	<b>\$62,213.72</b>	<b>\$67,134.48</b>	<b>\$</b>	<b>\$</b>	



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Water Department**

**Program Description**

The Water Department's primary goal has always been and will continue to be to provide safe, clean and abundant drinking water for the city. In addition to this goal, the Water Department is pledging to take a more active role, per the Envision CDA Plan, to promote water conservation efforts in order to ensure water quality and quantity for future generations. Our capable staff will assist in this effort through proactive leak detection and repairs, ensuring accurate production and consumption records, tracking water loss, and providing conservation education to the general public whenever possible. One of the programs emphasized will be irrigation efficiencies and use of low water use landscaping. We will be looking for opportunities for pilot projects that can demonstrate attractive alternative landscape options. The desired goal is to reduce irrigation consumption by 30%.

The Water Department consistently provides the utmost in customer service to all of our consumers. Routine functions of the department include provision of a myriad of services such as; routine and emergency customer service calls, monthly meter reading, infrastructure maintenance and repairs, water production, treatment and storage, water quality sampling, leak detection, various operational and maintenance programs, rain and service replacements, fire hydrant installation, maintenance and repairs, all aimed at providing the best customer service possible. Administration and the support staff consistently provide routine and emergency scheduling, budgeting, purchasing, research and resource management to provide the necessary manpower, tools, materials, equipment and available information necessary to properly maintain and operate an outstanding public water system. According to a retired DEQ manager, we are the "Gold Standard" when it comes to public water system management and operation.

**Major Objectives**

- Provide high quality and abundant water at an affordable rate.
- Meet and exceed all federal, state and local water quality requirements.
- Provide excellent customer service at all times.
- Provide reliable fire service citywide to ensure public safety.
- Continue to replace aging and failing infrastructure in a reasonable time frame to prevent future system failures with exorbitant replacement costs.

- Promote equitable funding methodology to maintain and improve system performance and reliability while limiting debt service.
- Maintain and update standards and policies for proper construction practices and service reliability.

### **Fiscal Year 2020-21 Accomplishments**

- Completed construction of the Huetter Well, including backup power and parking for the designated trail head.
- Addition of water rights to our water service portfolio to ensure peak production capacity.
- Yardley service line replacement in the Fairways area.
- Realigned the Blackwell water main and replaced 3 large meter vaults and eliminated several deduct meters.
- Acquired property for a future water storage facility site.
- Conducted and attended annual training necessary to maintain operator licenses.
- Began planning for construction of a replacement booster station.
- Initiated a request for an update to the Water Comprehensive Plan.

### **Fiscal Year 2022-23 Goals**

- Finalize the conversion of the Atlas Well to the General Zone, and related transmission main construction projects.
- Acquisition of additional 9 CFS ground water rights for a future wellsite to meet peak production demand capabilities.
- Annual Yardley service line replacement ahead of street overlay projects.
- Planned water infrastructure replacement projects.
- Begin work on installation of a new transmission main to Canfield.
- Conduct and attend annual training necessary to maintain operator licenses.
- Complete construction of a replacement booster station.
- Wrap up the Water Comp Plan Update and update the current rate analysis.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
WATER OPERATING FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
State Grant		\$746.82					026-000-3310-0000	
Federal Grant						\$320,000	026-000-3320-0000	
Fire Line	\$66,799.22	68,765.76	\$70,090.98	\$35,290.55	\$69,900	71,500	026-000-3460-1400	
Metered Sales - Residential	3,897,265.39	4,077,048.45	4,591,426.42	1,556,327.28	3,998,800	4,302,724	026-000-3460-2100	
Metered Sales - Commercial	632,467.19	602,431.74	698,272.81	303,352.08	645,100	670,000	026-000-3460-2200	
Metered Sales-Public Authority	114,690.89	105,129.75	130,443.45	35,780.74	120,100	122,000	026-000-3460-2400	
Metered Sales - Multi-Family	273,083.08	281,712.88	327,321.84	149,440.78	279,800	300,000	026-000-3460-2500	
Metered Sales-Mobile Home Park	73,462.41	74,704.81	83,508.53	27,881.22	81,400	82,600	026-000-3460-2600	
Armstrong Park surcharge	26,976.99	27,408.61	27,701.42	14,172.26	27,400	27,800	026-000-3460-2700	
Irrigation Only	1,221,048.87	1,041,299.77	1,559,567.28	243,816.29	1,136,500	1,175,000	026-000-3460-2800	
Tag Fee	115,565.00	69,220.00	106,410.00	50,280.00	101,700	103,300	026-000-3460-6100	
Fill Station Usage	17,431.65	17,513.97	17,478.37	5,445.06	17,500	17,500	026-000-3460-6200	
Hook Up Fees	106,293.00	85,071.00	79,691.00	48,458.85	101,800	103,300	026-000-3460-7100	
Miscellaneous Revenue	39,037.19	46,991.22	48,308.54	23,340.56	45,500	48,300	026-000-3790-0000	
Trf from Cap Fee Fund	642,822.95	673,181.63	2,953,445.97		2,650,000	3,850,000	026-000-3994-0034	
Beginning Cash					2,979,606	3,090,651	026-000-3990-0000	
Contributed Capital-Developers	645,371.00	1,478,057.00	1,513,892.00				026-000-3460-7400	
Sale of Surplus	39,562.44	(337,639.80)	39,904.00	4,388.71	15,000	35,000	026-000-3730-0026	
Interest	78,091.99	35,495.08	2,597.34	2,033.81	37,000	7,000	026-000-3710-0000	
<b>Total Revenues</b>	<b>\$7,989,969.26</b>	<b>\$8,347,138.69</b>	<b>\$12,250,055.95</b>	<b>\$2,500,008.19</b>	<b>\$12,307,106</b>	<b>\$14,326,675</b>		
Wages	\$1,204,384.45	\$1,252,981.26	\$1,256,122.06	\$684,079.52	\$1,476,138	\$1,654,340	026-021-4341-1000	27
Sick Leave Repurchase	3,587.20	3,876.80	3,973.72	3,604.00	4,300	4,515	026-021-4341-1006	
COVID-19		1,831.38	5,435.09				026-021-4341-1111	
Overtime	49,832.51	43,937.15	55,740.20	23,059.84	40,000	45,000	026-021-4341-1200	
Part Time	85,321.92	108,012.33	97,806.18	5,637.08	78,710	87,970	026-021-4341-1300	2.23
Misc Credits to Payroll	(72.92)	(441.77)		(10,224.55)			026-021-4341-1600	
FICA	99,913.43	104,735.05	105,139.27	52,986.22	122,335	137,075	026-021-4341-2100	
PERS	518.17	875.31	161,947.31	83,342.00	181,543	203,437	026-021-4341-2200	
Workmans Compensation	31,334.36	40,757.35	29,602.70	19,127.16	47,774	57,370	026-021-4341-2400	
Health Insurance	304,737.59	322,049.37	314,621.89	161,653.69	390,477	420,108	026-021-4341-2500	
Dental Insurance	25,809.49	28,170.79	26,458.83	13,442.91	33,952	33,771	026-021-4341-2501	
Health Reimbursement Acct	90,863.92	93,774.13	82,971.68	42,862.72	101,100	116,307	026-021-4341-2520	
Life & Disability Insurance	14,306.82	13,767.80	13,441.53	6,652.77	16,150	17,907	026-021-4341-2600	
Unemployment Insurance					5,000		026-021-4341-2800	
Vacation, Sick Leave, Comp	19,753.40	8,283.07	26,089.87				026-021-4341-2900	
Pension expense	148,033.00	316,019.00					026-021-4341-2910	
<b>Total Payroll Expenses</b>	<b>\$2,078,123.34</b>	<b>\$2,338,629.02</b>	<b>\$2,179,350.33</b>	<b>\$1,086,223.36</b>	<b>\$2,497,479</b>	<b>\$2,777,800</b>		
Bad Debt Expense	\$5,623.33	\$630.88	\$2,737.65		\$2,500	\$3,000	026-021-4340-6305	
Depreciation	2,667,773.00	2,827,801.00	2,902,470.52		2,800,000	2,900,000	026-021-4340-6502	
Office Supplies & Postage	18,579.84	23,093.12	29,517.11	\$14,326.76	20,000	30,000	026-021-4341-3121	
Computer Peripherals	5,908.45	27,018.07	9,353.34	4,865.50	21,000	32,500	026-021-4341-3125	
Office and Shop Maintenance	11,571.30	13,417.92	17,803.35	37.97	25,000	20,000	026-021-4341-3232	
Small Tools & Equipment	36,491.86	37,103.90	56,203.92	12,284.50	40,000	42,000	026-021-4341-3430	
Transportation Cost - Fuels	50,415.44	36,337.43	46,402.42	16,999.01	51,000	85,000	026-021-4341-3521	
COVID-19 Supplies		868.74	928.91		1,000	1,000	026-021-4341-3610	
Annual Maint-computer software	35,476.67	5,360.34	9,498.35	19,748.05	25,000	12,500	026-021-4341-4220	
Outside Professional Services	80,877.26	99,429.08	24,376.25	5,268.50	60,000	40,000	026-021-4341-4223	
Water Rate Study	31,039.21					65,000	026-021-4341-4225	
Insurance Claims - Settlements	1,000.00	970.00			3,000	3,000	026-021-4341-4601	
Travel/Meetings	18,943.55	10,860.38	6,446.63	12,289.54	22,000	17,000	026-021-4341-4721	
Dues/Subscriptions	6,027.01	6,593.46	4,792.45	3,387.40	7,000	6,500	026-021-4341-4821	
Communications	13,793.17	15,822.43	12,806.72	6,079.93	16,500	15,000	026-021-4341-5101	
Comm Serv - Telemetering	63.82	28,286.34	94,784.47	24,880.00	35,000	55,000	026-021-4341-5121	
Utilities (Non Pumping)	15,168.95	14,709.86	17,289.01	7,479.69	20,000	19,000	026-021-4341-5200	
Solid Waste Fees	7,202.91	2,946.29	14,474.35	3,805.85	5,000	8,000	026-021-4341-5210	
R/M - Equipment	16,280.90	13,611.04	23,403.15	11,563.10	16,000	25,000	026-021-4341-5640	
R/M Vehicles	29,712.33	57,470.37	18,301.13	19,724.87	32,000	35,000	026-021-4341-6121	
Fill Station Program Non-Capital		6,014.94	10,655.61	10,934.12	679.10	11,000	026-021-4341-6525	
Loader Lease Payments - Interest	5,577.16	7,715.59	7,151.18	6,957.66	7,800	6,353	026-021-4341-6910	
Other (Uniforms,Boots,Etc)	3,939.38	1,742.13	3,998.12	3,207.35	5,000	8,000	026-021-4341-6930	
Safety Materials and Equipment	5,295.18	5,085.32	6,328.63	2,586.80	5,000	6,000	026-021-4341-6931	
Interfund Overhead Transfer	515,000.00	604,518.00	604,518.00	309,815.50	619,631	635,122	026-021-4341-6992	
Trf-General Fund for GIS Support	62,000.00						026-021-4341-6997	
Transfer to Public Art			1,715.70				026-021-4341-6999	
Maintenance Facilities	55,737.00	28,320.95	71,677.24	22,599.05	35,000	73,000	026-021-4342-3211	
Maint Pumping Station/Reservoirs	170,672.11	127,009.48	218,472.98	44,610.02	110,000	125,000	026-021-4343-3231	
Public Drinking Water Assessmt	50,487.00	50,358.00	50,358.00	57,822.00	50,500	51,000	026-021-4343-4344	

