

**MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D’ALENE, IDAHO,
HELD IN THE LIBRARY COMMUNITY ROOM
APRIL 21, 2015**

The Mayor and Council of the City of Coeur d’Alene met in a regular session of said Council at the Library Community Room April 21, 2015 at 6:00 p.m., there being present upon roll call the following members:

Steve Widmyer, Mayor

Woody McEvers)	Members of Council Present
Loren Ron Edinger)	
Dan Gookin)	
Steve Adams)	
Kiki Miller)	
Amy Evans)	

CALL TO ORDER: The meeting was called to order by Mayor Widmyer.

INVOCATION was led by Pastor Kurt Wandrey from Peace Lutheran Church.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Councilmember Adams.

Mayor Widmyer acknowledged the passing of Tom McTevia, who was a well-known volunteer and advocate for the disabled. Mr. McTevia volunteered for the Coeur d’Alene Police Department, and was also extremely dedicated to parks and recreation opportunities for all. Mr. McTevia was a “big picture” guy and on a mission to make sure that all citizens had equal opportunity to enjoy outdoor activities. He was also instrumental in the recent access improvements to Tubbs Hill. Mr. McTevia didn’t like the word, “handicapped,” but instead referred to his disability as being “minorly inconvenienced.” Mayor Widmyer expressed appreciation and heartfelt condolences to Mr. McTevia’s family and friends.

PRESENTATION: PROCLAMATION – THE WEEK OF APRIL 20-25, 2015 AS ARBOR DAY CELEBRATION WEEK. Mayor Widmyer proclaimed the week of April 20-25, 2015 as Arbor Day Celebration Week. Katie Kosanke, Urban Forestry Coordinator, and John Schwandt, Urban Forestry Committee member, accepted the Proclamation.

Mr. Schwandt mentioned that as a part of the Arbor Day celebration, 4th graders in the entire county receive a free seedling, compliments of timber and tree care industries. They also have an art contest and this year they had more than 150 entries from various high schools in the county. The winning drawings were made into buttons. This week they gave away their 67,000th tree. Ms. Kosanke noted that Arbor Day is this Saturday,

April 25th. There will be a street tree planting at 10:00 a.m. on Bardwell Drive in the Landings Subdivision. Fourteen new street trees will be planted and then they will have a get-together at the Landings Park on Long Meadow Drive. More information about the event can be found on the city's website, cdaid.org. The ceremony will be held at 11:30 a.m., followed by a free hot dog lunch. Everyone is welcome to attend.

PRESENTATION: VISION 2030 UPDATE. Dr. Charles Buck, Associate Vice President, University of Idaho, presented an update on Cd'A Vision 2030.

Dr. Buck noted that he has been involved with this project for just over two years, and this year they are focusing on three key areas: maintaining contact with community and building awareness, establishing a sustainability plan, and facilitating the implementation of the plan. There are 178 action items in the plan. It is a shared vision focused on long-term points of agreement among the community. More than 3,000 members of the community have been involved. Deliverables from the first year are a vision booklet with six focus areas. For each area they have articulated strategies that will enable them to achieve the vision. Another deliverable is the Implementation Plan, which includes the six strategies and 178 action items. Each of the action items includes a description, a tentative time line, confirmed lead partners, and then also suggests some supporting partners from the community.

They are trying to focus now on continuing to engage the community. This project relies on continuous input, modification, and adaptation. They are presenting to local service clubs, church groups, kids clubs, etc. There is a significant project management role and they are developing a tracking system to enable the project manager, Nicole Kahler, to take the lead. They have been reasonably successful obtaining grants to support the project, and received \$17,500 from the Inland Northwest Community Foundation to focus on the sustainability of the project. A key role is to facilitate the Implementation Plan.

A grant application was submitted for Frontier's America's Best Communities. The grand prize is \$3 Million. They are waiting for the initial decision on the first round, where 50 communities will be selected to proceed. They should know by next Tuesday, and Dr. Buck is optimistic.

Dr. Buck said they have recently developed a flyer to solicit volunteers. The Board of Directors carries business cards with Vision 2030 contact information. Forty-two leads have been identified. The City of Coeur d'Alene is one of the key lead partners in many of these actions.

Dr. Buck highlighted several areas where progress is being made. He urged citizens to visit their website, cda2030.org, and follow them on Facebook and Twitter.

Councilmember Gookin asked what they would spend the \$3 Million grant on if it was received. Dr. Buck said their focus is a center for healthy living. The concept is to have a one stop shop for community health, with a wellness approach. They would engage

trainees from NIC, LCSC, and the University of Idaho, to help staff the facility and to bring together not just health and wellness, but fitness, healthy food, nutrition, etc. They have also included in their grant proposal a significant component that would better connect the trail system, and add electronics to the trail system that would provide fitness information that could be tracked on a cell phone, as well as historical and other information about the community.

