



Coeur d'Alene
Arts Commission

TUESDAY, January 24, 2023, 4:00 p.m.
CITY HALL, LARGE CONFERENCE ROOM #6
710 E. Mullan Avenue

Agenda

Call to Order
Conflict of Interest Declaration
Public Comments

THE FOLLOWING ITEMS ARE CONSIDERED ACTION ITEMS:

1. Review/Corrections/Approval of Minutes: October 25, 2022
2. Review/Corrections/Approval of Current Financial Reports
3. Commissioner/Staff Comments
4. Discussion and Approval of Riverstone Shade Structure Funding Proposal - Commissioner Abby Light
5. Discussion of Deanna Goodlander Memorial at Museum of North Idaho Site—Council Liaison Amy Evans
6. Art Sculpture Proposal at the City's Wastewater Treatment Plant—Mike Becker, WW Capital Project Manager
7. Discussion and Recommendation to Reappoint Commissioners Light, Sichelstiel, and Bell—Chairman Ryba
8. Subcommittee Assignments and Chair Updates—Chairman Ryba

Attachments: *Financial Report - December 2022*
 Minutes - October 25, 2022

The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical, or other impairments. Please contact Sherrie Badertscher, Executive Assistant, at (208) 666-5754 at least 72 hours in advance of the meeting date and time.

ARTS COMMISSION SUBCOMMITTEES

CHAIRMAN: Mary Lee Ryba

VICE-CHAIRMAN: Jennifer Drake

Mayor's Awards in the Arts

Mary Lee Ryba, Chair

Abby Light

Katie Linder

Priscilla Bell

Jennifer Drake

Utility Box Beautification

Bev Moss

Lindsey Sichelstiel

Abby Light

ArtCurrents

Mary Lee Ryba, Chair

Lindsey Sichelstiel

Abby Light

Arts Commission Applicant Review

Jennifer Drake, Chair

Amy Evans

Audio Guide (Otocast)

John Bruning, Chair

Mary Lee Ryba

Katie Linder

Performing Arts

David Groth, Chair

Priscilla Bell

Adeline Smith

Community Arts

Jennifer Drake, Chair

Mary Lee Ryba

Ped/Bike Brochure for Art

Bev Moss, Chair

Ali Shute, Advisor

East Sherman Arch

Jennifer Drake, Chair

Lindsey Sichelstiel

Mary Lee Ryba

Public Art Plaques

Bev Moss, Chair

Vacant

Mural Projects

Jennifer Drake, Chair

Amy Evans

Bev Moss

Lindsey Sichelstiel

Budget

Mary Lee Ryba, Chair

Jennifer Drake

New Member Training/Policies

Jennifer Drake, Chair

Vacant

Riverstone Stage Shade Structure

Abby Light (Arts & Cultural Alliance project)

**ARTS COMMISSION
MEETING MINUTES
October 25, 2022
City Hall, Conference Room #6**

Attendees in Person: Executive Assistant Sherrie Badertscher, Chairman Mary Lee Ryba, Commissioner Priscilla Bell PhD, Commissioner John Bruning, Vice-Chairman Jennifer Drake, Commissioner Abby Light, Commissioner Katie Linder, City Accountant Stephanie Padilla, Alternate Student Representative Claire Swanby, Council Liaison Amy Evans.

CALL TO ORDER: Chairman Ryba called the meeting to order.

CONFLICT OF INTEREST DECLARATION: There were none.

APPROVAL OF MINUTES: MOTION: Motion by Commissioner Bell, seconded by Commissioner Bruning, to approve the Sep 13, 2022, minutes. **Motion carried.**

APPROVAL OF FINANCIAL REPORT: MOTION: Motion by Commissioner Bruning, seconded by Commissioner Linder, to approve the September 2022, Financial Reports. **Motion carried.**

COMMISSIONER/STAFF COMMENTS:

