



**A CONTINUED MEETING OF
THE CITY COUNCIL
June 8, 2020, 12:00 P.M.
Library Community Room**

AGENDA

***All items are deemed action items, in that Council may provide direction to staff regarding budget preparations.**

A. CALL TO ORDER

1. **12:00 – 2:15** Department Head Presentations with Council Questions and Answers –
2. **2:15- 3:15** Council Priority Discussion
3. **3:15 – 3:30** Summary by City Administrator

B. ADJOURNMENT

CITY OF COEUR D'ALENE

2020-21 BUDGET

Budget Changes Year over Year - General Fund & Library

		FY 19-20 Adopted Budget	FY 20-21 Proposed Budget	Increase (Decrease) Over Previous Yr
Mayor / Council		265,825	250,170	(15,655)
Decrease in Health Insurance & Health Reimbursement Account	(12,655)			
Decrease in Services and Supplies	(3,000)			
	<u>(15,655)</u>			
Administration		216,721	218,553	1,832
2.5% COLA	5,032			
Decrease in Professional Services and Dues and Subscriptions	(3,200)			
	<u>1,832</u>			
Finance				
Merit increases	9,409	1,197,516	1,233,134	35,618
2.5% COLA	13,640			
Decrease in Health Insurance & Health Reimbursement Account	(8,681)			
Increase in ICRMP Insurance Premiums	28,000			
Increase in Audit Services	1,800			
Decrease in Actuarial Study - required every other year	(9,000)			
Increase in Other Services and Supplies	450			
	<u>35,618</u>			
Municipal Services		1,820,374	1,921,699	101,325
Merit increases	19,245			
Reduced wages due to turnover	(38,447)			
2.5% COLA	24,653			
Decrease in Health Insurance / Health Reimbursement Acct	(15,165)			
Elimination of GIS Specialist Position	(94,230)			
Addition of Network Specialist	97,492			
IT Database Applications Position Reclassification from a 16 to a 17	7,678			
Increase in City Wide Automation Plan	39,247			
Increase in Communications - City Phones	16,827			
Increase in Internet Services	13,302			
Increase in R/M Security Camera Equipment	15,600			
Increase in Professional Services / Audio Visual	2,567			
Increase in Software Licensing	2,119			
Increase in Other Services and Supplies	437			
Increase in Capital Outlay - Copier Replacement	10,000			
	<u>101,325</u>			

CITY OF COEUR D'ALENE

2020-21 BUDGET

Budget Changes Year over Year - General Fund & Library

		FY 19-20 Adopted Budget	FY 20-21 Proposed Budget	Increase (Decrease) Over Previous Yr
Human Resources		400,519	418,051	17,532
Merit Increase	6,065			
2.5% COLA	6,696			
Increase in Citywide Training	8,550			
Decrease in other services and supplies	(3,779)			
	<u>17,532</u>			
Legal Department		1,291,857	1,311,105	19,248
Merit Increase	11,897			
Decrease in Health Insurance / Health Reimbursement Acct	(15,649)			
2.5% COLA	26,000			
Decrease in Travel and Training	(3,000)			
	<u>19,248</u>			
Planning		973,288	772,675	(200,613)
Merit Increase	6,496			
2.5% COLA	14,112			
CDBG Administrator - moved to CDBG Budget	(55,721)			
Decrease in Professional Services - Comp Plan	(162,000)			
Decrease in Official Representation	(1,000)			
Decrease in Travel and Training	(2,500)			
	<u>(200,613)</u>			
Building Maintenance		675,981	547,082	(128,899)
Decrease in wages due to turnover	(24,369)			
2.5% COLA	4,635			
Decrease in Part-time Janitorial	(26,915)			
Increase in Contract Services	50,000			
Decrease in R/M Mechanical Equipment	(8,400)			
Decreases in other Services and Supplies	(3,850)			
Decrease on Capital Outlay	(120,000)			
	<u>(128,899)</u>			

CITY OF COEUR D'ALENE

2020-21 BUDGET

Budget Changes Year over Year - General Fund & Library

		FY 19-20 Adopted Budget	FY 20-21 Proposed Budget	Increase (Decrease) Over Previous Yr
Police		15,974,160	16,981,547	1,007,387
	Merit increases	292,931		
	2.5% COLA	278,905		
	1.0% Wage Adjustment	104,635		
	2 Sergeant positions	249,646		
	1 Code Enforcement Position	77,673		
	1 Property Specialist Position	75,733		
	Elimination of a half-time Property Specialist Position	(52,091)		
	Increase in Fuels and Lubes	20,800		
	Increase in S.W.A.T. Equipment	9,031		
	Increase in Patrol Canine	22,640		
	Decrease in Other Services and Supplies	(2,022)		
	Decrease in Patrol Vehicles & Equipment for Vehicles	(70,494)		
		<u>1,007,387</u>		
Fire		10,575,497	10,694,579	119,082
	Merit Increase	84,634		
	2.5% COLA	167,924		
	1.0% Wage Adjustment	46,165		
	EMS Coordinator Position	105,558		
	Decrease in PERSI rate	(342,063)		
	3/4 Admin position to Full-Time	45,214		
	Increase in Constant Manning and FLSA	33,907		
	Increase to Communications	4,418		
	Decrease in Fuels	(8,099)		
	Decrease in Medical Tests and Exams	(8,250)		
	Increase in R/M Other	6,236		
	Increase in Solid Waste	412		
	Decrease in Other Services and Supplies	(1,974)		
	Decrease in Capital Outlay	(15,000)		
		<u>119,082</u>		

CITY OF COEUR D'ALENE

2020-21 BUDGET

Budget Changes Year over Year - General Fund & Library

		FY 19-20 Adopted Budget	FY 20-21 Proposed Budget	Increase (Decrease) Over Previous Yr
Streets		5,039,108	4,999,030	(40,078)
	Merit Increase	54,427		
	2.5% COLA	61,511		
	Savings due to Retirement	(30,856)		
	Decrease in Health Insurance / Health Reimbursement Acct	(27,455)		
	Moved a Lead Worker to Drainage Fund	(101,714)		
	Addition of Assignment Pay	21,962		
	Increase in Overtime	2,496		
	Increase in Services and Supplies	(449)		
	Decrease in Capital Outlay	(20,000)		
		<u>(40,078)</u>		
Parks		2,497,538	2,475,862	(21,676)
	Merit Increase	8,735		
	2.5% COLA	26,849		
	Parks Maintenance Worker	73,670		
	Decrease in Part-Time	(15,400)		
	Increase in Operating Supplies - (\$7,500 for playground chips)	10,200		
	Increase in Utilities - Water/Sewer/Garbage/Electric/Gas	14,600		
	Increase in R/M Auto	5,000		
	Increase in R/M Grounds	2,600		
	Increase in Trail Maintenance	2,500		
	Decrease in Professional Services	(30,000)		
	Increases in Other Services and Supplies	5,570		
	Decrease in Capital Outlay	(126,000)		
		<u>(21,676)</u>		

CITY OF COEUR D'ALENE

2020-21 BUDGET

Budget Changes Year over Year - General Fund & Library

		FY 19-20 Adopted Budget	FY 20-21 Proposed Budget	Increase (Decrease) Over Previous Yr
Recreation		761,988	744,308	(17,680)
Merit Increase	2,470			
2.5% COLA	9,442			
Decrease in Part-time	(7,692)			
Decrease in R/M Building/Grounds	(10,000)			
Decrease in Travel/Training	(1,000)			
Decreases in other Services and Supplies	(1,400)			
Decrease in Capital Outlay	(9,500)			
	<u>(17,680)</u>			
Building Inspection		963,810	956,438	(7,372)
Merit Increase	11,124			
2.5% COLA	18,248			
Decrease in Health Insurance & Health Reimb Account	(11,384)			
Increase in Building Code	3,399			
Decrease in Professional Services	(3,000)			
Decrease in Other Services and Supplies	(1,526)			
Decrease in Capital Outlay	(24,233)			
	<u>(7,372)</u>			
General Government		125,750	153,050	27,300
Increase in Utilities for East Sherman Properties	3,300			
Increase in Transfer to Street Lighting Fund	24,000			
	<u>27,300</u>			
TOTAL GENERAL FUND		<u>42,779,932</u>	<u>43,677,283</u>	<u>897,351</u>

CITY OF COEUR D'ALENE

2020-21 BUDGET

Budget Changes Year over Year - General Fund & Library

	FY 19-20 Adopted Budget	FY 20-21 Proposed Budget	Increase (Decrease) Over Previous Yr	
Library	1,785,766	1,794,088	8,322	
Merit Increase	19,782			
Savings due to retirements	(62,105)			
2.5% COLA	28,252			
Decrease in Health Insurance	(11,587)			
Additional Reference Clerk	60,480			
Decrease in Computer Maintenance	(23,000)			
Increase in Dues and Subscriptions	1,000			
Increase in Postage and Courier Fees	500			
Decrease in Utilities	(5,000)			
	<u>8,322</u>	<u>1,785,766</u>	<u>1,794,088</u>	<u>8,322</u>

CITY OF COEUR D'ALENE
Preliminary Budget 2020-21
New Positions included

Description	Department	FTE Increase (Decrease)	Cost Increase (Decrease)
25% increase CDBG Administrator - paid through Grant	CDBG	0.25	\$ 17,674
2 Sergeants	Police	2.00	249,646
1 Code Enforcement Officer	Police	1.00	77,673
50% increase Evidence Specialist	Police	0.50	23,642
EMS Coordinator	Fire	1.00	105,558
25% increase Department Specialist	Fire	0.25	45,214
Decrease in Part-time	Building Maintenance	(0.96)	(26,026)
Decrease in Part-time	Street Dept	(0.01)	-
Street Maintenance Worker moved to Drainage Fund	Street Dept	(1.00)	(101,714)
Street Maintenance Worker moved to Drainage Fund	Drainage	1.00	101,714
1 Lead Maintenance Worker	Parks	1.00	73,670
Decrease in Part-time	Parks	(0.42)	(15,400)
Decrease in Part-time	Recreation	(0.20)	(6,422)
1 Reference Clerk	Library	1.00	60,480
Increase in Part-time	Cemetery	0.24	281
Increase in Part-time	Water	0.93	32,442
Increase in Part-time	Wastewater	0.37	13,598
		<u>6.95</u>	<u>\$ 652,030</u>

City of Coeur d' Alene
General Fund & Library

FY 2020-21 Preliminary Budget	
Total budget General Fund & Library:	\$ 45,471,372
Wages and benefits: (84% of budget)	\$ 38,006,823
Property Taxes: (51% of revenue)	\$ 23,361,191

Year	COLA Fire Dept	COLA Police	COLA LCEA	COLA Increase	1% wage adjustment	Merit Increase	Health Insurance Increase	Total COLA, Merit Health	FTE Increase	New Growth Budgeted	URA De-annexation	Property Tax Increase	Property Tax Increase Percentage	Levy Rate	Valuation of New Growth
2021 Proposed	2.50% 1% wage adj	2.50% 1% wage adj	2.50%	\$ 685,899	\$ 150,800	\$ 527,215	0	\$ 1,363,914	6.95	\$ 457,530	\$ -	\$ -	0.00%		\$ 106,119,705
2020	2.50% 1% wage adj	2.50% 1% wage adj	2.50%	648,242	153,713	572,325	58,091	1,374,280	3	402,945		655,361	3.00%	0.004311454	84,002,589
2019	2.50%	2.50%	2.50%	658,839		495,450	84,357	1,238,646	1.91	492,918	-	-	0.00%	0.004796811	92,750,113
2018	2.50%	2.00%	2.00%	549,432		358,789	-	908,221	4.83	375,549	-	-	0.00%	0.005314476	65,978,911
2017	2.50%	2.00%	2.00%	463,732		427,455	285,786	1,176,973	8.28	325,934	538,311	490,553	2.50%	0.005691968	147,545,282
2016	2.50%	2.00%	2.00%	457,072		426,656	161,402	1,045,130	20.66	827,349	-	-	0.00%	0.005857486	55,643,948
2015	2.50%	2.00%	2.00%	420,171		243,766	190,063	854,000	4.35	669,966	-	-	0.00%	0.006087917	135,900,224
2014	2.60%	2.10%	2.10%	418,831		291,435	209,387	919,653	6.81	634,197	-	-	0.00%	0.006337419	105,715,923
2013	2.50%	2.00%	2.00%	431,639		230,167	172,042	833,848	1.39	247,304	-	329,432	2.00%	0.006770779	93,666,763
2012	0.00%	0.00%	0.00%	-		284,552	124,259	408,811	0.60	344,913	-	-	0.00%	0.005888913	41,994,809

3% property increase - \$687,110

Foregone Balance - \$5,666,999

5% increase in health insurance would be \$237,319

FY 2018-19 General Fund Unassigned Fund Balance - \$9,057,245

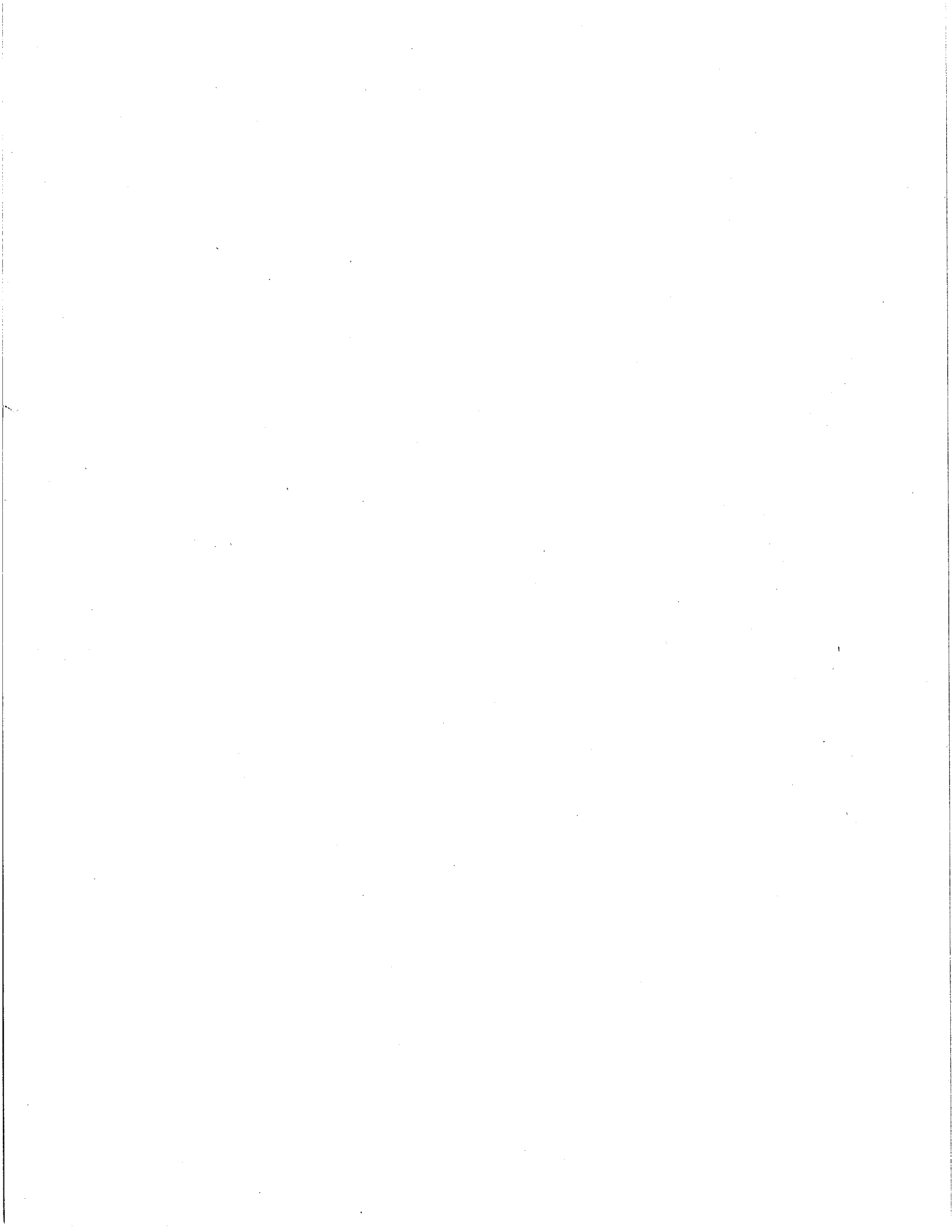
21% of FY 2020-21 Proposed General Fund Expenditures
use of fund balance in the amount \$2,079,554 moves that percentage to 16%

PRELIMINARY FINANCIAL PLAN

FISCAL YEAR 2020-2021



City of
Coeur d'Alene
IDAHO



CITY OF COEUR D'ALENE
 FINANCIAL PLAN, FISCAL YEAR 2019-2020
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CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2019-2020
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**CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2020-21
ALL CITY FUNDS**

GENERAL FUND	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	WAGES/BENEFITS	SERVICES/SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Mayor/Council						\$241,770	\$8,400			\$250,170	
Administration						214,553	4,000			218,553	
Finance Department						693,834	539,300			1,233,134	
Municipal Services						1,275,225	636,474	\$10,000		1,921,699	
Human Resources						341,456	76,595			418,051	
Legal Department						1,262,952	48,153			1,311,105	
Planning Dept						640,375	132,300			772,675	
Building Maintenance						336,457	210,625			547,082	
Police Department						15,238,215	1,619,594	117,738		16,975,547	
Police Grants							6,000			6,000	
KCJA Task Force							633,838			633,838	
Fire Department						3,066,177	1,797,853	8,000		4,899,030	
Streets/Engineering						1,778,242	697,620	135,000		2,475,862	
Parks Department						560,428	183,880			744,308	
Recreation Dept.						916,309	40,129			956,438	
Building Inspection							4,050			4,050	
General Government	\$2,079,554	\$21,681,103	\$2,938,686	\$16,977,941	\$43,677,284	\$36,618,735	\$5,638,811	\$270,738	\$149,000	\$43,677,284	
TOTALS	\$2,079,554	\$21,681,103	\$2,938,686	\$16,977,941	\$43,677,284	\$36,618,735	\$5,638,811	\$270,738	\$149,000	\$43,677,284	
SPECIAL FUNDS:											
Library Fund	\$100,000	\$1,680,088		\$14,000	\$1,794,088	\$1,388,088	\$226,000	\$180,000		\$1,794,088	
CDBG				695,032	695,032	74,754	620,278			695,032	
Impact Fees	3,000,000			620,000	3,620,000					450,000	\$3,170,000
Parks Capital Imp.	209,000			323,260	532,260			251,260		323,260	209,000
Annexation Fees	95,000			100,000	195,000					195,000	
Cemetery Fund				148,155	306,155	200,533				306,483	1,672
Cemetery Perpetual Care	1,000,000		160,000		1,051,050					166,500	884,550
Jewett House	15,000		51,050		27,050					26,353	647
Reforestation	24,000				28,500					6,500	22,000
Street Trees	190,000				271,500					112,000	159,500
Community Canopy				1,500	1,500					1,500	
Public Art Fund	420,000			121,000	541,000			210,000		271,300	269,700
TOTALS	\$5,053,000	\$1,680,088	\$211,050	\$2,120,947	\$9,065,085	\$1,663,374	\$1,207,331	\$641,260	\$836,050	\$4,348,015	\$4,717,070
ENTERPRISE:											
Street Lighting Fund	\$26,000		\$129,000	\$578,250	\$733,250		\$733,250			\$733,250	
Water Fund	2,707,321		5,300,000	6,553,228	14,560,549	\$2,309,531	4,348,000	\$7,298,500	\$604,518	14,560,549	0
Wastewater Fund	7,543,428		1,484,809	11,099,439	20,127,676	2,952,811	9,136,543	7,205,000	810,135	20,104,490	\$23,186
Water Cap Fees	4,035,000			1,265,000	5,300,000				5,300,000	5,300,000	
WWTP Cap. Fees	1,700,000			978,163	2,678,163				1,484,809	1,484,809	1,193,354
Sanitation Fund	1,500,000			4,420,000	5,920,000				673,002	4,215,002	1,704,998
Public Parking Fund	940,000			702,500	1,642,500			40,000	489,336	1,640,036	2,464
Drainage Utility Fund	980,000			1,066,281	2,046,281	222,097		415,000	186,695	1,605,291	440,990
TOTALS	\$19,431,749		\$6,913,809	\$26,662,861	\$53,008,419	\$5,484,439	\$19,671,933	\$14,958,500	\$9,528,495	\$49,643,427	\$3,354,992
FIDUCIARY FUNDS	\$875,000		\$2,907,500	\$2,907,500	\$3,782,500	\$3,169,432		\$2,201,632		\$3,169,432	\$613,068
CAPITAL FUNDS	\$551,632		\$450,000	\$1,200,000	\$2,201,632	\$876,281		\$2,201,632		\$876,281	
DEBT SERVICE FUNDS	\$27,990,935	\$24,237,472	\$10,513,545	\$49,869,249	\$112,611,201	\$43,766,548	\$31,563,848	\$18,072,130	\$10,513,545	\$103,916,071	\$8,695,130
GRAND TOTAL											

**CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2020-21
EXPENDITURE HISTORY AND ADOPTED BUDGET**

FUND/ DEPARTMENT	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
GENERAL FUND:					
Mayor/Council	\$232,306.03	\$247,765.09	\$253,030.32	\$265,825	\$250,170
Administration	382,626.22	349,057.43	225,145.57	216,721	218,553
Finance	1,139,676.26	1,057,911.87	1,139,340.94	1,197,516	1,233,134
Municipal Services	1,644,861.42	1,788,609.57	1,874,908.58	1,820,374	1,921,699
Human Resources	281,625.60	279,448.38	362,693.11	400,519	418,051
City Attorney	1,196,572.70	1,206,831.91	1,252,298.56	1,291,857	1,311,105
Planning	553,386.98	640,177.46	733,442.82	973,288	772,675
Building Maintenance	453,912.44	488,630.38	508,553.64	675,981	547,082
Police	13,165,411.76	13,585,671.96	14,335,808.99	15,974,160	16,975,547
Police Grants	210,859.61	83,023.58	179,685.44		6,000
K.C.J.A. Task Force	11,499.75	25,175.56	1,200.00		
K.C.J.A. Task Force - Federal	1,597.74	2,500.00			
Fire	12,575,063.86	10,147,901.66	9,819,506.05	10,575,497	10,694,579
Streets / Engineering / Garage	4,538,448.06	4,471,270.47	5,454,613.94	5,039,108	4,999,030
Parks	2,092,225.09	2,120,552.20	2,260,141.29	2,497,538	2,475,862
Recreation	599,770.07	748,483.53	691,444.73	761,988	744,308
Building Inspection	959,708.39	878,822.42	906,711.26	963,810	956,438
General Government	1,614,877.42	1,578,274.17	308,700.74	125,750	153,050
TOTAL GENERAL FUND	\$41,654,429.40	\$39,700,107.64	\$40,307,225.98	\$42,779,932	\$43,677,284
SPECIAL REVENUE FUNDS:					
Library Fund	\$1,563,835.16	\$1,628,119.23	\$1,723,766.91	\$1,785,766	\$1,794,088
Community Dvlpmnt Block Grant	111,745.34	145,381.71	304,462.19	597,467	695,032
Impact Fees Fund	1,101,900.00	515,318.59	218,235.12	360,000	450,000
Parks Capital Improvements	195,568.90	1,710,250.93	546,974.03	564,500	323,260
Annexation Fees Fund	193,000.00	398,240.00	286,000.00	99,000	195,000
Cemetery Fund	319,703.18	305,728.87	339,810.83	369,627	306,483
Cemetery Perpetual Care	156,533.57	156,140.62	205,826.88	191,500	166,500
Jewett House	15,429.25	11,997.72	24,615.43	28,853	26,353
Reforestation	3,391.81	2,083.72	6,248.42	5,000	6,500
Street Trees	75,513.13	98,768.37	82,308.52	104,000	112,000
Community Canopy	1,162.20	621.13	958.79	2,000	1,500
Public Art Fund	88,712.07	176,117.31	335,884.53	369,300	271,300
TOTAL SPECIAL FUNDS	\$3,826,494.61	\$5,148,768.20	\$4,075,091.65	\$4,477,013	\$4,348,015
ENTERPRISE FUNDS	\$33,637,304.88	\$37,139,784.03	\$35,947,395.72	\$44,305,549	\$49,643,427
FIDUCIARY FUNDS	2,790,837.57	2,974,753.95	2,955,015.74	3,250,041	3,169,432
CAPITAL PROJECTS	3,359,601.55	416,589.91	620,165.59	1,611,812	2,201,632
DEBT SERVICE FUNDS	931,103.71	1,379,681.42	876,930.98	878,932	876,281
TOTAL CITY	\$86,199,771.72	\$86,759,685.15	\$84,781,825.66	\$97,303,279	\$103,916,071

**CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2019-20
EXPENDITURE HISTORY (PAGE 2)**

ACCOUNT TITLE	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ENTERPRISE FUNDS:					
Street Lighting Fund	\$658,542.45	\$688,247.40	\$710,074.84	\$706,000	\$733,250
Water Fund	7,771,847.34	8,714,811.44	9,809,054.68	14,621,311	14,560,549
Wastewater Fund	19,609,962.58	21,470,817.84	17,000,351.26	16,672,037	20,104,490
Water Cap Fees Fund	205,902.21		642,822.95	3,900,000	5,300,000
WWTP Cap Fees Fund	596,206.00	620,850.00	883,710.00	1,250,000	1,484,809
Sanitation Fund	3,291,780.93	3,829,306.74	4,262,701.99	3,959,644	4,215,002
City Parking Fund	603,382.24	787,125.38	1,233,169.68	1,375,011	1,640,036
Drainage Utility	\$899,681.13	\$1,028,625.23	\$1,405,510.32	1,821,546	1,605,291
TOTAL ENTERPRISE	\$33,637,304.88	\$37,139,784.03	\$35,947,395.72	\$44,305,549	\$49,643,427
FIDUCIARY FUNDS:					
Police Retirement	\$172,878.13	\$175,555.73	\$179,247.53	\$184,241	\$188,132
Kootenai County Solid Waste	2,531,829.98	2,688,621.63	2,739,663.70	2,885,000	2,800,000
Homeless Trust Fund	5,129.46	4,576.59	5,104.51	4,800	5,300
Downtown Association	81,000.00	106,000.00	31,000.00	176,000	176,000
Total Trust & Agency Funds	\$2,790,837.57	\$2,974,753.95	\$2,955,015.74	\$3,250,041	\$3,169,432
CAPITAL PROJECTS FUNDS:					
Govt Way/Dalton to Hanley		\$5,585.22			
Garden Signal		180,204.05			
Atlas / Industrial Loop			\$223,468.56	\$804,500	
Govt Way/Hanley to Prairie	\$1,422,375.50		195,536.27		
Fastlane Project	330,039.00	118,161.00			
Levee Certification	25,884.03	55,001.72			
Seltice Way	884,007.76	645.45	72,150.46		
Seltice Way Sidewalk	9,856.11	1,071.98	3,500.00	63,986	
Medina - Ironwood Intersection	238,344.62	15,421.42			
US 95 Upgrade				226,839	
Kathleen Avenue Widening				445,000	\$885,635
Ironwood / US 95	437,185.39				
Traffic Calming	11,909.14	32,202.82	3,762.80	8,472	15,997
15th Street		8,296.25	9,747.50	53,015	
Lacrosse Ave / NW Blvd					1,200,000
Downtown Signal Improvements			112,000.00	10,000	100,000
Total Capital Projects Funds	\$3,359,601.55	\$416,589.91	\$620,165.59	\$1,611,812	\$2,201,632
DEBT SERVICE FUNDS:					
GO Bonds	\$876,206.13	\$1,379,681.42	\$876,930.98	\$878,932	\$876,281
LID Guarantee Fund	54,900.96				
LID #129 & #132	(3.38)				
Total Debt Service Funds	\$931,103.71	\$1,379,681.42	\$876,930.98	\$878,932	\$876,281

GENERAL FUND

CITY OF COEUR D'ALENE FINANCIAL PLAN FY 2020-2021 INCOME STATEMENT

FUND NAME: General Fund	FUND NUMBER: 001
--------------------------------	-------------------------

ESTIMATED BEGINNING GENERAL FUND FUND BALANCE, OCTOBER 1, 2020: \$2,079,554

REVENUES:

Taxes	21,681,103	
Licenses, Permits	5,601,000	
Intergovernmental Receipts	10,340,791	
Charges for Services	284,950	
Fines/Forfeitures	340,200	
Interest	100,000	
Miscellaneous	311,000	
Interfund Transfers	<u>2,938,686</u>	<u>\$41,597,730</u>

TOTAL FUNDS AVAILABLE \$43,677,284

EXPENDITURES:

Wages/Benefits	\$36,618,735	
Services/Supplies	6,638,811	
Capital Outlay	270,738	
Interfund Transfers	<u>149,000</u>	<u>\$43,677,284</u>

ESTIMATED YEAR-END GENERAL FUND FUND BALANCE, SEPTEMBER 30, 2021: \$0

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
GENERAL FUND - REVENUES

Description	2017	2018	2019	2020	2020	2021	Account
	Actual	Actual	Actual	6 Months	Adopted	Requested	
Prop Tax - Current Year	\$19,232,248.63	\$19,663,485.45	\$20,068,052.61	\$ 12,374,361.38	\$ 21,160,045	\$ 21,661,103	001-000-3110-0000
Prop Tax - Prior Years	275,828.84	250,273.96	180,803.36	133,432.32	250,000	250,000	001-000-3120-0000
Pen & Int on Property Tax	95,295.06	92,680.15	77,869.42	28,874.24	93,000	70,000	001-000-3190-1000
Utility Franchise Cable	384,455.60	425,381.98	443,893.17	116,879.70	438,000	438,000	001-000-3160-0000
Utility Franchise - Gas	1,265,156.99	700,996.39	658,970.38	187,778.26	728,000	728,000	001-000-3160-1100
Utility Franchise Electric	2,247,085.08	2,314,623.60	2,239,919.11	559,096.70	2,372,000	2,372,000	001-000-3160-1400
Business Licenses	100,633.14	111,541.30	115,990.05	100,217.00	117,000	116,000	001-000-3210-1100
Short Term Rental permits		43,605.00	33,936.00	18,915.00	28,000	28,000	001-000-3210-1200
Buildg & Inspection Permits	1,395,749.24	1,641,736.49	1,366,200.86	560,024.95	1,442,386	1,365,000	001-000-3220-1100
Mechanical Inspection Permits	107,015.00	112,298.00	102,176.50	50,992.25	110,000	100,000	001-000-3220-1200
Stormwater Review	28,500.00	23,950.00	27,226.00	13,725.00	24,000	20,000	001-000-3220-1250
Business Permits	44,420.64	21,258.92	18,338.52	6,052.00	25,000	19,000	001-000-3220-1300
Burn Permits	380.00	45.00	25.00		400		001-000-3220-1400
Plumbing Inspection Fees	207,590.08	255,541.04	208,809.57	100,483.74	205,000	205,000	001-000-3220-1600
Electrical Permits	62,777.93	80,017.54	65,180.04	29,309.38	65,000	65,000	001-000-3220-1800
Sign Permits	22,208.82	21,217.08	28,818.85	8,945.74	22,000	19,000	001-000-3220-1850
Encroachment Permits	31,025.00	29,800.00	35,365.00	13,025.00	30,000	30,000	001-000-3220-1900
Annexation & Zoning Fees	32,014.00	47,075.00	41,485.00	30,790.95	35,000	35,000	001-000-3410-1000
State Grant	154,738.13	126,383.85	211,424.30	24,548.75		51,000	001-000-3310-0000
Federal Grant	261,815.46	115,690.62	173,768.01	7,222.67	55,534	6,000	001-000-3320-0000
State Liquor Tax	1,194,197.00	1,227,543.00	1,227,288.00	237,363.00	1,227,000	1,227,000	001-000-3350-1000
Highway User Tax	2,300,117.55	2,348,686.38	2,451,827.88	631,627.48	2,385,168	1,999,182	001-000-3350-2000
State Revenue Sharing (Sales Tax)	2,522,174.96	2,725,712.81	2,894,610.99	752,661.98	2,961,678	2,899,724	001-000-3350-3000
Sales Tax (Thru County)	1,050,830.59	1,168,780.22	1,257,600.83	328,302.48	1,278,012	1,242,739	001-000-3350-5100
Highway District (Thru County)	613,985.07	630,487.73	653,232.42	400,777.43	635,000	630,000	001-000-3380-1000
Kootenai County EMSS	1,581,000.00	1,640,150.00	1,689,239.00	853,267.02	1,706,534	1,706,534	001-000-3380-3100
Other Income (Thru County)	31,966.50	39,829.00	39,399.71	1,458.00	35,000	38,000	001-000-3380-5100
Reimb - Cost of Prosecution	2,722.50	1,599.88	12,387.25	2,588.00	3,000	3,000	001-000-3380-5300
School Resource Officer	417,215.70	455,816.44	464,468.51	300,418.59	537,612	537,612	001-000-3420-3000
Printing & Photocopy Charges	1,016.45	1,717.90	1,130.34	365.19	1,400	1,100	001-000-3410-5000
Fee for Document Prep - Legal	1,250.00				500		001-000-3410-7000
Special Police Services	18,044.50	20,546.00	21,162.00	9,546.00	20,000	20,000	001-000-3420-1000
Animal Citation Fines	12,053.24						001-000-3420-1340
Ordinance Violations	75.00	11,630.25	14,121.82	6,318.66	12,000	12,000	001-000-3420-1340
Residential Parking Permits	1,945.00	2,060.00	2,103.00	210.00	2,200	2,000	001-000-3430-0000
Street Division Services	20,060.00	20,060.00	100,060.00	100,060.00	100,060	100,060	001-000-3430-1000
Reimbursement for Street Wear	256,250.59	558,802.13	431,275.03	215,856.13	432,000	440,000	001-000-3430-2000
Fire Department Permits	61,886.99	150,296.45	91,019.87	21,720.37	65,000	60,000	001-000-3430-1200
Fire Department Services	9,933.07	5,551.36	3,236.81	3,505.57	7,500	10,750	001-000-3430-1300
Billing Services	11,000.00	11,000.00	11,000.00	10,000.00	11,000	11,000	001-000-3430-3022
Late Fee on Utility Bills	43,783.48	35,666.98	30,196.03	18,138.66	40,000	30,000	001-000-3430-3100
Bid Specs	905.00	840.00			800		001-000-3440-0000
Recreation	262,159.10	265,431.85	244,810.58	103,464.26	265,000	240,000	001-000-3500-1000
Maps and Books	88.00	224.00	102.80	16.43	100	100	001-000-3790-3200
District Court Traffic Fines	278,406.80	250,542.41	277,858.12	83,114.85	250,000	225,000	001-000-3350-4000
Proceeds from Capital Lease			607,396.59				001-000-3400-2100
Police - Unclaimed Property	1,173.30	681.62	2,208.97	136.30	1,000	1,000	001-000-3420-1500
VIN Inspections	785.00	1,140.00	910.00	395.00	1,000	1,000	001-000-3420-2000
Improper Parking Fines	116,957.64						001-000-3610-1200
Restitutions	5,884.71	2,134.00	2,592.96	778.00	2,100	2,000	001-000-3610-9200
NSF Check Fees	1,280.00	1,240.00	1,000.00	520.00	1,300	1,200	001-000-3610-9300
Rents & Royalties	17,608.22	24,621.25	20,863.74	14,112.62	25,000		001-000-3720-3000
Surplus Asset Sale	23,808.25	52,815.65	13,824.10	100,101.01	30,000	15,000	001-000-3740-7400
Miscellaneous Revenues	95,654.53	876,006.86	47,002.34	16,898.49	40,000	40,000	001-000-3790-0000
Cash Over & Short	296.12	12.62	164.27	(27.38)			001-000-3790-2100
Donations	1,645.00						001-000-3791-1000
CDA TV Donations & Sponsors				6,666.00		5,000	001-000-3791-1200
Interfund Overhead Transfer	1,401,831.00	1,451,864.00	1,540,420.00	971,515.00	1,943,030	1,976,493	001-000-3991-0100
Transfer in for GIS Support	65,860.00	182,925.00	186,000.00				001-000-3999-0005
Transfer in from Parking Fund		45,000.00		210,000.00	210,000	210,000	001-000-3999-0000
Transfer in from Debt Service Fund		500,000.00					001-000-3999-0000
Transfer in from Sanitation Fund			170,000.00			17,133	001-000-3999-0000
Transfer from Impact Fees	90,000.00						001-000-3999-0021
Trf from Annexation Fee Fund	193,000.00	398,240.00	286,000.00	99,000.00	99,000	195,000	001-000-3999-0024
Trf from LID Guarantee Fund	54,900.96						001-000-3999-0048
Trf from Parks Capital - Tubbs Hill Work				40,000.00	40,000		001-000-3999-0072
Beginning Cash					1,000,573	2,079,554	001-000-3990-0000
Transfer from Insurance Fund	72,673.38						001-000-3999-0067
Beginning Cash - Drug Task Force							022-000-3990-0000
Program Income - Drug Task Force	6,881.18	9,419.61	6,721.89	2,690.31			022-000-3620-0022
Interest Earnings	112,438.21	189,070.76	320,268.85	113,401.60	210,000	100,000	001-000-3710-0000
	<u>\$38,904,682.23</u>	<u>\$41,385,747.53</u>	<u>\$41,221,756.45</u>	<u>\$ 20,021,642.08</u>	<u>\$ 42,779,932</u>	<u>\$ 43,677,284</u>	

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
MAYOR / COUNCIL

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$86,400.00	\$99,900.00	\$104,400.00	\$52,700.00	\$104,400	\$104,400	001-001-4111-1000	7
FICA	6,604.66	7,517.90	7,986.72	4,031.61	7,987	7,987	001-001-4111-2100	
PERS	7,742.88	8,761.68	9,225.90	4,799.88	12,467	12,467	001-001-4111-2200	
Workmans Compensation	133.37	145.28	121.38	53.67	138	138	001-001-4111-2400	
Health Insurance	62,772.47	58,797.89	56,195.10	25,458.93	58,406	45,069	001-001-4111-2500	
Dental Insurance	6,510.47	6,069.32	6,021.33	4,480.88	7,945	9,223	001-001-4111-2501	
Health Reimbursement Acct	52,006.10	54,905.08	60,662.64	27,019.71	61,711	61,114	001-001-4111-2520	
Life & Disability Insurance	1,473.05	1,370.88	1,249.82	604.44	1,372	1,372	001-001-4111-2600	
Total Payroll Expenses	\$223,643.00	\$237,468.03	\$245,862.89	\$119,149.12	\$254,425	\$241,770		
Office Supplies	\$1,704.92	\$1,119.49	968.95	\$509.73	\$700	\$700	001-001-4111-3100	
Official Representation	917.40	1,536.95	334.42	153.00	1,250	978	001-001-4111-4100	
Meetings	443.39	879.94	1758.49	370.94	1,000	1,000	001-001-4111-4700	
AIC Conferences	4,108.76	2,792.64	2646.51	834.41	4,500	3,000	001-001-4111-4701	
Business Travel	474.69	2,968.31	533.48		2,950	1,450	001-001-4111-4702	
Communications	1,013.87	999.73	925.58	457.52	1,000	1,272	001-001-4111-5101	
Total Services & Supplies	\$8,663.03	\$10,297.06	\$7,167.43	\$2,325.60	\$11,400	\$8,400		
	\$232,306.03	\$247,765.09	\$253,030.32	\$121,474.72	\$265,825	\$250,170		

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
ADMINISTRATION**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$238,796.40	\$243,124.39	\$156,136.44	\$81,483.96	\$162,970	\$167,042	001-002-4131-1000	1
Sick Leave Repurchase			2,837.60	3,134.00	3,058	3,212	001-002-4131-1006	
Cell Phone Allowance	600.00	225.00					001-002-4131-1500	
FICA	17,634.24	17,751.45	11,008.16	4,639.24	10,837	10,959	001-002-4131-2100	
PERS	27,099.64	25,179.07	18,242.32	10,103.44	19,824	20,329	001-002-4131-2200	
Workmens Comp	411.58	483.48	363.43	118.24	304	310	001-002-4131-2400	
Health Insurance	31,847.40	13,798.16	-	-			001-002-4131-2500	
Dental Insurance	1,588.29	1,424.41	1,316.67	466.90	1,135	1,135	001-002-4131-2501	
Health Reimbursement Acct	7,072.06	16,833.36	9,780.00	4,297.50	9,975	10,116	001-002-4131-2520	
Life & Disability Insurance	1,917.64	1,525.35	1,030.97	394.87	1,418	1,449	001-002-4131-2600	
Unemployment Insurance	4,920.00	7,341.27					001-002-4131-2800	
Total Payroll Expenses	\$331,887.25	\$327,685.94	\$200,715.59	\$104,638.15	\$209,521	\$214,553		
Office Supplies	\$351.53	\$4,088.42	\$949.08	\$223.37	\$700	\$800	001-002-4131-3100	
Official Representation	928.77	953.85	327.85	121.95	500	500	001-002-4131-4100	
Professional Services	45,000.00	12,375.00	21,547.10		2,000		001-002-4131-4200	
Dues/Subscriptions	800.60	1,565.22	242.00	177.56	1,500	300	001-002-4131-4800	
Training	3,658.07	2,389.00	1,363.95	286.03	2,500	2,400	001-002-4131-4902	
Total Services & Supplies	\$50,738.97	\$21,371.49	\$24,429.98	\$808.91	\$7,200	\$4,000		
	\$382,626.22	\$349,057.43	\$225,145.57	\$105,447.06	\$216,721	\$218,553		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Finance Department

Program Description

The Finance Department incorporates all accounting services for the City, and provides a wide range of professional financial services, including: procurement and payments, accurate and timely processing of invoices, cash management, debt management, investments, budget preparation, budget planning and monitoring, financial reporting, payroll preparation and reporting, billing, customer service and collections for utility services, and tracking city vehicle and equipment inventory and fixed assets.