Councilmember Gookin said that wherever he goes, people are talking about Vision 2030. He thanked Dr. Buck for his efforts.

CONSENT CALENDAR: Motion by McEvers, seconded by Edinger, to approve the Consent Calendar as presented.

1. Approval of Council Minutes for April 7, 2015.
2. Approval of Bills as Submitted.
3. Setting of General Services and Public Works Committees meetings for April 27, 2015 at 12:00 noon and 4:00 p.m. respectively.
4. Approval of a Beer/Wine License to Cricket's for Kaiju Sushi and Spirits at 424 E. Sherman Avenue (expansion)
5. Approval of free carriage rides in the downtown area each Friday through August, 2015
6. **Resolution No. 15-012 - A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE BELOW MENTIONED CONTRACTS AND OTHER ACTIONS OF THE CITY OF COEUR D'ALENE INCLUDING APPROVING AN AGREEMENT WITH AMERICAN LEGION BASEBALL FOR USE OF THORCO FIELD AT RAMSEY PARK; APPROVING A ONE (1) YEAR LEASE RENEWAL EXTENSION WITH THE MUSEUM OF NORTH IDAHO; AND APPROVING A COOPERATIVE AGREEMENT WITH IDAHO DEPARTMENT OF TRANSPORTATION FOR ADA IMPROVEMENT.**

ROLL CALL: Miller, Aye; McEvers, Aye; Gookin, Aye; Evans, Aye; Adams, Aye; Edinger, Aye.

Motion carried.

COUNCIL ANNOUNCEMENTS:

Councilmember Miller noted that the presentation by the School District and the Library has been delayed and will be placed on a later agenda. She also noted that she has had a few discussions about the possibility of a "Friends of McEuen" committee. One of the discussions they had very informally was the possibility of creating an ambassador type of program to help with education on parking issues in McEuen, etc. Councilmember Miller also noted that she was at the North Idaho Tourism summit a few weeks ago and one of the topics was Vision 2030, which was very well received. She also noted that she

followed up regarding the Kootenai Health Presentation regarding transportation and the lack of information about bicycles and pedestrians, and she learned that there is a specific person assigned to that aspect of the project and they will bring it forward with any other presentations that they make.

APPOINTMENTS: Mayor Widmyer asked for confirmation of the appointment of John Bruning to the Arts Commission and Scott Cranston and Bridget Hill to the Parks & Recreation Commission.

MOTION: Motion by Adams, seconded by Evans, to approved the appointments of John Bruning to the Arts Commission, and Scott Cranston and Bridget Hill to the Parks & Recreation Commission. **Motion carried.**

RESOLUTION NO. 15-013

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO ACCEPTING THE BID OF COATINGS UNLIMITED FOR THE PRAIRIE STANDPIPE RECOATING PROJECT.

STAFF REPORT: Warren Wilson, Deputy City Attorney, presented the Staff Report on behalf of Terry Pickel, Assistant Water Superintendent, requesting that Council award the lowest responsive bid of \$125,900.00 and Contract to Coatings Unlimited for Alternate 3 of the Prairie Standpipe Recoating Project. The Water Department received a total of five bids for the Prairie Standpipe Recoating Project. The bid included three alternate amounts from each bidder related to the quality of the paint materials, allowing staff to select as high a quality coating that would still meet the estimated original budget. The bids ranged from \$100,500 for the lowest quality coating bid to \$326,821 for the highest quality coating bid. Staff proposes to award the bid of \$125,900 to Coatings Unlimited for the highest quality coating product with an estimated life expectancy of 25 years.

Mr. Wilson noted that the project will be completed this summer. He also confirmed that the funds were approved in this year's financial plan and the bid came in under budget.

MOTION: Motion by Edinger, seconded by Gookin, to adopt Resolution No. 15-013.

ROLL CALL: McEvers, Aye; Gookin, Aye; Evans, Aye; Adams, Aye; Edinger, Aye; Miller, Aye.

Motion carried.

RESOLUTION NO. 15-014

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING A STATE OF IDAHO PURCHASE CARD PROGRAM LINKING AUTHORIZATION CONTRACT WITH FIA CARD SERVICES, N.A., A BANK OF AMERICA COMPANY.

STAFF REPORT: Troy Tymesen, Finance Director, requested that council implement a purchasing card program as a means of streamlining the acquisition of goods and services used by the City. A purchase card is a credit card with many manageable administrative features. The cards will reduce transaction costs as compared to paying by check and reduce staff hours associated with accounts payable, as well as provide a rebate program to the City. The State of Idaho has a contract with Bank of America that extends to other agencies. The City would be able to piggy back into this program by signing the linking agreement. Credit card providers make money by charging the vendor a transaction fee; typically it ranges from two to three percent of the dollar amount. The City would receive a rebate or a portion of this fee based on the total dollars spent by the City using this program.