Chairman Ryba said “The Monument to Peace and Unity” art piece, located at the Four Corners gateway to the City of Coeur d’Alene, was dedicated on September 23, 2022. The art was created by artist Ai Qui Hopen and was the finalist of 20 submissions. The statue is made of steel and stands at 24 feet tall. She thanked Committee Chair John Bruning and Committee members Amy Evans, Jennifer Drake, and Priscilla Bell for their hard work. She also thanked City staff including Sherrie Badertscher. She mentioned the Mayor’s Awards in the Arts were held on October 5, 2022, at the Hagadone Events Center and thanked Committee members Abby Light, Katie Linder, Priscilla Bell, and City staff Sherrie Badertscher and Stephanie Padilla for their great contributions to make the event a success. She also thanked Steven Shortridge for emceeding the event, Ashley Cleveland for singing the National Anthem, Coeur d’Alene Summer Theatre and the Inland Northwest Opera for their wonderful performances, honoree Abigail Stephens for performing the Mendelssohn Violin Concerto, and Matt Goodrich for playing the piano so beautifully throughout the ceremony. Commissioner Linder noted the Mayor’s Arts Awards was a great success and thanked Chairman Ryba for her work on the event. Commissioner Light thanked Jeni Hegsted and her team for coordinating the art display where seven (7) artists work was featured.

City Accountant Padilla mentioned she had met with the Downtown Association and there were many great events coming this holiday season and they may approach the Arts Commission for assistance with possible exhibits such as ice sculpture and lighting.

UPDATE ON THE OTOCAST AUDIO GUIDE PROJECT: Eric Feinstein, CEO of Otocast, LLC joined the meeting via Zoom and delivered an update on the project. He mentioned he had the art work and point of interest worked out and would need additional assistance with contacting the artists for a narrative of their art piece. He asked the Commission for assistance with contacting them. He mentioned if an artist was not available then someone else could record the narrative. He mentioned the guide could be updated as the narratives came in. Chairman Ryba volunteered to assist with contacting the artist. Mr. Feinstein mentioned there was a website version of the app available.

SUBCOMMITTEE UPDATES:

Utility Box Beautification: Executive Assistant Badertscher noted all remaining boxes had been completed as of Friday, October 21, 2022.

ArtCurrents: Chairman Ryba said five (5) new pieces had been installed this month. City Accountant Padilla mentioned “Responding to a Rival” which had been installed on October 3, had been purchased and the City received 25% commission on the \$5,800 sale. Executive Assistant Badertscher noted “Mi Paloma Brilla” located at Riverstone Park, had received some damage to the glass in one of the wings and would be repaired by the artist in the coming week.

Arts Commission Applicant Review: Vice Chairman Drake said she, Chairman Ryba and Council Liaison Evans had met with two (2) applicants; Kate Walker, and Alesa Momerak. She said both were good candidates, and they recommended them for appointment to the Arts Commission. All Commissioners were in favor of forwarding the recommendation to the Mayor.

East Sherman Arch Project: Vice Chairman Drake said she would be gathering information on the project and would be forming the subcommittee in the next couple months. Executive Assistant Badertscher mentioned she had been contacted by a property owner in the area who wished to assist with the project and would get the information to Vice Chairman Drake.

Four Corners Entrance: Commissioner Bruning noted the art installation went well and the dedication was held on Friday, September 23, with approximately 50 Sorenson Magnet School 3rd-5th graders in attendance. He said he had received photo collages from the artist and distributed them to the classes who attended the dedication.

Riverstone Stage Shade Structure: Commissioner Light mentioned the Arts & Cultural Alliance were fundraising the last \$35,000 for the structure and Ali Shute would like to give an update to the Arts Commission at a future meeting.

MOTION: Motion by Commissioner Bell, seconded by Commissioner Light, to adjourn the meeting. **Motion carried.**

ADJOURNMENT: The meeting ended at 5:07 p.m.

Respectfully submitted by,

Sherrie L. Badertscher
Executive Assistant

DRAFT

CITY OF COEUR D'ALENE
ART FUNDS
PUBLIC ART FUND - 1% - FUND 074
12/31/2022

	2023 BUDGET	December 2022	FISCAL YTD THROUGH 12/31/2022	ACTUAL TO BUDGET VARIANCE (AVAILABLE)
Beginning Balance	\$53,500	\$55,096.99	\$62,617.55	\$9,117.55
Revenues:				
Interest income		150.30	449.81	449.81
Transfer from General Fund				
Transfer from Wastewater Fund			13,342.32	
Donations			5,800.00	
Total Revenues:	<u>\$53,500</u>	<u>\$55,247.29</u>	<u>\$82,209.68</u>	<u>\$9,567.36</u>
Expenditures:				
Professional Services	\$2,200		\$40.00	\$2,160.00
Education and Training	300.00			300.00
Community Arts Partnership	5,000.00			5,000.00
Mayor's Art Awards	3,000.00		3,319.89	(319.89)
Transfer for 15% of Art purchased	3,000.00			3,000.00
Art	40,000.00		23,602.50	16,397.50
Total Expenditures:	<u>\$53,500</u>	<u>\$0.00</u>	<u>\$26,962.39</u>	<u>\$26,537.61</u>
Ending Balance	<u>\$0</u>	<u>\$55,247.29</u>	<u>\$55,247.29</u>	<u>\$36,104.97</u>