Major Objectives

- To invest city funds under legal guidelines to ensure the best return
- To manage and account for the city's finances in accordance with generally accepted accounting principles
- To maintain a system of sound internal controls
- To advise the mayor and council, city administrator and department heads regarding available funds for proposed expenditures
- To maintain a current capitalization of fixed assets in accordance with GASB 34
- To report the financial condition of the city to the citizens of Coeur d'Alene, the mayor, city council, and city administrator
- To bill, collect and record revenues and expenses in a timely manner
- To provide excellent customer service to the public and other city departments

Fiscal Year 2019-20 Accomplishments

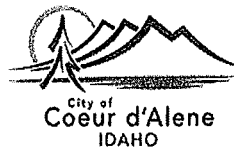
- By year end will have completed Premise upgrade to Springbrook Software
- Due to COVID-19 implemented payroll reporting changes, navigation of State CARES Act and FEMA portals for requesting reimbursements and eliminated customer fees from on-line payment process for utility payments
- Improved office efficiencies through cross-training
- Made improvements to the budgeting process by adding department narratives and details to the 5-year equipment replacement schedules

Fiscal Year 2020-21 Goals

- Continue to cross-train in both payroll, financial reporting and utility billing
- Review and update existing financial policies and create new policies as needed
- Implement on-line utility billing and recurring payments
- Improve the 5-year capital improvements plan by adding critical details
- Undertake training opportunities to maintain professional development

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
FINANCE DEPT

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$453,392.49	\$400,907.20	\$432,540.37	\$218,540.24	\$448,434	\$466,197	001-003-4151-1000	8
Sick Leave Repurchase	4,993.20	4,412.80	1,943.60	2,709.79	2,000	2,760	001-003-4151-1006	
COVID-19				952.00				
Part Time	10,992.41		4,412.63	283.04			001-003-4151-1300	
FICA	34,134.46	29,747.16	32,502.63	16,430.75	34,458	35,815	001-003-4151-2100	
PERS	53,133.44	45,882.23	48,325.79	26,478.95	53,783	55,904	001-003-4151-2200	
Workmans Compensation	815.41	939.81	723.09	319.72	822	855	001-003-4151-2400	
Health Insurance	73,135.86	80,318.90	74,370.91	35,734.10	82,355	75,389	001-003-4151-2500	
Dental Insurance	5,558.97	5,733.76	5,609.32	4,372.88	9,080	10,721	001-003-4151-2501	
Health Reimbursement Acct	39,357.32	32,569.18	39,577.17	17,436.89	43,587	41,112	001-003-4151-2520	
Life & Disability Insurance	4,606.12	4,488.57	4,494.84	2,030.39	4,947	5,081	001-003-4151-2600	
Total Payroll Expenses	\$680,119.68	\$604,999.61	\$644,500.35	\$325,288.75	\$679,466	\$693,834		
Office Supplies	\$14,353.95	\$19,235.99	\$21,991.75	\$4,525.04	\$22,000	\$22,000	001-003-4151-3100	
Flexible Spending Plan Admin	6,567.60	6,567.60	4,042.39	2,321.01	4,200	4,650	001-003-4151-3110	
COVID-19 Supplies								
Audit Services	32,500.00	33,150.00	35,145.00	27,500.00	35,850	37,650	001-003-4151-4202	
Actuarial Study		8,570.00		3,525.00	9,000		001-003-4151-4204	
Interfund Transfer Study			18,724.86	750.00			001-003-4151-4205	
Insurance Premiums	364,345.00	382,524.00	409,258.00	438,684.00	442,000	469,800	001-003-4151-4600	
Dues/Subscriptions	250.00	250.00	789.00	500.00	500	800	001-003-4151-4800	
Travel / Training	2,240.03	2,614.67	4,889.59	2,244.69	4,500	4,400	001-003-4151-4902	
Downtown Parking Contract	39,300.00						001-003-4151-5010	
	\$459,556.58	\$452,912.26	\$494,840.59	\$480,049.74	\$518,050	\$539,300		
	\$1,139,676.26	\$1,057,911.87	\$1,139,340.94	\$805,338.49	\$1,197,516	\$1,233,134		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Municipal Services Department

Program Description

The Municipal Services Department is a 12 FTE Department that serves the entire City Government through customer service, I.T., mapping, permits and licensing, public records requests, General Government such as Bids, Agreement, and Contracts (Council meeting preparation and follow up), and management of CDATV.

Major Objectives

- To continue to issue permits and licenses based on city codes.
- To complete a City-wide I.T. five-year Plan
- To continue to provide customer service to all city departments through the front desk, permitting, and I.T. services.

Fiscal Year 2019-20 Accomplishments

- Installation of additional internet service line, providing redundancy and additional speeds.
- Several software rewrites/creations complete including Viper 2.0, building permits
- Easements and Deeds added to GIS Map
- Extended fiber connectivity to signals on NW Blvd
- Improved on-line payment options for Licenses and Building Permits
- Implemented work at home solutions during the COVID pandemic
- Implemented software amendments for timesheet COVID Codes
- Updated the Police Department VPN Server
- Managed electronic public hearing process and procedures during zoom meetings.
- Addition of Sign Permits to the On-line permit software
- Transition of license renewal notices to email notification
- Completion of City-wide Window 10 migration and Office 2019 implementation
- Supported the movement of staff/computers/fiber etc. to the new Water Admin Building

Fiscal Year 2020-21 Goals

- Continue to cross train staff to provide continuous services throughout the year, no matter who is on leave
- Seek methods and partners to conduct City marketing through the City's CDATV contractor
- Create MS Newsletter to Licensees
- Finalize an I.T. Five Year Plan
- Conduct Succession Planning for upcoming retirements

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 MUNICIPAL SERVICES**

Description	2017	2018	2019	2020	2020	2020	Account	FTE
	Actual	Actual	Actual	6 Months	Adopted	Requested		
Wages	\$718,262.96	\$848,964.78	\$827,239.84	\$420,260.08	\$840,393	\$850,078	001-004-4152-1000	13
Sick Leave Repurchase	10,509.62	5,915.60	3,685.04	7,795.74	3,800	8,500	001-004-4152-1006	
Part Time	43,672.43						001-004-4152-1300	
Cell Phone Allowance	450.00	1,745.00	3,260.00	1,480.00	3,360	2,400	001-004-4152-1500	
Reimbursements to Payroll	(41.85)		(37.25)				001-004-4152-1600	
FICA	57,689.25	63,904.39	61,483.60	31,390.08	64,837	65,497	001-004-4152-2100	
PERS	87,491.45	92,452.46	95,525.67	49,918.63	101,196	102,228	001-004-4152-2200	
Workmens Comp	1,388.98	1,624.51	1,338.58	601.70	1,547	1,563	001-004-4152-2400	
Health Insurance	160,176.83	175,701.64	153,998.62	75,170.20	166,216	157,053	001-004-4152-2500	
Dental Insurance	14,519.78	15,360.96	15,362.82	8,025.35	14,755	15,942	001-004-4152-2501	
Health Reimbursement Acct	47,393.22	86,116.63	73,234.11	26,936.60	69,014	63,012	001-004-4152-2520	
Life & Disability Insurance	8,464.50	8,439.82	9,164.65	3,765.56	8,880	8,951	001-004-4152-2600	
Total Payroll Expenses	\$1,149,977.17	\$1,300,225.79	\$1,244,255.68	\$625,343.94	\$1,273,999	\$1,275,225		
Office Supplies	\$6,027.98	\$9,763.06	\$4,458.02	\$3,118.01	\$5,000	\$5,000	001-004-4152-3100	
Computer Supplies/Equip	5,718.63	6,365.66	5,736.09	1,525.61	6,000	6,000	001-004-4152-3101	
Springbrook Maint Agreement	26,396.26	27,716.05	29,101.85	30,558.00	32,000	32,087	001-004-4152-3102	
Computer Repair	14,124.61	8,511.34	11,467.97	13,002.64	13,750	13,750	001-004-4152-3103	
Software Licensing	55,186.31	48,159.72	136,876.90	41,386.20	78,300	80,419	001-004-4152-3104	
GIS	13,001.00	6,111.94	12,993.08	9,426.20	13,500	11,300	001-004-4152-3105	
City Wide Automation Plan	110,755.87	116,971.63	160,640.61	93,826.00	120,775	160,022	001-004-4152-3106	
Auto	1,691.67	2,755.02	1,719.34	220.74	2,100	2,100	001-004-4152-3600	
Official Representation	110.04	638.26	534.74	3,458.64	300	300	001-004-4152-4100	
Professional Servs/Audio Visual	94,413.71	96,517.44	98,960.40	47,060.03	102,665	105,232	001-004-4152-4202	
Codifications	5,865.36	7,391.00	404.00	1,458.00	4,000	4,000	001-004-4152-4203	
Audio Visual Supplies	20,614.93	(2,821.95)	1,653.45		3,966	3,500	001-004-4152-4204	
EG Capital Grant - Time Warner			(3,332.00)	(1,666.00)		1,666	001-004-4152-4205	
Licensing Background Checks	7,680.75	9,247.00	6,813.00	4,209.25	7,000	7,000	001-004-4152-4208	
Advertising / Legal Publication	9,356.61	7,423.73	9,329.20	1,365.44	7,000	7,000	001-004-4152-4400	
Dues/Subscriptions	25,004.00	26,215.39	27,339.84	26,187.88	27,278	28,564	001-004-4152-4800	
Antivirus Software	12,208.90	15,679.42	20,772.45	9,662.04	24,057	25,001	001-004-4152-4801	
Travel / Training	4,433.82	7,512.18	6,148.58	4,126.78	6,000	5,500	001-004-4152-4902	
Communications - City Phones	36,668.67	41,166.79	39,768.50	17,496.25	33,444	50,271	001-004-4152-5100	
Communications-Cell Phones	1,990.29	1,785.91	880.30	400.12	2,000	1,620	001-004-4152-5101	
Internet Services	4,613.04	3,626.53	4,275.20	1,855.50	6,840	20,142	001-004-4152-5110	
Rental Office Equipment	1,921.55	2,017.59	2,409.24	874.06	2,400	2,400	001-004-4152-5400	
R/M Security Camera Equipment	1,102.92	694.00	150.00	150.00	12,000	27,600	001-004-4152-5800	
Jobs Plus	25,000.00	25,000.00	25,000.00	12,500.00	25,000	25,000	001-004-4152-6309	
Printing	2,082.39	1,197.91	1,676.60	783.65	2,000	2,000	001-004-4152-6900	
Copier Supplies	8,914.94	9,353.28	8,375.54	3,605.51	9,000	9,000	001-004-4152-6901	
Total Services & Supplies	\$494,884.25	\$478,998.90	\$614,002.90	\$326,590.55	\$546,375	\$636,474		
Copier Replacement		\$9,384.88				\$10,000	001-004-4152-7400	
Public Records Software			\$16,650.00				001-004-4152-7440	
Total Capital Outlay	\$0.00	\$9,384.88	\$16,650.00	\$0.00	\$0	\$10,000		
Total	\$1,644,861.42	\$1,788,609.57	\$1,874,908.58	\$951,934.49	\$1,820,374	\$1,921,699		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Municipal Services	Copier for copy room		\$9,385	\$10,000				
Municipal Services	City wide Automation Plan			160,022	\$168,023	\$176,424	\$185,245	\$194,508
Municipal Services	2012 Dodge Gran Caravan	ADMIN 105A	11,500			15,000		
Municipal Services	2003 GMC Envoy	ADMIN 104	12,940		15,000			
Municipal Services	Public Records Request Software		16,650					

TOTAL MUNICIPAL SERVICES

\$31,090	\$170,022	\$168,023	\$176,424	\$185,245	\$194,508
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City of Coeur d'Alene, Idaho
Departmental Summary and Description
Human Resources Department

Program Description

The Human Resources Department manages and guides the establishment and implementation of city-wide employment policies and practices. Human Resources services include recruiting and retaining employees, classification and compensation, benefit programs, employee/labor relations and organizational development training.

The City of Coeur d'Alene offers competitive wages and a generous benefit package that includes medical, vision, dental, Public Employees Retirement System of Idaho (PERSI), health reimbursement arrangement (HRA), life insurance, long-term disability, paid holidays, vacation and sick leave accruals, and optional supplemental plans are also available to employees.

The policies and procedures that determine compensation, benefits and various working conditions of City employees varies depending on what bargaining group the employees classification belongs to. Exempt employees pay, benefits and other conditions of employment are established by the Personnel Rules, and include 37 employees. The bargaining groups recognized by the City are the Fire Union (Local 710), which represents 59 employees, the Police Officers Association (POA), which represents 110 employees, and the Lake City's Employee Association (LCEA), which represents 115 employees and includes an additional 30 unrepresented employees that receive the same benefits.

Major Objectives

- Attract and retain quality applicants and employees to ensure the goals of the City are met.
- Support all departments of the City. Continue to work with City departments throughout the year to hire and/or train.
- Continue to update the Personnel Rules to simplify and add clarity to various rules.
- Continue to work with City departments to provide impactful and helpful training topics specific to supervisory skills, management, leadership, compliance and general professional development.

- Provide guidance in policy and procedure assuring compliance, consistency and excellent customer service.

Fiscal Year 2019-20 Accomplishments

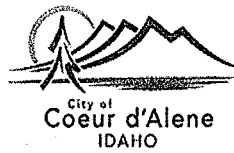
- Implemented a city-wide e-learning training program, Thinkzoom, for all benefited employees.
- Successfully implemented the complete HR module within SpringBrook, including an updated Personnel Action Form, and transitioned away from the old Access database.
- Successfully worked with administration, collective bargaining groups, the medical review committee, and the Murray Group to implement the City's first City of Coeur d'Alene Benefits Trust with Regence.
- Various amendments to Personnel Rules.
- HR worked with every department in the City to interview, test, hire and/or train over the fiscal year.
- HR accepted 1323 applications and hired 120 benefited and temporary employees to fill various vacancies.

Fiscal Year 2020-2021 Goals

- Obtain difference in funding to continue city-wide e-learning training program.
- Work with departments to identify and develop workers compensation safety and risks to control costs.
- Work with departments on business changes as we continue to identify variations of process and needs as result of the coronavirus.
- Provide employees at year end a total compensation statement for an overview of the value of both compensation and benefits.
- Keep up on ever changing trends, legislation and new HR strategies to remain compliant but to also think outside the box.
- Continue to improve the City's ability to attract and retain quality applicants and employees in order to provide our staff and community with exceptional customer service.
- Further develop labor/management relationships and processes that are built on mutual trust and respect in collaborative partnerships committed to achieving the City's goals.
- Continue updating the Personnel Rules to provide a consistent and clear document with up to date, relevant information.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
HUMAN RESOURCES**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$142,334.48	\$155,298.00	\$198,489.62	\$109,666.06	\$221,494	\$231,394	001-005-4157-1000	3
Sick Leave Repurchase		1,330.84	2,104.80	2,231.20	2,177	3,100	001-005-4157-1006	
Part-Time	4,622.77	14,760.26	3,368.00				001-005-4157-1300	
FICA	10,724.49	12,380.03	14,641.20	8,021.82	17,112	17,939	001-005-4157-2100	
PERS	16,635.51	17,730.34	23,040.19	13,360.50	26,706	27,998	001-005-4157-2200	
Workmens Comp	285.48	334.12	327.39	158.68	408	429	001-005-4157-2400	
Health Insurance	29,782.74	28,347.38	36,125.44	21,455.74	43,187	42,996	001-005-4157-2500	
Dental Insurance	1,596.74	1,591.66	4,212.22	2,057.47	3,405	3,313	001-005-4157-2501	
Health Reimbursement Acct	7,072.08	7,360.08	10,430.10	5,222.55	11,940	11,940	001-005-4157-2520	
Life & Disability Insurance	1,307.45	1,328.90	1,780.05	889.69	2,266	2,347	001-005-4157-2600	
Unemployment Insurance			2,900.00				001-005-4157-2800	
Total Payroll Expenses	\$214,361.74	\$240,461.61	\$297,419.01	\$163,063.71	\$328,696	\$341,456		
Office Supplies	\$1,363.91	\$3,050.59	\$3,429.96	\$174.29	\$2,450	\$2,450	001-005-4157-3100	
Citywide Training	2,297.69	2,542.90	9,275.00	8,199.00	8,500	17,050	001-005-4157-4105	
Professional Services	2,274.84	4,676.10	8,291.75	2,901.72	9,500	9,000	001-005-4157-4200	
Employee Recognition	2,506.47	3,396.93	2,298.18		3,500	3,500	001-005-4157-4300	
Advertising	5,256.79	5,463.56	2,743.72	1,815.60	6,000	5,000	001-005-4157-4400	
Recruitment Travel Expenses			902.52		1,500		001-005-4157-4500	
Dues / Subscriptions	35.00		15,675.00	11,147.50	11,148	10,320	001-005-4157-4800	
Tuition Reimbursement *	3,152.70	4,611.42	5,000.00	3,125.68	6,000	7,000	001-005-4157-4901	
Training	3,774.19	1,670.01	2,970.84	3,540.24	5,000	5,000	001-005-4157-4902	
Employee Assistance Program	7,104.00	7,104.00	7,104.00	3,885.00	7,725	7,775	001-005-4157-5810	
Citifit	1,398.39	1,726.94	2,893.13	1,160.93	4,000	3,000	001-005-4157-6902	
Drug and Alcohol Testing	5,260.00	4,744.32	4,690.00	1,825.00	6,500	6,500	001-005-4157-6903	
Classification / Compensation St	32,839.88						001-005-4157-6905	
Total Services & Supplies	\$67,263.86	\$38,986.77	\$65,274.10	\$37,774.96	\$71,823	\$76,595		
	\$281,625.60	\$279,448.38	\$362,693.11	\$200,838.67	\$400,519	\$418,051		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Legal Department – Civil Office

Program Description:

The Civil Office of the Legal Department provides legal counsel to the Mayor, City Council, city boards and commissions, and city staff. Our office works with all departments and has frequent interactions with citizens with questions regarding City ordinances and codes. Our office is responsible for ensuring that the City is in compliance with all legal requirements.

Major Objectives:

Our primary objective is to provide timely, accurate and helpful legal counsel to all members of the City team as well as helping citizens as appropriate.

Fiscal Year 2019-20 Accomplishments:

The Civil Office participates in most major actions by the City. We review contracts, resolutions and ordinances and provide legal support to all departments. This year we worked closely with Administration and Municipal Services to help departments with bidding and purchasing requirements. Recently we have spent considerable time working with HR to interpret the COVID-19 regulations.

Fiscal Year 2020-21 Goals:

Continue to provide excellent legal services to the City team. The Legal Department's work is to support everything the City does. As the City grows and changes the Legal Department will be available to help the City achieve its goals with timely, accurate and helpful legal counsel.



City of Coeur d'Alene, Idaho
Departmental Summary and Description FY 20-21
Legal Department - Prosecuting Attorney's Office:

Program Description:

The prosecutors are part of the Kootenai County Coordinated Community Response Team that works to improve communication between partners and bring best practices across many disciplines within our communities. This partnership has improved safety to victims of crimes. Prosecutors seek criminal sanctions that balance the interests of public safety, rehabilitation, deterrence, with traditional and alternative justice oriented interventions.

Major Objectives:

- Provide prosecution excellence to ensure public safety and assure procedural justice;
- Seek long term solutions to stop recidivism by holding offenders accountable through tradition and alternative intervention strategies;
- Evaluate complaints and crime reports to ensure appropriate charge(s) are filed, and provide quality control feedback to law enforcement.
- Enhance our legal guidance to law enforcement on the ever changing laws and rules affecting law enforcement;
- Provide assistance in seeking restitution for crime victims, including the City;
- Participate as a stakeholder in treatment courts, community initiatives for victim safety and other local, state and national criminal justice programs.

Fiscal Year 2019-20 Accomplishments:

- Replaced part-time Deputy City Attorney with full-time Assistant City Attorney.
- Increased workload capacity by providing all attorneys and staff the capability to work from home.

Fiscal Year 2020-21 Goals:

- Continue to prosecute cases and protect the public to the standard that the City of Excellence has come to expect of the Prosecuting Attorney's Office.
- Continue to work with the courts on technological innovations to streamline procedures and provide for remote case hearings.

- Continue to coordinate with the Kootenai County Sheriff Office on appropriate in custody status of defendants, seeking release when appropriate to ease jail congestion, and transfer mentally ill persons to appropriate treatment settings.
- Continue our work with state and national prosecution and court teams to build stronger national standards for law enforcement and prosecution.
- Continue to seek to improve the quality of city neighborhoods through appropriate enforcement of city codes.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
LEGAL DEPT

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$765,609.60	\$793,686.90	\$828,603.98	\$449,016.72	\$864,851	\$892,551	001-006-4161-1000	10
Sick Leave Repurchase	7,461.69	3,847.60	3,944.00	7,059.47	4,100	7,300	001-006-4161-1006	
Cell Phone Allowance	1,020.00	1,440.00	1,440.00	720.00	1,440	1,440	001-006-4161-1500	
FICA	57,047.15	59,075.78	61,456.56	33,251.40	65,522	67,997	001-006-4161-2100	
PERS	87,627.14	90,444.03	95,706.61	52,195.22	103,923	107,245	001-006-4161-2200	
Workmens Compensation	1,199.18	1,276.50	1,067.49	537.92	1,383	1,428	001-006-4161-2400	
Health Insurance	123,083.29	121,528.47	117,551.87	61,033.08	139,359	128,210	001-006-4161-2500	
Dental Insurance	13,425.61	12,865.96	12,278.64	6,032.68	11,350	12,294	001-006-4161-2501	
Cobra & Retirees							001-006-4161-2502	
Health Reimbursement Acct	38,225.52	42,718.20	44,415.06	16,100.75	40,300	35,800	001-006-4161-2520	
Life & Disability Insurance	7,994.30	7,681.39	8,118.74	3,393.86	8,476	8,687	001-006-4161-2600	
Unemployment Insurance							001-006-4161-2800	
Total Payroll Expenses	\$1,102,693.48	\$1,134,564.83	\$1,174,582.95	\$629,341.10	\$1,240,704	\$1,262,952		
Office Supplies	\$4,264.69	\$3,862.67	\$3,888.55	\$1,309.68	\$4,300	\$4,300	001-006-4161-3100	
Office Equipment	5,627.65	19,429.03	4,585.80	1,491.93	6,000	6,000	001-006-4161-3200	
Legal Library	10,749.65	8,063.64	7,322.30	2,306.44	7,600	7,600	001-006-4161-3201	
Official Representation	54.14	151.39					001-006-4161-4100	
Professional Services	23,108.94	9,772.10	16,074.18	18,702.28	12,000	12,000	001-006-4161-4200	
Legal Costs - Personnel Issues			32,208.00					
Dues/Subscriptions	3,477.00	3,657.00	3,522.70	2,807.00	4,300	4,300	001-006-4161-4800	
Travel / Training	8,815.86	10,764.24	7,042.14	2,172.57	13,000	10,000	001-006-4161-4902	
Utilities	6,093.51	3,672.25					001-006-4161-5200	
Mileage Allowance	472.76	956.12	1,698.12	441.17	1,250	1,250	001-006-4161-6101	
Purchased Service	1,315.02	1,938.64	1,373.82	644.11	2,703	2,703	001-006-4161-6301	
Office Space Lease	29,900.00	10,000.00					001-006-4161-6316	
Total Services & Supplies	\$93,879.22	\$72,267.08	\$77,715.61	\$29,875.18	\$51,153	\$48,153		
	\$1,196,572.70	\$1,206,831.91	\$1,252,298.56	\$659,216.28	\$1,291,857	\$1,311,105		

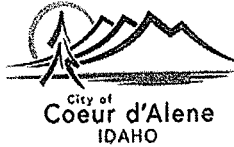
**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Year and Make</u>	<u>Description</u>
Legal Dept		Copier Pros Office

<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
	5,000			

TOTAL Legal Dept

5,000



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Planning Department

Program Description

The Planning Department's role in the City falls under two main pillars. The first is the long-range and strategic planning role, which provides the bigger picture for planning, zoning, and economic development. In this role, the Planning Department leads community engagement efforts, recommends and leads strategic code amendments, focuses on long-range and special planning projects, and engages with community partners. The second pillar is related to current planning and day-to-day operations. In this role, the Planning Department processes development applications, reviews building permits for compliance with zoning requirements, focuses on improved communications with the development community, and provides excellent customer service. The Planning Department routinely interfaces with other city departments and community partners, and acts as a facilitator. In all of our efforts, the department is mindful of opportunities to integrate walkability, affordable housing, and economic development (e.g., adaptive reuse, economic gardening, support of small business, and innovation) into planning conversations, and helps guide strategic conversations related to growth and community development.

Administration of the City's Community Development Block Grant (CDBG) will be transitioning from the Municipal Services Department to the Planning Department in FY 19/20. The CDBG program details are highlighted separately.

Major Objectives

- Take the lead and/or provide assistance on key City projects such as Atlas Waterfront, Comprehensive Plan (Envision Coeur d'Alene), East Sherman, Health Corridor, Midtown, and infill housing.
- Continue to lead comprehensive planning efforts for the City.
- Facilitate community engagement for major projects.
- Continue to promote continuous improvement for the development review process.
- Promote cost savings by collaborating with community partners on projects and seeking grant opportunities to assist with project costs.

- Promote compatible infill development through code amendments and the Comprehensive Plan update.
- Promote economic development opportunities in existing and new businesses districts (e.g., Midtown, East Sherman and Atlas Waterfront).
- Continue to improve the Zoning and Subdivision Codes.

Fiscal Year 2019-20 Accomplishments

- Atlas Waterfront project – assisted with the completion of the PUD, Subdivision and Development Standards, and the RFP process for development of Phase 1, which includes 7 areas (blocks) to be developed. This included participation on the Steering Committee and Architectural Review Committee.
- East Sherman Revitalization efforts:
 - Worked with CDA 2030, Community Builders and Studio Seed to update the Revitalization Plan that includes proposed action items, funding opportunities, and design concepts. The plan was posted on the project website and shared with stakeholders in December 2019.
 - Staff worked with the Executive Team and staff from various departments to come up with recommendations for street section improvements and cost estimates to present to City Council.
 - The City successfully acquired the two former motel sites on East Sherman through a trade with St. Vincent de Paul.
- Successful collaboration with CDA 2030 on various projects, including Envision Coeur d'Alene, East Sherman, Open Books! Opening Doors!, and the Health Corridor.
- Envision Coeur d'Alene – Comprehensive Plan Update, Vision and Implementation Plan
 - The project launched with a successful kickoff event including visioning activities, discussions, and Growing Better Places game.
 - A project website was developed and is regularly updated.
 - A Community Advisory Committee and six Focus Groups were formed to work closely with staff, CDA 2030, the consultant team, and the Planning Commission to advise on the project and provide valuable community input and feedback throughout the process.
 - Actively engaged community members including pop-up game nights, online surveys, stakeholder interviews, and meetings with city departments and CDA 2030 board/committee members.
 - Leadership Briefings with Council and the Planning Commission.
 - Successful online engagement using Zoom format during the Stay Home Order.
- Midtown Parking Pilot Program in partnership with other city departments.
(*Extended until the Midtown Parking Lots are improved*)

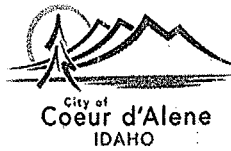
- Updated the Accessory Dwelling Unit (ADU) Code with assistance from a committee comprised of builders, developers, architects, representatives of NIBCA, and community members. The committee is currently working on an Infill/Missing Middle Housing Code.
- Organized and facilitated a Missing Middle Housing Forum with assistance from the Coeur d'Alene Association of REALTORS and CDA 2030, with guest presenter Tony Perez from Opticos, which was funded by a grant from the National Association of REALTORS.
- Assisted with the Health Corridor Master Plan & Financial Feasibility Study, which resulted in the formation of the Health Corridor Urban Renewal District.
- Formed a Historic Preservation Commission and was successful at becoming a Certified Local Government (CLG) and receiving CLG grants for education and a city-wide preservation plan.
- Assisted with the successful relocation of the JC White House.
- Amended the Zoning Code to improve the Design Review Procedures.
- Hired Chelsea Nesbit in early March to fill the vacant CDBG Community Development Specialist position.
- Successful at continuing Planning Commission meetings/public hearings during the COVID-19 Stay Home Order using Zoom, when other communities canceled and postponed meetings.

Fiscal Year 2020-21 Goals

- Continue being very involved with Atlas Waterfront development and implementation of the Development Standards and PUD, including participation on the Architectural Review Committee.
- East Sherman revitalization efforts, including Zoning Code amendment to support the East Sherman vision and working with the businesses and neighborhoods.
- Assist with economic development efforts citywide in partnership with CDAEDC, NIC and other regional business partners.
- Continue work with community partners to develop the Infill/Missing Middle Housing Code building upon work from the ADU code amendments and ideally recommendations for Coeur d'Alene from Opticos. Expected later in 2020/early 2021 (delayed due to COVID-19).
- Finalize the Envision Coeur d'Alene (Comprehensive Plan update) in partnership with CDA 2030 and MIG, and bring forward to City Council for adoption in late 2020/early 2021.
- Work with the Historic Preservation Commission and hire a consultant to work on the Citywide Preservation Plan, that will become part of the Comprehensive Plan document.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
PLANNING DEPT**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$358,399.19	\$364,541.07	\$409,853.53	\$216,235.37	\$466,028	\$445,255	001-007-4170-1000	6
Sick Leave Repurchase	2,566.91	1,340.40	1,374.00	2,578.67	1,500	2,750	001-007-4170-1006	
Part time							001-007-4170-1300	
Cell Phone Allowance	360.00	360.00	360.00	180.00	360	360	001-007-4170-1500	
FIQA	27,085.46	27,584.52	30,961.86	16,452.39	35,794	34,209	001-007-4170-2100	
PERS	40,902.09	41,458.61	47,238.93	26,022.48	55,866	53,393	001-007-4170-2200	
Workmens Comp	2,831.18	3,181.76	3,074.08	1,673.65	4,303	4,390	001-007-4170-2400	
Health Insurance	73,965.63	60,304.41	58,343.17	29,648.74	59,673	59,496	001-007-4170-2500	
Dental Insurance	4,738.26	4,328.06	4,124.29	2,787.53	7,945	7,980	001-007-4170-2501	
Cobra & Retirees	(976.41)	(2,559.57)					001-007-4170-2502	
Health Reimbursement Acct	18,882.74	22,772.19	29,401.81	15,262.78	39,139	28,016	001-007-4170-2520	
Life & Disability Insurance	3,801.61	3,769.49	4,114.93	1,782.27	4,880	4,526	001-007-4170-2600	
Total Payroll Expenses	\$532,556.66	\$527,080.94	\$588,846.60	\$312,623.88	\$675,488	\$640,375		
Office Supplies	\$2,389.00	\$3,675.40	\$3,009.53	\$2,783.99	\$4,000	\$4,000	001-007-4170-3100	
Minor Equipment	812.23	14,338.42	112.23		2,000	2,000	001-007-4170-3400	
Official Representation	1,073.15	1,697.74	1,605.00	728.97	3,000	2,000	001-007-4170-4100	
Professional Services *	7,282.77	84,022.87	129,578.21	62,772.64	232,000	70,000	001-007-4170-4200	
Professional Services - 2030					45,000	45,000	001-007-4170-4200	
Advertising - Publications	1,719.04	2,887.69	2,126.41	663.39	2,500	2,500	001-007-4170-4400	
Dues/Subscriptions	2,710.58	2,936.88	2,374.22	1,898.88	2,800	2,800	001-007-4170-4800	
Travel / Training	4,809.87	3,537.52	5,725.52	2,825.25	6,500	4,000	001-007-4170-4902	
Repair & Maint - Auto	33.68		65.10	33.09			001-007-4170-6100	
Total Services & Supplies	\$20,830.32	\$113,096.52	\$144,596.22	\$71,706.21	\$297,800	\$132,300		
	\$553,386.98	\$640,177.46	\$733,442.82	\$384,330.09	\$973,288	\$772,675		



City of Coeur d'Alene, Idaho Departmental Summary and Description Building Maintenance Department

Program Description

The building department is responsible for maintaining all cities owned building

Major Objectives

Building department objective is to perform preventive maintenance on all HVAC equipment and to make all repairs to the buildings as needed.

Fiscal Year 2019-20 Accomplishments

- In response to the COVID-19 outbreak the building department has worked to provide buildings and staff with CDC approved cleaners, hand sanitizer, gloves and wipes, protective shields at customer service counters, distancing measures, and increased custodial services to sanitize contact surfaces.
- Building department has completed minor remodel at the police station to combine two closets into one office. Work included the removal of dividing wall, drywall and flooring patch work, painting, electrical/data installation, and the installation of electronic lock to fit the security needs of cyber forensic detectives.
- The building department is on schedule for the replacement of failed backup generator at city hall.
- The building department has worked with Standard Plumbing Heating Controls to install Automated Logic on the mechanical equipment at the police station. This control system allows for remote access to the operation and scheduling of the heating and cooling systems. Control of these systems aids in occupancy comfort, diagnostics, and energy savings management.

Fiscal Year 2020-21 Goals

- The building department is working with the parks department to have the old brick restroom at City Park demolished this fall and to have a new CXT custom prefab restroom installed in its place.
- The building department is working with contractors and staff to remodel the front entrance and interrogation rooms at the police department. The remodel will include increased security at the front desk of the main entrance, restrict access to main building from interrogation rooms, and add an additional interrogation room with audio/video recording capabilities.
- The building department would like to replace the chiller at the police department. The unit is 21 years old and has a failed compressor. Two of the four compressors have been replaced over the years and each compressor replacement is extremely expensive. The new chiller would have a factory start up for warranty purposes and would be connected to the new building automation for increased control and energy savings. The building department is continuously working on the heating and cooling equipment throughout the city using the automated logic controls to optimize energy savings though comprehensive scheduling of temperature set points during occupancy hours and setting temperature setbacks during unoccupied hours.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
BUILDING MAINTENANCE

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$146,463.70	\$158,289.25	\$164,440.88	\$107,506.01	\$171,473	\$153,800	001-008-4198-1000	3
Sick Leave Repurchase	1,990.40			2,270.53		2,389	001-008-4198-1006	
Overtime	1,137.52	4,092.61		339.48			001-008-4198-1200	
Part-Time	80,168.80	85,541.54	84,215.96	32,965.44	115,217	89,191	001-008-4198-1300	3.06
Cell Phone Allowance	1,020.00	1,080.00	1,080.00	515.00	1,080	1,080	001-008-4198-1500	
FICA	17,702.84	19,048.83	19,105.03	10,811.45	22,015	18,672	001-008-4198-2100	
PERS	22,322.64	25,346.08	24,751.98	12,604.56	24,597	24,505	001-008-4198-2200	
Workmens Comp	7,724.91	8,519.07	7,626.06	3,878.99	9,973	8,514	001-008-4198-2400	
Health Insurance	11,403.44	7,247.80	9,445.20	7,505.50	8,283	16,500	001-008-4198-2500	
Dental Insurance	3,863.64	3,648.65	5,778.47	861.74	3,405	3,990	001-008-4198-2501	
Health Reimbursement Acct	11,871.96	14,182.83	14,408.46	2,680.78	25,189	16,076	001-008-4198-2520	
Life & Disability Insurance	1,472.40	1,750.26	1,775.47	656.96	1,873	1,741	001-008-4198-2600	
Total Payroll Expenses	\$307,142.25	\$328,746.92	\$332,627.51	\$182,596.44	\$383,106	\$336,457		
Operating Supplies	\$20,299.22	\$24,532.62	\$22,256.03	\$9,287.49	\$25,000	\$25,000	001-008-4198-3200	
Minor Equipment	(698.02)	475.34	(360.00)	(80.00)	4,000	4,000	001-008-4198-3400	
Fuels/Lubes	3,365.93	6,832.82	4,522.08	1,565.63	5,000	5,000	001-008-4198-3500	
Dues and Subscriptions			50.00		150		001-008-4198-4800	
Travel / Training					2,000	1,000	001-008-4198-4902	
Contract Services	14,342.86	26,046.11	30,551.62	35,755.29	20,000	70,000	001-008-4198-5000	
Communications - Cell Phones	577.13	132.95	-		650	650	001-008-4198-5101	
Utilities - Water	485.20	630.11	587.98	171.02	350	650	001-008-4198-5200	
Solid Waste	9,223.86	8,777.51	5,378.95	2,147.57	6,000	6,000	001-008-4198-5201	
Utilities - Sewer	866.46	1,114.67	1,252.55	480.32	425	1,425	001-008-4198-5202	
Utilities - Electric / Gas	35,034.35	36,253.14	34,896.87	16,294.70	42,000	40,000	001-008-4198-5206	
R/M Buildings	9,148.32	8,965.73	39,568.51	4,389.70	14,000	48,900	001-008-4198-6000	
R/M Electrical	80.91				1,000		001-008-4198-6010	
R/M Plumbing	87.68	347.11	125.00		1,400		001-008-4198-6011	
R/M Mechanical Equipment	4,540.89	4,992.04	5,382.36	4,361.35	14,400	6,000	001-008-4198-6012	
R/M Auto	1,968.46	793.44	306.28	761.45	1,000	1,500	001-008-4198-6100	
R/M Other Equipment		664.91	96.69		1,000	500	001-008-4198-6200	
Preventative Maintenance / Bldgs	47,446.94	39,324.96	20,637.37	19,327.37	34,500		001-008-4198-6310	
Total Services & Supplies	\$146,770.19	\$159,883.46	\$165,252.29	\$94,461.89	\$172,875	\$210,625		
Scissor Lift and Trailer			\$10,673.84				001-008-4198-7625	
Police Dept ALC				\$96,400.00	\$95,000		001-008-4198-7240	
Street Building Roof					25,000		001-008-4198-7245	
Total Capital Outlay	\$0.00	\$0.00	\$10,673.84	\$96,400.00	\$120,000	\$0		
	\$453,912.44	\$488,630.38	\$508,553.64	\$373,458.33	\$675,981	\$547,082		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Building Maintenance	2007 CHEVY 1500 SILVERADO	PARKS 800	\$14,628			\$40,000		
Building Maintenance	2003 GMC PICKUP	PARKS 804	17,681	\$30,000				
Building Maintenance	1997 FORD RANGER PICKUP	PARKS 817	10,732				\$40,000	
Building Maintenance	2016 12' SCISSOR LIFT & TRAILER	PARKS 896	12,000					
TOTAL BUILDING MAINTENANCE DEPT			\$55,041	\$0	\$30,000	\$40,000	\$40,000	\$0



City of Coeur d'Alene, Idaho Departmental Summary and Description Police Department

Program Description

The Police Department strives to improve or maintain the safety of our community through collaborative partnerships with community stakeholders in an effort to appropriately respond to emergency calls for service, reduce the fear of crime, and improve community engagement. CDA PD has 112 members who serve our public. The police department is comprised of the following units: Patrol, investigations, school resource officers, community action team, records, traffic, K9, SWAT, code enforcement, civilian investigative specialists, records, animal control, professional standards, hiring and training, IT, fleet support, property and evidence, volunteers, and chaplains.

Major Objectives

- Appropriately respond to emergency calls for service.
- Reduce crime and the fear of crime in our community.
- Reinforce a culture of proactive policing focused on community engagement and the reduction of felony crimes in our community.
- Properly and adeptly investigate allegations of crime.
- To improve or maintain our partnership with the community.
- Keep school children safe through the School Resource Officer program.
- To continue to support the members of the police department by ensuring they are staffed, trained, and equipped properly to fully meet our public safety mission.

Fiscal Year 2019-20 Accomplishments

- In 2019 Part 1 crime was reduced by -28.07%. Overall Part 1 crime has been reduced -59.68% since 2014. Crime reduction of this magnitude is uncommon in Idaho and across the US.
- Responded to 42,717 calls for service (2019).
- Reportable accidents, injury accidents, and DUI-related accidents all went down significantly.

- The victim advocate program served 522 victims of stalking, domestic violence, or sexual assault and an additional 688 unsolicited outreach contacts.
- Improved highway safety through our DUI enforcement program.
- Improved investigative processes and appropriately investigated major cases including 147 auto burglaries, 76 aggravated assaults, 8 robberies, and 40 sexual assaults.
- Continued our partnership with the Fire Department on the Rescue Task Force program to better respond to active shooter incidents.
- Increased community engagement activities through our crime prevention activities as well as other community outreach programs such as the Police Athletic League and Toy Drive.
- Focused on bringing instructors to our region to allow more students to attend training at a lower cost.

