

PARKING COMMISSION
August 11, 2020 Meeting Agenda
3:00 p.m., Coeur d'Alene Chamber of Commerce, 105 N. 1stSt.

Call to Order- Chairman Chapkis
Roll Call

The following items are considered to be Action Items:

A. APPROVAL OF MINUTES- July 2020

B. AMENDMENTS TO THE AGENDA: Any items added less than forty-eight (48) hours prior to the meeting are added by Commission member motion at this time.

C. PUBLIC COMMENTS: (Each speaker will be allowed a maximum of 3 minutes to address the commission on matters that relate to the City's Public Parking System. Please be advised that the Commission can only take official action at this meeting for those items listed on the agenda.)

D. ANNOUNCEMENTS:

1. Commission Comments

2. Staff Comments

-Brenna to give monthly appeal quantity update

E. OLD BUSINESS: (Items previously discussed/ongoing)

1. Parking Lot Revenue Update

F. NEW BUSINESS:

1. Atlas Waterfront Project

2. Update on CDA Ave. Garage Equipment

3. Chapman Financial Services past due collection report

4. Signage Committee 2021

G. ADJOURNMENT

Get information on Coeur d'Alene's Downtown Parking System at: cdaid.org/parking

The City of Coeur d'Alene will make reasonable accommodations for anyone attending this meeting who requires special assistance for hearing, physical or other impairments. Please contact Emily Boyd at (208) 415-0116 at least 24 hours in advance of the meeting date and time.

Parking Commission
July 7, 2020

Commissioners Present: Pat Murray, Ann Melbourn, Jim Chapkis, Elaine Price

Absent: Kathleen Tillman, Brad Jordan, Tom Messina, Steve Petersen, Don Walters

Staff/Advisors present: Terry Cooper (Downtown Association), Brenna Waterbury (Downtown Association), Troy Tymesen (City Administrator), Audrey Bell (Diamond Parking), Andrea Pierce (Diamond Parking), Stephanie Padilla (City Administrator)

MOTION: Motion by Commissioner Melbourn, seconded by Commissioner Price to approve the Parking Commission Meeting minutes from March 2020. Motion carried.

Staff Comments:

Brenna Waterbury discussed the June Parking appeal report regarding an approximate 80 appeals received where the top reasons for appeal being:

1. Violation of 300-foot rule
2. Paid for parking but mistyped license plate number
3. Unaware of payment required in lot (In order of frequency: Independence Point, McEuen, & 3rd St. Boat dock)

Parking Lot Revenue Update:

June 2020 total revenue was approximately \$11,000 which was about half of the revenue for June 2019.

NEW BUSINESS:

Preliminary Parking Fund Budget: Administrator Tymesen shared a proposed budget of City public parking revenues of the 2020-2021 Fiscal Year. Total expenses are proposed to be \$1,640,036 with revenue proposed to be \$1,642,500.

Parking Regulation Amendment Report: Administrator Tymesen discussed the report Chairman Petersen regarding City code of parking. Chairman Chapkis discussed the proposal in the code to amendment allowing vehicles to park 20 feet away from a curb or intersection versus the current 30 feet allotment. This consideration will be taken to council by Administrator Tymesen.

New On-Street Enforcement Vehicle: The new vehicle is currently in use with many benefits to staff and traffic solutions versus the vehicle that was in use previously. The old vehicle is still in use to monitor City lots, the new vehicle monitors on-street parking.

Discussion: Chairman Chapkis discussed putting together signage for parking, there is a need for volunteers take part in this sub-committee. Chairman Chapkis will work to recruit members.

Meeting adjourned at 3:45 PM.