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
WATER OPERATING FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Power Purchased for Pumping	790,040.80	792,149.72	930,192.67	142,958.35	850,000	850,000	026-021-4343-5223	
Chemicals	5,188.49	7,286.61	15,431.28	77.58	13,000	15,000	026-021-4344-3241	
Laboratory	24,980.00	37,414.69	18,520.00	7,705.34	30,000	40,000	026-021-4344-6342	
Maintenance Mains	12,586.70	35,127.38	21,559.73	4,268.52	25,000	22,000	026-021-4345-3273	
Maintenance Services	3,800.89	(7,601.20)	4,802.26	4,625.02	15,000	8,000	026-021-4345-3275	
Maintenance Meters	4,041.46	7,392.70	10,720.40	7,777.98	15,000	28,000	026-021-4345-3276	
Maintenance Hydrants	4,112.31	17,480.99	2,908.98	989.38	11,000	5,000	026-021-4345-3277	
Cross Connection Program	8,765.32	8,352.22	7,656.45	9,917.97	12,000	8,500	026-021-4345-4245	
Conservation / Education	1,184.59	11,676.62	6,936.00	395.47	15,000	18,000	026-021-4345-4250	
Equipment Rental	67,182.44	59,899.42	132,666.31	5,627.75	75,000	75,000	026-021-4345-5566	
Projects / non capital items	60,207.40		23,639.93				026-021-4347-6900	
<b>Total Services &amp; Supplies</b>	<b>\$4,908,762.17</b>	<b>\$5,026,914.88</b>	<b>\$5,441,775.71</b>	<b>\$795,361.51</b>	<b>\$5,095,931</b>	<b>\$5,399,475</b>		
Water Admin / Maint Facility	\$888,625.15	\$2,373,033.21					026-021-4347-7200	
Handheld Reader/Trimble	24,372.55				\$5,500	\$12,000	026-021-4347-7401	
Ground Penetrating Radar - Mapping						20,000	026-021-4347-7402	
Backhoe			\$113,274.38				026-021-4347-7501	
Forklift - carryover					40,000	75,000	026-021-4347-7514	
Cold Storage Addn	37,097.03	38,582.19					026-021-4347-7506	
Water Meter Test Bench	9,919.12		554,361.72				026-021-4347-7508	
Backup Power for Wells/Carryover	28,387.85	118,458.08	50,917.00	10,000.00	200,000	100,000	026-021-4347-7512	
Pick Up Truck	61,144.13	91,381.45	54,171.00	6,592.64	50,000	155,000	026-021-4347-7513	
Fill Station Program				205.42	15,000	15,500	026-021-4347-7525	
Water Comprehensive Plan Update	31,039.21				100,000	100,000	026-021-4347-7538	
New / Replace Meters	396,364.92	445,290.83	400,409.35	798.95	310,000	425,000	026-021-4347-7606	
New / Replace Mains	600,184.29	883,342.80	854,436.68	438,644.11	650,000	750,000	026-021-4347-7616	
Trails/Atlas Trans Main/Carryover *	462,268.92	188,833.95	1,545,780.31	96,098.35	1,500,000	750,000	026-021-4347-7618	
Well Flow Meter Replacement					20,000	17,300	026-021-4347-7934	
Bi-annual Well Rehab Project	98,322.00	77,297.37	133,782.50	747.96	196,000	182,800	026-021-4347-7935	
Motor Replacement - Energy Efficiency		22,900.00			42,000	37,000	026-021-4347-7936	
Onsite Chlorine Generation	63,011.16	49,950.00	85,853.50		110,000	120,000	026-021-4347-7937	
Huetter Well Construction	20,026.80	339,385.23	1,416,165.66	412,105.81	100,000		026-021-4347-7938	
Nez Perce Test Well **						100,000	026-021-4347-7	
Northeast Storage Facility ***	101,406.04			183,776.17	800,000	1,500,000	026-021-4347-7940	
Blackwell Booster Station****				43,123.59	575,000	1,400,000	026-021-4347-7945	
Telemetry/Security Upgrades Grant						225,000	026-021-4347-	
Admin Server Upgrades - Grant						95,000	026-021-4347-	
Well Arc Flash / Vibration Analysis						70,000	026-021-4347-	
<b>Total Capital Outlay</b>	<b>\$2,822,169.17</b>	<b>\$4,628,455.11</b>	<b>\$5,209,152.10</b>	<b>\$ 1,192,093.00</b>	<b>\$4,713,500</b>	<b>\$6,149,400</b>		
<b>Total Expenses</b>	<b>\$9,809,054.68</b>	<b>\$11,993,999.01</b>	<b>\$12,830,278.14</b>	<b>\$3,073,677.87</b>	<b>\$12,306,910</b>	<b>\$14,326,675</b>		
<b>Total Revenues over (under) expenses</b>	<b>(\$1,819,085.42)</b>	<b>(\$3,646,860.32)</b>	<b>(\$580,222.19)</b>	<b>(\$573,669.68)</b>	<b>\$196</b>	<b>(\$0)</b>		

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 WATER CAPITALIZATION FEES FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Beginning Cash					\$1,485,000	\$3,850,000	034-000-3990-0000
Capitalization Fees	\$1,023,809.00	\$945,731.00	\$1,366,001.00	\$655,595.00	1,100,000	1,210,000	034-000-3470-2300
Interest Income	167,987.69	112,131.97	14,322.62	6,739.91	65,000	15,000	034-000-3710-0000
<b>Total Revenues</b>	<b>\$1,191,796.69</b>	<b>\$1,057,862.97</b>	<b>\$1,380,323.62</b>	<b>\$662,334.91</b>	<b>\$2,650,000</b>	<b>\$5,075,000</b>	
Transfer to Water Operating Fund	\$642,822.95	\$673,181.63	\$2,953,445.97		\$2,650,000	\$3,850,000	034-040-4382-6999
<b>Total Expenses</b>	<b>\$642,822.95</b>	<b>\$673,181.63</b>	<b>\$2,953,445.97</b>	<b>\$0.00</b>	<b>\$2,650,000</b>	<b>\$3,850,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$548,973.74</b>	<b>\$384,681.34</b>	<b>(\$1,573,122.35)</b>	<b>\$662,334.91</b>	<b>\$0</b>	<b>\$1,225,000</b>	





## City of Coeur d'Alene, Idaho Departmental Summary and Description **Wastewater Department**

### **Program Description**

The City of Coeur d'Alene Wastewater Department provides treatment for municipal, commercial, and industrial wastewater for more than 50,000 residents and associated commercial users prior to discharge to the Spokane River. The Department maintains over 220 miles of public sewer, treating almost 1.2 billion gallons last year, and producing over 5,000 cubic yards of “Class A, Exceptional Quality” compost. The Department employs 29 people who clean, measure, maintain, operate, and administer this service.

### **Major Objectives**

- To provide sanitary sewer for the residents and businesses of the City of Coeur d'Alene while maintaining our pristine Spokane River and Rathdrum Prairie Aquifer.
- Protect the public health and our employee's safety in a fiscally responsible manner.
- Promote public awareness of the importance and value of clean water to our community.
- Think ahead and plan for the future. The City still utilizes many of our original pipes and infrastructure. This type of investment has had huge returns within our community. We utilize modern technology to not only maintain this original equipment but ensure that new equipment has a long, beneficial service life.

### **Fiscal Year 2021-22 Accomplishments**

- Replacement of our biosolids hopper. This hopper handles all of the City's biosolids during Coeur d'Alene Green Compost production.
- Update to the Collection System Master Plan
- Complete first phase of Facility wide Computer upgrade (SCADA) with the second phase to be completed next fiscal year.
- In the last year, the Wastewater Treatment Facility received 3,610,457 lbs. of pollution (CBOD, TSS, Ammonia, and Phosphorous) and discharged 11,688 lbs. That's a removal efficiency of 99.7%.

### **Fiscal Year 2022-23 Goals**

- Replacement of a “belt filter press” installed in the late 90's with a “centrifuge”. This equipment is responsible for drying out the biosolids from about 3% to 25+%

solids. In conjunction with this, we'll be improving the building odor control and truck "load out" where this is located.

- Construction of the new Wastewater Collections building centrally located to facilitate more efficient maintenance of the Collection System as well as respond to collection emergencies.
- Begin transition of existing Collection building into the new Operations Control Center. The current Operational Control Center was built in the 1970's and has been expanded upon over the decades and suffers from both functional and mechanical deficiencies. A recent analysis has shown a need to replace this building.
- Work with DEQ on the development of a new discharge permit.