Fiscal Year 2019-20 Goals

- Continue to reduce the fear of crime in our City through a collaborative effort with community partners.
- Continue to be leaders in public safety for our region.
- Add one Code Enforcement Officer to address quality of life concerns.
- Move PT evidence technician position to FT.
- Add two sergeants to improve supervision and accountability.
- Replace obsolete technology such as aging car computers.
- Increase our social media presence to better inform and partner with the community.
- Continual evaluation of traffic complaints and collisions to optimize deployment of limited traffic enforcement resources.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - 2020-21
POLICE DEPARTMENT**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$6,717,001.86	\$7,175,872.71	\$7,625,954.92	\$4,102,617.36	\$8,367,357	\$9,072,730	001-009-4211-1000	117
Shift Differential	36,319.57	36,076.35	94,425.03	47,245.22	94,445	102,140	001-009-4211-1001	
Assignment Pay					138,048	173,628	001-009-4211-1002	
Court Time	30,243.01	29,248.04	20,963.55		52,266	52,266	001-009-4211-1004	
Holiday Pay	282,769.81	294,316.84	323,013.29	331,288.87	326,133	374,495	001-009-4211-1005	
Sick Leave Repurchase	28,068.54	21,976.17	21,817.94	21,090.30	26,000	26,000	001-009-4211-1006	
Call Out Availability Pay	74,731.20	75,930.37	77,509.10	40,692.09	88,234	88,234	001-009-4211-1007	
Off-duty employment	387.50	485.00	3,263.13	565.00	4,000	4,000	001-009-4211-1008	
FTO Pay		4,508.68	18,678.11	6,521.30	17,486	17,486	001-009-4211-1009	
COVID-19				9,077.16				
Over Time	473,756.28	519,374.95	542,380.68	252,035.79	515,820	515,820	001-009-4211-1200	
OT Enforcing Underage Drinking	1,057.67	6,574.97	664.43				001-009-4211-1201	
Traffic Mobilization - Aggressive	113.13	671.19					001-009-4211-1202	
Overtime Impaired / DUI	4,730.99	10,319.96	5,167.96	3,510.37			001-009-4211-1203	
OT Traffic Mobilization - Seatbelt	906.83	291.41	1,010.97				001-009-4211-1205	
OT - Aggressive Driving Grant		1,665.99					001-009-4211-1206	
Overtime - Alive at 25 Grant	3,964.81	5,099.52	6,830.25	2,251.54			001-009-4211-1207	
Overtime - NIRVCTF	31,194.03	4,545.99					001-009-4211-1208	
Overtime - FTO Pay		134.09	9,757.96	3,298.73			001-009-4211-1209	
Overtime - Law Enforcement Liasor	3,761.03	5,482.04	2,920.19	2,270.46			001-009-4211-1210	
Victim's Advocate Grant			17,251.95	3,609.54			001-009-4211-1250	
Part Time	125,367.25	121,512.71	126,063.36	64,261.72	129,122	92,114	001-009-4211-1300	2
Part Time - Reserves	18,825.75	27,972.00	27,837.00		59,306	59,306	001-009-4211-1301	2.48
PT-Ambassadors/Volunteer Coord	7,893.50	11,992.50	12,285.00	6,227.00	34,369	34,369	001-009-4211-1302	1.34
PT- Front Desk/Crime Analyst	7,053.80						001-009-4211-1303	
Clothing Allowance	10,200.00	11,100.00	600.00				001-009-4211-1400	
Cell Phone Allowance	6,195.00	9,940.00	3,547.00	1,140.00	2,280	2,280	001-009-4211-1500	
Misc Credits to Payroll	(50,540.75)	(48,820.06)	(40,098.55)	(10,669.10)			001-009-4211-1600	
Reimbursement - Off Duty Officers		(481.25)	(3,923.75)	(515.00)	(4,902)	(4,902)	001-009-4211-1610	
DEA Overtime Reimbursement			(6,826.78)				001-009-4211-1620	
FICA	593,968.25	633,032.36	668,524.45	364,577.27	752,684	811,268	001-009-4211-2100	
PERS	896,206.37	953,359.13	1,040,045.08	597,779.94	1,194,039	1,287,085	001-009-4211-2200	
Workmens Compensation	171,243.65	188,449.93	171,296.83	88,254.04	226,904	245,442	001-009-4211-2400	
Health Insurance	1,295,165.34	1,428,863.84	1,413,129.04	745,204.79	1,574,073	1,602,784	001-009-4211-2500	
Dental Insurance	112,395.67	115,995.65	118,529.15	74,568.47	129,390	153,333	001-009-4211-2501	
Cobra & Retirees	1,130.01	(2,808.92)	(2,389.31)	(233.38)			001-009-4211-2502	
Health Reimbursement Acct	400,889.15	398,223.66	370,013.21	177,572.06	395,598	427,889	001-009-4211-2520	
Life & Disability Insurance	67,189.04	72,034.13	76,150.42	34,575.22	94,132	100,448	001-009-4211-2600	
Total Payroll Expenses	\$11,352,188.09	\$12,112,939.95	\$12,746,391.61	\$6,968,816.76	\$14,216,783	\$15,238,215		

CITY OF COEUR D'ALENE
REQUESTED BUDGET - 2020-21
POLICE DEPARTMENT

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Uniforms	\$90,432.85	\$70,187.20	\$104,911.37	\$40,442.68	\$82,000	\$84,130	001-009-4211-3000	
Uniform Cleaning	6,364.00	7,497.50	5,284.42	1,995.25	8,769	7,500	001-009-4211-3001	
Office Supplies	30,262.24	31,758.23	33,734.76	12,644.27	28,500	28,500	001-009-4211-3100	
Operating Supplies-Patrol	32,889.92	22,967.84	18,914.16	9,611.59	25,161	25,161	001-009-4211-3201	
Operating Supplies-Serv.	5,477.47	10,774.14	4,720.46	677.22	7,250	7,250	001-009-4211-3202	
Operating Supplies/Range	116,336.62	118,709.09	127,192.39	78,121.16	85,000	90,000	001-009-4211-3206	
Operating Supplies/Investgtn	14,656.15	28,882.62	16,507.93	2,015.22	20,000	20,000	001-009-4211-3207	
Oper Supps/Less Lethal Materials				16,301.50	34,000	33,845	001-009-4211-3216	
Motorcycle Program	15,960.30	15,447.19	12,864.87	1,172.63	16,440	14,580	001-009-4211-3220	
Minor Equipment	66,939.55	119,710.38	17,352.57	2,680.63	45,000	45,000	001-009-4211-3400	
Technology	41,804.50	44,995.08	40,754.87	21,629.48	215,000	204,000	001-009-4211-3420	
Fuels/Lubes	120,642.05	154,485.92	151,737.95	63,026.80	156,000	176,800	001-009-4211-3500	
COVID-19 Supplies				1,163.40			001-009-4211-3610	
Official Representation	2,598.53	5,752.71	1,897.16	1,206.39	2,900	2,900	001-009-4211-4100	
Professional Service	13,356.56	10,373.00	12,993.55	3,072.00	12,000	12,000	001-009-4211-4201	
Volunteer Unit	2,414.76	3,077.47	2,402.41	696.38	3,500	3,500	001-009-4211-4210	
Explorer Program	1,634.70	2,063.04	1,598.55	1,709.46	2,500	2,500	001-009-4211-4220	
Community Programs	3,070.51	3,865.08	4,606.69	1,126.95	5,500	5,500	001-009-4211-4225	
S.W.A.T. Equipment	57,504.56	55,765.39	54,630.03	33,963.22	55,062	64,093	001-009-4211-4230	
Air Support	5,000.00	4,670.02	4,804.20		5,000	7,500	001-009-4211-4300	
Dues/Subscriptions	20,037.81	19,421.95	16,422.81	2,414.65	19,210	19,000	001-009-4211-4800	
Tuition Reimbursement	7,895.60	16,371.60	5,988.00	4,050.00	16,000	16,000	001-009-4211-4900	
Travel and Training	112,361.40	120,550.38	159,229.69	45,357.16	90,000	90,000	001-009-4211-4902	
Firing Range Contract	5,000.00		3,000.00	3,000.00	4,600	5,500	001-009-4211-4903	
Patrol Canine	13,512.01	9,409.14	8,612.93	2,792.90	7,000	29,640	001-009-4211-4910	
Animal Control	9,954.19	12,057.54	8,842.61	2,135.00	11,000	11,000	001-009-4211-5011	
Software Maintenance Fees	126,034.50	100,501.75	155,567.55	75,287.49	179,575	189,445	001-009-4211-5020	
Communications	55,709.34	57,853.46	80,364.30	38,763.82	83,950	83,950	001-009-4211-5100	
Utilities	51,544.58	48,736.78	50,546.76	22,341.46	52,900	52,900	001-009-4211-5200	
R/M Office Equipment	2,399.99						001-009-4211-5800	
R/M Auto	60,897.84	50,853.74	52,873.12	21,634.36	52,200	64,872	001-009-4211-6101	
R/M Tires	13,699.93	14,450.54	15,499.76	12,825.44	19,900	22,220	001-009-4211-6102	
R/M Radar / Radio	12,475.78	10,056.11	216,276.30	1,662.48	63,100	46,300	001-009-4211-6200	
Patrol Carports - GO Bonds	8,421.72						001-009-4211-6210	
Other Purchased Services	23,444.43	24,511.81	25,062.75	2,985.94	20,000	25,000	001-009-4211-6300	
Police Substation - East Sherman *	21,153.89	19,980.61	17,082.93		21,120	10,000	001-009-4211-6316	
Patrol Vehicles / Misc Equipment	193,195.53	46,971.47	25,029.88	32,063.20	167,079	119,008	001-009-4211-6502	
SHSP Grant	6,185.00	32,391.00					001-009-4211-6620	
Total Services & Supplies	\$1,371,268.81	\$1,295,099.78	\$1,457,307.73	\$560,570.13	\$1,617,216	\$1,619,594		
Patrol Carports							001-009-4211-7210	
Patrol Vehicles	\$335,598.00	\$177,632.23	\$85,448.00	8,900.00	\$140,161	\$117,738	001-009-4211-7502	
Security / Fingerprinting Machine	69,406.48						001-009-4211-7515	
Evidence Drying Cabinet				10,367.00			001-009-4211-7515	
Mobile Radios			46,661.65				001-009-4211-7601	
Camera Networks	36,950.38						001-009-4211-7605	
Drone				9,963.96			001-009-4211-7610	
Total Capital Outlay	\$441,954.86	\$177,632.23	\$132,109.65	\$29,230.96	\$140,161	\$117,738		
Total Expenses	\$13,165,411.76	\$13,585,671.96	\$14,335,808.99	\$7,558,617.85	\$15,974,160	\$16,975,547		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Police	1993 RADAR TRAILER	POLRADAR	7,999.00					
Police	1995 FORD F SUPER DUTY	POL656	95,927.00					
Police	1999 Ford F150 pickup 1/2 TON	POL195	15,340.00					
Police	2001 CHEV IMPALA	POL1621	31,999.00					
Police	2001 DODGE RAM 1500 5.2L	POL1370	4,589.31					
Police	2002 CHEV IMPALA	POL985	32,175.38					
Police	2002 CHEV TAHOE	POL864	29,500.00			36,000		
Police	2003 CHEV IMPALA 3800 ENGINE	POL930	23,324.97					
Police	2004 CHEV ASTRO VAN 4.3 LTR	POL1030	19,000.00					
Police	2004 CHEV IMPAPA 3.8 ENG	POL677201	23,744.14	39,246				
Police	2008 Ford F550 Diesel Truck	POL1808	40,000.00					
Police	2005 CHEV IMPALA 3.8LTR	POL1042	33,447.49					
Police	2005 CHEV IMPALA 3.8 ENG	POL1039	22,847.49	38,700				
Police	2006 CHEV IMPALA 3.9LTR	POL1079	22,968.81					30,020
Police	2006 CHEV IMPALA 3.9LTR	POL1080	45,968.81					
Police	2006 CHEV IMPALA 3.9LTR	POL1078	23,368.81	38,700				
Police	2006 FORD CROWN VICTORIA 4.6LTR	POL1087	21,759.00			30,020		
Police	2007 CHEV COLORADO	POL1154	24,999.00			30,020		
Police	2007 CHEV IMPALA 3.9 LTR	POLPCD4	46,955.00					36,746
Police	2007 CHEV IMPALA 3.9 LTR	POLCPD3	46,955.00					
Police	2008 CHEV TAHOE 5.3LTR	POL642553	52,480.00					
Police	2008 CHEVY TAHOE	P677202	35,875.00	39,246				
Police	2009 CHEV IMPALA	POL1301	27,267.67					
Police	2009 CHEV IMPALA	POLCPD2	49,867.67					
Police	2009 FORD CROWN VICTORIA	POL1287	26,491.00					
Police	2011 CHEV IMPALA	POL1408	46,426.14		38,700			
Police	2011 CHEV IMPALA	POL1409	46,426.14					36,746
Police	2011 CHEV IMPALA	POL1412	46,426.14					
Police	2011 FORD CROWN VICTORIA PI	POL1418	48,935.00	38,700				
Police	2012 CHEV IMPALA	POL1439	47,049.00					
Police	2012 POLARIS RANGER 500 EFI	PBRF515	11,577.00					
Police	2013 CHEVY IMPALA	POL1495	47,255.09					
Police	2013 FORD INTERCEPTOR	POL1494	50,785.88					
Police	2013 FORD INTERCEPTOR	POL1448	50,119.00					
Police	2013 FORD INTERCEPTOR	POL1449	50,785.88	38,700				
Police	2013 POLICE INTERCEPTOR	POL1492	50,119.00					36,746

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Police	2013 GMC TAHOE	POL1496	56,275.75		36,746			
Police	2013 AEP North America 5400	POLALPR	62,465.00					
Police	2014 CHEVY IMPALA	POL1596	46,684.80					
Police	2014 FORD F150 XL EXTENDED	POL1585	26,948.00					
Police	2014 Ford Taurus Police Interceptor	POL1594	50,974.41					
Police	2014 Police Interceptor Utility	POL1595	52,730.00					
Police	2015 CHEV TRAVERSE AWD 4DR	POL580453	32,608.24					
Police	2015 Chev Impala Limited	POL1648	46,157.00			36,746		
Police	2015 Chev Impala Limited	POL1645	46,157.00					
Police	2015 Dodge Durango	POL580935	43,938.00					
Police	2015 Dodge Durango	POL580933	41,938.00					
Police	2015 Ford SE 1.5 L Fusion	POL577701	45,150.00					36,746
Police	2015 FORD Police Interceptor	POL1622	51,197.00					
Police	2015 FORD Police Interceptor	POL1623	52,907.00					
Police	2015 Ford Police Interceptor	POL1626	57,871.00				36,746	
Police	2015 Ford Police Interceptor	POL1632	56,657.00					
Police	2015 Jeep Grand Cherok	POL580934	29,388.00					
Police	2015 FORD F150	POL1659	46,500.00					
Police	2015 Dodge Durango	POL590875	40,373.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL1654	58,929.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1671	55,765.00					36,746
Police	2016 Ford Police Interceptor Sedan	POL 1672	54,917.00					
Police	2016 Ford Police Interceptor Sedan	POL 1673	54,917.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1670	55,765.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1674	55,765.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1675	58,700.00					
Police	2016 Interstate Trailer 7X14 enclosed	POLZKJ874	4,871.14					
Police	2016 Ford Police Interceptor Utility Wagon	POL1678	56,355.00					
Police	2016 Ford F550 Diesel XLT Truck	POL1694	56,113.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL1698	31,355.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL1697	31,355.00					
Police	2017 LDV TRAILER	POLA14538	252,457.00					
Police	2016 FORD ESCAPE	POL608281	25,357.57					
Police	2016 Ford Edge	POL1713	30,200.00					
Police	2016 Ford Edge	POL1708	30,200.00					
Police	2016 Ford Edge	POL1712	30,571.00					
Police	2017 Ford Explorer	POL1739	62,357.93					

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Police	2017 Ford Explorer	POL1740	62,357.93					36,746
Police	2017 Ford Explorer	POL1741	62,357.93					
Police	2017 Ford Explorer	POL1742	62,357.93					
Police	2017 Ford Explorer	POL1743	62,357.93					
Police	2017 Ford Explorer	POL1744	62,357.93					
Police	2017 Kawasaki Utility Mule	POLMULE	15,124.00					
Police	2017 Ford Explorer	POL675308	64,298.00					
Police	2017 Jeep Grand Cherokee	POL637822	38,314.00					
Police	2017 Chev Traverse	POL637827	40,640.00					
Police	2018 Dodge Durango SXT AWD	POL639366	40,413.00					
Police	2018 CHEV TAHOE 5.3LTR	POL1797	63,277.23					
Police	2018 Ford Explorer	P1809	67,682.00					
Police	2018 Chev Equinox	P1816	21,798.00					
Police	2018 Jeep Grand Cherokee	POL667138	38,761.00					
Police	2018 Chev Equinox	POL667139	22,912.00					
Police	2019 Chev Equinox	P1815	24,989.00					
Police	2004Ford F-350 crew cab	POLK678933	15,213.00					
Police	2003Chev Blazer	POL677921	15,780.00					
Police	2007 Honda Rubicon ATV TRX500F	POLKRH682	2,500.00					
Police	2007 Honda Rubicon ATV	POLKRH681	2,500.00					
Police	2018 Ram 1500	POL694899	30,448.00					
Police	2018 Jeep Grand Cherokee	POL694898	34,000.00					
Police	2009 Jeep Patriot 4x4 4cyl	POL677202	8,987.00					
Police	2013 Ford Explorer	POL698763	16,500.00					
Police	2013 Ford Explorer	POL698765	10,500.00					
Police	2013 Ford Explorer	POL14082	10,500.00					
Police	Linux Server, Hardware & Software		64,030.00					
Police	8 APX 6000 Portable Radio		46,661.65					
Police	2017 Harley Davidson Motorcycle	POLM785	25,500.00					
Police	2017 Harley Davidson Motorcycle	POLM786	25,500.00					
Police	2017 Harley Davidson Motorcycle	POLM800	25,500.00					
TOTAL POLICE DEPARTMENT			\$ 4,277,741	\$ 78,492	\$ 230,246	\$ 273,044	\$ 220,476	\$ 213,750

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - 2020-21
 VICTIMS ADVOCATE GRANT**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Wages			\$41,112.22	\$22,302.14	\$0	\$0	001-017-4241-1000	
				\$541.65			001-017-4241-1200	
FICA			2,992.86	1,629.58			001-017-4241-2100	
PERS			4,734.37	2,727.56			001-017-4241-2200	
Workmens Comp			748.33				001-017-4241-2400	
Health Insurance			8,492.85	4,325.64			001-017-4241-2500	
Dental Insurance			67.23	243.05			001-017-4241-2501	
Health Reimbursement Acct							001-017-4241-2520	
Life & Disability Insurance			137.73	85.38			001-017-4241-2600	
Total Payroll Expenses	\$0.00	\$0.00	\$58,285.59	\$31,855.00	\$0	\$0		
Equipment							001-017-4241-3400	
Travel and Training							001-017-4241-4902	
Total Services & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0		
Total Expenses	\$0.00	\$0.00	\$58,285.59	\$31,855.00	\$0	\$0		

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - 2020-21
 COPS GRANT**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$135,194.56	\$35,599.95					001-017-4241-1000	0
Overtime							001-017-4241-1200	
FICA	10,329.69	2,702.44					001-017-4241-2100	
PERS	15,788.80	4,150.91					001-017-4241-2200	
Workmens Comp							001-017-4241-2400	
Health Insurance	22,984.04	5,949.27					001-017-4241-2500	
Dental Insurance	1,742.56	670.71					001-017-4241-2501	
Life & Disability Insurance	583.67	145.92					001-017-4241-2600	
Total Payroll Expenses	\$186,623.32	\$49,219.20	\$0.00	\$0.00	\$0	\$0		
Total Expenses	\$186,623.32	\$49,219.20	\$0.00	\$0.00	\$0	\$0		

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
BYRNE GRANT - EQUIPMENT ONLY

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account
2018-DJ-BX-0644 Byrne Grant			37,328.63				001-016-4271-3425
JAG Grant 2014-DJ-BX-0973 Equip	\$3,492.80						001-016-4271-3430
2015 DJ-BX-1051 Byrne Grant	214.71						001-016-4271-3435
Byrne 2015-DJ-BX-0429	215.20	\$20,036.80					001-016-4271-3440
EUDL Grant - breath testers		1,582.38					001-016-4271-3445
2018 TEEGA Grant		11,880.00					001-016-4271-3445
2016 DJ-BX-0378 Byrne Grant	20,313.58		20,041.22				001-016-4271-3500
2020-VD-BX-0288 COVID-19						\$6,000	001-016-4271-3450
Total Services & Supplies	24,236.29	33,499.18	57,369.85	-	-	6,000	
2016-DJ-BX-0378 Byrne Grant		\$305.20					001-016-4271-7610
2017-DJ-BX-0527 JAG Grant			\$64,030.00				001-016-4271-7620
Total Capital Outlay	\$0.00	\$305.20	\$64,030.00	\$0.00	\$0	\$0	
Total Expenses	\$24,236.29	\$33,804.38	\$121,399.85	\$0.00	\$0	\$6,000	

CITY OF COEUR D'ALENE
REQUESTED BUDGET - 2020-21
CDA DRUG TASK FORCE

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account
Program Income	\$6,616.02	\$9,040.79	\$6,274.44	\$2,382.74			022-000-3620-0022
Interest Income	203.05	296.15	325.53	208.67			022-000-3710-0000
Beginning Cash							022-000-3990-0000
Total Revenues	\$6,819.07	\$9,336.94	\$6,599.97	\$2,591.41	\$0	\$0	
Operating Supplies	\$1,200.00	\$1,200.00	\$1,200.00	\$2,808.95			022-088-4213-3200
Minor Equipment	10,299.75						022-088-4213-3400
Fuels/Lubes							022-088-4213-3500
Professional Services							022-088-4213-4201
Personnel Training							022-088-4213-4900
Canine Unit							022-088-4213-4910
R/M Auto							022-088-4213-6101
Other Purchased Services		1,825.56					022-088-4213-6300
Total Services & Supplies	\$11,499.75	\$3,025.56	\$1,200.00	\$2,808.95	\$0	\$0	
Vehicles		\$22,150.00					022-088-4213-7502
Total Capital Outlay	\$0.00	\$22,150.00	\$0.00	\$0.00	\$0	\$0.00	
Total Expenses	\$11,499.75	\$25,175.56	\$1,200.00	\$2,808.95	\$0	\$0	
Total Revenues over (under) expenses	(\$4,680.68)	(\$15,838.62)	\$5,399.97	(\$217.54)	\$0	\$0	

CITY OF COEUR D'ALENE
REQUESTED BUDGET - 2020-21
CDA DRUG TASK FORCE - FEDERAL

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account
Program Income							020-000-3620-0022
Interest Income	\$62.11	\$82.67	\$121.92	\$41.82			020-000-3710-0000
Beginning Cash							020-000-3990-0000
Total Revenues	\$62.11	\$82.67	\$121.92	\$41.82	\$0	\$0	
Minor Equipment	\$1,597.74						020-087-4213-3400
DTF Canine							020-087-4213-4910
Other Purchased Services		\$2,500.00					020-087-4213-6300
Total Services & Supplies	\$1,597.74	\$2,500.00	\$0.00	\$0.00	\$0	\$0	
Vehicles							020-087-4213-7502
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	
Total Expenses	\$1,597.74	\$2,500.00	\$0.00	\$0.00	\$0	\$0	
Total Revenues over (under) expenses	(\$1,535.63)	(\$2,417.33)	\$121.92	\$41.82	\$0.00	\$0	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Fire Department

Program Description

The Fire Department's mission is to prevent and reduce harm to the citizens, their property and the environment. The method in which this mission is achieved include direct delivery of fire suppression (structural, wildfire and marine) basic and advanced life support, emergency medical transport, fire investigation, public education, fire and safety inspections, pre fire planning, technical rescue (including K-9 team) and hazardous material interventions. This is accomplished by a highly trained, motivated and well managed group of firefighters willing to support the Fire Department mission.

Mission Statement

THE COEUR D'ALENE FIRE DEPARTMENT IS COMMITTED TO PROVIDING THE HIGHEST QUALITY SERVICE TO THE RESIDENTS AND VALUED GUESTS OF THE CITY OF EXCELLENCE. WE ARE DRIVEN BY PERFECTION AND STEERED BY KNOWLEDGE, TRADITION AND INTEGRITY.

Fiscal Year 2019-20 Accomplishments

- Played major role, City and County wide, with leadership and processes through the COVID-19 Pandemic.
- Had City representation at all levels of Emergency Management through COVID-19 Pandemic.
- Firefighter/Paramedic Cody Moore was named County Paramedic of the Year.
- Civil Service Re-write completed.
- Enhanced presence on social media.
- Started wildland certification process with Idaho Department of Lands.
- Integrated "Blue Card" command system Department wide.
- Re-certified as a Firewise community.
- Initiated carbon monoxide detector giveaway program.
- Two-time crew of the month through the County EMS System.
- K-9 and technical team deployed to Silver Mountain for the avalanche.
- Had six (6) participants in the Department Cadet program.
- Had two firefighters and their K-9's pass FEMA certification.

- Three firefighters participated in Leukemia and Lymphoma stair climb and raised over \$22,000.
- Firefighters raised over \$39,000 and nearly 3,000 pounds of food for charities.
- Continue to be active with Law Enforcement and have members on the SWAT team.

Fiscal Year 2020-2021 Goals

- Add EMS Officer position which can be used City wide as an Emergency manager and Infectious disease officer.
- Assist City with COVID-19 rebound process.
- Work to recoup all expended funds through the COVID-19 pandemic.
- Have three personnel start paramedic programs.
- Build new Fire Boat Garage at Third Street Docks.
- Complete Engineer testing process.
- Complete entry level firefighter testing process.
- Complete wildland task books.
- Complete certifications for all positions.
- Deputy Chief Thomas Greif named President of the North Idaho Fire Chiefs Association.
- Continue to foster a culture where employees willingly sit on local, State and Federal boards and commissions, we currently have fifteen (15) personnel on various boards. Most are in leadership positions.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
FIRE DEPT

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$4,987,946.99	\$5,253,989.00	\$5,330,411.18	\$2,824,029.04	\$5,651,689	\$5,926,112	001-010-4231-1000	67
Holiday Pay	306,693.84	364,869.84	369,445.68	391,002.00	418,385	418,385	001-010-4231-1005	
Sick Leave Repurchase	22,886.77	23,436.60	25,320.46	31,719.96	32,143	41,755	001-010-4231-1006	
Shift Differential	41,976.15	37,617.89	44,384.20	14,116.04	58,123	58,123	001-010-4231-1100	
COVID-19				41,122.68				
Overtime	146,593.01	91,681.77	97,531.26	36,601.44	149,315	164,940	001-010-4231-1200	
Constant Manning	226,017.85	374,864.60	212,265.07	225,398.31	240,369	271,050	001-010-4231-1201	
FLSA	106,926.54	109,999.45	124,765.25	57,188.98	123,178	129,605	001-010-4231-1205	
Cell Phone Allowance	1,200.00	1,750.00	2,400.00	950.00	2,400	3,000	001-010-4231-1500	
Reimbursements to Wages	(11,291.69)	(26,460.39)	(30,708.66)	(1,296.80)			001-010-4231-1600	
FICA / Medicare	90,784.92	95,078.23	94,763.38	54,714.68	96,435	101,552	001-010-4231-2100	
PERS	962,047.08	1,010,469.87	1,033,900.90	622,511.08	1,144,847	860,686	001-010-4231-2200	
PERS - 6.2%	351,166.61	378,399.50	375,820.90	219,984.14	412,344	434,221	001-010-4231-2210	
Workmens Compensation	168,788.13	184,163.98	161,841.02	80,462.63	206,872	217,121	001-010-4231-2400	
Health Insurance	836,121.89	869,155.22	846,709.43	435,809.63	883,237	902,977	001-010-4231-2500	
Dental Insurance	61,109.71	59,224.92	60,567.54	41,370.75	73,775	76,045	001-010-4231-2501	
Cobra & Retirees	257.56	(3,551.99)	(542.57)				001-010-4231-2502	
Health Reimbursement Acct	349,796.82	441,855.23	363,862.14	157,979.71	355,985	381,684	001-010-4231-2520	
Life & Disability Insurance	53,174.06	47,147.17	48,391.18	22,398.26	62,304	65,484	001-010-4231-2600	
Total Payroll Expenses	\$8,702,196.24	\$9,313,690.89	\$9,161,128.36	\$5,256,062.53	\$9,911,402	\$10,052,741		
Uniforms	\$40,372.65	\$56,821.11	\$49,758.59	\$10,753.85	\$58,400	\$56,400	001-010-4231-3001	
Protective Clothing	95,722.34	73,499.49	45,471.33	31,891.09	78,000	78,000	001-010-4231-3002	
Office Supplies	3,524.19	3,803.71	2,849.03	1,718.50	5,100	5,000	001-010-4231-3100	
Operating Supplies	19,410.20	19,446.07	23,713.63	6,724.44	19,446	19,446	001-010-4231-3200	
Fire Prevention	2,659.65	1,928.24	(3,000.00)	2,594.09	2,450	2,450	001-010-4231-3300	
Minor Equipment	70,237.71	43,308.04	124,277.89	(7,650.61)	42,963	42,963	001-010-4231-3400	
Fuels	42,607.57	46,956.87	49,587.64	18,284.67	63,099	55,000	001-010-4231-3500	
Official Representation	2,399.61	6,639.88	3,049.52	4,235.70	4,990	4,990	001-010-4231-4100	
Professional Services	7,167.50	7,865.23	7,286.28	7,312.50	7,900	7,900	001-010-4231-4200	
Medical Tests and Exams	14,060.00	22,605.00	23,890.00	8,975.00	33,000	24,750	001-010-4231-4201	
Medical Services	3,491.58	3,477.26	10,087.90	701.55	4,100	4,100	001-010-4231-4300	
Dues/Subscriptions	2,436.84	2,450.38	4,419.63	2,674.75	2,574	2,700	001-010-4231-4800	
Public Education	3,947.98	4,592.10	4,282.90	1,215.78	4,800	4,800	001-010-4231-4901	
Travel /Training	59,378.93	68,622.67	71,230.76	11,207.05	82,260	82,260	001-010-4231-4902	
Communications	23,126.47	41,706.75	34,302.74	15,362.10	43,582	48,000	001-010-4231-5100	
Utilities	66,938.35	81,476.70	65,066.13	27,889.92	83,816	83,816	001-010-4231-5200	
Solid Waste	1,887.64	800.99	2,222.13	667.55	2,004	2,416	001-010-4231-5201	
R/M Building	35,632.61	29,270.35	44,827.60	12,842.57	24,846	24,846	001-010-4231-6000	
R/M Auto	67,394.80	48,718.67	39,299.49	17,818.81	46,501	46,501	001-010-4231-6100	
R/M Fire Boat	12,930.80	27.27	3,369.78				001-010-4231-6101	
R/M Other	23,413.72	30,228.39	50,836.71	6,101.75	27,764	34,000	001-010-4231-6200	
R/M Radio	6,519.05	2,090.84	1,548.01	1,601.93	3,500	3,500	001-010-4231-6201	
Fire Station 4 - non capital	9,965.23	723.85					001-010-4231-6235	
Fire & Police Shared Facility	4,693.33						001-010-4231-6245	
2015 GO Bond Sale	130,689.21	129,711.52					001-010-4231-6400	
Total Services & Supplies	\$750,607.96	\$726,771.38	\$658,377.69	\$182,922.99	\$641,095	\$633,838		
Fire Station #4	\$629,644.23	\$68,437.28					001-010-4231-7235	
Fire / PD Shared Facility	710,638.13						001-010-4231-7245	
Brush Truck	157,870.50						001-010-4231-7500	
Ladder Truck	523,950.20	39,002.11					001-010-4231-7501	
Fire Engines	799,439.55						001-010-4231-7505	
Command Vehicles	158,008.00						001-010-4231-7510	
SCBA	131,696.09						001-010-4231-7515	
Battalion Chief Unit	5,999.40						001-010-4231-7518	
Furnaces for Fire Stations				\$22,224	\$23,000		001-010-4231-7516	
Station Flooring						\$8,000	001-010-4231-	
Utility Trucks	5,013.56						001-010-4231-7520	
Total Capital Outlay	\$3,122,259.66	\$107,439.39	\$0.00	\$22,224.40	\$23,000	\$8,000		
	\$12,575,063.86	\$10,147,901.66	\$9,819,506.05	\$5,461,209.92	\$10,575,497	\$10,694,579		

**CITY OF COEUR D'ALENE FY 2021-22
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
Fire	1924 American LaFrance Antique Fire Truck	FIRE1924	30,000.00					
Fire	1995 DODGE 2500 8LTR	FIRE350	20,291.24				53,000	
Fire	1999 E-ONE LADDER TRUCK	FIRE341	595,492.00					
Fire	2002 TEREX TX51-19M FORK LIFT	FIRE319	21,000.00					
Fire	2003 SPARTAN GLADIATOR PUMPER	FIRE323	400,874.50					
Fire	2005 FORD F250 SUPER DUTY 6.8L	FIRE394	29,149.07				53,000	
Fire	2005 Forest River Utility Trailer	FIRE313	65,350.00					
Fire	2006 GMC BRUSH TRUCK 7.8LTR	FIRE354	131,861.00					
Fire	2006 Kawasaki/Mule 3010	FIRE355	9,088.00				14,000	
Fire	2006 Scotty, Safety Trailer	FIRE311	47,281.00					
Fire	2006 SPARTAN BIG EASY	FIRE380	641,644.05				700,000	
Fire	2007 SPARTAN GLADIATOR CLASSIC	FIRE322	485,934.33					
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE399	46,300.00					
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE392	46,300.00					
Fire	2015 Forest River Cargo Utility Trailer	FIRE316	36,195.00					
Fire	2014 Mercury Inflatable Boat	FIRE395	10,050.00					
Fire	2015 Forest River Utility Trailer	FIRE317	31,350.00					
Fire	2015 Kawasaki Mule	FIRE356	15,000.00					
Fire	2016 Ford F250 Super Cab XL	FIRE396	37,623.00				43,000	
Fire	2016 Ford F250 Super Cab XL	FIRE397	37,623.00				43,000	
Fire	2016 Aluminum Kokopelli Trailer (FIRE BOAT TRAILER)	FIRE314	14,835.00					
Fire	2016 FIRE BOAT 32" Landing Craft	FIRE371	387,269.47					
Fire	2016 DODGE RAM 5500	FIRE353	157,000.00					
Fire	2016 FORD F 150	FIRE393	72,591.00				80,000	
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE357	43,002.00					
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE358	33,835.00					
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE324	662,263.00				675,000	
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE325	662,263.00				675,000	
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE326	662,263.00				675,000	
Fire	2017 Rosebauer Ladder Fire truck	FIRE342	1,098,622.00				1,250,000	
Fire	2018 Kawasaki Mule Pro FXT EPS	FIRE359	19,494.50					
Fire	2017 FORD EXPLORER	FIRE394	54,502.00				60,000	
Fire	2017 FORD EXPLORER	FIRE390	54,502.00				60,000	
Fire	2017 FORD EXPLORER	FIRE391	54,502.00				60,000	
Fire	2017 FORD EXPLORER	FIRE388	54,502.00				60,000	
TOTAL FIRE DEPARTMENT			\$6,769,852	\$0	\$0	\$0	\$4,501,000	-



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Streets & Engineering Department

Program Description

The Streets & Engineering Department incorporates all maintenance and construction services within the city's right-of-ways as well as provides maintenance and repair service to all departments.

Public safety as it relates to the maintenance, construction and repair of the street system, storm drain system, street lights, and all associated traffic signals

Major Objectives

- ✓ To provide a quality/ quantity-based inspection in the city right-of-way, traffic control, and accessibility;
- ✓ Complete pavement rating project;
- ✓ Implement best practices for long term pavement markings;
- ✓ Utilize opportunities through capital purchases for best asphalt maintenance practices;
- ✓ Continue to upgrade our signalized corridors;
- ✓ Provide responsive and efficient fleet services to City departments and maintain ongoing communication to assist them with their needs for future planning;
- ✓ Work with the school district to ensure safety routes in and around schools;

Fiscal Year 2019-20 Accomplishments

- ✓ Completed our 3rd season of administering chip-sealing
- ✓ Completed the exchange and upgrades to the NW. Blvd Signal project
- ✓ Improved department efficiencies through cross-training
- ✓ Undertook training opportunities to maintain professional development
- ✓ Major work completed on Complete Streets, and Traffic Calming Policy
- ✓ Successfully completed the 2019-20 winter snow season.

