

## **Parking Commission**

October 11, 2022

**Commissioners Present:** Elaine Price, Ann Melbourn, Jim Chapkis, Steve Petersen, Brad Jordan, Don Walters,

Ben Widmyer (A), *Tom Messina (A), Stuart Wagner (A)*

**Staff/Advisors Present:** Audrey Bell (Diamond Parking), Chloe Linton (Downtown Association) Stephanie Padilla, and Troy Tymesen (City of Coeur d'Alene)

Motion to approve with amendment to the minutes to include Don Walters as present made by commissioner Melbourn seconded by commissioner Price. M/S/A

### **Staff/Commissioner Comments:**

Commissioner Peterson commented on Mr. Gookin's parking survey comments during the city council meeting regarding a new parking garage within the DT area. Council members requested a follow-up on if this is a viable opportunity with not that much space in the public domain.

### **OLD BUSINESS**

**Parking Revenue Report:** Audrey updated the commission on September's parking revenue. Parking permits for September in McEuen park increased by 14 over last year. The Museum's permits increased by 4, the Chamber staff currently park there. CDA Parking Garage permits hold 371 overall, an increase of 41 over 2021. A total revenue increase of \$1875.

The city is working on screening in or using the retail/office space in the parking lot for Downtown Association.

Overnight parking – the sign on the garage mentions that parking is 24hrs per day, but we have attempted to avoid overnight parking. Audrey would like to see the signs amended. No trespassing signs and 2-hour electric parking signs have been installed.

**Update on Midtown Parking Lot:** This project is almost complete, just waiting for lighting, and waiting on a box from Avista. The Youth ranch is doing an excellent job in keeping it clean. The city is set to plow and monitor parking.

**Update on Utility Box Wraps:** Going in slowly, they are missing the QR codes. The company will go out and install a sticker of the QR code that will withstand the weather.

### **Parking Collection Calls:**

Chairman Chapkis offered help in case the city needed it in term of parking calls. The city currently is ok with only around 11 each week but will reach out if required. Parking fees that have not been paid prior to June have now been sent to collections.

### **New fiscal year parking objectives:**

CDA Ave Parking Garage; 24 Service of the Parking lot, costs \$1800 p/m. Gate arms are \$1500 each. Simply put, the equipment works if everyone follows the rules. Based on the gates not working and the use of the QR codes around town, the committee should look at taking the equipment out and running the garage by monitoring it by scanning the plates. Changing over the permit systems to what is used at McEuen Park would save over \$750. Diamond Parking will create a cost analysis and a detailed report and send it to the city. The first 2 free hours will have to be assessed as this will pose a challenge for the integration of the new technology.

Diamond Parking is to look into local parking rates to discover if there a way to allocate parking revenue for future parking development and what the commission would like to accomplish.

Meeting adjourned at 3:53 p.m.

*The next meeting is scheduled for November 8.*