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
WASTEWATER OPERATING FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
State Grant		\$6,535.31					031-000-3310-0000	
Huetter Interceptor Fees	\$20,150.00	17,850.00	\$16,900.00	\$13,650.00	\$19,000	\$19,000	031-000-3220-1260	
Fernan Commercial	6,444.20	4,231.30	3,746.11	2,581.70	6,500	5,500	031-000-3470-0500	
Fernan Residential	28,429.37	29,807.90	28,038.35	19,376.50	30,300	28,000	031-000-3470-0600	
Dalton Gardens Commercial Sewer	601.80	-					031-000-3470-0700	
Service Charges - Commercial	2,776,856.74	2,842,426.61	3,415,914.97	1,490,436.76	2,969,000	3,288,000	031-000-3470-1000	
Commercial High - SWCH	1,000,021.72	925,342.85	1,192,448.56	552,932.92	990,000	1,015,000	031-000-3470-1200	
Commercial Medium - SWCM	409,890.56	380,874.20	493,185.78	200,124.11	410,000	444,000	031-000-3470-1300	
Duplex - One Meter - SERMF	565,177.83	610,222.74	659,135.87	346,901.72	664,000	710,000	031-000-3470-1400	
Residential - SFD - SERS	5,587,408.05	6,130,577.18	6,580,335.89	3,419,150.65	6,630,000	6,900,000	031-000-3470-1500	
Residential Low - SERSL	596,505.68	643,522.88	671,608.86	346,569.10	661,000	677,000	031-000-3470-1600	
Summer Sewer Adj - SSADJ	108,737.97	86,218.20	88,374.33	9,817.45	108,000	95,000	031-000-3470-1700	
Sale of Surplus Property	76,910.45	11,724.22					031-000-3730-0031	
Compost Facility Revenues	24,357.60	23,885.00	24,880.00	740.00	25,000	25,000	031-000-3750-0000	
Miscellaneous Revenue	5,996.85		11,605.56				031-000-3790-0000	
Transfer from Capitalization Fees	883,710.00	813,792.00	1,890,783.74		3,840,853	2,777,660	031-000-3992-0031	
Beginning Cash					8,514,836	7,715,668	031-000-3990-0000	
Contributed Capital-Developers	596,674.00	690,396.00	560,424.00				031-000-3460-7400	
Interest	257,748.32	187,426.74	39,213.30	14,738.39	45,000	41,500	031-000-3710-0000	
<b>Total Revenues</b>	<b>\$12,945,621.14</b>	<b>\$13,404,633.13</b>	<b>\$15,676,595.32</b>	<b>\$6,417,019.30</b>	<b>\$24,913,489</b>	<b>\$23,741,328</b>		
Wages/Administration	\$393,891.25	\$344,936.68	\$416,680.81	\$217,297.94	\$440,719	\$523,371	031-022-4351-1000	6
Sick Leave Repurchase	1,605.60						031-022-4351-1006	
COVID-19			461.60				031-022-4351-1111	
Part-Time/Temporary	24,476.84	17,719.61	16,776.89	9,490.03	25,098	26,400	031-022-4351-1300	0.85
Cell Phone Allowance	1,390.00	1,900.00	2,400.00	1,200.00	1,620	1,500	031-022-4351-1500	
Miscellaneous Credits to Payroll	(74.80)						031-022-4351-1600	
FICA	31,463.45	28,842.85	32,203.70	16,872.83	36,131	42,517	031-022-4351-2100	
PERS	40,431.41	40,260.32	50,093.40	26,088.79	53,396	63,205	031-022-4351-2200	
Workmens Compensation	9,624.15	7,993.88	5,806.07	3,102.85	7,750	8,901	031-022-4351-2400	
Health Insurance	50,908.49	52,976.23	68,513.78	32,887.20	70,465	80,176	031-022-4351-2500	
Dental Insurance	14,906.30	9,454.25	6,227.58	3,217.03	6,520	8,846	031-022-4351-2501	
Health Reimbursement Acct	20,928.40	14,054.35	15,920.04	6,963.35	17,900	28,544	031-022-4351-2520	
Life & Disability Insurance	2,649.97	3,539.16	4,279.34	2,015.86	4,255	5,065	031-022-4351-2600	
Unemployment Insurance	1,273.43	2,286.23				5,000	031-022-4351-2800	
Vacation, Sick Leave, Comp	(30,573.80)	41,996.63	6,019.84				031-022-4351-2900	
Wages/Collection	405,317.48	393,412.69	419,558.36	222,228.53	446,071	484,896	031-022-4352-1000	8
COVID-19		9,389.46	4,517.42				031-022-4352-1111	
Overtime/Collection	56,428.93	55,007.95	56,985.93	26,774.90	66,716	68,343	031-022-4352-1200	
Cell Phone Allowance	1,875.00	1,425.00	1,200.00	600.00	1,879	1,740	031-022-4352-1500	
FICA	34,897.20	34,522.08	36,181.00	18,733.55	44,334	47,552	031-022-4352-2100	
PERS	53,073.16	54,832.62	57,582.04	29,802.66	69,194	74,216	031-022-4352-2200	
Workmens Compensation	8,390.72	12,943.91	9,401.39	5,613.94	14,022	16,528	031-022-4352-2400	
Health Insurance	87,402.17	82,049.68	95,677.80	49,083.93	98,340	99,771	031-022-4352-2500	
Dental Insurance	10,732.42	6,261.42	7,950.18	3,943.17	8,026	7,443	031-022-4352-2501	
Health Reimbursement Acct	25,943.71	36,832.08	43,200.24	18,935.10	35,912	36,215	031-022-4352-2520	
Life & Disability Insurance	4,201.79	3,987.69	4,060.50	1,666.20	5,789	6,105	031-022-4352-2600	
Wages/Compost	122,117.97	111,319.50	120,541.39	64,257.02	129,037	138,868	031-022-4353-1000	2
COVID-19		1,836.85	2,760.29				031-022-4353-1111	
Overtime/Compost	8,035.03	5,533.01	6,869.52	5,495.39			031-022-4353-1200	
FICA	9,764.30	9,009.59	9,838.18	5,279.28	9,872	10,623	031-022-4353-2100	
PERS	13,973.84	14,171.55	15,542.57	8,328.44	15,408	16,580	031-022-4353-2200	
Workmens Compensation	2,311.18	2,594.30	1,884.25	1,249.96	3,122	3,892	031-022-4353-2400	
Health Insurance	15,005.40	18,706.24	23,725.83	12,215.25	24,410	25,286	031-022-4353-2500	
Dental Insurance	163.35	1,453.15	1,460.96	748.81	1,458	1,498	031-022-4353-2501	
Health Reimbursement Acct	6,050.78	5,759.71	5,959.92	2,648.30	7,552	7,552	031-022-4353-2520	
Life & Disability Insurance	1,241.38	1,480.15	1,776.13	565.70	1,424	1,497	031-022-4353-2600	
Wages/Plant	732,434.51	785,054.24	819,196.66	366,329.88	845,604	832,136	031-022-4354-1000	13
Sick Leave Repurchase			953.36				031-022-4354-1006	
COVID-19		2,927.44	436.16				031-022-4354-1111	
Overtime/Plant	61,088.85	41,210.39	35,980.26	16,842.96	66,716	68,343	031-022-4354-1200	
Cell Phone Allowance	2,740.00	3,260.00	2,970.00	1,305.00	2,981	2,760	031-022-4354-1500	
FICA	59,348.98	61,873.28	64,047.10	28,580.62	64,689	63,660	031-022-4354-2100	
PERS	90,956.72	98,560.17	100,508.90	45,669.25	100,966	99,355	031-022-4354-2200	
Workmens Compensation	15,757.29	17,475.68	12,692.88	8,192.71	20,463	22,128	031-022-4354-2400	
Health Insurance	158,997.40	177,015.28	187,723.49	84,833.41	201,440	206,025	031-022-4354-2500	
Dental Insurance	7,234.55	15,837.46	16,318.20	7,606.66	17,800	18,293	031-022-4354-2501	
Health Reimbursement Acct	52,693.94	51,996.36	44,264.47	17,593.12	53,740	52,740	031-022-4354-2520	
Life & Disability Insurance	7,611.27	7,871.21	8,407.11	3,530.19	8,811	8,711	031-022-4354-2600	
<b>Total Payroll Expenses</b>	<b>\$2,618,690.01</b>	<b>\$2,669,590.33</b>	<b>\$2,845,555.54</b>	<b>\$1,377,791.81</b>	<b>\$3,034,429</b>	<b>\$3,216,082</b>		

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
WASTEWATER OPERATING FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Office Supplies	\$25,746.32	\$21,010.41	\$22,999.47	\$15,352.53	\$25,000	\$27,500	031-022-4351-3100	
Minor Equipment	67,537.83	-					031-022-4351-3400	
Fuels/Lubes	461.74	342.74	207.69	44.43	500	500	031-022-4351-3500	
COVID-19		6,535.31	14,969.60				031-022-4351-3610	
Professional Services	170,337.70	119,400.01	246,789.29	28,502.24	205,000	200,000	031-022-4351-4200	
PLC Programming Support	18,425.95	-					031-022-4351-4230	
Annual Maint-computer software		30,278.68	25,517.62	16,220.07	60,000	50,000	031-022-4351-4220	
Travel/Meetings	15,816.84	658.83	4,466.31	2,007.66	11,000	8,000	031-022-4351-4700	
Dues/Subscriptions	3,770.91	3,614.84	2,645.28	1,167.64	4,000	4,000	031-022-4351-4800	
Training	7,967.00	2,651.95	7,469.67	3,967.70	9,000	10,000	031-022-4351-4900	
Public Education		999.49	8,684.57	5,209.55	9,500	9,000	031-022-4351-4901	
Communications	7,970.13	9,298.26	12,020.08	5,275.89	11,000	11,000	031-022-4351-5100	
Utilities		17.78					031-022-4351-5200	
R/M Auto	654.02	832.90	488.00	432.20	1,000	1,000	031-022-4351-6100	
Bad Debt Expense	7,233.65	1,491.90	3,861.01		4,500		031-022-4351-6305	
Public Art Fee					17,300		031-022-4351-6317	
Depreciation	3,921,703.00	4,378,604.00	4,299,641.39		4,600,000	4,600,000	031-022-4351-6502	
2021A Sewer Revenue Bonds						874,600	031-022-4351-6988	
2021B Sewer Revenue Bonds						1,994,000	031-022-4351-6989	
2020 Sewer Revenue Bonds			1,455,373.91	1,346,470.28	2,016,229		031-022-4351-6990	
2013 Sewer Revenue Bonds	644,840.00	644,840.31	644,840.00		644,841	644,841	031-022-4351-6991	
2015 Sewer Revenue Bonds	528,221.70	528,221.85	528,220.85		528,222		031-022-4351-6992	
2012D Sewer Revenue Bonds	1,002,979.15	1,001,577.21	1,005,088.00		1,005,700		031-022-4351-6993	
Transfers Out			2,435,758.43				031-022-4351-6994	
Interfund Overhead Transfer	683,394.00	790,376.00	810,135.00	415,194.00	830,388	851,148	031-022-4351-6995	
Trf - General Fund GIS Support	62,000.00						031-022-4351-6997	
Operating Supplies/Collection	8,760.53	7,698.42	4,137.17	567.52	10,000	8,000	031-022-4352-3201	
Collection Odor Control	12,923.04	12,406.36	22,451.84	16,546.64	25,000	30,000	031-022-4352-3300	
Fuels/Collection	14,514.84	12,717.32	18,039.43	8,599.42	13,000	34,000	031-022-4352-3500	
Compound Water Meter Change-Out	15,222.63				15,000	15,000	031-022-4352-3520	
Leases - Burlington Northern			700.00				031-022-4352-4300	
Utilities/Collection	11,960.70	12,321.54	15,054.69	7,502.95	28,000	28,000	031-022-4352-5200	
R/M Auto/Collection	11,978.64	17,233.97	14,656.31	1,912.43	15,000	15,000	031-022-4352-6100	
R/M Other/Collection	19,359.84	20,580.30	21,974.43	4,898.43	23,000	23,000	031-022-4352-6200	
Operating Supplies, Compost	47,876.40	85,704.44	76,727.18	8,267.99	75,000	85,000	031-022-4353-3201	
Lab Reports for Compost	2,910.91	2,205.09	2,483.24	1,139.19	3,500	3,500	031-022-4353-3202	
Fuels, Compost	9,656.56	8,018.14	8,061.39	5,042.06	10,000	15,200	031-022-4353-3500	
Utilities, Compost	22,474.65	22,647.20	19,158.48	6,902.60	23,000	23,000	031-022-4353-5200	
R/M Grounds, Compost	262.29	1,466.15	1,300.80	6,688.50	8,000	3,000	031-022-4353-5900	
R/M Buildings, Compost	2,445.34	3,793.23		886.40	5,000	3,000	031-022-4353-6000	
R/M Auto, Compost	1,828.30	236.66	2,851.05	127.45	1,000	1,000	031-022-4353-6100	
R/M Other, Compost	11,968.38	17,709.17	15,938.94	5,056.07	10,000	12,000	031-022-4353-6200	
Operating Supplies - Plant	915,093.29	776,093.29	1,089,524.38	524,544.24	950,000	1,400,000	031-022-4354-3201	
Lab Supplies - Plant	26,875.07	29,979.56	29,193.74	12,170.53	34,000	34,000	031-022-4354-3202	
Pretreatment	31,267.12	33,561.14	30,215.51	8,421.02	38,500	35,000	031-022-4354-3203	
Surface Water Tests (Permit Required)	7,959.02	9,741.02	9,750.77	4,934.63	10,000	11,000	031-022-4354-3205	
Minor Equipment/Replacement/Plant	21,434.50						031-022-4354-3400	
Fuels - Plant	5,744.78	5,511.74	5,907.28	3,551.53	8,000	11,000	031-022-4354-3500	
Professional Services	56,816.25	13,134.85					031-022-4354-4200	
Contract Services	5,497.06	6,296.96	12,089.45	439.50	6,000	2,000	031-022-4354-5000	
Utilities - Plant	488,904.31	503,268.76	503,526.13	223,320.50	550,000	600,000	031-022-4354-5200	
Solid Waste Fees	1,628.22	1,455.30	1,110.22	587.25	1,500	1,500	031-022-4354-5201	
Rental Equip/Plant	2,260.55	3,728.08	5,665.34	1,750.10	2,000	4,000	031-022-4354-5700	
R/M Grounds/Plant	10,811.38	19,530.94	7,748.99	9,344.79	25,000	20,000	031-022-4354-5900	
R/M Buildings -Plant	8,636.01	3,460.25	2,446.59	25,270.84	40,000	35,000	031-022-4354-6000	
R/M Auto	9,293.33	7,159.37	18,774.19	55.59	8,000	8,000	031-022-4354-6100	
R/M Other/Plant	130,504.90	276,646.50	215,857.70	69,224.97	190,000	210,000	031-022-4354-6200	
Interest Loader Lease Payments	14,549.57	17,915.91	16,624.24	16,059.94	17,380	17,000	031-022-4354-6910	
Protective Clothing	9,071.35	9,680.63	5,626.73	6,396.61	6,000	8,000	031-022-4354-6930	
Safety			6,616.00	601.33	10,000	10,000	031-022-4354-6940	
<b>Total Services &amp; Supplies</b>	<b>\$9,109,549.68</b>	<b>\$9,482,654.76</b>	<b>\$13,713,388.38</b>	<b>\$2,820,655.21</b>	<b>\$12,144,060</b>	<b>\$11,990,789</b>		