Fiscal Year 2020-21 Goals

- ✓ Continue to cross-train in street ratings, inspections, asphalt maintenance, public vacations, development review, and management;
- ✓ Start up a sidewalk rating inspection program
- ✓ Design and construction of a 2nd lane eastbound on Kathleen Avenue from US 95 to Gov't Way.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
STREET / ENGINEERING DEPT

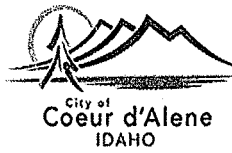
Description	2017	2018	2019	2020	2020	2021	Account	FTE
	Actual	Actual	Actual	6 Months	Adopted	Requested		
Wages	\$1,808,127.42	\$1,759,127.46	\$1,950,080.99	\$1,003,852.51	\$2,040,495	\$2,048,454	001-018-4311-1000	34
Sick Leave Repurchase	10,644.86	2,123.60	3,782.40	12,689.52	2,300	14,700	001-018-4311-1006	
Overtime	41,046.22	35,917.64	36,220.97	25,128.80	36,000	38,000	001-018-4311-1200	
Part Time	131,012.21	96,861.90	102,291.97	8,168.09	84,005	84,005	001-018-4311-1300	3.05
Cell Phone Allowance	3,901.40	3,145.00	4,640.00	2,260.00	5,040	4,560	001-018-4311-1500	
Misc Credits to Payroll	(238,399.20)	(240,946.04)	(281,980.26)	(30,318.48)	(300,000)	(300,000)	001-018-4311-1600	
FICA	149,843.33	142,756.31	155,710.10	76,867.03	165,838	166,703	001-018-4311-2100	
PERS	210,877.45	199,042.39	223,230.19	123,282.64	258,840	260,204	001-018-4311-2200	
Workmens Comp	64,272.56	69,185.25	66,584.56	33,849.44	87,028	86,885	001-018-4311-2400	
Health Insurance	446,366.03	410,660.42	430,198.41	235,264.28	496,453	463,618	001-018-4311-2500	
Dental Insurance	42,255.19	39,749.76	43,867.22	23,895.21	39,725	43,798	001-018-4311-2501	
Cobra & Retirees	24,661.93	8,450.25	7,630.46	719.51			001-018-4311-2502	
Health Reimbursement Acct	109,144.25	110,422.02	138,172.16	57,350.60	143,800	128,320	001-018-4311-2520	
Life & Disability Insurance	19,916.03	17,171.73	20,881.95	8,996.15	22,180	21,930	001-018-4311-2600	
Unemployment Insurance	8,667.01	154.56	2,133.33	136.78	5,000	5,000	001-018-4311-2800	
Total Payroll Expenses	\$2,832,336.69	\$2,653,822.25	\$2,903,444.45	\$1,582,142.08	\$3,086,704	\$3,066,177		
Office Supplies	\$4,418.69	\$5,010.86	\$9,064.70	\$292.60	\$4,000	\$7,000	001-018-4311-3100	
Operating Supplies	42,270.75	24,133.16	74,087.62	24,731.63	43,000	37,000	001-018-4311-3200	
Operating Supplies - Garage	23,959.84	28,108.15	59,169.29	15,306.16	21,000	23,000	001-018-4311-3201	
Signage / Barricades	28,977.94	13,300.69	13,556.80	4,836.73	19,000	15,000	001-018-4311-3270	
Pvmt Markers/Traffic Paint	39,469.65	41,747.23	39,996.54	102.66	47,000	46,000	001-018-4311-3280	
Deice Materials / Chemicals	29,894.22	51,117.73	41,511.26	57,119.29	20,000	30,000	001-018-4311-3290	
Miscellaneous Tools - Garage	2,725.73	3,690.40	5,000.10	4,882.31	5,100	5,100	001-018-4311-3400	
Minor Equipment	3,602.11	8,994.85	132.95	-	6,500	4,500	001-018-4311-3401	
Fuels/Lubes	113,184.86	128,908.28	120,487.82	51,939.66	119,000	110,000	001-018-4311-3500	
Incentives and Reimbursements	6,000.00	14,390.00	14,660.00	8,240.00	5,000	6,000	001-018-4311-3600	
Official Representation	209.75		236.00	153.00	200	200	001-018-4311-4100	
Professional Services	52,191.46		-	7,500.00		16,000	001-018-4311-4200	
Dues/Subscriptions	2,457.50	2,096.00	3,446.81	3,102.52	2,400	3,200	001-018-4311-4800	
Public Transportation / KMPO	75,930.12		68,938.62	105,403.62	105,404	106,000	001-018-4311-4810	
Training - Other	8,751.47	6,044.74	20,178.53	4,721.12	14,000	10,000	001-018-4311-4902	
Communications	6,164.38	4,438.99	5,338.70	2,256.42	6,500	5,000	001-018-4311-5101	
Utilities - Garage	17,996.97	18,722.18	17,557.04	7,712.53	22,000	33,000	001-018-4311-5200	
Solid Waste	1,441.48	1,393.60	1,468.85	583.20	1,800	3,600	001-018-4311-5210	
R/M Grounds, Asphalt	94,919.37	97,055.81	88,203.79	22,702.88	115,000	115,000	001-018-4311-5901	
R/M Grounds, Gravel/Grindings	9,258.82	7,292.73	9,968.34	2,019.78	9,000	9,000	001-018-4311-5903	
Dust Control Dirt Streets	7,206.81	8,172.62	7,929.90	-	8,000	8,000	001-018-4311-5904	
R/M Traffic Lights	45,249.97	61,636.22	53,625.59	67,085.04	64,000	64,000	001-018-4311-5910	
Equipment Rental	65,534.01	73,346.78	131,848.91	60,400.00	75,000	75,000	001-018-4311-5911	
R/M Building - Garage	19,711.55	2,486.34	30,115.34	178.72	5,500	9,000	001-018-4311-6000	
R/M Concrete and Sidewalks	42,289.02	15,594.64	75,569.65	294.13	60,000	60,000	001-018-4311-6010	
R/M Electrical	6,971.76	12,445.52	23,010.18	(11,384.61)	6,000	7,000	001-018-4311-6020	
R/M Auto	3,181.25		528.45	-			001-018-4311-6100	
R/M Other Equip	67,817.55	67,076.62	81,575.92	22,728.21	74,000	67,000	001-018-4311-6200	
Loader payments (3)	32,204.67	52,795.66		69,825.00	87,000	70,000	001-018-4311-6910	
Grader Lease payments (1)	20,590.99		93,202.99		22,000	38,000	001-018-4311-6910	
Leaf Pickup	14,430.44	76,381.13	77,541.16	45,325.11	80,000	65,253	001-018-4311-6310	
Overlay / Chip Seal Program	774,098.24	713,049.97	604,839.86	35,165.45	750,000	750,000	001-018-4311-6901	
Total Services & Supplies	\$1,663,111.37	\$1,539,430.90	\$1,772,791.71	\$613,223.16	\$1,797,404	\$1,797,853		
Used Surplus Equipment	\$43,000.00	\$114,159.33	\$118,876.74	\$79,594.74	\$75,000	\$90,000	001-018-4311-7505	
Backhoe - Used						45,000	001-018-4311-7521	
Thermo-lay Machine				81,500.00	80,000		001-018-4311-7640	
Scanner			5,155.25				001-018-4311-7645	
Grader				4,699.07			001-018-4311-7665	
Loader			499,396.59				001-018-4311-7670	
Sign Message Board		9,425.00	108,000.00				001-018-4311-7675	
Asphalt Paver		137,711.84					001-018-4311-7678	
Sander Bodies		16,721.15					001-018-4311-7679	
Roller			39,165.00				001-018-4311-7680	
Locator			7,784.20				001-018-4311-7685	
Total Capital Outlay	\$43,000.00	\$278,017.32	\$778,377.78	\$165,793.81	\$155,000	\$135,000		
	\$4,538,448.06	\$4,471,270.47	\$5,454,613.94	\$2,361,159.05	\$5,039,108	\$4,999,030		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

Dept	Description	Vehicle #	Original Cost	2020-21	2021-22	2022-23	2023-24	2024-25
Streets	2007 FORD F150 TRUCK	ST201	15,578.15					
Streets	2008 CHEVY 1500 5.3 LTR	ST202	22,680.00					
Streets	2009 CHEVY Silverado PU	ST203	25,000.00					
Streets	2009 CHEVY TRUCK	ST204	24,974.50					
Streets	2003 GMC PICKUP	ST206	21,169.50					
Streets	2005 DODGE 1500 4.7	ST207	16,241.00					
Streets	2009 CHEVY PICKUP	ST208	18,000.00					
Streets	1998 CHEVY PICK UP 5.7 LTR	ST209	19,795.00					
Streets	2006 FORD TRUCK	ST210	24,974.50					
Streets	2015 GMC Sierra 3500 Flatbed	ST211	36,789.00					
Streets	2003 GMC 3500 LIC# C12605	ST213	29,104.00					
Streets	2009 CHEVY 3500	ST214	22,100.00					
Streets	2008 CHEVY 3500 6 LTR	ST215	24,830.00					
Streets	2003 FORD F350 5.4L	ST216	41,029.00					
Streets	2004 FORD F150 PICK UP	ST217	22,019.00					
Streets	2008 FREIGHTLINER M2 106	ST220	111,000.00					
Streets	2002 GMC TOPKICK	ST221	82,184.00					
Streets	2003 FL80 FREIGHTLINER	ST222	82,184.00					
Streets	2001 GMC TOPKICK DUMP TRUCK	ST223	64,982.20					
Streets	2006 International Dump Truck	ST225	17,805.00					
Streets	2003 International 4300 Diesel Dump Truck	ST226	36,600.00					
Streets	1995 GMC TOPKICK DUMP TRUCK	ST228	52,792.00					245,000
Streets	2003 938G CAT LOADER	ST233	165,000.00					
Streets	1997 580L CASE BACKHOE	ST238	46,592.00					
Streets	1999 GMC C6500 TRUCK	ST248	136,230.00					
Streets	2006 GMC SIERRA 4.8LTR	ST251	19,858.70					
Streets	2008 STERLING BUCKET TRUCK	ST252	46,580.00					
Streets	1988 HEAVY SIGN TRAILER	ST253	8,300.00					
Streets	2000 PLASTIC SIGN TRAILER	ST254	3,500.00					
Streets	1993 PAVEMENT STRIPPER	ST257	1,800.00					
Streets	2006 FORD LOW CAB FORWARD	ST258	113,000.00					
Streets	2000 GMC FLATBED TRUCK	ST259	27,669.00					
Streets	2001 FREIGHTLINER JET TRUCK LIL JET	ST261	96,962.38					
Streets	2009 FORD F450 6.8LTR	ST265	24,264.00					
Streets	1994 WHITE GMC WATER TRUCK	ST266	23,133.00					
Streets	2007 EXCAVATOR	ST267	22,000.00					
Streets	1998 GMC 3500 TRUCK 5.7 LTR	ST275	19,100.00					
Streets	1997 CHEV 1/2 TON PICKUP	ST276	15,343.00					
Streets	2002 DODGE RAM 1500 PICKUP	ST277	19,397.00					
Streets	1998 INGERSOLL-RAND DD-24 ROLLER	ST282	25,526.00					
Streets	1998 CRAFTCO CRACK SEALER	ST284	38,500.00					
Streets	2007 LEE BOY L500 TACK SPRAY TRAILER	ST285	17,000.00					
Streets	1990 EAGLE FLATBED TRAILER	ST291	6,800.00					
Streets	1990 5 X 8 UTILITY TRAILER	ST292	995.00					
Streets	2005 AIR COMPRESSOR	ST294	9,300.00					
Streets	2000 3500 GMC TRUCK	ST295	66,886.03					
Streets	1994 TANDEM AXLE TRAILER	ST295A	8,000.00					
Streets	1997 INTERSTATE TRAILER	ST289	10,000.00					
Streets	2015 CARRY-ON TRAILER	ST292B	800.00					

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Streets	2016 Wacker Neuson -upright compactor	ST288	2,395.00					
Streets	2017 Dynapac Drum Roller	ST283	39,165.00					
Streets	2016 Carlson Paver	ST230	137,300.00					
Streets	2019 New Caterpillar 930M Wheel Loader	ST230	193,390.53					
Streets	2019 New Caterpillar 930M Wheel Loader	ST231	193,390.53					
Streets	2019 New Caterpillar 930M Wheel Loader	ST232	193,390.53					
Streets	Solar Portable Message Board	ST229	23,528.58					
Streets	2004 Intern 7600 Dump Truck	ST287	29,164.00					
Streets	2006 International Dump Truck	ST203	20,455.00					
Streets	2009 Felling Deck Over Trailer	ST203	24,979.16					
Streets	2012 Chevy Silverado	ST203	20,750.00					
Streets	RD8100PDL Locator	ST203	7,784.20					
Streets	HP DesignJet T830 Printer HP	ST241	5,155.25					
Streets	2011 Chevy Silverado	ST241	21,314.00					
Streets	2002Volvo Grader	ST271 (DRG1071)	50,000.00					
Streets	Tymco Model 600 Air Sweeper	ST271 (DRG1071)	177,465					
Engineering	2000 CHEVY 1500 TRUCK	ENG611	20,914.00					
Engineering	2005 DODGE DAKOTA	ENG600	23,897.89					
Engineering	2005 CHEVROLET 4.2LTR	ENG605	16,665.67					
TOTAL STREETS / ENGINEERING			\$ 2,985,471	\$ -	\$ 245,000	\$ -	\$ -	\$ -



City of Coeur d'Alene, Idaho Departmental Summary and Description **Parks Department**

Program Description

The Parks Department provides all landscape maintenance on city owned parks and properties. We are budgeted for 14 full time employees and 11 seasonal employees. We maintain 587 acres that include 30 parks, 210 acres of national open space, and 39 miles of pedestrian and bike paths, and 9 miles of hiking trails. Last year we had 144,296 people in the parks at various events and 4,622 hours of usage.

Major Objectives

- Maintain restrooms and other park facilities.
- Provide grounds maintenance of turf, trees, and all landscaping.
- Support and help carry out numerous large-scale events; Ironman, 4th of July, Taste of the Coeur d'Alene's, three concert series, etc.
- Provide customer service to all facility use permit holders throughout the parks.

Fiscal Year 2019-2020 Accomplishments

- Without the ability to hire a full staff of seasonal employees we outsourced some maintenance and restroom cleaning and came under budget.
- Added much needed vehicles and equipment.
- The following projects were completed or are underway: McEuen lift station, Ramsey pumps, Jenny Stokes irrigation removal for Street Department and second exit, Atlas Park, Memorial Grandstands.

Fiscal Year 2020-21 Goals

- Hire a new Lead Maintenance Worker for our Atlas Mill Park.
- Continue to outsource maintenance on non-park areas.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
PARKS DEPT

Description	2017	2018	2019	2020	2020	2021	Account	FTE
	Actual	Actual	Actual	6 Months	Adopted	Requested		
Wages	\$705,058.54	\$705,702.20	\$737,315.58	\$404,925.88	\$839,375	\$920,254	001-024-4381-1000	16.50
Sick Leave Repurchase	4,926.65	1,791.99	1,200.00	7,295.69	1,300	7,800	001-024-4381-1006	
Over Time	33,314.80	27,952.09	31,895.98	11,472.45	16,400	16,400	001-024-4381-1200	
Part Time	280,936.95	230,383.95	241,799.86	48,408.40	315,508	302,650	001-024-4381-1300	11.19
Cell Phone Allowance	2,000.00	2,320.00	3,015.00	1,695.00	2,700	3,540	001-024-4381-1500	
Misc Credits to Payroll	(18,230.00)	(22,932.10)	(19,323.00)	(3,109.95)	(25,000)	(25,000)	001-024-4381-1600	
FICA	77,348.65	72,975.27	76,188.77	35,031.41	89,909	95,185	001-024-4381-2100	
PERS	83,786.53	80,109.40	87,225.31	50,655.64	104,189	112,428	001-024-4381-2200	
Workmens Comp	25,662.88	28,850.59	25,499.76	13,501.97	34,714	37,122	001-024-4381-2400	
Health Insurance	178,714.96	174,992.81	171,038.99	90,332.76	200,468	202,796	001-024-4381-2500	
Dental Insurance	14,963.57	13,498.74	19,690.72	8,606.48	17,593	20,252	001-024-4381-2501	
Cobra & Retirees	3,022.50	(312.05)					001-024-4381-2502	
Health Reimbursement Acct	52,207.85	59,835.17	63,493.97	29,312.55	60,890	57,670	001-024-4381-2520	
Life & Disability Insurance	8,581.95	8,419.53	9,175.74	3,996.89	9,343	10,145	001-024-4381-2600	
Unemployment Insurance	39,233.11	15,165.58	12,194.16	3,045.44	17,000	17,000	001-024-4381-2800	
Total Payroll Expenses	\$1,491,528.94	\$1,398,753.17	\$1,460,410.84	\$705,170.61	\$1,684,388	\$1,778,242		
Downtown Business Impr Dis	\$1,117.59	\$3,028.57	\$3,944.31	\$2,259.56	\$4,000	\$4,000	001-024-4381-3050	
Office Supplies	4,102.40	4,328.05	4,326.70	2,138.73	4,500	4,500	001-024-4381-3100	
Operating Supplies	42,086.21	52,521.80	44,993.87	24,216.98	54,000	64,200	001-024-4381-3200	
Minor Equipment	12,519.33	11,353.58	10,390.92	17,149.16	21,400	22,470	001-024-4381-3400	
Fuels/Lubes	43,506.41	54,328.29	48,118.85	14,961.27	45,000	47,250	001-024-4381-3500	
Official Representation	488.58	727.75	603.76	139.73	750	750	001-024-4381-4100	
Professional Services	12,133.00	47,297.00	73,247.00	4,497.29	90,000	60,000	001-024-4381-4200	
Dues/Subscriptions	1,495.46	2,030.00	1,202.40	-	2,000	2,000	001-024-4381-4800	
Travel / Training	6,379.67	5,495.70	2,670.66	2,452.86	9,000	8,000	001-024-4381-4902	
Janitorial Supplies	21,060.16	21,545.81	23,266.31	1,095.90	20,000	21,000	001-024-4381-5000	
Communications	7,669.26	7,939.23	7,496.14	3,563.69	8,000	8,000	001-024-4381-5101	
Utilities - Water	143,962.87	158,050.55	119,230.81	9,235.07	135,000	141,750	001-024-4381-5200	
Utilities - Sewer	5,948.52	6,631.30	7,725.47	1,383.53	7,000	7,350	001-024-4381-5202	
Utilities - Portable Restrooms	28,888.42	29,136.37	33,239.41	10,578.53	30,000	31,500	001-024-4381-5204	
Utilities - Electric/Gas	82,625.78	97,344.96	101,201.15	40,366.97	92,000	96,600	001-024-4381-5206	
Solid Waste Fees	34,220.60	32,716.33	38,395.91	11,600.91	28,000	29,400	001-024-4381-5210	
Equip Rental	720.18	1,447.17	3,955.03	140.12	2,000	2,000	001-024-4381-5700	
R/M Grounds	49,540.71	56,696.57	85,167.77	17,768.62	52,000	54,600	001-024-4381-5900	
R/M Building	11,372.98	15,743.67	12,724.34	7,381.24	15,000	15,750	001-024-4381-6000	
R/M Auto	13,042.71	14,538.04	27,443.27	12,471.36	15,000	20,000	001-024-4381-6100	
R/M Other Equipment	29,976.09	25,036.06	21,091.01	20,377.55	30,000	31,500	001-024-4381-6200	
Tree Maintenance	9,149.50	9,902.03	8,208.25	325.00	10,000	10,000	001-024-4381-6301	
Centennial Trail	7,500.00	8,000.00	8,000.00	10,000.00	10,000	10,000	001-024-4381-6304	
Trail Maintenance					2,500	5,000	001-024-4381-6305	
Summer Concert Series	(14.28)		(10,000.00)	(4,447.50)			001-024-4381-6310	
Total Services & Supplies	\$569,492.15	\$665,838.83	\$676,643.34	\$209,656.57	\$687,150	\$697,620		
Shop Remodel			\$31,974.59				001-024-4381-7200	
Mower		\$6,100.00			\$12,000		001-024-4381-7610	
Sweeper	\$15,358.00	27,210.20					001-024-4381-7634	
Turf Vehicles	15,846.00	22,650.00		\$11,997.00	22,000		001-024-4381-7505	
Chipper			31,482.00				001-024-4381-7801	
Bucket Truck - Used			32,492.52				001-024-4381-7630	
Tractor				21,000.00	22,000		001-024-4381-7615	
Pickup - 2			27,138.00	15,932.46	70,000		001-024-4381-7520	
Total Capital Outlay	\$31,204.00	\$55,960.20	\$123,087.11	\$48,929.46	\$126,000	\$0		
	\$2,092,225.09	\$2,120,552.20	\$2,260,141.29	\$963,756.64	\$2,497,538	\$2,475,862		

CITY OF COEUR D'ALENE FY 2020-21

CAPITAL REPLACEMENT SCHEDULE

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Parks	2007 Chevy 1500 Silverado	PARKS 800	14,628.06					
Parks	2005 CHEVY SK20 RED TRUCK	PARKS803	11,000.00					
Parks	2003 GMC PICKUP	PARKS804	17,681.38					
CEM	1989 PICKUP TRUCK, F150	PARKS805	9,729.00		20,000			
Parks	2004 GMC SIERRA 150 PICKUP	PARKS806	15,559.50				20,000	
Parks	2002 FORD F150 PICKUP	PARKS807	6,000.00					20,000
Parks	1991 TRUCK, F350, FLAT DUMP BED	PARKS 808	11,500.00					
Parks	2008 Ford F550 4 Wheel Super duty truck	Parks808	24,680.00					
Parks	1998 GMC K3500 TRUCK	PARKS809	19,191.00		20,000			
Parks	2007 GMC WHITE PICKUP -CAB A	PARKS810	21,299.00					
Parks	1997 CHEVY 3500 TRUCK	PARKS811	19,096.00					20,000
Parks	2007 GMC WHITE PICKUP - CAB A	PARKS812	22,590.00					
Parks	1990 GMC 2500 PICKUP TRUCK	PARKS813	17,155.00		30,000			
Parks	2008 Ford F150 Pickup White	PARKS814	13,328.00					
Parks	1985 FORD 700 BOOM TRUCK	PARKS815	27,750.00					
Parks	1998 CHEVY PICK-UP, S10	PARKS816	14,399.00		20,000			
Parks	1997 FORD RANGER PICUP	PARKS817	10,732.00					
Parks	1990 CHEVY 3/4 TON, 4X4, W/UTILITY E	PARKS818	19,305.00					
Parks	2008 Dodge Ram Pickup	PARKS819	21,277.89					
Parks	2003 GMC PICKUP	PARKS820	15,000.00					
Parks	1998 FORD RANGER PICKUP	PARKS821	16,976.00					
Parks	2016 GMC Sierra 250 Pickup	PARKS822	26,530.00					
Parks	2004 Chevy 1500 Silverado	PARKS823	14,628.06					
Parks	1998 BOBCAT SKIDSTEER	PARKS836	20,000.00			70,000		
Parks	1996 LOGAN VAULT CARRIER	PARKS840	5,000.00					
Parks	2004 FORD F450 FLATBEAD	PARKS854	26,874.38				40,000	
Parks	1996 BANDIT CHIPPER	PARKS855	13,450.00					
Parks	1998 JACOBSEN PTO BLOWER	PARKS858	2,500.00					
Parks	1994 FORD F150, X-CAB	PARKS880	6,984.25		30,000			
Parks	1992 CHEVY 4.3, C1500 PICKUP	PARKS881	12,109.00		20,000			
Parks	2008 GMC Sierra 150 1/2 ton, 4WD Picku	PARKS882	22,883.00					
Parks	2008 GMC Medium DUT	PARKS883	32,999.00					

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Parks	2005 FORD F150 PICKUP WHITE	PARKS884	10,172.00					
Parks	1980 GMC 1 TON FLAT BED	PARKS886	9,233.00	40,000				
Parks	2009 CHEVY SILVERADO 2500 HD	Parks 888	19,543.00					
Parks	2002FORD F350 TRUCK	PARKS889	32,973.40		35,000			
Parks	2013 CARGO TRAILER	PARKS891	28,000.00					
Parks	1980 CASE BACKHOE	PARKS830-B	28,000.00	22,000				
Parks	2003 JOHN DEERE GATER 6X4	PARKS831-A	4,200.00					
Parks	2007 ANBO GRAPPLER	PARKS831-B	2,000.00					
Parks	1995 TORO MOWER	PARKS833-A	7,800.00					
Parks	2007 KAWASAKI MULE	PARKS834-C	5,000.00				22,000	
Parks	2007 KAWASAKI MULE	PARKS834-D	5,000.00					
Parks	1992 OLATHE SWEEPER	PARKS838-A	10,000.00	30,000		15,000		
Parks	1987 RYAN AERATOR	PARKS850-A	8,000.00	15,000				
Parks	1998 TORO AERATOR	PARKS850-B	8,000.00					
Parks	2015 TORO PROCORE SR70	PARKS850-D	19,818.21					
Parks	2002 HONDA ATV	PARKS852-A	5,500.00	12,000				22,000
Parks	205 KUBOTA ATV	PARKS852-B	12,000.00					
Parks	2008 INGERSOLL COMPRESSOR	PARKS856-A	5,000.00					
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-A	3,500.00					
Parks	2001 JOHN DEERE GATOR	PARKS857-B	3,863.00	22,000				
Parks	2003 JOHN DEERE GATER 6X4	PARKS857-C	4,200.00	22,000				
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-D	6,888.00	22,000				
Parks	2017 JOHN DEERE GATOR 825i	PARKS857-F	15,846.00					
Parks	2004 HUSQVRNA MOWER	PARKS860-C	4,500.00					
Parks	2007 HUSQVRNA MOWER	PARKS860-D	4,500.00					
Parks	2002 TORO MOWER	PARKS860-E	72,000.00					
Parks	1997TORO MOWER	PARKS860-F	8,500.00					
Parks	1991 TORO MOWER	PARKS860-G	8,500.00					
Parks	1995 TROYBUILT MOWER	PARKS860-J	1,000.00					
Parks	2007 GRAVELY MOWER	PARKS860-L	6,000.00					
Parks	2007 GRAVELY MOWER	PARKS860-M	6,000.00					
Parks	2007 KUBOTA MOWER	PARKS860-T	12,000.00			25,000		
Parks	2007 KUBOTA MOWER	PARKS860-V	15,000.00			25,000		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Parks	2016 JOHN DEERE MUV	PARKS861-A	15,846.00					
Parks	2018 Toro Grandstand 36 inch Mower	PARKS861-B	6,100.00					10,000
Parks	1985 BEAN SPRAYER	PARKS866-A	3,000.00		15,000			
Parks	1986 OLATHE SWEEPER	PARKS869-A	10,000.00				30,000	
Parks	1995 TORO SWEEPER	PARKS869-B	15,000.00				30,000	
Parks	2006 TORO SWEEPER	PARKS869-C	13,000.00					
Parks	2007 TENENT SWEEPER	PARKS869-D	10,000.00		30,000			
Parks	2005 JOHN DEERE TRACTOR	PARKS870-B	15,000.00			40,000		
Parks	1997 TRACTOR, TURF TIRE, 4 WHEEL I	PARKS870-C	17,392.00					
Parks	1995 KUBOTA TRACTOR	PARKS870-D	19,000.00				30,000	
Parks	1993 WACHS TRASHPUMP	N/A	9,975.00					
Parks	2017 Kubota 4x4 Utility		22,650.00					
Parks	2016 12' Scissor Lift Trailer		5,000.00					
Parks	2018 Bandit Brush Intimidator chipper		31,482.00					
Parks	2005 Chevrolet Silverado truck	PARKS893	13,256.00					
Parks	1998 CHEV 1/2 TON PICK UP 4.3 LT	PARKS890	14,623.00				25,000	
Parks	2001 CHEV S10 PICK UP TRUCK	PARKS892	13,549.30				25,000	
Parks	2003 International Truck	PARKS894	24,881.52					
Parks	Hotsy Pressurewasher		8,000.00					
Parks	West Snow Plow		5,882.00					
Parks	2019 Honda ATV		7,611.00					

TOTAL PARKS DEPARTMENT

\$ 1,206,619 \$ - \$ 350,000 \$ 230,000 \$ 264,000 \$ 40,000



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Recreation Department

Program Description: The Recreation Department offers a variety of sports and leisure activities to the community. Our programs are designed to meet the recreation needs of infant ages, to senior citizens, and everything in between. We offer traditional team sports programs as well lifetime leisure activities, informational classes and community events.

Major Objectives- Continue to grow our bank of program offerings. Our department looks to continue our growth in new areas with a few potential partnerships for new programs and are constantly looking for new programs and better ways to run our existing programs.

The Recreation Department looks to develop programs that can be run in our new parks to use new amenities provided (futsal), pickleball etc. These options will continue to grow with the new Atlas Park coming online soon.

Community events, such as our Kids to Parks Day and our community yard sales are part of a genre of programs we are working hard to grow. The feeling is that these types of programs/events are great because they help us extend our reach into the community.

As always, a city owned gymnasium facility will always be something we strive for. This would allow us the freedom to offer more programs and also bypass much of the scheduling difficulties that arise within our use agreement with the school district. This would also allow us to increase revenue by offering increased basketball tournaments and possibly have options for gym rental times.

Fiscal Year 2019-20 Accomplishments- The Recreation Department has launched some new community event offerings that we are excited to build on.

Although the slowdown and uncertainty of COVID-19 slowed down our programs, we used the time to rebuild many aspects of our outdoor recreation facilities that have needed repair for some time. This includes repairing storage facilities, new backstops on our softball fields and various field rebuilding items that addressed not only the appearance of our fields but also the safety of the participants who use them.

Our swim program continues to grow as we look for more pool time in order to accommodate more citizens. The program has grown from our Monday/Wednesday offerings to include Saturdays as well. This allows for an additional 40-50 participants every 6 weeks.

The purchase and launch of our new website/registration software last year is looking like it will increase revenue and participation within our programs. This program has helped the department become more efficient in registration/communication and overall program administration.

Fiscal Year 2020-21 Goals- An obvious goal is to increase revenues through increased participation. This would then help us reach other goals of having a wider reach into all things recreation related (community events/outdoor activities).

Our department will continue to look at creative ways to staff our programs. Our small staff has and will continue to be flexible and always willing to change schedules on the fly to meet the needs of our programs. Due to the COVID-19 virus we will do our best to evaluate and anticipate what the new "normal" will be and how that will affect our programs. We will adapt our existing programs where needed and always consider any new state or federal social guidelines when planning new programs and events.

It is the belief of recreation staff that the city would benefit greatly from a city owned/run indoor gymnasium facility. Our goal is to have discussions and potentially develop a long term plan to work toward this goal.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
Recreation

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$214,823.32	\$280,264.72	\$293,216.06	\$151,444.45	\$303,102	\$312,908	001-026-4391-1000	4.5
Sick Leave Repurchase	2,457.23	1,468.50	1,498.56	3,731.89	1,700	1,600	001-026-4391-1006	
COVID-19				614.16			001-026-4391-1111	
Overtime	615.20	1,207.13	263.61	360.13			001-026-4391-1200	
Part Time	83,187.49	92,964.98	88,008.46	46,493.01	99,709	93,287	001-026-4391-1300	3.23
Cell Phone Allowance	1,680.00	1,805.00	1,980.00	840.00	1,980	1,620	001-026-4391-1500	
FICA	23,037.99	28,675.41	29,139.46	15,250.76	31,097	31,320	001-026-4391-2100	
PERS	24,855.98	32,233.38	34,078.95	18,482.38	37,397	37,746	001-026-4391-2200	
Workmens Comp	5,200.34	6,049.06	6,249.36	2,846.72	7,319	7,330	001-026-4391-2400	
Health Insurance	47,264.94	56,211.26	44,636.12	20,797.88	41,945	41,820	001-026-4391-2500	
Dental Insurance	3,955.11	3,719.73	5,825.02	2,588.72	5,108	5,223	001-026-4391-2501	
Cobra & Retirees	65.25	(134.45)					001-026-4391-2502	
Health Reimbursement Acct	13,310.69	13,848.40	19,880.00	8,686.65	23,697	24,346	001-026-4391-2520	
Life & Disability Insurance	2,495.84	2,477.73	2,717.31	1,178.28	3,155	3,229	001-026-4391-2600	
Unempl Insurance	595.69	707.00	(943.54)	23.58			001-026-4391-2800	
Total Payroll Expenses	\$423,545.07	\$521,497.85	\$526,549.37	\$273,338.61	\$556,208	\$560,428		
Office Supplies	\$1,584.36	\$1,329.31	\$1,853.04	\$885.38	\$2,000	\$1,800	001-026-4391-3100	
Operating Supplies	10,439.69	14,007.24	12,847.76	7,337.39	15,400	15,400	001-026-4391-3200	
Minor Equipment	3,914.05	610.24	116.80	-	2,800	2,500	001-026-4391-3400	
Fuels/Lubes	1,635.69	1,270.62	1,569.43	256.24	2,900	2,000	001-026-4391-3500	
Advertising & Printing	1,165.01	1,725.28		49.64	1,200	1,200	001-026-4391-4400	
Dues/Subscriptions	576.00	150.00	226.00	-	450	450	001-026-4391-4800	
Travel/Training	889.07	15.00	150.00	155.89	3,000	2,000	001-026-4391-4902	
Communications	718.60	721.06	665.00	122.32			001-026-4391-5101	
Utilities	22,982.52	19,254.93	18,299.04	3,232.91	23,000	23,000	001-026-4391-5200	
Solid Waste		33.70					001-026-4391-5201	
Bldg & Equip Rental	8,508.50	10,580.80	8,835.40	4,081.50	9,000	9,000	001-026-4391-5500	
S.D. Joint Use Agreement	30,000.00	30,000.00	30,000.00		30,030	30,030	001-026-4391-5700	
R/M Building/Grounds	7,609.49	3,109.23	497.40		20,000	10,000	001-026-4391-5900	
Skateboard Park	2,301.12				1,000	1,000	001-026-4391-5910	
R/M Auto	1,009.53	1,360.62	775.49	971.18	2,000	2,000	001-026-4391-6100	
R/M Other (Minor Equipment)	393.32	129.89	949.26		500	1,500	001-026-4391-6200	
Professional Services	45,795.85	40,449.91	36,287.25	4,175.80	47,500	46,500	001-026-4391-6300	
Misc Services & Sponsors	22,202.20	18,001.85	18,373.49	7,238.55	20,000	20,000	001-026-4391-6900	
Special Needs Recreation	14,500.00	15,500.00	15,500.00	15,000.00	15,500	15,500	001-026-4391-6901	
Total Services & Supplies	\$176,225.00	\$158,249.68	\$146,945.36	\$43,506.80	\$196,280	\$183,880		
Lighting System - Sunset		\$62,336.00					001-026-4391-7321	
ATV / UTV		6,400.00			\$9,500		001-026-4391-7505	
Pickup			\$17,950.00				001-026-4391-7520	
Total Capital Outlay	\$0.00	\$68,736.00	\$17,950.00	\$0.00	\$9,500	\$0		
	\$599,770.07	\$748,483.53	\$691,444.73	\$316,845.41	\$761,988	\$744,308		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Rec	1993 HONDA ATV	REC1415	\$2,500					
Rec	1999 FORD VAN	REC502	16,885					
Rec	2001 JOHN DEERE FIELD DRESSER	REC1200A-1	10,000		\$15,000			
Rec	2002 GMC 1500 TRUCK	REC505	18,124					\$20,000
Rec	2004 JOHN DEERE BUNKER RAKE	REC1200A	10,000					
Rec	2005 CHEVROLET TRAILBLAZER	REC506	16,500					
Rec	2005 YAMAHA PRO HAULER	REC1200A-1	4,000					
Rec	2007 FORD E450 SUPER DUTY	REC507	52,480					
Rec	2007 CHEVROLET	REC509	18,986					
Rec	2008 GMC CANYON 2.9 LTR	REC508	13,891					
Rec	2013 CHEVROLET	REC510	22,475					
Rec	2015 JOHN DEERE BUNKER RAKE	REC1200A-3	13,015					
Rec	2019 HONDA CAN AM	REC1414	7,611					
Rec	2013 Dodge Ram 1500	REC500	17,950					
TOTAL RECREATION FUND				\$ 224,417	\$ 15,000	\$ -	\$ -	\$ 20,000



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Building Inspection Department

Program Description

The Building Department is responsible for the health, safety, and welfare of the public by creating safe buildings. Our team is responsible for enforcing all applicable building, mechanical, accessibility, plumbing and housing codes and laws adopted by the City and State to ensure a safe and habitable building environment.

Major Objectives

- Administer the building, mechanical, and plumbing codes as adopted to ensure homes and businesses are safe and are accessible to everyone.
- Provide education on the building codes and construction practices for architects, contractors, homeowners, and students.
- Ensure plan reviews, issuance of permits, and inspections are completed both timely and accurately.
- Provide excellent customer service to the construction community, public, and other city departments.

Fiscal Year 2019-20 Accomplishments

- An online payment option (Quick Pay) has been added to our permit program which allows contractors to make direct payments without entering the customer service center.
- Continued to work efficiently through a busy construction year.
- Brought in necessary training locally through our partnership with North Idaho Code Enforcers. Training was provided at a fraction of the cost and without travel expenses, saving the northern jurisdictions and local design firms. We averaged 50-80 attendees per day, which included contractors, designers, inspectors, and NIC carpentry students.
- Continued ongoing partnership with the North Idaho College carpentry program and plumbing apprentice advisory committee.
- Adapted our working environment to continue operations through the current pandemic.
- Improved relationships with builders and developers.

Fiscal Year 2020-21 Goals

- Create online permit access for residential customers. Applicants will be able to apply and pay for permits without entering the customer service center.
- Simplify the building permit application process.
- Improve Building Department website. Making information more available on city policy and procedures, code updates, and links to helpful information.
- Adoption of the 2018 International Building Codes by January 1st, 2021.
- Provide education and training for builders, designers, and inspectors on upcoming codes.
- Continue to build relationships with the construction community.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
BUILDING INSPECTION DEPARTMENT

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Wages	\$603,482.53	\$558,122.52	\$574,101.45	\$292,437.13	\$595,315	\$616,949	001-030-4245-1000	10
Sick Leave Repurchase	3,167.39	1,208.88	1,511.25	5,301.76	1,549	5,600	001-030-4245-1006	
Over Time	9,556.10	1,245.74	517.27				001-030-4245-1200	
Part Time	8,460.75						001-030-4245-1300	
Cell Phone Allowance	450.00						001-030-4245-1500	
Reimbursements to Payroll	(13,679.82)	(887.64)	(47.40)				001-030-4245-1600	
FICA	47,108.19	42,202.42	43,089.86	22,022.62	45,660	47,333	001-030-4245-2100	
PERS	63,587.41	60,472.20	64,087.99	35,127.06	71,265	73,878	001-030-4245-2200	
Workmens Comp	4,800.87	4,687.18	4,443.25	2,668.57	6,861	7,153	001-030-4245-2400	
Health Insurance	119,298.30	99,199.38	92,646.62	48,320.76	106,110	97,428	001-030-4245-2500	
Dental Insurance	8,614.54	7,193.37	7,694.78	5,103.02	11,350	10,294	001-030-4245-2501	
Health Reimbursement Acct	57,415.55	63,577.82	51,314.03	22,283.09	53,774	51,072	001-030-4245-2520	
Life & Disability Insurance	5,977.72	5,740.55	5,949.19	2,777.19	6,437	6,602	001-030-4245-2600	
Unemployment Insurance	2,025.00	3,824.12		664.14			001-030-4245-2800	
Total Payroll Expenses	\$920,264.53	\$846,586.54	\$845,308.29	\$436,705.34	\$898,321	\$916,309		
Office Supplies	\$6,694.23	\$7,430.68	\$4,425.37	\$2,336.70	\$7,395	\$7,395	001-030-4245-3100	
Minor Equipment	7,520.28	4,681.46	14,658.65	1,801.75	6,725	6,000	001-030-4245-3400	
Motor Fuels	5,084.63	5,953.72	5,965.61	2,240.31	5,900	5,900	001-030-4245-3500	
Official Representation	570.02	1,158.53	531.28	272.18	850	850	001-030-4245-4100	
Professional Services				61.95	3,000		001-030-4245-4200	
Dues/Subscriptions	700.00	970.87	1,382.25	1,065.00	1,706	1,400	001-030-4245-4800	
Building Code	6,267.66	643.94	854.16	278.80	1,080	4,479	001-030-4245-4900	
Travel / Training	6,446.19	5,219.04	5,410.14	1,345.95	8,500	8,005	001-030-4245-4902	
Communications	3,877.54	4,506.97	4,106.28	1,877.47	4,500	4,500	001-030-4245-5101	
R/M Office Equipment				6.99			001-030-4245-5800	
R/M Auto	2,283.31	1,670.67	1,173.38	325.97	1,600	1,600	001-030-4245-6100	
Total Services & Supplies	\$39,443.86	\$32,235.88	\$38,507.12	\$11,613.07	\$41,256	\$40,129		
Vehicle			\$22,895.85	\$24,089.35	\$24,233		001-030-4245-7520	
Total Capital Outlay	\$0.00	\$0.00	\$22,895.85	\$24,089.35	\$24,233	\$0		
Total	\$959,708.39	\$878,822.42	\$906,711.26	\$472,407.76	\$963,810	\$956,438		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Building Inspection	2016 Ford Escape 4WD Wagon	BLDG956	\$23,896					
Building Inspection	2016 Ford Escape 4WD Wagon	BLDG954	23,896					
Building Inspection	2005 Chevy Trailblazer	BLDG955	16,666		27,744			
Building Inspection	2005 Chevy Trailblazer	BLDG958	16,666			28,000		
Building Inspection	2008 Chevy Trailblazer	BLDG959	15,900					
Building Inspection	2019 Ford Escape	BLDG957	22,896					
Building Inspection	2020 Ford Escape	BLDG951	24,578					
TOTAL BUILDING INSPECTION FUND			\$144,497	\$0	\$27,744	\$28,000	\$0	\$0

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
GENERAL GOVERNMENT**

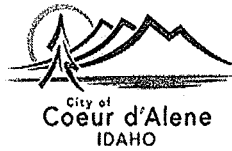
Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Health Insurance	(\$1,623.88)	(\$314.28)	\$1,051.54	(\$82.23)			001-011-4191-2500
Dental Insurance	(1,200.11)	(1,149.36)	(1,056.09)	(341.20)			001-011-4191-2501
Life Insurance	(0.19)	78.81	(1,481.11)	(93.81)			001-011-4191-2600
Professional Services	26,197.37						001-011-4191-4200
City of CDA Employee Benefits				1,400,000.00			001-011-4191-4210
SA Aquifer to Kootenai County	831.00	660.38	671.86	689.82	\$750	\$750	001-011-4191-4255
Utilities				1,603.87		3,300	001-011-4191-5200
Transfer to Parks Cap Improvmnts		7,198.00					001-011-4191-6989
Transfer to Street Lighting Fund	108,925.00	125,100.00	154,050.00	105,000.00	105,000	129,000	001-011-4191-6992
Transfers to Cem And P/C Funds	32,000.00	20,000.00	20,000.00	20,000.00	20,000	20,000	001-011-4191-6994
Transfer to Public Art	26,294.10						001-011-4191-6998
Transfer to Capital Projects	18,528.60	630,471.66	89,443.54				001-011-4191-6999
Interest Expense			16,500.00	5,921.73			001-011-4191-8200
Total Services & Supplies	\$209,951.89	\$782,045.21	\$279,179.74	\$1,532,698.18	\$125,750	\$153,050	
Property Purchases	\$100,000.00			\$302,997.55			001-011-4191-7100
City Hall Remodel	1,304,925.53	\$796,228.96	\$29,521.00				001-011-4191-7200
Total Capital Outlay	\$1,404,925.53	\$796,228.96	\$29,521.00	\$302,997.55	\$0	\$0	
	\$1,614,877.42	\$1,578,274.17	\$308,700.74	\$1,835,695.73	\$125,750	\$153,050	

SPECIAL REVENUE
FUNDS

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2020-21
SPECIAL REVENUE FUNDS**

SPECIAL REVENUE FUNDS	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRFS IN	OTHER INCOME	TOTAL REVENUES	WAGES/BENEFITS	SERVICES/SUPPLIES	CAPITAL OUTLAY	TRFS OUT	TOTAL EXPENDS	
Library Fund	\$100,000	\$1,680,088		\$14,000	\$1,794,088	\$1,388,088	\$226,000	\$180,000		\$1,794,088	
CDBG *				695,032	695,032	74,754	620,278			695,032	
Impact Fees Fund	3,000,000			620,000	3,620,000				\$450,000	450,000	\$3,170,000
Parks Capital Imp.	209,000			323,260	532,260		72,000	251,260		323,260	209,000
Annexation Fees	95,000			100,000	195,000				195,000	195,000	
Cemetery Fund			160,000	148,155	308,155	200,533	74,900		31,050	306,483	1,672
Cemetery Perpetual Care	1,000,000		51,050		1,051,050				160,000	166,500	884,550
Jewett House	15,000			12,000	27,000		6,500			26,353	647
Reforestation	24,000			4,500	28,500		6,500			6,500	22,000
Street Trees	190,000			81,500	271,500		112,000			112,000	159,500
Community Canopy				1,500	1,500		1,500			1,500	
Public Art Fund	420,000			121,000	541,000		61,300	210,000		271,300	269,700
TOTALS:	\$5,053,000	\$1,680,088	\$211,050	\$2,120,947	\$9,065,085	\$1,663,374	\$1,207,331	\$641,260	\$836,050	\$4,348,015	\$4,717,070

* - Community Development Block Grant



City of Coeur d'Alene, Idaho Departmental Summary and Description **Library**

Program Description

Mission Statement: The Coeur d'Alene Public Library is committed to excellence in library services. Dedicated to lifelong learning, the library provides free and equal access to a full range of historical, intellectual, and cultural resources.

The Coeur d'Alene Public Library is a modern 21st century library that satisfies community library needs through an exceptional multimedia collection and an excellent staff. Our personal touch and responsiveness to changing needs provides an intergenerational public space that becomes an inviting community hub for all our residents.

Library users experience this when they use the services of the Coeur d'Alene Public Library. They find a library that:

- Is innovative and continually changing and adapting to meet community needs.
- Is a safe and secure welcoming location for our community with materials, spaces, and activities.
- Is an innovative and inviting community hub connecting a diverse population of users to their community and to each other.