Mr. Tymesen explained that the cards would be in the individual's name, and an agreement would be signed by staff members. There are protections for misuse or fraud. He also noted that if the City were to spend \$6,000,000, their rebate would be about \$84,000. He also explained that they have been looking at this program for a while, have been putting together procedures and training, and have converted their software system. They would begin the program with a couple of departments as a test run before it is widely disbursed.

Mr. Tymesen noted that they have checked with at least four other cities that use the program and they are pleased with it. He also confirmed that no debt will be incurred as they pay the credit card every month and no finance charges are incurred.

Councilmember Gookin asked what controls are on the card. Mr. Tymesen said they can limit the card amount, limit where it can be used, and it will be easier to determine which staff member and department made a particular charge.

Councilmember Miller asked if there have been any cost savings studies done on the program. Mr. Tymesen said they haven't studied it, but everything is moving towards electronic payments. Their experience in talking with other entities is that they do become more efficient in their job duties as a result of the purchase card program.

Councilmember Miller asked if there has been any conversation with how ICRMP would interface with this change. Mr. Tymesen said that the City has protection under the credit

card protection laws that currently exist.

MOTION: Motion by Gookin, seconded by McEvers, to adopt Resolution No. 15-014.

ROLL CALL: Gookin, Aye; Evans, Aye; Adams, Aye; Edinger, Aye; Miller, Aye; McEvers, Aye.

Motion carried.

RESOLUTION NO. 15-015

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING A SERVICE AGREEMENT WITH HEALTH DECISIONS, INC. FOR A DEPENDENT ELIGIBILITY AUDIT.

STAFF REPORT: Troy Tymesen, Finance Director, requested Council approval of a service agreement with Health Decisions, Inc. to conduct an analysis of eligible participants on the City's health plan. The City of Coeur d'Alene is seeking verification that all participants on the health plan are eligible participants. This process has been discussed in the City's medical insurance committee which has representation from the Fire Union, Lake City Employees Association and the Police Association. The expense for this service is not in the financial plan. The cost will be \$9,999.00. This cost does not include the spousal audit. It is anticipated that savings will be generated to cover the cost once the verification process is complete. The break-even point to cover the cost is 2.78 dependents

Mr. Tymesen explained that the timing is right at this time because it ties in nicely with the fiscal year and budget period where they are reviewing how they can save money. He further explained that going forward, they will require more documentation for all dependents that are added to the plan. He confirmed that, according to the industry average for an organization this size, they should easily reach the break-even point of 2.78 dependents, and believes that it will add value at renewal time if they can tell the insurance company that all dependents are eligible to be on the plan.

Mr. Tymesen explained that they are comfortable with the documentation on spouses, and for that reason they don't believe that they need to include spouses in the audit. The audit would be for children only.

Councilmember Gookin asked if the employee associations offered any feedback on the proposal. Mr. Tymesen said they supported the audit. Councilmember Gookin also asked about the cost of \$9,999, and why it was below \$10,000. Mr. Tymesen said that they negotiated for the best value.

MOTION: Motion by Adams, seconded by Evans, to adopt Resolution No. 15-015.

ROLL CALL: Adams, Aye; Edinger, Aye; Miller, Aye; McEvers, Aye; Gookin, Aye; Evans, Aye.

Motion carried.

RESOLUTION NO. 15-016

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING THE PURCHASE OF ONE (1) POLICE DEPARTMENT PATROL VEHICLE FROM LAKE CITY FORD.

STAFF REPORT: Troy Tymesen, Finance Director, presented the staff report on behalf of Lee White, Chief of Police, requesting council authorization to purchase one (1) patrol vehicle.

In an effort to maintain enough vehicles for 24/7 patrol coverage, extra vehicles are required. In a recent request, it was discovered Lake City Ford has a 2015 Ford Explorer Police SUV. The vehicle was originally earmarked for another agency, but is now available and has been offered to the Coeur d'Alene Police Department for the State Bid price of \$25,627, plus the cost of additional police equipment already installed on the vehicle. Total cost of the vehicle is \$31,657. Required equipment for patrol use such as in-car video, computer and radio systems, lights, transport security screens, etc. will result in additional \$20,343. This is an unbudgeted expenditure. It is anticipated that North Idaho College will approve up to \$25,000 in July for a vehicle for the School Resource Officer to utilize, which will help offset a portion of the total cost. The remaining \$27,000 in funds would come from either fund balance or unanticipated income to the General Fund.