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
WASTEWATER OPERATING FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
Capital Replacement Fund					\$1,000,000	\$1,000,000	031-022-4351-7200	
AWTF Facility Plan		\$24,170.86	\$23,502.77	\$8,600.90			031-022-4351-7305	
Rate Study	\$156,442.77				100,000	80,000	031-022-4351-7306	
Toxics (PCB) Mgmt Plan Report				4,065.52			031-022-4351-7309	
Collections Building			34,653.29	91,347.89	1,600,000	563,000	031-022-4352-7310	
Mill River Lift Station		26,216.23			75,000		031-022-4352-7430	
Sewer Replacement/Collection	350,331.73	1,176,668.48	556,876.82	70,887.34	800,000	1,600,000	031-022-4352-7901	
GIS / Sewer Planning Carryover (1)			120,786.20	21,258.65	260,000	194,000	031-022-4352-7902	
Easement Acquisition			30,219.00				031-022-4352-7910	
Compost Facility Improvements	446,197.55	376,393.22					031-022-4353-7310	
Operations Center Planning/Design Carryover (2)		24,360.00	144,369.06	11,101.18	1,250,000	1,250,000	031-022-4354-7300	
Sludge Storage Tank Recirculation	19,287.14						031-022-4354-7529	
Chemical Systems Roof Replacement	54,931.80						031-022-4354-7530	
Centrate Screening Carryover (3)					300,000		031-022-4354-7532	
Door Replacement - Chem proof doors					30,000		031-022-4354-7560	
Primary Clarifier #2 Electrical Corrosion Mitigation					150,000		031-022-4354-7565	
Plant Security System Upgrade	32,617.64	23,395.90					031-022-4354-7915	
Outfall Maintenance / Planning (4)					565,000	300,000	031-022-4354-7925	
Pre-aeration Scum Removal Modification (5)					100,000		031-022-4354-7930	
Solids Handling Improvements Carryover (6)			109,888.54	26,326.76	1,465,000	1,400,000	031-022-4354-7998	
Tertiary Phase 2 Construction	3,764,474.73	456,318.62					031-052-4954-7925	
TMF Mixing Tank Expansion Study/Design 5C.3 (7)					700,000	700,000	031-052-4954-7935	
<b>Replacements</b>								
Equipment Replacements	162,532.72	418,663.53	356,014.77	110,229.01	485,000	485,000	031-058-4351-7210	
SCADA and Control Systems	272,606.74	74,663.24	105,253.53	1,725.55	250,000	250,000	031-058-4351-7416	
Vehicle Replacement						35,000	031-058-4351-7500	
Jet Truck						300,000	031-058-4352-7515	
Collections Service Truck						85,000	031-058-4352-7605	
Compost Facility Biosolids Hopper/Auger		12,983.40	245,868.99	10,370.78			031-058-4353-7411	
Lab Vehicle						30,000	031-058-4354-7411	
Chem Feed Polymer Unit	12,688.75						031-058-4354-7412	
Inspection Truck				35,597.30	35,000		031-058-4354-7512	
Backhoe				53,090.91	50,000		031-058-4354-7540	
Dump Truck					190,000		031-058-4354-7545	
Utility Vehicle					20,000		031-058-4354-7632	
Washer/Compactor Replacement			49,142.00		60,000	60,000	031-058-4354-7633	
Trickling Filter Feed Pump					250,000	200,000	031-058-4354-7669	
Total Capital Outlay	\$5,272,111.57	\$2,613,833.48	\$1,776,574.97	\$444,601.79	\$9,735,000	\$8,532,000		
Total Expenses	\$17,000,351.26	\$14,788,078.57	\$18,335,518.89	\$4,643,048.81	\$24,913,489	\$23,738,871		
Total Revenues over (under) expenses	(\$4,054,730.12)	(\$1,381,445.44)	(\$2,658,923.57)	\$1,773,970.49	(\$0)	\$2,457		

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 WASTEWATER CAPITALIZATION FEE FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Beginning Cash					\$2,325,853	\$3,160,000	036-000-3990-0000
Capitalization Fees	\$1,614,842.48	\$2,032,512.66	\$2,621,452.68	\$1,585,770.02	1,500,000	2,000,000	036-000-3470-2300
Cap Fees - outdoor seating	13,045.91		88.52				
Capitalization Fees - Mill River	2,250.00	11,250.00	184,860.00	70,663.50			036-000-3470-2350
Interest Income	169,607.92	157,088.87	124,669.94	5,519.00	15,000		036-000-3710-0000
<b>Total Revenues</b>	<b>\$1,799,746.31</b>	<b>\$2,200,851.53</b>	<b>\$2,931,071.14</b>	<b>\$1,661,952.52</b>	<b>\$3,840,853</b>	<b>\$5,160,000</b>	
Transfer to Wastewater Fund	\$883,710.00	\$813,792.00	\$1,890,783.74	\$0.00	\$3,840,853	\$2,777,660	036-055-4380-6999
<b>Total Revenues over (under) expenses</b>	<b>\$916,036.31</b>	<b>\$1,387,059.53</b>	<b>\$1,040,287.40</b>	<b>\$1,661,952.52</b>	<b>\$0</b>	<b>\$2,382,340</b>	

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
SANITATION BUDGET**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Garbage & Refuse Collection	\$4,295,509.15	\$4,315,424.28	\$4,529,535.26	\$2,267,404.75	\$4,451,000	\$4,600,000	032-000-3450-1100
Beginning Cash					1,500,000	1,500,000	032-000-3990-0000
Interest	35,989.57	24,442.98	3,084.99	1,793.49	6,000	3,000	032-000-3710-0000
<b>Total Revenues</b>	<b>\$4,331,498.72</b>	<b>\$4,339,867.26</b>	<b>\$4,532,620.25</b>	<b>\$2,269,198.24</b>	<b>\$5,957,000</b>	<b>\$6,103,000</b>	
Garbage Collection	\$3,160,524.39	\$3,355,879.10	\$3,709,914.41	\$1,538,865.49	\$3,700,000	\$4,690,000	032-014-4330-6301
Recycling	238,433.98	253,196.67	93,183.70	55,105.15	180,000	130,000	032-014-4330-6304
Street Sweeping	100,060.00	100,060.00	100,060.00	100,060.00	100,060	100,060	032-014-4330-6305
Alley Maintenance			17,133.00	17,133.00	17,133	17,133	032-014-4330-6302
Bad Debt Expense	3,020.59	1,169.10	2,530.58		1,300	1,500	032-014-4330-6306
Interfund Overhead Transfer	159,388.00	112,984.00	115,809.00	59,352.00	118,704	121,672	032-014-4330-6995
Trf to General for Equip - Alleys	431,275.03						032-014-4330-6999
Trf to General for Street Wear	170,000.00	433,190.92	454,661.57	227,634.54	445,100	460,000	032-014-4330-6997
<b>Total Services &amp; Supplies</b>	<b>\$4,262,701.99</b>	<b>\$4,256,479.79</b>	<b>\$4,493,292.26</b>	<b>\$1,998,150.18</b>	<b>\$4,562,297</b>	<b>\$5,520,365</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$68,796.73</b>	<b>\$83,387.47</b>	<b>\$39,327.99</b>	<b>\$271,048.06</b>	<b>\$1,394,703</b>	<b>\$582,635</b>	

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
PUBLIC PARKING FUND**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Quarterly Rent	\$453,708.31	\$319,984.90	\$400,137.50	\$355,437.50	\$350,000	\$400,000	070-000-3720-0020
McEuen Contract	360,874.82	375,367.34	434,514.14	89,233.86	350,000	400,000	070-000-3720-0030
CdA Parking Garage Fees	52,296.74	62,222.85	71,086.71	37,874.73	60,000	73,000	070-000-3720-0040
Rent - 4th Street		14,435.01	16,494.77	7,963.61	14,000	17,000	070-000-3720-3000
Kootenai County Contributions	6,423.40						070-000-3790-0000
Beginning Cash					900,000	900,000	070-000-3990-0000
Improper Parking Fines	103,905.00	78,446.34	79,004.79	34,607.89	75,000	80,000	070-000-3610-1200
Interest Income	6,526.64	4,080.44	541.01	830.89	1,500	1,000	070-000-3710-0000
Contributed Capital - LCDC	9,051,318.00						070-000-3460-7400
<b>Total Revenues</b>	<b>\$10,035,052.91</b>	<b>\$854,536.88</b>	<b>\$1,001,778.92</b>	<b>\$525,948.48</b>	<b>\$1,750,500</b>	<b>\$1,871,000</b>	
Parking Lot Reserve					\$52,500	\$52,500	070-096-4434-4100
Professional Services	\$15,300.18	\$15,534.24	\$4,719.00	\$6,489.71	18,000	18,000	070-096-4434-4200
Diamond Parking Enforcement Contract	41,352.05	36,551.94	44,058.50	21,600.00	43,200	45,000	070-096-4434-5010
Downtown Association Contract	52,000.00	49,500.00	42,000.00	23,500.00	57,000	52,000	070-096-4434-6200
Coeur d'Alene Parking Services	30,000.00	30,000.00	30,000.00			30,000	070-096-4434-6215
R/M Parking Lots	8,079.55	7,642.49	6,790.98	1,364.96	22,100	22,000	070-096-4434-6300
Library / Hubbard/Rosenberry Contract	4,500.00	750.00					070-096-4434-6220
CdA Parking Garage Expense	43,444.10	45,979.84	56,885.19	22,645.55	50,000	65,000	070-096-4434-6225
Depreciation Expense	879,271.88	891,877.83	891,876.83		900,000	900,000	070-096-4434-6502
Interfund Overhead Transfer	89,080.00	253,011.00	259,336.00	132,909.50	265,819	272,465	070-096-4434-6995
Transfer to Parks - Maintenance & Equip			210,000.00	210,000.00	210,000	210,000	070-096-4434-6999
Transfer To Parks Capital Improvement	70,141.92	411,221.00		100,000.00	100,000	200,000	070-096-4434-6999
<b>Total Services &amp; Supplies</b>	<b>\$1,233,169.68</b>	<b>\$1,742,068.34</b>	<b>\$1,545,666.50</b>	<b>\$518,509.72</b>	<b>\$1,718,619</b>	<b>\$1,864,965</b>	
Capital Equipment							070-096-4434-7200
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Expense</b>	<b>\$1,233,169.68</b>	<b>\$1,742,068.34</b>	<b>\$1,545,666.50</b>	<b>\$518,509.72</b>	<b>\$1,718,619</b>	<b>\$1,864,965</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$8,801,883.23</b>	<b>(\$887,531.46)</b>	<b>(\$543,887.58)</b>	<b>\$7,438.76</b>	<b>\$31,881</b>	<b>\$6,035</b>	





## City of Coeur d'Alene, Idaho Departmental Summary and Description Drainage Fund

### **Program Description:**

This Utility is administered by the Streets & Engineering Director and has two FTE's, an Assistant Project Manager and a Field Lead. Utility fees provide the funding for the planning, engineering, construction and maintenance of the city's storm drainage system.