Major Objectives

- To provide up to date and historical materials in a variety of formats
- To plan and present programs for all ages
- To offer assistance to patrons
 - Reader's advisory
 - Research
 - Technical training and support
 - Informational, and more
- To serve an ever growing community and respond to community needs
- To enhance literacy throughout the community through outreach to underserved populations
- To provide spaces for community activities
- To collaborate with area libraries to share resources
- To offer excellent library services to everyone

Fiscal Year 2019-20 Accomplishments

- Checked out over 447,000 items
- Saw a 26% increase in use of online books and music

- Equipment checkouts (hotspots, rokus, kindles) continue to be hugely popular
- Within Cooperative Network Consortium loaned and borrowed over 73,000 items
- Provided programs for over 36,000 residents
- Provided a variety of library services (including internet, meeting rooms, displays, etc.) for over 248,000 individuals
- Over 40,000 residents of Coeur d'Alene have a library card
- Answered over 40,000 reference questions
- Archived digitized microfilm issues of the Coeur d'Alene Press through 1964
- Filled over 54,000 hold requests
- Meeting rooms used for 967 programs
- Developed outreach programs to daycares, senior centers, and area schools
- High school yearbooks scanned and included in CdArchives database
- Replaced laptops in the laptop lab with Innovia grant
- Rose to the challenge of providing innovative online and curbside services during a Pandemic
- Developed a marketing committee
- Changed out a drinking fountain to one that allows water bottle refilling

Fiscal Year 20-21 Goals

- Add one full time reference clerk position to provide branch library services at the Nexus Elementary School
- Provide STEM kits for checkout
- Increase outreach to area childcare centers and senior facilities
- Continue building archives website – allow for hosting of historic archives
- Partner with the Museum of North Idaho on like-minded programs
- Continue digitizing the Coeur d'Alene Press archives from 1964 to present (providing copyright permission or public domain recognition is obtained)
- Open library branch in the new Nexus Elementary School
- Provide more online materials
- Ongoing collection development providing excellent materials for all ages and interests in a variety of formats
- Provide ongoing continuing educational opportunities for all staff
- Attempt to purchase enough multiple copies of items to satisfy holds in a reasonable time
- Recruit and hire a library director who can continue working with this excellent and innovative staff
- Identify non-English speaking/reading citizen groups and provide and market materials in those languages as well as library tours
- Modify gallery hanging mechanisms for visiting artists
- Develop and provide an area for safe and comfortable dog tethering to secure a dog temporarily while owners use the library
- Provide copying and scanning services at the Lake City Public Library branch and the new Nexus public library branch
- Explore community room improvements

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
LIBRARY FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Property Tax - Current Year	\$1,540,263.77	\$1,597,515.13	\$1,681,911.03	\$1,019,666.91	\$1,743,616	\$1,680,088	003-000-3110-0000	
Property Tax - Prior Year	21,951.71	20,063.14	14,663.24	11,129.31			003-000-3120-0000	
State Grant	700.00	9,237.26	16,941.39	2,000.00			003-000-3310-0000	
Printing & Photocopy	8,130.80	7,867.21	7,449.40	2,933.59	8,000	7,000	003-000-3410-5000	
Non Resident Fees	125.00	100.00	325.00	75.00	150		003-000-3560-0100	
Inter-Library Loans	0.28	3.00					003-000-3560-0200	
Library Fines	17,333.69	16,723.52	9,708.72	92.97	1,000		003-000-3610-2000	
Private Donations		8,495.00	46.19	1.00			003-000-3760-0100	
Sale of Books-Lost or Damaged	2,958.97	3,683.08	3,300.24	1,646.59	3,000	3,000	003-000-3790-3100	
Other Revenue	4,170.03	4,261.29	5,247.96	2,239.72	4,000	4,000	003-000-3790-4000	
Beginning Cash					23,000	100,000	003-000-3990-0000	
Interest	1,754.58	3,812.70	6,353.05	2,241.95	3,000		003-000-3710-0000	
Total Revenues	\$1,597,388.63	\$1,671,761.33	\$1,745,946.22	\$1,042,027.04	\$1,785,766	\$1,794,088		
Wages	\$579,045.56	\$594,362.79	\$669,114.87	\$329,742.82	\$674,952	\$685,734	003-028-4611-1000	14
Sick Leave Repurchase	1,959.64			920.14			003-028-4611-1006	
COVID-19				12,245.56			003-028-4611-1111	
Part Time	261,393.83	272,722.11	261,497.35	128,321.01	276,849	283,745	003-028-4611-1300	9.85
FICA	63,506.64	65,401.01	69,836.67	35,213.85	72,812	74,167	003-028-4611-2100	
PERS	95,260.60	97,803.83	104,154.70	56,063.68	113,638	115,764	003-028-4611-2200	
Workmens Compensation	1,515.90	1,636.83	1,467.04	675.22	1,736	1,775	003-028-4611-2400	
Health Insurance	123,363.32	123,831.15	137,790.50	70,811.10	141,174	152,281	003-028-4611-2500	
Dental Insurance	11,802.91	10,056.01	16,748.11	7,255.74	14,755	15,416	003-028-4611-2501	
Cobra & Retirees							003-028-4611-2502	
Health Reimbursement Acct	37,098.72	39,493.97	47,122.93	20,130.85	48,240	49,820	003-028-4611-2520	
Life & Disability Insurance	6,626.68	6,512.16	7,323.26	3,429.92	7,610	7,887	003-028-4611-2600	
Unemployment Insurance					1,500	1,500	003-028-4611-2800	
Total Payroll Expenses	\$1,181,573.80	\$1,211,819.86	\$1,315,055.43	\$664,809.89	\$1,353,266	\$1,388,088		
Office Supplies	\$42,053.53	\$46,718.84	\$48,611.26	\$16,380.14	\$45,000	\$45,000	003-028-4611-3100	
Postage and Courier Fees	16,507.41	17,278.00	17,035.73	7,953.98	16,500	17,000	003-028-4611-3101	
Computer Maintenance	7,737.43	1,760.20	4,615.49	20,011.53	28,000	5,000	003-028-4611-3102	
Reference and Popular Items	11,756.31	11,664.33	11,426.14	1,972.94	12,000	12,000	003-028-4611-3200	
Promotional Supplies	2,798.34	26,412.03	3,478.57	785.64	2,000	2,000	003-028-4611-3400	
Dues / Subscriptions	42,131.02	42,705.49	87,876.71	28,723.38	50,000	51,000	003-028-4611-4800	
Training	8,840.20	12,499.87	16,155.38	4,338.58	10,000	10,000	003-028-4611-4902	
Utilities	90,460.37	85,635.81	79,039.43	36,449.29	85,000	80,000	003-028-4611-5200	
Photocopier Maint & Supplies	4,745.58	5,337.53	6,213.66	2,531.81	4,000	4,000	003-028-4611-6900	
Total Services & Supplies	\$227,030.19	\$250,012.10	\$274,452.37	\$119,147.29	\$252,500	\$226,000		
Golf Cart		\$8,495.00					003-028-4611-7505	
Books	\$155,231.17	157,792.27	\$134,259.11	\$74,674.75	\$180,000	\$180,000	003-028-4611-7701	
Total Capital Outlay	\$155,231.17	\$166,287.27	\$134,259.11	\$74,674.75	\$180,000	\$180,000		
Total Expenses	\$1,563,835.16	\$1,628,119.23	\$1,723,766.91	\$858,631.93	\$1,785,766	\$1,794,088		
Total Revenues over (under) expenses	\$33,553.47	\$43,642.10	\$22,179.31	\$183,395.11	\$0	\$0		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Community Development Block Grant

Program Description

The City receives an annual Community Development Block Grant from the U.S. Department of Housing and Urban Development (HUD). The objective of this grant is to support lower income residents of Coeur d'Alene, which can include the following projects: housing rehabilitation for lower income families, increase of affordable housing, the provision of economic development opportunities, supportive infrastructure development in lower income areas of the City, senior support, aid to local organizations whose mission it is to provide safety for lower income residents. This grant is managed by the City's Planning Department with additional oversight provided by the City's Finance Department.

Major Objectives

- Facilitate sub-recipient management, fund dispersal and program compliance for the following activities:
 - Accessible Sidewalk Improvement: available in the City's lower income census tracts
 - Emergency Minor Home Repair and Accessibility (EMRAP): Available to local qualifying homeowners
 - Annual Community Opportunity Grant Cycle: available to public, private and government entities (*which now also includes CDBG-CV funds*)
 - Annual Meals on Wheels Grant to Lake City Center: senior support

Fiscal Year 2019-20 Accomplishments

- Meals on Wheels grant funded.
- Continued fiscal monitoring of the North Idaho College scholarship funds to close out the 2018 Community Opportunity Grant program.
- One home funded through the City's EMRAP program with 2 in process anticipated to fund

- Three Community Grants Awarded under the 2019 grant program: St. Vincent De Paul's HVAC; United Way Kindergarten Boot Camp; Lake City Center ADA Restroom Rehabilitation.
- Hired a new CDBG Community Development Specialist, Chelsea Nesbit, in early March to fill the vacancy.
- The sidewalk project along 21st Street from Sherman Avenue to Fernan STEM elementary school is expected to be completed in June 2020 in partnership with the Streets & Engineering Department.
- Received \$199,675 in CDBG-CV FUNDS through the CARES ACT in response to COVID-19. Staff did outreach to 189 stakeholders to seek funding requests. Three have been awarded to date including:
 - Lake City Center Expanded Meals on Wheels program in the amount of \$3,686
 - St. Vincent De Paul for Homeless Services and Emergency Shelter expenses in response to COVID-19 \$24,000
 - Family Promise of North Idaho Homeless Housing Assistance \$12,600

Fiscal Year 2020-21 Goals

- Continued fiscal monitoring of the 2019 grant recipients.
- Administer 15-20 EMRAP projects, and expand the program to include sewer connections.
- Disperse funds for the Annual Meals on Wheels grant.
- Manage and administer \$199,675 of CDBG-CV FUNDS (COVID-19 CARES ACT) funds. At least \$159,740 will be available for grants after 20% Administrative cap.
- Manage Community Opportunity Grant Cycle whose balance for 2019-20 is \$210,445, and encourage economic development funding activities. (Note: these funds can also assist with response to COVID-19).
- Begin preparing for the Housing Needs Assessment and Affirmatively Furthering Fair Housing studies that are required by HUD.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
COMMUNITY DEVELOPMENT BLOCK GRANT

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Federal Grant	\$111,745.34	\$145,381.71	\$304,518.48	\$ 87,728.70			005-000-3310-0000	
Federal Grant - Plan Year 2016					\$14,600		005-000-3310-0000	
Federal Grant - Plan Year 2017					42,554		005-000-3310-0000	
Federal Grant - Plan Year 2018					203,650	\$1,164	005-000-3310-0000	
Federal Grant - Plan Year 2019					304,815	204,672	005-000-3310-0000	
Federal Grant - Plan Year 2020					31,848	301,830	005-000-3310-0000	
Federal Grant - Plan Year 2021						37,377	005-000-3310-0000	
CDBG-CV (COVID-19 CARES Act) **						149,989	005-000-3310-0000	
Total Revenues	\$111,745.34	\$145,381.71	\$304,518.48	\$87,728.70	\$597,467	\$695,032		
Wages					\$70,543	\$46,209	005-046-4159-1000	1
FICA						3,535	005-046-4159-2100	
PERS						5,517	005-046-4159-2200	
Workmens Comp						85	005-046-4159-2400	
Health Insurance						8,250	005-046-4159-2500	
Dental Insurance						1,330	005-046-4159-2501	
Health Reimbursement Acct						9,285	005-046-4159-2520	
Life & Disability Insurance						543	005-046-4159-2600	
Total Payroll Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$70,543	\$74,754		
CDBG Administration	\$44,893.21	\$5,464.79	\$13,247.62	\$745.43		\$2,626	005-046-4159-4230	
Plan Year 2016					\$14,600		005-046-4159-4235	
Plan Year 2017					42,554		005-046-4159-4235	
Plan Year 2018					203,650		005-046-4159-4235	
Plan Year 2019					266,120		005-046-4159-4235	
Communty Opportunity Grants						363,062	005-046-4159-4235	
Meals on Wheels						5,000	005-046-4159-4235	
Sidewalks						32,991	005-046-4159-4235	
EMRAP						76,545	005-046-4159-4235	
CDBG Projects	66,852.13	139,916.92	291,214.57	73,137.26			005-046-4159-4235	
CDBG-CV (COVID-19 CARES Act) **						140,054	005-046-4159-4240	
Total Services & Supplies	\$111,745.34	\$145,381.71	\$304,462.19	\$73,882.69	\$526,924	\$620,278		
Total Expenses	\$111,745.34	\$145,381.71	\$304,462.19	\$73,882.69	\$597,467	\$695,032		
Total Revenues over (under) expenses	\$0.00	\$0.00	\$56.29	\$13,846.01	\$0	\$0		

*** Federal Grant Allocation by Year**

HUD PY2017 (actual)	\$301,850.00
HUD PY2018 (actual)	\$318,476.00
HUD PY2019 (actual)	\$329,815.00
HUD PY2020 (actual)	\$339,427.00
HUD PY2021 (anticipated April 1, 2021)	\$339,427.00

PY2020 Distribution of CDBG Funds

CDBG Administration	20%	\$	67,665.00
Communty Opportunity Gr	62%	\$	211,542.00
Meals on Wheels	1.5%	\$	5,000.00
Sidewalks	1.5%	\$	5,000.00
EMRAP	15%	\$	50,000.00
	100%	\$	339,207.00

CDBG-CV Funds 2020-2022**

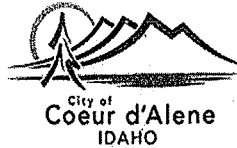
CDBG-CV Admin	5%	\$	9,935.00
Grants*	95%	\$	189,740.00
	100%	\$	199,675.00

** \$49,686 has been allocated in FY20 to grants and \$9,935 to Admin

* HUD plan year April 1st to March 31st - versus City fiscal year of October 1st to September 30th

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 IMPACT FEES FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Impact Fees Collected	\$818,481.84	\$1,029,993.55	\$596,835.01	\$437,516.03	\$850,000	\$600,000	021-000-3720-7200
Beginning Cash					2,800,000	3,000,000	021-000-3990-0000
Interest Income	21,789.14	38,859.67	81,033.12	34,188.51	35,000	20,000	021-000-3710-0000
Total Revenues	\$840,270.98	\$1,068,853.22	\$677,868.13	\$471,704.54	\$3,685,000	\$3,620,000	
Professional Services	\$3,300.00						021-111-4527-4200
Transfer to Parks	110,600.00						021-111-4527-6997
Trf to Traffic Improvements	898,000.00	\$515,318.59	\$218,235.12	\$238,052.28	\$360,000	\$450,000	021-111-4527-6998
Transfer to Public Safety	90,000.00						021-111-4527-6999
Total Services & Supplies	\$1,101,900.00	\$515,318.59	\$218,235.12	\$238,052.28	\$360,000	\$450,000	
Total Revenues over (under) Expenses	(\$261,629.02)	\$553,534.63	\$459,633.01	\$233,652.26	\$3,325,000	\$3,170,000	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Parks Capital Improvements Fund

Program Description

Parks Capital Improvements Fund allows for the purchase, improvement, or construction of properties and/or amenities for the Parks Department.

Major Objectives

- Improve existing park properties and amenities
- Construct new sites
- Provide funding for needed capital enhancements

Fiscal Year 2019-2020 Accomplishments

- Construction of ADA beach access and kayak launch at Atlas Mill Park
- Matching funds for dock grant
- Memorial Grandstands
- Upgraded the septic system at Harbor House
- Improved and upgraded Ramsey Park irrigation

Fiscal Year 2020-2021 Goals

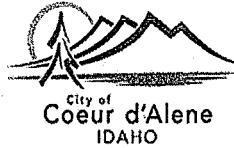
- Build restrooms at Person Field

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
PARKS CAPITAL IMPROVEMENTS FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
State Grant		\$147,198.84	\$5,000.00			\$150,000	072-000-3310-0000
Concessions	\$15,644.40	10,931.96	11,323.30		\$12,052	10,000	072-000-3720-2000
Dock Rental	69,298.00	63,925.36	64,794.19	\$43,173.30	70,478	70,478	072-000-3720-2100
Transfer from Parking Revenues	38,443.27	67,519.00	70,141.92	190,000.00	190,000		072-000-3720-2300
Boat Launch Fees	8,158.20	10,221.73	7,523.43	766.93	11,269	11,269	072-000-3720-2400
Mooring Dock Fees	4,531.34	5,809.80	14,622.40	22.40	6,405	6,405	072-000-3720-2500
Miscellaneous Parks Revenues	63,585.00	60,811.15	57,893.96	15,173.70	67,044	67,044	072-000-3720-2200
McEuen Park Contributions		228,000.00					072-000-3720-3000
ignite - Memorial Park Contributions		950,599.00	1,190,167.06				072-000-3720-4000
Trail Revenues	7,079.50	57,633.50	13,924.70	806.00	7,500	7,500	072-000-3720-5000
Donations	750.00	382,964.00					072-000-3791-1000
Transfer from Impact Fees	110,600.00						072-000-3999-0021
Transfer from General Fund		7,198.00					072-000-3993-0002
Beginning Cash					355,000	209,000	072-000-3990-0000
Interest Income	3,254.92	9,301.47	29,404.44	16,592.15	3,500	564	072-000-3710-0000
Total Revenues	\$321,344.63	\$2,002,113.81	\$1,464,795.40	\$266,534.48	\$723,248	\$532,260	
McEuen Park	\$3,903.04	\$19,521.98	\$9,351.85				072-100-4485-6645
Cherry Hill	(6,544.00)						072-100-4485-6920
Waterfront Improvements Designer	7,184.60	21,057.87	6,298.99	\$10,714.58	\$15,000	\$15,000	072-100-4485-6930
Infrastructure	6,325.32	7,405.00	2,810.11	10,125.81	30,000	30,000	072-100-4485-6940
Parks Foundation		3,147.50	5,002.87		15,000	25,000	072-100-4485-6950
Bike Path Maintenance	133.37	15,000.00	15,000.00		7,500		072-100-4485-6955
Dog Park Relocation		886.49					072-100-4485-6960
4 Corners / Mullan Project		2,446.51	7,465.99	(1,074.90)			072-100-4485-6911
Trails - misc expenses	4,813.39	596.18	1,386.00				072-100-4485-6925
Trails Realignment		2,663.81	7,475.30	155.85			072-100-4485-6972
Tubbs Hill - misc expenses	747.17	37,000.00				2,000	072-100-4485-6976
Trf to General Fund for Tubbs Hill Work		2,853.97	1,806.14	6,271.71	2,000	2,000	072-100-4485-6990
Transfer to Public Art Funds		3,400.00		40,000.00	40,000		072-100-4485-6999
Total Services & Supplies	\$16,562.89	\$115,979.31	\$56,597.25	\$66,193.05	\$109,500	\$72,000	
McEuen Park				\$7,499.93	15,000		072-100-4485-7645
Ramsey Park Irrigation				374.72	75,000		072-100-4485-7802
Skateboard Park		\$60,664.16	\$17,622.73				072-100-4485-7915
Tennis Courts - Cherry Hill	\$40,500.00						072-100-4485-7920
4 Corners / Mullan Project	14,460.73						072-100-4485-7925
3rd St Boat Launch Camera					15,000		072-100-4485-7930
Bluegrass Park Playground Upgrade						10,000	072-100-4485-
City Park Electrical Upgrade						15,000	072-100-4485-
East Tubbs Bollard Replacement						15,000	072-100-4485-
3rd Street Boat Launch Ramps						180,000	072-100-4485-
Memorial Park Grandstand			266,584.76	560,729.35			072-100-4485-7971
City Park Restrooms					350,000		072-100-4485-7970
Trails - Capital Improvements		204,000.00				31,260	072-100-4485-7972
Memorial Park	124,045.28	1,329,607.46	186,933.29				072-100-4485-7975
Trail Realignment - Hubbard/River			19,236.00	152,863.63			
Total Capital Outlay	\$179,006.01	\$1,594,271.62	\$490,376.78	\$721,467.63	\$455,000	\$251,260	
Total Expenses	\$195,568.90	\$1,710,250.93	\$546,974.03	\$787,660.68	\$564,500	\$323,260	
Total Revenues over (under) expenses	\$125,775.73	\$291,862.88	\$917,821.37	(\$521,126.20)	\$158,748	\$209,000	

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 ANNEXATION FEES**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Annexation Fees Collected	\$455,175.00	\$186,574.00	\$172,550.00		\$80,000	\$100,000	024-000-3720-7200
Beginning Cash					19,405	95,000	024-000-3990-0000
Interest Income	3,351.13	3,349.43	1,586.20	\$1,055.13			024-000-3710-0000
Total Revenues	\$458,526.13	\$189,923.43	\$174,136.20	\$1,055.13	\$99,405	\$195,000	
Transfers Out	\$193,000.00	\$398,240.00	\$286,000.00	\$99,000.00	\$99,000	\$195,000	024-113-4525-6999
Total Services & Supplies	\$193,000.00	\$398,240.00	\$286,000.00	\$99,000.00	\$99,000	\$195,000	
Total Revenues over (under) expenses	\$265,526.13	(\$208,316.57)	(\$111,863.80)	(\$97,944.87)	\$405	\$0	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Cemetery Fund

Program Description

Operation and upkeep of Forest and Riverview cemeteries.

Major Objectives

The cemetery's major objectives are to perform burial services and provide the highest quality and most respectful care possible to those interred there. We provide maintenance on 22 acres at Forest and 7.5 acres at Riverview.

Fiscal Year 2019-2020 Accomplishments

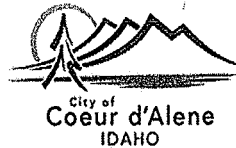
- We performed 105 interments, sold 98 lots and niches, and inspected and staked out 70 headstones.
- Our first niche wall was installed in a new niche garden between Section C and A.
- Privacy fencing was installed along the Old Post section of Forest Cemetery and new black chain link fence along Lincoln Way.
- Obtained a new turf vehicle under budget and used the savings to buy a commercial pesticide sprayer
- We purchased a 4-wheel drive mower for the price of a 2-wheel drive mower.
- Continued our path to go green by purchasing an electric walk behind mower and backpack blower.

Fiscal Year 2020-2021 Goals

- Remain competitive in the services field and continue to provide high standards of quality.
- Due to budget constraints, we are not seeking financial increases.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
CEMETERY FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Lot And Niche Sales	\$97,825.00	\$116,725.00	\$115,655.00	\$55,025.00	\$103,500	\$103,500	033-000-3540-1000	
Opening & Closing	54,875.00	47,100.00	50,850.00	19,825.00	29,136	29,136	033-000-3540-2000	
Liner Sales	13,990.59	12,160.43	13,229.30	7,547.20	7,472	7,472	033-000-3540-4000	
Miscellaneous Revenue	15,510.50	11,605.00	11,390.00	4,515.00	7,747	7,747	033-000-3790-0000	
Transfer from General Fund	12,000.00						033-000-3996-0001	
Transfer from P/C Care Fund	150,000.00	150,000.00	200,000.00	94,320.00	185,000	160,000	033-000-3996-0046	
Interest		361.41	1,477.24	975.88	300	300	033-000-3710-0000	
Beginning Balance					5,000		033-000-3990-0000	
Total Revenues	\$344,201.09	\$337,951.84	\$392,601.54	\$ 182,208.08	\$338,155	\$308,155		
Wages	\$87,925.54	\$92,416.51	\$90,763.32	\$49,752.17	\$97,357	\$102,611	033-015-4421-1000	2
Sick Leave Repurchase				974.23			033-015-4421-1006	
Overtime	10,520.70	10,125.19	3,875.09	579.43	2,038	2,038	033-015-4421-1200	
Part Time	23,148.39	16,755.42	9,600.53		25,719	26,000	033-015-4421-1300	0.96
Cell Phone Allowance	840.00	825.00	480.00	315.00	840	840	033-015-4421-1500	
FICA	9,109.19	9,065.70	7,787.49	3,714.07	9,636	10,059	033-015-4421-2100	
PERS	11,046.33	11,612.97	10,910.09	6,047.22	11,725	12,352	033-015-4421-2200	
Workmens Comp	5,631.82	6,150.83	4,771.38	2,313.86	5,949	6,209	033-015-4421-2400	
Health Insurance	34,165.28	33,169.19	25,487.84	14,123.13	26,262	28,139	033-015-4421-2500	
Dental Insurance	4,550.69	4,395.58	4,043.51	1,729.65	2,270	3,165	033-015-4421-2501	
Health Reimbursement Account	7,072.08	7,360.08	7,727.09	1,740.85	7,960	7,960	033-015-4421-2520	
Life & Disability Insurance	429.36	419.82	655.65	516.32	1,122	1,161	033-015-4421-2600	
Total Payroll Expenses	\$194,439.38	\$192,296.29	\$166,101.99	\$81,805.93	\$190,877	\$200,533		
Office Supplies	\$122.23	\$519.90	\$106.03	\$33.98	\$300	\$300	033-015-4421-3100	
Operating Supplies	1,768.75	5,942.34	1,468.92	493.41	6,000	6,000	033-015-4421-3200	
Items For Resale	8,010.67	4,564.07	5,916.53	6,520.00	8,000	8,000	033-015-4421-3300	
Minor Equipment	2,663.10	3,919.28	13,034.53	2,181.99	3,500	3,500	033-015-4421-3400	
Fuels/Lubes	4,761.98	6,783.04	5,378.00	2,567.59	6,000	6,000	033-015-4421-3500	
Utilities - Water	13,174.24	18,840.70	16,380.54	729.99	12,100	12,100	033-015-4421-5200	
Solid Waste	8,305.08	8,179.32	7,419.78	3,544.92	7,000	7,000	033-015-4421-5201	
Utilities - Sewer	928.51	982.85	956.26	325.02	1,000	1,000	033-015-4421-5202	
Utilities - Electric	11,296.25	14,368.64	14,221.29	6,352.24	15,000	15,000	033-015-4421-5206	
R/M Grounds	6,798.83	4,636.00	4,929.26	1,403.59	5,000	5,000	033-015-4421-5900	
R/M Other	3,780.66	3,061.94	4,775.16	1,349.77	4,000	4,000	033-015-4421-6200	
Tree Maintenance	6,506.00	6,917.00	4,600.00		7,000	7,000	033-015-4421-6301	
30% Of Lots To P/C Trusts	29,347.50	34,717.50	34,696.50	16,507.50	31,050	31,050	033-015-4421-6991	
Total Services & Supplies	\$97,463.80	\$113,432.58	\$113,882.80	\$42,010.00	\$105,950	\$105,950		
Fencing				\$233.20	\$28,000		033-015-4421-7210	
Mower				22,676.00	22,800		033-015-4421-7610	
Turf Vehicle				21,794.00	22,000		033-015-4421-7505	
1 Ton Flatbed Truck			\$25,084.53				033-015-4421-7520	
Niche Wall	\$27,800.00		34,741.51				033-015-4421-7220	
	\$27,800.00	\$0.00	\$59,826.04	\$44,703.20	\$72,800	\$0		
Total Expenses	\$319,703.18	\$305,728.87	\$339,810.83	\$168,519.13	\$369,627	\$306,483		
Total Revenues over (under) expenses	\$24,497.91	\$32,222.97	\$52,790.71	\$13,688.95	(\$31,473)	\$1,672		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Cemetery Perpetual Care Fund

Program Description

Provides funds to sustain the ongoing maintenance of the cemeteries beyond lot and niche sales revenue.

Major Objectives

To increase the perpetual care fund to assure interest from the fund will offset operating expenses, and to continue to add fifty percent of lot sales to the perpetual care fund.

Fiscal Year 2019-20 Accomplishments

- Lowered fees on older niche walls in Riverview Cemetery to recoup our investment in the niche walls.
- Continue to operate and provide quality safe service.

Fiscal Year 2020-21 Goals

- Remain competitive in the services field and continue to provide high standards of quality.

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 CEMETERY PERPETUAL CARE FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
30% of Lot Sales from Cem Fund	\$29,347.50	\$34,717.50	\$34,696.50	\$16,507.50	\$31,050	\$31,050	046-000-3991-0033
Transfer from General Fund	20,000.00	20,000.00	20,000.00	20,000.00	20,000	20,000	046-000-3991-0200
Beginning Cash					1,395,000	1,000,000	046-000-3990-0000
Unrealized Gains (Losses)	(35,622.00)	(42,800.90)	43,287.25	9,934.20			046-000-3710-1000
Interest	39,184.73	36,549.07	34,179.68	16,537.40	50,000		046-000-3710-0000
Total Revenues	\$52,910.23	\$48,465.67	\$132,163.43	\$62,979.10	\$1,496,050	\$1,051,050	
Trustee Fees	\$6,533.57	\$6,140.62	\$5,826.88	\$2,784.52	\$6,500	\$6,500	046-032-4423-4200
Transfer to Cemetery for Operating	150,000.00	150,000.00	200,000.00	94,320.00	185,000	160,000	046-032-4423-6996
Total Expenses	\$156,533.57	\$156,140.62	\$205,826.88	\$97,104.52	\$191,500	\$166,500	
Total Revenues over (under) expenses	(\$103,623.34)	(\$107,674.95)	(\$73,663.45)	(\$34,125.42)	\$1,304,550	\$884,550	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Recreation Department-Jewett House

Program Description

The Jewett House serves as a senior center for a number of activities for senior citizens as well as an event center that accommodates weddings and other special events. The house is host to recreation department offerings as well as staff and corporate meeting and gatherings.

Major Objectives

Our major objective for the house is to continue to grow our department offerings held there and to continue increasing the number of weddings and special events held at the house. This increased revenue will help keep the house mostly self-sustaining and not solely reliant on budgeted city funds.

Fiscal Year 2019-2020 Accomplishments

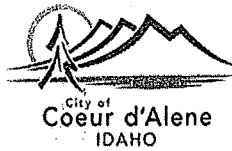
In working with our house manager we increased 2019 events at the house with an even larger number of events expected for this summer.

Fiscal Year 2020-2021 Goals

Continue growing programs. We would like to afford a few projects at the house that we feel would greatly benefit the overall product we can present to prospective customers. In trying to accommodate those projects we would like to ask the City to fund \$15,000 as was the case in previous budget years

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
JEWETT HOUSE

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Donations		\$1,000.00		\$1,000.00			057-000-3780-0000
Miscellaneous Revenue	\$16,793.50	23,095.49	\$17,167.38	313.77	\$19,000	\$12,000	057-000-3790-0000
Interest	170.16	420.57	870.45	317.56			057-000-3710-0000
Beginning Cash					15,000	15,000	057-000-3990-0000
Total Revenues	\$16,963.66	\$24,516.06	\$18,037.83	\$1,631.33	\$34,000	\$27,000	
Wages	\$1,260.00	\$960.00	\$1,014.00	\$156.00	\$2,000	\$1,500	057-057-4521-1000
FIQA	96.38	73.44	77.56	11.93	153	153	057-057-4521-2100
Operating Supplies	3,640.34	2,530.33	2,006.67	\$283.72	3,000	2,500	057-057-4521-3200
Communications	627.73	683.08	1,510.60	692.59	700	700	057-057-4521-5101
Utilities	8,584.85	7,090.29	7,157.08	3,728.24	9,000	8,500	057-057-4521-5200
Repair and Maintenance	1,219.95	551.23	12,849.52	576.93	14,000	13,000	057-057-4521-5900
Miscellaneous		109.35		(129.13)			057-057-4521-6200
Total Expenses	\$15,429.25	\$11,997.72	\$24,615.43	\$5,320.28	\$28,853	\$26,353	
Total Revenues over (under) expenses	\$1,534.41	\$12,518.34	(\$6,577.60)	(\$3,688.95)	\$5,147	\$647	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Reforestation, Street Trees and Community Canopy

Program Description

The Urban Forestry division serves as the liaison to the public regarding city ordinances, tree selection and tree care. The division manages the City of Coeur d Alene tree inventory, coordinates and carries out tree work on public trees, issues permits for contractors and homeowners to work on public trees, provides public education, serves as a liaison to the urban forestry committee. The City of Coeur d Alene Urban forestry division reviews commercial permits to insure that city codes regarding street trees are met and assists with project reviews. The City of Coeur d Alene street tree permit program provides funds for planting and the City cost share program which provides assistance paying for tree care on public trees abutting single family residential properties.

Major Objectives

- To ensure that public trees receive proper tree care through permitting
- To protect public trees from unnecessary removal
- To keep the city tree inventory up to date to track the state of the tree infrastructure.
- To establish ordinance that promotes proper tree care and a diverse tree population through approved planting lists
- To improve public safety through mitigating hazards regarding public trees.
- To continue the growth of the Urban Forest through planting new trees and reforestation.

Fiscal Year 2019-20 Accomplishments

- The Urban Forest Master Plan has been completed by city staff and will be integrated into the Parks Master plan for approval before the end of the year.
- 16 residential homes have utilized the cost share program this fiscal year resulting in 34 street trees pruned and 11 hazardous our unhealthy trees removed through this program. With a total of 220 trees pruned and 89 trees removed since the programs inception
- Through the RSTR program 175 street trees at residential properties in the incorporated city limits in this budget year.

Fiscal Year 2020-2021 Goals

- Continue the Re Leaf CDA program in the 2020-2021 fiscal year as budget allows.
- Work towards funding a full-time street tree crew for the City of Coeur d Alene parks department.
- Complete the fuel mitigation grant work in the Fernan Hill natural area within the two-year timeline allowed by the grant.
- Perform prescribed burn on Tubbs hill natural area that was postponed in the 2019-2020 budget due to the COVID-19 pandemic.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
REFORESTATION FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
State Grant							064-000-3310-0000
Miscellaneous Revenue	\$5,338.50	\$6,237.78	\$1,915.00	\$950.00	\$6,000	\$4,500	064-000-3790-0000
Beginning Cash					23,000	24,000	064-000-3990-0000
Interest Income	182.33	395.27	628.71	244.57			064-000-3710-0000
Total Revenues	\$5,520.83	\$6,633.05	\$2,543.71	\$1,194.57	\$29,000	\$28,500	
Reforestation Expenditures	\$3,391.81	\$2,083.72	\$6,248.42		\$5,000	\$6,500	064-048-4384-6317
Total Expenses	\$3,391.81	\$2,083.72	\$6,248.42	\$0.00	\$5,000	\$6,500	
Total Revenues over (under) expenses	\$2,129.02	\$4,549.33	(\$3,704.71)	\$1,194.57	\$24,000	\$22,000	

STREET TREES FUND

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Street Trees	\$90,300.00	\$74,100.00	\$79,400.00	\$33,000.00	\$80,000	\$80,000	065-000-3780-0000
Beginning Cash					180,000	190,000	065-000-3990-0000
Interest Income	1,530.83	2,910.05	4,714.23	1,939.31	3,000	1,500	065-000-3710-0000
Total Revenues	\$91,830.83	\$77,010.05	\$84,114.23	\$34,939.31	\$263,000	\$271,500	
Street Tree Reimbursements	\$37,045.09	\$70,405.00	\$18,538.52	\$39,965.00	\$69,000	\$72,000	065-029-4158-6317
Trees and Planting	38,468.04	28,363.37	63,770.00		35,000	40,000	065-029-4158-6301
Total Expenses	\$75,513.13	\$98,768.37	\$82,308.52	\$39,965.00	\$104,000	\$112,000	
Total Revenues over (under) expenses	\$16,317.70	(\$21,758.32)	\$1,805.71	(\$5,025.69)	\$159,000	\$159,500	

COMMUNITY CANOPY FUND

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Miscellaneous Revenue	\$2,650.00	\$1,150.00	\$650.00	\$400.00	\$2,000	\$1,500	066-000-3790-0000
Interest Income	13.56	44.84	73.06	29.72			066-000-3710-0000
Total Revenues	\$2,663.56	\$1,194.84	\$723.06	\$429.72	\$2,000	\$1,500	
Community Canopy Expenditures	\$1,162.20	\$621.13	\$958.79	\$248.46	\$2,000	\$1,500	066-031-4159-6306
Total Expenses	\$1,162.20	\$621.13	\$958.79	\$248.46	\$2,000	\$1,500	
Total Revenues over (under) expenses	\$1,501.36	\$573.71	(\$235.73)	\$181.26	\$0	\$0	



City of Coeur d'Alene, Idaho Departmental Summary and Description Public Art

Program Description

The City of Coeur d'Alene Arts Commission is the standing committee charged by the City Council to "stimulate and encourage, throughout the City and surrounding area, the study and presentation of the performing and fine arts, and public interest and participation."

On June 1, 1999, Coeur d'Alene became the first city in Idaho with a funding mechanism for public art. Coeur d'Alene now dedicates 1.33% of the total cost of all eligible capital improvement projects to fund art in public places.

The purpose of the public art program is to integrate a wide range of public art into the community and reflect the diversity of communities, artistic disciplines, and points of view. Artists can be valuable members of planning or design teams and primary resources in the revitalization and development of the downtown and of neighborhoods throughout the city.

Major Objectives

- Integrate public art into the design of buildings, parks, streetscape and public spaces – making art a natural, normal enhancement of community design.
- Select artworks of sufficient scale to capture public attention. Make an impression.
- Build a diverse public art collection that: incorporates various art media styles and themes; includes permanent works and temporary exhibitions; and is well-made to withstand climate extremes.
- Place public art out in the open, in accessible locations where more folks can see it and interact.
- Over the years, gradually extend public art from the downtown core into all corners of the city.
- Select art through a juried process that invites citizens to play a role. Extend the selection process to include artists from outside the area, to diversify the collection.
- Ensure that Coeur d'Alene's growing public art program is supported by adequate funding, professional staff, and proper maintenance of the collection by qualified individuals.
- Strive to acquire truly exceptional art – of the highest quality, representing in Coeur d'Alene's collection the finest artists of the region and the world.
- Serve as a model and inspiration for other communities interested in introducing their own public art programs.

Fiscal Year 2019-20 Accomplishments

- Purchased “Snow Ghost I,” by artist Teresa McHugh, for permanent installation in Riverstone Park.
- Completed installation of art on loan for the ArtCurrents program in downtown Coeur d’Alene and Riverstone.
- Issued a call to artists and for utility box vinyl wraps at 15 locations in the City of Coeur d’Alene.
- Accepted the donation of a mobile from the estate of artist Patty Sgrecci, which was installed at the Coeur d’Alene Library.
- Relocated the “Plunge” statue by artist Jason Sanchez to Independence Point, and relocated the “Breaking Boundaries” statue by artist Jason Sanchez to the Memorial Park Skatepark.
- Purchased “Open Arms,” by artist Donald Cadden, for future permanent installation in the Atlas Waterfront area.
- Accepted the permanent art on loan and completed installation of the “Unconquered” statue by artist Lorenzo Ghiglieri, from Dan and Kathryn Pinkerton, in Riverstone Park.

Fiscal Year 2020-21 Goals

- Issue a call to artists for new art on loan for the ArtCurrents program, or extend the program for an additional year.
- Accept donation of “The Suffragette” statue by artist Terry Lee, and complete installation on Front Avenue, followed by a dedication ceremony.
- Issue and complete installation of Storm Drain Art using elementary school artists at four locations in the City of Coeur d’Alene.
- Completion and installation of utility box wraps at 15 locations in the City of Coeur d’Alene.
- Completion, installation and dedication of “Inspired,” public art sculpture by artist Jason Sanchez, at Memorial Field.
- Plan, coordinate, and execute 25th Annual Mayor’s Awards in the Arts Ceremony.
- Issue a call to artists, and completion of various mural projects in the City of Coeur d’Alene.
- Issue a call to artists for public art at the 4-Corners entrance to the City of Coeur d’Alene.
- Explore the opportunity for a mural festival in the City of Coeur d’Alene.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
PUBLIC ART FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Payment from General Fund	\$26,294.10						074-000-3760-0001
Payment from Wastewater Fund	21,696.00						074-000-3760-0031
Payment from Parks Capital Improvmt		\$3,400.00	\$27,205.00				074-000-3760-0072
Beginning Cash					\$40,000	\$80,000	074-000-3990-0000
Interest Income	572.63	984.18	1,274.59	\$775.02			074-000-3710-0000
Donations			61,160.06	30,000.00			074-000-3791-1000
Total Revenues	\$48,562.73	\$4,384.18	\$89,639.65	\$30,775.02	\$40,000	\$80,000	
Professional Services	\$412.46	\$1,446.48	\$1,627.05		\$3,000	\$3,000	074-038-4389-4200
Education and Training	2,289.18	433.19	53.99	\$43.39	500	500	074-038-4389-4902
Art			183.56	30,000.00	30,000	30,000	* 074-038-4389-6000
Community Arts Partnership		29,495.00				3,000	074-038-4389-6300
Mayor's Art Awards	3,828.75	3,412.85	2,773.08	2,770.00	3,800	3,800	074-038-4389-6318
Transfers Out		14,465.00	9,000.00				074-038-4389-6999
Capitol Outlay - Art	24,815.00		60,000.00				074-038-4389-7100
Total Expenses	\$31,345.39	\$49,252.52	\$73,637.68	\$32,813.39	\$37,300	\$40,300	
Total Revenues over (under) expenses	\$17,217.34	(\$44,868.34)	\$16,001.97	(\$2,038.37)	\$2,700	\$39,700	

IGNITE PUBLIC ART FUND

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Payment from Urban Renewal Agency	\$113,027.00	\$118,808.00	\$122,811.00		\$100,000	\$120,000	** 076-000-3999-0068
Beginning Cash					250,000	250,000	076-000-3990-0000
Interest Income	3,893.14	\$8,170.15	\$14,163.07	\$4,734.59	4,000	1,000	076-000-3710-0000
Miscellaneous Revenues							076-000-3790-0000
Total Revenues	\$116,920.14	\$126,978.15	\$136,974.07	\$4,734.59	\$354,000	\$371,000	
Professional Services		\$540.00		\$4,940.00	\$12,000	\$6,000	*** 076-039-4395-4200
Art - Lake District - Non-Capital	\$18,396.00	17,548.00	\$17,442.67	1,710.00			076-039-4395-6000
Art - River District - Non Capital	8,250.00	5,000.00	335.50	(225.00)			076-039-4395-6100
Art - Lake District - Capital		47,700.00	54,875.90	7,100.00	200,000	200,000	**** 076-039-4395-7100
Art - River District - Capital	18,000.00	51,000.00	159,350.12		100,000	10,000	076-039-4395-7110
Transfers Out			27,256.50				076-039-4395-6999
Total Expenses	\$44,646.00	\$121,788.00	\$259,260.69	\$13,525.00	\$312,000	\$216,000	
Total Revenues over (under) expenses	\$72,274.14	\$5,190.15	(\$122,286.62)	(\$8,790.41)	\$42,000	\$155,000	

PUBLIC ART FUND - MAINTENANCE

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Transfer from Arts Commission	\$2,188.83	\$14,465.00	\$36,256.50				077-000-3760-0074
Miscellaneous Revenues		5,000.00					077-000-3790-0000
Beginning Cash					\$90,000	\$90,000	077-000-3990-0000
Interest Income	699.53	1,183.45	2,355.43	\$1,267.04			077-000-3710-0000
Total Revenues	\$2,888.36	\$20,648.45	\$38,611.93	\$1,267.04	\$90,000	\$90,000	
Art Maintenance	\$12,720.68	\$5,076.79	\$2,986.16	\$3,885.97	\$20,000	\$15,000	077-035-4396-6100
Total Expenditures	\$12,720.68	\$5,076.79	\$2,986.16	\$3,885.97	\$20,000	\$15,000	
Total Revenues over (under) expenses	(\$9,832.32)	\$15,571.66	\$35,625.77	(2,618.93)	\$70,000	\$75,000	

NOTES:

* \$30,000 to be used for art on East Sherman, not in a district.