CITY OF COEUR D'ALENE
ART FUNDS
PUBLIC ART FUND - Ignite - FUND 076
12/31/2022

	2023 BUDGET	December 2022	FISCAL YTD THROUGH 12/31/2022	ACTUAL TO BUDGET VARIANCE (AVAILABLE)
Beginning Balance - Lake District	\$254,500	\$221,137.15	\$256,828.83	\$2,328.83
Beginning Balance - River District	145,500	224,501.56	223,498.20	77,998.20
Revenues:				
Interest income - Lake District	500	603.26	1,755.98	1,255.98
Interest income - River District	500	612.44	1,615.80	1,115.80
Trf from ignite - Lake District				-
Trf from ignite - River District	15,000			(15,000.00)
Total Revenues:	<u>\$416,000.00</u>	<u>\$446,854.41</u>	<u>\$483,698.81</u>	<u>\$67,698.81</u>
Expenditures:				
Professional Services	\$5,000			\$5,000.00
Trf 15% of Art purchased - Lake District				-
Trf 15% of Art purchased - River District				-
Art - Lake District	250,000	498.96	37,343.36	212,656.64
Art - River District	150,000			150,000.00
Total Expenditures:	<u>\$405,000</u>	<u>\$498.96</u>	<u>\$37,343.36</u>	<u>\$367,656.64</u>
Ending Balance - Lake District	\$0	\$221,241.45	\$221,241.45	\$221,241.45
Ending Balance - River District	<u>\$11,000</u>	<u>\$225,114.00</u>	<u>\$225,114.00</u>	<u>\$214,114.00</u>

CITY OF COEUR D'ALENE
ART FUNDS
PUBLIC ART FUND - MAINTENANCE - FUND 077
12/31/2022

	2023 BUDGET	December 2022	FISCAL YTD THROUGH 12/31/2022	ACTUAL TO BUDGET VARIANCE (AVAILABLE)
Beginning Balance	\$130,000	\$123,416.52	\$123,062.72	(\$6,937.28)
Revenues:				
Interest income		336.68	902.22	902.22
Transfer for 15% of Art purchased				-
Total Revenues:	<u>\$130,000</u>	<u>\$123,753.20</u>	<u>\$123,964.94</u>	<u>(\$6,035.06)</u>
Expenditures:				
Art - Maintenance	\$10,000	\$44.11	\$255.85	\$9,744.15
Total Expenditures:	<u>\$10,000</u>	<u>\$44.11</u>	<u>\$255.85</u>	<u>\$9,744.15</u>
Ending Balance	<u>\$120,000</u>	<u>\$123,709.09</u>	<u>\$123,709.09</u>	<u>3,709.09</u>