### **Major Objectives**

- ✓ To provide the utility rate payers with efficient and quality service
- ✓ Provide proactive maintenance versus reactive
- ✓ Reduce the number of pollutants in stormwater runoff
- ✓ Reduce the amount of stormwater discharge to surface waters

### **Fiscal Year 2021-22 Accomplishments**

- ✓ Increase in street sweeping. (Recognized as the most effective best management practice in reducing pollutants from reaching our surface waters)
- ✓ Outfall Reduction, removal of direct injection of stormwater to surface water
- ✓ NW Blvd / US 95 swale in operation
- ✓ IDEQ Grant received, Leading Idaho Initiative, Coeur d Alene Basin Phosphorus Reduction for future outfall reduction projects
- ✓ Continued training to improve the skills and knowledge of staff

### **Fiscal Year 2022-23 Goals**

- ✓ Improve drainage in areas with the highest potential of flood damage or traffic hazards
- ✓ Assess, update and perform maintenance on aging infrastructure
- ✓ Reduce the volume of stormwater discharge to surface waters
- ✓ Complete inventory and map utilities.
- ✓ Compliance with discharge permit
- ✓ Implement outfall reduction and activities associated with IDEQ grant

**CITY OF COEUR D'ALENE**  
**REQUESTED - FY 2022-23**  
**DRAINAGE UTILITY BUDGET**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account	FTE
State Grant			\$12,750.00			\$695,000	038-000-3310-0000	
Service Charges - Commercial Zone 1	\$307,806.79	\$310,270.62	308,770.33	\$153,632.57	\$311,000	308,000	038-000-3470-1000	
Service Charges - Commercial Zone 2	50,037.50	46,562.67	49,084.38	24,587.11	45,000	49,000	038-000-3470-1100	
Service Charges - Residential Zone 1	286,846.44	286,548.44	288,484.13	144,179.93	287,000	288,000	038-000-3470-1500	
Service Charges - Residential Zone 2	404,317.27	408,832.72	416,490.32	210,169.50	410,000	420,000	038-000-3470-1600	
Beginning Cash					1,400,000	1,420,000	038-000-3990-0000	
Interest Income	28,134.19	17,566.02	2,488.54	1,534.10	5,000	3,200	038-000-3710-0000	
Miscellaneous Revenue	678.55	48,039.37	1,756.11				038-000-3790-0000	
Sale of Surplus	20,000.00						038-000-3730-0038	
<b>Total Revenues</b>	<b>\$1,097,820.74</b>	<b>\$1,117,819.84</b>	<b>\$1,079,823.81</b>	<b>\$534,103.21</b>	<b>\$2,458,000</b>	<b>\$3,183,200</b>		
Wages	\$76,942.80	\$78,540.03	\$143,511.48	\$70,820.27	\$147,194	\$154,561	038-047-4160-1000	2
Sick Leave Repurchase	1,472.00	1,516.40	1,546.40	1,585.20	1,800	1,680	038-047-4160-1006	
COVID-19			1,908.48	-			038-047-4160-1111	
Overtime			4,283.59	5,417.30		5,000	038-047-4160-1200	
Cell Phone Allowance			440.00	80.00	400	-	038-047-4160-1500	
FICA	5,643.07	5,770.49	11,150.95	5,721.20	11,429	12,336	038-047-4160-2100	
PERS	31.80	9,558.78	18,111.71	9,301.57	17,838	19,252	038-047-4160-2200	
Workmens Compensation	873.27	1,246.66	905.48	1,906.96	4,763	5,763	038-047-4160-2400	
Health Insurance	14,579.76	14,864.45	32,373.24	15,309.28	33,284	32,303	038-047-4160-2500	
Dental Insurance	701.92	974.98	2,391.12	995.97	2,410	1,902	038-047-4160-2501	
Health Reimbursement Acct	3,980.04	3,980.04	6,626.72	3,729.79	9,260	9,325	038-047-4160-2520	
Life & Disability Insurance	476.95	771.79	1,319.15	480.66	1,498	1,590	038-047-4160-2600	
Vacation, Sick Leave, Comp	1,507.39		7,408.52				038-047-4160-2900	
Pension Expense	8,939.00						038-047-4160-2910	
<b>Total Payroll Expenses</b>	<b>\$115,148.00</b>	<b>\$117,223.62</b>	<b>\$231,976.84</b>	<b>\$115,348.20</b>	<b>\$229,876</b>	<b>\$243,712</b>		
Office Supplies	\$12,076.92	\$14,802.99	\$12,055.82	\$9,033.07	\$16,000	\$20,000	038-047-4160-3100	
Operating Supplies	9,601.91	6,337.37	13,466.17	1,477.40	15,000	15,000	038-047-4160-3200	
Minor Equipment	12,666.27	14,675.93	3,130.09	2,269.05	10,000	10,000	038-047-4160-3400	
Motor Fuels	1,900.92	1,611.28	6,914.17	502.51	10,000	20,000	038-047-4160-3500	
Professional Services		18,500.00	10,390.00		25,000	15,000	038-047-4160-4200	
Public Education	3,466.21	467.87	529.22		2,000	2,000	038-047-4160-4901	
Travel / Training	5,093.24	2,528.00	1,650.00	190.00	5,000	5,000	038-047-4160-4902	
Disposal Fee			8,340.19	246.00	25,000	25,000	038-047-4160-5210	
R/M Auto	4,404.82	614.21					038-047-4160-6100	
Flood Works Maintenance	10,384.92	3,290.90	10,733.96	5,690.37	10,000	10,000	038-047-4160-6150	
R/M Other	123.00	29,648.43	20,144.71	15,236.16	25,000	30,000	038-047-4160-6200	
Swale Maintenance	100,764.72	68,143.79	32,012.52	22,307.22	50,000	50,000	038-047-4160-6201	
Drywell Maintenance	1,736.00	164.00	8,539.48		6,000	6,000	038-047-4160-6203	
Catch Basin Replacement	13,025.73	21,551.99	13,146.07		15,000	15,000	038-047-4160-6205	
Mainline Video	7,011.00	615.00	4,673.39	205.00	15,000	15,000	038-047-4160-6301	
Catch Basin Cleaning	14,473.00	23,755.65	13,632.50	2,132.00	50,000	50,000	038-047-4160-6302	
Street Sweeping	83,146.04	47,731.10	67,972.48	25,090.61	80,000	90,000	038-047-4160-6303	
Main Jetting / Cleaning	11,398.00	533.00	4,920.00	369.00	33,000	33,000	038-047-4160-6304	
Bad Debt Expense	880.59	142.41	541.81				038-047-4160-6305	
Illicit Discharge Elimination	391.16	11,808.00			5,000	3,000	038-047-4160-6306	
Emergency Response / Repair	7,482.50	2,173.00	5,781.00	2,521.50	10,000	10,000	038-047-4160-6307	
Outfall Monitoring	3,226.09	3,055.20	1,981.66	501.31	3,500	6,000	038-047-4160-6310	
Depreciation Expense	313,076.00	370,435.32	380,429.52		400,000	420,000	038-047-4160-6502	
Interfund Overhead Transfer	93,558.00	182,141.00	186,695.00	95,681.00	191,362	196,146	038-047-4160-6995	
Trf-General Fund for GIS Support	62,000.00						038-047-4160-6999	
<b>Total Services &amp; Supplies</b>	<b>\$771,887.04</b>	<b>\$824,726.44</b>	<b>\$807,679.76</b>	<b>\$183,452.20</b>	<b>\$1,001,862</b>	<b>\$1,046,146</b>		
Jet Vactor Truck	\$368,972.75						038-041-4160-7500	
Bobcat and Accessories	125,002.53						038-047-4160-7505	
Service Truck					\$100,000		038-047-4160-7510	
Dump Truck		\$169,125.00					038-047-4160-7521	
Sweeper		259,402.00				\$350,000	038-047-4160-7535	
Collection System Replacement				\$164	50,000	50,000	038-047-4160-7601	
Kathleen Ave Drainage Project	24,500.00			64,308.66	165,000		038-047-4160-7608	
Retention Sediment Pond (Carryover)*					120,000	120,000	038-047-4160-7625	
Phosphorous Reduction - grant					105,000	695,000	038-047-4160-7607	
15th Street Construction					190,000		038-047-4160-7620	
LaCrosse Outfall Reduction					160,000		038-047-4160-7630	
<b>Total Capital Outlay</b>	<b>\$518,475</b>	<b>\$428,527</b>	<b>\$0</b>	<b>\$64,473</b>	<b>\$890,000</b>	<b>\$1,215,000</b>		
<b>Total Expenses</b>	<b>\$1,405,510.32</b>	<b>\$1,370,477.06</b>	<b>\$1,039,656.60</b>	<b>\$363,273.06</b>	<b>\$2,121,738</b>	<b>\$2,504,858</b>		
<b>Total Revenues over (under) expenses</b>	<b>(\$307,689.58)</b>	<b>(\$252,657.22)</b>	<b>\$40,167.21</b>	<b>\$170,830.15</b>	<b>\$336,262</b>	<b>\$678,342</b>		

F I D U C I A R Y  
F U N D S

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2022-23  
FIDUCIARY FUNDS**

FIDUCIARY FUNDS	REVENUES				EXPENDITURES			ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	OTHER INCOME	TOTAL REVENUES	SERVICES/SUPPLIES	TRANSFERS OUT	TOTAL EXPENDS	
Police Retirement	\$400,000	\$152,000	\$6,500	\$558,500	\$196,454		\$196,454	\$362,046
Kootenai County Solid Waste			3,110,000	3,110,000	3,110,000		3,110,000	
Homeless Donations			10,000	10,000	10,000		10,000	
Downtown Association	63,600		112,400	176,000	176,000		176,000	
<b>TOTALS</b>	<b>\$463,600</b>	<b>\$152,000</b>	<b>\$3,228,900</b>	<b>\$3,854,500</b>	<b>\$3,492,454</b>	<b>\$0</b>	<b>\$3,492,454</b>	<b>\$362,046</b>

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 POLICE RETIREMENT FUND**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Prop Taxes - Prior Yrs	\$74.30					\$152,000	045-000-3120-0000
Beginning Cash					\$600,000	400,000	045-000-3990-0000
Unrealized Gains (Losses)	34,205.18	\$14,049.07	(\$8,904.04)	(\$20,097.23)			045-000-3710-1000
Interest	23,146.05	19,638.51	14,878.74	6,318.41	4,000	6,500	045-000-3710-0000
<b>Total Revenues</b>	<b>\$57,425.53</b>	<b>\$33,687.58</b>	<b>\$5,974.70</b>	<b>(\$13,778.82)</b>	<b>\$604,000</b>	<b>\$558,500</b>	
Police Retirement Pensions	\$175,259.64	\$179,641.08	\$184,131.96	\$94,367.64	\$188,735	\$193,454	045-033-4223-2900
Trustee Fees	3,987.89	3,458.09	2,829.44	1,143.23	3,500	3,000	045-033-4223-4200
<b>Total Services &amp; Supplies</b>	<b>\$179,247.53</b>	<b>\$183,099.17</b>	<b>\$186,961.40</b>	<b>\$95,510.87</b>	<b>\$192,235</b>	<b>\$196,454</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$121,822.00)</b>	<b>(\$149,411.59)</b>	<b>(\$180,986.70)</b>	<b>(\$109,289.69)</b>	<b>\$411,765</b>	<b>\$362,046</b>	

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 KOOTENAI COUNTY SOLID WASTE**

<u>Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 6 Months</u>	<u>2022 Adopted</u>	<u>2023 Requested</u>	<u>Account</u>
Kootenai Cnty Solid Waste Billings	\$2,751,773.27	\$2,734,853.98	\$2,925,395.38	\$1,466,697.33	\$2,900,000	\$3,110,000	030-000-3450-1100
Total Revenues	<u>\$2,751,773.27</u>	<u>\$2,734,853.98</u>	<u>\$2,925,395.38</u>	<u>\$1,466,697.33</u>	<u>\$2,900,000</u>	<u>\$3,110,000</u>	
Payments to Kootenai County	\$2,739,663.70	\$2,728,076.72	\$2,919,497.73	\$1,255,951.34	\$2,900,000	\$3,110,000	030-027-4431-4200
Total Services & Supplies	<u>\$2,739,663.70</u>	<u>\$2,728,076.72</u>	<u>\$2,919,497.73</u>	<u>\$1,255,951.34</u>	<u>\$2,900,000</u>	<u>\$3,110,000</u>	
Total Revenues over (under) expenses	<u>\$12,109.57</u>	<u>\$6,777.26</u>	<u>\$5,897.65</u>	<u>\$210,745.99</u>	<u>\$0</u>	<u>\$0</u>	