** \$120,000 revenue from Ignite is still unknown. This is the amount from last year, don't expect it to be more.

*** \$6,000 for professional services to help finish the repairs needed for the Rainbow Bridge

**** \$200,000 must be used for art inside the Lake District. Proposed art piece locations 1.) Four Corners 2.) Riverstone Entrance 3.) CDA Ave./Parking Garage 4.) Midtown Arch

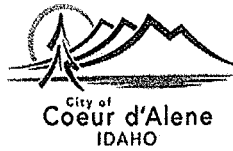
ENTERPRISE FUNDS

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-20
ENTERPRISE FUNDS**

ENTERPRISE FUNDS	REVENUES				EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	SALARIES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Street Lights	\$26,000	\$129,000	\$578,250	\$733,250	\$2,309,531	\$733,250			\$733,250	
Water Fund	2,707,321	5,300,000	6,553,228	14,560,549	2,952,811	4,348,000	\$7,298,500	\$604,518	14,560,549	
Wastewater	7,543,428	1,484,809	11,099,439	20,127,676		9,136,543	7,205,000	810,135	20,104,490	23,186
Water Cap Fee	4,035,000		1,265,000	5,300,000				5,300,000	5,300,000	
WWTP Cap Fees	1,700,000		978,163	2,678,163				1,484,809	1,484,809	1,193,354
Sanitation Fund	1,500,000		4,420,000	5,920,000		3,542,000		673,002	4,215,002	1,704,998
Public Parking	940,000		702,500	1,642,500		1,130,700	40,000	469,336	1,640,036	2,464
Drainage	980,000		1,066,281	2,046,281	222,097	781,500	415,000	186,695	1,605,291	440,990
TOTALS	\$19,431,749	\$6,913,809	\$26,662,861	\$53,008,419	\$5,484,439	\$19,671,993	\$14,958,500	\$9,528,495	\$49,643,427	\$3,364,992

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
STREET LIGHT BUDGET**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
State Grant			\$11,419.91	\$28,395.21			004-000-3310-0000
Service Charges	\$530,852.90	\$537,925.74	558,894.76	289,395.21	\$575,000	\$578,000	004-000-3430-3000
Transfers In	108,925.00	125,100.00	154,050.00	105,000.00	105,000	129,000	004-000-3999-0000
Beginning Cash					26,000	26,000	004-000-3990-0000
Interest	228.75	370.31	666.43	851.88		250	004-000-3710-0000
Total Revenues	\$640,006.65	\$663,396.05	\$725,031.10	\$395,247.09	\$706,000	\$733,250	
Annual Operation	\$580,746.32	\$606,396.61	\$624,005.36	\$272,206.91	\$620,850	\$648,000	004-013-4318-5200
Utilities For Traffic Lights	3,688.50	4,131.44	3,536.83	1,490.79	4,000	3,650	004-013-4318-5201
Repair & Maint	48,063.81	51,695.31	56,180.88	12,006.91	55,000	55,000	004-013-4318-6200
Bad Debt Expense	28.35	195.64	523.37		150	600	004-013-4318-6305
Depreciation Expense	26,015.47	25,828.40	25,828.40		26,000	26,000	004-013-4318-6502
Total Services & Supplies	\$658,542.45	\$688,247.40	\$710,074.84	\$285,704.61	\$706,000	\$733,250	
Total Revenues over (under) expenses	(\$18,535.80)	(\$24,851.35)	\$14,956.26	\$109,542.48	\$ -	\$ -	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Water Department

Program Description

The Water Department's primary goal is to provide safe, clean and abundant drinking water for the City. The spring of 2020 demonstrated how valuable a commodity this is in relation to the struggle with a global pandemic. No one (around the world) really gave it a second thought but safe water supplies were paramount to successful sanitation. Our licensed and specifically trained operators remained on the job and provided the necessary services such as emergency customer service calls, meter reading, maintenance and repairs, water production, treatment and storage, water quality sampling, leak detection and repairs, and various other critical operational and maintenance programs. This demonstrated the dedication, pride and efficiency of the City of Coeur d'Alene public water system operators and staff.

The Water Department consistently provides the utmost in customer service to all of our consumers. Routine functions of the department include provision of a myriad of services such as routine and emergency customer calls, meter reading, maintenance and repairs, water production, treatment and storage, water quality sampling, leak detection, various operational and maintenance programs, main and service replacements, fire hydrant installation, maintenance and repairs, all aimed at providing the best customer service possible. Administration and the support staff consistently provide routine and emergency scheduling, budgeting, purchasing, research and resource management to provide the necessary manpower, tools, materials, equipment and available information necessary to properly maintain and operate an outstanding public water system.

Major Objectives

- Provide high quality and abundant water at an affordable rate.
- Meet and exceed all federal, state and local water quality requirements.
- Provide excellent customer service at all times.
- Provide reliable fire service citywide to ensure public safety.
- Continue to replace aging and failing infrastructure in a reasonable time frame to prevent future system failures with exorbitant replacement costs.
- Promote equitable funding methodology to maintain and improve system performance and reliability while limiting debt service.
- Maintain and update standards and policies for proper construction practices and service reliability.

Fiscal Year 2019-20 Accomplishments

- Completion of the Water Administration & Maintenance Building to free up valuable space for other departments.
- Completion of drilling and water right permitting of the new Huetter municipal well.
- Completion of the Fernan Hill transmission main, first leg of a planned zone transition. Working on the second phase of converting services for zone boundary split.
- Continuation of professional development to ensure we have the best trained operators in the region.
- Completion of annual service and main replacement projects ahead of street overlays.
- Completion of the Honeysuckle Well rehab project.
- Continuation of the annual meter replacement program.
- Acquisition of the Atlas Mill Site water right for use by the Parks Dept.

Fiscal Year 2020-21 Goals

- Finalize construction of the Huetter Well, conversion of the Atlas Well to General Zone, and related transmission main construction projects.
- Acquisition of additional ground water rights through future subdivisions and annexation to meet peak production demand capabilities.
- Continuation of the Yardley service line replacement project.
- Various water main and large service replacement projects.
- Continue with quest for acquisition of property for two future storage facility sites.
- Conduct and attend annual training necessary to maintain operator licenses.
- Begin design of a replacement booster station and construct a new transmission main on Blackwell Island.
- Near end of fiscal year, will send an RFP out for the next Water Comp Plan Update due in FY 2022.
- Work on preparation for upgrade to a Class IV public water system in the near future.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
WATER OPERATING FUND**

Description	2017	2018	2019	2020	2020	2021	Account	FTE
	Actual	Actual	Actual	6 Months	Adopted	Requested		
Fire Line	\$63,135.86	\$64,344.80	\$66,799.22	\$34,348.11	\$64,000	\$68,700	026-000-3460-1400	
Metered Sales - Residential	3,695,084.01	3,901,869.39	3,897,265.39	1,358,572.21	3,810,000	3,930,000	026-000-3460-2100	
Metered Sales - Commercial	570,164.53	615,375.99	632,467.19	275,744.83	624,000	634,000	026-000-3460-2200	
Metered Sales-Public Authority	107,037.62	125,515.29	114,690.89	35,329.29	116,000	118,000	026-000-3460-2400	
Metered Sales - Multi-Family	255,895.39	266,885.27	273,083.08	126,195.20	270,400	275,000	026-000-3460-2500	
Metered Sales-Mobile Home Park	78,149.20	78,223.71	73,462.41	26,474.65	80,000	80,000	026-000-3460-2600	
Armstrong Park surcharge	26,578.95	26,500.09	26,976.99	13,657.42	26,500	27,000	026-000-3460-2700	
Irrigation Only	950,180.87	1,022,114.53	1,221,048.87	167,147.57	1,000,000	1,117,000	026-000-3460-2800	
Tag Fee	104,600.00	99,710.00	115,565.00	48,870.00	97,000	100,000	026-000-3460-6100	
Fill Station Usage	17,560.11	78,223.71	17,431.65	4,534.18	13,500	17,000	026-000-3460-6200	
Hook Up Fees	106,822.00	98,947.45	106,293.00	47,471.00	98,000	100,000	026-000-3460-7100	
Miscellaneous Revenue	53,902.15	36,291.92	39,037.19	23,429.57	40,000	40,000	026-000-3790-0000	
Trf from Cap Fee Fund	205,902.21		642,822.95		3,900,000	5,300,000	026-000-3994-0034	
Lease Proceeds							026-000-3400-2100	
Beginning Cash					4,443,911	2,707,321	026-000-3990-0000	
Contributed Capital-Developers	986,775.00	1,265,860.00	645,371.00				026-000-3460-7400	
Sale of Surplus	14,231.80	43,496.80	39,562.44	422.15	8,000	15,000	026-000-3730-0026	
Interest	17,434.38	44,403.20	78,091.99	29,311.12	30,000	31,528	026-000-3710-0000	
Total Revenues	\$7,253,454.08	\$7,712,156.87	\$7,989,969.26	\$2,191,507.30	\$14,621,311	\$14,560,549		
Wages	\$1,187,997.05	\$1,144,189.83	\$1,204,384.45	\$634,337.59	\$1,317,775	\$1,382,656	026-021-4341-1000	23
Sick Leave Repurchase	10,197.07	2,519.92	3,587.20	8,117.43	3,700	8,900	026-021-4341-1006	
Overtime	39,041.28	40,237.96	49,832.51	19,933.76	40,000	50,000	026-021-4341-1200	
Part Time	40,655.45	70,891.89	85,321.92	31,429.13	46,308	78,750	026-021-4341-1300	2.52
Misc Credits to Payroll	(49.24)	(60.00)	(72.92)	(51.77)			026-021-4341-1600	
FICA	95,872.55	94,530.72	99,913.43	51,111.84	107,694	115,952	026-021-4341-2100	
PERS	(14.81)	132,703.40	518.17	80,574.34	162,559	171,572	026-021-4341-2200	
Workmans Compensation	32,182.41	35,211.57	31,334.36	17,280.61	44,429	44,332	026-021-4341-2400	
Health Insurance	296,317.36	300,667.39	304,737.59	163,657.58	307,064	323,420	026-021-4341-2500	
Dental Insurance	23,858.61	23,164.56	25,609.49	15,842.05	26,105	29,125	026-021-4341-2501	
Cobra & Retirees	6,014.34	7,246.20					026-021-4341-2502	
Health Reimbursement Acct	92,000.21	114,276.55	90,863.92	39,084.09	91,540	84,540	026-021-4341-2520	
Life & Disability Insurance	12,904.48	12,989.98	14,306.82	6,140.50	14,719	15,284	026-021-4341-2600	
Unemployment Insurance	780.24	6,402.38			5,000	5,000	026-021-4341-2800	
Vacation, Sick Leave, Comp	5,855.69	1,151.27	19,753.40				026-021-4341-2900	
Pension expense	97,738.00	-	148,033.00				026-021-4341-2910	
Total Payroll Expenses	\$1,941,350.69	\$1,986,123.62	\$2,078,123.34	\$1,067,457.15	\$2,166,893	\$2,309,531		
Bad Debt Expense	\$1,796.38	\$1,394.96	\$5,623.33		\$2,500	\$3,000	026-021-4340-6305	
Depreciation	2,614,703.74	2,655,580.89	2,667,773.00		2,600,000	2,700,000	026-021-4340-6502	
Office Supplies & Postage	17,202.05	22,364.53	18,579.84	\$10,903.88	20,000	25,000	026-021-4341-3121	
Computer Peripherals	20,123.94	3,235.53	5,908.45	1,008.64	15,000	20,500	026-021-4341-3125	
Office and Shop Maintenance	6,962.28	4,837.18	11,571.30	3,343.99	15,000	20,000	026-021-4341-3232	
Small Tools & Equipment	33,639.02	35,884.58	36,491.86	9,831.67	37,000	47,000	026-021-4341-3430	
Transportation Cost - Fuels	38,262.48	52,410.14	50,415.44	16,956.53	45,000	50,000	026-021-4341-3521	
Annual Maint-computer software	11,067.85	9,793.62	35,476.67	2,318.85	25,000	35,000	026-021-4341-4220	
Outside Professional Services	50,755.42	50,273.33	80,877.26	22,181.39	60,000	60,000	026-021-4341-4223	
Water Rate Study			31,039.21				026-021-4341-4225	
Insurance Claims - Settlements	364.72	27,536.91	1,000.00	(1,000.00)	3,000	3,000	026-021-4341-4601	
Travel/Meetings	13,603.57	15,419.29	18,943.55	7,864.52	18,000	22,000	026-021-4341-4721	
Dues/Subscriptions	3,055.45	5,649.35	6,027.01	3,600.45	6,200	6,500	026-021-4341-4821	
Communications	13,388.95	15,907.88	13,793.17	6,199.28	16,000	16,000	026-021-4341-5101	
Comm Serv - Telemetering	2,435.75	40.55	63.82		28,000	35,000	026-021-4341-5121	
Utilities (Non Pumping)	15,048.82	16,126.15	15,168.95	7,212.57	16,200	20,000	026-021-4341-5200	
Solid Waste Fees	1,401.70	4,040.18	7,202.91	270.24	4,000	4,000	026-021-4341-5210	
R/M - Equipment	12,947.78	9,390.28	16,280.90	2,265.06	15,000	18,000	026-021-4341-5840	
R/M Vehicles	19,542.51	22,715.52	29,712.33	36,163.00	25,000	30,000	026-021-4341-6121	
Fill Station Program Non-Capital		8,246.18	6,014.94				026-021-4341-6525	
Loader Lease Payments - Interest	2,855.03	2,672.34	5,577.16	8,077.00	16,000	12,000	026-021-4341-6910	
Other (Uniforms,Boots,Etc)	4,444.51	4,137.20	3,939.38	119.97	5,000	5,000	026-021-4341-6930	
Safety Materials and Equipment	4,961.71	2,835.97	5,295.18	2,690.84	5,000	5,000	026-021-4341-6931	
Interfund Overhead Transfer	500,000.00	500,000.00	515,000.00	302,259.00	604,518	604,518	026-021-4341-6992	
Trf-General Fund for GIS Support	22,000.00	60,975.00	62,000.00				026-021-4341-6997	
Maintenance Facilities	5,843.09	19,656.17	55,737.00	3,418.34	25,000	25,000	026-021-4342-3211	
Maint Pumping Station/Reservoirs	87,976.72	99,769.31	170,672.11	66,987.05	100,000	108,000	026-021-4343-3231	
Public Drinking Water Assessmt	50,358.00	50,358.00	50,487.00	50,358.00	51,000	51,000	026-021-4343-4344	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
WATER OPERATING FUND**

Description	2017	2018	2019	2020	2020	2021	Account	FTE
	Actual	Actual	Actual	6 Months	Adopted	Requested		
Power Purchased for Pumping	783,815.57	862,515.89	790,040.80	165,802.74	800,000	800,000	026-021-4343-5223	
Chemicals	8,804.00	12,855.97	5,188.49	487.38	13,000	13,000	026-021-4344-3241	
Laboratory	18,030.00	21,938.89	24,980.00	16,114.69	62,000	35,000	026-021-4344-6342	
Maintenance Mains	18,958.74	13,981.62	12,586.70	19,447.97	15,000	20,000	026-021-4345-3273	
Maintenance Services	733.09	2,280.87	3,800.89	(7,281.89)	5,000	15,000	026-021-4345-3275	
Maintenance Meters	6,236.25	6,723.71	4,041.46	1,861.35	10,000	15,000	026-021-4345-3276	
Maintenance Hydrants	15,421.60	2,044.28	4,112.31	6,331.93	5,000	10,000	026-021-4345-3277	
Cross Connection Program	3,706.32	7,153.52	8,765.32	2,067.65	6,000	14,000	026-021-4345-4245	
Conservation / Education	6,000.00	15,561.24	1,184.59	681.62	25,000	25,000	026-021-4345-4250	
Equipment Rental	70,990.63	92,872.30	67,182.44	21,013.21	80,000	80,000	026-021-4345-5566	
Projects / non capital items		17,407.83	60,207.40	-			026-021-4347-6900	
Total Services & Supplies	\$4,487,437.67	\$4,756,587.16	\$4,908,762.17	\$789,556.92	\$4,778,418	\$4,952,518		
Water Admin / Maint Facility		\$95,466.75	\$888,625.15	\$647,199.00	\$2,000,000		026-021-4347-7200	
Handheld Reader/Trimble			24,372.55		5,000		026-021-4347-7401	
Cold Storage Addn			37,097.03	16,663.59	50,000		026-021-4347-7506	
Water Meter Test Bench			9,919.12		400,000	110,000	026-021-4347-7508	
Backup Power for Wells/Carryover	\$88,617.73		28,387.85	6,694.90	120,000	140,000	026-021-4347-7512	
Pick Up Trucks	44,692.83	61,141.00	61,144.13	38,955.18	94,000	54,000	026-021-4347-7513	
Backhoe						110,000	026-021-4347-	
Landscape Mower						6,500	026-021-4347-	
Fill Station Program	9,166.50			1,866.57	15,000	15,000	026-021-4347-7525	
Soft Start for Wells	67,455.40						026-021-4347-7533	
Water Comprehensive Plan Update			31,039.21				026-021-4347-7538	
Painting Industrial Standpipe		77,461.83					026-021-4347-7541	
New / Replace Meters	349,990.39	350,356.50	396,364.92	403,674.00	445,000	400,000	026-021-4347-7606	
New / Replace Mains	513,927.71	400,510.01	600,184.29	233,635.34	555,000	600,000	026-021-4347-7616	
Trails/Atlas Trans Main/Carryover			462,268.92	8,038.49	2,900,000	4,000,000	026-021-4347-7618	
Seltice Way Water Project		287,442.90					026-021-4347-7810	
Bi-annual Well Rehab Project	65,573.14	76,987.00	98,322.00	7,410.98	92,000	98,000	026-021-4347-7935	
Motor Replacement - Energy Efficiency	24,218.00	15,235.00		22,900.00	30,000	30,000	026-021-4347-7936	
Onsite Chlorine Generation			63,011.16	1,135.40	70,000	150,000	026-021-4347-7937	
Huetter Well Construction	6,324.21	38,330.00	20,026.80	287,989.50	900,000	1,200,000	026-021-4347-7938	
Testing Hanley and Clayton Wells	14,515.00						026-021-4347-7939	
Northeast Storage Facility	158,578.07	569,169.67	101,406.04			100,000	026-021-4347-7940	
Blackwell Booster Station						275,000	026-021-4347-	
Elm Street Booster Station Upgrade						10,000	026-021-4347-	
Total Capital Outlay	\$1,343,058.98	\$1,972,100.66	\$2,822,169.17	\$1,676,162.95	\$7,676,000	\$7,298,500		
Total Expenses	\$7,771,847.34	\$8,714,811.44	\$9,809,054.68	\$3,533,177.02	\$14,621,311	\$14,560,549		
Total Revenues over (under) expenses	(\$518,393.26)	(\$1,002,654.57)	(\$1,819,085.42)	(\$1,341,669.72)	\$0	\$0		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

Dept	Description	Vehicle #	Original Cost	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Water	2010 FORD ESCAPE	WTR700	\$17,495					\$23,000
Water	2015 Ford F250 Crew Cab XL	WTR701	26,830					
Water	2013 Ford F150	WTR702	21,213		\$27,000			
Water	2020 Chevy Silverado 1500 4WD	WTR703	28,161					
Water	2009 F250 FORD TRUCK	WTR704	18,206					29,000
Water	2016 FORD SUPERCAB XL 4WD	WTR705	23,184		\$25,000			
Water	2012 DODGE RAM 1500	WTR706	19,550					
Water	2017 FORD F-150	WTR707	28,794					
Water	2020 FORD F150	WTR708	28,000					
Water	2007 FORD EXPLORER	WTR709	20,422					
Water	2008 Ford F150 Reg PU	WTR711ROB	16,389		\$23,000			
Water	2020 FORD F350	WTR 740	29,595					
Water	2019 Ford F550 Chassis Super 4x4	WTR765	38,379					
Water	2016 FORD SUPERCAB 162" SRW	WTR766	43,354					
Water	2012 F-350 ROLL BED TRUCK	WTR767	22,408			48,000		
Water	2011 DODGE RAM 3500 4X4 5.7LTR	WTR768	52,744	\$54,000				
Water	2008 FORD F350 1 TON	WTR769	28,439					
Water	2006 CHEVROLET 6 LTR	WTR 770	22,391					
Water	2015 Ford F250 Crew Cab XL	WTR771	26,830					31,000
Water	2018 Dodge Ram 5500 4X4	WTR772	32,391					
Water	2009 DODGE 3500 TRUCK	WTR773	20,449		\$41,000			
Water	2015 FORD F650 CREW CAB CHASSIS	WTR774	116,505				\$27,000	
Water	2013 FORD F150	WTR775	21,475					
Water	2013 Freightliner Tandem Dump Truck	WTR776	126,219					
Water	2006 Jet-Vac Truck (Big Blue)	WTR777	216,279					
Water	2009 Freightliner Tandem Dump Truck	WTR778	134,983					157,000
Water	2011 CATERPILLAR 4WD BACKHOE	WTR780	84,491	110,000				
Water	2015 CAT 420F IT Backhoe	WTR781	89,438					
Water	2006 FORK LIFT	WTR782	17,400			\$25,000		
Water	1994 LEROI 125 AIR COMPRESSOR	WTR783	17,000					
Water	2008 FORK LIFT	WTR785	13,500					
Water	2017 Trailer 5' x8' mesh floor with gate	WTR786	650					
Water	1980 BOBCAT TRAILER	WTR788	10,700				22,000	
Water	2015 Interstate 50DLA Flatbed Equipment Tr	WTR789	32,261					
Water	2011 VIRATORY SCREENER	WTR790	43,000			\$56,000		
Water	2002 ROLLER WACKER COMPACTER	WTR791	23,693					
Water	1988 ALCOP Pup Dump Trailer	WTR792	5,750					
Water	2013 PJ Deckover Trailer 8' by 22'	WTR793	6,459					
Water	2019 New Caterpillar 930M Wheel Loader	WTR794	193,391				217,000	
				\$164,000	\$88,000	\$179,000	\$311,000	\$510,000

TOTAL WATER FUND

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 WATER CAPITALIZATION FEES FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Beginning Cash					\$5,500,000	\$4,035,000	034-000-3990-0000
Capitalization Fees	\$1,051,773.00	\$1,216,587.00	\$1,023,809.00	\$425,661.00	1,200,000	1,200,000	034-000-3470-2300
Interest Income	35,936.30	81,931.52	167,987.69	71,406.16	50,000	65,000	034-000-3710-0000
Total Revenues	\$1,087,709.30	\$1,298,518.52	\$1,191,796.69	\$497,067.16	\$6,750,000	\$5,300,000	
Transfer to Water Operating Fund	\$205,902.21		\$642,822.95		\$3,900,000	\$5,300,000	034-040-4382-6999
Total Expenses	\$205,902.21	\$0.00	\$642,822.95	\$0.00	\$3,900,000	\$5,300,000	
Total Revenues over (under) expenses	\$881,807.09	\$1,298,518.52	\$548,973.74	\$497,067.16	\$2,850,000	\$0	



City of Coeur d'Alene, Idaho Departmental Summary and Description Wastewater Department

Program Description

The City of Coeur d'Alene Wastewater Department provides treatment for municipal, commercial, and industrial wastewater for more than 50,000 residents and associated commercial users prior to discharge to the Spokane River. The Department maintains over 220 miles of public sewer, treating almost 1.3 billion gallons last year, and producing over 5,000 cubic yards of Class "A" compost. The Department employs 28 people who clean, measure, maintain, operate, and administer this service.

Major Objectives

- To provide sanitary sewer for the residents and businesses of the City of Coeur d'Alene while maintaining our pristine Spokane River and Rathdrum Prairie Aquifer.
- Protect the public health and our employee's safety in a fiscally responsible manner.
- Promote public awareness of the importance and value of clean water to our community.
- Think ahead and plan for the future. The City still utilizes many of our original pipes and infrastructure. This type of investment has had huge returns within our community. We utilize modern technology to not only maintain this original equipment but ensure that new equipment has a long, beneficial service life.

Fiscal Year 2019-20 Accomplishments

- Last year we converted an Operator II position (Grade 10) to a SCADA Electro-Tech position (Grade 12). In two months, this has saved the Wastewater Department \$27,000 versus utilizing a contractor.
- In the last year, the Wastewater Treatment Facility received 3,701,878 lbs. of pollution (CBOD, TSS, Ammonia, and Phosphorous) and discharged 6790 lbs. That's a removal efficiency of 99.8%.

Fiscal Year 2020-21 Goals

- Replacement of a "belt filter press" installed in the late 90's with a "centrifuge". This equipment is responsible for drying out the biosolids from about 3% to 25% solids.
- Begin construction of the new Wastewater Operations building with construction anticipated to span 2 fiscal years. This is the building from which the plant

operators work. The current building is from the 1970's and has been expanded upon over the decades and suffers from both functional and mechanical deficiencies. A recent analysis has shown a need to replace this building.

- Optimize the treatment process for new permit limitations including the use of real time controllers for chemical optimization.
- Update to the Collection System Master Plan

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
WASTEWATER OPERATING FUND

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Huetter Interceptor Fees	\$25,300.00	\$17,550.00	\$20,150.00	\$2,250.00	\$15,000	\$15,000	031-000-3220-1280	
Fernan Commercial	7,330.84	8,742.92	6,444.20	2,288.73	8,500	8,500	031-000-3470-0500	
Fernan Residential	24,032.00	26,067.74	28,429.37	14,482.76	26,000	26,000	031-000-3470-0600	
Dalton Gardens Commercial Sewer	1,985.72	5,086.43	601.80	-	-	-	031-000-3470-0700	
Service Charges - Commercial	2,440,352.27	2,554,171.32	2,776,856.74	1,226,461.16	2,815,974	2,500,000	031-000-3470-1000	
Commercial High - SWCH	827,131.02	925,576.87	1,000,021.72	454,842.03	1,020,448	910,000	031-000-3470-1200	
Commercial Medium - SWCM	344,235.81	373,655.54	409,890.56	169,046.42	411,955	368,900	031-000-3470-1300	
Duplex - One Meter - SERMF	475,658.53	517,941.41	565,177.83	294,375.28	573,750	588,750	031-000-3470-1400	
Residential - SFD - SERS	4,850,864.96	5,192,653.27	5,587,408.05	2,902,867.38	5,724,900	5,865,000	031-000-3470-1500	
Residential Low - SERSL	476,917.58	531,737.01	596,505.68	314,221.32	586,240	632,000	031-000-3470-1600	
Summer Sewer Adj - SSADJ	112,341.00	184,039.45	108,737.97	18,763.53	185,000	108,000	031-000-3470-1700	
Hook-Up Fees		140.00					031-000-3470-2100	
Sale of Surplus Property			76,910.45				031-000-3730-0031	
Compost Facility Revenues	16,130.40	38,766.00	24,357.60	7,800.00	38,000	22,000	031-000-3750-0000	
Miscellaneous Revenue	4,876.84	7,830.10	5,996.85	5,702.44	5,000	4,500	031-000-3790-0000	
Transfer from Capitalization Fees	596,206.00	620,850.00	883,710.00		1,250,000	1,484,809	031-000-3992-0031	
Beginning Cash					4,075,000	7,543,428	031-000-3990-0000	
Contributed Capital-Developers Interest	470,180.00	187,730.00	596,674.00				031-000-3460-7400	
	43,419.36	136,310.75	257,748.32	112,840.88	140,000	50,789	031-000-3710-0000	
Total Revenues	\$10,716,962.33	\$11,328,848.81	\$12,945,621.14	\$5,525,941.93	\$16,875,767	\$20,127,676		
Wages/Administration	\$378,662.04	\$381,244.60	\$393,891.25	\$145,521.97	\$394,950	\$417,686	031-022-4351-1000	5
Sick Leave Repurchase	1,535.60	1,566.40	1,605.60	1,396.81	2,800	6,800	031-022-4351-1006	
Part-Time/Temporary	15,163.50	14,433.21	24,476.84	8,864.15	18,400	31,998	031-022-4351-1300	1.14
Cell Phone Allowance	1,310.00	1,560.00	1,390.00	700.00	1,620	1,620	031-022-4351-1500	
Miscellaneous Credits to Payroll	(15,420.60)	(8.21)	(74.80)				031-022-4351-1600	
FICA	29,484.83	29,600.16	31,463.45	11,464.91	32,332	35,111	031-022-4351-2100	
PERS	134,901.57	43,510.78	40,431.41	16,307.00	48,265	50,980	031-022-4351-2200	
Workmens Compensation	10,676.85	9,338.30	9,624.15	3,389.30	8,714	9,391	031-022-4351-2400	
Health Insurance	47,211.97	56,854.46	50,908.49	22,128.47	58,579	67,139	031-022-4351-2500	
Dental Insurance	20,255.86	19,217.23	14,906.30	6,260.60	5,675	7,005	031-022-4351-2501	
Health Reimbursement Acct	44,291.87	23,200.08	20,928.40	4,805.85	28,817	17,900	031-022-4351-2520	
Life & Disability Insurance	4,264.24	3,994.30	2,649.97	1,312.20	3,963	4,134	031-022-4351-2600	
Unemployment Insurance		246.77	1,273.43	660.16	5,000	5,000	031-022-4351-2800	
Vacation, Sick Leave, Comp	(5,757.98)	12,887.66	(30,573.80)				031-022-4351-2900	
Wages/Collection	398,941.23	410,044.25	405,317.48	203,048.48	464,437	445,859	031-022-4352-1000	8
Sick Leave Repurchase	917.39						031-022-4352-1006	
Overtime/Collection	52,172.73	55,806.89	56,428.93	32,130.74	66,716	66,716	031-022-4352-1200	
Cell Phone Allowance	1,200.00	1,125.00	1,875.00	825.00	1,879	1,879	031-022-4352-1500	
FICA	34,461.08	35,529.89	34,897.20	17,781.55	45,738	44,315	031-022-4352-2100	
PERS	(5.20)	51,015.58	53,073.16	28,178.88	71,386	69,168	031-022-4352-2200	
Workmens Compensation	14,293.80	11,582.57	8,390.72	5,488.07	14,110	13,670	031-022-4352-2400	
Health Insurance	90,549.77	84,772.22	87,402.17	36,706.17	108,223	94,925	031-022-4352-2500	
Dental Insurance	7,295.90	5,645.32	10,732.42	3,289.14	9,080	11,740	031-022-4352-2501	
Health Reimbursement Acct	22,752.12	23,239.26	25,943.71	13,191.80	29,840	35,976	031-022-4352-2520	
Life & Disability Insurance	4,446.62	4,074.94	4,201.79	1,830.00	6,051	5,913	031-022-4352-2600	
Wages/Compost	117,417.04	114,082.31	122,117.97	53,701.18	119,819	107,497	031-022-4353-1000	2
Overtime/Compost	7,741.97	8,781.30	8,035.03	4,094.36			031-022-4353-1200	
FICA	9,297.11	9,170.70	9,764.30	4,393.47	9,166	8,223	031-022-4353-2100	
PERS	(0.65)	13,908.18	13,973.84	6,900.82	14,306	12,835	031-022-4353-2200	
Workmens Compensation	3,085.28	3,212.12	2,311.18	1,099.94	2,828	2,537	031-022-4353-2400	
Health Insurance	16,278.94	17,855.42	15,005.40	7,702.91	15,794	16,500	031-022-4353-2500	
Dental Insurance	174.24	174.24	163.35	443.38	2,270	2,270	031-022-4353-2501	
Health Reimbursement Acct	6,072.00	6,432.88	6,050.78	2,448.09	5,960	5,960	031-022-4353-2520	
Life & Disability Insurance	1,280.27	1,216.36	1,241.38	620.15	1,290	1,198	031-022-4353-2600	
Wages/Plant	679,032.49	705,312.51	732,434.51	379,601.56	807,135	828,418	031-022-4354-1000	13
Sick Leave Repurchase	1,184.92						031-022-4354-1006	
Overtime/Plant	54,843.43	56,218.70	61,088.85	25,978.57	66,716	66,716	031-022-4354-1200	
Cell Phone Allowance	3,095.00	3,120.00	2,740.00	1,610.00	2,981	2,981	031-022-4354-1500	
FICA	55,368.72	57,089.43	59,348.98	30,267.69	61,745	63,374	031-022-4354-2100	
PERS	(8.75)	86,558.51	90,956.72	48,559.42	96,371	98,914	031-022-4354-2200	
Workmens Compensation	18,668.05	25,232.91	15,757.29	7,409.48	19,050	19,551	031-022-4354-2400	
Health Insurance	161,880.67	162,693.52	158,997.40	85,675.42	178,280	187,858	031-022-4354-2500	
Dental Insurance	7,823.60	7,987.68	7,234.55	7,149.78	16,755	17,415	031-022-4354-2501	
Health Reimbursement Acct	46,232.28	49,736.13	52,693.94	21,289.30	55,657	56,876	031-022-4354-2520	
Life & Disability Insurance	7,184.12	7,046.17	7,611.27	3,096.58	8,599	8,762	031-022-4354-2600	
Total Payroll Expenses	\$2,490,255.92	\$2,616,310.73	\$2,618,690.01	\$1,257,323.35	\$2,911,298	\$2,952,811		

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
WASTEWATER OPERATING FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Office Supplies	\$17,931.82	\$18,858.78	\$25,746.32	\$11,484.83	\$19,000	\$25,000	031-022-4351-3100	
Minor Equipment			67,537.83				031-022-4351-3400	
Fuels/Lubes	602.16	797.48	461.74	129.22	500	500	031-022-4351-3500	
Professional Services	78,383.71	175,107.43	170,337.70	27,752.47	190,000	190,000	031-022-4351-4200	
PLC Programming Support	4,879.70		18,425.95				031-022-4351-4230	
Annual Maint-computer software	13,838.21	29,834.81		19,973.25	50,000	50,000	031-022-4351-4220	
SCADA Control Screens Support	529.99						031-022-4351-4240	
Travel/Meetings	14,489.86	10,569.38	15,816.84	658.83	11,000	11,000	031-022-4351-4700	
Dues/Subscriptions	2,307.80	15,497.66	3,770.91	1,885.64	4,000	4,000	031-022-4351-4800	
Training	7,499.70	10,308.65	7,967.00	1,710.00	9,000	9,000	031-022-4351-4900	
Public Education					9,500	9,500	031-022-4351-4901	
Communications	7,289.14	7,750.55	7,970.13	3,644.15	7,000	7,000	031-022-4351-5100	
R/M Auto	960.85	874.64	654.02		1,000	1,000	031-022-4351-6100	
Bad Debt Expense	7,669.18	3,058.31	7,233.65		4,500	4,500	031-022-4351-6305	
Public Art Fee	21,696.00					20,000	031-022-4351-6317	
Depreciation	3,711,991.55	3,884,292.33	3,921,703.00		4,000,000	4,200,000	031-022-4351-6502	
2020 Sewer Revenue Bonds						526,100	031-022-4351-6990	
2013 Sewer Revenue Bonds	644,840.62	644,840.62	644,840.00	322,420.31	644,841	644,841	031-022-4351-6991	
2015 Sewer Revenue Bonds	528,221.85	528,221.70	528,221.70	264,110.85	528,222	528,222	031-022-4351-6992	
2012D Sewer Revenue Bonds	1,004,230.80	1,003,440.98	1,002,979.15	147,577.21	1,003,300	1,005,100	031-022-4351-6993	
Interfund Overhead Transfer	663,489.00	663,489.00	683,394.00	395,188.00	790,376	810,135	031-022-4351-6995	
Trf - General Fund GIS Support	21,930.00	60,975.00	62,000.00				031-022-4351-6997	
Operating Supplies/Collection	11,623.87	10,797.80	8,760.53	2,007.93	10,000	10,000	031-022-4352-3201	
Collection Odor Control	11,925.96	11,947.51	12,923.04	10,686.50	15,000	15,000	031-022-4352-3300	
Fuels/Collection	13,497.22	14,942.15	14,514.84	6,103.56	13,000	13,000	031-022-4352-3500	
Compound Water Meter Change-Out		13,696.17	15,222.63		15,000	15,000	031-022-4352-3520	
Professional Services					100,000		031-022-4352-4200	
Leases - Burlington Northern		20.00					031-022-4352-4300	
Utilities/Collection	11,853.02	12,975.96	11,960.70	6,210.09	13,000	13,000	031-022-4352-5200	
R/M Grounds	97.98	34.99					031-022-4352-5900	
R/M Auto/Collection	6,292.70	11,302.03	11,978.64	11,175.15	8,000	15,000	031-022-4352-6100	
R/M Other/Collection	29,743.90	20,052.79	19,359.84	2,615.89	20,000	20,000	031-022-4352-6200	
Operating Supplies, Compost	40,946.89	43,049.61	47,876.40	59,091.91	50,000	75,000	031-022-4353-3201	
Lab Reports for Compost	1,711.28	2,656.59	2,910.91	759.08	3,500	3,500	031-022-4353-3202	
Minor Equip/Replacement/Compost		12,362.40					031-022-4353-3400	
Fuels, Compost	7,727.17	10,043.98	9,656.56	4,184.17	10,000	10,000	031-022-4353-3500	
Utilities, Compost	16,334.61	18,630.39	22,474.65	8,243.29	20,000	23,000	031-022-4353-5200	
R/M Grounds, Compost	3,067.14	879.18	262.29		15,000	8,000	031-022-4353-5900	
R/M Buildings, Compost	6,961.52	2,047.12	2,445.34	3,693.23	5,000	5,000	031-022-4353-6000	
R/M Auto, Compost	1,266.43	344.65	1,828.30		1,000	1,000	031-022-4353-6100	
R/M Other, Compost	3,918.64	8,605.97	11,968.38		10,000	10,000	031-022-4353-6200	
Operating Supplies - Plant	740,798.27	605,897.04	915,093.29	330,248.94	750,000	850,000	031-022-4354-3201	
Lab Supplies - Plant	23,362.01	28,366.76	26,875.07	12,631.53	30,000	32,000	031-022-4354-3202	
Pretreatment	33,952.81	30,315.63	31,267.12	12,067.95	33,100	35,000	031-022-4354-3203	
Surface Water Tests (Permit Required)	7,929.44	7,562.25	7,959.02	4,705.12	9,400	11,400	031-022-4354-3205	
Local Limits Tests (Permit Required)	882.00						031-022-4354-3206	
Minor Equipment/Replacement/Plant	19,524.20	19,028.12	21,434.50				031-022-4354-3400	
Fuels - Plant	6,972.53	6,777.39	5,744.76	2,548.20	8,000	8,000	031-022-4354-3500	
Professional Services			56,816.25				031-022-4354-4200	
Contract Services	6,413.08	4,797.05	5,497.06	1,468.59	8,000	8,000	031-022-4354-5000	
Utilities - Plant	402,559.86	395,517.87	488,904.31	217,837.77	440,000	500,000	031-022-4354-5200	
Solid Waste Fees	952.53	1,220.31	1,628.22	634.54	1,000	1,500	031-022-4354-5201	
Rental Equip/Plant	3,007.83	3,636.91	2,260.55	561.32	2,000	2,000	031-022-4354-5700	
R/M Grounds/Plant	24,860.67	5,184.15	10,811.38	4,491.59	13,000	15,000	031-022-4354-5900	
R/M Buildings -Plant	8,326.05	5,996.55	8,636.01	970.62	10,000	10,000	031-022-4354-6000	
R/M Auto	5,694.14	2,706.87	9,293.33	5,734.64	6,000	8,000	031-022-4354-6100	
R/M Other/Plant	113,403.81	154,812.67	130,504.90	70,417.16	100,000	150,000	031-022-4354-6200	
Interest Loader Lease Payments	6,161.25	5,543.81	14,549.57	18,633.53	50,000	17,380	031-022-4354-6910	
Protective Clothing	8,731.04	8,967.05	9,071.35	7,339.05	9,500	6,000	031-022-4354-6930	
Safety						10,000	031-022-4354-	
Total Services & Supplies	\$8,333,281.79	\$8,538,637.04	\$9,109,549.68	\$2,010,924.83	\$9,050,739	\$9,946,678		