Mr. Tymesen commented that they work very hard to make sure that the fund balance is solid that that the City has a "rainy day" fund. He noted that the City had a strong year last year and this year, and this would be one-time money to buy a one-time asset. He also commented that the money would come from the fund balance and not a reallocation of funds in the Police Department budget.

Mayor Widmyer commented that the City is going to be entering into its budgeting season over the next few months, and noted that the City is a \$70 Million operation without any contingency fund whatsoever. There are things that come up during the year that are unexpected and the Mayor suggested that there should be discussion during the budget cycle regarding what the City wants to do about a contingency fund. He noted

that the “unexpected can be expected.”

MOTION: Motion by Edinger, seconded by Adams, to adopt Resolution No. 15-016.

ROLL CALL: Adams, Aye; Edinger, Aye; Miller, Aye; McEvers, Aye; Gookin, Aye; Evans, Aye.

Motion carried.

RESOLUTION NO. 15-017

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO AUTHORIZING A CONTRACT WITH EARTHWORKS NORTHWEST, INC. FOR STORMWATER IMPROVEMENTS AT GOVERNMENT WAY AND DALTON AVENUE.

STAFF REPORT: Kim Harrington, Engineering Technician, requested that Council award a contract for stormwater drainage improvements to Earthworks Northwest, Inc. The stormwater drainage system at the Government Way and Dalton Avenue intersection is insufficient in treating the volume of runoff. The improvements from Government Way to Hanley included a new swale area that can accommodate the stormwater from this area. This project will connect the stormwater runoff from this intersection to the system in Government Way, which flows north to the swale on Sun Up Avenue. This project was included in the current fiscal year’s budget for Drainage Utility Collection System Replacement. These improvements will reduce the flooding at the intersection of Dalton and Government Way. It currently drains to drywells located under the sidewalk. These drywells do not have the capacity to take larger flows, so connecting to the existing storm system will resolve this problem.

Ms. Harrington confirmed that this is a budgeted item through the Drainage Utility.

MOTION: Motion by Gookin, seconded by McEvers, to adopt Resolution No. 15-017.

ROLL CALL: Edinger, Aye; Miller, Aye; McEvers, Aye; Gookin, Aye; Evans, Aye; Adams, Aye.

Motion carried.

PUBLIC HEARING – A-1-15 – Proposed Annexation from County Industrial to City C-17 by the City of Coeur d’Alene; Burlington Northern Railroad property.

Mayor Widmyer read the rules of order for this legislative public hearing. No conflicts of interest were declared.

STAFF REPORT: Tami Stroud, Planner, presented a request on behalf of the City of Coeur d'Alene for zoning in conjunction with annexation from County Industrial (I), to City C-17 (Commercial at 17 units/acre) zoning district. The property is more specifically described as a portion of the former railroad property lying between the east end of the Mill River Subdivision and the Riverstone development along the Spokane River.

Ms. Stroud presented an analysis of land use, water, sewer, Comprehensive Plan policies and required findings. She noted that the property is 9.557 acres and is a former railroad right-of-way.

Councilmember Gookin asked about the reasoning behind the C-17 zoning. Ms. Stroud said that it is consistent with the nearby zoning. Mr. Wilson commented that it is also consistent with the Comprehensive Plan. The area is a mixed use area. The City is hoping to close on the property this spring either develop the property for public use and/or potentially exchange it to get the public closer to the water. There is value to the City if it is zoned in a way that it can be used for mixed use development, in order to avoid having it go back through the rezoning process, which could lower the value of any potential trades that they might be able to make. He noted that if there is any proposed sale or exchange of the property, it would require a public hearing process.

Mayor Widmyer opened the hearing for public testimony. There were no public comments.

Public Testimony closed.

MOTION: Motion by McEvers, seconded by Edinger, to approve the requested annexation and zoning for the annexation from County Industrial to City C-17, by the City of Coeur d'Alene for the Burlington Northern Railroad property and to direct staff to develop the necessary Findings and Order and Annexation Ordinance.

ROLL CALL: Edinger, Aye; Miller, Aye; McEvers, Aye; Gookin, Aye; Evans, Aye; Adams, Aye.

Motion carried.

PUBLIC COMMENTS:

Tony Epefania, owner of Shameless Sausages, thanked the Council for their support of the mobile food rally.

RECESS: Motion by Gookin, seconded by McEvers to recess to May 4th, at 4:00 p.m. in the Kootenai County Administration building, County Commissioner's large meeting

room, located at 451 Government Way, for a Joint Commissioner and City Council Workshop. **Motion carried.**

The meeting adjourned at 6:57 P.M.

Steve Widmyer, Mayor

ATTEST:

Amy Ferguson, Deputy City Clerk