General Ledger

Detailed Trial Balance

FY 2022-23

JE Number	JE Date	Period	Year	DR Amount	System	Process	Description	Vendor Name
076-039-4395-4200		Professional Services						
				<u>\$0.00</u>				
076-039-4395-7100		Art - Lake District						
380	9/30/2022	12	2022	\$338.97	AP	Invoices	Metal for Art Work plaques	US Bank - Card Services
380	9/30/2022	12	2022	\$86.97	AP	Invoices	Screws/anchors and 2Ton Puller - Art Install	US Bank - Card Services
380	9/30/2022	12	2022	\$60.24	AP	Invoices	Concrete screws/anchors for art at Lacrosse	US Bank - Card Services
380	9/30/2022	12	2022	\$81.22	AP	Invoices	4Corners Art Installation - Hole saw for electrical conduit	US Bank - Card Services
380	9/30/2022	12	2022	\$221.28	AP	Invoices	Art Current Plaque Frames	US Bank - Card Services
421	9/30/2022	12	2022	679.00	AP	Invoices	Rental of Telehadler to se art	US Bank
427	9/30/2022	12	2022	18,750.00	AP	Invoices	4th and final installment for four corners art piece	Humanity Memorial Inc
4	10/3/2022	1	2023	\$14,000.00	AP	Invoices	Art Currents 2022 Loan Stipend 10/22-9/23	Various
1	10/4/2022	1	2023	\$175.00	AP	Invoices	Custom Den 2022 ArtCurrents Plaques	Custom Den
1	10/12/2022	1	2023	\$2,400.00	AP	Invoices	Utility Box Beautification project	Various
2	11/23/2022	2	2023	\$51.72	AP	Invoices	Art Installation hardware - wedge anchors for plaques	US Bank
3	12/20/2022	3	2023	\$48.96	AP	Invoices	Cut off wheel for wedge anchors on art installation	US Bank - Card Services
3	12/6/2022	3	2023	\$450.00	AP	Invoices	Art Installation at NWBlv & W Fort Ground Drive	Coeur d Alene Crane & Construction Services
				<u>\$37,343.36</u>				
076-039-4389-7110		Art - River District						
				<u>\$0.00</u>				
077-035-4396-6100		Art Maintenance						
408	9/30/2022	12	2022	\$20.87	AP	Invoices	power/lights - NW Blvd feather artwork	Avista
367	9/30/2022	12	2022	\$28.23	AP	Invoices	HOME DEPOT/Camera mounting supplies for 4-corners art	US Bank - Card Services
370	9/30/2022	12	2022	\$9.69	AP	Invoices	CIN 106000643523	CMRS-FP
85	11/15/2022	2	2022	\$152.95	AP	Invoices	Travel expense to repair art piece "MI PALOMA BRILLA" ArtCurrent	Linda J McJunkin LLC DBA McJunkin Glass Studio
139	12/20/2022	3	2023	\$22.31	AP	Invoices	power-lights nw blvd feather artwork	Avista Utilites
26	12/6/2022	3	2023	\$21.80	AP	Invoices	power-feather artwork on nw blvd	Avista Utilites

\$255.85

074-038-4389-4200

Professional Services

2	10/4/2022	1	2023	\$40.00	AP	Invoices	WESTAF/Cafe per application fee-ArtCurrents2022	Western States Arts Federation
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\$40.00

074-038-4389-4902

Education and Training

\$0.00

074-038-7389-6000

Services/Supplies

\$0.00

074-038-4389-6300

Community Arts Partnership

\$0.00

074-038-4389-6318

Mayor's Arts Awards

4	10/3/2022	1	2023	\$50.00	AP	Invoices	Singing the National Anthem at the Mayor's Awards in the Arts	Ashley Cleveland
4	10/3/2022	1	2023	\$150.00	AP	Invoices	Playing a piano at the the CDA Mayor's Awards in the Arts	Matthew Goodrich
59	10/7/2022	1	2023	\$128.89	AP	Invoices	Reimbursement for flowers at 2022 Mayor's Awards in the Arts	Mary Lee Ryba
123	10/18/2022	1	2023	\$400.00	AP	Invoices	CUSTOM DEN/Mayor's Awards in the Arts-Awards(4)	Custom Den LLC
7	11/1/2022	2	2023	\$2,541.00	AP	Invoices	The CdA/Mayor's Arts Awards Venue rent	CdaResor - Coeur d'Alene Resort
65	11/7/2022	2	2023	\$50.00	AP	Invoices	Super 1 / Gift card for Mayors Art Award performer	US Bank

\$3,319.89

074-038-4389-7100

Art

104	10/13/2022	1	2023	4,350.00	AP	Invoices	Sale of art piece: Artcurrents 2022 "Responding to a Rival"	Jason T Paul
123	10/18/2022	1	2023	127.50	AP	Invoices	ALLIED WELDERY/Welding Srvc for ArtCurrents Art Installation	Allied Weldery Inc
7	11/1/2022	2	2023	170.00	AP	Invoices	ALLIED WELDERY/Welding Srvc for ArtCurrents Art Installation	Allied Weldery Inc
7	11/1/2022	2	2023	16,875.00	AP	Invoices	12 utility box wraps	CW Wraps
9	11/1/2022	2	2023	880.00	AP	Invoices	Steal for art currents project	Northwest Machine Inc
9	11/1/2022	2	2023	600.00	AP	Invoices	Artist fee - Utility box 3360 N Grand Mill Lane	Christina Oss LaBang
9	11/1/2022	2	2023	600.00	AP	Invoices	Artist fee - Utility box 4303 N Atlas Rd	Joel D McNee

23,602.50