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
WASTEWATER OPERATING FUND

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Capital Replacement Fund					\$1,000,000	\$1,000,000	031-022-4351-7200	
AWTF Facility Plan		\$109,128.87		\$3,418.72			031-022-4351-7305	
Rate Study	\$42,007.47		\$156,442.77				031-022-4351-7306	
Toxics (PCB) Management Plan Report	16,089.79			1,474.67			031-022-4351-7309	
Permit Planning/Compliance Reporting	1,202.96						031-022-4351-7627	
PCB & Permit Issues	71,381.25						031-022-4351-7635	
Collection Copier	4,774.00						031-022-4352-7210	
Portable Air Monitors (3)	6,305.77						031-022-4352-7410	
15th & Ash Lift Station Panel		33,430.00					031-022-4352-7415	
4" & 6" Trash Pumps	59,667.01						031-022-4352-7425	
Spare Pump for Mill River Lift Station		18,235.00		26,216.23	25,000		031-022-4352-7430	
Sewer Replacement/Collection	637,038.15	739,513.30	350,331.73	335,975.07	750,000	750,000	031-022-4352-7901	
GIS / Sewer Planning	26,296.25			1,300.00		200,000	031-022-4352-7902	
Easement Research / Acquisitions						25,000	031-022-4352-7910	
Covered Compost Building			446,197.55	111,256.76			031-022-4353-7310	
Operations Center Planning/Design				8,400.00	150,000	1,100,000	031-022-4354-7300	
Plant Mechanics Vehicle (ATV Type)		15,361.00					031-022-4354-7420	
Solids Building Evaluation					30,000		031-022-4354-7525	
Sludge Storage Tank Recirculation			19,287.14				031-022-4354-7529	
Chemical Systems Roof Replacement			54,931.80				031-022-4354-7530	
Centrate Screening (Carryover)					300,000	300,000	031-022-4354-7532	
Replace Plant Lighting With LEDs	17,874.29						031-022-4354-7535	
Lab Flasks/scrubber	9,206.93						031-022-4354-7540	
Biogas to Flare Piping Improvements					70,000	70,000	031-022-4354-7545	
Digester #4 Mixing Valves	13,374.65						031-022-4354-7550	
Reclaimed Water Dist Expan Study & Permit					25,000	25,000	031-022-4354-7553	
Digester #5 Mixing and Level Indicator					10,000		031-022-4354-7555	
Door Replacement	36,000.00						031-022-4354-7560	
Moisture Analyzer	7,744.58						031-022-4354-7565	
Primary Clarifier #1 Electrical Corrosion Mitigation					100,000		031-022-4354-7565	
Low P Pilot Building Conversion to Sto	40,771.98						031-022-4354-7910	
Plant Security System Upgrade	4,426.25	16,144.46	32,617.64		60,000		031-022-4354-7915	
Coatings	16,400.00	17,400.00			30,000	30,000	031-022-4354-7920	
Outfall Maintenance / Planning					30,000		031-022-4354-7925	
Digester #5 Inspection / Repair	9,476.40						031-022-4354-7925	
Foul Air Duct Recoat	22,548.00	32,966.00					031-022-4354-7935	
SCBA Change Out	19,524.20						031-022-4354-7945	
Replace Belt Filter Press					1,000,000	2,365,000	031-022-4354-7998	
Cover Centrate Storage Tank						100,000	031-022-4354-	
Centrate Storage Tank Flow Metering						50,000	031-022-4354-	
Pre-aeration Scum Removal Modification						100,000	031-022-4354-	
Tertiary Phase 2 Construction	7,575,724.12	9,097,729.13	3,764,474.73	448,948.20			031-052-4954-7925	
Replacements								
Equipment Replacements			162,532.72	371,165.28	400,000	440,000	031-058-4351-7210	
Plant & Collection SCADA Upgrade	93,502.47	132,695.31	272,606.74	74,663.24	100,000	50,000	031-058-4351-7416	
Compost Vehicle		27,662.00					031-058-4353-7410	
Compost Facility Biosolids Hopper/Auger		75,605.00			520,000	600,000	031-058-4353-7411	
Chem Feed Polymer Unit			12,688.75				031-058-4354-7412	
Washer/Compactor Replacement					110,000		031-058-4354-7633	
Total Capital Outlay	\$8,731,336.52	\$10,315,870.07	\$5,272,111.57	\$1,382,818.17	\$4,710,000	\$7,205,000		
Total Expenses	\$19,554,874.23	\$21,470,817.84	\$17,000,351.26	\$4,651,066.35	\$16,672,037	\$20,104,490		
Total Revenues over (under) expenses	(\$8,837,911.90)	(\$10,141,969.03)	(\$4,054,730.12)	\$874,875.58	\$203,730	\$23,186		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
WasteWater	1989 KOHLER GENERATOR	WW458	\$6,000					
WasteWater	1993 FORD 555D BACKHOE UNIT#2J04B	WW448	33,100	\$45,678				
WasteWater	1998 JOHN DEERE LAWN TRACTOR	WW455	13,000					
WasteWater	1999 EAGLE UTILITY FLATBED TRAILER	WWEQ124	5,000				\$7,500	
WasteWater	2001 SULLAIR AIR COMPRESSOR 143HR	WW459	14,000	19,600				
WasteWater	2004 TH330J CAT TELEHANDLER FORKLIFT	WW460	48,735			\$66,280		
WasteWater	2016 FORD F150 SuperCrew XL 5	WW403	31,050					
WasteWater	2008 FORD ESCAPE HYBRID	WW402	26,200					
WasteWater	2008 GEM ELECTRIC CAR	WWEQ202	10,955	13,584				
WasteWater	2008 CAT GENERATOR #2	WW457	21,848					
WasteWater	2009 F350 SUPER DUTY 6.8LTR	WW441	31,882				40,809	
WasteWater	2009 FORD E450 6.8LTR C13484	WW443	154,197	191,204				\$143,130
WasteWater	2010 FREIGHTLINER	WW413	111,820					50,353
WasteWater	2010 GEHL 5640 SKID STEER LOADER	WW456	39,338					
WasteWater	2011 DODGE JOURNEY	WW400	24,138	28,483				
WasteWater	2011 DODGE TRUCK LIC C8280 4.7 L	WW405	25,137	29,662				
WasteWater	2011 FORD F250 4WD 6.2LTR	WW410	21,842	25,774				
WasteWater	2013 Freightliner M2106 dump tk	WW412	126,556					
WasteWater	2012 FREIGHTLINER	WW445	161,712					
WasteWater	2013 GMC 1500 SIERRA 4X4	WW411	23,340			27,541		
WasteWater	2013 GMC 3500HD 4X4	WW442	51,503			60,773		
WasteWater	2014 GMC sierra	WW440	36,831				43,461	
WasteWater	2015 GMC Terrain	WW401	24,120					28,462
WasteWater	2015 Freightliner Truck "Tank" - FLUSH AND v	WW447	102,050					
WasteWater	2016 John Deere UTV XUV550	WWEQ201	13,200	20,000				
WasteWater	2017 Freightliner Tank Truck	WW446	384,820					
WasteWater	2017 Dodge Ram 1500	WW420	27,662					
WasteWater	2017 UTV Kioti	WW414P	15,361					
WasteWater	2019 CAT Loader 938M	WW428S	189,465					
WasteWater	2019 CAT Loader 950GC	WW429S	200,285					
WasteWater	2017 SSTE 4x4-10 NOVO Trailer unit- 4" Trash	WWEQ104	26,517					

TOTAL WASTEWATER FUND \$0 \$373,985 \$154,594 \$91,770 \$221,945

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 WASTEWATER CAPITALIZATION FEE FUND**

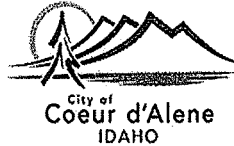
Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Beginning Cash					\$1,000,000	\$1,700,000	036-000-3990-0000
Capitalization Fees	\$1,873,642.36	\$2,712,432.05	\$1,614,842.48	\$878,995.50	1,300,000	978,163	036-000-3470-2300
Cap Fees - outdoor seating		936.12	13,045.91				
Capitalization Fees - Mill River	11,875.00	6,750.00	2,250.00	11,250.00			036-000-3470-2350
Interest Income	45,594.98	122,115.90	169,607.92	65,154.18			036-000-3710-0000
Total Revenues	\$1,931,112.34	\$2,842,234.07	\$1,799,746.31	\$955,399.68	\$2,300,000	\$2,678,163	
Transfer to Wastewater Fund	\$596,206.00	\$620,850.00	\$883,710.00		\$1,250,000	\$1,484,809	036-055-4380-6999
Total Revenues over (under) expenses	\$1,334,906.34	\$2,221,384.07	\$916,036.31	\$955,399.68	\$1,050,000	\$1,193,354	

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 SANITATION BUDGET**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Garbage & Refuse Collection	\$4,126,218.02	\$4,239,253.64	\$4,295,509.15	\$2,150,005.38	\$4,320,000	\$4,400,000	032-000-3450-1100
Beginning Cash					1,200,000	1,500,000	032-000-3990-0000
Interest	5,229.58	18,885.43	35,989.57	15,339.39	10,000	20,000	032-000-3710-0000
Total Revenues	\$4,131,447.60	\$4,258,139.07	\$4,331,498.72	\$2,165,344.77	\$5,530,000	\$5,920,000	
Garbage Collection	\$2,859,230.92	\$3,041,443.75	\$3,160,524.39	\$1,343,383.32	\$3,085,000	\$3,300,000	032-014-4330-6301
Recycling		52,741.12	238,433.98	114,866.95	228,000	240,000	032-014-4330-6304
Street Sweeping	20,060.00	20,060.00	100,060.00	100,060.00	100,060	100,060	032-014-4330-6305
Alley Maintenance						17,133	032-014-4330-
Bad Debt Expense	1,493.42	1,513.74	3,020.59		1,600	2,000	032-014-4330-6306
Interfund Overhead Transfer	154,746.00	154,746.00	159,388.00	56,492.00	112,984	115,809	032-014-4330-6995
Trf to General for Equip - Alleys			431,275.03				032-014-4330-6999
Trf to General for Street Wear	256,250.59	558,802.13	170,000.00	215,856.13	432,000	440,000	032-014-4330-6997
Total Services & Supplies	\$3,291,780.93	\$3,829,306.74	\$4,262,701.99	\$1,830,658.40	\$3,959,644	\$4,215,002	
Total Revenues over (under) expenses	\$839,666.67	\$428,832.33	\$68,796.73	\$334,686.37	\$1,570,356	\$1,704,998	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
PUBLIC PARKING FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Quarterly Rent	\$226,914.97	\$282,140.95	\$453,708.31	\$45,000.00	\$303,000	\$285,000	070-000-3720-0020
McEuen Contract	168,797.38	245,738.57	360,874.82	86,749.96	292,000	250,000	070-000-3720-0030
CdA Parking Garage Fees			52,296.74	34,306.22	70,000	54,000	070-000-3720-0040
Rent - 4th Street				6,216.26		12,000	070-000-3720-3000
Kootenai County Contributions	103,750.00	1,039,045.95	6,423.40				070-000-3790-0000
Beginning Cash					641,572	940,000	070-000-3990-0000
Improper Parking Fines	25,000.00	102,239.28	103,905.00	45,932.55	80,475	100,000	070-000-3610-1200
Interest Income	1,112.77	924.93	6,526.64	2,669.68	3,000	1,500	070-000-3710-0000
Gain on Sale of Asset		990.00					070-000-3730-0070
Contributed Capital - LCDC			9,051,318.00				070-000-3460-7400
Total Revenues	\$525,575.12	\$1,671,079.68	\$10,035,052.91	\$220,874.67	\$1,390,047	\$1,642,500	
Parking Lot Reserve					\$52,500	\$52,500	070-096-4434-4100
Professional Services	\$5,129.00	\$12,693.46	\$15,300.18	\$8,345.74	15,000	15,000	070-096-4434-4200
Diamond Parking Enforcement Contract		43,771.80	41,352.05	17,751.94	43,000	43,200	070-096-4434-5010
Downtown Association Contract	49,532.24	54,500.00	52,000.00	21,000.00	52,000	52,000	070-096-4434-6200
Coeur d'Alene Parking Services		12,500.00	30,000.00	12,500.00	30,000	30,000	070-096-4434-6215
R/M Parking Lots	6,659.69	20,493.32	8,079.55	4,180.37	10,000	12,000	070-096-4434-6300
Library / Hubbard/Rosenberry Contract			4,500.00	750.00	4,500		070-096-4434-6220
CdA Parking Garage Expense			43,444.10	12,392.87	20,000	26,000	070-096-4434-6225
McEuen Management Contract	596.39	70.99					070-096-4434-6210
Depreciation Expense	460,225.65	487,780.81	879,271.88		471,000	900,000	070-096-4434-6502
Interfund Overhead Transfer	42,796.00	87,796.00	89,080.00	126,505.50	253,011	259,336	070-096-4434-6995
Transfer to Parks - Maintenance & Equip					210,000	210,000	070-096-4434-6999
Transfer To Parks Capital Improvement	38,443.27	67,519.00	70,141.92	400,000.00	190,000		070-096-4434-6999
Total Services & Supplies	\$603,382.24	\$787,125.38	\$1,233,169.68	\$603,426.42	\$1,351,011	\$1,600,036	
Capital Equipment					\$24,000	\$40,000	070-096-4434-7200
Total Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$24,000	\$40,000	
Total Expense	\$603,382.24	\$787,125.38	\$1,233,169.68	\$603,426.42	\$1,375,011	\$1,640,036	
Total Revenues over (under) expenses	(\$77,807.12)	\$883,954.30	\$8,801,883.23	(\$382,551.75)	\$15,036	\$2,464	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Drainage Fund

Program Description:

This Utility is administered by the Streets & Engineering Superintendent and one FTE, Assistant Project Manager. Utility fees provide the funding for the planning, engineering, construction and maintenance of the city's storm drainage system.

Major Objectives

- ✓ To provide the utility rate payers with efficient and quality service
- ✓ Proactive maintenance versus reactive
- ✓ Reduce the amount of stormwater discharge to surface waters

Fiscal Year 2019-20 Accomplishments

- ✓ Acquisition of new Street Sweeper, which has allowed for an increase in street sweeping. (Recognized as the most effective best management practice in reducing pollutants from reaching our surface waters)
- ✓ Completed analysis and design for the NW Blvd / US 95 swale project
- ✓ Continued training to improve the skills and knowledge of staff

Fiscal Year 2020-21 Goals

- ✓ Improve drainage in areas with the highest potential of flood damage or traffic hazards.
- ✓ Assess, update and perform maintenance on aging infrastructure.
- ✓ Reduce the volume of stormwater discharge to surface waters by ??? cubic feet.
- ✓ Complete inventory and map utilities.
- ✓ Compliance with NPDES (National Pollutant Discharge Elimination System) permit requirements

CITY OF COEUR D'ALENE
REQUESTED - FY 2020-21
DRAINAGE UTILITY BUDGET

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account	FTE
Service Charges - Commercial Zone 1	\$305,919.61	\$306,437.34	\$307,806.79	\$154,400.44	\$306,011	\$308,800	038-000-3470-1000	
Service Charges - Commercial Zone 2	45,260.16	45,950.92	50,037.50	22,250.93	49,528	44,502	038-000-3470-1100	
Service Charges - Residential Zone 1	287,270.56	286,684.53	286,846.44	142,410.95	286,498	284,822	038-000-3470-1500	
Service Charges - Residential Zone 2	399,708.20	400,350.82	404,317.27	203,417.68	403,292	406,835	038-000-3470-1600	
Beginning Cash					811,000	980,000	038-000-3990-0000	
Interest Income	5,167.42	13,874.09	28,134.19	10,661.12		21,322	038-000-3710-0000	
Miscellaneous Revenue		586.62	678.55	256.84			038-000-3790-0000	
Sale of Surplus			20,000.00				038-000-3730-0038	
Transfers In		55,001.72					038-000-3999-0000	
Total Revenues	\$1,043,325.95	\$1,108,886.04	\$1,097,820.74	\$533,397.96	\$1,856,329	\$2,046,281		
Wages	\$73,614.96	\$75,079.20	\$76,942.80	\$39,311.19	\$78,853	\$144,007	038-047-4160-1000	2
Sick Leave Repurchase	1,408.00	1,436.00	1,472.00	1,516.40	1,510	1,555	038-047-4160-1006	
Part Time	2,910.00						038-047-4160-1300	
FICA	5,763.39	5,594.17	5,643.07	2,946.51	6,148	11,135	038-047-4160-2100	
PERS	(1.33)	8,661.44	31.80	4,874.82	9,595	17,380	038-047-4160-2200	
Workmens Compensation	869.37	902.15	873.27	528.58	1,359	4,675	038-047-4160-2400	
Health Insurance	15,043.35	14,967.96	14,579.76	7,414.60	14,778	31,737	038-047-4160-2500	
Dental Insurance	794.14	728.52	701.92	557.74	1,135	2,164	038-047-4160-2501	
Health Reimbursement Acct	3,536.04	3,680.04	3,980.04	1,740.85	3,980	7,960	038-047-4160-2520	
Life & Disability Insurance	220.80	220.80	476.95	339.19	798	1,484	038-047-4160-2600	
Vacation, Sick Leave, Comp	3,295.04	1,242.84	1,507.39				038-047-4160-2900	
Pension Expense	6,117.00		8,939.00				038-047-4160-2910	
Total Payroll Expenses	\$113,570.76	\$112,513.12	\$115,148.00	\$59,229.88	\$118,155	\$222,097		
Office Supplies	\$12,028.28	\$12,061.85	\$12,076.92	\$8,422.18	\$13,000	\$16,000	038-047-4160-3100	
Operating Supplies	3,236.06	11,471.27	9,601.91	5,650.64	19,000	15,000	038-047-4160-3200	
Minor Equipment	12,451.87	12,739.35	12,666.27	3,579.69	10,000	10,000	038-047-4160-3400	
Motor Fuels	376.75	387.77	1,900.92	720.30	8,000	4,000	038-047-4160-3500	
Official Representation	45.89						038-047-4160-4100	
Professional Services	5,715.00	2,454.66		15,657.66	18,000	25,000	038-047-4160-4200	
Public Education	135.24	5,159.20	3,466.21	(48.78)	2,000	2,500	038-047-4160-4901	
Travel / Training	5,384.50	6,910.94	5,093.24	75.00	7,500	7,500	038-047-4160-4902	
Disposal Fee					25,000	25,000	038-047-4160-5210	
Drywell, Manhole, Curb Replacement	14,248.39						038-047-4160-5902	
R/M Auto		5,303.37	4,404.82				038-047-4160-6100	
Flood Works Maintenance		9,825.00	10,384.92		10,000	10,000	038-047-4160-6150	
R/M Other	4,929.80	4,358.65	123.00	9,446.99	23,000	23,000	038-047-4160-6200	
Swale Maintenance	68,392.96	41,051.25	100,764.72	3,680.60	50,000	50,000	038-047-4160-6201	
Drywell Maintenance		15,685.92	1,736.00		6,000	6,000	038-047-4160-6203	
Catch Basin Replacement	38,034.09	40,431.37	13,025.73	1,271.00	10,000	10,000	038-047-4160-6205	
Mainline Video	16,320.50	20,756.80	7,011.00		16,000	25,000	038-047-4160-6301	
Catch Basin Cleaning	28,386.00	30,229.00	14,473.00		30,000	50,000	038-047-4160-6302	
Street Sweeping	46,075.00	49,894.00	83,146.04	16,837.60	49,000	82,000	038-047-4160-6303	
Main Jetting / Cleaning	32,110.00	25,859.00	11,398.00	533.00	33,000	50,000	038-047-4160-6304	
Bad Debt Expense	145.93	122.70	880.59				038-047-4160-6305	
Illicit Discharge Elimination	328.65		391.16		3,250	7,000	038-047-4160-6306	
Emergency Response / Repair	15,105.00	6,853.10	7,482.50	2,173.00	10,000	10,000	038-047-4160-6307	
Outfall Monitoring	2,147.79	8,718.67	3,226.09	1,622.59	3,500	3,500	038-047-4160-6310	
Depreciation Expense	246,117.67	255,340.54	313,076.00		270,000	350,000	038-047-4160-6502	
Interfund Overhead Transfer	40,800.00	90,833.00	93,558.00	91,070.50	182,141	186,695	038-047-4160-6995	
Trf-General Fund for GIS Support	51,930.00	60,975.00	62,000.00				038-047-4160-6999	
Total Services & Supplies	\$644,445.37	\$717,422.41	\$771,887.04	\$160,691.97	\$798,391	\$968,195		
Jet Vector Truck			\$368,972.75				038-041-4160-7500	
Bobcat and Accessories			125,002.53				038-047-4160-7505	
Excavator		\$99,126.00					038-047-4160-7513	
Dump Truck					\$245,000		038-047-4160-7521	
Trailer		8,268.64				40,000	038-047-4160-7524	
Sweeper				\$259,402.00	215,000		038-047-4160-7535	
Collection System Replacement	\$141,665.00						038-047-4160-7601	
4 Corners / Mullan		24,095.00					038-047-4160-7606	
Kathleen Ave Drainage Project			24,500.00		165,000	95,000	038-047-4160-7608	
Walnut Avenue Drainage Project					160,000	160,000	038-047-4160-7610	
Davis Park Drainage Improvements		67,200.06					038-047-4160-7615	
Retention Sediment Pond (Carryover)					120,000	120,000	038-047-4160-7625	
Total Capital Outlay	141,665.00	198,689.70	518,475.28	259,402.00	905,000	415,000		
Total Expenses	\$899,681.13	\$1,028,625.23	\$1,405,510.32	\$479,323.85	\$1,821,546	\$1,605,291		
Total Revenues over (under) expense:	\$143,644.82	\$80,260.81	(\$307,689.58)	\$54,074.11	\$34,783	\$440,990		

**CITY OF COEUR D'ALENE FY 2020-21
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-2025</u>
Drainage	2019 KUBOTA SKID STEER	DRNG1068	\$110,048					
Drainage	2004 E450 SUPER DUTY	DRNG1064	123,950					
Drainage	2010 FREIGHTLINER - VAC-ALL	DRNG1062	194,021					
Drainage	2015 RAM 1500 TRUCK	DRNG1060	24,934		\$27,000			
Drainage	2015 TYMCO MODEL 600 AIR SWEEPER	DRNG1067	177,465					
Drainage	2005-CONTRAIL EQUIP TRAILER	DRNG1065	6,000					
Drainage	2017 TAKEUCHI TB290 EXCAVATOR	DRNG1066	99,126					
Drainage	2018 JET TRUCK	DRNG1063	368,973					
Drainage	Cold Planer Series 2		14,955					
Drainage	Towmaster 14DT Drop Deck Trailer	DRNG1068r	10,000					
Drainage	Fox Car Trailer	DRNG1073	1,995					
Drainage	Schwartz Sweeper	DRNG1072	259,402					
TOTAL DRAINAGE FUND			\$1,390,869	\$0	\$27,000	\$0	\$0	\$0

FIDUCIARY
FUNDS

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2020-21
FIDUCIARY FUNDS**

FIDUCIARY FUNDS	REVENUES			EXPENDITURES			ENDING BALANCE
	BEGINNING BALANCE	OTHER INCOME	TOTAL REVENUES	SERVICES/ SUPPLIES	TRANSFERS OUT	TOTAL EXPENDS	
Police Retirement	\$780,000	\$4,000	\$784,000	\$188,132		\$188,132	\$595,868
Kootenai County Solid Waste		2,800,000	2,800,000	2,800,000		2,800,000	
Homeless Donations		5,300	5,300	5,300		5,300	
Downtown Association	95,000	98,200	193,200	176,000		176,000	17,200
TOTALS	\$875,000	\$2,907,500	\$3,782,500	\$3,169,432	\$0	\$3,169,432	\$613,068

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 POLICE RETIREMENT FUND**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Prop Taxes - Current Yr							045-000-3110-0000
Prop Taxes - Prior Yrs	\$2,132.93	\$538.88	\$74.30				045-000-3120-0000
Beginning Cash					\$900,000	\$780,000	045-000-3990-0000
Unrealized Gains (Losses)	(23,159.22)	(28,466.62)	34,205.18	3,914.04			045-000-3710-1000
Interest	29,892.34	25,072.72	23,146.05	10,516.43	25,000	4,000	045-000-3710-0000
Total Revenues	\$ 8,866.05	\$ (2,855.02)	\$ 57,425.53	\$ 14,430.47	\$925,000	\$784,000	
Police Retirement Pensions	\$167,632.44	\$170,985.00	\$175,259.64	\$89,820.54	\$179,641	\$184,132	045-033-4223-2900
Trustee Fees	5,245.69	4,570.73	3,987.89	1,799.97	4,600	4,000	045-033-4223-4200
Total Services & Supplies	\$172,878.13	\$175,555.73	\$179,247.53	\$91,620.51	\$184,241	\$188,132	
Total Revenues over (under) expenses	(\$164,012.08)	(\$178,410.75)	(121,822.00)	(77,190.04)	\$740,759	\$595,868	

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 KOOTENAI COUNTY SOLID WASTE**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Kootenai Cnty Solid Waste Billings	\$2,555,117.67	\$2,688,323.68	\$2,751,773.27	\$1,386,648.22	\$2,885,000	\$2,800,000	030-000-3450-1100
Total Revenues	<u>\$2,555,117.67</u>	<u>\$2,688,323.68</u>	<u>\$2,751,773.27</u>	<u>\$1,386,648.22</u>	<u>\$2,885,000</u>	<u>\$2,800,000</u>	
Payments to Kootenai County	\$2,531,829.98	\$2,688,621.63	\$2,739,663.70	\$1,183,417.51	\$2,885,000	\$2,800,000	030-027-4431-4200
Total Services & Supplies	<u>\$2,531,829.98</u>	<u>\$2,688,621.63</u>	<u>\$2,739,663.70</u>	<u>\$1,183,417.51</u>	<u>\$2,885,000</u>	<u>\$2,800,000</u>	
Total Revenues over (under) expenses	<u>\$23,287.69</u>	<u>(\$297.95)</u>	<u>\$12,109.57</u>	<u>\$203,230.71</u>	<u>\$0</u>	<u>\$0</u>	

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
HOMELESS DONATIONS

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Homeless - Donations	\$5,113.21	\$4,576.59	\$5,104.51	\$2,971.13	\$4,800	\$5,300	073-000-3460-0000
Total Revenues	<u>\$5,113.21</u>	<u>\$4,576.59</u>	<u>\$5,104.51</u>	<u>\$2,971.13</u>	<u>\$4,800</u>	<u>\$5,300</u>	
Payments To Homeless	\$5,129.46	\$4,576.59	\$5,104.51	\$2,551.66	\$4,800	\$5,300	073-036-4390-4200
Total Services & Supplies	<u>\$5,129.46</u>	<u>\$4,576.59</u>	<u>\$5,104.51</u>	<u>\$2,551.66</u>	<u>\$4,800</u>	<u>\$5,300</u>	
Total Revenues over (under) expenses	<u>(\$16.25)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$419.47</u>	<u>\$0</u>	<u>\$0</u>	

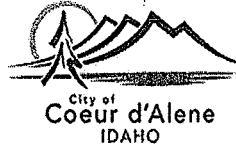
**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2020-21
 DOWNTOWN ASSOCIATION**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Business Improvemnt Dist Receipts	\$49,217.47	\$54,573.47	\$58,606.47	(\$375.00)	\$55,000	\$45,000	090-000-3800-0000
Miscellaneous Revenues	49,500.00	54,500.00	52,000.00	21,000.00	52,000	52,000	090-000-3790-0000
Beginning Cash					95,000	95,000	090-000-3990-0000
Interest Income	1,373.25	2,919.90	5,720.49	2,374.44	3,000	1,200	090-000-3710-0000
Total Revenues	\$100,090.72	\$111,993.37	\$116,326.96	\$22,999.44	\$205,000	\$193,200	
Wages & Benefits							090-117-4942-2000
City Administration Fee	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000	\$1,000	090-117-4942-4200
Miscellaneous	80,000.00	105,000.00	30,000.00	\$80,000.00	175,000	175,000	090-117-4942-6911
Total Expenses	\$81,000.00	\$106,000.00	\$31,000.00	\$80,000.00	\$176,000	\$176,000	
Total Revenues over (under) expenses	\$19,090.72	\$5,993.37	\$85,326.96	(\$57,000.56)	\$29,000	\$17,200	

CAPITAL PROJECTS
FUND

**CITY OF COEUR D'ALENE
 FINANCIAL SUMMARY, FISCAL YEAR 2020-21
 CAPITAL PROJECTS FUND**

CAPITAL PROJECTS FUNDS	REVENUES				EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	CAPITAL OUTLAY	TOTAL EXPENDS	
Kathleen Widening	\$435,635	\$450,000		\$885,635	\$885,635	\$885,635	
Traffic Calming	15,997			15,997	15,997	15,997	
Lacrosse Ave / NW Blvd			\$1,200,000	1,200,000	1,200,000	1,200,000	
Downtown Signal Improvements	100,000			100,000	100,000	100,000	
TOTALS	\$551,632	\$450,000	\$1,200,000	\$2,201,632	\$2,201,632	\$2,201,632	\$0



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Street Capital Projects Fund

Program Description

To protect the health, safety, and welfare of the citizens of Coeur d'Alene through sound engineering and maintenance.

Continue efforts to improve the conditions of Coeur d'Alene's roads as well as execute capital projects aimed at reducing congestion, improving safety and provide opportunities for users.

Major Objectives

- ✓ Provide and maintain an efficient and safe multi-modal transportation systems for all users, ages and abilities
- ✓ Seek cost effective strategies to improve safety and operations
- ✓ Maintain adequate service levels

Fiscal Year 2019-20 Accomplishments

- ✓ Completed Ironwood Signal Corridor
- ✓ Completed Gov't Way project

Fiscal Year 2020-21 Goals

- ✓ Support the Fastlane Project
- ✓ Final design of the 15th Street Corridor
- ✓ Final design Kathleen Widening Project (Start Drainage Utility phase of Construction)
- ✓ Completing design of Sherman/ Lakeside Signalization
- ✓ Design and construction of the Lacrosse Avenue connection

DEBT SERVICE

FUND

**CITY OF COEUR D'ALENE
 FINANCIAL SUMMARY, FISCAL YEAR 2020-21
 DEBT SERVICE FUNDS**

DEBT SERVICE FUNDS	REVENUES			EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TOTAL REVENUES	SERVICES/SUPPLIES	TOTAL EXPENDITURES	
2015 General Obligation Bonds		\$876,281	\$876,281	\$876,281	\$876,281	
TOTALS		\$876,281	\$876,281	\$876,281	\$876,281	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2020-21
GO BONDS - 2015A & 2015B**

Description	2017 Actual	2018 Actual	2019 Actual	2020 6 Months	2020 Adopted	2021 Requested	Account
Prop Tax - Current Year	\$879,818.42	\$888,163.78	\$873,091.57	\$513,997.51	\$878,932	\$876,281	029-000-3110-0000
Prop Tax - Prior Years	14,602.38	11,785.46	8,210.20	5,839.64			029-000-3120-0000
Interest Income	5,578.68	8,572.59	7,391.01	2,103.92			029-000-3710-0000
Total Revenues	\$899,999.48	\$908,521.83	\$888,692.78	\$521,941.07	\$878,932	\$876,281	
Transfer to General Fund		\$500,000.00					029-049-4906-6999
G.O. Bond Principal, Series 2015A	\$568,083.00	579,729.00	\$591,613.00		\$603,741	\$616,118	
G.O. Bond Principal, Series 2015B	161,595.73	168,383.44	169,085.30		174,552	175,480	
Interest Expense - Series 2015A	113,829.90	102,184.20	90,299.76	\$50,319.18	78,172	65,795	029-049-4906-8201
Interest Expense - Series 2015B	32,697.50	29,384.78	25,932.92		22,467	18,888	029-049-4906-8201
Total Services & Supplies	\$876,206.13	\$1,379,681.42	\$876,930.98	\$50,319.18	\$878,932	\$876,281	
Total Revenues over (under) expenses	\$23,793.35	(\$471,159.59)	\$11,761.80	\$471,621.89	\$ -	\$ -	

Series 2015A G.O. Public Safety Bond - maturing 2025 - principal owing at 9-30-20 - \$3,209,512
Series 2015B G.O. Library Refunding Bond - maturing 2025 - principal owing at 9-30-20 - \$921,384

FIVE YEAR
CAPITAL
IMPROVEMENTS
PLAN

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2020-2021
CAPITAL PROJECTS FUND**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
STREETS					
\$551,632					
FUND BALANCE FORWARD					
ANTICIPATED REVENUES:					
Transfers					
General Fund			\$400,000		
Impact Fees				\$360,000	
Quad 1	\$450,000				
Quad 2					
Quad 3					
Quad 4					
Citywide		\$244,400	800,000		
Other Income		560,600		4,540,000	
FHWA Local Urban Funds					
Enterprise Funds					
Urban Renewal Contributions	1,200,000				
Other					
Total Revenues	\$1,650,000	\$805,000	\$1,200,000	\$4,900,000	
Total Available Funds	\$2,201,632	\$805,000	\$1,200,000	\$4,900,000	
ANTICIPATED EXPENDITURES:					
Pedestrian / Safety Improvements		\$605,000			
15th Street - Harrison to Best			\$1,200,000		
Kathleen Widening	\$885,635				
LaCrosse Avenue Improvements	1,200,000				
Traffic Calming	15,997				
Atlas to Selfice to Hanley	100,000				\$4,900,000
Downtown Signal Improvements		200,000			
Kathleen Atlas to Ramsey Design & Construct					
Total Expenditures	\$2,201,632	\$805,000	\$1,200,000	\$4,900,000	
YEAR END BALANCE					

**CITY OF COEUR D'ALENE, IDAHO
 FINANCIAL PLAN, FISCAL YEAR 2020-2021
 CAPITAL IMPROVEMENT PLAN (CIP)
 PROJECTED 2021-2025**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
FUND BALANCE FORWARD	\$0	\$0	\$0	\$0	\$0
LIBRARY (SPECIAL REVENUE)					
ANTICIPATED REVENUES:					
Property Taxes	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
Total Revenues	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
Total Available Revenues	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
ANTICIPATED EXPENDITURES:					
Library Books	\$190,000	\$180,000	\$190,000	\$180,000	\$190,000
Photocopier replacement		10,000		10,000	
Total Expenditures	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
YEAR END BALANCE	\$0	\$0	\$0	\$0	\$0

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2020-21
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2021-2025**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
PARKS CAPITAL IMPROVEMENTS FUND (SPECIAL REVENUE)					
FUND BALANCE FORWARD	\$209,000	\$209,000	\$206,564	\$180,279	\$0
ANTICIPATED REVENUES:					
Miscellaneous Park Revenues	\$67,044	\$71,710	\$73,000	\$75,000	\$75,509
State Grant	150,000				
Impact Fees				820,000	1,500,000
Concessions, Dock Rental	80,478	88,000	90,500	93,000	95,000
Boat Launch - Mooring Fees	17,674	18,350	18,700	19,050	19,500
Trail Revenues	7,500	8,700	8,900	9,100	9,100
Interest Income	564	3,700	3,800	4,063	3,900
Transfer from Parking Revenues		254,038	202,139	234,168	234,168
Total Revenues	\$323,260	\$444,498	\$397,039	\$1,254,381	\$1,937,177
Total Available Revenues	\$532,260	\$653,498	\$603,603	\$1,434,660	\$1,937,177

ANTICIPATED EXPENDITURES:

Waterfront	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Designer	30,000	7,500	7,500	7,500	7,500
Infrastructure	25,000	15,000	15,000	15,000	15,000
Miscellaneous Tubbs Hill	2,000	3,000	3,500	4,000	4,000
Trails / Lot Seal Coats	31,260	37,914	28,764	33,160	33,160
Bluegrass Park Playground Upgrade	10,000				
City Park Electrical Upgrade	15,000				
East Tubbs Bollard Replacement	15,000				
East Tubbs Playground		40,000			
3rd Street Boat Launch Ramps	180,000			820,000	
Cherry Hill Sports Field/Gazebo/Drainage					
City Park Bandshell Replacement		30,000			
East Tubbs Trail Reconstruction		39,960			
Government Way Island Stops		30,000			
Independence Point Sidewalk		50,000			
Independence Point ADA Ramp		25,000			
City Park Sidewalks		100,000			
Phibpheny Restrooms					300,000

**CITY OF COEUR D'ALENE, IDAHO
 FINANCIAL PLAN, FISCAL YEAR 2020-21
 CAPITAL IMPROVEMENT PLAN (CIP)
 PROJECTED 2021-2025**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Kathleen Trail Reconstruction		43,560			
Person Restroom			300,000		
Independence Point Commercial Dock				100,000	
Ramsey Drainage		10,000			
Ramsey Trail Reconstruction		43,560			
Aspen Trails Park					1,500,000
Bluegrass Park Restroom				50,000	
Canfield Playground				40,000	
Jewett House Greenhouse		10,000			
Northshire Restroom				300,000	
Northshire Parking Lot Overlay				50,000	
Total Expenditures	\$323,260	\$446,934	\$423,324	\$1,434,660	\$1,874,660
YEAR-END BALANCE	\$209,000	\$206,564	\$180,279	\$0	\$62,517

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2019-20
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2020-2025**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
WASTEWATER FUND					
FUND BALANCE FORWARD	\$2,745,000	\$840,000	\$806,000	\$881,000	\$1,241,000
(ENTERPRISE)					
ANTICIPATED REVENUES:					
Capitalization Fees	1,500,000	1,750,000	2,000,000	2,250,000	2,364,000
User Fees	3,800,000	3,850,000	3,900,000	4,000,000	4,100,000
Total Revenues	\$5,300,000	\$5,600,000	\$5,900,000	\$6,250,000	\$6,464,000
Total Available Revenues	\$8,045,000	\$6,440,000	\$6,706,000	\$7,131,000	\$7,705,000
ANTICIPATED EXPENDITURES:					
Equipment Replacements	\$440,000	\$480,000	\$520,000	\$560,000	\$600,000
Replacements; Other	3,865,000	1,764,000	880,000	880,000	1,880,000
Improvements & Additions	2,900,000	3,390,000	4,425,000	4,450,000	5,225,000
Total Expenditures	\$7,205,000	\$5,634,000	\$5,825,000	\$5,890,000	\$7,705,000
YEAR END BALANCE	\$840,000	\$806,000	\$881,000	\$1,241,000	\$0

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2019-20
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2021-2025**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
WATER FUND					
(ENTERPRISE)					
FUND BALANCE FORWARD		\$0	\$0	\$0	\$0
ANTICIPATED REVENUES:					
User Fees	\$1,998,500	\$1,976,200	\$1,680,500	\$1,549,000	\$2,082,000
Transfer from Cap Fee Fund	5,300,000	2,550,000	1,200,000	1,300,000	1,210,000
Total Revenues	\$7,298,500	\$4,526,200	\$2,880,500	\$2,849,000	\$3,292,000
Total Available Revenues	\$7,298,500	\$4,526,200	\$2,880,500	\$2,849,000	\$3,292,000
ANTICIPATED EXPENDITURES:					
Water Department Building			\$58,000		
Vehicle Replacement	\$54,000	\$88,000	179,000	\$311,000	\$510,000
Water Meter Test Bench	110,000				
Onsite Chlorine Generation	150,000	70,000	70,000	72,000	95,000
Fill Station Program	15,000	16,200	16,500	27,000	
Backhoe	110,000				135,000
Landscape Mower	6,500			157,000	157,000
Dumptruck			56,000		
Screenner					
Compactor / Roller		22,000			
New meters	400,000	390,000	375,000	365,000	350,000
New/replace Infrastructure	600,000	625,000	650,000	675,000	690,000
Bi-annual Well Rehab Project	98,000	98,000	101,000	105,000	107,000
Soft Start for Wells			90,000		
Pump Motor Replacement	30,000	32,000	35,000	37,000	38,000
Back Up Power for Well	140,000	125,000			110,000
Rate Study		125,000			
Well Construction	1,200,000		100,000	900,000	200,000
Cold Storage Addition		60,000			
Additional Storage	100,000	2,150,000	1,000,000		500,000
Transmission Main Upgrades	4,000,000	150,000	150,000	200,000	400,000
Blackwell Booster Station Replacement	275,000	575,000			
Elm Street Booster Station Upgrade	10,000				
Total Expenditures	\$7,298,500	\$4,526,200	\$2,880,500	\$2,849,000	\$3,292,000
YEAR END BALANCE	\$0	\$0	\$0	\$0	\$0

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2020-21
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2021-2025**

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
DRAINAGE FUND		(ENTERPRISE)			
FUND BALANCE FORWARD	\$571,544	\$367,544	\$515,544	\$695,544	\$880,544
ANTICIPATED REVENUES:					
User Fees	\$281,000	\$225,000	\$230,000	\$235,000	
Total Revenues	\$281,000	\$225,000	\$230,000	\$235,000	\$0
Total Available Revenues	\$852,544	\$592,544	\$745,544	\$930,544	\$880,544
ANTICIPATED EXPENDITURES:					
Walnut Avenue Drainage Project	\$160,000				
Retention Washout Pad	120,000	\$50,000	\$50,000	\$50,000	
Collection System Replacements	40,000				
Trailer	165,000	27,000			
Kathleen Avenue Drainage					
Pickup Truck					
Total Expenditures	\$485,000	\$77,000	\$50,000	\$50,000	\$0
YEAR END BALANCE	\$367,544	\$515,544	\$695,544	\$880,544	\$880,544

STAFFING LEVEL
REPORT

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2020-2021
Compared with Prior 3 Years