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 HOMELESS DONATIONS**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Homeless - Donations	\$5,104.51	\$6,251.26	\$8,876.84	\$4,821.87	\$8,000	\$10,000	073-000-3460-0000
Total Revenues	<u>\$5,104.51</u>	<u>\$6,251.26</u>	<u>\$8,876.84</u>	<u>\$4,821.87</u>	<u>\$8,000</u>	<u>\$10,000</u>	
Payments To Homeless	\$5,104.51	\$6,251.26	\$8,876.84	\$3,978.25	\$8,000	\$10,000	073-036-4390-4200
Total Services & Supplies	<u>\$5,104.51</u>	<u>\$6,251.26</u>	<u>\$8,876.84</u>	<u>\$3,978.25</u>	<u>\$8,000</u>	<u>\$10,000</u>	
Total Revenues over (under) expenses	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$843.62</u>	<u>\$0</u>	<u>\$0</u>	

**CITY OF COEUR D'ALENE  
 REQUESTED BUDGET - FY 2022-23  
 DOWNTOWN ASSOCIATION**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 6 Months</b>	<b>2022 Adopted</b>	<b>2023 Requested</b>	<b>Account</b>
Business Improvemnt Dist Receipts	\$58,606.47	\$52,489.47	\$61,766.49	(\$416.00)	\$53,000	\$50,000	090-000-3800-0000
Miscellaneous Revenues	52,000.00	49,500.00	42,000.00	23,500.00	52,000	52,000	090-000-3790-0000
Beginning Cash					95,000	63,600	090-000-3990-0000
Interest Income	5,720.49	3,606.39	403.81	297.80	950	400	090-000-3710-0000
<b>Total Revenues</b>	<b>\$116,326.96</b>	<b>\$105,595.86</b>	<b>\$104,170.30</b>	<b>\$23,381.80</b>	<b>\$200,950</b>	<b>\$176,000</b>	
Wages & Benefits							090-117-4942-2000
City Administration Fee	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000	\$1,000	090-117-4942-4200
Miscellaneous	30,000.00	160,000.00	40,000.00		175,000	175,000	090-117-4942-6911
<b>Total Expenses</b>	<b>\$31,000.00</b>	<b>\$161,000.00</b>	<b>\$41,000.00</b>	<b>-</b>	<b>\$176,000</b>	<b>\$176,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$85,326.96</b>	<b>(\$55,404.14)</b>	<b>\$63,170.30</b>	<b>\$23,381.80</b>	<b>\$24,950</b>	<b>\$0</b>	



CAPITAL PROJECTS  
FUND



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Street Capital Projects Fund**

**Program Description**

To protect the health, safety, and welfare of the citizens of Coeur d'Alene through sound engineering and maintenance.

Continue efforts to improve the conditions of Coeur d'Alene's transportation system as well as execute capital projects aimed at reducing congestion, improving safety and providing mobility for all users.

**Major Objectives**

- ✓ Provide and maintain an efficient and safe multi-modal transportation systems for all users, ages and abilities
- ✓ Seek cost effective strategies to improve safety and operations
- ✓ Maintain adequate service levels

**Fiscal Year 2020-21 Accomplishments**

- ✓ Completed Lacrosse Extension Project
- ✓ Completed Kathleen Avenue Widening Project
- ✓ Completed design of LHTAC LHSIP RRFB Project

**Fiscal Year 2021-22 Goals**

- ✓ Construction of LHTAC LHSIP RRFB Project
- ✓ Design of 15<sup>th</sup> Street Reconstruction
- ✓ Rehabilitation of Ramsey Road, Lakewood to Hanley

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2022-23  
CAPITAL PROJECTS FUND**

CAPITAL PROJECTS FUNDS	REVENUES				EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	CAPITAL OUTLAY	TOTAL EXPENDS	
Traffic Calming	\$25,064	\$40,000		\$65,064	\$65,064	\$65,064	
LHTAC Pedestrian Safety Imprvmnts		45,000	\$560,000	605,000	605,000	605,000	
Wilbur / Ramsey Signal		400,000		400,000	400,000	400,000	
15th Street - Harrison to Best	40,454	9,446		49,900	49,900	49,900	
Ramsey Road Rehabilitation			588,000	588,000	588,000	588,000	
<b>TOTALS</b>	<b>\$65,518</b>	<b>\$494,446</b>	<b>\$1,148,000</b>	<b>\$1,707,964</b>	<b>\$1,707,964</b>	<b>\$1,707,964</b>	<b>\$0</b>

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2022-2023  
CAPITAL PROJECTS FUND**

CAPITAL PROJECTS FUND	REVENUES					EXPENSES	ENDING BALANCE
	BEG BALANCE	TRANSFRS		OTHER INCOME	TOTAL REVENUE	TOTAL EXPENSES	
		OTHER FUNDS	IMPACT FEES				
Traffic Calming	\$25,064		\$40,000		\$65,064	65,064	-
LHTAC Pedestrian/Safety Imprvmnts			45,000	\$560,000	605,000	605,000	-
Wilbur / Ramsey Signal			400,000		400,000	400,000	-
15th Street - Harrison to Best	40,454		9,446		49,900	49,900	-
Ramsey Road Rehabilitation		\$588,000			588,000	588,000	-
<b>TOTALS</b>	<b>\$65,518</b>	<b>\$588,000</b>	<b>\$494,446</b>	<b>\$560,000</b>	<b>\$1,707,964</b>	<b>\$1,707,964</b>	<b>-</b>

**INCOME SUMMARY**

	Traffic Calming 023-085-4493-7900	LHTAC Pedestrian Safety Improvements 023-124-4492-7900	Wilbur / Ramsey Signal	15th Street - Harrison to Best	Ramsey Road Rehabilitation			Totals
<b>Transfers</b>								
Impact Fees								
Quad 1			\$400,000					\$400,000
Quad 2								
Quad 3								
Quad 4				\$9,446				9,446
Citywide	\$40,000	\$45,000						85,000
Other Income								
LHTAC Funds		560,000						
Urban Renewal Contributions								
Highway Users Tax - Reserved GF					588,000			588,000
Beginning Balance	25,064			40,454				65,518
	\$65,064	\$605,000	\$400,000	\$49,900	\$588,000			\$1,707,964

DEBT SERVICE  
FUND

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2022-23  
DEBT SERVICE FUNDS**

DEBT SERVICE FUNDS	REVENUES			EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TOTAL REVENUES	SERVICES/ SUPPLIES	TOTAL EXPENDITURES	
2015 General Obligation Bonds		\$880,083	\$880,083	\$880,083	\$880,083	
<b>TOTALS</b>		\$880,083	\$880,083	\$880,083	\$880,083	

**CITY OF COEUR D'ALENE  
REQUESTED BUDGET - FY 2022-23  
GO BONDS - 2015A & 2015B**

Description	2019 Actual	2020 Actual	2021 Actual	2022 6 Months	2022 Adopted	2023 Requested	Account
Prop Tax - Current Year	\$873,091.57	\$880,391.66	\$877,964.38	\$526,345.62	\$878,408	\$880,083	029-000-3110-0000
Prop Tax - Prior Years	8,210.20	9,531.82	6,852.41	4,302.41			029-000-3120-0000
Interest Income	7,391.01	4,374.95	678.87	300.00			029-000-3710-0000
<b>Total Revenues</b>	<b>\$888,692.78</b>	<b>\$894,298.43</b>	<b>\$885,495.66</b>	<b>\$530,948.03</b>	<b>\$878,408</b>	<b>\$880,083</b>	
Transfer to General Fund							029-049-4906-6999
G.O. Bond Principal, Series 2015A	\$591,613.00	\$603,741.00	\$616,118.00		\$628,750	\$641,638	
G.O. Bond Principal, Series 2015B	169,085.30	174,551.55	175,479.85		181,202	186,592	
Interest Expense - Series 2015A	90,299.76	78,171.68	65,795.00	\$34,227.81	53,165	40,276	029-049-4906-8201
Interest Expense - Series 2015B	25,932.92	22,466.68	18,888.38		15,291	11,577	029-049-4906-8201
<b>Total Services &amp; Supplies</b>	<b>\$876,930.98</b>	<b>\$878,930.91</b>	<b>\$876,281.23</b>	<b>\$34,227.81</b>	<b>\$878,408</b>	<b>\$880,083</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$11,761.80</b>	<b>\$15,367.52</b>	<b>\$9,214.43</b>	<b>\$496,720.22</b>	<b>\$ -</b>	<b>\$ -</b>	

Series 2015A G.O. Public Safety Bond - maturing 2025 - principal owing at 9-30-22 - \$1,964,645  
Series 2015B G.O. Library Refunding Bond - maturing 2025 - principal owing at 9-30-22 - \$564,702

FIVE YEAR  
CAPITAL  
IMPROVEMENTS  
PLAN



**CITY OF COEUR D'ALENE  
 FINANCIAL SUMMARY, FISCAL YEAR 2022-2023  
 CAPITAL IMPROVEMENTS PLAN  
 PROJECTED 2023-2027  
 STREETS**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>	<b>\$65,518</b>				
<b>ANTICIPATED REVENUES:</b>					
<b>Transfers</b>					
General Fund					
Impact Fees					
Quad 1	\$400,000	\$360,000			
Quad 2					
Quad 3					
Quad 4	9,446				
Citywide	85,000	40,000	40,000	\$240,000	
Other Income					
LHTAC Funds	560,000	4,540,000			
Highway Users Tax - Reserved GF	588,000				
Other					
<b>Total Revenues</b>	<b>\$1,642,446</b>	<b>\$4,940,000</b>	<b>\$40,000</b>	<b>\$240,000</b>	
<b>Total Available Funds</b>	<b>\$1,707,964</b>	<b>\$4,940,000</b>	<b>\$40,000</b>	<b>\$240,000</b>	
<b>ANTICIPATED EXPENDITURES:</b>					
LHTAC Pedestrian / Safety Improvements	\$605,000				
15th Street - Harrison to Best	49,900				
Ramsey Road Rehabilitation	588,000				
LaCrosse Avenue Improvements					
Traffic Calming	65,064	\$40,000	\$40,000	\$40,000	
Atlas to Seltice to Hanley		4,900,000			
Kathleen Atlas to Ramsey Design & Construct					200,000
Wilbur / Ramsey Signal	400,000				
<b>Total Expenditures</b>	<b>\$1,707,964</b>	<b>\$4,940,000</b>	<b>\$40,000</b>	<b>\$240,000</b>	
<b>YEAR END BALANCE</b>					

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2022-2023  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2023-2027  
 LIBRARY**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>	\$0	\$0	\$0	\$0	\$0
<b>ANTICIPATED REVENUES:</b>					
Property Taxes	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
<b>Total Revenues</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>
<b>Total Available Revenues</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Library Books	\$190,000	\$190,000	\$190,000	\$190,000	\$180,000
Photocopier replacement					10,000
<b>Total Expenditures</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>
<b>YEAR END BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2022-2023  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2023-2027  
 CEMETERY**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>		\$0	\$0	\$0	\$0
<b>ANTICIPATED REVENUES:</b>					
Cemetery Perpetual Care Revenues		\$45,000	\$47,000	\$50,000	
<b>Total Revenues</b>	\$0	\$45,000	\$47,000	\$50,000	\$0
<b>Total Available Revenues</b>	\$0	\$45,000	\$47,000	\$50,000	\$0
<b>ANTICIPATED EXPENDITURES:</b>					
Mower			\$17,000		
Niche Wall				\$50,000	
Tractor			30,000		
Irrigation Pumps		\$45,000			
<b>Total Expenditures</b>	\$0	\$45,000	\$47,000	\$50,000	\$0
<b>YEAR END BALANCE</b>	\$0	\$0	\$0	\$0	\$0

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2022-23  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2023-2027  
 PARKS CAPITAL IMPROVEMENTS**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>	\$165,864	\$70,000	\$159,964	\$309,210	\$2,874
<b>ANTICIPATED REVENUES:</b>					
Miscellaneous Park Revenues	\$55,000	\$60,000	\$65,000	\$70,000	\$70,000
State Grant		300,000			
Impact Fees		600,000	2,100,000	1,730,000	
Concessions, Dock Rental	96,500	148,000	151,000	153,000	153,000
Boat Launch - Mooring Fees	14,500	15,000	15,500	16,000	16,000
Trail Revenues	550	600	650	700	70
Interest Income	1,200	1,200	1,200	1,200	50
Transfer from Parking Revenues	200,000	200,000	200,000	20,000	200,000
<b>Total Revenues</b>	<b>\$367,750</b>	<b>\$1,324,800</b>	<b>\$2,533,350</b>	<b>\$1,990,900</b>	<b>\$439,120</b>
<b>Total Available Revenues</b>	<b>\$533,614</b>	<b>\$1,394,800</b>	<b>\$2,693,314</b>	<b>\$2,300,110</b>	<b>\$441,994</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Waterfront	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Designer	7,500	7,500	7,500	7,500	7,500
Infrastructure	15,000	15,000	15,000	15,000	15,000
Parks Foundation	5,000	5,000	5,000	5,000	5,000
Miscellaneous Tubbs Hill	3,500	4,000	4,000	4,000	4,000
Trails / Lot Seal Coats	29,494	33,336	32,604	20,736	20,736
River Trail	50,000				
Commuter Trail		30,000			
Foothills Trail - Lilac Lane to Sherman			30,000		
Seltice Connection	10,000				
Independence Point Sidewalk	50,000				
Independence Point ADA Ramp	25,000				
City Park Sidewalks	100,000				
Kathleen Trail Reconstruction	43,560				

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2022-23  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2023-2027  
 PARKS CAPITAL IMPROVEMENTS**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Independence Point Commercial Dock		100,000			
Ramsey Drainage	10,000				
Ramsey Trail Reconstruction	43,560				
Aspen Trails Park			1,500,000		
Bluegrass Park Restroom		50,000			
Canfield Playground		40,000			
Jewett House Greenhouse		10,000			
Northshire Parking Lot Overlay		25,000			
Stokes Community United Fields		600,000	600,000		
Field of Dreams - Underground Power	6,000				
Park Shop Expansion - ADA Restroom	50,000				
CdA Soccer Complex; playground,parking,rr/shelter				330,000	
Phippeny Park; electrical, lighting, sidewalks			175,000		
Johnson Mill River Park Upgrades				1,200,000	
Person Field Parking Lot / Street Parking				700,000	
Prairie Trail Extension		300,000			
Foothills Trail - CdA Lake Drive to Sherman					300,000
<b>Total Expenditures</b>	<b>\$463,614</b>	<b>\$1,234,836</b>	<b>\$2,384,104</b>	<b>\$2,297,236</b>	<b>\$367,236</b>
<b>YEAR-END BALANCE</b>	<b>\$70,000</b>	<b>\$159,964</b>	<b>\$309,210</b>	<b>\$2,874</b>	<b>\$74,758</b>

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2022-23  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2023-2027  
 WASTEWATER**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>	\$1,994,340	\$140,000	\$370,000	\$5,000	\$277,500
<b>ANTICIPATED REVENUES:</b>					
Capitalization Fees	2,777,660	2,250,000	2,364,000	2,364,000	2,000,000
User Fees	3,900,000	4,000,000	4,906,000	3,000,000	2,829,000
<b>Total Revenues</b>	<b>\$6,677,660</b>	<b>\$6,250,000</b>	<b>\$7,270,000</b>	<b>\$5,364,000</b>	<b>\$4,829,000</b>
<b>Total Available Revenues</b>	<b>\$8,672,000</b>	<b>\$6,390,000</b>	<b>\$7,640,000</b>	<b>\$5,369,000</b>	<b>\$5,106,500</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Equipment Replacements	\$745,000	\$520,000	\$560,000	\$600,000	\$640,000
Replacements; Other	2,300,000	850,000	1,850,000	850,000	850,000
Improvements & Additions	5,487,000	4,650,000	5,225,000	3,641,500	3,616,500
<b>Total Expenditures</b>	<b>\$8,532,000</b>	<b>\$6,020,000</b>	<b>\$7,635,000</b>	<b>\$5,091,500</b>	<b>\$5,106,500</b>
<b>YEAR END BALANCE</b>	<b>\$140,000</b>	<b>\$370,000</b>	<b>\$5,000</b>	<b>\$277,500</b>	<b>\$0</b>

**CITY OF COEUR D'ALENE, IDAHO  
FINANCIAL PLAN, FISCAL YEAR 2022-23  
CAPITAL IMPROVEMENT PLAN (CIP)  
PROJECTED 2023-2027**

**WATER**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>		\$0	\$0	\$0	\$0
<b>ANTICIPATED REVENUES:</b>					
User Fees	\$1,979,400	\$3,778,000	\$1,879,000	\$1,951,000	2,735,000
Federal Grant	320,000				
Transfer from Cap Fee Fund	3,850,000	2,200,000	4,000,000	2,850,000	1,250,000
<b>Total Revenues</b>	<b>\$6,149,400</b>	<b>\$5,978,000</b>	<b>\$5,879,000</b>	<b>\$4,801,000</b>	<b>\$3,985,000</b>
<b>Total Available Revenues</b>	<b>\$6,149,400</b>	<b>\$5,978,000</b>	<b>\$5,879,000</b>	<b>\$4,801,000</b>	<b>\$3,985,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Handheld GPS Units	\$12,000				
Ground Penetrating Radar	20,000				
Vehicle Replacement	155,000	\$1,009,000	\$336,000	\$280,000	364,500
Onsite Chlorine Generation	120,000	115,000	118,000	120,000	135,000
Fill Station Program	15,500	16,000	10,000	18,000	15,500
Backhoe			135,000		
Forklift	75,000				
Dumptruck				200,000	200,000
Hydro-Excavator (Jet Truck)		700,000			
New meters	425,000	315,000	310,000	305,000	315,000
New/replace Infrastructure	750,000	705,000	715,000	725,000	750,000
Well Flow Meter Replacement	17,300	25,000			35,000
Bi-annual Well Rehab Project	182,600	105,000	107,000	111,000	115,000
Soft Start for Wells				95,000	
Pump Motor Replacement	37,000	38,000	38,000	41,000	45,000
Back Up Power for Well	100,000		110,000	56,000	
Rate Study	100,000				
Well Construction	100,000	900,000	500,000		
Additional Storage	1,500,000	1,000,000	2,500,000	2,200,000	900,000
Transmission Main Upgrades	750,000	200,000	1,000,000	650,000	350,000
Blackwell Booster Station Replacement	1,400,000	100,000			
Well House Replacement		750,000			750,000
Telemetry/Security Upgrades grant	225,000				
Admin Server Upgrades - grant	95,000				
Well Arc Flash/Vibration Analysis	70,000				10,000
<b>Total Expenditures</b>	<b>\$6,149,400</b>	<b>\$5,978,000</b>	<b>\$5,879,000</b>	<b>\$4,801,000</b>	<b>\$3,985,000</b>
<b>YEAR END BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2022-23  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2022-2027  
 DRAINAGE**

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
<b>FUND BALANCE FORWARD</b>	<b>\$730,000</b>	<b>\$555,000</b>	<b>\$365,000</b>	<b>\$0</b>	<b>\$290,000</b>
<b>ANTICIPATED REVENUES:</b>					
State Grant	\$695,000				
User Fees	345,000	\$350,000	\$365,000	\$340,000	
<b>Total Revenues</b>	<b>\$1,040,000</b>	<b>\$350,000</b>	<b>\$365,000</b>	<b>\$340,000</b>	<b>\$0</b>
<b>Total Available Revenues</b>	<b>\$1,770,000</b>	<b>\$905,000</b>	<b>\$730,000</b>	<b>\$340,000</b>	<b>\$290,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Collection System Replacements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Sweeper	350,000		265,000		
Retention Sediment Pond	120,000				
Fernan Creek Volume Reduction		150,000			
Phosphorous Reduction	695,000	100,000			
15th Street Outfall Reduction			190,000		
LaCrosse Outfall Reduction		240,000			
Atlas Road			225,000		
<b>Total Expenditures</b>	<b>\$1,215,000</b>	<b>\$540,000</b>	<b>\$730,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>YEAR END BALANCE</b>	<b>\$555,000</b>	<b>\$365,000</b>	<b>\$0</b>	<b>\$290,000</b>	<b>\$240,000</b>



STAFFING LEVEL  
REPORT

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2022-23**  
Compared with Prior 3 Years

DEPARTMENT	19-20	20-21	21-22	22-23	CHANGE	TITLE	GRADE
<u>MAYOR/COUNCIL</u>	1.0	1.0	1.0	1.0		MAYOR	
	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>		COUNCIL	
	7.0	7.0	7.0	7.0	0.00	Total	
<u>ADMINISTRATION</u>	1.0	1.0	1.0	1.0		CITY ADMINISTRATOR	21
	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>1.0</u>		COMMUNICATIONS SPECIALIST	12
	1.00	1.00	1.00	2.00	1.00	Total	
<u>FINANCE</u>	1.0	1.0	1.0	1.0		COMPTROLLER	17
	1.0	1.0	1.0	1.0		ACCOUNTANT	14
	1.0	1.0	1.0	1.0		PAYROLL COORDINATOR	12
	1.0	1.0	1.0	1.0		SR. ACCOUNTING SPECIALIST	10
	1.0	1.0	1.0	1.0		LEAD UTILITY BILLING SPECLIST	9
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>		UTILITY BILLING SPECIALIST	8
	8.00	8.00	8.00	8.00	0.00	Total	
<u>MUNICIPAL SERVICES ADMIN</u>	1.0	1.0	1.0	1.0		CITY CLERK/MS DIRECTOR	18
	1.0	1.0	1.0	1.0		DEPUTY CITY CLERK	13
	1.0	1.0	1.0	1.0		IT NETWORK ADMINISTRATOR	16
	1.0	1.0	1.0	1.0		IT DATABASE APP DEVELOPER	17
	0.0	0.0	1.0	1.0		NETWORK SPECIALIST	14
	1.0	1.0	1.0	1.0		IT PROGAMMER	11
	1.0	1.0	1.0	1.0		GIS COORDINATOR	12
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	12
	2.0	2.0	2.0	3.0		IT TECHNICIAN	11
	1.0	1.0	0.0	0.0		GIS SPECIALIST	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		CUSTOMER SERVICE SUPPORT	8
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>		DEPARTMENT SPECIALIST	5
	13.00	13.00	13.00	14.00	1.00	Total	
	<u>HUMAN RESOURCES</u>	1.0	1.0	1.0	1.0		HUMAN RESOURCES DIRECTOR
<u>2.0</u>		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>		HUMAN RESOURCE SPECIALIST	11
3.00		3.00	3.00	3.00	0.00		
<u>CITY ATTORNEY</u>	1.0	1.0	1.0	1.0		CITY ATT/LEGAL SERVICES DIR	20
	1.0	1.0	1.0	1.0		CHIEF CRIMINAL DEP C ATTRNY	18
	1.0	1.0	1.0	0.0		CHIEF CIVIL DEP CITY ATTRNY	18
	2.0	2.0	1.0	1.0		DEPUTY CITY ATTORNEY	16
	1.0	1.0	2.0	2.0		ASST CITY ATTORNEY	15
	2.0	2.0	2.0	2.0		SR. LEGAL ASSISTANT	12
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>3.0</u>		LEGAL ASSISTANT	10
	10.00	10.00	10.00	10.00	0.00	Total	
<u>PLANNING</u>	1.0	1.0	1.0	1.0		PLANNING DIRECTOR	18
	1.0	1.0	1.0	1.0		SENIOR PLANNER	14
	2.0	2.0	2.0	2.0		ASSOCIATE PLANNER	13
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		PLANNING TECHNICIAN	9
	<u>0.75</u>	<u>1.0</u>	<u>1.00</u>	<u>1.0</u>		CDBG ADMINISTRATON	11
	6.75	7.00	7.00	7.00	0.00		