DEPARTMENT	17-18	18-19	19-20	20-21	CHANGE	TITLE	GRADE
<u>MAYOR/COUNCIL</u>	1.0	1.0	1.0	1.0		MAYOR	\$2,700/MO
	6.0	6.0	6.0	6.0		COUNCIL	\$1,000/MO
	7.0	7.0	7.0	7.0	0.00	Total	
<u>ADMINISTRATION</u>	1.0	1.0	1.0	1.0		CITY ADMINISTRATOR	Contract
	1.0	0.0	0.0	0.0		DEPUTY CITY ADMINSTRTR	20
	0.0	1.0	0.0	0.0		PROJECT COORDINATOR	15
	2.00	2.00	1.00	1.00	0.00	Total	
<u>FINANCE</u>	1.0	0.0	0.0	0.0		FINANCE DIRECTOR/TREAS.	19
	1.0	1.0	1.0	1.0		COMPROLLER	17
	0.0	1.0	1.0	1.0		ACCOUNTANT	14
	1.0	1.0	1.0	1.0		PAYROLL COORDINATOR	12
	1.0	1.0	1.0	1.0		SR. ACCOUNTING SPECIALIST	10
	1.0	1.0	1.0	1.0		LEAD UTILITY BILLING SPECLIST	9
	2.0	3.0	3.0	3.0		UTILITY BILLING SPECIALIST	8
	0.72	0.00	0.00	0.00		PART TIME	
	7.72	8.00	8.00	8.00	0.00	Total	
<u>MUNICIPAL SERVICES ADMIN</u>	1.0	1.0	1.0	1.0		CITY CLERK/MS DIRECTOR	18
	1.0	1.0	1.0	1.0		DEPUTY CITY CLERK	13
	1.0	1.0	1.0	1.0		IT NETWORK ADMINISTRATOR	17
	1.0	1.0	1.0	1.0		IT DATABASE APP DEVELOPER	17
	0.0	0.0	0.0	1.0		NETWORK SPECIALIST	15
	1.0	1.0	1.0	1.0		IT PROGAMMER	11
	1.0	1.0	1.0	1.0		GIS COORDINATOR	12
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	12
	0.5	0.5	0.0	0.0		CDBG ADMINISTRATON	11
	2.0	2.0	2.0	2.0		IT TECHNICIAN	10
	1.0	1.0	1.0	0.0		GIS SPECIALIST	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		CUSTOMER SERVICE SUPPORT	8
	1.0	1.0	1.0	1.0		DEPARTMENT SPECIALIST	5
	13.50	13.50	13.00	13.00	0.00	Total	
<u>HUMAN RESOURCES</u>	1.0	1.0	1.0	1.0		HUMAN RESOURCES DIRECTOR	18
	1.0	1.0	1.0	1.0		HUMAN RESOURCE SPECIALIST	11
	0.0	1.0	1.0	1.0		HUMAN RESOURCE SPECIALIST	11
	0.6	0.00	0.00	0.00		PART TIME	
2.63	3.00	3.00	3.00	0.00			
<u>CITY ATTORNEY</u>	1.0	1.0	1.0	1.0		CITY ATT/LEGAL SERVICES DIR	20
	1.0	1.0	1.0	1.0		CHIEF CRIMINAL DEP C ATTRNY	18
	1.0	1.0	1.0	1.0		CHIEF CIVIL DEP CITY ATTRNY	18
	1.5	1.5	2.0	2.0		DEPUTY CITY ATTORNEY	16
	1.0	1.0	1.0	1.0		ASST CITY ATTORNEY	15
	2.0	2.0	2.0	2.0		SR. LEGAL ASSISTANT	12
	2.0	2.0	2.0	2.0		LEGAL ASSISTANT	
	9.50	9.50	10.00	10.00	0.00	Total	
<u>PLANNING</u>	1.0	1.0	1.0	1.0		PLANNING DIRECTOR	18
	0.0	1.0	1.0	1.0		SENIOR PLANNER	14
	3.0	2.0	2.0	2.0		PLANNER II	13
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		PLANNING TECHNICIAN	9
	0.0	0.0	0.75	1.0		CDBG ADMINISTRATON	11
6.00	6.00	6.75	7.00	0.25			

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2020-2021
Compared with Prior 3 Years

DEPARTMENT	17-18	18-19	19-20	20-21	CHANGE	TITLE	GRADE
<u>BUILDING MAINT.</u>	1.0	1.0	1.0	1.0		MAINTENANCE SUPERVISOR	13
	1.0	1.0	1.0	1.0		CUSTODIAN	4
	1.0	1.0	1.0	1.0		BLDG MAINTENANCE WORKER	9
	4.46	4.46	4.02	3.06		PART TIME - JANITORIAL	
	7.46	7.46	7.02	6.06	-0.96	Total	
<u>POLICE</u>	1.0	1.0	1.0	1.0		POLICE CHIEF	19
	2.0	2.0	2.0	2.0		POLICE CAPTAIN	contract
	5.0	5.0	5.0	5.0		POLICE LIEUTENANT	17
	12.0	12.0	12.0	14.0		POLICE SERGEANT	15
	1.0	1.0	1.0	1.0		IT SYSTEMS ANALYST	15
	69.0	70.0	71.0	71.0		POLICE OFFICER	13
	2.0	2.0	2.0	2.0		CRIME ANALYST	13
	1.0	1.0	1.0	1.0		RECORDS SUPERVISOR	12
	1.5	1.5	1.5	2.0		EVIDENCE SPECIALIST	12
	2.5	2.5	2.5	2.5		CIVILIAN REPORT TAKER	12
	1.5	1.5	1.5	2.5		CODE ENFORCEMENT OFFICER	12
	2.5	2.5	2.5	2.5		ANIMAL SAFETY OFFICER	11
	1.0	1.0	1.0	1.0		APPL ANALYST	11
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11
	0.5	0.5	0.5	0.5		CRIME PREVENTION	11
	0.0	1.0	1.0	1.0		VICTIMS ADVOCATE	10
	7.0	7.0	7.0	7.0		RECORDS SPECIALIST	9
	1.0	1.0	1.0	1.0		SECRETARY INVESTIGATIONS	9
	1.0	1.0	1.0	1.0		EQUIPMENT SPECIALIST	9
	3.44	3.82	3.82	3.82		PART TIME	
115.94	118.32	119.32	122.82	3.50	Total		
<u>FIRE</u>	1.0	1.0	1.0	1.0		FIRE CHIEF	19
	3.0	3.0	3.0	3.0		DEPUTY FIRE CHIEF	17
	3.0	3.0	3.0	3.0		BATTALION CHIEFS	463
	12.0	12.0	12.0	12.0		FIRE CAPTAINS	443
	0.0	0.0	0.0	1.0		EMS COORDINATOR	
	12.0	12.0	12.0	12.0		FIRE ENGINEER	423
	30.0	30.0	30.0	30.0		FIREFIGHTER	403
	2.0	2.0	2.0	2.0		FIRE INSPECTOR	443
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11
	0.75	1.00	1.00	1.00		ADMIN ASSISTANT	10
	0.75	0.75	0.75	1.00		DEPARTMENT SPECIALIST	5
	65.50	65.75	65.75	67.00	1.25	Total	
<u>STREETS</u>	1.0	1.0	1.0	1.0		STREETS/ENGINEERING DIRECTOR	18
	1.0	1.0	1.0	1.0		CITY ENGINEER	17
	1.0	1.0	0.0	0.0		ASST STREET SUPT	15
	1.0	1.0	1.0	1.0		ENGINEERING PROJECT MGR	15
	1.0	1.0	1.0	1.0		SHOP SUPERVISOR	13
	1.0	1.0	1.0	1.0		FIELD SUPERVISOR	12
	3.0	3.0	3.0	3.0		PUBLIC WORKS INSPECTOR	12
	5.0	4.0	4.0	4.0		MECHANIC	11
	4.0	4.0	4.0	3.0		LEAD WORKER	11
	1.0	1.0	2.0	2.0		ELECTRICIAN	11
	0.0	0.0	0.0	0.0		ENGINEERING TECH	11
	14.0	14.0	14.0	14.0		HEAVY EQUIP. OPERATOR	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	0.0	2.0	2.0	2.0		STREET MAINTENANCE WORKER	8
	5.33	3.06	3.06	3.05		PART TIME	
	39.33	38.06	38.06	37.05	-1.01	Total	

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2020-2021
Compared with Prior 3 Years

DEPARTMENT	17-18	18-19	19-20	20-21	CHANGE	TITLE	GRADE
<u>PARKS</u>	0.5	0.5	0.5	0.5		PARKS DIRECTOR	18
	1.0	1.0	1.0	1.0		PARK SUPERINTENDENT	15
	3.0	3.0	3.0	4.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		URBAN FORESTER	12
	1.0	1.0	1.0	1.0		IRRIGATION TECHNICIAN	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		TRAILS COORDINATOR	10
	5.0	6.0	7.0	7.0		MAINTENANCE WORKER	9
	<u>11.18</u>	<u>11.18</u>	<u>11.61</u>	<u>11.19</u>		PART TIME	
	<u>24.68</u>	<u>25.68</u>	<u>27.11</u>	<u>27.69</u>	0.58	Total	
	<u>RECREATION</u>	0.5	0.5	0.5	0.5		RECREATION DIRECTOR
1.0		1.0	1.0	1.0		RECREATION SUPERINTENDENT	15
1.0		1.0	1.0	1.0		RECREATION LEADER	10
2.0		2.0	2.0	2.0		BALLFIELD MAINT WORKER	7
<u>5.75</u>		<u>3.43</u>	<u>3.43</u>	<u>3.23</u>		PART TIME	
<u>10.25</u>		<u>7.93</u>	<u>7.93</u>	<u>7.73</u>	-0.20	Total	
<u>BUILDING INSPECTION</u>	1.0	1.0	1.0	1.0		BUILDING OFFICER	17
	1.0	1.0	1.0	1.0		SR BLDG INSP/PLANS EXAM	14
	5.0	5.0	5.0	5.0		BLDG INSP/PLANS EXAM	12
	0.0	1.0	1.0	1.0		PERMIT COORDINATOR	10
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>		PERMIT TECHNICIAN	8
	<u>9.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	0.00	Total	
<u>DRAINAGE</u>	1.0	1.0	1.0	1.0		ASSISTANT PROJECT MANAGER	14
	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>1.0</u>		LEAD WORKER	11
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>2.00</u>	1.00	Total	
<u>LIBRARY</u>	1.0	1.0	1.0	1.0		LIBRARY DIRECTOR	18
	3.0	3.0	3.0	3.0		LIBRARIAN	11
	1.0	1.0	1.0	1.0		COMMUNICATNS COORDINATOR	10
	1.0	1.0	1.0	1.0		IT COORDINATOR	8
	1.0	1.0	1.0	1.0		TEEN SERVICES	8
	4.0	5.0	5.0	6.0		REFERENCE CLERK	5
	1.0	1.0	1.0	1.0		LIBRARY TECH	6
	<u>10.35</u>	<u>9.85</u>	<u>9.85</u>	<u>9.85</u>		PART TIME	
	<u>22.35</u>	<u>22.85</u>	<u>22.85</u>	<u>23.85</u>	1.00	Total	
<u>CEMETERY</u>	1.0	1.0	1.0	1.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		MAINTENANCE WORKER	9
	<u>0.72</u>	<u>0.72</u>	<u>0.72</u>	<u>0.96</u>		PART TIME	
	<u>2.72</u>	<u>2.72</u>	<u>2.72</u>	<u>2.96</u>	0.24	Total	
<u>WATER</u>	1.0	1.0	1.0	1.0		WATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASSISTANT WATER DIRECTOR	15
	3.0	3.0	3.0	3.0		UTILITY SUPERVISOR	12
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	10.0	11.0	11.0	11.0		SR UTILITY OPERATOR	10
	6.0	5.0	5.0	5.0		UTILITY OPERATOR	9
	0.0	0.0	0.0	0.0		DRAFTER	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE SUPPORT	5
	<u>1.59</u>	<u>1.59</u>	<u>1.59</u>	<u>2.52</u>		PART TIME	
	<u>24.59</u>	<u>24.59</u>	<u>24.59</u>	<u>25.52</u>	0.93	Total	

**CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2020-2021
Compared with Prior 3 Years**

<u>DEPARTMENT</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>CHANGE</u>	<u>TITLE</u>	<u>GRADE</u>
<u>WASTEWATER</u>	1.0	1.0	1.0	1.0		WASTEWATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASST WASTEWATER DIRECTOR	15
	1.0	1.0	1.0	1.0		CAPITAL PROGRAM MANAGER	15
	1.0	1.0	1.0	1.0		UTILITIES PROJECT MANAGER	15
	1.0	1.0	1.0	1.0		LAB/PRETREATMENT SUP	15
	1.0	1.0	1.0	1.0		CHIEF WASTEWATR OPERATOR	14
	1.0	1.0	1.0	1.0		COLLECTION SUPERINTENDENT	14
	2.0	2.0	2.0	2.0		WASTEWATER OPERATOR III	12
	1.0	1.0	1.0	1.0		FIELD INSPECTOR	12
	1.0	1.0	1.0	1.0		COMPOST FACILITY LEAD	11
	2.0	2.0	2.0	2.0		WSTWTR MAINT MECHANIC	11
	3.0	3.0	3.0	3.0		COLLECTION OPERATOR III	11
	2.0	2.0	2.0	2.0		LAB ANALYST	11
	1.0	1.0	1.0	1.0		COMPOST FACILITY OPERATOR	10
	2.0	2.0	3.0	3.0		COLLECTION OPERATOR II	10
	4.0	4.0	5.0	5.0		WASTEWATER OPERATOR II	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE SUPPORT II	10
	1.0	1.0	0.0	0.0		WASTEWATER OPERATOR I	8
	<u>0.77</u>	<u>0.77</u>	<u>0.77</u>	<u>1.14</u>		PART TIME	
	<u>27.77</u>	<u>27.77</u>	<u>28.77</u>	<u>29.14</u>	<u>0.37</u>	Total	
	<u>398.94</u>	<u>401.13</u>	<u>403.87</u>	<u>410.82</u>	<u>6.95</u>	TOTAL FTE PERSONNEL	



City Vision Statement

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

2020-2021 DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

ADMINISTRATION DEPARTMENT GOALS:

STRATEGIC GOAL #1: To reduce the City's contribution to the medical benefits trust to less than 2.5% annually.

1. **Objective:** Educate the best practices to all participants in the medical benefits trust to be safe, stay healthy, and contain costs.

STRATEGIC GOAL #2: To carry out the goals set by the Mayor and Council.

1. **Objective:** This is done annually and allows for all departments to know the accomplishments to be executed during the fiscal year.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: To refine the plan for potential City uses that may be desirable from new growth dollars to be available when the Lake Urban Renewal District closes.

STRATEGIC GOAL #2: To propose a two year looks at the financial plan. One year would be approved and the second year would be for consideration.



City Vision Statement

Our vision of Coeur d'Alene is of a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

Department Mission Statement

Our mission is to provide quality service to the community that is knowledgeable, efficient, comprehensive and helpful with a focus on excellent customer service. The intention is to safeguard life, health, property and public welfare by regulating and controlling the construction, quality of materials, use of all buildings and structures within the City of Coeur d'Alene by the administration and enforcement of the applicable adopted building codes.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

BUILDING DEPARTMENT GOALS:

STRATEGIC GOAL #1: Create online permit application process for residential customers.

- 1. Objective:** Our goal is to provide another option for homeowners to submit their permit applications, go through review, and acquire permits remotely. We've looked at adding this option for some time just as a convenience. The recent pandemic has proven this to be a necessity for the safety of our customers and city staff. This will reduce lines at the customer service counter. Building and IT are working together to implement these changes with our current building permit program. The anticipated cost is staff hours.

STRATEGIC GOAL #2: Simplify the building permit application process.

1. **Objective:** The building staff spends countless hours assisting customers fill out the building permit applications. Many of the questions are regarding which forms in the application packet apply to them. New construction for both commercial and residential typically require all forms to be complete. Only a portion of the application forms are necessary for most remodels and tenant improvements.

STRATEGIC GOAL #3: Improve the building department website.

1. **Objective:** We are currently working on new informational handouts for residence doing their own work, ex: deck construction details. Creating a matrix for building permit applications. Updating information and weblinks.

STRATEGIC GOAL #4: Adoption of the 2018 International Codes.

1. **Objective:** The Building dept. is required to adopt the 2018 International Building and Mechanical codes to stay compliant with Idaho Statutes. Our team will be working closely with neighboring jurisdictions to make local amendments. This creates a more uniform approach to applying the codes in our region.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: We will continue to build our working relationship with local builders and developers. Partnering with our local construction community shows we are here to help achieve accessible, safe, and energy efficient buildings.

STRATEGIC GOAL #2: Continue to work with our local North Idaho Code Enforcers and Idaho Association of Building Officials to provide local training. Continuing education and training that is attended by builders, designers, and inspectors is beneficial to applying the adopted codes.

STRATEGIC GOAL #3: Continue to make improvements to our customer service.



City Vision Statement

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Department Mission Statement

To provide reliable, consistent, and honest stewardship over citizens' shared financial resources. These resources make it possible to provide the services that are essential to the safety, livability, and vitality of our community.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Implement on-line utility billing and recurring payments

1. **Objective:** Provide more efficient payment options for City customers
2. **Objective:** Provide more efficient payment processing for Finance staff

STRATEGIC GOAL #2: Cross training for all Finance Department functions

1. **Objective:** to provide seamless service to City citizens and other Departments of the City
2. **Objective:** to provide opportunities for Finance Dept staff to develop professionally

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: Continue to provide exceptional customer service to the citizens of and visitors to the City of Coeur d'Alene and also internally to the other City Departments and their staffs

STRATEGIC GOAL #2: To perform the City's necessary accounting functions in the most efficient and effective way possible

STRATEGIC GOAL #3: Update or create GFOA recommended financial policies



City Vision Statement

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The Coeur d'Alene Fire Department is committed to providing the highest quality service to the residents and valued guests of the City of Excellence. We are driven by perfection and steered by Knowledge, Tradition and Integrity.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Add City wide Infection Control/Emergency Manager EMS Position.

- 1. Objective:** This position fills a long missing need in the Fire Department and the City. This position will work with all Departments to assure their needs relating to COVID 19 as well as all other infectious diseases are met. The position will also serve as the Department's EMS Officer.

STRATEGIC GOAL #2: Enhance Internal and External Customer Service and Revenue Generation.

- 1. Objective:** Make Department Specialist Position full time (from 29 to 40 hours). This position will enhance service delivery through a number of internal programs to include, Pre-Fire Planning, Self Inspection follow up. EMS report Quality Assurance and analytic associated with responses to name a few.

2. **Objective:** This position may be funded by enhancing our Recovery funds for various incidents. This position will daily review the prior days incident response and make sure we are submitting proper reports on a regular basis for reimbursement.

STRATEGIC GOAL #3: Send one additional member to Paramedic School.

1. **Objective:** Continue to fulfil our contractual obligation of Paramedic level personnel on all ambulances.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: Review and update Department strategic planning and resource allocation.

STRATEGIC GOAL #2: Assure proper number of personnel to adequately cover all shifts.

STRATEGIC GOAL #3: Plan for proper location for Fire Station #5.



City Vision Statement

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Department Mission Statement

The mission of the Human Resource Department is to provide guidance in policy and procedure assuring compliance, consistency and excellent customer service.

2020-2021

Departmental Goals & Objectives

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

Human Resources Strategic Goals:

Goal #1: Training and development of employees

Obtain funding to continue Thinkzoom, an employee e-learning training and development program.

- 1. Objective:** This will provide employees with an accessible learning management tool filled with relevant content, compliance training, short actionable video lessons, ability for HR to upload city policies, create own training courses, monitor employee completion by reports, web based and user friendly.
- 2. Objective:** Enhance onboarding of new employees by using Thinkzoom to assign mandatory training to new hires and receive policy information and required forms the first few weeks of the job.

Goal #2: Recruitment, selection and placement of employees

Continue to improve the City's ability to attract, retain, and develop quality applicants and employees.

- 1. Objective:** Consult with individual departments to understand hiring needs and the overall organizational needs of the department.

2. **Objective:** Offer and market a modern benefit package and continue to educate applicants and employees on what their benefits can offer, short and long-term.
3. **Objective:** Provide year-end total compensation statements for employees to better communicate the employee's understanding of their compensation, which includes total wages plus the value of their benefits.

Goal #3: Risk Management

Work with individual departments to identify and develop workers compensation safety and risks to keep employees safe and control overall costs.

1. **Objective:** Executive Team training for a broader understanding of claim risks and how that affects the City's experience rating.
2. **Objective:** Individual department meetings, in conjunction with a State Insurance Fund representative, to monitor and evaluate claims in order to make the work place a safer place, which could result in decreased costs.

Three-year vision of Strategic Goals/Priorities for Human Resources:

Goal #1: As the trust further develops, play an active role with the Medical Review Committee and the trustees of the City of Coeur d'Alene Employees Benefit Trusts to look for ways to provide coverage and options that are specifically driven by the City employees/dependents needs.

Goal #2: Continue updating the Personnel Rules to provide a consistent and clear document with up to date, relevant information for employees to follow.

Goal #3: Many priorities in HR are driven by the needs of other departments and the City. The HR team is excited about the future and we are committed to serving our employees, departments, and the public with excellence!

Miscellaneous future goals/priorities: embracing technology and analytics, stay focused on people, be ready for the changing workforce, and stay ahead of law changes and compliance issues.



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LEGAL SERVICES DEPARTMENT MISSION STATEMENT

The Mission of the Legal Services Department is to provide high quality, cost-effective civil legal services and criminal prosecution for the City of Coeur d'Alene.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

DEPARTMENT GOALS:

STRATEGIC GOAL #1:

Level Chief Deputy Attorneys at Pay Grade 19

1. Objective: The Legal Services Department has two Chief Deputy Attorneys. These positions require graduation from law school and membership in the Idaho State Bar. These positions provide legal support for all City departments and elected officials as well as prosecuting all misdemeanors committed in the City. They frequently work in excess of 40 hours per week. By moving these positions to a pay grade 19 they would be on the same pay grade as the two Police Captains. The difference between the pay grade 18 and pay grade 19 is 12%.

STRATEGIC GOAL #2:

Continue to provide immediate response to victims of crime, providing resources, education and support through the court process.

1. Objective: Due to the law change many domestic violence/victim crime cases not in the presence of law enforcement are now cite and release so immediate response and tracking of cases are crucial. This means immediate

response to new offenses, contacting victims immediately, requesting No Contact Order hearings when necessary and coordinating in-person meetings with victim's advocate and prosecutor. The legal staff will continue to monitor new charges as they occur, provide resources to victims, address restitution needs and continue the service of our volunteer victim's advocate with the goal of increasing hours.

STRATEGIC GOAL #3:

Be responsive to the major changes in the magistrate court(s) in the coming year.

1. Objective: With the addition of two more magistrate court judges our office will seek to absorb the impact of responding to nine different magistrate court judges. The impact will create time and schedule conflicts. The legal staff and attorneys will continue to seek ways to work smarter, more efficient and be responsive to these changes and challenges in the magistrate court.
2. Objective: With the increase of judges it is anticipated that capacity in the treatment courts will increase. This increase will require the Prosecuting Attorney's Office to find effective and efficient ways to properly provide the anticipated support, input and coordination. We will seek to respond by providing documents electronically, providing input electronically, and when possible attending hearings remotely, which allows for greater use of resources in the same amount of time.

**THREE YEAR VISION OF GOALS/PRIORITIES FOR THE
LEGAL SERVICES DEPARTMENT:**

STRATEGIC GOAL #1:

Plan for adequate staffing to meet the increasing demands for civil legal services and criminal prosecution.

STRATEGIC GOAL #2:

Plan for adequate technology required primarily by the Kootenai County Criminal Courts and the Criminal Justice System.

STRATEGIC GOAL #3:

Plan for personnel turnover in the Department and look for opportunities to restructure with new personnel and technology.



City Vision Statement

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Department Mission Statement

The Coeur d'Alene Public Library is committed to excellence in library services. Dedicated to lifelong learning, the library provides free and equal access to a full range of historical, intellectual, and cultural resources.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

DEPARTMENT GOALS:

The CdA Library's Long Range Plan (updated regularly) includes 8 goals and objectives. Listed here are representative combinations.

STRATEGIC GOAL #1:

To provide all community members with increased access to library materials and services.

- 1. Objective:** Open branch library in new NEXUS Elementary School
- 2. Objective:** As the population of CdA grows, increase number of library staff positions to the standard of .5 staff FTE per every 1,000 residents. Add reference clerk position for new branch.

STRATEGIC GOAL #2:

Every citizen in Coeur d'Alene has a library card and is informed regarding access to all library services.

- 1. Objective:** Develop a marketing committee who develop a marketing plan to review any new and existing programs, and include goals on exploring new ways of providing library information, developing the ability to track and record marketing impact, identify potential partnerships with existing organizations, and more.
- 2. Objective:** Continue to enhance literacy throughout the community through outreach to underserved populations .
- 3. Objective.** Identify non-English speaking/reading citizen groups and provide and market materials in those languages.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: To continue to establish, maintain, and grow a relevant collection of books and materials in a variety of formats by increasing the materials budget annually in order to purchase enough multiple copies of items to satisfy holds in a reasonable time

STRATEGIC GOAL #2: To keep staff members abreast of changing technology, community needs, and best library service models.

STRATEGIC GOAL #3: To develop innovative and creative programs that meet the lifelong learning needs of our citizens.



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Municipal Services Department Mission Statement

The Municipal Services Department strives to provide professional services to all departments and citizens through the Switchboard, Administrative Support to the City Administrator, Mayor and Council, Information Technology Services (IT), and Customer Service coverage. Additionally, our mission is to uphold the municipal permitting/licensing codes with ethics, integrity, and reasonableness.

Staff Consists of 12 amazing people specifically: Jon Bradbury, Amy Ferguson, Debbie Frisbie, Chaz Quanz, Brandon Jank, Kelley Setters, Debra Henderson, Alison Palmer, Shawn Phelps, Carrie Meek, Kevin Zollman, and I. We are also lucky to oversee the Bunkhouse Media Contract with Jeff Crowe and his team.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

DEPARTMENT GOALS:

STRATEGIC GOAL #1: To re-organize the I.T. Division. This includes the movement of one staff person to a Division Head position to assist with management, and to bring on a Deputy Network Administrator to provide depth in that portion of the division functions. This has been in the works for several years and can be accomplished with minimal personnel costs, due to recent vacancies.

STRATEGIC GOAL #2: Continue to update services, battery backup, and tapes over a period of five years.

1. **Objective:** To complete an I.T. Five-year plan that will include cost estimates and planned purchases and upgrades over a five-year period.
2. **Objective:** Take advantage of opportunities as they arise, such as fiber lines to Atlas, COVID funding sources, etc.

STRATEGIC GOAL #3: Continue to improve on-line licensing/permitting programs and update codes.

1. **Objective:** To enable reports to be more easily accessible and functional.
2. **Objective:** Create Municipal Services Newsletter to better inform licensees of programs, regulations, and system upgrades.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: Continue to seek ways to automate permitting processes, include emailing of licenses, renewal alerts, etc. to save time and staffing costs.

STRATEGIC GOAL #2: Succession planning to two pending retirements of the GIS Coordinator and Executive Assistant.

STRATEGIC GOAL #3: Implement Office 365, cloud storage solutions, and continue to perfect on-line licensing and permitting.



City Vision Statement

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Department Mission Statement (if you have one)

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

PARKS AND RECREATION DEPARTMENT GOALS:

STRATEGIC GOAL #1:

The need for one new Fulltime Lead Worker to manage Atlas Mill Park

STRATEGIC GOAL #2:

Increase operating line items by 5% to offset cost at Atlas Mill Park

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1:

Person Field restroom replacement and ADA ramp

STRATEGIC GOAL #2:

MOU for Ice Rink at McEuen Park

STRATEGIC GOAL #3:

Agreement for Forest Park

STRATEGIC GOAL #4

Develop an ADA Waterfront access in the downtown corridor

STRATEGIC GOAL #5

Trail connectivity from Atlas park to Mill River Park to include park upgrades for Mill River.



City Vision Statement

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Department Mission Statement

The Planning Department provides land use planning services to the citizens of Coeur d'Alene. These services include assisting the community in the development of the Comprehensive Plan and the administration of the Zoning and Subdivision Ordinances.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Long-Range Planning & Community Visioning –

The Planning Department will continue to work with community partners to actively engage community members in the planning and visioning process to gather input, achieve buy-in and inform decision-making for priority projects in 2020-2021 and beyond.

- 1. Objective 1.1:** Continue efforts on the **Envision Coeur d'Alene** project (Comprehensive Plan Update) with CDA 2030 and the consultant team to establish a shared community vision, a desired 20-year plan for growth, an implementation plan that includes achievable action items for adoption in early 2021. This also includes working with the new commission and a consultant on a City-wide preservation plan for historic preservation.
- 2. Objective 1.2: Infill/Missing Middle Housing –** Continue to work with members of the development community and other community members, and organizations such as CDA 2030 and the CDA Association of REALTORS, and assistance from Opticos to inform the process and develop a proposed code amendment for adoption in late 2020/early 2021.

STRATEGIC GOAL #2: Collaboration on Special Projects & Economic Development – The Planning Department will work with community partners and other City departments to ensure successful development/redevelopment efforts in new and existing mixed-use districts throughout the City, and support efforts related to economic development and jobs.

1. **Objective 2.1:** Actively participate in the development/redevelopment of **Atlas Waterfront, the Health Corridor, East Sherman, and Midtown** by working closely with ignite cda, the Chamber of Commerce, property owners, businesses, neighborhood groups, and economic development organizations to help achieve common goals, identify needed code amendments, and facilitate development review. This also includes bringing forward the East Sherman Revitalization Plan in 2020 for Council consideration and adoption.
2. **Objective 2.2:** Support the CDA-EDC, NIC, PAC, Chamber of Commerce and other regional economic development business partners to further economic development efforts in the community related to **business retention, expansion and attraction**.

STRATEGIC GOAL #3: Community Development, Livability & Affordability – The Planning Department will play an active role in community development efforts related to livability and affordability.

1. **Objective 3.1:** Continue to **maximize the use of CDBG funds** and leverage opportunities to work with City departments to identify opportunities to benefit low-to-moderate income families in the community.
2. **Objective 3.2:** Collaborate and build off of the strength of the Planning Department and successful relationships with other city departments and organizations to **further community goals, and identify creative solutions and cost saving measures for community development** efforts (e.g., public parking lots in business districts, Safe Routes to School, improving connectivity, public spaces, corridor improvements, etc.).

THREE YEAR VISION OF GOALS/PRIORITIES:

STRATEGIC GOAL #1: Implementation of Adopted Plans – The Planning Department will build off of successful adoption of the Envision Coeur d’Alene (Comprehensive Plan Update), Health Corridor Master Plan, and East Sherman Revitalization Plan by working on code amendments to implement the plans, and work with community partners such as CDA 2030 to achieve these goals.

STRATEGIC GOAL #2: Focus on Livability and Preserving Quality of Life The Planning Department will build upon community input from the Envision Coeur d’Alene project and City-wide preservation plan to identify opportunities for historic

PLANNING DEPARTMENT FY20/21

preservation, improving liability, and identifying opportunities to maintain/achieve affordability through code amendments. The department will also begin working with a consultant on an updated Housing Needs Assessment and Affirmatively Furthering Fair Housing study, which are requirements of the CDBG grant.

STRATEGIC GOAL #3: Economic Development – The Planning Department will continue its involvement in redevelopment and development efforts in the business districts and broaden its role to assist regional economic development business partners with job retention, expansion, and attraction.



City Vision Statement

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2020-2021 DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Reduce crime and the fear of crime in our community.

1. **Objective:** Appropriately respond to emergency calls for service. This objective considers both the timeliness of response as well as the adherence to policy and training during the response.
2. **Objective:** Reinforce a culture of proactive policing focused on community engagement and the reduction of felony crimes in our community.
3. **Objective:** Use COMPSTAT and Intelligence-led policing to reduce Part 1 crime.

STRATEGIC GOAL #2: Ensure the police department is adequately staffed, trained, and supervised.

1. **Objective:** Increase patrol supervision staffing levels by two sergeants.
2. **Objective:** Properly and adeptly investigate allegations of crime.

3. **Objective:** Keep school children safe through the School Resource Officer program.
4. **Objective:** To continue to support the members of the police department by ensuring they are staffed, trained, and equipped properly to fully meet our public safety mission.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: Continue to reduce crime and the fear of crime in our community.

STRATEGIC GOAL #2: Ensure the police department is adequately staffed, trained, and supervised.

STRATEGIC GOAL #3: Reinforce a culture of proactive policing focused on community engagement and the reduction of felony crimes in our community, thereby improving or maintaining our positive partnership with the community



City Vision Statement

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Department Mission Statement (if you have one)

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Strengthen Used equipment purchase

- 1. Objective: Purchase of used vehicles through auction sites has been a great success for the department. We are in need of upgrading fleet.**

STRATEGIC GOAL #2: Offsite Storage of De-icer

- 1. Objective: Find a site where crews do not have to run across town to fill up**

STRATEGIC GOAL #3 Restructure Department building anticipating water utility's move

- 1. Objective: The department is stepping on top of each other. Parking is an issue along with office space.**

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1:

Mobility Planning

- Provide data to create necessary funding for a robust chip seal/ Overlay program.
- Identify Sidewalk Corridor and funding
- Bike Routes;

STRATEGIC GOAL #2:

Evaluate fleet services and make improvements to the division. Hire fulltime in-depth coordinator/ mechanic for Fire fleet.

STRATEGIC GOAL #3:

Signal Upgrades. Identify and create corridor standardization such as what we are doing for NW Blvd. (Gov't Way, Kathleen, Ramsey, Appleway)

STRATEGIC GOAL #4

Campus Plan. Identify & construct area for equipment shelter storage.



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Stormwater Drainage Utility

Our Objective is to Design, Construct and Maintain a Safe, Sustainable, Economical and Environmentally Sound Stormwater Management System that Reduces the Potential of Flooding while Preserving and Enhancing Desirable Water Quality Conditions

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Stormwater Discharge Reduction Program

1. **Objective:** Volume reduction of stormwater discharges to surface waters
2. **Objective:** Collaboration with other City of Coeur d'Alene Projects to seek opportunities to incorporate green infrastructure to manage runoff

STRATEGIC GOAL #2: Address Inadequate Drainage Areas

1. **Objective:** Reduce / Eliminate roadway ponding
2. **Objective:** Repair / Replace Aging Infrastructure

STRATEGIC GOAL #3: Discharge Permit Compliance

- 1. Objective:** Meet or exceed all applicable city, state and federal regulatory requirements for stormwater management
- 2. Objective:** Reduction of pollutants in stormwater discharge

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: 10% overall reduction of stormwater discharge to the Spokane River and Coeur d'Alene Lake

STRATEGIC GOAL #2: Prioritize and remedy public roadways identified with ponding issues and perform maintenance to extend service life of infrastructure

STRATEGIC GOAL #3: Continue to develop programs and policy to meet or exceed permit requirements



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Wastewater Department Mission Statement:

In service of the protection of OUR COMMUNITY and OUR ENVIRONMENT we collect and treat wastewater, transforming it into a valuable resource. We constantly strive to improve the quality of water through new technology and ideas. Our focus is always to provide this valuable service as fiscally responsible stewards of the rate payer's investment.

2020-2021

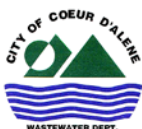
WASTEWATER GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

WASTEWATER GOALS:

STRATEGIC GOAL #1: Protect the public health by providing reliable sanitary sewer service in a fiscally responsible manner.

- 1. Objective:** Replacement of an aging belt filter press that is inadequate for our current needs. This vital piece of equipment processes all of the wastewater solids within our City, over two million pounds annually.
- 2. Objective:** Improve and plan for future improvements where the public interfaces with the Wastewater Plant along the Centennial Trail. In particular, address odor issues that are a result of the dewatering process. This building was installed in 1984, and much has changed in the surrounding neighborhood requiring us to re-evaluate some of its characteristics, e.g. odor control.



STRATEGIC GOAL #2: Completion of an update to the Sewer Collection System Master Plan. This critical document allows us to virtually see our system in its entirety, identify problem areas, and plan for the future.

STRATEGIC GOAL #3: Staff Development and Investment

- 1. Objective:** Our focus is to provide staff with training and the skills needed to operate and maintain this complex advanced treatment system. Investing in this valuable resource optimizes the quality of treatment and enhances the efficient utilization of their time.

THREE YEAR VISION OF GOALS/PRIORITIES FOR WASTEWATER:

STRATEGIC GOAL #1: Work with the Idaho Department of Environmental Quality on a new discharge permit.
Our current discharge permit was issued by the EPA and currently regulated by DEQ. This permit that authorizes our discharge and sets effluent requirements is a driver of upgrades at the plant. A permit renewal was applied for by the City by June of 2019 however DEQ was not able to issue a new permit and ours was administratively extended in October of 2019. We await a timeline from DEQ to issue a new permit but anticipate it will be within the next few years.

STRATEGIC GOAL #2: Various construction projects including:

- Operations Center (FY21 & FY22)
- Compost Curing Building (FY22)
- TMF Chemical Mixing Tank Expansion
 - Design FY22
 - Construction FY23 & FY24





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Department Mission Statement

The Water Department's goal is to provide tasty and healthful water at a reasonable price at consistent pressures and in sufficient quantities.

2020-2021

DEPARTMENTAL GOALS & OBJECTIVES

A goal is an observable and measurable result the department desires to accomplish. An objective is the specific result that the department aims to achieve within a time frame and with available resources.

DEPARTMENT GOALS:

STRATEGIC GOAL #1: Finalize construction of the Huetter Well, conversion of the Atlas Well to General Zone, and related transmission main construction projects.

- 1. Objective:** Selected consultant for the well will design the new Huetter Well Building and select a vertical lineshaft turbine pump suitable for providing water to the High Zone. Bid docs will be produced and expect to bid late summer/early fall. Anticipate beginning construction late fall.
- 2. Objective:** Welch Comer is in design phase for the transmission main project which will be constructed in three phases. First phase will be the Huetter transmission main along the Prairie Trail expected to go to bid early this summer. Second phase from Atlas Well to I90 will likely be constructed late fall/early winter. The third phase will extend from Atlas Rd. to NW Blvd. along the Centennial Trail, expected to be constructed late winter/early spring of 2021.
- 3. Objective:** Atlas Well will be rehabbed in the spring of 2021 with anticipation to switch production capability to the General Zone.

STRATEGIC GOAL #2: Water Infrastructure replacement program.

1. **Objective:** Aging infrastructure is a serious problem across our country. We have been proactive in methodical replacements to ensure we are not caught up in the turmoil of failed infrastructure. As we continue with a combination of inhouse and contractor replacement programs, it will be necessary to dedicate more resources on an annual basis to keep up with planned improvements.
2. **Objective:** There are still approximately 1,800 to 2,000 Yardley services that we are aware of. We are still finding more as we encounter leaks in different areas of the City. With all other scheduled maintenance work, we are averaging between 150 and 200 service replacements a year, usually just ahead of overlay and chip seal projects.
3. **Objective:** In conjunction with overlay and chip seal projects, we attempt to identify and replace any water mains that have the potential to fail within the 5 year no cut plan. We have been working with Engineering on a 5 year plan for identification and scheduling of necessary replacements. We are also updating large meter vaults with compound meters that more accurately record low flows to pick up lost Water and Wastewater revenue.

STRATEGIC GOAL #3: Continue with quest for acquisition of property for two future storage facility sites.

1. **Objective:** For the past 2 years we have been searching for suitable sites for 2 future storage facilities (tanks). The Canfield site will bolster supplies to the northeast area of the High Zone.
2. **Objective:** The Fernan Hill site coincides with our phased plan to split the Stanley Hill/Fernan Hill boosted zone and construct a separate booster and storage facility.

STRATEGIC GOAL #4: Begin design of a replacement booster station and construct a new transmission main on Blackwell Island.

1. **Objective:** The lower Blackwell Booster Station is in need of complete replacement. Also, the station is severely undersized and cannot supply fire flow to the customers on Fairmont Loop, Lakeview Heights, Riverbend Dr. and Jacobs Loop, (approx.. 55 customers). The existing 8" transmission main is old and in need of replacement as well. Unfortunately the lower half does not have an existing easement and the terrain is so steep, we can't get equipment in to replace it.
2. **Objective:** Working with a local developer, we have acquired a new easement and booster lot on another property that is suitable for construction. The new transmission main may be constructed this year and we will begin design of a new station complete with fire flow capabilities.

STRATEGIC GOAL #5: Preparation for upgrade to a Class IV public water system in the near future.

1. **Objective:** With the anticipation that the 2020 Census reporting will be completed in the spring of 2021, we know that the city population will exceed 50,000 which is the top threshold for a Class 3 public water system. Once DEQ is notified and they decide to take

action, we will be upgraded to a Class 4 system. This will require intensified water quality sampling and reporting as well suitably licensed operators. Currently only two of us hold a Class 4 license. So we will be pushing personnel to get their respective licenses upgraded to meet minimum requirements.

THREE YEAR VISION OF GOALS/PRIORITIES FOR YOUR DEPARTMENT:

STRATEGIC GOAL #1: Acquisition of additional ground water rights through future subdivisions and annexation to meet peak production demand capabilities.

- 1. Objective:** Part of the annexation process is the transfer of applicable water rights. With the development of new property within the City service boundaries, existing water rights must be transferred to the City.
- 2. Objective:** The anticipation is that a major section of property to the west will seek annexation in the coming year. There are standing significant irrigation water rights associated with the property that should be transferred to the City. The City will seek legal claim to transferred rights through the adjudication process and contemplate change to domestic rights to bolster our instantaneous allocation.

STRATEGIC GOAL #2: Northeast Storage Facility construction.

- 1. Objective:** We initially started looking for a suitable site for a new storage facility in the northeast quadrant of the city 4 years ago. We soon discovered that the planned storage was not an immediate solution to the existing pressure problem but would still be needed long term to provide additional pressure stabilization. We have selected a site and are working with the landowner to acquire the necessary property. Once secured, phased construction will be planned for a new transmission main and the eventual storage facility.

STRATEGIC GOAL #3: Stanley Hill / Fernan Hill Pressure Zone split.

- 1. Objective:** The Stanley Hill Tank supplies water storage for Stanley Hill and Fernan Hill, as well as the valley in between. As this is a relatively small tank, the system has been pushed beyond design capacity for the past several years. Per the current Comp Plan, we are in the phased process of splitting the zone in two. Last year we had a new transmission main installed from the current booster station to Boyd and 23rd St. to supply Fernan Hill directly. This year we are working to remove approximately 60 homes in the valley area and return them to the General Zone to temporarily increase capacity to the Stanley Hill Tank. Next we are looking for a tank site on Fernan Hill to construct its own tank and can then add a second separate booster station at Elm St.

STRATEGIC GOAL #4: Orchards Well.

- 1. Objective:** It is anticipated that we will need at least one more well to get us to build out, unless there is major vertical and infill construction. We are currently attempting to acquire excess ITD property along Atlas Road just north of I90 to sink a new test well and potentially take advantage of the planned transmission main for system access.