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2022-23**  
Compared with Prior 3 Years

DEPARTMENT	19-20	20-21	21-22	22-23	CHANGE	TITLE	GRADE
<u>BUILDING MAINT.</u>	1.0	1.0	1.0	1.0		MAINTENANCE SUPERINTENDENT	14
	1.0	1.0	1.0	1.0		CUSTODIAN	4
	1.0	1.0	2.0	2.0		BLDG MAINTENANCE WORKER	9
	<u>4.02</u>	<u>3.06</u>	<u>1.13</u>	<u>0.00</u>		PART TIME - JANITORIAL	
	<u>7.02</u>	<u>6.06</u>	<u>5.13</u>	<u>4.00</u>	<u>-1.13</u>	Total	
<u>POLICE</u>	1.0	1.0	1.0	1.0		POLICE CHIEF	20
	2.0	2.0	2.0	2.0		POLICE CAPTAIN	19
	5.0	5.0	5.0	5.0		POLICE LIEUTENANT	LT
	12.0	13.0	14.0	14.0		POLICE SERGEANT	SGT
	1.0	1.0	1.0	1.0		IT SYSTEMS ANALYST	15
	71.0	71.0	74.0	74.0		POLICE OFFICER	PO
	2.0	2.0	2.0	2.0		CRIME ANALYST	13
	1.0	1.0	1.0	1.0		RECORDS SUPERVISOR	12
	1.5	1.5	1.5	1.5		EVIDENCE SPECIALIST	12
	2.5	2.5	0.0	0.0		CIVILIAN REPORT TAKER	12
	1.5	1.5	2.5	2.5		CODE ENFORCEMENT OFFICER	11
	0.0	0.0	2.5	2.5		INVESTIGATIVE SPECIALIST	11
	2.5	2.5	2.5	2.5		ANIMAL CONTROL OFFICER	11
	1.0	1.0	1.0	2.0		APPL ANALYST	11
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11
	0.5	0.5	0.5	0.5		CRIME PREVENTION	12
	1.0	1.0	1.0	1.0		VICTIMS ADVOCATE	10
	7.0	7.0	7.0	7.0		RECORDS SPECIALIST	9
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		EQUIPMENT SPECIALIST	10
	<u>3.82</u>	<u>3.82</u>	<u>3.82</u>	<u>3.82</u>		PART TIME	
<u>119.32</u>	<u>120.32</u>	<u>125.32</u>	<u>126.32</u>	<u>1.00</u>	Total		
<u>FIRE</u>	1.0	1.0	1.0	1.0		FIRE CHIEF	20
	3.0	3.0	3.0	3.0		DEPUTY FIRE CHIEF	18
	3.0	3.0	3.0	3.0		BATTALION CHIEFS	BC
	12.0	12.0	12.0	12.0		FIRE CAPTAINS	FCPT
	0.0	1.0	1.0	1.0		EMS OFFICER	EMS
	12.0	12.0	12.0	12.0		FIRE ENGINEER	ENG
	30.0	30.0	33.0	34.0		FIREFIGHTER	FF
	2.0	2.0	2.0	2.0		FIRE INSPECTOR	INSP
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11
	1.00	2.0	2.0	2.0		ADMIN ASSISTANT	10
	<u>0.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		DEPARTMENT SPECIALIST	5
	<u>65.75</u>	<u>67.00</u>	<u>70.00</u>	<u>71.00</u>	<u>1.00</u>	Total	

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2022-23**  
Compared with Prior 3 Years

DEPARTMENT	19-20	20-21	21-22	22-23	CHANGE	TITLE	GRADE
<u>STREETS</u>	1.0	1.0	1.0	1.0		STREETS/ENGINEERING DIRECTOR	18
	1.0	1.0	1.0	1.0		CITY ENGINEER	17
	0.0	0.0	1.0	1.0		ASST STREET SUPT	15
	1.0	1.0	1.0	1.0		ENGINEERING PROJECT MGR	15
	1.0	1.0	1.0	1.0		SHOP SUPERVISOR	13
	1.0	1.0	2.0	2.0		FIELD SUPERVISOR	12
	3.0	3.0	3.0	3.0		PUBLIC WORKS INSPECTOR	12
	4.0	4.0	4.0	4.0		MECHANIC	11
	4.0	3.0	3.0	3.0		LEAD WORKER	11
	2.0	2.0	1.0	1.0		ELECTRICIAN	11
	14.0	14.0	14.0	15.0		HEAVY EQUIP. OPERATOR	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	0.0	0.0	0.0	1.0		ELECTRICIAN APPRENTICE	10
	2.0	2.0	2.0	2.0		STREET MAINTENANCE WORKER	8
	<u>3.06</u>	<u>3.05</u>	<u>3.05</u>	<u>2.92</u>		PART TIME	
	<u>38.06</u>	<u>37.05</u>	<u>38.05</u>	<u>39.92</u>	<u>1.87</u>	Total	
<u>PARKS</u>	0.5	0.5	0.5	0.5		PARKS DIRECTOR	18
	1.0	1.0	1.0	1.0		PARK SUPERINTENDENT	15
	3.0	4.0	4.0	4.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		URBAN FORESTER	11
	0.0	0.0	1.0	1.0		MECHANIC	11
	1.0	1.0	1.0	1.0		IRRIGATION TECHNICIAN	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		TRAILS COORDINATOR	10
	7.0	7.0	6.0	8.0		MAINTENANCE WORKER	9
	0.0	0.0	0.0	1.0		DEPARTMENT SUPPORT	
	<u>11.61</u>	<u>11.19</u>	<u>11.19</u>	<u>6.00</u>		PART TIME	
	<u>27.11</u>	<u>27.69</u>	<u>27.69</u>	<u>25.50</u>	<u>-2.19</u>	Total	
<u>RECREATION</u>	0.5	0.5	0.5	0.5		RECREATION DIRECTOR	18
	1.0	1.0	1.0	1.0		RECREATION SUPERINTENDENT	15
	1.0	1.0	1.0	1.0		RECREATION PROGRAM COORD	11
	2.0	2.0	2.0	2.0		RECREATION MONITOR	8
	<u>3.43</u>	<u>3.23</u>	<u>3.23</u>	<u>3.23</u>		PART TIME	
<u>7.93</u>	<u>7.73</u>	<u>7.73</u>	<u>7.73</u>	<u>0.00</u>	Total		
<u>BUILDING INSPECTION</u>	1.0	1.0	1.0	1.0		BUILDING OFFICIAL	17
	6.0	6.0	6.0	6.0		BLDG INSP/PLANS EXAM	12
	1.0	1.0	1.0	1.0		PERMIT COORDINATOR	10
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>		PERMIT TECHNICIAN	8
<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>	Total		
<u>DRAINAGE</u>	1.0	1.0	1.0	1.0		ASSISTANT PROJECT MANAGER	14
	0.0	1.0	1.0	1.0		LEAD WORKER	11
	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	Total	

**CITY OF COEUR D'ALENE  
STAFFING LEVEL, FY 2022-23  
Compared with Prior 3 Years**

DEPARTMENT	19-20	20-21	21-22	22-23	CHANGE	TITLE	GRADE
<u>LIBRARY</u>	1.0	1.0	1.0	1.0		LIBRARY DIRECTOR	18
	3.0	3.0	3.0	3.0		LIBRARIAN	12
	1.0	1.0	1.0	1.0		COMMUNICATNS COORDINATOR	10
	1.0	1.0	1.0	1.0		IT COORDINATOR	9
	1.0	1.0	1.0	1.0		TEEN SERVICES	8
	5.0	5.0	5.0	6.0		REFERENCE CLERK	5
	1.0	1.0	1.0	1.0		LIBRARY TECH	6
	<u>9.85</u>	<u>9.85</u>	<u>9.85</u>	<u>9.35</u>		PART TIME	
	<u>22.85</u>	<u>22.85</u>	<u>22.85</u>	<u>23.35</u>	<u>0.50</u>	Total	
<u>CEMETERY</u>	1.0	1.0	1.0	1.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		MAINTENANCE WORKER	9
	<u>0.72</u>	<u>0.96</u>	<u>0.63</u>	<u>0.63</u>		PART TIME	
	<u>2.72</u>	<u>2.96</u>	<u>2.63</u>	<u>2.63</u>	<u>0.00</u>	Total	
<u>WATER</u>	1.0	1.0	1.0	1.0		WATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASSISTANT WATER DIRECTOR	15
	3.0	3.0	3.0	3.0		UTILITY SUPERVISOR	12
	1.0	1.0	1.0	1.0		CROSS CONNECTION CONTROL	12
	0.0	1.0	1.0	2.0		LEAD UTILITY OPERATOR	11
	1.0	2.0	2.0	2.0		ADMINISTRATIVE ASSISTANT	10
	10.0	8.0	8.0	10.0		SR UTILITY OPERATOR	10
	5.0	6.0	8.0	7.0		UTILITY OPERATOR	9
	1.0	0.0	0.0	0.0		ADMINISTRATIVE SUPPORT	5
	<u>1.59</u>	<u>2.52</u>	<u>2.23</u>	<u>2.23</u>		PART TIME	
	<u>24.59</u>	<u>25.52</u>	<u>27.23</u>	<u>29.23</u>	<u>2.00</u>	Total	
<u>WASTEWATER</u>	1.0	1.0	1.0	1.0		WASTEWATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASST WASTEWATER DIRECTOR	15
	1.0	1.0	1.0	1.0		CAPITAL PROGRAM MANAGER	15
	1.0	1.0	1.0	1.0		UTILITIES PROJECT MANAGER	15
	1.0	1.0	1.0	1.0		LAB/PRETREATMENT SUP	15
	1.0	1.0	1.0	1.0		CHIEF WASTEWATR OPERATOR	14
	1.0	1.0	1.0	1.0		COLLECTION SUPERVISOR	14
	0.0	0.0	0.0	1.0		PROJECT MANAGER	12
	2.0	2.0	2.0	2.0		WASTEWATER OPERATOR III	12
	1.0	1.0	1.0	1.0		FIELD INSPECTOR	12
	1.0	1.0	1.0	1.0		COMPOST FACILITY LEAD	11
	2.0	2.0	2.0	2.0		WSTWTR MAINT MECHANIC	11
	3.0	3.0	3.0	3.0		COLLECTION OPERATOR III	11
	2.0	2.0	2.0	2.0		LAB ANALYST	11
	1.0	1.0	1.0	1.0		COMPOST FACILITY OPERATOR	10
	3.0	3.0	3.0	3.0		COLLECTION OPERATOR II	10
	5.0	5.0	5.0	5.0		WASTEWATER OPERATOR II	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	<u>0.77</u>	<u>1.14</u>	<u>0.85</u>	<u>0.85</u>		PART TIME	
	<u>28.77</u>	<u>29.14</u>	<u>28.85</u>	<u>29.85</u>	<u>1.00</u>	Total	
	<u>403.87</u>	<u>407.32</u>	<u>416.48</u>	<u>422.53</u>	<u>6.05</u>	TOTAL FTE PERSONNEL	